

CITY OF SAFETY HARBOR
BUILDING DEPARTMENT

Fence/Wall Permit Completeness Form

750 Main Street, Safety Harbor, Florida 34695 (727) 724-1515

DATE _____

PERMIT # _____

Notes:

- **Incomplete applications will not be accepted. If after submittal, it is determined that the application is incomplete, the contractor will be called to pick up the application.**
- **Fences are subject to Land Development Code Section 36.03.**
- **All fences are subject to a final inspection.**
- **If the fence requires Homeowner Association approval, it is the property owner's responsibility to obtain approval prior to submitting for a permit.**
- **Masonry walls or walls with columns are considered "city-county" permits that begin with a city review and are then submitted to Pinellas County to ensure consistency with the Florida Building Code.**

REQUIRED INFORMATION

Permit application

One (1) Survey showing:

- Property lines and all existing building footprints.
- Easements
- Existing fence/wall locations
- Proposed fence/wall locations including fence material, height, and length
- If the fence is chain link, indicate the vinyl coating color (if any)
- Proposed gate including materials, height, and direction of gate sweep
- Platted alleyways
- Existing sidewalks
- Existing roadways
- Section cut showing fence/wall height (see example of page 3)
- Proposed setback between proposed fence/wall and platted alleyways
- Proposed setback between proposed fence/wall and sidewalk
- Location, materials, dimensions, and height of proposed wall columns
- A notation that the finished side of the fence will face outward

- Fence License Agreement if located within a city utility easement
- Owner Builder Affidavit (if applicable)
- Notice of Commencement if over \$2,500 (recorded at Pinellas County)

I confirm that all required documents are included in this submittal and I understand that my application will be returned if it is incomplete.

Signature of Applicant

Date

FENCE SECTION CUT

