

**MANDATORY PRE-BID CONFERENCE**  
**for Capital Improvement Project:**  
**Safety Harbor City Park Athletic Field LED Light Conversion,**  
**RFP No. 2025-01-CIP-PW**  
**Monday October 27, 2025**  
**Start Time: 10:00 AM**

### **INTRODUCTIONS**

City of Safety Harbor Public Works Department personnel:

- Jamie Ahrens – Assistant Public Works Director
- Robert Moser- Public Works Superintendent
- Nick Tzigos- Building Maintenance Operations Manager

### **GENERAL**

- This meeting is a Mandatory Pre-Bid. All bid offerors must attend.
- All attendees must sign in on the provided sign-in sheet.

### **CONTRACT ITEMS**

- Sealed Proposals will be received up to **2:00 PM EASTERN, on Monday, December 1<sup>st</sup>, 2025** and will be publicly opened, and read aloud in the City Commission Chambers at 2:00 P.M.
- Proposals must include **one hard copy and one flash/thumb drive**, clearly labeled with the project name and RFP number.
- Contractor shall follow requirements of the **RFP, Scope of Services, and General Conditions** provided.
- Contract completion schedule: Work schedule and submittals should be provided by **January 16, 2026** pending City Commission approval.
- Project goals include **LED conversion of five athletic fields** while maintaining field playability throughout active sport seasons.
- Questions regarding the RFP must be submitted by **November 19, 2025**. Responses to questions will be issued by **November 25, 2025**.
- The City may award the contract in phases or as a complete project.
- Work hours are Monday through Friday, 7 am to 5:30 pm.

### **LICENSES**

- All Contractors and Sub-Contractors are required to hold a Pinellas County Contractors License and a State license for the appropriate discipline and must also register with the City of Safety Harbor through the Building Department.

## **ITEMS TO BE INCLUDED WITH BID**

- Proposal Form (Appendix A)
- Sworn Statement (Appendix B)
- Agreement for Construction Services (Appendix C)
- Equipment layout and lighting design drawings
- Photometric reports and off-field candela scans
- Structural specifications and fixture information
- Warranty information
- List of project references (5 in Florida in the past 2 years)
- Non-compliance statement (if applicable)
- Complete bill of materials and product cut sheets

## **PROJECT DESCRIPTION**

### **Scope of Work – LED Athletic Field Conversion:**

<b>Field</b>	<b>Dimensions</b>	<b>Notes</b>
Field 1 280' Baseball Field (60' Base path)		LED conversion
Field 2 300' Baseball Field (90' Base path)		LED conversion
Field 3 200' Baseball Field with 280' x 200' Multi-Purpose overlay	LED conversion	
Field 4 200' Baseball Field		LED conversion
Field 5 200' Baseball Field		LED conversion

### **Work Includes:**

- LED lighting system design, supply, and installation
- Remote driver enclosures
- Surge protection, grounding, and electrical connections
- Controls and remote scheduling system with TCP/IP link
- Field photometrics and uniformity compliance
- Disposal of existing lighting equipment

### **Primary Goals:**

1. Guaranteed light levels for each field for **10 years**.
2. Environmental light control to reduce glare and spill to neighboring properties.
3. Energy-efficient design to reduce lifecycle costs.

**PERMITS:**

- Contractor is responsible for securing all **required permits** for construction, installation, and operation of LED lighting systems through Pinellas County.

**OTHER ITEMS OF DISCUSSION:**

1. Coordination with park operations to minimize disruption to active fields.
2. Contractor responsible for **staging and mobilization** areas.
3. **Maintenance of Traffic** and public notifications for park closures or construction activities.
4. Compliance with all performance specifications and guarantees, including **field light levels, uniformity, and controls**.
5. Warranty enforcement and 10-year service responsibility by manufacturer/contractor.
6. Contractor shall protect playing surface and other grounds and shall make any repairs caused by equipment immediately.
7. Field 5 lighting shall be connected to the same remote operating platform, and manual controls shall be in the same physical location as the other 4 fields and basketball court.

**START DATE:**

- Project will begin following **City Commission approval**, anticipated at the **December 15, 2025 meeting**.
- Work schedule will be coordinated to ensure minimal field disruption.
- Work schedule and submittals should be provided by **January 16, 2026** pending City Commission approval.
- Notice to Proceed will be agreed upon with the approval of the work schedule and submittals.
- Contracted Time is 60 days from the Notice to Proceed.

**FEES:**

- Any applicable **permit or utility fees** are the responsibility of the contractor.

**RESPONSES TO QUESTIONS:**

**1. Driver Configuration:**

The RFP specifies the use of remote drivers. Would the City consider proposals utilizing **integral drivers** instead? I've attached some information outlining the benefits of integral drivers for your review. We have **tens of thousands of our fixtures installed nationwide** using this configuration, with a proven failure rate of just **0.02%**. Regardless of driver location, **our 10-year warranty covers all parts and labor** for complete peace of mind.

Proposals that include integral driver technology (in lieu of remote drivers) will be allowed for submittal. However, please note that proposal evaluations will still be based on the specifications outlined in the RFP.

**2. Licensing Requirement:**

The RFP states that the bidding company must hold a **State of Florida General Contractor's License**. Our company currently holds an **Electrical Contractor (EC) license** in Florida—is there any waiver to this requirement?

Proposals will be accepted from bidders holding a valid State of Florida license in the discipline(s) necessary to complete the project. If an Electrical Contractor's License is determined to be sufficient for the scope of work, no waiver will be required.

**3. Field 5:**

Is it necessary to move the physical control components to the central electric room, or could a new switch system be implemented at Field 5?

Yes, please include in the proposal the physical controls for Field 5 being moved to the central electric room in the concession stand building. Alternatives are not being considered in the proposals.

**4. Remote Access Costs:**

Should the annual fee for the remote access licensing and operation be included in the price of the proposal? If so, how long?

Yes, please include the price of all operational costs for the remote access (licensing, cell card, etc) for the duration of the warranty period (10 years).

**5. Bullpen and Batting Cage Lighting:**

Should the warm-up areas (bullpens and batting cages) be illuminated with the same specifications as the playing surface?

No, additional fixtures for the warm-up areas are not to be included in the proposals.

**6. Uplighting on Poles:**

Are up-lighting or ball-tracking lights for aerial sports to be included? Current system does not include them.

Yes, please include in the proposal. Requirements can be found in the RFP on page 7, Section 1.4 A.

**7. Budget:**

Is there a published budget for this project?

Yes, the published budget for the project is \$650,000.

**8. Would bid figures be held over time:**

Should the project be overbudget and not completed in its entirety this fiscal year, would the contract and pricing be held over for future years to completion or rebidding be required?

The intent of the City is to award a contract as one complete project in its entirety.

**9. Bird's Nest:**

Are we to remove or relocate any bird's nests on the light poles?

No. It is expected that all laws and regulations are followed pertaining to wildlife.

**10. Existing Electrical Plans:**

Is there a way to get the current electric plans for these fields?

To date, no as-builts have been discovered by City staff. Should they be found, they will be shared as an addendum.

Date: 10/27/2025 at 10:00 AM: Pre-Bid Conference for:  
 RFP No. 2025-01-CIP-PW  
 Safety Harbor City Park Athletic Field LED Light Conversion

**Mandatory  
Pre-Bid Conference  
Sign In Sheet**

Company Name	Contact Person	Address	Phone Number	E-Mail Address
<b>City Contacts / Consultant Contacts</b>				
City of Safety Harbor	Jamie Ahens, Assistant Public Works Director	1200 Railroad Avenue, Safety Harbor, Fl. 34695	727-724-1550, Ext. 2008	cahens@cityofsafetyharbor.com
City of Safety Harbor	Robert Moser, Public Works Superintendent	1200 Railroad Avenue, Safety Harbor, Fl. 34695	727-724-1550, Ext. 2006	jmoser@cityofsafetyharbor.com
City of Safety Harbor	Nick Tzigos, Building Maintenance Operations Mgr.	1200 Railroad Avenue, Safety Harbor, Fl. 34695	727-724-1558, Ext. 1602	ntzigos@cityofsafetyharbor.com
Daytona Electric Sports Lighting Specialists	Alex Pumo	Miami, FL	954-325-5723	Alex@SportLighting.com
Himes Electric	Danny Lepidig	St. Pete, FL	903-457-5160	DannyLepidig@GMAIL.COM
Himes Electric	Thomas Cook	1040 land o' lakes Blvd	813-284-9242	Thomas@HimesElectric.com
NATUREAL	MARK JACKSON	ODESSA, FL	919-518-3866	MARK@PUSHTEUSA.COM
Musco Lighting PowerSecure	Andrew Akers	Clermont FL	352-869-1006	Andrew.Akers@musco.com
Musco Lighting PowerSecure	Mike Gutowski	TAMPA, FL	813-416-7824	Michael.Gutowski@powersecure.com
Musco Construction	Michael Moore	Tacksonville, FL	904-714-4001	MSCMMOORE@GMAIL.COM
Musco Lighting	Patrick Cruise	Sprin Bluff, FL	813 727 3770	Patrick.Cruise@musco.com
Company Name	Contact Person	Address	Phone Number	E-Mail Address
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