CITY OF SAFETY HARBOR

CENTENNIAL

1917 2017

FLORIDA

ANNUAL BUDGET FY 2016–2017

CITY OF SAFETY HARBOR, FLORIDA
ADOPTED BUDGET
FISCAL YEAR 2016/17

CITY COMMISSION

Andy Steingold, Mayor
Andy Zodrow, Vice-Mayor
Carlos Diaz, Commissioner
Janet Hooper, Commissioner
Cliff Merz, Commissioner

City Manager

Matthew L. Spoor

PREPARED BY
FINANCE DEPARTMENT

ELECTED CITY OFFICIALS

ANDY STEINGOLD, MAYOR (CENTER)
ANDY ZODROW, VICE-MAYOR (STANDING LEFT)
CARLOS DIAZ, COMMISSIONER (SEATED RIGHT)
JANET HOOPER, COMMISSIONER (SEATED LEFT)
CLIFF MERZ, COMMISSIONER (STANDING RIGHT)

COMMISSIONER
CLIFF MERZ

COMMISSIONER
JANET HOOPER

MAYOR
ANDY STEINGOLD

VICE-MAYOR
ANDY ZODROW

COMMISSIONER
CARLOS DIAZ

CITY OF SAFETY HARBOR
APPOINTED OFFICIALS

CITY MANAGER	MATTHEW SPOOR
CITY ATTORNEY	ALAN ZIMMET
CITY CLERK	KAREN SAMMONS
CITY ENGINEER	JOHN POWELL
COMMUNITY DEVELOPMENT DIRECTOR	MARCIE STENMARK
FINANCE DIRECTOR	JUNE SOLANES
FIRE CHIEF	JOE ACCETTA
HUMAN RESOURCES DIRECTOR	KIMBERLY NICHOLLS
LEISURE SERVICES DIRECTOR	ANDREA NORWOOD
LIBRARY DIRECTOR	LISA KOTHE
PUBLIC WORKS DIRECTOR	RAY BOLER

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

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City of Safety Harbor

Florida

For the Fiscal Year Beginning

October 1, 2015

Executive Director

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City of Safety Harbor Florida
HOME OF ESPIRITU SANTO MINERAL SPRINGS
750 Main Street ‡ Safety Harbor, Florida 34695 ‡ (727) 724-1555
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Budget Message for Fiscal Year 2016/2017

September 19, 2016

Citizens, Honorable Mayor and City Commissioners:

Pursuant to Article III, Section 43 (6), of the City Charter, the City Manager's Office hereby submits the Adopted Fiscal Year (FY) 2016/2017 Budget document. This document has been prepared based on staff's understanding of the goals and interests expressed by the City Commission, staff's awareness of the needs of the City and the availability of financial resources.

City Mission Statement

"Safety Harbor strives to be a vibrant destination City with a unique quality of life - a City that is successful in balancing responsible, innovative growth with careful preservation of its small town atmosphere, its quaint character, and its valued treasures."

Why choose Safety Harbor

- ✓ Accessible government that is responsive to citizen needs and concerns
- ✓ Pro-business with an active Chamber of Commerce
- ✓ Quaint downtown that hosts a multitude of special events every month
- ✓ Excellent schools and parks with tons of programs and activities
- ✓ Outstanding full-service public library
- ✓ Safe, friendly neighborhoods that are ideal for raising children & retirement
- ✓ High rate of homeownership with stable property values
- ✓ Low millage rate
- ✓ A scenic harbor with over 3.5 miles of unobstructed views of the bay
- ✓ Strong protections for preserving grand trees and other natural resources
- ✓ High rate of volunteerism and civic pride
- ✓ Close proximity to two international airports
- ✓ Award winning hospital and two Fire Stations serving 17,000+ residents

VISION

During the 2007 Visioning Session, the participants identified strategic actions in four main categories. These strategic actions help guide city-wide and departmental goals and the budget development each year. These same strategic actions are also incorporated into the bi-annual City Commission Goal Setting Workshop. The 2007 VISION strategic action items were categorized within four main categories as listed below.

Mixed Use Activity Centers:

(1) Land Development Code Comprehensive Review; review requirements to include architectural, setbacks, green space, density.
(2) Property owners, City and developers working together to achieve quality mixed use VISION.
(3) Develop marketing plan to support a vibrant downtown.

Planned Development & Public Districts:

(1) Update Zoning Ordinance
(2) Adopt Tree Ordinance
(3) Create Architectural Review Board
(4) Beautification/Preservation Tax

Traditional Neighborhoods:

(1) Incentives to preserve & encourage complementary development; amend Zoning to balance architectural preservation, green space, character, without undermining all redevelopment; incentives to preserve historic buildings; historical society.
(2) Assess existing underutilized building spaces; maximize these spaces prior to developing new.
(3) Funding to purchase green space and historic property.

9th Avenue Corridor:

(1) Create façade/beautification grant program and improve City owned rights-of-way with landscape and hardscape.
(2) Create an industrial park association and ensure effective collaboration between the City and Chamber of Commerce.
(3) City promotion of business and industry.

MAYOR AND CITY COMMISSION GOALS

The Mayor and Commission meet annually to conduct a goal-setting session to establish a vision for departmental goals, projects, initiatives and policy direction. A goal-setting workshop was held in April 2014 and June 2015, the goal of which was to review the status of prior year goals and establish goals for 2015 and beyond. Listed below are those goals and priorities established with updates as of July 2016.

SAFETY HARBOR CITY COMMISSION GOALS AND PRIORITIES (2014)

BUSINESS/ECONOMIC ENVIRONMENT

- ✓ Continue to build and strengthen the City's relationship with the business community.
  - *Support the Chamber's efforts to establish an Industrial Parks Association to promote interaction, knowledge sharing, and cross-marketing among businesses.*
    - Chamber and City have worked together the last few years to tour the industrial areas of town to meet business and property owners; engaging with them on their turf.
    - Chamber is offering a variety of monthly Industrial/Business Essential Workshops that target the manufacturing and industrial businesses of all sizes.
    - City is working with the Chamber on Industrial Center Entrance signage.
    - The current Chamber President is an Industrial Business Owner.
  - *Coordinate with the Chamber on developing and implementing a marketing strategy and campaign for increasing business.*
    - The City and Chamber continue to meet bi-monthly to discuss our joint program and membership marketing needs. The challenge with a city-wide marketing strategy/campaign is funding. Currently, there are limited funds for a city-wide marketing plan.
    - The City is partnering with MOSH on a Wayfaring signage partnership to add additional wayfaring signs to the downtown area. The City Commission, acting as the CRA, will discuss the agreement in August 2016.
  - *Encourage local employers to consider offering apprenticeship opportunities to students.*
    - The City, Chamber and Industrial/Business Essential Workshops have strived to communicate this message to local businesses and employers. The City continues to place students in our Engineering, Finance, and Leisure Services Departments during the school year and summer.
  - *Increase business outreach, business development, and marketing of City assets and special events.*
    - The 2016 approved Special Event calendar has a variety of offerings for our residents and guests.
    - Staff has continued long standing marketing and sponsorship partnerships for events including 3rd Friday, Wine Festival and Seafood Festival. Since 2014 the City has secured sponsors for 3rd Friday, Wine Festival and July 4th.

- Merchants of Safety Harbor (MOSH) began operating the Main Street Market in April 2016.
- In fall 2015 the downtown merchant community approached the city with concerns and proposed changes to the sign code. In response the City surveyed business owners and residents, held a Town Hall meeting, and drafted changes to the sign code ordinance. The sign code ordinance is scheduled for approval in summer 2016.

- *Continue to work with the private sector on matching business prospects with available properties.*
  - The City Manager and Community Development Department partner with Pinellas County's Economic Development Department to attract and match both large and small business prospects in Safety Harbor.

REGULATORY ENVIRONMENT

- On an ongoing basis, calibrate land use plans and land development regulations to reflect current market conditions and community desires using sound planning principles and practices.
  - *Develop a master plan and economic development strategy for the S.R. 590 (10th Street S) corridor in concert with the community and affected property owners/businesses.*
    - Held a meeting with Mayor Steingold and nearby property owners on June 4, 2014 regarding a proposed master plan process for the site. The property owners were not interested in such a process.
    - In 2015 Baycare's request to negotiate a development agreement for a 120,000 sq. ft. of office space received approval by the City Commission. In 2016 Baycare pulled their site plan application for undisclosed reasons.
  - *Assess and track the implementation of the Master Development Framework and Action Strategy in the Downtown Master Plan to determine whether any updates/changes are warranted.*
    - June 23, 2014 hosted a review of the City's Master Plan with downtown stakeholders, business owners, residents, etc. Presented a history of the plan and answered questions by those in attendance. No additional action strategies nor requested changes have been identified.
    - October 2015 the CRA partnered with a private property owner to turn a vacant lot into overflow parking for the downtown. An annual agreement was approved by the City Commission along with conditional use for the temporary parking facility.
    - The City Commission reviewed the Master Plan through two workshops in October and December 2015. As a result of these workshops proposed LDC amendments were discussed by the City Commission in May 2016 with additional discussions to occur in July 2016.
- Continue to implement best practices to increase the rating in FEMA's Community Rating System to lower flood insurance premiums.
  - *Amend Chapter 9 of the City Code to adopt the model floodplain management ordinance that are coordinated with the current Florida Building Code.*

- The City has seen a positive decrease in our rating with FEMA from 2013 (8) to 2014 (7); the lower the score rating score the better. In 2015 we held our rating at (7).
- Staff amended Chapter 9 of the City Code in 2015.
- On a similar note, the Insurance Safety Office (ISO) rating for the Safety Harbor Fire Department increased from a Class 3 in 2013 to a Class 2 in 2014. (The lower the ISO rating the better). In 2015 we held our rating as a Class 2; 1.08 points away from a Class 1.

NATURAL ENVIRONMENT

- Protect the City's tree canopy from unwarranted removal.
  - *Develop a local tree ordinance to include Grand Trees and lot canopies.*
    - The City Commission, City Attorney's Office and Staff began this process in June 2014 with a final comprehensive Tree Ordinance adopted March 16, 2015. The City hired our first City Arborist March 30, 2015.
    - City Commission included a reduction in tree replacement fees for homestead properties in April 2015.
    - In the spring of 2016 the City Commission made minor revisions to the Tree Ordinance based on information gathered from the first year of operation.
- Reduce environmental impacts through the use of alternative energy, conservation of natural resources, and reduction of waste.
  - *As part of the procurement process, evaluate the financial feasibility of buying/leasing vehicles and equipment that use cleaner energy and offer more fuel efficiency.*
    - Staff continues to research and weigh all conservation best practices and cleaner energy equipment with each replacement purchase.
  - *Continue to incorporate environmentally sustainable practices in building and facility upgrades.*
    - Lights have been upgraded with LED lights at City Hall, both Fire Stations, the Community Center gymnasium and Main Street.
    - City continues to communicate and share information with larger cities who are in the process of changing out Duke Energy owned and maintained street lights to LED Lights.
  - *Continue to monitor the success of the 1-1-1 Sanitation and Recycling program.*
    - Solid Waste Disposal has decreased to a seven year low of 10,995 tons in 2014. A reduction of 25% from our 2008 peak. In 2015 the annual tonnage rose 3%, from the seven year low in 2014, to 11,329 tons.
    - With single stream recycling collection our curbside recycling tonnage figures have increased over 100%.
    - Staff has decreased the trips/days a single truck is in operation by 22%.
    - Diesel fuel consumption decreased 10% from 2013 to 2015.
    - Maintenance costs and capital replacement costs associated with the operation of two sole purpose/use recycling trucks has been eliminated.

- Increase the availability of fresh, accessible produce in the community.
  - *Explore opportunities to create more community gardens with special attention on the north part of the City.*
    - The City partnered with the Common Ground Community Garden of Safety Harbor to relocate their existing garden in downtown to the Folly Farm (Weiss Property) located off Dr. Martin Luther King Jr. Street North.
    - In April 2016, the City initiated the first phase of the Community Orchard in partnership with the Common Ground Gardens located at Folly Farms. Over 30 fruit bearing trees were planted with the intent of opening the orchard up to residents & visitors for harvesting fresh fruit for personal use.

LEISURE SERVICES and LIBRARY ENVIRONMENT (CAPITAL)

- Phase the development of the waterfront park in a manner that prioritizes essential improvements that provide for safe public access, proper drainage, and environmental enhancement in the initial phase and utilize grant opportunities as they become available.
  - *Review the Phase 1 scope of work with the City Commission to confirm what is considered essential.*
    - City Commission reviewed and made necessary changes in June 2014.
  - *Review estimated budget along with existing and potential grant funding and determine appropriate phasing schedule.*
    - City Commission approved Phase 1 scope and budget with the FY 2014/2015 budget adoption in September 2014.
    - Staff finalized the plans and submitted for permits in early 2015.
    - Based on the timeline for the third and final permit needed for Phase 1, the City split the project into Phase 1a and Phase 1b.
    - Phase 1a was completed in March 2016 and Phase 1b was approved by the City Commission in June 2016, with work to be completed by the end of the calendar year.

- Continue to explore the financial feasibility of providing desired recreational facilities within the City at suitable locations.
  - *Explore opportunities to increase kayak launch sites along Old Tampa Bay.*
    - Current launching locations include 7th Avenue South, Safety Harbor Marina, Waterfront Park, Philippe Park (County), and Alligator Lake (no Bay access)
  - *Examine adding athletic fields with and without lighting.*
    - Staff has developed a plan to build two softball/baseball fields on the Cedar Street Property, former Secondary School Site. Funds have been allocated in the FY 2016/2017 Adopted budget in the amount of $500,000. Staff will be looking to secure a $250,000 grant from the Florida Recreation Development Assistance Program in 2016/2017.
    - The City developed a plan to add a 1,800 sq. ft. fitness center to the Safety Harbor Community Center. The City Commission will decide in August 2016 if they wish to continue progress on this project.

- *Consider the full range of options for providing a splash pad in the City.*
  - The City Commission added this topic to the WFP Phase II discussions which occurred in early 2016. The consensus was to add water features and elements, not a splash pad.

- Review traffic calming procedures and continue to enhance pedestrian safety measures near our parks, trails and city facilities.
  - *Look to increase pedestrian safety on 7th Street South between the Community Center and Safety Harbor City Park.*
    - City partnered with the County to install two speed detection signs on 7th Street South which replaced the two flashing lights near the Community Center and Ball Fields. Project was completed in 2015.
- Review the long range Library Plan
  - The Library Long Range plan has been provided to the City Commission. The Library Foundation presented their 20/20 Vision "Second Story" project February 2, 2015. Two million dollars will be allocated in future year CIP's as necessary and available.

FISCAL/OPERATING ENVIRONMENT (NON-CAPITAL)

- On an ongoing basis, evaluate the efficiency and effectiveness of services provided by the City and their relative importance to the City's quality of life and continued improvement; while balancing the overall affordability of living in Safety Harbor. Continue to recognize and reward outstanding employee performance.
  - *Review the City's street sweeping contract for potential increases in service level.*
    - October 1, 2014 the City doubled the frequency of the scheduled street sweeping in the downtown area due to the amount and age of the tree canopy.
  - *Explore opportunities to contract out the laborious aspects of the City's collection program (yard waste and bulk).*
    - Will review during the FY 2016/2017 utility rate study.
  - *Evaluate whether the recycling fee can be reduced based on fund balance and revenue projections.*
    - Will review during the FY 2016/2017 utility rate study. It is increasingly doubtful that any sanitation and recycling revenue decrease could be absorbed with the pending tonnage fee increases at the Pinellas County Waste to Energy Plant/Landfill.
  - *Evaluate whether street light assessment (ERU) fee can be reduced based on fund balance and revenue projections.*
    - October 1, 2014 reduced the Annual Street Light fee by 23% from $50.97 to $39 per ERU. Projections show that this rate should hold until budget FY 2016/2017.
  - *Explore the PCSO contract to include Deputy Posts at SHES during morning drop off.*
    - Worked with CPO and On-Shift deputies to patrol MLK during morning drop off and pick up. No budget impact or increase to the PCSO contract was needed.
    - FY 15/16 Adopted budget included $20,000 in funds for traffic, parking and school PCSO directed detail; above and beyond our contract on a scheduled and

as needed basis to target areas of concern. This program will continue in FY 16/17.

- *Increase electronic billing through education and promotion.*
    - Staff continues to promote the advantages of our e-billing program online, in utility bills and in our CityScape Publication.
- *Explore options for future television production of City Commission meetings.*
    - Television partnership with the City of Oldsmar has been a success. Staff will continue to monitor the status of our production contract with ESPO Productions as our equipment and truck continue to age.
- *Continue the City's equipment sharing agreement with other municipalities to optimize resources.*
    - Ongoing borrowing program with all municipalities in Pinellas County.
- *Evaluate the costs/benefits of consolidating services with other local governments as opportunities arise.*
    - Ongoing discussions with neighboring municipalities as it relates to service levels and partnerships.
- *Adopt a procurement policy manual and discuss whether to include a local business preference option.*
    - Draft policy review was completed by the City Attorney's Office in 2014. The City is currently without a contract specialist position and staff (Finance, Engineering and City Manager) are reviewing the position and draft procurement policy; making additional revisions.
- *Evaluate the cost/benefits of lease vs. purchasing vehicles and equipment.*
    - Annually staff reviews our options for capital purchase replacement and new equipment purchases. The average life expectancy of our vehicles, excluding Fire and Sanitation service vehicles, is 20 years. Our current return on our capital equipment purchase investment is much higher than a 5 or even 10 year lease option.
- *Enact rules that implement the City's Special Events policies and procedures.*
    - City Commission made revisions to the Special Events Ordinance June 2015.
- *Evaluate the cost of providing outdoor Wi-Fi service in the Downtown and City parks.*
    - City Commission approved a Wi-Fi service agreement with Brighthouse Networks April 6, 2015. Wi-Fi installation is completed at the following locations: Safety Harbor City Park, Safety Harbor Marina Park, and Mullet Creek Park. The next installation phase includes the downtown, most of Main Street, and the Gazebo.
- *Create a program for soliciting and securing sponsorships to defray the cost of the July 4th firework show.*
    - City secured a $5,000 event presenting sponsor for 2014 and 2015. Entered into a three year agreement for 2016, 2017 and 2018.
- *Evaluate the City's continued role and responsibility for installing/maintaining dog bag receptacles.*

  - Staff purchased six trash receptacles for the original six "grandfathered" stations in 2014. All new stations will not have the trash receptacles and will be maintained by HOA's via an agreement with the City and HOA.
  - In 2016 the use of recycled bags continue to be successful, including a substantial financial savings to the City's general fund operating expenses.
- *Determine whether to budget for new staff or contract positions for conducting tree inspection services and economic development activities.*
  - City Arborist was hired on March 30, 2015.
- *Determine whether employee compensation and benefit levels should be adjusted.*
  - The City Commission approved a 3% Merit Increase for all employees in FY14/15 and a 2% Cost of Living Adjustment (COLA) and up to a 2% merit increase for all employees in FY 15/16. Commissioners approved a Salary and Benefit Study in FY 15/16 to assist with future compensation decisions (pay range Min/Max), identify and fix existing compression issues, and ensure proper classification and description of jobs throughout the City. The City Commission approved changes based on the study including reclassifying one third of the positions, a minimum living wage of $12.50 and a 3% mid-year COLA increase for all positions not affected by the results of the study.

2016/2017 and beyond:

The focus of management continues to be on the budget, current program/service sustainability, and the local, state and national economic climate. In no particular order, the list below includes those items staff believes to be current priorities and projects for 2016 and beyond; in most cases staff is currently working on the item/project/task or plans to between now and the end of the FY16/17 budget year.

1. Waterfront Park Project- Phase II
2. Centennial Celebration- June 2017
3. FY 2015/2016 Utility rate study
4. Folly Farm- Weiss Property Five Year Plan
5. Community Center- Fitness Center Improvements
6. Firmenich site redevelopment recruitment
7. Continue to increase Public Art efforts
8. Capital Project Scheduled- including infrastructure improvements (stormwater, streets, utilities, etc.); City Hall storm hardening and paint; Museum & Cultural Center and downtown parking improvements, Marina Dredging, Mullet Creek Bridge, Community Center expansion, and new ball fields on the Cedar Street Property
9. Safety Harbor Comprehensive Plan Update
10. Bicycle and Pedestrian Master Plan grant application

Executive Summary

Citywide

The FY 2017 budget workshops beginning in June 2016, preceded by a goal-setting session in May 2015, have included discussions regarding fund reserve, the millage rate, employee cost-of-living and merit increases, and new positions. At the City's budget workshop on June 6th, the City Commission moved to reduce the current millage rate of 4.0479 to 3.9500 in the Adopted budget as well as provided direction on 3 percent merit increases for employees and the addition of new employees. The adopted budget reflects citywide revenues and expenditures, including transfers and fund balance, of $62,290,860, which is 6.24 percent over the estimated year-end budget for fiscal year ending 2016.

REVENUES

The summaries of revenues by category are as follows:

	Estimated FY 2016	Adopted FY 2017	$ Change Over (Under)	% Change Over (Under)
Ad Valorem Taxes	$ 4,494,760	$ 4,680,320	$ 185,560	4.13%
Other Taxes	4,490,450	4,528,860	38,410	0.86%
Franchise Fees	1,517,000	1,531,800	14,800	0.98%
Permits, Fees, Special Assessments	1,566,200	1,601,530	35,330	2.26%
Intergovernmental Revenue	3,273,720	3,854,230	580,510	17.73%
Charges for Services	11,424,150	11,142,360	(281,790)	-2.47%
Fines & Forfeitures	35,270	36,200	930	2.64%
Miscellaneous Revenue	663,600	668,790	5,190	0.78%
Indirect Allocations	1,591,610	1,714,370	122,760	7.71%
Interfund Transfers	1,334,760	6,145,850	4,811,090	360.45%
Debt Proceeds	-	5,140,000	5,140,000	0.00%
Fund Balance Carryforward	28,241,070	21,246,550	(6,994,520)	-24.77%
Total	$ 58,632,590	$ 62,290,860	3,658,270	6.24%

Taxes – Ad valorem tax revenue is increased by 4.13 percent with a total budget of $4,680,320, including General Fund and the Community Redevelopment Agency fund. This increase proposes a millage rate at 3.9500. This millage rate is less than the fiscal year 2016 rate of 4.0479 and requires a majority vote from the governing body. The adopted millage rate of 3.9500 is 2.07 percent higher than the rolled back rate of 3.8698 and generates $185,560 in revenue over ad valorem revenue of $4,494,760, which is the approximate amount that would be generated by the rolled back rate. Utility taxes, occupational licenses, and the "Penny" from Pinellas 1 percent sales taxes are estimated to increase nominally by a net amount of $38,410.

Franchise Fees – With a budget of $1,531,800, these fees are projected to increase by 0.98 percent over FY 2016 estimated. The projection is based on historical and current year trends.

Permits, Fees & Special Assessments – The budget of $1,601,530 is $35,330 over FY 2016, an increase of 2.26 percent. There is no increase in the street light assessment fee of $3.25 per equivalent residential unit (ERU).

Intergovernmental Revenue – The increase in revenue from $3,273,720 to $3,854,230 is $580,510 or 17.73 percent. Of this increase, $497,000 is for capital project grants for the Waterfront Park and Elm Street; $35,770 is for state shared revenues from sales tax, mobile home licenses, alcoholic beverage licenses and the local government half-cent sales tax; and $57,960 is the combined increase for county fire and EMS funding.

Charges for Services – Charges for services provided to the citizens are estimated to decrease by $281,790 to $11,142,360, just over $387,500 is attributable to water and wastewater revenue based consumption. Projections for the sale of water and wastewater to residents are reevaluated annually based on current year and historical consumption. An increase of just over $60,800 is estimated for downtown events.

Miscellaneous Revenue – Miscellaneous revenue with a budget of $668,790 is $5,190 over FY 2016 year-end estimates.

Interfund Allocations – This category has increased by $122,760 as reflected in the following schedule for services provided between departments/funds:

	Account Number	Description	FY16 Estimated Budget	FY17 Adopted Budget
Admin	001-1000-369.04-01	ADMIN REIMB - WATER & SEWER	$ 224,290	$ 224,000
Mar	001-1000-369.04-02	FLEET/BLDG REIMB - WATER & SEWER	106,170	104,430
Admin	001-1000-369.04-03	ADMIN REIMB - SANITATION	127,710	133,100
Mar	001-1000-369.04-04	FLEET/BLDG REIMB - SANITATION	58,770	55,940
Mar	001-1000-369.04-09	FLEET/BLDG REIMB-STORMWATER	19,000	18,240
Admin	001-1000-369.04-11	ADMIN REIMB - STORMWATER	42,110	39,690
Eng	001-1000-369.04-13	ENGINEERING REIMB - STORMWATER	81,410	41,160
Eng	001-1000-369.04-14	ENGINEERING REIMB-WATER & SEWER	304,860	399,230
Mar	001-1000-369.04-58	BLDG MAINT - MARINA FUND	27,520	29,990
DP	041-4000-369.04-06	DATA PROCESSING - GENERAL FUND	328,590	389,450
DP	041-4000-369.04-07	DATA PROCESSING - SANITATION	9,000	15,370
DP	041-4000-369.04-12	DATA PROCESSING - STORMWATER	-	5,120
DP	041-4000-369.04-19	DATA PROCESSING - LIBRARY	199,150	219,100
DP	041-4000-369.04-22	DATA PROCESSING - FIRE	63,030	39,550
		Total Revenue	$ 1,591,610	$ 1,714,370

The increase is mostly a result of the engineering services for infrastructure projects and upgrades to data processing systems.

Interfund Transfers – This category has increased by $4,811,090. Of this amount, $4,565,000 is for borrowed funds in the Water & Sewer Fund being transferred to the Water & Wastewater Renewal Fund for infrastructure projects. Repayment to the general fund for Waterfront Park project loans total $257,000, and $217,000 is being transferred to the capital projects fund from the general fund.

Debt Proceeds – This category includes the $4,565,000 referenced above, as well as $575,000 for borrowed funds in the Stormwater Fund.

EXPENDITURES

The summaries of expenditures by object are as follows:

	Estimate FY 2016	Adopted FY 2017	FY 2017 Over (Under) FY 2016	% Change Over FY 2016
Personnel Services	$ 12,376,310	$ 13,012,550	$ 636,240	5.14%
Operating Expenses	11,258,820	10,658,810	(600,010)	-5.33%
Capital Expenses	7,249,830	10,163,530	2,913,700	40.19%
Non-Operating Expenses	6,501,080	11,469,090	4,968,010	76.42%
Subtotal Expenditures	**37,386,040**	**45,303,980**	**7,917,940**	21.18%
Fund Balance	21,246,550	16,986,880	(4,259,670)	-20.05%
Total Expenditures & Reserves	**$ 58,632,590**	**$ 62,290,860**	**$ 3,658,270**	6.24%

Personnel Services – Personnel services with an adopted budget of $13,012,550 is 28.72 percent of citywide budgeted expenditures, excluding fund reserve. The increase over the year-end estimates for 2016 is $636,240 or 5.14 percent. Personnel services includes the following: 3 percent merit increases with a citywide financial impact of $168,330; a 12.1 percent increase in health insurance totaling $197,430; and, an increase of 5.00% or $11,900 for workers' compensation insurance.

Staffing Levels - The total net decrease in staffing over the fiscal year 2016 adopted budget is 0.05 full-time equivalent positions. The changes add .95 FTEs to General fund and deletes 1.00 FTE in the Water and Sewer fund. Refer to the Budgeted Personnel and Explanation of Changes on page 280 within this document for each department's change in staffing from fiscal year 2016 to adopted fiscal year 2017.

The City has reduced full-time staff positions by over 9 percent since 2009. A comprehensive schedule by department within the operating funds reflects adopted full and part-time positions from FY 2013 through adopted FY 2017.

Operating Expenses – Operating expenses with an adopted budget of $10,658,810 is 23.53 percent of the citywide budget, excluding fund reserve. Operating expenses are 5.33 percent and $600,010 lower than fiscal year 2016 year end estimates.

The major reductions in operating expenses are attributable to a drop in FY 2017 budgeted cost of sewage services over the estimated cost from FY 2016 which was increased by $400,000 to adjust for corrected meter readings. These purchases from the City of Clearwater reduced budget from year end 2016 estimate by $110,170. Street improvement operating expenses were $475,000 below FY 2016 because the street resurfacing contract is only renewed every other year.

Some of the larger increases include $40,220 in law enforcement, which consists of a 3.18 percent annual contractual increase; a $21,000 increase for this year's elections; $48,040 for a new time clock system; a $34,370 increase in fire for LED lighting at both stations; $30,000 in Main Street for the Seafood Festival which was cancelled in FY 2016; and Information Technology increases of $89,400 for renewal and replacement computers and $25,000 for computer file storage.

Capital Expenses – Capital expenses with an adopted budget of $10,163,530 is 22.43 percent of the citywide budget, excluding fund reserve. Capital expenses are 40.19 percent and $2,913,700 higher than year fiscal year end estimates for 2016.

The large increase occurs as the City schedules needed capital and infrastructure projects that had been delayed during the economic downturn. Of note in the adopted budget are capital projects in government funds of $150,000 for installing hurricane windows in City Hall; $900,000 for the Community Center improvements; and $550,000 for development of the Elm Street property. Infrastructure improvements of $330,000 in Stormwater for North Bayshore Drainage Improvements and $150,000 for replacement of a street sweeper; the purchase of an equipment storage awning for $170,000 and refurbishment of a side loader for $150,000 for Sanitation; $1,200,000 for replacement of the water line on Main Street between 13th Avenue North and 9th Avenue North; $2,900,000 for improvements at the Northeast Regional Wastewater Treatment Plant; and $1,000,000 for sanitary sewer main relining. A comprehensive schedule of capital expenses is included in the Capital Improvement Program within the budget document as well as a summary schedule on pages 59-61. The Capital Improvement Program is higher than Capital Expenses due to account classification, i.e. Stormwater and Street Improvement fund planned capital improvements for drainage, pond maintenance, pipe relining and street resurfacing are not included in the Capital Expense roll-up. Library books and audio visual supplies are included in the Capital Expense roll-up but are excluded from CIP reporting.

Non-Operating Expenses – Non-operating expenses with an adopted budget of $11,469,090 is 25.32 percent of the citywide budget, excluding fund reserves. Non-operating expenses are $4,968,010 and 76.42 percent higher than fiscal year end estimates for 2016.

This category includes transfers for debt service principal and interest and amortized costs and fees of $1,626,620, which takes into consideration debt service requirements that one-twelfth of the prior year's principal and interest payments be maintained in fund reserve. Contribution to non-profits from City Commission total $80,000. Indirect cost allocations (shared services) between funds are $1,714,370 with interfund transfers at $6,145,850. Depreciation within the enterprise funds totals $1,895,000.

The following table reflects staff's estimate of beginning fund balance as of October 1, 2016 and ending fund balance as of September 30, 2017. Appropriated fund balance is $4,554,450 for all funds citywide.

Fund No.	Fund Description	Estimated Fund Balance (10/01/2016)	Adopted Revenues FY 2017	Adopted Expenditures FY 2017	Estimated Fund Balance (9/30/2017)	Appropriated Fund Balance FY 2017
GOVERNMENTAL FUNDS						
001	General Fund	$ 8,335,610	$ 14,385,530	$ (14,644,950)	$ 8,076,190	$ (259,420)
012	Public Safety	22,900	9,010	-	31,910	9,010
014	Street Improvement	86,340	280,640	(346,580)	20,400	(65,940)
015	Marina	115,410	51,460	(44,790)	122,080	6,670
017	City Tree Bank	5,520	7,050	(12,570)	-	(5,520)
021	Debt Service - 2012 Public Improvement Bond	71,370	319,000	(318,270)	72,100	730
023	Debt Service - 2006 Revenue Note	26,800	25,050	(24,980)	26,870	70
024	Debt Service - 2008 Revenue Note	41,380	559,170	(549,170)	51,380	10,000
032	Capital Projects	514,080	2,334,920	(2,721,020)	127,980	(386,100)
060	Multimodal Impact Fee	19,840	57,100	-	76,940	57,100
061	Law Enforcement Trust	-	-	-	-	-
062	Street Lighting	55,900	254,760	(275,000)	35,660	(20,240)
063	Parkland	583,700	271,110	(582,500)	272,310	(311,390)
064	Transportation Impact Fee	531,860	7,570	-	539,430	7,570
065	Library Impact Fee Trust Fund	31,790	9,540	-	41,330	9,540
067	Community Redevelopment Agency (CRA)	211,240	440,760	(629,940)	22,060	(189,180)
069	Parking Impact Fee Fund	3,630	-	-	3,630	-
074	Street Assessment	35,240	100	-	35,340	100
	Subtotal Governmental Funds	**10,692,610**	**19,012,770**	**(20,149,770)**	**9,555,610**	**(1,137,000)**
ENTERPRISE FUNDS						
011	Stormwater	640,950	1,609,700	(1,732,810)	517,840	(123,110)
020	Debt Service - 2001/2012 Revenue Bond	218,580	24,000	(162,420)	80,160	(138,420)
022	Debt Service - 2006 Revenue Note	540,460	151,980	(571,780)	120,660	(419,800)
041	Water & Wastewater	1,706,740	12,535,500	(13,214,090)	1,028,150	(678,590)
043	Reclaimed Water	702,040	13,730	-	715,770	13,730
044	Sanitation	1,239,670	2,964,180	(3,287,610)	916,240	(323,430)
047	Wastewater Development	882,600	33,190	(10,000)	905,790	23,190
048	Water & Wastewater Renewal & Replacement	4,600,310	4,698,260	(6,175,500)	3,123,070	(1,477,240)
077	Wastewater Construction Assessment	22,590	1,000	-	23,590	1,000
	Subtotal Enterprise Funds	**10,553,940**	**22,031,540**	**(25,154,210)**	**7,431,270**	**(3,122,670)**
	Total All Funds	**$ 21,246,550**	**$ 41,044,310**	**$ (45,303,980)**	**$ 16,986,880**	**$ (4,259,670)**

General Fund

The City Commission adopted a general fund reserve policy in 2011 requiring a twenty percent fund reserve committed for the specific purpose of emergency stabilization as well as a sustainable targeted minimum fund reserve of two months (seventeen percent) of operating expenses. For the FY 2017 adopted budget, budgeted fund reserve is $8,076,190. Of total fund reserve, the requirement for emergency stabilization is $2,928,990 and the targeted minimum fund reserve is $2,295,610. Unrestricted fund reserve, including a $300,000 contingency for unknowns, is $5,147,200.

General Fund revenues and expenditures are $22,721,140, including transfers and fund balance. The adopted budget reduces fund reserve by $259,420. Of the total decrease in fund reserve, $244,650 are for transfers to the Street Improvement, Capital Projects and Street Light funds. Fund balance includes the $257,000 repayment to the General Fund from the Capital Projects and CRA funds for a loan to begin construction at the Waterfront Park in fiscal year 2015.

REVENUES – Excluding transfers, adopted General Fund revenues of $14,128,530 are $390,400 or 2.84 percent above 2016 estimated year end.

Ad Valorem Tax – The City's gross taxable value increased by $63,865,172 or 5.98 percent over the prior year's final gross taxable value. The adopted millage rate of 3.9500 per $1,000 of assessed property value will generate $4,247,430 in ad valorem revenue. This is an increase of $134,230 over budgeted ad valorem for FY 2016. The 3.9500 adopted millage rate is 2.4 percent lower than the FY 2016 adopted millage rate and requires a majority vote of the governing body. The adopted millage is 2.07 percent higher than the rolled back rate of 3.8698. The roll back rate would generate ad valorem revenue of $4,161,190, which is lower than revenue generated by the adopted millage rate by $86,240.

	FY 2015 Final	FY 2016 Final	FY 2017 Adopted
Millage Rate (mills per $1,000)	4.0479	4.0479	3.9500
Gross Taxable Value	$ 1,019,708,417	$ 1,068,026,697	$ 1,131,891,869
Total Taxes Levied	$ 4,127,678	$ 4,323,265	$ 4,470,970
Amount Collected	$ 3,921,293	$ 4,107,107	$ 4,247,430
Percentage Collected	95.00%	95.00%	95.00%

Ad valorem revenue is assumed to be 95 percent of taxes levied.

Intergovernmental Revenue – Intergovernmental revenues increased by $93,930 or 3.15 percent over fiscal year end estimates for 2016. Of the total increase, $28,510 is for state shared revenues, $7,260 is for local government ½ cent sales tax and $57,960 is from Fire and EMS district taxes.

Charges for Services – The charges for services increase of $95,010 or 9.96 percent over fiscal year 2016 estimates consists mostly of Leisure Services classes and camps.

Interfund Transfers – Interfund transfers into general fund of $257,000 is for a loan repayment from the Capital Projects fund and the Community Redevelopment fund.

EXPENDITURES – Adopted General Fund expenditures, including transfers, of $14,644,950 are $1,141,390 or 8.45 percent over 2016 estimated year end. Expenditures, excluding transfers, are $14,400,300 or 6.70 percent higher than 2016 estimated year end.

Personnel services totaling $9,443,540 are $483,990 or 5.40 percent above fiscal year end estimates for 2016 and make up 64.48 percent of total general fund appropriations. Increases include a 3 percent merit increase ($119,350), 12.1 percent increase in health insurance ($25,070) and a full year of the 3 percent COLA and salary study and living wage increases implement in July 2016 ($289,787).

Operating expenses total $4,098,450 and are $337,290 or 8.97 percent over estimated year end and 27.99 percent of general fund appropriations. Of the total increase, $21,000 is programmed in Elections for the March elections; $40,220 is programmed for a 3.18 percent in law enforcement contract with the Pinellas County Sheriff; $24,020 for a new time clock system; $34,370 increase in fire for LED lighting at both stations; $30,000 in Main Street for the Seafood Festival which was cancelled in FY 2016; The net amount of $6,060 is programmed across multiple accounts and departments.

Capital expenses total $130,210 and are $25,780 or 24.69 percent over estimated year end. The adopted budget reflects outlay for Library books and audiovisual materials totaling $87,800; a GPS system for Engineering for $6,500; and for the Recreation Division, $14,910 for an upgrade to the Rec-Trac system, $10,000 for audio-visual equipment

at the Museum, $8,500 for a computer server and rack at the Museum; and 50% of the $5,000 cost to enclose the Assistant Director's office in Finance.

Non-operating expenses and interfund transfers total $972,750. This includes $7,650 transferred to the Street Lighting Assessment fund for the City's share of street lights, $217,000 transferred to the Capital Projects fund, $20,000 transferred to the Street Improvement fund, $80,000 programmed for non-city agency grants, and $648,100 in data processing fees reimbursed to the Information Technology Division.

General Fund - Other Information

City Commission includes non-operating expenses funding of $80,000 for non-city agencies. Recipients will be identified after adoption of the final budget.

The FY 2017 adopted budget retains a contingency for unanticipated expenditures to address emergencies, unanticipated expenditures and/or opportunities that were unforeseen at the time of budget preparation. The amount allocated to this account is $300,000, which represents approximately 2.05 percent of adopted budget appropriations. Per City Code, the City Commission approves all appropriation transfers from this account.

Capital Projects Fund

CAPITAL PROJECTS revenues and expenditures, including transfers and fund balance, are $2,849,000. A detailed listing of capital projects is located in the Capital Improvement Program on pages 312-334 within this document.

Revenues generated from "Penny" or local government infrastructure tax is estimated at $1,824,180 and is $70,160 or 4.00 percent above the year end estimate. "Penny" revenues have increased in each of the last two years by 5 percent. Revenues from grants total $261,600. All grant revenues are restricted for use for the Waterfront Park project.

The adopted capital projects totaling $1,717,800 are as follows: one replacement vehicle totaling $23,300; citywide facility improvements totaling $1,107,000; equipment for $295,000; neighborhood projects and beautification and brick streets for $37,500; and park improvements for $255,000. The amount budgeted to service debt totals $1,003,220. Fund reserve is $127,980.

Special Revenue Funds

CRA (COMMUNITY REDEVELOPMENT AGENCY) FUND revenues and expenditures total $652,000.

Ad valorem revenues total $432,890 at the adopted millage rate of 3.9500 and 5.3377 for the City and County, respectively, as follows:

	PCPAO 7/1/2016 Preliminary	
	County	**City**
Millage Rate	**5.3377**	**3.9500**
2016 (FY 2017) Preliminary Taxable Values for TIF	81,109,798.00	80,864,937.00
Base Year Taxable Value	31,944,080.00	31,944,080.00
Current year Tax Increment Value	49,165,718.00	48,920,857.00
Proportionate share	0.95	0.95
Dedicated increment value	46,707,432.10	46,474,814.15
Millage per $1,000	5.3377%	3.9500%
Calculation	249,310.26	183,575.52
Total Revenue per Millage		**$ 432,890.00**

Additional revenues include investment earnings of $7,870 and a balance carryforward of $211,240 from the fiscal 2016 year-end estimate.

Expenditures for CRA by project are as follows in the adopted budget:

Project	Expenditures	Adopted
	Personal Services	$ 42,230
CRBANN	Banners	2,000
BROCH	Brochures	600
CRFEES	District fees	670
CRCRNT	C/R façade and partnership incentives	50,000
CRLITE	Decorative lighting	5,000
CRSIGN	Directional signage	15,000
CRSTSC	Streetscaping	20,000
CRTREE	Trees	2,500
CRSWRR	Sidewalks	25,000
CRAART	Public Art Committee	30,000
CRCSXL	CSX land lease	440
CRPKLS	Downtown Parking Lease	10,000
	Total Other Current Charges	161,210
CRTREE	Oak tree lightning protection system	7,000
CRSOLR	Solar lighting for MCP sidewalks	12,500
CREIL	Main Street electrical, irrigation & landscaping	175,000
PKI009	Holiday decorations	25,000
PKI026	Veterans Memorial Improvements	50,000
	Total Improvements Other Than Buildings	269,500
	Transfer Out to General Fund	157,000
	Subtotal CRA Expenditures	629,940
	Budgeted fund reserve	22,060
	Total expenditures and fund reserve	$ 652,000

The adopted budget includes $157,000 in transfers out to the General Fund, which is the first year of seven years of repayments to General Fund for the Waterfront Park project.

PARKLAND FUND revenues and expenditures total $854,810.

Revenues include impact fees of $8,000, investment earnings of $13,110, and $250,000 for a Florida Recreation Development Assistant Program (FRDAP) grant. Expenditures include $550,000 for Elm Street Property Development. This project will proceed should the City be awarded $250,000 in FRDAP grant funds The Parkland fund also includes operating expenses of $27,500 for minor park related projects and $5,000 for the annual lease payment to Pinellas County Schools for the Elm Street property. This is the fifth year of the fifty year lease with Pinellas County Schools.

STREET LIGHT FUND revenues and expenditures total $308,860.

The City Commission implemented a street light assessment in fiscal year 2013. The Street Lighting Services and Facilities charges are allocated among benefitted tax parcels using a methodology based upon “Equivalent Residential Units” or “ERUs” with one (1) ERU equal to 2,629 square feet, which is the size of the average single family residential building in the City. The methodology requires annual validation of all properties assessed the fee.

In fiscal year 2016, City Commission reduced the amount per ERU benefitting properties from $4.25 per ERU per month to $3.25 per ERU per month. Revenue from the assessment is estimated at $245,770 in the adopted budget. Estimated utility services are $275,000, which is a 1.85 percent increase over fiscal year 2016. The adopted ending fund reserve for 2017 is $33,860.

Enterprise Funds

The adopted budget does not include adjustments for the rate study conducted by Burton & Associates, Inc. in 2016. The rate study included water, wastewater, sanitation and stormwater. The rate study was not concluded in time to include any adjustments in this budget.

Stormwater
The adopted stormwater budget is $2,250,650. In fiscal year 2013, the City Commission approved a rate of $7.25 per ERU in an effort to have the fund sustain the operations, maintenance, non-operating and debt service of the fund but also to build a fund reserve to meet ongoing capital costs. With the ERU generating revenue of $1,000,000 annually, the prioritization of capital projects remains critical. To sustain critical capital improvement projects, debt is programmed in fiscal years 2017 through 2020. Even with debt proceeds programmed in, replacement of heavy vehicles are unfunded in the out years. Refer to pages 300 through 305 in the CIP.

Water and Wastewater
The adopted budget for the water and wastewater operating fund is $11,427,100 inclusive of fund reserves.
Personnel services within this fund are reduced by one FTE in the adopted budget. Operating expenses within the operating departments remain relatively flat with Information Technology increasing the most due to maintenance contracts and the purchase of renewal and replacement computers. Many of the expenses with the Information Technology department are allocated to other funds, both governmental and enterprise based on services provided. Capital improvements in the Water and Wastewater and Water and Wastewater Renewal/Replacement funds exceeds $24,600,000 over the next 5 years. See pages 336 through 345 and pages 352 through 360 in the Capital Improvement Program for a complete listing of projects.

Sanitation
Sanitation charges for services of $2,856,000 are estimated to remain flat in the adopted budget. To save money in future years, provide better services to residents and protect the environment for future generations, the City began moving to single stream recycling in FY 2013 with full implementation completed in FY 2014. Single stream recycling revenues will be evaluated as a part of the utility rate study. Landfill fees remain flat until additional historical information is obtained that will serve as a better guide on the savings associated with single stream recycling. Tipping fees for solid waste and yard waste are expected to remain flat in the adopted budget. See pages 346 through 351 in the adopted CIP.

Capital Improvement Program

The Capital Improvement Program (CIP) for FY 2016/17 – FY 2020/21, beginning on page 285, includes projects totaling $38,273,250, of which $10,278,320 is planned for expenditure during FY 2017 budget year. Expenditures in the five year plan by type are as follows: General Government - $216,600; Public Safety - $450,800; Physical Environment - $28,605,430; Transportation - $2,629,920; and Culture and Recreation - $6,370,500. Of the total amount programmed in the five year plan, it is estimated that 52.32 percent or $20,024,600 will be funded using the issuance of debt.

Conclusion

Preparation of the budget document requires a substantial amount of time and commitment. This process would not be possible without the efforts and dedication of many individuals. Gratitude is extended to the Department Directors for their cooperation and diligence in developing a pragmatic record outlining the needs of their departments and the residents of Safety Harbor. Special appreciation is extended to the Finance Department and Administrative Support staff in all departments for their unfailing support, hard work and professionalism in preparing a well-conceived budget document. Finally, an acknowledgement and a special thank you is extended to the Finance Advisory Committee for their review and their advisory contributions to our financial security.

Respectfully,

Matthew L. Spoor
City Manager

GENERAL FUND
FUND BALANCE
TEN YEAR HISTORY

YEAR	GENERAL FUND EXPENDITURES	RESERVE AMOUNT	PERCENT OF BUDGET
2016/17	$ 14,644,950	$8,076,190	55.15%
2015/16	$ 13,503,560	$8,335,610	61.73%
2014/15	$ 14,187,196	$7,528,970	53.07%
2013/14	$ 12,405,355	$8,240,910	66.43%
2012/13	$ 12,266,371	$8,321,060	67.84%
2011/12	$ 12,613,264	$8,436,470	66.89%
2010/11	$ 13,061,230	$8,595,519	65.81%
2009/10	$ 13,092,044	$8,798,442	67.20%
2008/09	$ 13,408,432	$9,322,618	69.53%
2007/08	$ 13,308,599	$8,908,959	66.94%

CITY PROFILE

SAFETY HARBOR:

Its Place In History and Today

Safety Harbor is comfortably nestled along the northwest edge of Old Tampa Bay in Pinellas County. Safety Harbor enjoys a unique place in the history books and in the hearts of its citizens and visitors. The first inhabitants were the Timucuan Indians who called the area Tocobaga. In 1528, Spanish adventurers led by the explorer Pánfilo de Narváez landed on our shores. Safety Harbor is the home of the historic Espiritu Santo Springs. Given this name in 1539 by the Spanish explorer Hernando de Soto, who was searching for the legendary Fountain of Youth, these natural springs have attracted attention worldwide for their curative powers. Safety Harbor was first homesteaded by Count Odet Philippe, a French surgeon in Napoleon's navy, who is credited with introducing citrus growing to Florida. Established in 1823, the Count's homestead is now the site of Philippe Park, which is a 122-acre Pinellas County owned and operated facility that is very popular among our residents and visitors.

Safety Harbor was formally incorporated as a City in 1917 with a population of 200 persons. Today 17,454 persons call Safety Harbor their home. This year, the City will proudly celebrate its centennial celebration. As primarily a residential community, the City has maintained the character of a family oriented community while preserving our environmentally sensitive lands and revitalizing our historic downtown Business District. Recently, a resident who has lived in numerous cities throughout the country gave our City what must be viewed as the ultimate of compliments when she stated that she chose Safety Harbor because it offered the best parts of each of the communities she had previously called home.

Safety Harbor features easy access to the region's cultural, recreational and transportation facilities. These include Tampa International Airport, St. Pete-Clearwater International Airport, Ruth Eckerd Hall, Busch Gardens, Amalie Arena, Raymond James Stadium, Tropicana Field, the Sun Dome and, of course, the beautiful beaches of the Florida Suncoast. Within easy driving distance are Walt Disney World, SeaWorld, Universal Studios, Busch Gardens, LEGOLAND and other major attractions. Miami in the southern end of the state and Tallahassee to the north are less than a half-day's drive. Major area sports teams include the Tampa Bay Lightning hockey team, Tampa Bay Buccaneers football team, the Tampa Bay Rays baseball club, and the Tampa Bay Rowdies soccer team.

Safety Harbor is one of 24 cities in Pinellas County. The County has a population of over nine hundred thousand residents. Safety Harbor's low-density development, however, gives it an oasis-like quality in contrast to the high-density population of Pinellas County in general.

CITY OF SAFETY HARBOR
General Information

- Incorporated: June 11, 1917
- Form of Government: Commissioner-Manager
- Elected Officials: Mayor and four at-large Commissioners
- Administration: City Manager appointed by City Commission

Population Characteristics:

Population:	17,454	
Median Age:	50.5	
Age Distribution:	Number	Percent
Under 5	676	3.9%
5-14	1,716	9.8%
15-24	1,700	9.7%
25-44	3,190	18.3%
45-64	6,046	34.6%
65-84	3,552	20.4%
85 and Older	574	3.3%
Household Profile:	Number	Percent
Households with families	4,662	62.9%
Households with one or more people 65 years and over	2,535	34.2%
Average household size	2.27	
Average family size	2.76	
Householder living alone	2,744	
Gender Distribution:	Number	Percent
Male	8,291	47.5%
Female	9,163	52.5%
Other Characteristics:	Number	Percent
Veteran Status	1,680	9.6%

Education:

Educational Attainment: *(25 years or older)*	Number	Percent
Less than 9th grade	384	2.9%
Some high school, no diploma	609	4.6%
High school graduate or GED	3,279	24.8%
Some college, no degree	2,816	21.3%
Associate's degree	1,243	9.4%
Bachelor's degree	3,148	23.8%
Graduate or professional degree	1,759	13.3%
	13,238	

Employment:

Labor Force: *(For those 16 years or older)*	Number	Percent
In labor force	9,200	61.5%
Civilian labor force	9,164	61.3%
Employed	8,387	56.1%
Unemployed	523	3.5%
Armed forces	36	2.4%
Not in labor force	5,750	38.5%

Employed Work Classifications:	Number	Percent
Private employment	7,170	85.5%
Government employment	697	8.3%
Self-employment	520	6.2%

Income:	
Per Capita Income	$ 36,891
Median household income	$ 58,493
Average household income	$ 83,949

Public Assistance and Poverty Rates:	Percent
Families with income below poverty level	6.2%
Households receiving Social Security	38.6%
Households receiving Supplemental Security Income	2.0%
Households receiving cash public assistance income	1.8%
Households receiving Food Stamp/SNAP benefits	6.5%

Housing:

Number of Housing Units:	Number	Percent
Single Family	5,878	80.9%
Multi-Family	812	11.2%
Mobile Homes	578	8.0%
Total	7,268	100.0%

Tenure Characteristics:	Number	Percent
Owner Occupied	5,970	82.1%
Renter Occupied	1,298	17.9%
Total	7,268	100.0%

Economy:

Type of Business:	Number of Establishments
Utilities	1
Construction	61
Manufacturing	31
Wholesale Trade	29
Retail Trade	81
Transportation & Warehousing	7
Information	12
Finance & Insurance	60
Real Estate, Rental & Leasing	52
Professional, Scientific & Tech Services	119
Administrative, Waste Management, Remediation	44
Educational Services	13
Health Care & Social Assistance	100
Arts, Entertainment & Recreation	16
Accommodation & Food Services	68
Other Services (except Public Administration)	100
Public Administration	14
Unclassified Establishments	32
Total	840

Top 7 Employers by Business Type:	Number of Employees
Healthcare and Social Assistance	2,114
Real Estate, Rental & Leasing	1,030
Accommodation & Food Service	931
Other Services (except Public Administration)	641
Construction	481
Manufacturing	470
Retail Trade	429

Source: Pinellas County Economic Development, December 2013

Top 4 Safety Harbor Employers:	Number of Employees
Mease Countryside Hospital	1,000
Angelica Corporation	273
Safety Harbor Resort & Spa	218
Jacobsen Manufacturing, Inc.	142

Source: A to Z Databases

Top 3 Safety Harbor Taxpayers - Real Property:	Taxable Value
Safety Harbor Resort & Spa	$ 16,427,440
Mease Countryside Hospital	$ 16,303,000
Preedom Land Trust	$ 15,919,270

Top 3 Safety Harbor Taxpayers - Personal Property:	Taxable Value
Duke Energy Florida	$ 8,944,773
Mastercut Tool Corp	$ 4,900,017
Florida Gas Transmission	$ 3,498,056

Source: Pinellas County Property Appraiser

Land:

Land Area	5.32 square miles
Water	0.10 square miles

Source: U.S. Census Bureau 2010 American FactFinder, unless otherwise noted

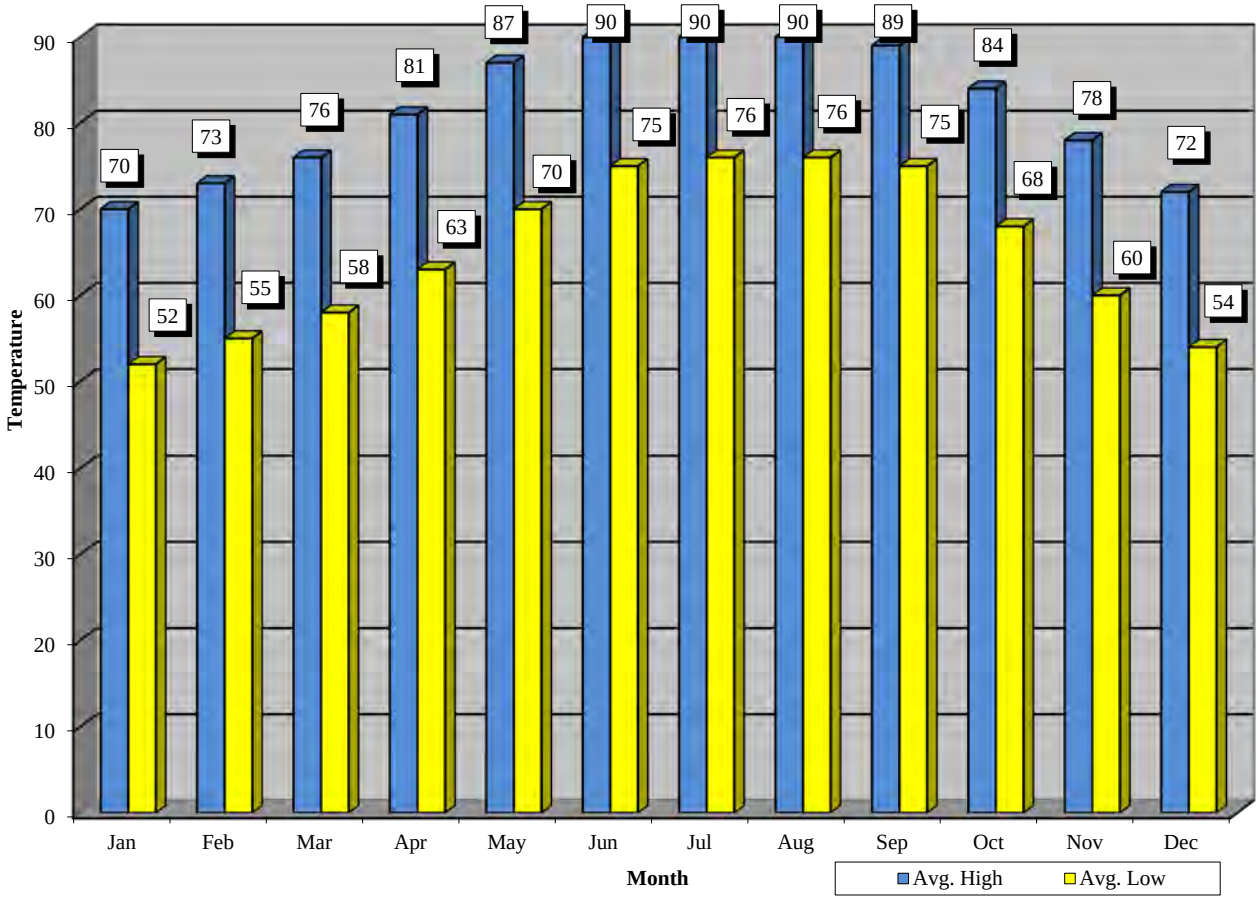
CITY OF SAFETY HARBOR

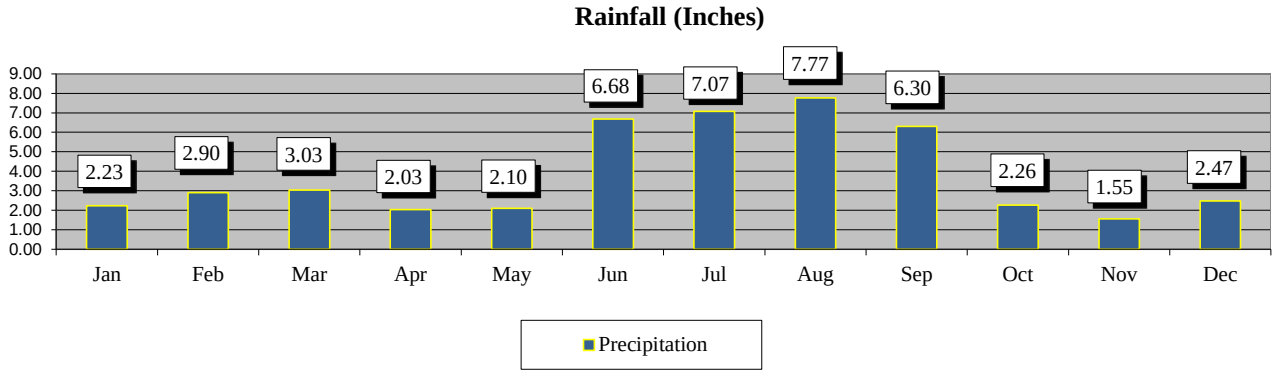
Geography

CITY OF SAFETY HARBOR

Climate

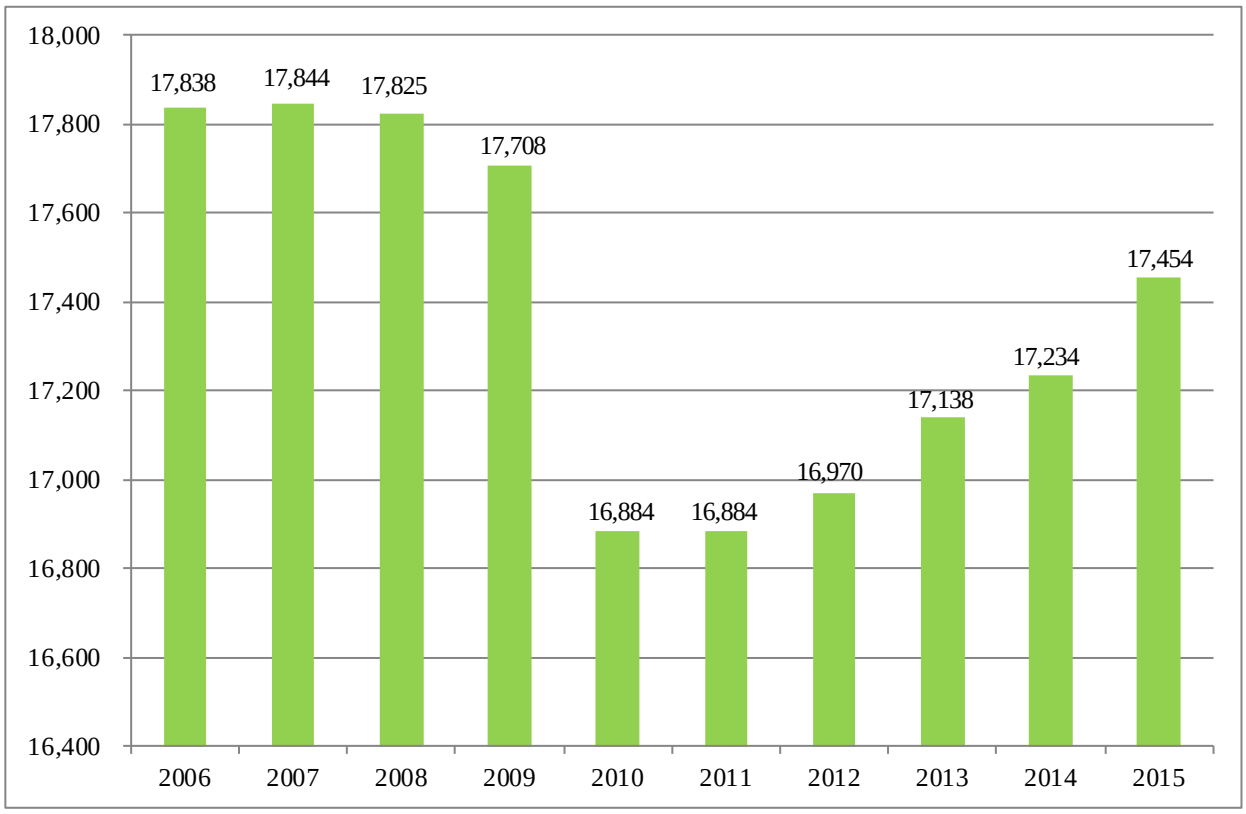
Safety Harbor enjoys a year round tropical climate . . . . . .





Source: www.weather.com

CITY OF SAFETY HARBOR
Population



	YEAR	POPULATION	CHANGE	POPULATION % CHANGE
(1)	2006	17,838	(54)	-0.30%
(1)	2007	17,844	6	0.03%
(1)	2008	17,825	(19)	-0.11%
(1)	2009	17,708	(117)	-0.66%
(2)	2010	16,884	(824)	-4.65%
(3)	2011	16,884	-	0.00%
(3)	2012	16,970	86	0.51%
(3)	2013	17,138	168	0.99%
(3)	2014	17,234	96	0.56%
(3)	2015	17,454	220	1.28%

SOURCE:

(1) University of Florida, Bureau of Economic and Business Research as of April 1st of each year

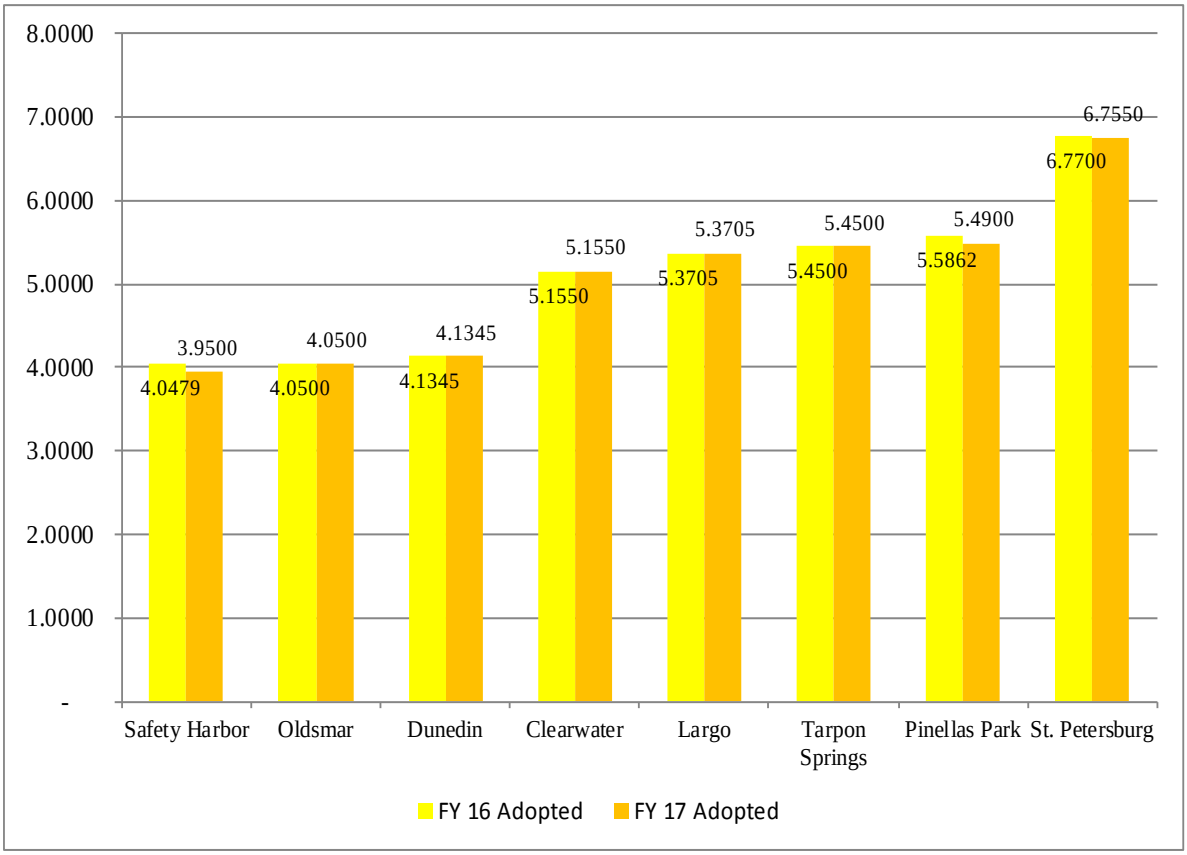
(2) 2010 US Census

(3) U.S. Bureau of the Census

CITY OF SAFETY HARBOR
MILLAGE RATE
Past Ten Years

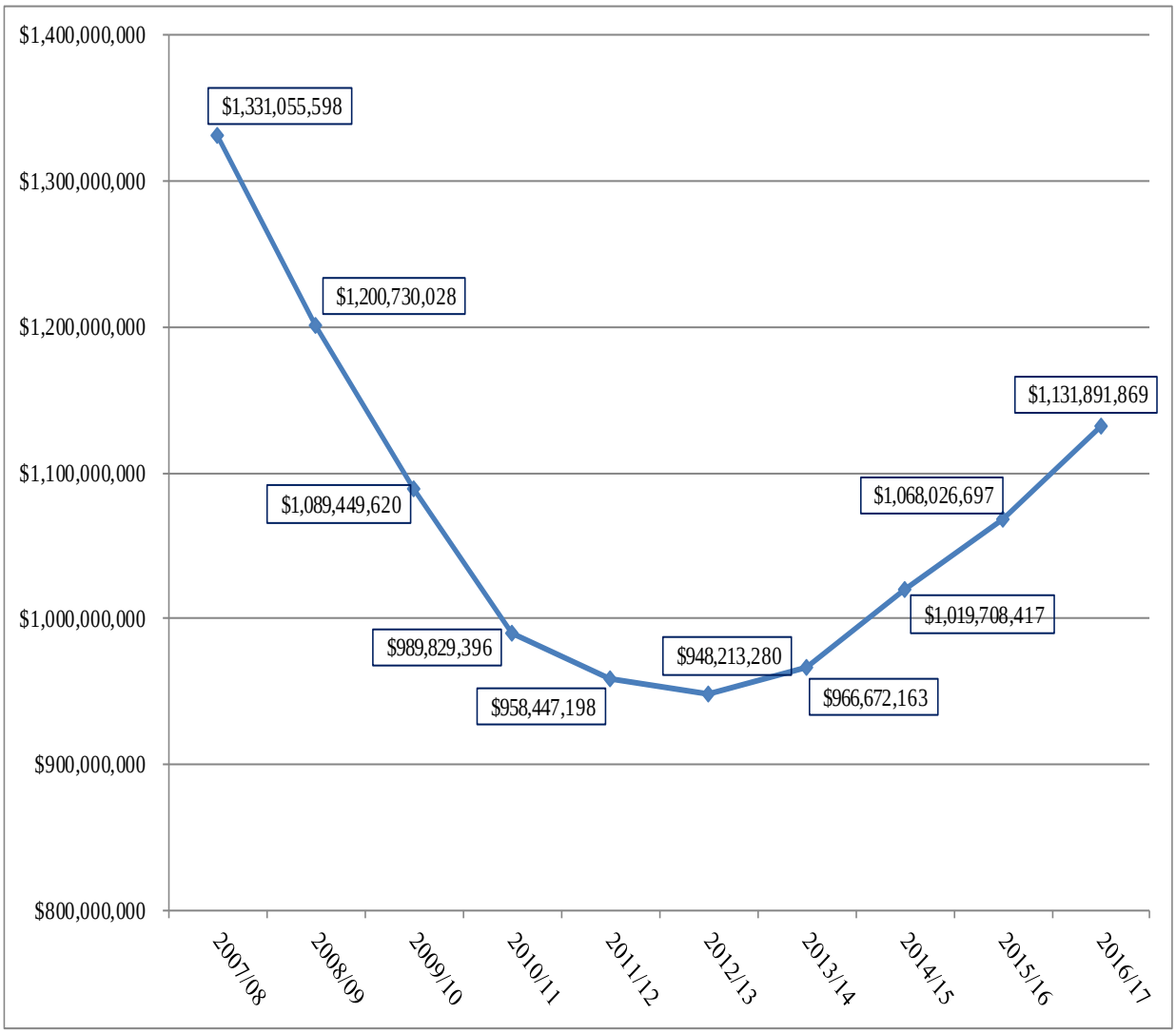
FISCAL YEAR	ADOPTED	ROLLBACK
2008	2.5140	2.6134
2009	2.7830	2.8137
2010	3.0674	3.0835
2011	3.3808	3.3394
2012	3.3808	3.4853
2013	3.3808	3.4123
2014	3.7343	3.3457
2015	4.0479	3.5675
2016	4.0479	3.8808
2017	3.9500	3.8698

COMPARATIVE MILLAGE RATES FISCAL YEAR 2016/2017



	FY 2016 Adopted	FY 2017 Adopted
Safety Harbor	4.0479	3.9500
Oldsmar	4.0500	4.0500
Dunedin	4.1345	4.1345
Clearwater	5.1550	5.1550
Largo	5.3705	5.3705
Tarpon Springs	5.4500	5.4500
Pinellas Park	5.5862	5.4900
St. Petersburg	6.7700	6.7550

CITY OF SAFETY HARBOR
ASSESSED VALUATION
Past Ten Years



2007/08	$ 1,331,055,598
2008/09	$ 1,200,730,028
2009/10	$ 1,089,449,620
2010/11	$ 989,829,396
2011/12	$ 958,447,198
2012/13	$ 948,213,280
2013/14	$ 966,672,163
2014/15	$ 1,019,708,417
2015/16	$ 1,068,026,697
2016/17	$ 1,131,891,869

BUDGET GUIDE

INTRODUCTION

The FY 2016/2017 Annual Operating Budget for the City of Safety Harbor, Florida is intended to serve four purposes:

The Budget as a Policy Document

As a policy document, the Budget indicates what services the City will provide during the twelve-month period beginning October 1, 2016. The Budget Message (City Manager Letter) summarizes the issues facing Safety Harbor and how the budget has and will address them. On a more detailed level, each department has submitted goals and objectives as well as performance measures upon which progress will be monitored.

The Budget as an Operations Guide

The Budget is the operating plan used as a guide in providing services to the citizens we serve. Each department budget section provides goals and objectives, performance measures, line item appropriation budgets, organizational charts, and a personnel summary count for FY 2016/2017.

The Budget as a Financial Plan

As a financial plan, the Budget outlines how much City services will cost and how they will be funded. The Budget Message section provides an overview of City goals, a citywide budget summary including revenue and expenditure categories, followed by discussion of the general fund and special revenue fund budgets. Following the message, there is a discussion of the City's budget process, fund structure and measurements focus. The fund sections include estimates of the City's financial condition at September 30, 2016 and a comparison of financial activity for fiscal years ended September 30, 2014 and September 30, 2015 for each department within each fund. The estimates for fiscal year ending September 30, 2016 were conservatively derived in May 2016. The total Capital Improvement Plan is summarized in its own section along with the location, description, justification, and incremental operating costs associated with each capital project.

The Budget as a Communications Device

The Budget is designed to be user friendly with summary information in text, tables and graphs. A glossary of budget terms is included in the appendices section for the reader’s reference. In addition to this reader's guide, the table of contents provides a sequential listing of the sections within this document. Should you have questions about the City Budget that this document does not answer, please feel free to contact the City of Safety Harbor Finance Department at (727) 724-1555.

FY 2016/2017 Budget Calendar

DATE (2016)	FUNCTION	PARTIES
February 17	Distribute budget schedule & provide guidance for preparation of department budgets. Budget Manual and templates will be distributed electronically to all involved with the budget process.	Department Heads
February 24	Budget Kick-off Meeting in Commission Chambers; 1:30 - 2:30. **Naviline budget module is open for input.** ***Departments must enter all operating and CIP budgets for FY16 estimate and FY17 requests. The total amounts for both FY16 and FY17 must be fully detailed in the Miscellaneous information section in Naviline.***	Department Heads & Staff
March 4	Submit Building Maintenance, Information Systems, and Fleet Management requests to respective departments through email.	Department Heads
March 11	Submit Salary Sheets, Organizational Charts and New Position and Position Reclassification requests to Human Resources Director.	Department Heads
March 18	Building Maintenance, Information Systems, and Fleet Management submit recommendations to Finance and requesting department through email.	Fleet, I.S. & Bldg Maint. Supervisors
March 25	H.R. Director (after obtaining City Manager's sign-off) submits Salary Sheets, Organizational Charts and New Position and Position Reclassification requests to Finance.	H.R. Director
March 25	Submit CIP Worksheets, CIP Justification sheets and Travel and Training Worksheets to Finance. Make sure amounts from the sheets are entered in Naviline and the amounts agree.	Department Heads
March 25	**Naviline budget module will close for input at the close of business.** ***Departments must enter all operating and CIP budgets for FY16 estimate and FY17 requests. The total amounts for both FY16 and FY17 must be fully detailed in the Miscellaneous information section in Naviline.***	Department Heads
March 25	Submit revenue estimates to Finance for the FY16 and FY17 projections for Occupational Licenses, Building Permits, Library and Recreation revenue accounts, including a brief explanation for the basis of the projections.	Building, Library & Recreation Department Heads
April TBD	Goal setting session	City Commission
May 2	City Manager preliminary summary review with City Commissioners. Budget Work Session @ 6:00 p.m.	City Manager
May 9 -May 13	Finance reviews budget submissions with City Manager and Department Heads. Make necessary changes and develop City Manager's recommendation.	City Manager & Finance Dept.
May 13	Submit Department Goals and Prior Year Accomplishments, Performance Standards, to Finance by email	Department Heads
May 16 - June 30	Finalize FY17 Proposed Budget Document	Finance Department

FY 2016/2017 Budget Calendar (continued)

June 20	Update City Commission on budget progress. Budget Work Session prior to Commission meeting @ 6:00 p.m	City Manager
June 9	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
July 1	The Property Appraiser shall complete assessment of the value of all property no later than July 1 of each year (F.S. 193.023(1)). The Property Appraiser transmits "Certification of Taxable Value" to City (F.S. 200.065(1)).	Property Appraiser
July 5 - July 8	Print Proposed Operating Budget document. Distribute to City Commissioners and Department Heads and post on City of Safety Harbor website.	Finance Department
July 14	Budget Workshop for Finance Advisory Committee @ 5:30 p.m.	FAC
July ~~18~~ 25	Budget Workshop @ 5:30 p.m.	City Commission
August 1	Approve millage certification including tentative millage rate, rolled-back rate, date, time, and place of first public hearing. Date will be set based on receipt of "Certification of Taxable Value".	City Commission
By August 4th	Within 35 days of Certification of Value (by August 4th), the City shall advise the Property Appraiser of its proposed millage rate, rolled-back rate, and of the date, time, and place at which a public hearing will be held to consider the proposed millage rate and the tentative budget. The Property Appraiser will utilize this information in preparing the notice of Adopted property taxes (F.S. 200.065(4)(b)).	Finance Department
August 22	Property Appraiser mails TRIM Notice.	Property Appraiser
September 6	Hold first public hearing and adopt tentative millage and operating budget resolutions (F.S. 200.065(2)(c)).	City Commission
September 16	Newspaper publications of "Notice of Public Hearing of City Commission's Intent to Adopt Final Millage Rate and Budget." Within 15 days of the meeting adopting the tentative budget, the City must advertise in a newspaper of general circulation in the City, its intent to finally adopt a millage rate and budget.	City Clerk
September 19	Hold second public hearing and adopt final budget and final millage rate (F.S. 200.065(2)(d)). Date of hearing to be 2-5 days after ad is published.	City Commission
September 22	Resolution to establish final millage rate due to Property Appraiser and Tax Collector within 3 days of adoption of final millage rate (F.S. 200.065(4)).	Finance Department
TBD	Make final adjustments as approved by the City Commission to the Budget and make available Final Budget as required.	Finance Department
October 1	New budget goes into effect.	All
October 3	Property Appraiser delivers DR-422 to taxing authority (F.S. 200.065(6)).	Property Appraiser
October 6	Certification of Final Taxable Value to Property Appraiser (Form DR-422).	Finance Department
October 19	Certification of Compliance with Property Tax Oversight Program to the Florida Dept. of Revenue (F.S. Chapter 200) within 30 days of adoption of resolutions establishing final budgeted millage rate.	Finance Department
October 19	Post final budget on City's website within 30 days after adoption (F.S.166.241(3)).	Finance Department
October 31	Tax Collector mails tax bills	Tax Collector

EXPLANATION OF BUDGETARY BASIS

Budgets for funds that have formal budgetary integration are prepared in accordance with generally accepted accounting principles (GAAP). This includes an original appropriation resolution, a budget amendment for encumbrances outstanding at the end of the previous year and other budget adjustments approved by the City Commission. The basis of budgeting is the same as the basis of accounting.

Governmental funds are budgeted using the modified accrual basis of accounting, whereby expenditures are recognized in the accounting period when the liability is incurred, if measurable, and revenues and other resources are recognized in the accounting period when they become available and measurable. Revenues are considered to meet the availability test if they are collectible within the current period or soon thereafter for use in payment of liabilities of the current period.

Licenses and permits, fines and forfeitures, charges for services and miscellaneous revenue (except investment earnings) are recorded as revenue when cash is received because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available. Where grant revenue is dependent upon expenditures by the City, revenue is accrued when the related expenditures are incurred.

Special assessments levied are recognized when they become available. Available means when due, or past due and receivable and collected within the current period. Special assessments are a first lien on real property and are due at the date of final levy plus 30 days. If a property owner is unable to pay an assessment in full, the City allows the lien to be paid in annual/monthly installments at interest rates established in Florida Statute 170.09.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule is principal and interest on general long-term debt which is recognized when due.

Proprietary funds are budgeted using the accrual basis of accounting. Revenue is recognized in the period when earned and expenses are recognized when they are incurred. Unbilled utility service receivables are estimated and recorded quarterly and at year-end.

Fixed assets, which are not used in Proprietary or Fiduciary Fund operations, are accounted for in a separate self-balancing General Fixed Assets Account Group. Long-term debt, which is not intended to be financed through Proprietary or Fiduciary Funds, is accounted for in a separate self-balancing General Long-Term Debt Account Group.

The City maintains budgetary controls at the object of expenditure level by the encumbrance of estimated purchase amounts or contracts.

THE BUDGET PROCESS

In accordance with Article III, Section 45 (6) of the City Charter, the City Manager annually submits to the City Commission the City of Safety Harbor's Budget, Budget Message and Capital Program. The budget is a policy document that establishes the levels of service to be provided to the City's residents. The budget is subject to certain restrictions, some of which are imposed by state statute and are relatively inflexible. Other factors are the result of policy decisions by the City Commission and may be subject to modification according to changing conditions.

The budget process involves four (4) primary phases comprised of preparation, review, adoption and implementation.

In the preparation phase, each department develops goals and strategies for the upcoming fiscal year and prepares a department budget based on these goals and strategies.

The review phase initially encompasses an extensive review by the City Manager's office, the Finance Department and individual department directors. Upon completion of this review and matching with projected revenues, the Adopted Budget is presented for review to the Finance Advisory Committee and City Commission at respective Budget Work Sessions.

The budget adoption phase must be in accordance with the timing and requirements specified in State Law (F.S. 200.65), wherein a required series of two public hearings are held. At these public hearings, the Ad Valorem millage rate required to fund the budget, as well as the budget, is adopted.

The budget and property tax rate adoption process is governed by the State Statute known as TRIM (Truth in Millage). In Florida, properties are assessed by the county Property Appraiser and property taxes are collected by the county Tax Collector. Property owners are eligible to receive a homestead exemption between $25,000 and $50,000 on their principal place of residence. All property is assessed at 100% of real value, which is approximately 85% of market value.

The City is required to hold two public hearings for adoption of a property tax rate and budget. The first public hearing is advertised by the Property Appraiser mailing to each property owner through the TRIM notice. The second public hearing is advertised in the newspaper. Accompanying this advertisement is a summary of revenues and expenditures contained within the budget tentatively approved at the first public hearing.

During the budget review and adoption phase, the public is invited and encouraged to attend and participate in the budget process. Prior to adoption, City Commission holds several budget workshops reviewing major issues, programs and capital projects included in the adopted budget.

The implementation phase encompasses the administration of the budget as formally adopted by the City Commission. Budgets for the General, Special Revenue, Debt Service and Capital Projects Funds are budgeted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted, or as amended in accordance with City Ordinance.

Section 7.28 of the City's Code of Ordinances prohibits the expenditure of any money or the occurrence of any liability in excess of the amounts appropriated for these general classifications of expenditures: personal services, contractual and other services, materials and supplies, capital outlay and debt service.

During the fiscal year, budgetary control and adjustments are maintained within the department level. The budget process allows for amendments during the year as conditions warrant. Per the City Charter, the City Commission is authorized to make such changes to the budget, as it deems necessary for the proper and economical operation of the City. If, at any time during the fiscal year, the City Manager recommends the re-appropriation of funds not needed for the purpose for which they were appropriated,

or the appropriation of any un-appropriated cash surplus, the City Commission may appropriate such funds to any municipal purpose. An amendment may be initiated by the Finance Director, reviewed and approved by the City Manager, and submitted to the City Commission for consideration. With City Commission approval, the fund appropriations are realigned. In addition, the City Manager is authorized to transfer budgeted amounts between line items within a department. All other transfers require City Commission approval.

THE FUND STRUCTURE

The City of Safety Harbor organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. The various funds are grouped into six generic fund types and three broad fund categories as follows:

Governmental Fund Types

General Fund

The General Fund accounts for all unrestricted sources, except for those that are required to be accounted for in another fund. The following departments or services are categorized in the General Fund: City Commission, City Manager, City Clerk, Personnel, General Finance, Planning and Zoning, City Attorney, General Government, Law Enforcement, Fire Services, Building, Engineering Services, Streets, Fleet Maintenance, Recreation, Main Street, Parks, Building Maintenance and Library.

Special Revenue Funds

The Special Revenue Funds account for the proceeds of specific revenue sources that are restricted by law or administrative action for specific purposes. Special Revenue Funds include the following departments and services: Public Safety Impact Fee, Street Improvement, Marina Boat Basin, City Tree Bank, Street Lighting Assessment, Parkland, Transportation Impact Fee, Multimodal Impact Fee, Library Impact Fee, and Street Assessment; and the City's Community Redevelopment Agency (Tax Increment Financing District).

Debt Service Funds

The Debt Service Funds account for the accumulation of resources for as well as the payment of interest and principal on general long-term debt. Debt Service Funds include the Capital Improvement Revenue Note, Series 2006, which funded Brick Street Rehabilitation; the Capital Improvement Revenue Note, Series 2008, which funded the Library Expansion/Renovation project; and the Public Improvement Bond, Series 2012, which funded the purchase of land for the Safety Harbor Waterfront Park.

Capital Projects Fund

The Capital Projects Fund accounts for financial resources segregated for the acquisition of major capital facilities and equipment. The Capital Projects Fund records the revenue from the Local Option Sales Tax referred to as "Penny for Pinellas". The Penny for Pinellas Program is vital to the City's Capital Projects. The 'Penny' will generate approximately $1,824,180 in revenue in 2016/17. The Capital Projects fund is one of many funds contained within the City's Capital Improvement Program and accounts for all Capital Improvement Projects that are funded without Enterprise, Special Revenue or impact fee revenues. Refer to pages 185 through 189.

Proprietary Fund Types

Enterprise Funds

The Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises. The City of Safety Harbor has Stormwater, Water and Wastewater, and Sanitation enterprise funds. The Water and Wastewater Fund consists of seven funds, of which two are for debt service. The Series 2012 Revenue Refunding Bond and Series 2006 Capital Improvement Revenue Note record debt service for the Stormwater, Water & Wastewater and Sanitation funds. The Water and

Wastewater Fund includes Finance Utility Billing, Information Technology, Water and Wastewater. The City is a wholesale water customer of Pinellas County and is responsible for the distribution water lines. The water department constructs and maintains the City's water system infrastructure and conducts water sample testing. The City is part owner of treatment facilities with the City of Clearwater. The wastewater department is responsible for the construction and maintenance of the City's sanitary sewer system infrastructure. The Water Re-Use Fund is set up to accumulate funding for a reclaimed water system in the future. The Sewer Development Fund accounts for sewer impact fee revenue and is restricted for system expansion. The Water & Wastewater/Renewal & Replacement Fund is separated into a Water and Wastewater division. This fund records the capital projects for the Water and Wastewater Enterprise as well as retains a $500,000 reserve per debt covenant. The last of the Water and Wastewater Funds is the Sewer Assessment Fund, which records billing and collections of old sewer assessments from City residents that are not yet satisfied. The Sanitation Fund accounts for waste collection and recycling services to the residents of Safety Harbor. Costs for solid waste removal, commercial and temporary container services, yard waste pick-up and special pick-ups are captured within this fund.

Fiduciary Fund Types

Trust Funds

Trust Funds account for assets held by a governmental unit as a trustee or agent for individuals, private organizations and/or other governmental units. The City of Safety Harbor has one fiduciary fund for the Fire Pension held by the Florida Municipal Public Trust Fund. The City does not budget for this fund.

Account Groups

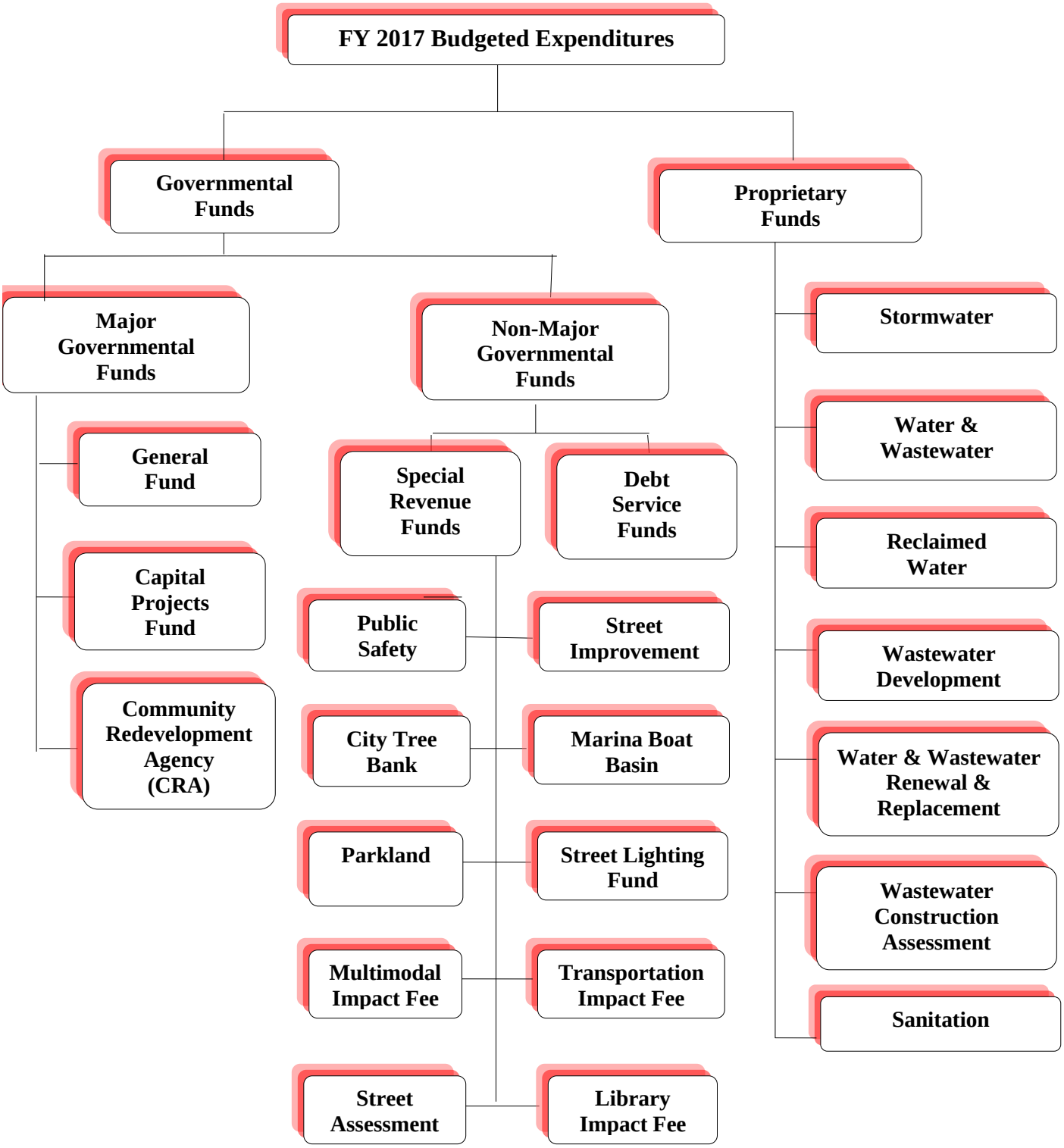
General Fixed Assets

The General Fixed Assets Account Group accounts for all fixed assets of the City (except fixed assets of the Enterprise Funds), and certain improvements other than buildings, which includes roads, bridges, curbs and gutters, streets and sidewalks, and lighting systems. This fund is not budgeted.

General Long-Term Debt

The General Long-Term Debt Group accounts for the outstanding principal balances on any general or special obligation bonds or other long-term debt of the City other than those recorded in the Proprietary Funds. This fund is not budgeted.

CITY OF SAFETY HARBOR FUND STRUCTURE



FINANCIAL MANAGEMENT POLICIES

Budget Preparation:

Adoption of an annual budget establishes a short-term fiscal plan; however, short-term decisions can have long-term implications. For example, acquisition of land for additional parks and construction of capital facilities often creates new recurring expenditures such as personnel, repairs and utilities. Evaluating long-term fiscal trends is important in order to make sound short-term spending or service level decisions.

The Government Finance Officers Association (GFOA) recommends that governments forecast major revenues and expenditures for a three to five year period beyond the current budget in order to assess the long-term financial implications of current or proposed policies, programs, and assumptions. The GFOA also recommends that the forecast should be monitored, periodically updated and made available to all participants in the budget process. Financial forecasting is intended to accomplish the following goals:

- Provide an understanding of available funding
- Evaluate financial risk
- Assess the likelihood that services can be continued beyond the current year
- Assess the level at which capital investments can be made based on available resources
- Identify future commitments and resource demands
- Identify key variables that can affect future revenues or expenditures

The first step in the City's annual financial forecasting process is development of the multi-year financial plan, which projects fund balances, revenues, and expenditures for a five year period for all funds with programmed capital improvements, along with the development and adoption of a five year Capital Improvements Program (CIP). The purpose of the CIP process is to evaluate the capital needs of the City compared to anticipated resources. When sufficient resources are not available, project plans must be reduced or new resources must be identified. The CIP includes all capital expenditures such as buildings, equipment, and major maintenance projects costing in excess of $25,000. The CIP also includes a projection of major revenues, fund balances, and operating costs for the same five year period. Currently, the multi-year financial plan does not include operating funds of the City.

The review and adoption of the Annual Operating and Capital Budget represents one of the important policy-making responsibilities of the City Commission. The budget is more than just the legal document that appropriates revenue; it establishes priorities among competing governmental services. After establishing priorities, the City Commission must establish service levels which are within the fiscal capacity of the City. While the budget adoption process is the primary opportunity for the City Commission and Management to focus on the operations and services of the City, it is only one part of the overall policy-making process in which the City Commission engages throughout the year. As the needs and requirements of the community change, so too must the operations of the City.

When preparing the budget for FY 2017, City Management was guided by the following:

- Maintain the overall quality of life for residents with given economic limitations.
- Make sound financial reductions in specific services to meet the budget challenges presented by the economy and property tax reform.
- Review and adjust user charges based on related service costs and long-term sustainability of the services.
- Review financial forecasts for funds that include capital improvements for the next five years to determine appropriate service levels.
- Maintain the quality and variety of City services provided.
- Meet current facilities and infrastructure maintenance needs before acquiring or building additional facilities or infrastructure.
- Review functions, activities, departmental personnel levels, and determine whether cost savings or service level improvements can be achieved.
- Ensure all enterprise funds are self-supporting through user charges.
- Replace equipment and vehicles in the most cost effective manner with consideration given to identifying opportunities for use of renewal and alternative sources of fuel.
- Make all budgetary decisions in the context of the City's 2007 Visioning plan and subsequent goal setting sessions.

Operating Budget Policies:

The City will operate with a balanced budget on the basis of actual revenues and obligations within the current budget year. The City will avoid budgetary procedures that balance current expenditures at the expense of future years, such as postponing expenditures, underestimating expenditures, overestimating revenues, or utilizing short-term borrowing to balance the budget.

The budget will present expenditures classified by personnel services; operating expenses to include contractual services and materials and supplies; capital outlay; and debt service.

The budget will provide for adequate maintenance and repair of capital assets and for their orderly replacement.

The City will maintain a budgetary control system to ensure compliance with the adopted budget.

The City will update expenditure projections for each fiscal year.

The budget document will be prepared in a format that clearly and accurately conveys financial, programmatic, and policy data and issues to the lay reader.

Capital Improvement Program (CIP) Policies:

The City will develop a five year Capital Improvements Program (CIP) and update it annually.

The CIP will include all capital and maintenance projects costing $25,000 or more.

The City will identify Capital Improvements Program projects that are unfunded in the five year CIP.

The City will make all major capital improvements in accordance with the adopted Capital Improvement Program.

The City will identify the estimated acquisition and potential funding sources; including estimated revenues, bond issuances, federal and/or state grants and loans or other sources, for each capital improvement project proposal before submittal to the City Commission for approval.

All projects must demonstrate a specific need and will be included in the CIP with appropriate supporting documentation as to the necessity for each.

Fund projections used in the annual CIP process shall become the Long Range Financial Plan for that fiscal year.

Debt Policies:

The City's authorization to borrow is governed by City Charter, Sec. 7.31. - Borrowing in anticipation of taxes, which states: *"The City Commission may by resolution, borrow money and issue negotiable notes of the City in anticipation of the collection of revenues for the budget year, but not in excess of seventy-five (75) percent of such revenue then uncollected";* and, F.S. Ch. 166, Part II: Municipal Borrowing.

The City defines debt as any form of deferred payment that does not require the use of current, available financial resources to purchase goods or services. Debt includes obligations made by or with promissory notes, commercial loans, loan pools, bonds, bond anticipation notes, inter-fund loans, capital leases and other financing arrangements. The City's practice has been to issue debt under the following conditions:

- The City's debt issuance is conducted with a clear understanding of the goals, objectives, and total costs of borrowing.
- The City's practice has been to utilize long-term borrowing for capital improvement projects that are relatively large and non-routine in nature.
- The City recognizes that debt issuance results in certain benefits, obligations, and responsibilities to both current and future City stakeholders.
- The City prefers using fixed interest rates and avoids using variable interest rates.
- The City will fully disclose all debt attributes in financial reports.
- The City will repay debt within a period not to exceed the expected useful life of related projects.
- The City will amortize debt with relatively level total payments, including principal and interest, so as not to inordinately defer principal repayments to future years.

Revenue Policies:

The City will maintain, as permitted by state law, a varied revenue base to mitigate the effects of short-term fluctuations in any one revenue source.

The City will estimate its annual revenues by a conservative and analytical process.

The City will project, and update annually, revenues for the next five fiscal years, as part of the CIP preparation process, and include them in the five year CIP Plan.

Annually, the City will calculate the full direct costs of activities supported by user fees and consider such information when establishing user charges.

Non-recurring revenues will be used only to fund non-recurring expenditures.

Reserve Policies:

The fund reserve available for appropriation shall be limited to the amount by which liquid or current assets are estimated to exceed liabilities at the beginning of the fiscal year.

The City will maintain in each fund an adequate balance to accommodate unanticipated expenditures, expenditures of a non-recurring nature, unanticipated revenue declines, and cash flow needs.

The City will maintain an available balance within the General Fund equal to 17% of annual expenditures based on the prior year's audited financial statements.

The City will maintain a stabilization balance within the General Fund equal to 20% of the current year budget. This balance is for the specific purpose for use in the event of a major storm or other unforeseen disaster of a nonrecurring character.

Investment Policies:

The policy of the City is to invest public funds in a manner that preserves principal over time while maintaining liquidity and generating income to meet the City's projected cash needs.

Quarterly and annual information reports will present cash position and investment performance.

Accounting, Auditing and Financial Reporting Policies:

Quarterly and annual financial reports will present a summary of financial activity by funds, departments and/or program.

The City's Comprehensive Annual Financial Report (CAFR) will present the City's financial position and results of operations on a basis consistent with Generally Accepted Accounting Principles (GAAP) applicable to local government.

In accordance with state law, an independent accounting firm will perform an annual audit of the financial statements of the City and will publicly issue an opinion thereon.

Purchasing Policies:

Purchases will be made in accordance with all federal, state, and municipal requirements. If there are no specific requirements, purchases will be made in the best interest of the City.

Purchases will be made in an impartial, economical, competitive, and efficient manner.

Qualitative factors such as vendor reputation, financial condition, quality of product, and timeliness of delivery will be considered as much as price when making purchasing decisions.

BUDGETED PERSONNEL

DEPARTMENT	FY 12/13	FY 13/14	FY14/15	FY15/16	Proposed Changes	Proposed FY16/17	Department Staffing as a % of Total FTEs
City Manager's Office	3.18	1.30	1.30	1.30	-	1.30	**0.72%**
City Clerk's Office	1.38	1.35	1.35	1.35	-	1.35	**0.75%**
Human Resources	2.00	1.88	2.00	2.00	-	2.00	**1.11%**
Finance	3.50	3.00	3.00	3.00	-	3.00	**1.66%**
Community Development	3.30	3.45	3.70	3.30	-	3.30	**1.83%**
Building	4.00	4.00	5.00	5.00	**0.50**	5.50	**3.05%**
Fire Control & EMS	32.00	32.00	29.00	30.00	-	30.00	**16.62%**
Engineering	4.30	4.30	4.30	4.50	-	4.50	**2.49%**
Streets	10.30	10.30	10.20	10.40	-	10.40	**5.76%**
Fleet Maintenance	3.15	3.15	3.05	3.10	-	3.10	**1.72%**
Building Maintenance	5.80	5.70	5.70	5.95	-	5.95	**3.30%**
Library	17.45	17.44	17.66	18.09	**(0.05)**	18.04	**9.99%**
Recreation	19.83	21.53	21.97	24.81	**0.50**	25.31	**14.02%**
Marina	0.10	0.10	0.10	0.10	-	0.10	**0.06%**
Parks	10.55	13.93	13.93	13.90	-	13.90	**7.70%**
Stormwater	5.20	5.20	5.20	5.40	-	5.40	**2.99%**
Water & Wastewater Finar	9.20	9.70	10.00	9.00	-	9.00	**4.98%**
Information Technology	4.00	4.00	4.00	4.00	-	4.00	**2.22%**
Water	7.60	7.60	7.20	7.40	**(1.00)**	6.40	**3.54%**
Wastewater	8.60	8.60	8.20	8.40	-	8.40	**4.65%**
Sanitation	19.35	18.15	19.15	19.30	-	19.30	**10.69%**
CRA	0.30	0.30	0.30	0.30	-	0.30	**0.17%**
Total	**175.09**	**176.98**	**176.31**	**180.60**	**(0.05)**	**180.55**	**100.00%**

Explanation of changes in Budgeted Personnel:

1. **Building Department:** A new part-time Permit Clerk was added (+.50 FTE). Additional related revenues will support the position.

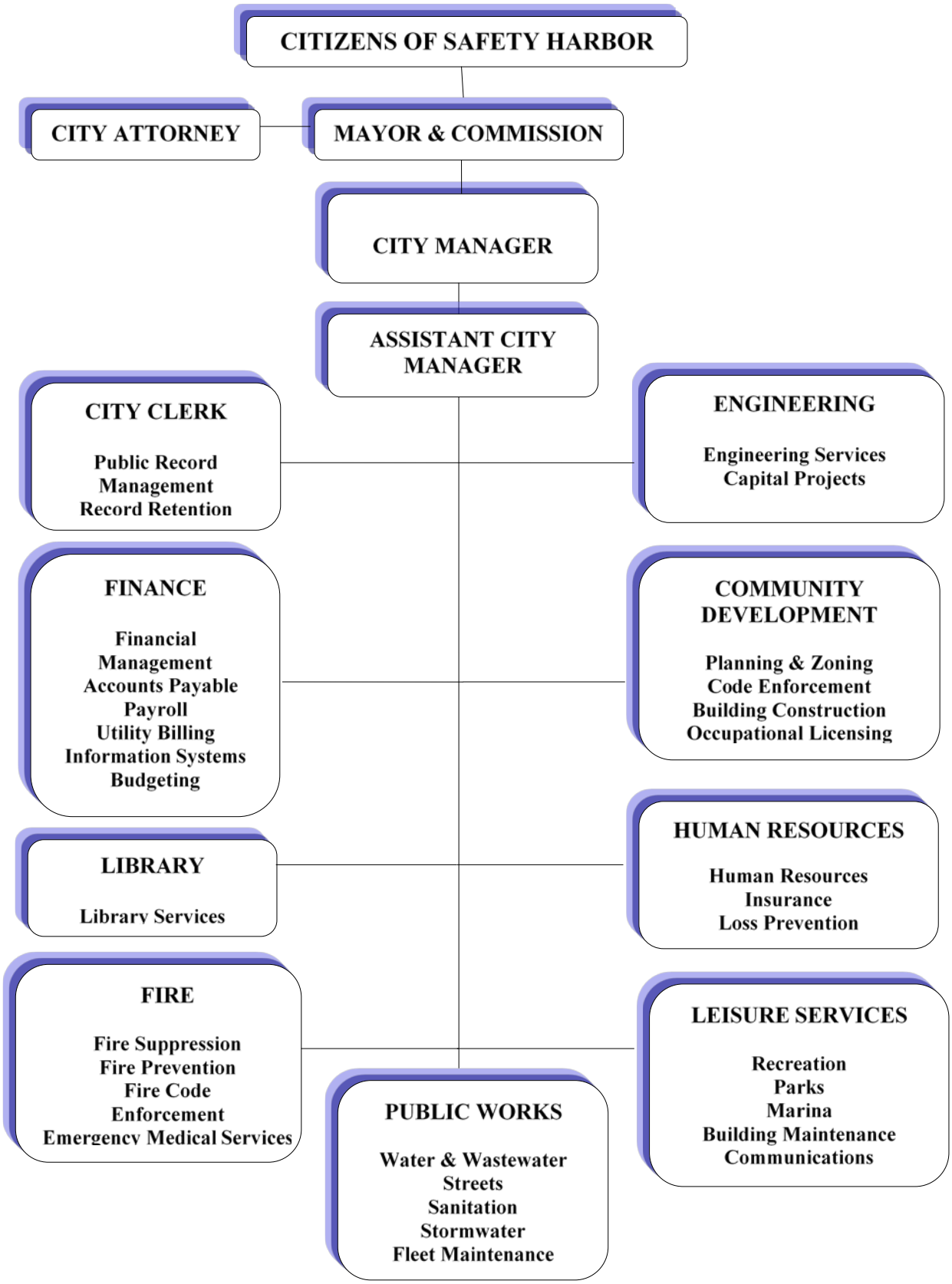
2. **Library**: Assigned hours among part-time staff were realigned resulting in a slight increase (-.05 FTE).

3. **Recreation: A new** part-time Recreation Leader I was added to cover additional services provided. This increase is covered by related increases in revenue (+.50 FTE).

4. **Water:** The Public Works Supervisor position was not replaced. Instead those duties will be overseen by the Assistant Public Works Director added in FY16. (-1.00 FTE).

5. **Sanitation:** The Sanitation & Recycle Manager position was deleted and an additional Sanitation Collector position was added. (+0.00 FTE).

ORGANIZATION CHART



BUDGET SUMMARY

BUDGET

	GOVERNMENTAL FUNDS			
	GENERAL	CAPITAL PROJECTS	SPECIAL REVENUE	DEBT SERVICE
ESTIMATED REVENUES				
Ad Valorem Taxes	$ 4,247,430	$ -	$ 432,890	$ -
Other Taxes	2,704,680	1,824,180	-	-
Franchise Fees	1,491,800	-	-	-
Permits, Fees & Special Assessments	254,530	-	335,630	-
Intergovernmental Revenue	3,079,480	261,680	499,600	-
Charges for Services	1,048,810	-	45,600	-
Fines & Forfeitures	36,200	-	-	-
Miscellaneous	219,820	32,060	47,730	-
Indirect Allocation	1,045,780	-	-	-
TOTAL REVENUES	14,128,530	2,117,920	1,361,450	-
Debt Proceeds	-	-	-	-
Interfund Transfers In	257,000	217,000	27,650	903,220
Fund Balances/Reserves/Net Assets	8,335,610	514,080	1,703,370	139,550
TOTAL REVENUES, TRANSFERS & FUND BALANCES	**$ 22,721,140**	**$ 2,849,000**	**$ 3,092,470**	**$ 1,042,770**
APPROPRIATED EXPENDITURES				
General Government	$ 2,409,720	$ 183,300	$ 472,940	$ -
Public Safety	5,599,710	257,000	12,570	-
Physical Environment	452,810	-	-	-
Transportation	814,840	122,500	621,580	-
Culture and Recreation	4,733,770	1,155,000	592,300	-
Debt Service	-	-	-	892,420
Non-Operating Expenditures	389,450	-	34,990	-
TOTAL EXPENDITURES	14,400,300	1,717,800	1,734,380	892,420
Interfund Transfers Out	244,650	1,003,220	157,000	-
Fund Balances/Reserves/Net Assets	8,076,190	127,980	1,201,090	150,350
TOTAL APPROPRIATIONS, TRANSFERS & FUND BALANCES	**$ 22,721,140**	**$ 2,849,000**	**$ 3,092,470**	**$ 1,042,770**

SUMMARY

	ENTERPRISE FUNDS				
	STORMWATER	WATER & WASTEWATER	SANITATION	DEBT SERVICE	TOTAL ALL FUNDS
ESTIMATED REVENUES					
Ad Valorem Taxes	$ -	$ -	$ -	$ -	$ 4,680,320
Other Taxes	-	-	-	-	4,528,860
Franchise Fees	-	-	40,000	-	1,531,800
Permits, Fees & Special Assessments	1,011,370	-	-	-	1,601,530
Intergovernmental Revenue	-	-	13,470	-	3,854,230
Charges for Services	-	7,189,700	2,858,250	-	11,142,360
Fines & Forfeitures	-	-	-	-	36,200
Miscellaneous	23,330	293,390	52,460	-	668,790
Indirect Allocation	-	668,590	-	-	1,714,370
TOTAL REVENUES	1,034,700	8,151,680	2,964,180	-	29,758,460
Debt Proceeds	575,000	4,565,000	-	-	5,140,000
Interfund Transfers In	-	4,565,000	-	175,980	6,145,850
Fund Balances/Reserves/Net Assets	640,950	7,914,280	1,239,670	759,040	21,246,550
TOTAL REVENUES, TRANSFERS & FUND BALANCES	**$ 2,250,650**	**$ 25,195,960**	**$ 4,203,850**	**$ 935,020**	**$ 62,290,860**
APPROPRIATED EXPENDITURES					
General Government	$ -	$ 1,698,030	$ -	$ -	$ 4,763,990
Public Safety	-	-	-	-	5,869,280
Physical Environment	1,286,730	11,129,290	2,633,200	-	15,502,030
Transportation	-	-	-	-	1,558,920
Culture and Recreation	-	-	-	-	6,481,070
Debt Service	-	-	-	734,200	1,626,620
Non-Operating Expenditures	424,210	1,853,160	654,410	-	3,356,220
TOTAL EXPENDITURES	1,710,940	14,680,480	3,287,610	734,200	39,158,130
Interfund Transfers Out	21,870	4,719,110	-	-	6,145,850
Fund Balances/Reserves/Net Assets	517,840	5,796,370	916,240	200,820	16,986,880
TOTAL APPROPRIATIONS, TRANSFERS & FUND BALANCES	**$ 2,250,650**	**$ 25,195,960**	**$ 4,203,850**	**$ 935,020**	**$ 62,290,860**

METHODOLOGY OF REVENUE FORECASTING

The following are assumptions concerning revenues on a fund-by-fund basis, unless otherwise indicated.

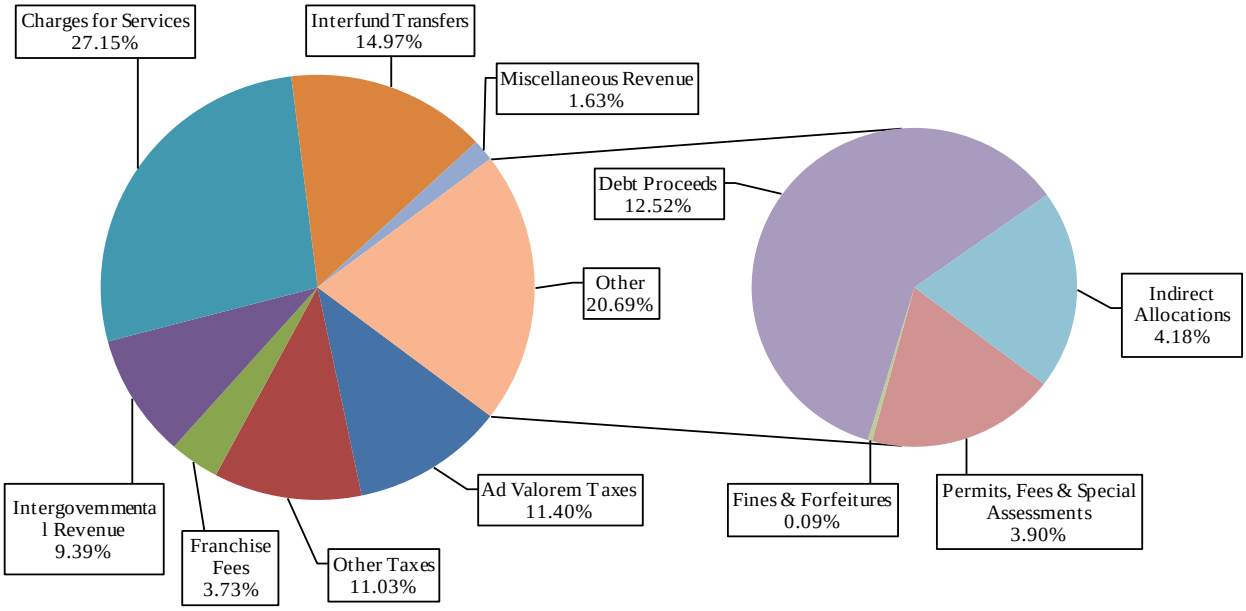
FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
All Applicable	Investments (Interest Income)	The revenue generated from interest investments is estimated based on the investment market and cash flow forecasts. Interest income has fluctuated over the past years due mainly to the variances in interest rates. Therefore, interest income is difficult to estimate.
General Fund	Ad Valorem Taxes **Chart Reference Page 81**	Assessed Valuation multiplied by the adopted millage of 3.9500, less 5% for assumed non-collection and/or discounts taken for early payment.
	Franchise Fees **Chart Reference Page 83**	The City collects franchise fees for electric, natural gas and cable television. The revenue estimated is based on rate increase information received from the respective companies and historical trend analysis.
	Utility Service Taxes/Other Taxes **Chart Reference Page 82**	The revenue received from this tax is based on expected growth and historical trends.
	Occupational Taxes	The revenue received from issuing licenses to City businesses is estimated based on license costs, historical trends and conservative growth expectations.
	Permits (Building and Other) **Chart Reference Page 87**	The revenue generated by the various types of building permits is calculated by determining the amount of undeveloped land and anticipated new development, as well as the historical trend for improving existing buildings.

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
General Fund (continued)	State Revenue Sharing **Chart Reference Page 84**	The City receives revenue from the State of Florida. The State determines the distribution to the local governments based upon receipts, population and municipal assessed value per capita. The City receives revenue from the State from the following sources: sales tax, gas tax, mobile home licenses and State Revenue Sharing.
	Fire District Taxes	Assumes approximately 5.64 percent of Fire Budget, net EMS. This percentage changes based on the portion of the unincorporated areas serviced in the County.
	General Government	The City receives revenue from engineering fees, plan check fees, re-inspection fees and fire inspection fees. This revenue estimate is determined by historical trend analysis
	Public Safety Fees	Historical trend analysis and tracking of fire inspections and building construction.
	Physical Environment	Historical trend analysis and tracking of code violations.
	Culture/Recreation Fees **Chart Reference Page 86**	These user fees offset a portion of the costs associated with the Recreation Department. Public participation is estimated to result in revenues 2.5 percent higher than current year. No fee increases are incorporated in this budget.
	Court/Library Fees and Fines	This revenue is the City's share of fines collected by the County for traffic offenses and misdemeanors, combined with library fees and fines collected throughout the year based on trend analysis.
	Other Miscellaneous Revenues	The revenue is based upon prior years' historical trends.
	Administrative Overhead **Chart Reference Page 87**	Based upon indirect cost allocation formulas.
	Interfund Transfers	These transfers vary annually depending on debt service requirements and prioritization of City projects.
Stormwater Fund	Intergovernmental Revenue	This revenue is based on grants awarded by the Florida Department of Environmental Protection (FDEP) and/or the Southwest Florida Water Management District for stormwater capital infrastructure improvements.

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
Stormwater Fund (cont'd)	Stormwater Utility Fees	Based on $7.25 per Equivalent Residential Unit (ERU) effective 10/1/12
	Interfund Transfers	These transfers vary annually depending on debt service requirements and prioritization of City projects.
Public Safety Fund	Public Service Building Construction	Based on estimate of new building construction.
Street Improvement Fund	Local Option Gas Tax	State's forecast adjusted for historical trend analysis, the discretionary rate and population. Distributed by Pinellas County to municipalities per Interlocal Agreement.
Debt Service Funds	*Interfund Transfers*	Debt service requirements per bond covenants. Transfer of funds from non-ad valorem revenues.
2001 Water & Wastewater Revenue Bond	*Interfund Transfers* Water & Wastewater Revenue Fund	Balance required for FY 2016/2017 debt service payment. Utility system improvements and refunding.
2006 Capital Improvement Revenue Note	*Interfund Transfers* Water & Wastewater Revenue Fund	Balance required for FY 2016/2017 debt service payment. Stormwater, water and wastewater system and sanitation capital improvements.
2006 Capital Improvement Revenue Note		Balance required for FY 2016/2017 debt service payment. Capital improvements include streets.
2008 Public Improvement Revenue Note	*Interfund Transfers*	Balance required for FY 2016/2017 debt service payments from the Capital Projects Fund. Capital improvement for the Library Expansion Project.
Capital Projects Fund	Local Government Infrastructure (Penny for Pinellas)	Funded by Discretionary Sales Tax to be used only for new or improved infrastructure throughout the City. State forecasts. Revenue is distributed to the County based on formula for discretionary rate percentage and population. Pinellas County distributes to municipalities per the distribution formula in an Interlocal Agreement.
Water & Wastewater Fund	Water Sales/Sewer Charges & Late Charges	Historical trend analysis and current rate structure adopted by the City Commission. No rate increases scheduled.
	Indirect Cost Allocation	Based upon indirect cost allocation formulas.
Sanitation Fund	Solid Waste Franchise Fee	Historical trend analysis
	Sanitation/Refuse Charges	Based on number of residential homes and historical trend analysis and rate increases. No rate increases scheduled.
	Sanitation Impact Fee	Based on estimate of new construction.

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
Wastewater Development Fund	Sewer Development Fee	Based on estimate of new construction.
Water & Wastewater Renewal & Replacement	Miscellaneous Revenue	Departmental estimate for backflow prevention installations.
	Interfund Transfers	These transfers vary annually dependent upon City priorities and projects. Per bond covenant, requires minimum fund reserve of $500,000. Transfers from Water & Wastewater Fund to maintain the minimum fund reserve.
Street Light Fund	Street Light Assessment	In FY 2016/2017, adopted rates remain at $39.00 after decreasing from $50.97 to $39.00 in FY 2014/2015, annualized, per improved parcel that lies within the City limits and adjoins a street with one or more street lights along its length.
Parkland Fund	Parkland Impact Fee	Based on estimate of new construction.
Transportation Impact Fee Fund	Transportation Impact Fee	Based on estimate of new construction.
Library Impact Fee Fund	Library Impact Fee	Based on estimate of new construction.
Assessment Funds – Street Improvement/ Sewer Construction	Street Improvement Assessments/ Sewer Construction Assessments	Revenues are collected on a project-by-project basis. The revenues estimated are reimbursements for completed projects.

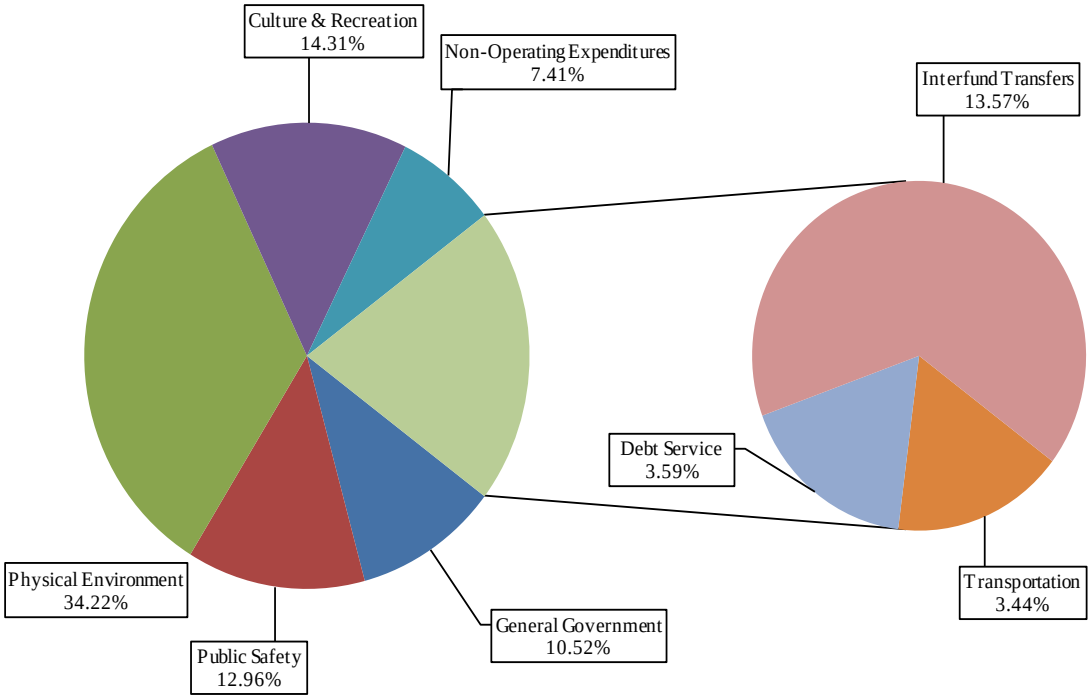
CITYWIDE ESTIMATED REVENUES



Percentages are based on Total Revenue and Transfers excluding Reserves

REVENUE CATEGORY	Adopted Budget 2016-17
Ad Valorem Taxes	$ 4,680,320
Other Taxes	4,528,860
Franchise Fees	1,531,800
Permits, Fees & Special Assessments	1,601,530
Intergovernmental Revenue	3,854,230
Charges for Services	11,142,360
Fines & Forfeitures	36,200
Miscellaneous Revenue	668,790
Indirect Allocations	1,714,370
Subtotal Revenues	**29,758,460**
Debt Proceeds	5,140,000
Interfund Transfers	6,145,850
Total Revenues and Transfers	41,044,310
Fund Balance Carryforward	21,246,550
Total Revenues, Transfers and Fund Balance Carryforward	**$ 62,290,860**

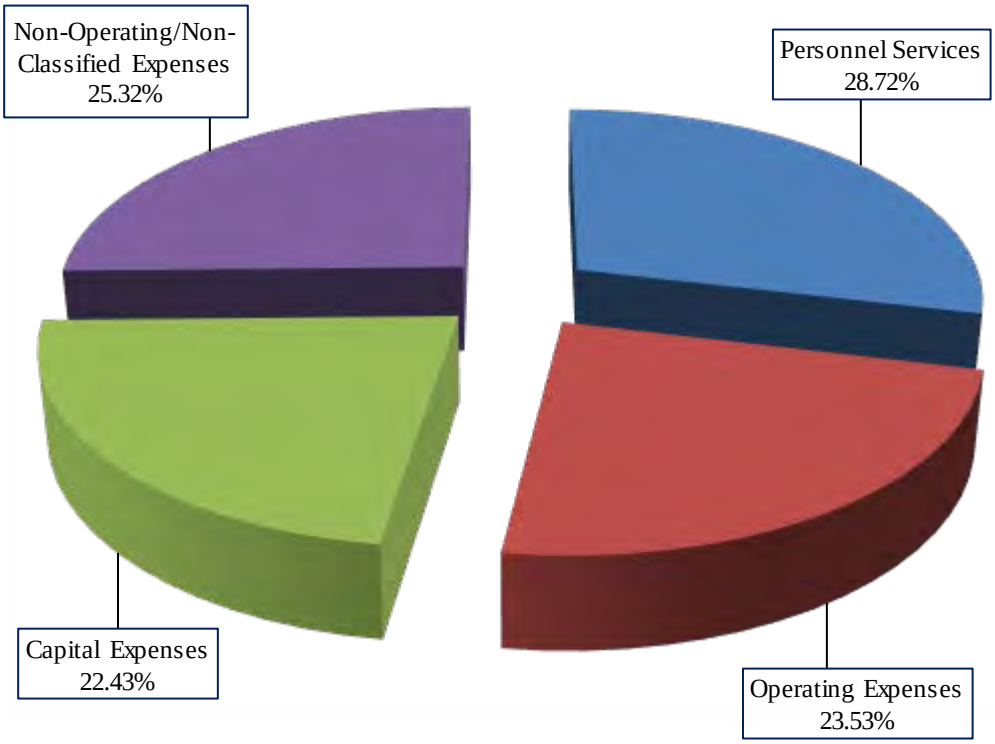
CITYWIDE ESTIMATED EXPENDITURES



EXPENDITURE CATEGORY	Adopted Budget 2016-17
General Government	$ 4,763,990
Public Safety	5,869,280
Physical Environment	15,502,030
Transportation	1,558,920
Culture & Recreation	6,481,070
Debt Service	1,626,620
Non-Operating Expenditures	3,356,220
Subtotal Expenditures	**39,158,130**
Interfund Transfers	6,145,850
Total Expenditures & Transfers	45,303,980
Fund Balance	16,986,880
Total Expenditures, Transfers, Fund Balance	**$ 62,290,860**

Percentages are based on Total Expenditures and Transfers excluding Reserves

CITYWIDE ESTIMATED EXPENDITURES BY OBJECT



	Estimate FY 2016	% of Total	Adopted FY 2017	% of Total
Personnel Services	$ 12,376,310	33.10%	$ 13,012,550	28.72%
Operating Expenses	11,258,820	30.12%	10,658,810	23.53%
Capital Expenses	7,249,830	19.39%	10,163,530	22.43%
Non-Operating/Non-Classified Expenses	6,501,080	17.39%	11,469,090	25.32%
Total Expenditures	**$ 37,386,040**	**100%**	**$ 45,303,980**	**100%**
Fund Balance	21,246,550		16,986,880	
Total Expenditures & Reserves	**$ 58,632,590**		**$ 62,290,860**	

CITYWIDE EXPENDITURES BY FUND

Fund Description	Personnel Services	Operating Expenses	Capital Expenses	Non-Operating Expenses	Reserves	Total Expenditures & Reserves
01 - General Fund	$ 9,443,540	$ 4,098,450	$ 130,210	$ 972,750	$ 8,076,190	$ 22,721,140
12 - Public Safety	-	-	-	-	31,910	31,910
14 - Street Improvement	-	34,160	312,420	-	20,400	366,980
15 - Marina	3,950	10,850	-	29,990	122,080	166,870
17 - City Tree Bank	-	12,570	-	-	-	12,570
21 - 2012 Public Improvement Bond	-	-	-	318,270	72,100	390,370
23 - 2006 Capital Improvement Revenue Note	-	-	-	24,980	26,870	51,850
24 - 2008 Capital Improvement Revenue Note	-	-	-	549,170	51,380	600,550
32 - Capital Projects	-	-	1,717,800	1,003,220	127,980	2,849,000
60 - Multimodal Impact	-	-	-	-	76,940	76,940
62 - Street Lighting	-	275,000	-	-	35,660	310,660
63 - Parkland Impact	-	27,500	550,000	-	272,310	854,810
64 - Transportation Impact	-	-	-	5,000	539,430	539,430
65 - Library Impact Fee Trust Fund	-	-	-	-	41,330	41,330
67 - Community Development Agency	42,230	161,210	269,500	157,000	22,060	652,000
69 - Parking Impact Fee Fund	-	-	-	-	3,630	3,630
74 - Street Assessment	-	-	-	-	35,340	35,340
Total Governmental Funds	**9,489,720**	**4,619,740**	**2,979,930**	**3,060,380**	**9,555,610**	**29,705,380**
11 - Stormwater	356,150	435,580	495,000	446,080	517,840	2,250,650
20 - 2001/2012 Public Improvement Bond	-	-	-	162,420	80,160	242,580
22 - 2006 Capital Improvement Revenue Note	-	-	-	571,780	120,660	692,440
41 - Water & Wastewater	1,903,860	4,547,860	188,600	6,573,770	1,028,150	14,242,240
43 - Reclaimed Water	-	-	-	-	715,770	715,770
44 - Sanitation	1,262,820	935,130	435,000	654,660	916,240	4,203,850
47 - Wastewater Development	-	10,000	-	-	905,790	915,790
48 - Water & Wastewater Renewal & Replacement	-	110,500	6,065,000	-	3,123,070	9,298,570
77 - Wastewater Assessment	-	-	-	-	23,590	23,590
Total Enterprise Funds	**3,522,830**	**6,039,070**	**7,183,600**	**8,408,710**	**7,431,270**	**32,585,480**
TOTAL ALL FUNDS	**$ 13,012,550**	**$ 10,658,810**	**$ 10,163,530**	**$ 11,469,090**	**$ 16,986,880**	**$ 62,290,860**

CITYWIDE ESTIMATED REVENUES BY SOURCE

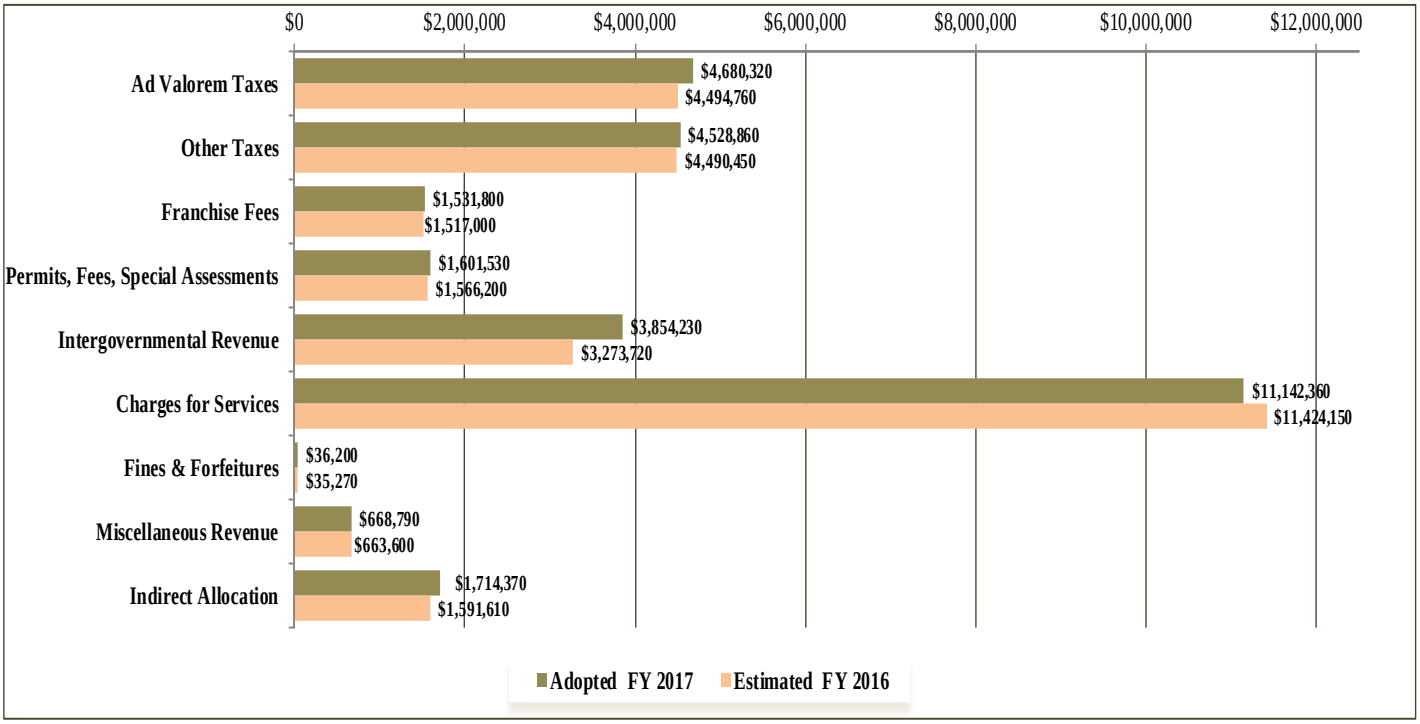
Revenue Category	Estimated Actual 2015-16	Adopted Budget 2016-17	FY 2016-17 Over (Under) FY 2015-16 Estimated	% Change FY 2016-17 Over (Under) FY 2015-16 Estimate
Ad Valorem Taxes	$ 4,494,760	$ 4,680,320	$ 185,560	4.13%
Other Taxes	4,490,450	4,528,860	38,410	0.86%
Franchise Fees	1,517,000	1,531,800	14,800	0.98%
Permits, Fees, Special Assessments	1,566,200	1,601,530	35,330	2.26%
Intergovernmental Revenue	3,273,720	3,854,230	580,510	17.73%
Charges for Services	11,424,150	11,142,360	(281,790)	-2.47%
Fines & Forfeitures	35,270	36,200	930	2.64%
Miscellaneous Revenue	663,600	668,790	5,190	0.78%
Indirect Allocation	1,591,610	1,714,370	122,760	7.71%
Revenues Sub-Total	**29,056,760**	**29,758,460**	**701,700**	**2.41%**
Interfund Transfers	1,334,760	6,145,850	4,811,090	360.45%
Debt Proceeds	-	5,140,000	5,140,000	0.00%
Total Revenues & Transfers	30,391,520	41,044,310	10,652,790	35.05%
Fund Balance Carryforward	28,241,070	21,246,550	(6,994,520)	-24.77%
Total Revenues, Transfers & Fund Balance	**$ 58,632,590**	**$ 62,290,860**	**$ 3,658,270**	**6.24%**

CITYWIDE ESTIMATED EXPENDITURES BY TYPE

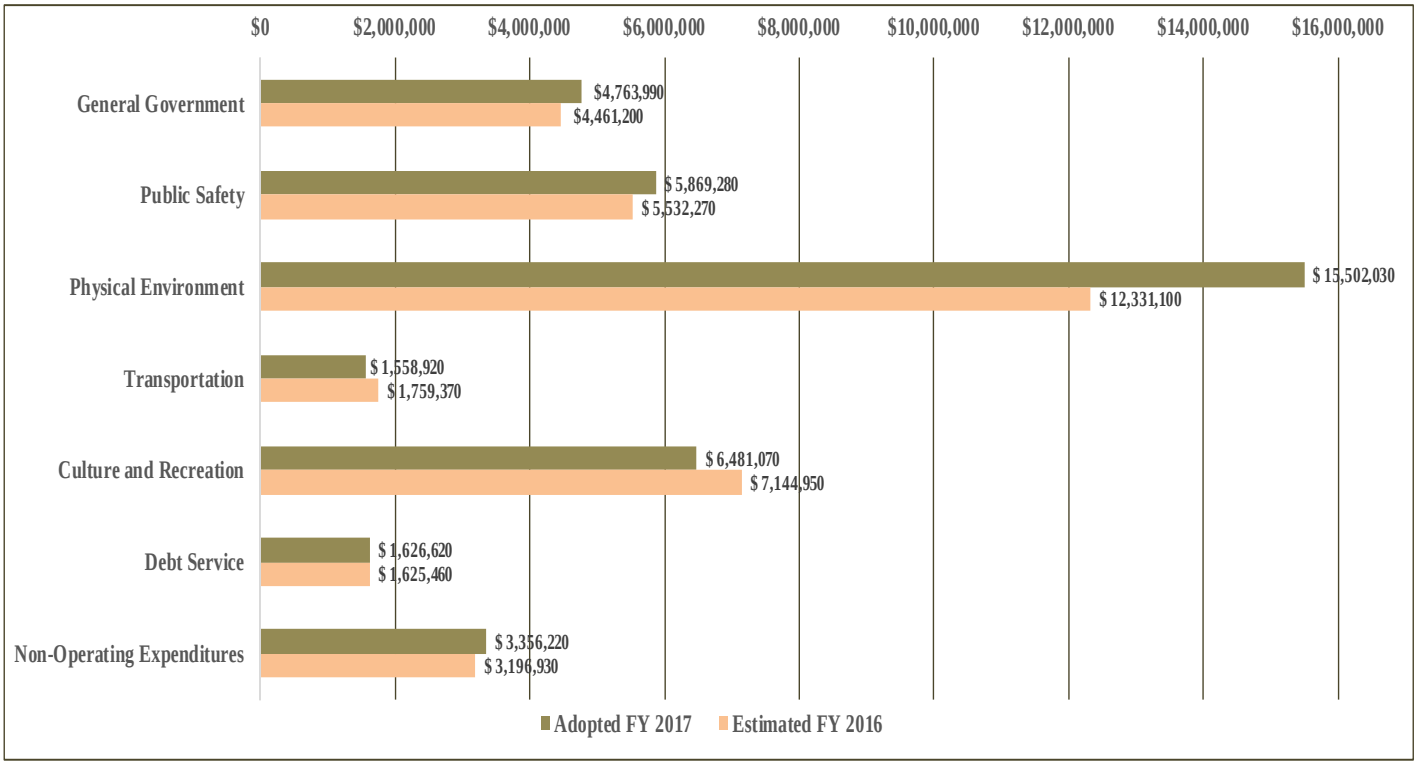
Expenditure Category	Estimated Actual 2015-16	Adopted Budget 2016-17	FY 2016-17 Over (Under) FY 2015-16 Estimated	% Change FY 2016-17 Over (Under) FY 2015-16 Estimate
General Government	$ 4,461,200	$ 4,763,990	$ 302,790	6.79%
Public Safety	5,532,270	5,869,280	337,010	6.09%
Physical Environment	12,331,100	15,502,030	3,170,930	25.71%
Transportation	1,759,370	1,558,920	(200,450)	-11.39%
Culture and Recreation	7,144,950	6,481,070	(663,880)	-9.29%
Debt Service	1,625,460	1,626,620	1,160	0.07%
Non-Operating Expenditures	3,196,930	3,356,220	159,290	4.98%
Expenditures Sub-Total	**36,051,280**	**39,158,130**	**3,106,850**	**8.62%**
Interfund Transfers	1,334,760	6,145,850	4,811,090	360.45%
Total Expenditures & Transfers	37,386,040	45,303,980	7,917,940	21.18%
Fund Balance	21,246,550	16,986,880	(4,259,670)	-20.05%
Total Expenditures, Transfers & Fund Balance	**$ 58,632,590**	**$ 62,290,860**	**$ 3,658,270**	**6.24%**

CITYWIDE FISCAL YEAR COMPARISON

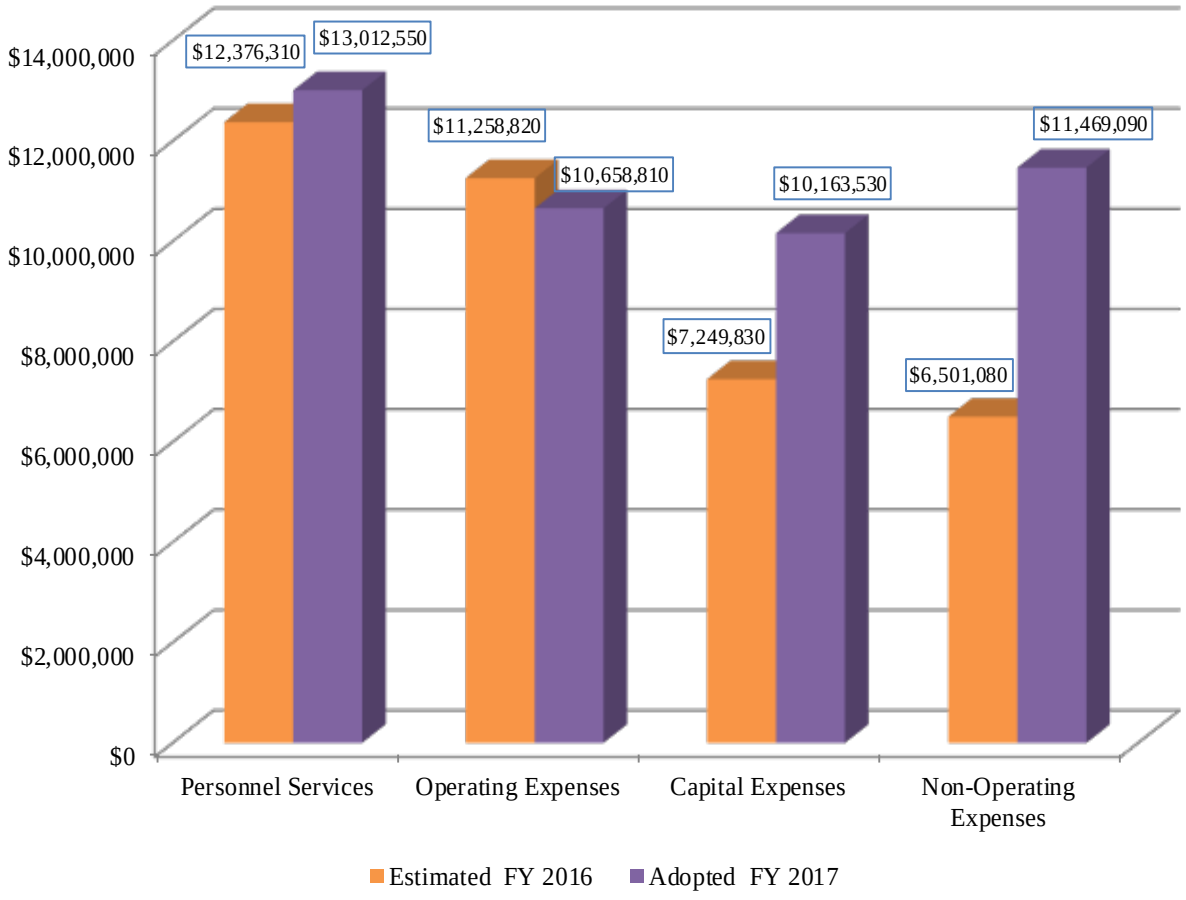
REVENUES BY SOURCE



EXPENDITURES BY TYPE



CITYWIDE EXPENDITURES BY OBJECT



	Estimate FY 2016	Adopted FY 2017	FY 2017 Over (Under) FY 2016	% Change Over FY 2016
Personnel Services	$ 12,376,310	$ 13,012,550	$ 636,240	5.14%
Operating Expenses	11,258,820	10,658,810	(600,010)	-5.33%
Capital Expenses	7,249,830	10,163,530	2,913,700	40.19%
Non-Operating Expenses	6,501,080	11,469,090	4,968,010	76.42%
Subtotal Expenditures	**37,386,040**	**45,303,980**	**7,917,940**	21.18%
Fund Balance	21,246,550	16,986,880	(4,259,670)	-20.05%
Total Expenditures & Reserves	**$ 58,632,590**	**$ 62,290,860**	**$ 3,658,270**	6.24%

FY 2016-2017 CITYWIDE CAPITAL IMPROVEMENT SUMMARY

Project #	Account #	Project Name	FY 2016/2017	
Fund 11 - Stormwater				
DR0006	011-2037-538-5330	Stormwater improvements*	$ 80,000	
DR0050	011-2037-538-5330	Pipe relining*	95,000	
DR0040	011-2037-538-5330	Pond maintenance program*	70,000	
DR0048	011-2037-538-6300	North Bayshore Water Quality and Drainage Improvements	330,000	
PWI001	011-2037-538-6300	Repave Public Works Complex	15,000	
SMV001	011-2037-538-6401	Replace Elgin Whirlwind Street Sweeper	150,000	
		Stormwater Fund Total		$ 740,000
Fund 14 - Street Improvement				
ST0032	014-2031-541-6300	New Sidewalk Construction	25,000	
ST0001	014-2031-541-6300	Sidewalk Repair and Replacement	45,000	
ST0024	014-2031-541-6300	Traffic Analysis and Implementation	2,500	
ST0031	014-2031-541-6300	Bridge Improvements	25,000	
ST0038	014-2031-541-6300	Street Sign Improvement	15,000	
ST0039	014-2031-541-6300	Miscellaneous Street Repair	99,920	
ST0043	014-2031-541-6300	Curb Replacement in Harbor Heights	100,000	
		Street Improvement Fund Total		$ 312,420
Fund 32 - Capital Improvement				
Building				
PDV003	032-3017-515-6401	Replace Vehicle #500	23,300	
		Capital Improvement - Planning & Code Enforcement Total	23,300	
General Government				
GEN007	032-3020-519-6200	CH Window Replacement	150,000	
		Capital Improvement - General Government Total	150,000	
Fire Control & EMS				
PSI003	032-3022-522-6200	FS53/EOC Building Improvements	32,000	
PS0015	032-3022-522-6440	Self Contained Breathing Apparatus for FS52 and FS53	190,000	
PS0016	032-3022-522-6440	Replacement of Extraction Tools	35,000	
		Capital Improvement - Fire Control & EMS Total	257,000	
Streets				
NP0001	032-3031-541-6300	Neighborhood Projects & Beautification Grants	17,500	
ST0028	032-3031-541-6300	Citywide Brick Street Restoration	20,000	
PWI001	032-3031-541-6300	Repave Public Works Complex	15,000	
STE006	032-3031-541-6440	Stationary Concrete Dispenser	70,000	
		Capital Improvement - Streets Total	122,500	
Fleet				
PWI001	032-3033-519-6200	Repave Public Works Complex	10,000	
		Capital Improvement - Fleet Total	10,000	

Recreation				
PR0052	032-3058-572-6200	Community Center Improvements - Building	850,000	
PR0061	032-3058-572-6200	Museum Storage	50,000	
		Capital Improvement - Recreation Total	900,000	
Parks				
PR0048	032-3058-572-6200	Parks Security & Lighting	40,000	
PKI005	032-3058-572-6300	Mease Park Playground Replacement	75,000	
PKI023	032-3058-572-6300	SHCP Restroom & Concession Stand Improvements	25,000	
FOLLY	032-3058-572-6300	Folly Farms Improvements (Weiss Property)	80,000	
PKE006	032-3058-572-6440	Parks Renewal & Replacement	35,000	
		Capital Improvement - Parks Total	255,000	
		Capital Improvement Fund Total		$ 1,717,800
Fund 41 - Water & Wastewater				
WSFB01	041-4015-513-6200	Office Addition for Assistant Finance Director (50%)	2,500	
WSFV01	041-4015-513-6401	Replace Meter Reader Pickup Vehicle #100	18,400	
WSIE01	041-4016-513-6440	Information Technology Room Fire Suppression	10,700	
PWI001	041-4035-533-6300	Repave Public Works Complex	30,000	
WTV004	041-4035-533-6401	Replace 1997 3/4 Ton Utility Truck Vehicle #215	28,000	
WTE009	041-4035-533-6401	Utility Body for Vehicle #215	9,000	
PWI001	041-4036-535-6300	Repave Public Works Complex	30,000	
SWE005	041-4036-535-6440	Replace Skid Steer Loader #906	60,000	
		Water & Wastewater Fund Total		$ 188,600
Fund 44 - Sanitation				
SNI002	044-4532-534-6200	Equipment Storage Awning	170,000	
PWI001	044-4532-534-6300	Repave Public Works Complex	30,000	
SNV016	044-4532-534-6401	Refurbish Side Loaker # 312	150,000	
EQSN06	044-4532-534-6440	Radio Frequency Identification Devices	25,000	
PWE004	044-4532-534-6440	Trash Containers	60,000	
		Sanitation Fund Total		$ 435,000
Fund 48 - Water & Wastewater Renewal & Replacement Fund				
Water				
UT0083	048-4035-533-6300	13th Ave North to 9th Ave North Water Main	1,200,000	
UT0084	048-4035-533-6300	Green Springs Subdivision Water Main	200,000	
UT0086	048-4035-533-6300	Huntington Office Park/North City Park Water Main	160,000	
UTW002	048-4035-533-6300	Huntington Office Park/North City Park Water Main	40,000	
		Water & Wastewater Renewal & Replacement Fund - Water Total	1,600,000	
Wastewater				
UT0005	048-4036-535-6300	Northeast Regional Wastewater Treatment Plant	2,900,000	
UT0054	048-4036-535-6300	Baywoods I Sewer Replacement	200,000	
UT0088	048-4036-535-6300	South Bayshore Lift Station Pumps & Generator	125,000	
UT0077	048-4036-535-6300	Sanitary Sewer Main Relining	1,000,000	
UT0102	048-4036-535-6300	North Bayshore Lift Station Force Main Repair	200,000	
UTS002	048-4036-535-6300	Cypress Trace Force Main Relocation	40,000	
		Water & Wastewater Renewal & Replacement Fund - Wastewater Total	4,465,000	
		Water & Wastewater Renewal & Replacement Fund Total		$ 6,065,000

Fund 63 - Parkland Fund

PDI006	063-6058-572-6300	Elm Street Property Development	550,000	
		Parkland Fund Total		$ 550,000

Fund 67 - Community Redevelopment Fund

PKI009	032-3058-572-6300	Main Street Holiday Decorations	25,000	
PKI026	067-6517-515-6300	Veterans Memorial Improvements	50,000	
CREIL	067-6517-515-6300	Main Street Electrical, Irrigation & Landscaping	175,000	
CRTREE	067-6517-515-6300	Oak Tree Lightning Protection System	7,000	
CRSOLR	067-6517-515-6300	Solar Lighting for Sidewalks - MCP	12,500	
		Community Redevelopment Fund Total		269,500
		Total Capital Improvements		**$ 10,278,320**

*Account classification in Operating Expenses

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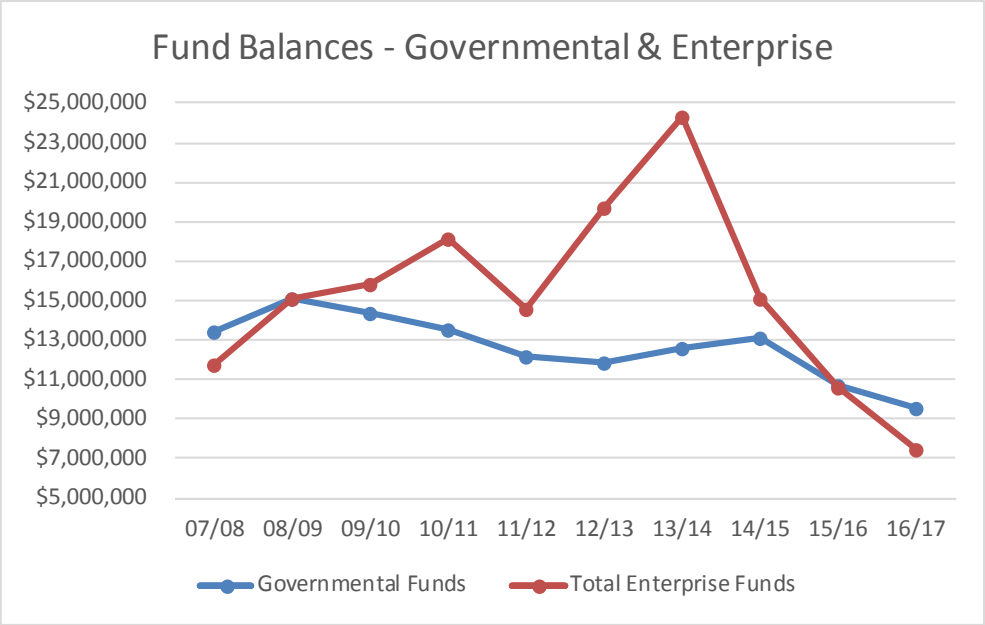
SCHEDULE OF INTERFUND TRANSFERS

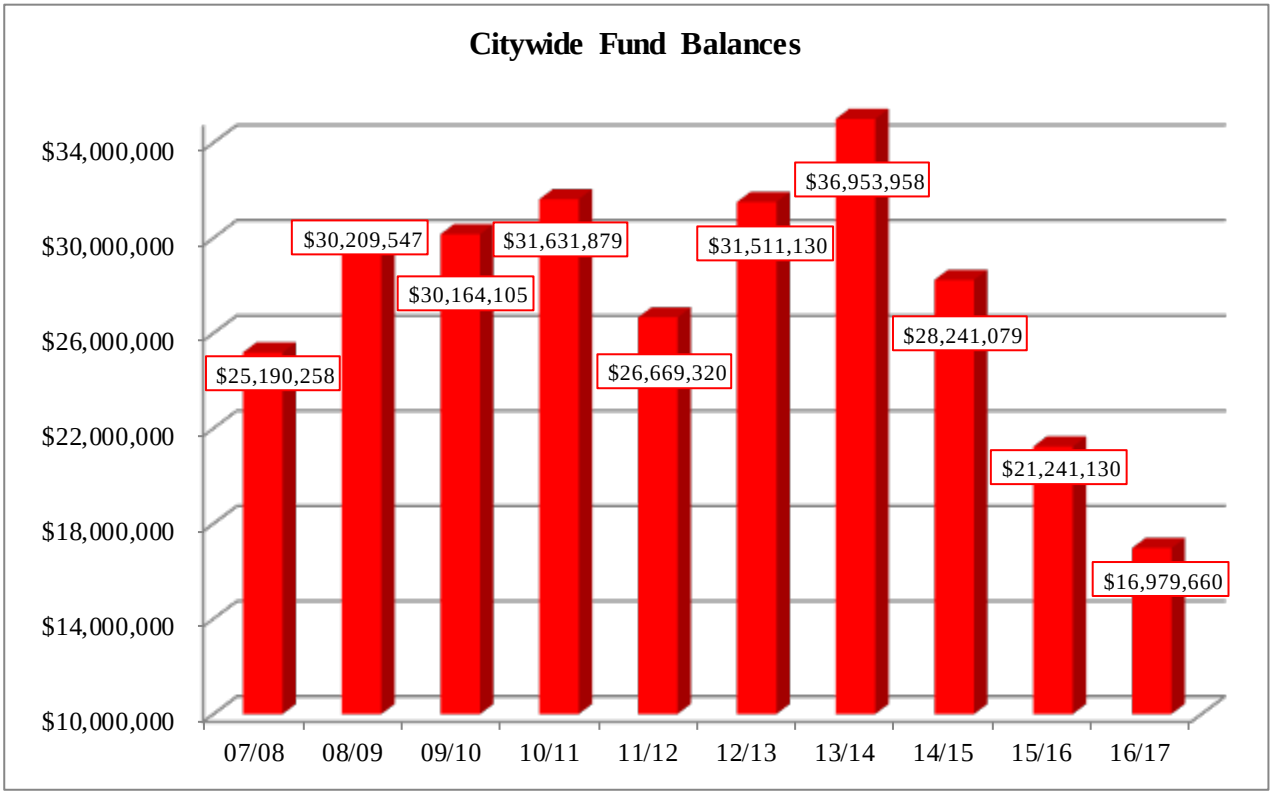
	Governmental Funds	Enterprise Funds	Total Interfund Transfers
Governmental			
Transfer from General Fund to:			
Street Improvement Fund	$ 20,000	$ -	$ 20,000
Capital Projects Fund	217,000	-	217,000
Street Light Fund	7,650	-	7,650
Transfer from Capital Projects Fund to:			
General Fund	100,000	-	100,000
Stormwater Fund	-	-	-
Street Improvement Fund	-	-	-
Debt Service - 2006 Revenue Note	25,050	-	25,050
Debt Service - 2008 Revenue Note	559,170	-	559,170
Debt Service - 2012 Revenue Bond	319,000	-	319,000
Transfer from Community Redevelopment Fund to:			
General Fund	157,000	-	157,000
Total Governmental Funds	1,404,870	-	1,404,870
Enterprise			
Transfer from Stormwater Fund to:			
Debt Service - 2006 Revenue Note	-	21,870	21,870
Transfer from Water and Wastewater Fund to:			
Debt Service - 2006 Revenue Note	-	130,110	130,110
Debt Service - 2012 Revenue Bond	-	24,000	24,000
Water & Wastewater Renewal & Replacement	-	4,565,000	4,565,000
Total Enterprise Funds	-	4,740,980	4,740,980

CITYWIDE 10 YEAR FUND BALANCES

	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	Estimated 15/16	Proposed 16/17
Governmental Funds										
General Fund	$ 8,908,959	$ 9,322,618	$ 8,798,442	$ 8,595,519	$ 8,436,470	$ 8,321,060	$ 8,791,501	$ 7,847,675	$ 8,335,610	$ 8,076,190
Public Safety	68,227	64,082	69,820	73,360	79,320	8,620	10,215	14,276	22,900	31,910
Street Improvement	226,533	328,371	320,250	513,130	491,110	545,900	691,311	546,509	86,340	20,400
Marina Boat Basin	61,354	156,831	191,730	231,980	268,930	269,830	286,123	279,563	115,410	122,080
City Tree Bank	-	-	-	-	-	-	-	2,340	5,520	-
Debt Service	297,920	112,510	59,510	72,520	76,080	141,540	139,801	138,327	134,130	144,930
Capital Projects	1,173,928	2,187,100	2,095,650	2,022,080	1,617,840	1,348,230	1,162,971	2,549,992	514,080	127,980
Multimodal Impact Fee	-	-	-	-	-	-	-	-	19,840	76,940
Street Light Assessment	744,379	807,963	607,980	-	-	31,290	87,137	71,141	55,900	33,860
Parkland	1,104,747	806,876	753,580	747,890	682,740	684,320	693,235	602,177	583,700	272,310
Transportation Impact Fee	733,047	486,501	511,980	533,080	48,520	191,700	339,634	497,428	531,860	539,430
Library Impact Fee	4,177	21,937	23,515	-	4,980	11,490	17,619	22,598	31,790	41,330
Community Redevelopment Agency	-	709,809	898,330	684,430	398,870	264,400	360,784	533,866	211,240	22,060
Drainage Impact Fee	12,203	185	200	-	-	-	-	-	-	-
Parking Impact Fee	103,623	117,293	4,700	-	-	-	-	-	3,630	3,630
Street Assessment	21,052	9,048	18,720	20,160	30,860	18,170	35,037	35,137	35,240	35,340
Total Governmental Funds	**$ 13,460,149**	**$ 15,131,124**	**$ 14,354,407**	**$ 13,494,149**	**$ 12,135,720**	**$ 11,836,550**	**$ 12,615,368**	**$ 13,141,029**	**$ 10,687,190**	**$ 9,548,390**
Enterprise Funds										
Stormwater	1,801,607.00	2,376,064.00	1,822,500.00	1,341,400.00	1,307,810.00	960,360.00	1,098,280.00	1,214,090	640,950	517,840
Water and Wastewater	8,800,843	11,861,631	12,834,558	15,494,990	11,692,220	16,653,550	21,703,850	12,227,040	8,673,320	5,997,190
Sanitation	1,127,659	840,728	1,152,640	1,301,340	1,533,570	2,060,670	1,536,460	1,658,920	1,239,670	916,240
Total Enterprise Funds	**$ 11,730,109**	**$ 15,078,423**	**$ 15,809,698**	**$ 18,137,730**	**$ 14,533,600**	**$ 19,674,580**	**$ 24,338,590**	**$ 15,100,050**	**$ 10,553,940**	**$ 7,431,270**
Total All Funds	**$ 25,190,258**	**$ 30,209,547**	**$ 30,164,105**	**$ 31,631,879**	**$ 26,669,320**	**$ 31,511,130**	**$ 36,953,958**	**$ 28,241,079**	**$ 21,241,130**	**$ 16,979,660**



The City, for the most part, follows a pay-as-you-go philosophy towards funding capital projects. As the above table and the following graphs indicate, most of the fund balance, as well as the use of fund balance, occurs within the Enterprise and Special Revenue Funds where the large majority of the City's capital projects are budgeted.


Citywide Fund Balances
$34,000,000
$30,000,000
$26,000,000
$22,000,000
$18,000,000
$14,000,000
$10,000,000
$25,190,258
$30,209,547
$30,164,105
$31,631,879
$26,669,320
$31,511,130
$36,953,958
$28,241,079
$21,241,130
$16,979,660
07/08
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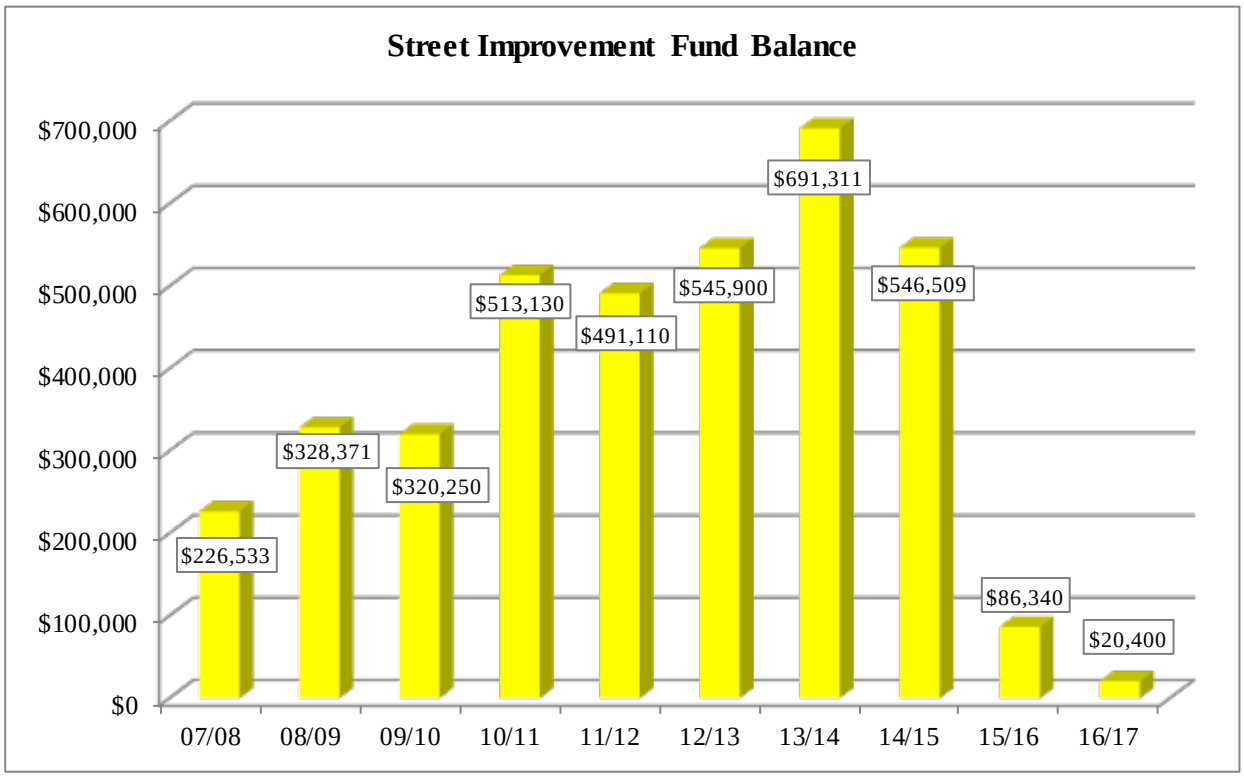
15/16
16/17


Street Improvement Fund Balance
$700,000
$600,000
$500,000
$400,000
$300,000
$200,000
$100,000
$0
$226,533
$328,371
$320,250
$513,130
$491,110
$545,900
$691,311
$546,509
$86,340
$20,400
07/08
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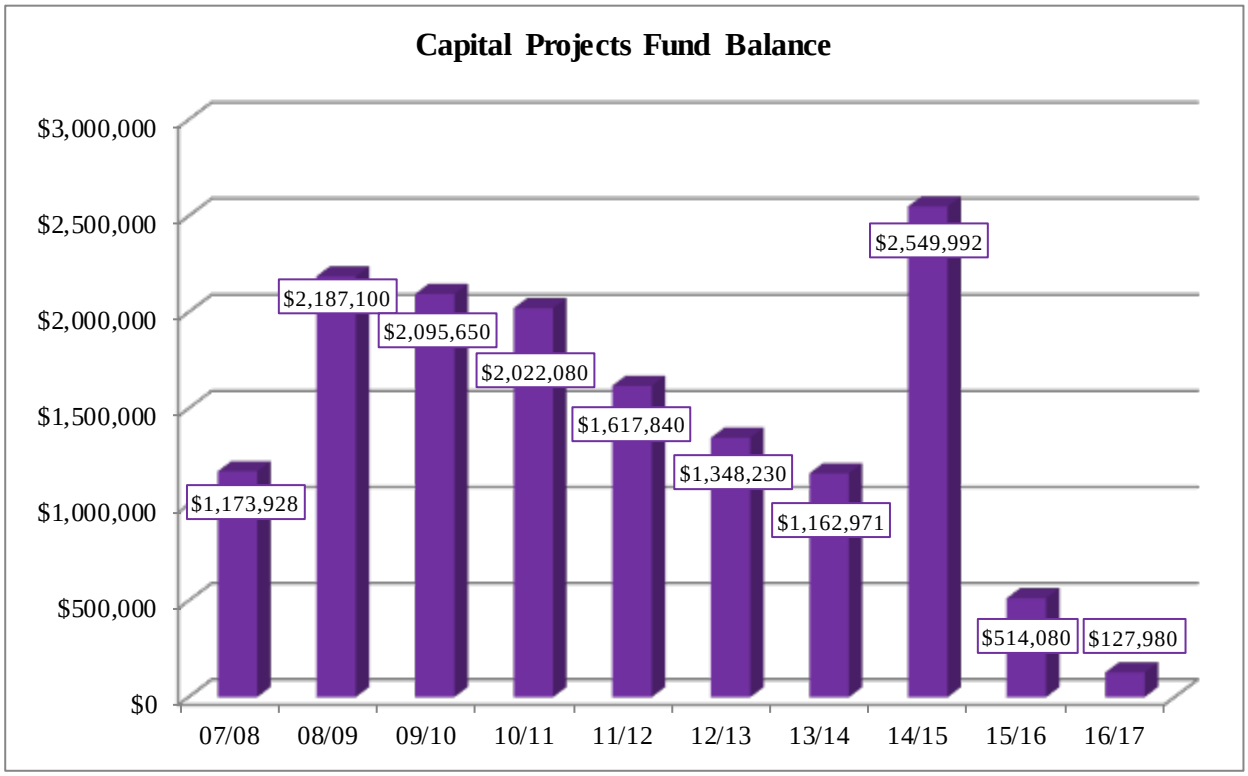
15/16
16/17


Capital Projects Fund Balance
$3,000,000
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$0
$1,173,928
$2,187,100
$2,095,650
$2,022,080
$1,617,840
$1,348,230
$1,162,971
$2,549,992
$514,080
$127,980
07/08
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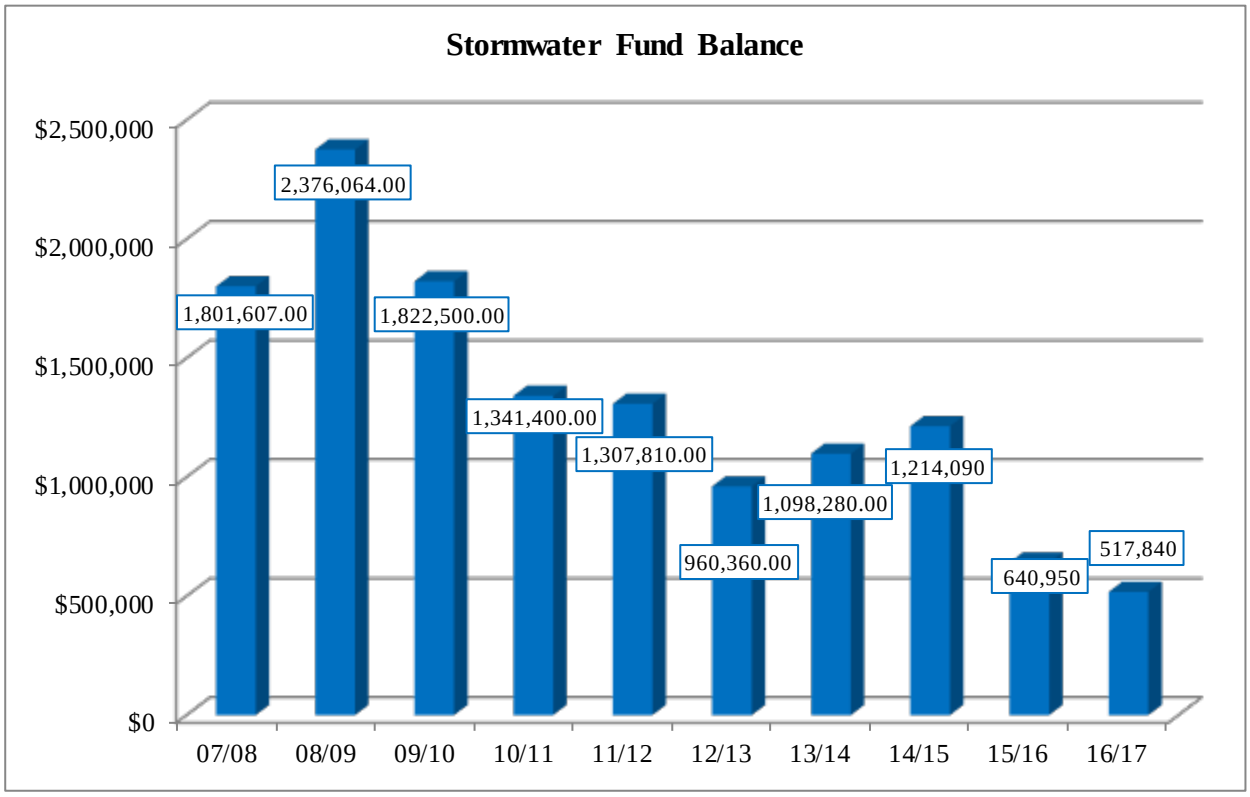
16/17


Stormwater Fund Balance
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$0
1,801,607.00
2,376,064.00
1,822,500.00
1,341,400.00
1,307,810.00
960,360.00
1,098,280.00
1,214,090
640,950
517,840
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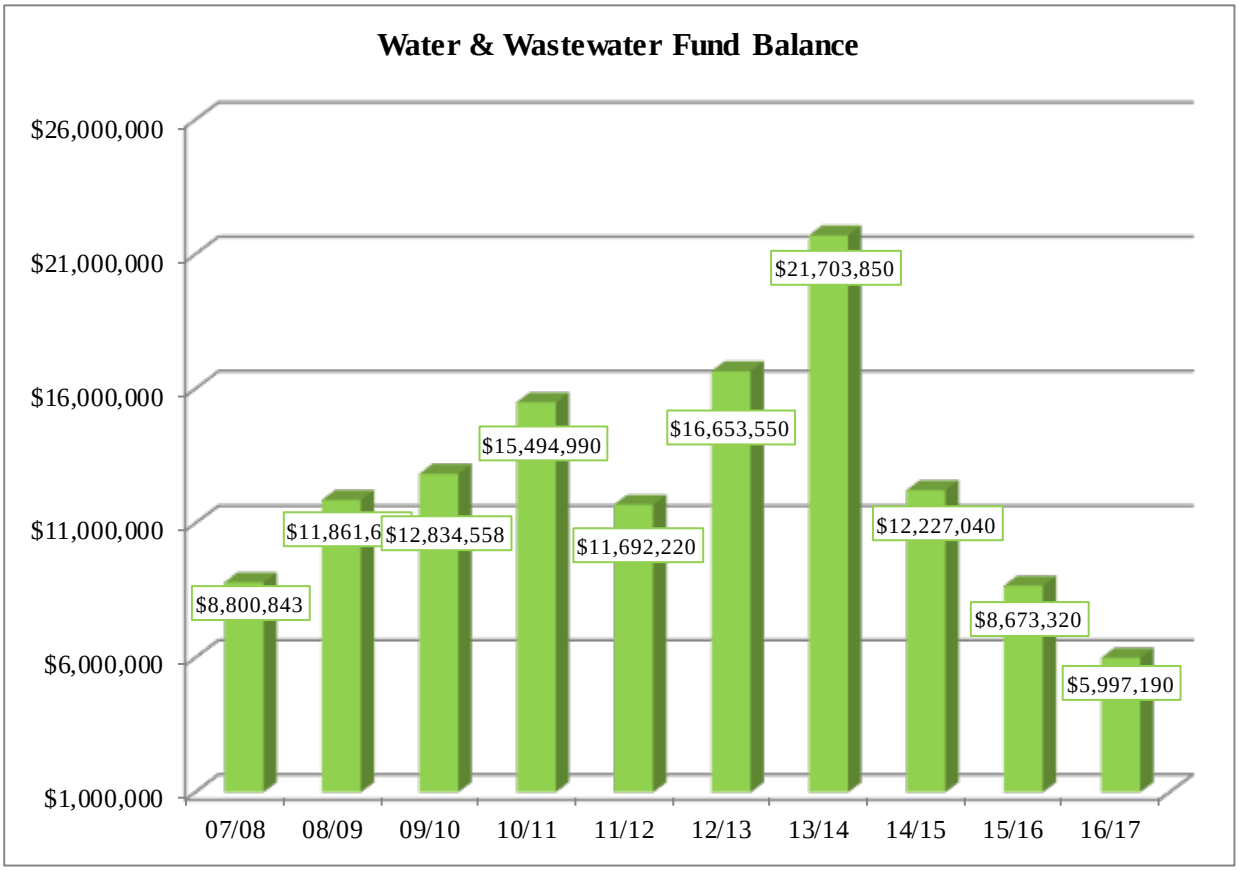
Water & Wastewater Fund Balance
$26,000,000
$21,000,000
$16,000,000
$11,000,000
$6,000,000
$1,000,000
$8,800,843
$11,861,6
$12,834,558
$15,494,990
$11,692,220
$16,653,550
$21,703,850
$12,227,040
$8,673,320
$5,997,190
07/08
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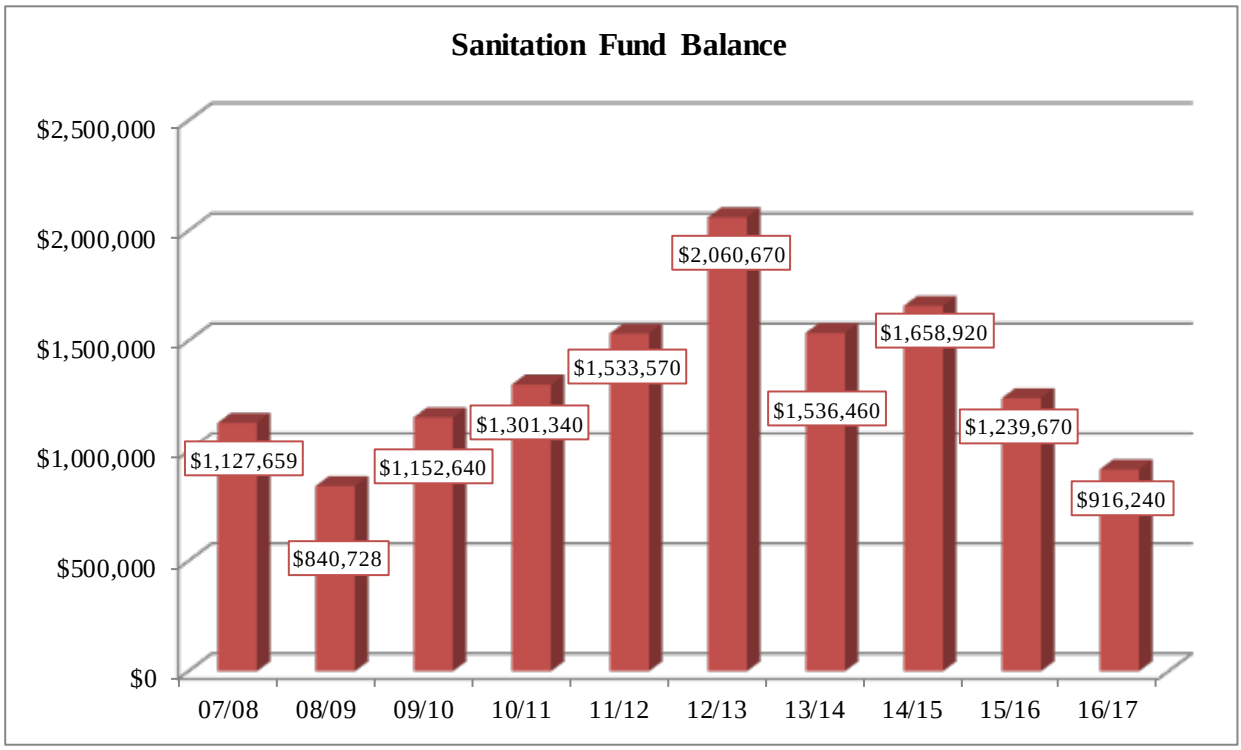
Sanitation Fund Balance
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$0
$1,127,659
$840,728
$1,152,640
$1,301,340
$1,533,570
$2,060,670
$1,536,460
$1,658,920
$1,239,670
$916,240
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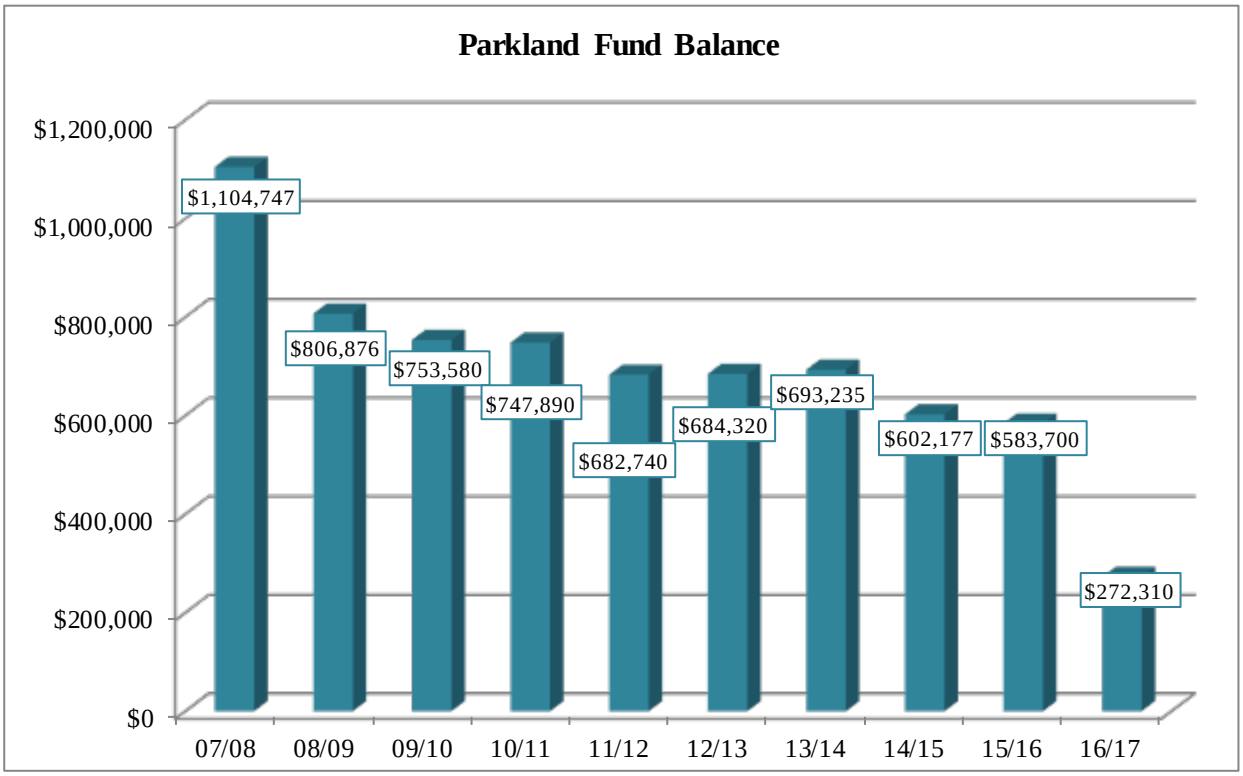
Parkland Fund Balance
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$0
$1,104,747
$806,876
$753,580
$747,890
$682,740
$684,320
$693,235
$602,177
$583,700
$272,310
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15/16
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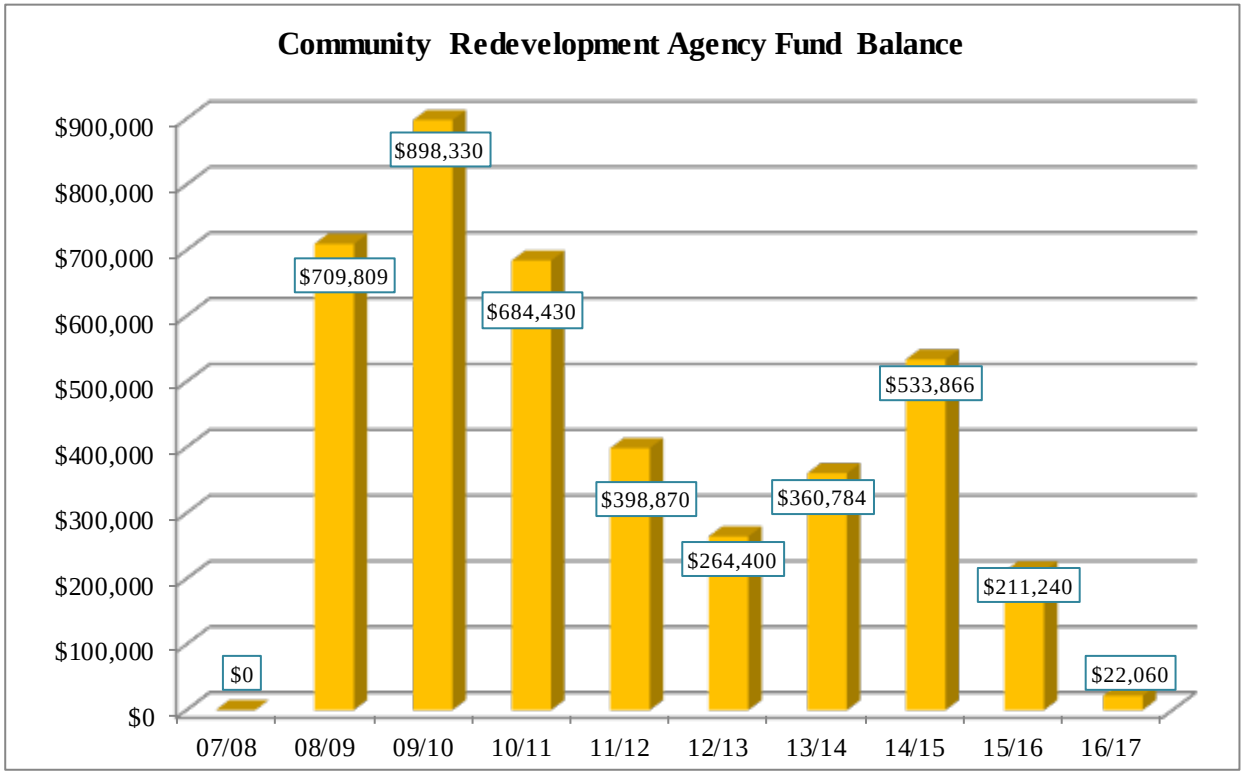
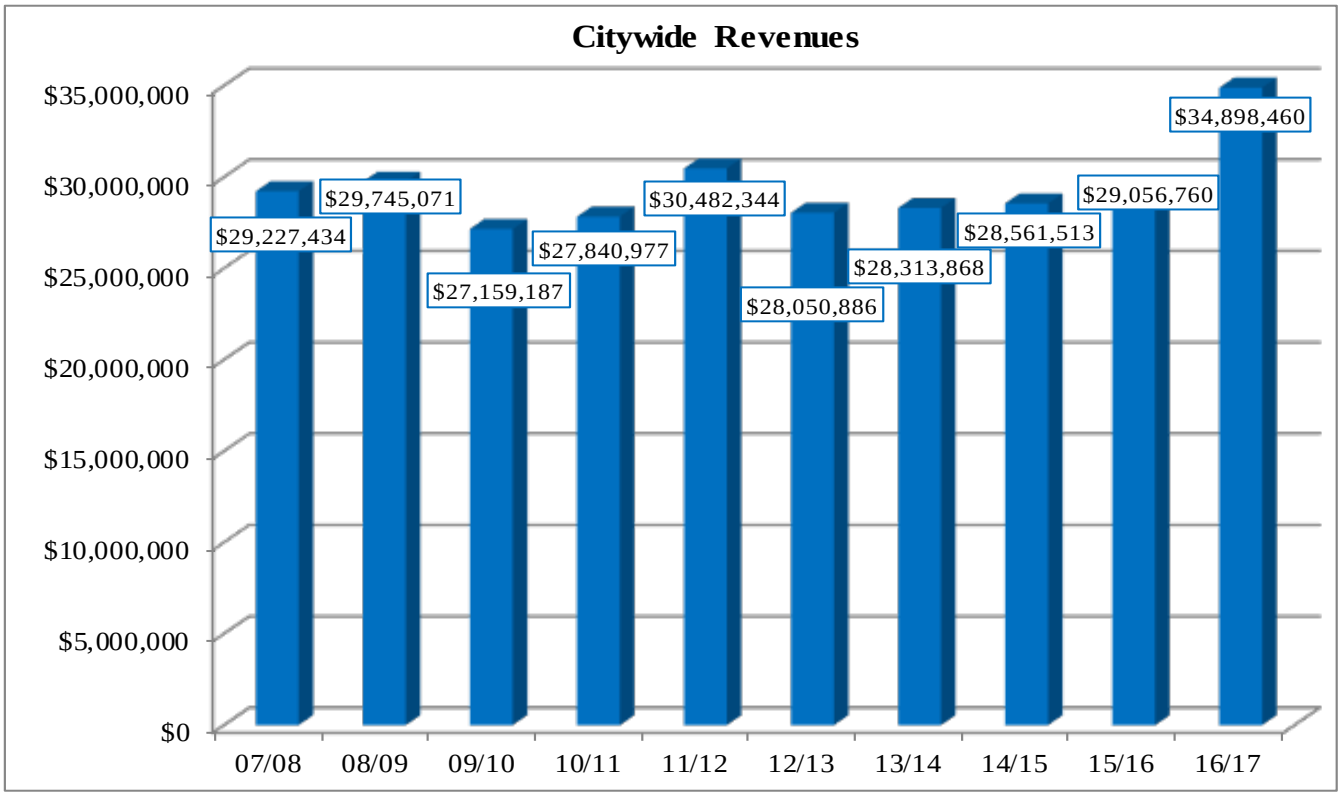

Community Redevelopment Agency Fund Balance
$900,000
$800,000
$700,000
$600,000
$500,000
$400,000
$300,000
$200,000
$100,000
$0
$0
$709,809
$898,330
$684,430
$398,870
$264,400
$360,784
$533,866
$211,240
$22,060
07/08
08/09
09/10
10/11
11/12
12/13
13/14
14/15
15/16
16/17

CITYWIDE 10 YEAR REVENUE/EXPENSES

	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	Estimated 15/16	Adopted 16/17
REVENUES										
Ad Valorem*	$ 3,534,380	$ 3,543,283	$ 3,493,007	$ 3,454,605	$ 3,267,040	$ 3,215,616	$ 3,722,248	$ 4,193,398	$ 4,494,760	$ 4,680,320
Franchise Fees & Other Taxes	5,573,837	5,700,363	5,561,813	5,481,242	5,595,040	5,487,120	5,768,807	5,900,432	6,007,450	6,060,660
Permits, Fees, Special Assessments	697,144	549,818	281,193	828,197	872,253	1,644,910	1,570,701	1,484,369	1,566,200	1,601,530
Intergovernmental	3,469,731	2,951,999	3,015,277	3,129,659	4,009,836	3,448,510	3,221,633	3,099,330	3,273,720	3,854,230
Charges For Services	10,195,149	11,398,661	11,986,398	11,954,476	11,613,411	11,947,190	11,702,717	11,016,447	11,424,150	11,142,360
Fines & Forfeitures	189,258	187,954	93,498	127,865	140,659	99,600	31,911	49,232	35,270	36,200
Indirect Allocation	1,803,959	2,027,904	1,591,710	1,551,760	1,504,630	1,439,810	1,439,810	1,502,220	1,591,610	1,714,370
Miscellaneous	2,267,689	1,628,410	1,136,291	1,313,173	704,475	768,130	856,041	1,316,085	663,600	668,790
Debt Proceeds	1,496,287	1,756,679	-	-	2,775,000	-	-	-	-	5,140,000
SUBTOTAL	**29,227,434**	**29,745,071**	**27,159,187**	**27,840,977**	**30,482,344**	**28,050,886**	**28,313,868**	**28,561,513**	**29,056,760**	**34,898,460**
Interfund Transfers	3,020,454	3,131,262	2,329,933	1,482,711	2,791,025	2,360,340	3,066,230	5,081,440	1,329,340	6,144,050
TOTAL REVENUES	**$ 32,247,888**	**$ 32,876,333**	**$ 29,489,120**	**$ 29,323,688**	**$ 33,273,369**	**$ 30,411,226**	**$ 31,380,098**	**$ 33,642,953**	**$ 30,386,100**	**$ 41,042,510**
EXPENDITURES										
General Government	$ 4,673,754	$ 4,568,427	$ 4,434,527	$ 4,746,484	$ 4,470,621	$ 4,501,670	3,930,556	3,805,913	4,461,200	4,763,990
Public Safety	5,724,299	5,442,030	5,078,706	5,213,623	5,319,800	6,177,200	5,654,464	5,694,538	5,532,270	5,869,280
Physical Environment	9,424,481	8,841,927	9,275,941	8,577,955	7,085,829	11,275,310	8,229,118	10,067,889	12,331,100	15,502,030
Transportation	2,216,328	2,837,257	2,327,320	1,561,671	1,646,885	1,539,200	1,157,639	1,620,292	1,759,370	1,558,920
Culture/Recreation	6,432,556	5,940,314	3,420,695	3,618,104	6,540,873	3,925,070	3,940,768	4,872,394	7,144,950	6,481,070
Debt Service	496,388	657,688	920,501	934,932	915,066	1,588,360	1,125,762	1,110,122	1,625,460	1,626,620
Non-Operating	2,068,196	2,053,763	1,506,017	1,282,167	2,535,165	2,601,710	3,032,445	2,964,959	3,196,930	3,356,220
SUBTOTAL	**31,036,002**	**30,341,406**	**26,963,707**	**25,934,936**	**28,514,239**	**31,608,520**	**27,070,752**	**30,136,107**	**36,051,280**	**39,158,130**
Interfund Transfers	3,020,454	4,583,934	2,329,933	1,482,711	2,837,751	2,360,340	3,066,230	5,081,440	1,334,760	6,145,850
TOTAL EXPENDITURES	**$ 34,056,456**	**$ 34,925,340**	**$ 29,293,640**	**$ 27,417,647**	**$ 31,351,990**	**$ 33,968,860**	**$ 30,136,982**	**$ 35,217,547**	**$ 37,386,040**	**$ 45,303,980**


Citywide Revenues
$35,000,000
$30,000,000
$25,000,000
$20,000,000
$15,000,000
$10,000,000
$5,000,000
$0
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$29,056,760
$34,898,460
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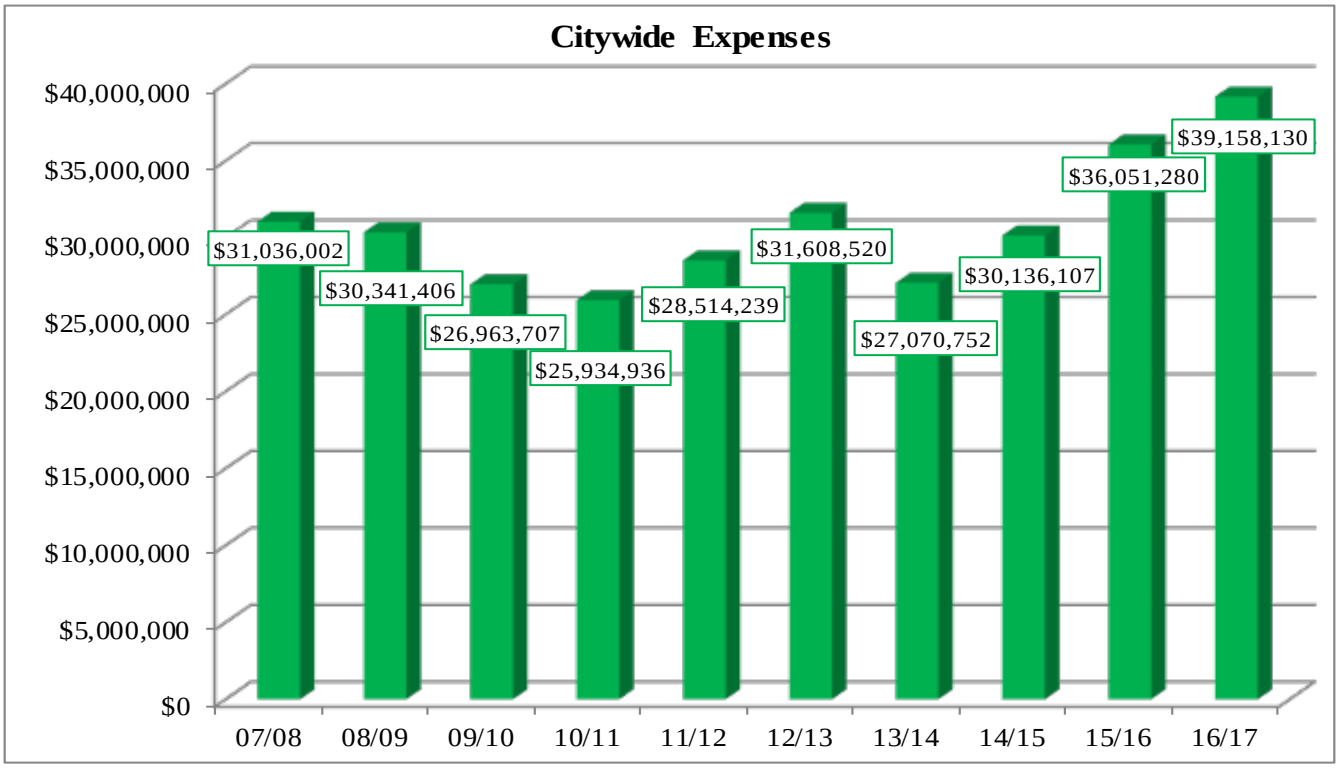
Citywide Expenses
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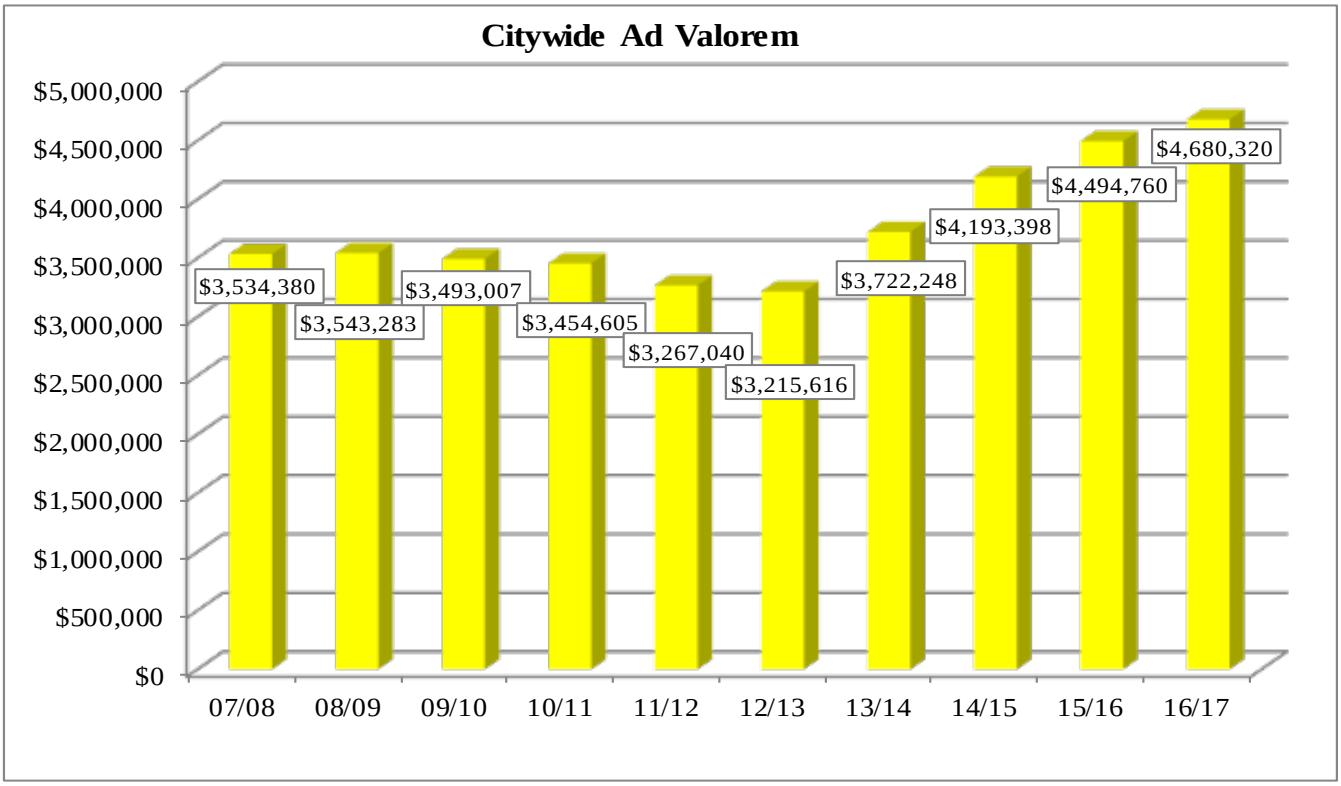
Citywide Ad Valorem
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$2,000,000
$1,500,000
$1,000,000
$500,000
$0
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$3,543,283
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$3,267,040
$3,215,616
$3,722,248
$4,193,398
$4,494,760
$4,680,320
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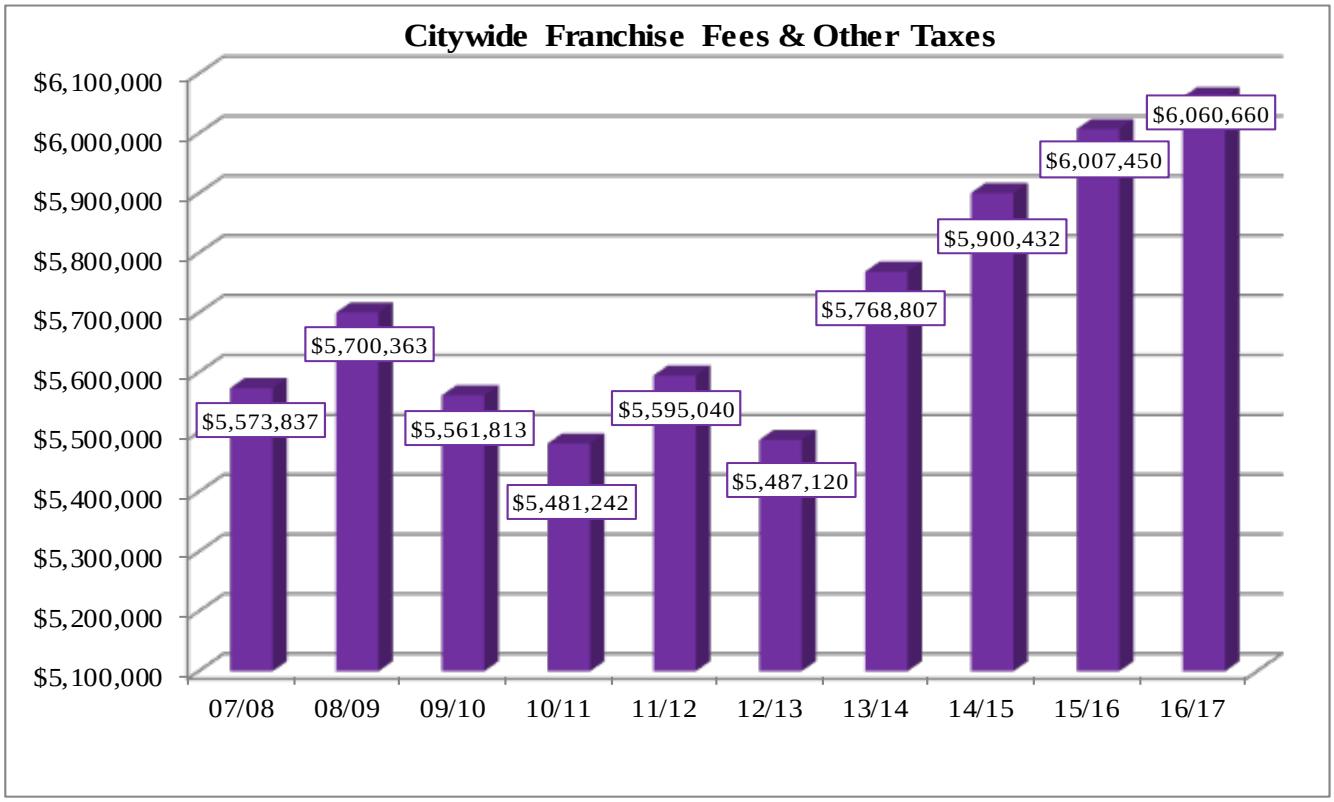
Citywide Franchise Fees & Other Taxes
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$5,900,000
$5,800,000
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$5,600,000
$5,500,000
$5,400,000
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$5,200,000
$5,100,000
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$5,561,813
$5,481,242
$5,595,040
$5,487,120
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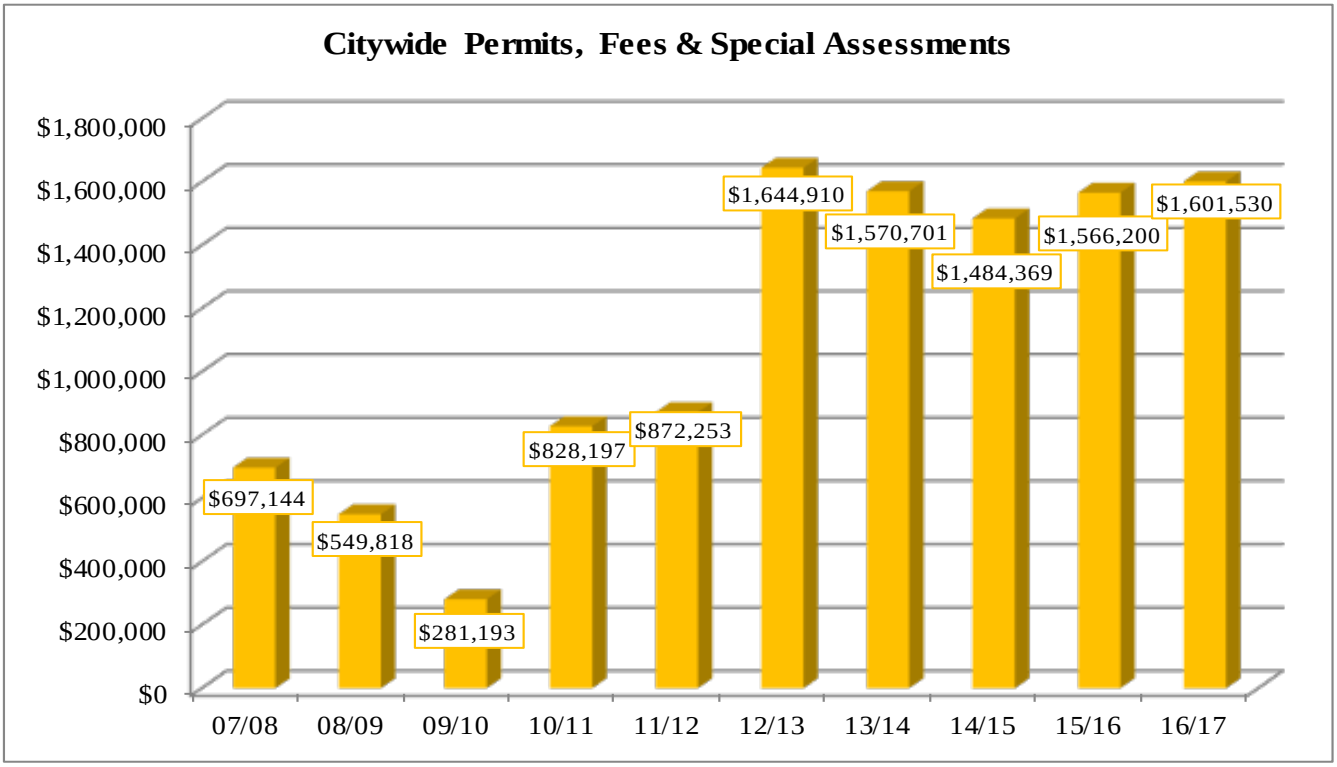
Citywide Permits, Fees & Special Assessments
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$1,600,000
$1,400,000
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$0
$697,144
$549,818
$281,193
$828,197
$872,253
$1,644,910
$1,570,701
$1,484,369
$1,566,200
$1,601,530
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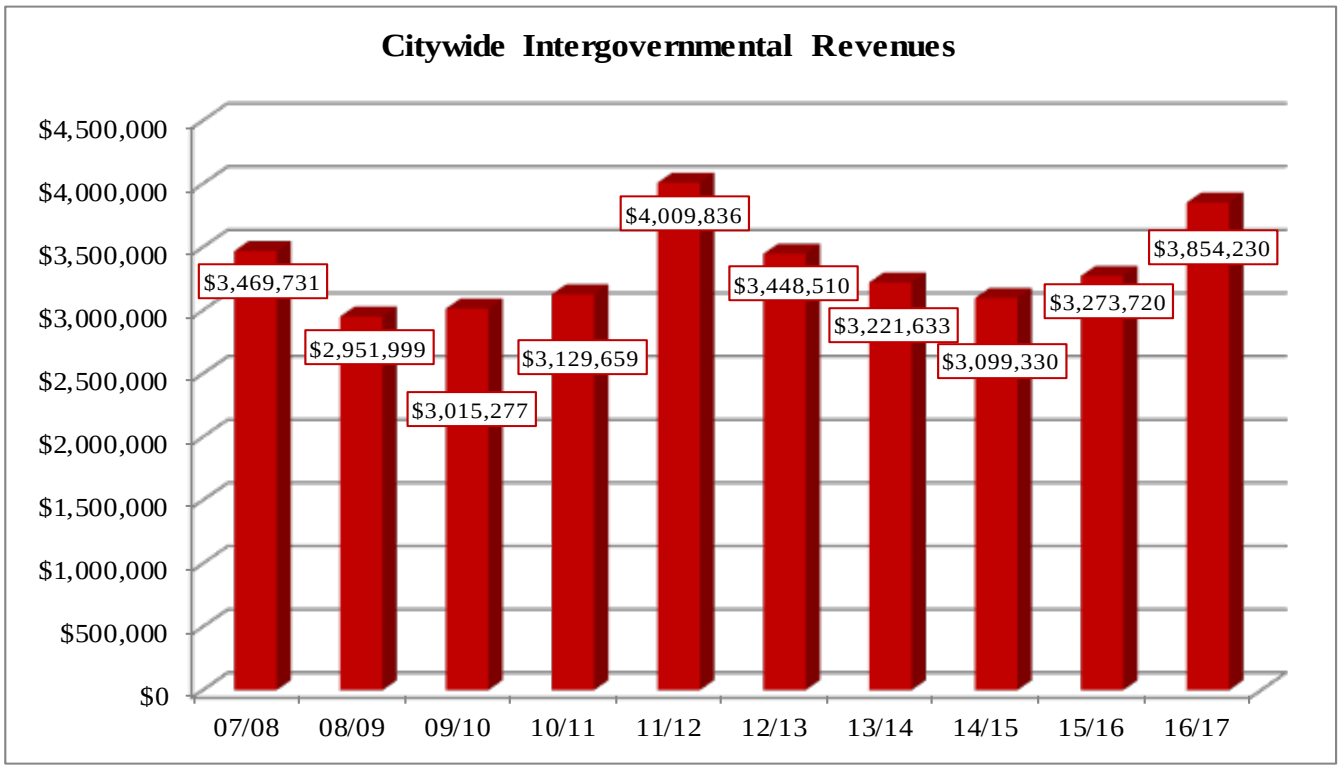
Citywide Intergovernmental Revenues
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$3,500,000
$3,000,000
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$0
$3,469,731
$2,951,999
$3,015,277
$3,129,659
$4,009,836
$3,448,510
$3,221,633
$3,099,330
$3,273,720
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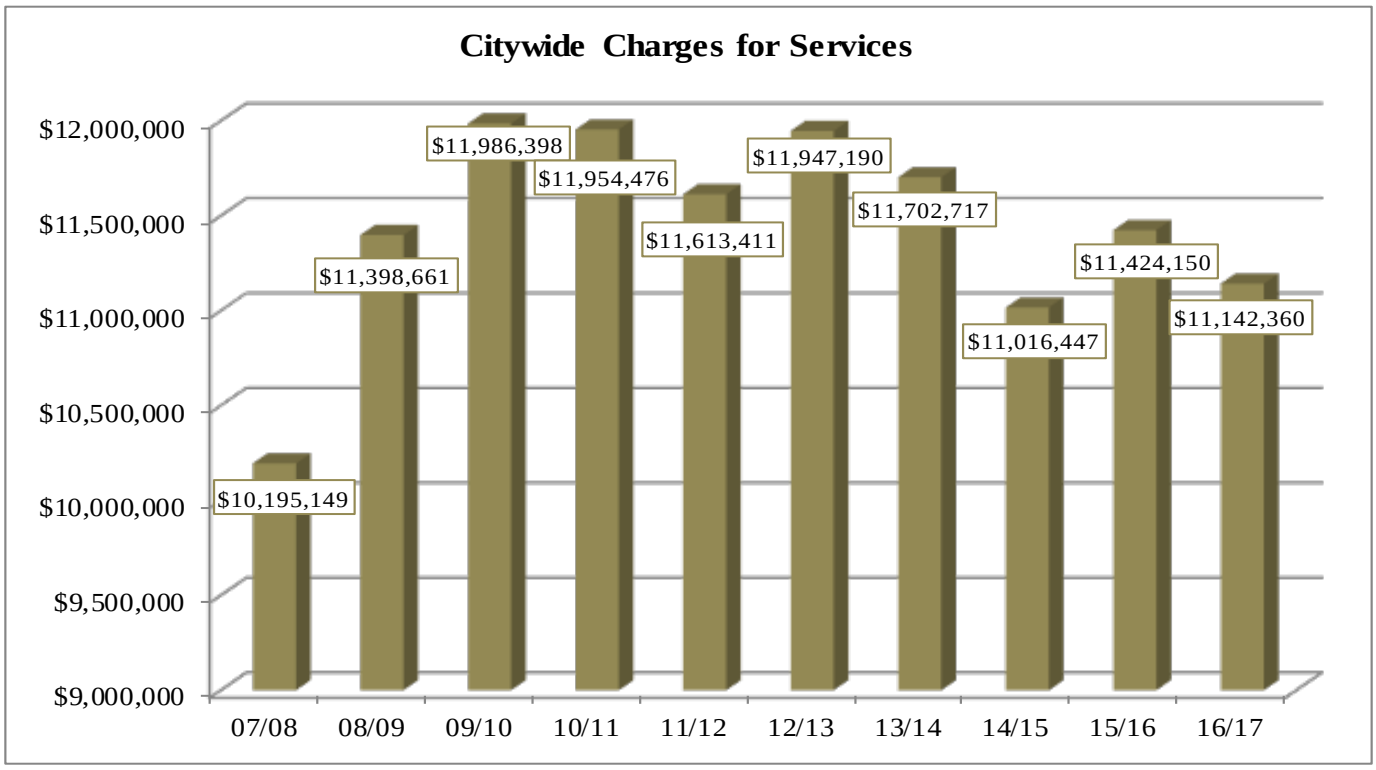
Citywide Charges for Services
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$9,000,000
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$11,954,476
$11,613,411
$11,947,190
$11,702,717
$11,016,447
$11,424,150
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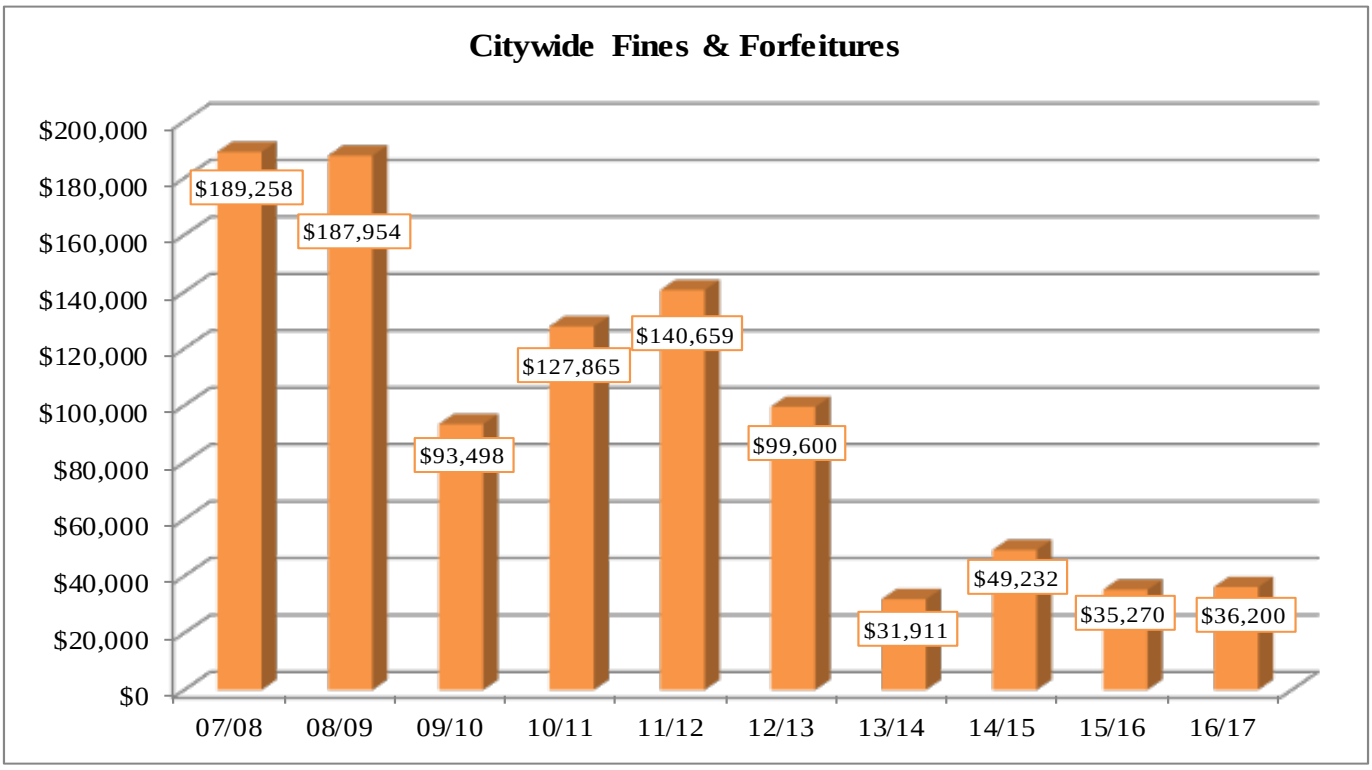
Citywide Fines & Forfeitures
$200,000
$180,000
$160,000
$140,000
$120,000
$100,000
$80,000
$60,000
$40,000
$20,000
$0
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$187,954
$93,498
$127,865
$140,659
$99,600
$31,911
$49,232
$35,270
$36,200
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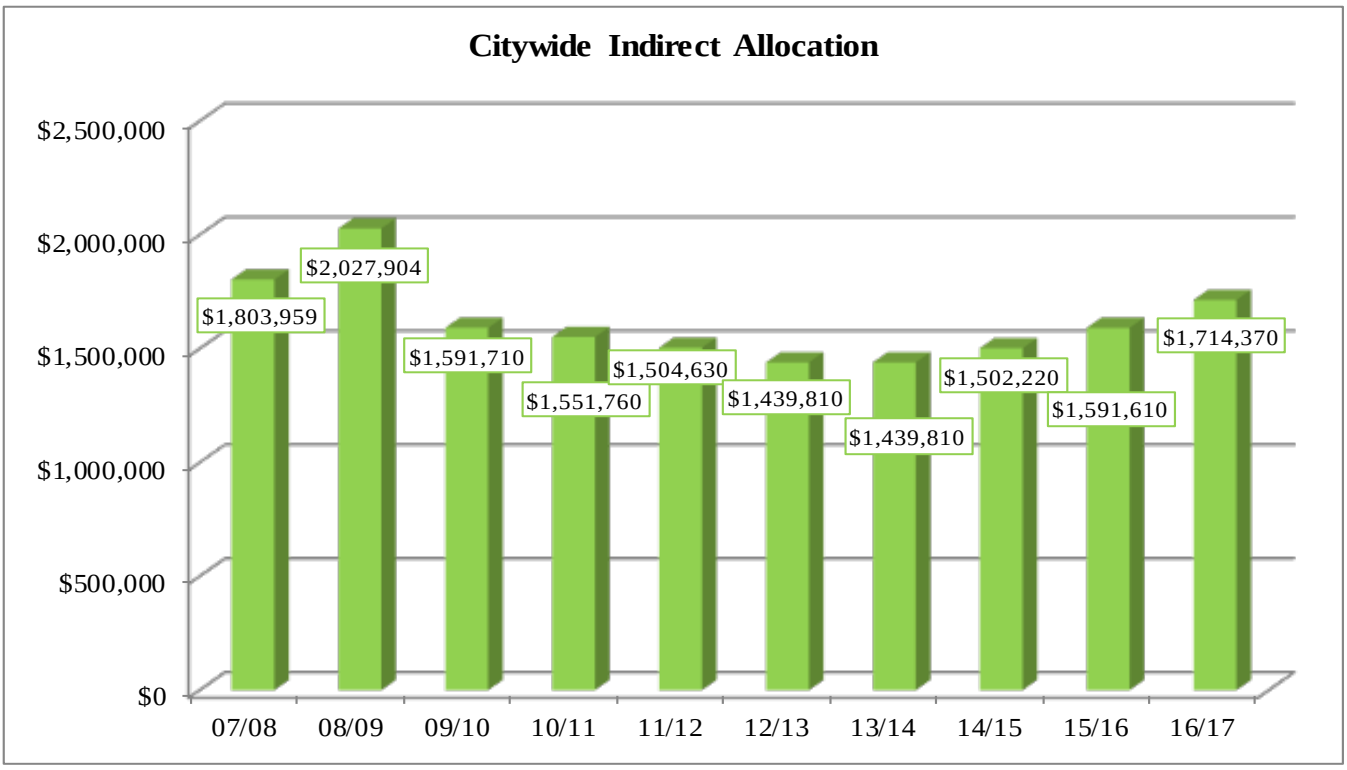
Citywide Indirect Allocation
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$1,591,710
$1,551,760
$1,504,630
$1,439,810
$1,439,810
$1,502,220
$1,591,610
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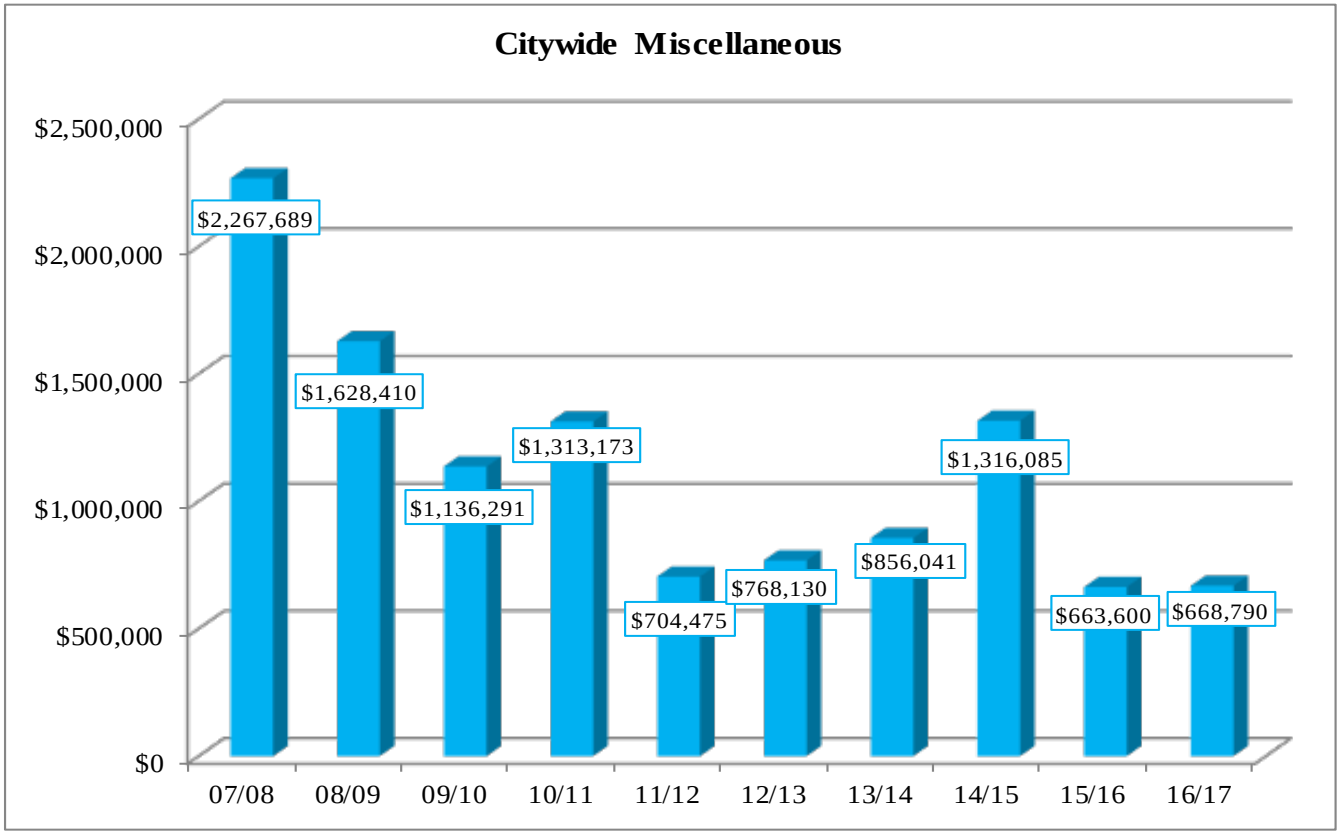
Citywide Miscellaneous
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$1,000,000
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$1,628,410
$1,136,291
$1,313,173
$704,475
$768,130
$856,041
$1,316,085
$663,600
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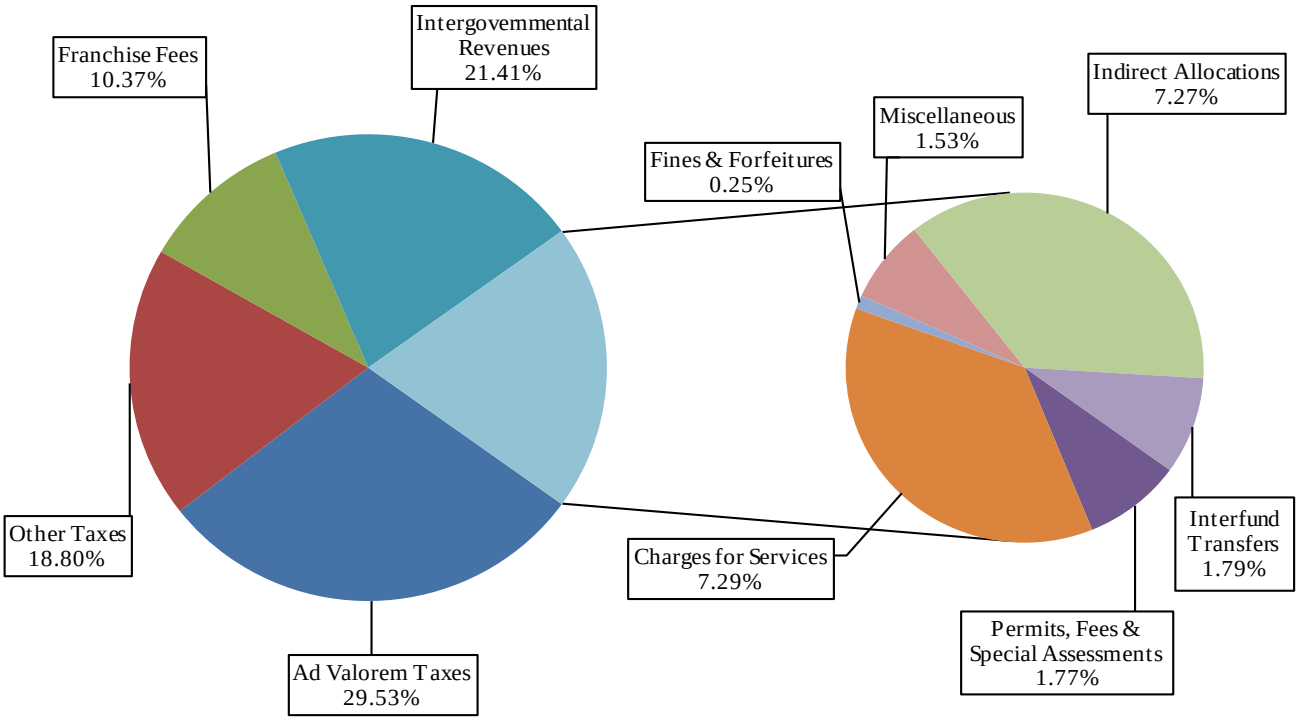
GENERAL FUND REVENUES BY SOURCE



	Adopted Budget 2016-17	%
Ad Valorem Taxes	$ 4,247,430	29.53%
Other Taxes	2,704,680	18.80%
Franchise Fees	1,491,800	10.37%
Permits, Fees & Special Assessments	254,530	1.77%
Intergovernmental Revenues	3,079,480	21.41%
Charges for Services	1,048,810	7.29%
Fines & Forfeitures	36,200	0.25%
Miscellaneous	219,820	1.53%
Indirect Allocations	1,045,780	7.27%
Interfund Transfers	257,000	1.79%
GENERAL FUND REVENUES	$ 14,385,530	100.00%

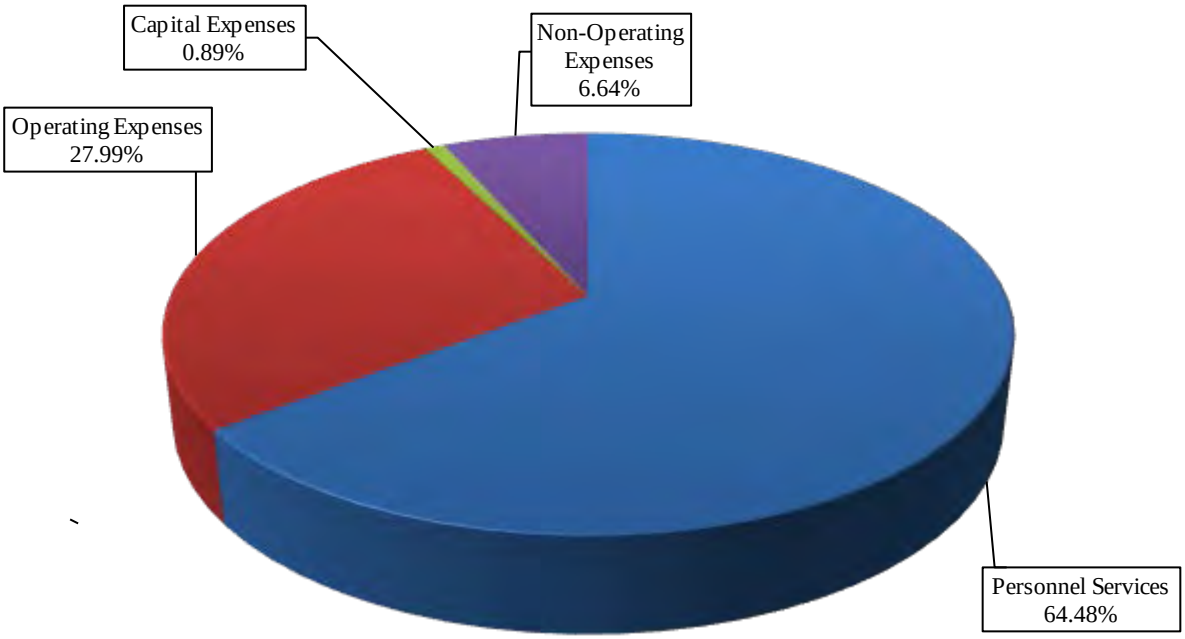
GENERAL FUND REVENUES BY SOURCE
FISCAL YEAR COMPARISON

	Estimated Actual 2015-16	Adopted Budget 2016-17	FY 2016-17 Over (Under) FY 2015-16 Estimated	% Change FY 2016-17 Over (Under) FY 2015-16 Estimate
Ad Valorem Taxes	$ 4,113,200	$ 4,247,430	$ 134,230	3.26%
Other Taxes	2,736,430	2,704,680	(31,750)	-1.16%
Franchise Fees	1,477,000	1,491,800	14,800	1.00%
Permits, Fees & Special Assessments	236,060	254,530	18,470	7.82%
Intergovernmental Revenues	2,985,550	3,079,480	93,930	3.15%
Charges for Services	953,800	1,048,810	95,010	9.96%
Fines & Forfeitures	35,270	36,200	930	2.64%
Miscellaneous	208,980	219,820	10,840	5.19%
Indirect Allocations	991,840	1,045,780	53,940	5.44%
GENERAL FUND REVENUES	13,738,130	14,128,530	390,400	2.84%
Interfund Transfers	257,000	257,000	-	0.00%
TOTAL REVENUES & TRANSFERS	13,995,130	14,385,530	390,400	2.79%
Fund Balance Carryforward	7,844,040	8,335,610	491,570	6.27%
TOTAL REVENUES/TRANSFERS/FUND BALANCE	**$ 21,839,170**	**$ 22,721,140**	**$ 881,970**	**4.04%**

GENERAL FUND EXPENDITURES BY TYPE
FISCAL YEAR COMPARISON

	Estimated Actual 2015-16	Adopted Budget 2016-17	FY 2016-17 Over (Under) FY 2015-16 Estimated	% Change FY 2016-17 Over (Under) FY 2015-16 Estimate
General Government	$ 2,283,770	$ 2,409,720	$ 125,950	5.52%
Public Safety	5,431,150	5,599,710	168,560	3.10%
Physical Environment	420,520	452,810	32,290	7.68%
Transportation	703,000	814,840	111,840	15.91%
Culture and Recreation	4,328,880	4,733,770	404,890	9.35%
Non-Operating Expenses	328,590	389,450	60,860	18.52%
GENERAL FUND EXPENDITURES	13,495,910	14,400,300	904,390	6.70%
Interfund Transfers	7,650	244,650	237,000	-
TOTAL EXPENDITURES & TRANSFERS	13,503,560	14,644,950	1,141,390	8.45%
Fund Balance	8,335,610	8,076,190	(259,420)	-3.11%
TOTAL EXPENDITURES/TRANSFERS/FUND BALANCE	**$ 21,839,170**	**$ 22,721,140**	**$ 881,970**	**4.04%**

GENERAL FUND
EXPENDITURES BY OBJECT

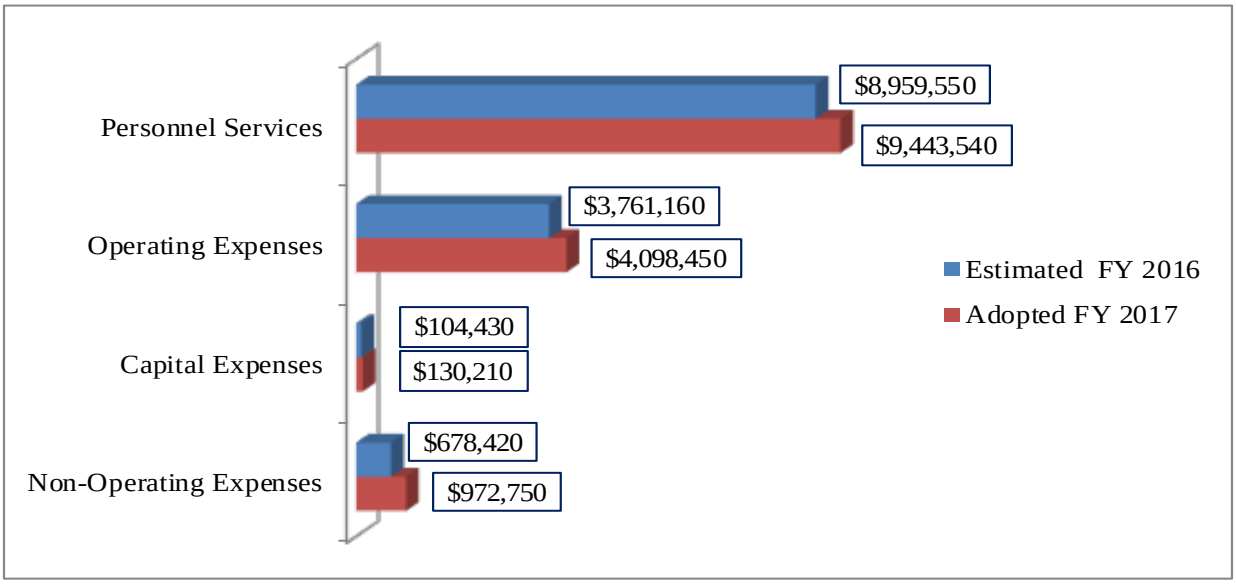


		Adopted Budget 2016-17	%
Personnel Services	$	9,443,540	64.48%
Operating Expenses		4,098,450	27.99%
Capital Expenses		130,210	0.89%
Non-Operating Expenses		972,750	6.64%
Total Expenditures		**14,644,950**	**100.00%**
Fund Balance		8,076,190	
Total Expenditures & Reserves	**$**	**22,721,140**	

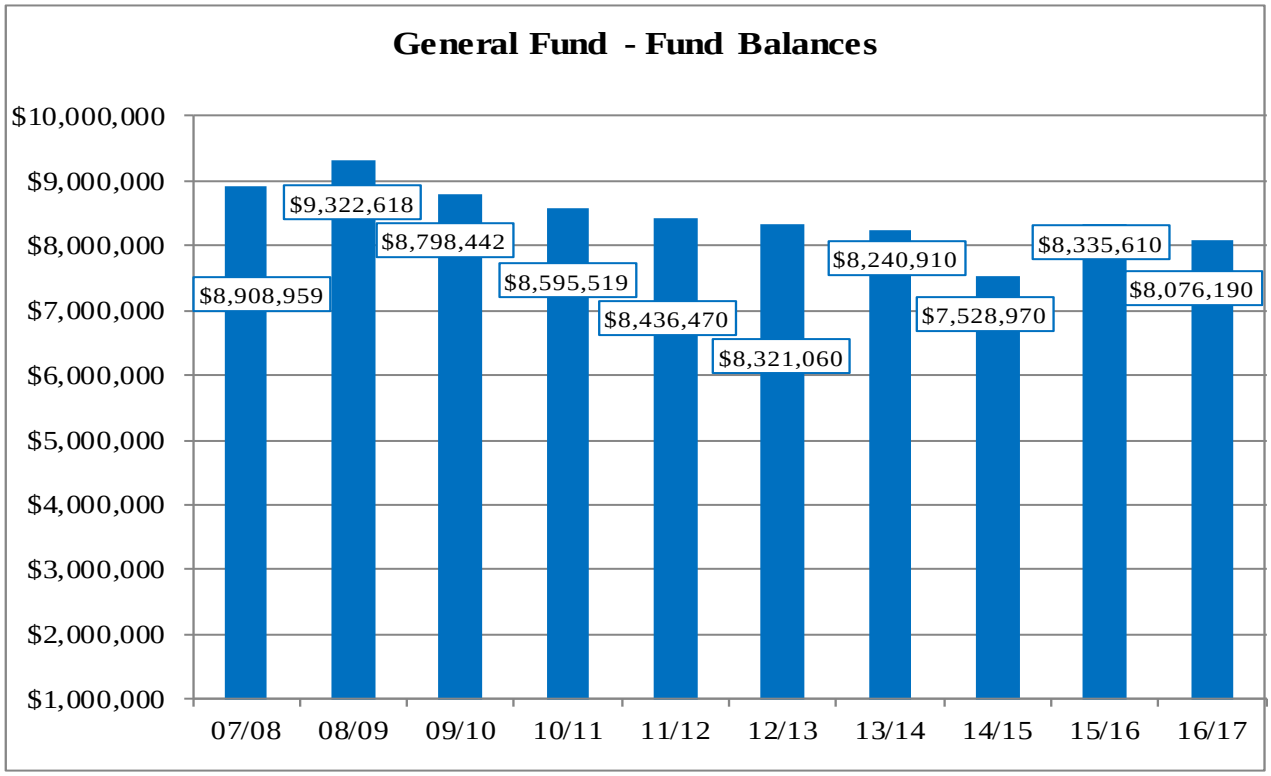
GENERAL FUND EXPENDITURES BY DEPT & OBJECT

Department	Personnel Services	Operating Expenses	Capital	Non-Operating	Total Expenses	As a % of Total GF Expenditures
City Commission	$ 28,410	$ 48,950	$ -	$ 80,000	$ 157,360	1.07%
City Manager	196,630	5,800	-	-	202,430	1.38%
City Clerk	103,860	47,780	-	-	151,640	1.04%
Human Resources	159,790	28,880	-	-	188,670	1.29%
Finance	245,090	13,710	2,500	-	261,300	1.78%
Planning	279,110	30,910	-	-	310,020	2.12%
City Attorney	-	139,800	-	-	139,800	0.95%
Elections	-	21,600	-	-	21,600	0.15%
General Government	41,850	293,260	-	-	335,110	2.29%
Law Enforcement	-	1,300,500	-	-	1,300,500	8.88%
Fire	3,461,900	364,250	-	39,550	3,865,700	26.40%
Building	389,910	43,600	-	-	433,510	2.96%
Engineering	418,780	27,530	6,500	-	452,810	3.09%
Streets	654,010	160,830	-	-	814,840	5.56%
Fleet Maintenance	185,100	58,160	-	-	243,260	1.66%
Building Maintenance	347,060	51,470	-	-	398,530	2.72%
Main St.	-	159,500	-	-	159,500	1.09%
Library	899,720	232,080	87,800	219,100	1,438,700	9.82%
Recreation	1,342,260	597,150	33,410	-	1,972,820	13.47%
Parks	690,060	472,690	-	-	1,162,750	7.94%
Other	-	-	-	634,100	634,100	4.33%
TOTAL EXPENDITURES	**$ 9,443,540**	**$ 4,098,450**	**$ 130,210**	**$ 972,750**	**$ 14,644,950**	**100.00%**

GENERAL FUND EXPENDITURES BY OBJECT FISCAL YEAR COMPARISON



	Estimated Actual 2015-16	Adopted Budget 2016-17	FY 2016-17 Over (Under) FY 2015-16 Estimated	% Change FY 2016-17 Over (Under) FY 2015-16 Estimate
Personnel Services	$ 8,959,550	$ 9,443,540	$ 483,990	5.40%
Operating Expenses	3,761,160	4,098,450	337,290	8.97%
Capital Expenses	104,430	130,210	25,780	24.69%
Non-Operating Expenses	678,420	972,750	294,330	43.38%
TOTAL EXPENDITURES	**$ 13,503,560**	**$14,644,950**	**$ 1,141,390**	**8.45%**


General Fund - Fund Balances
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$8,000,000
$7,000,000
$6,000,000
$5,000,000
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$8,335,610
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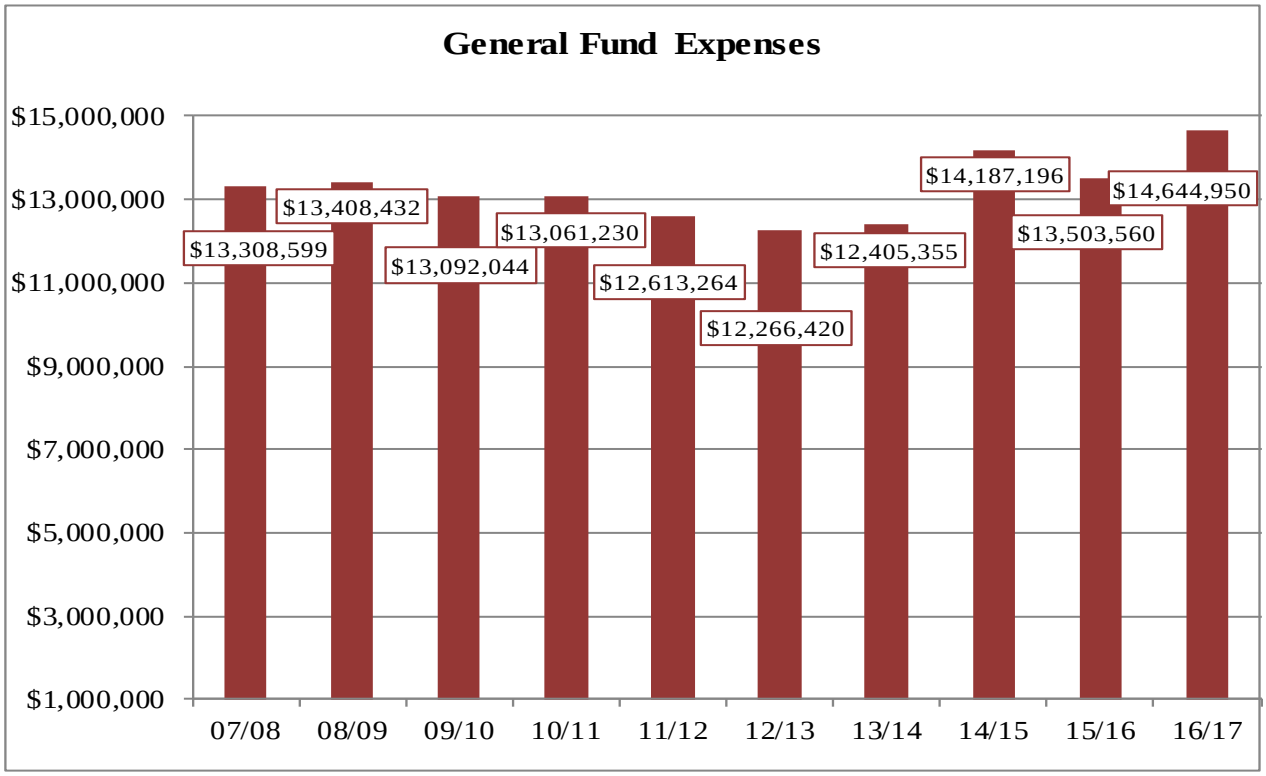
General Fund Expenses
$15,000,000
$13,000,000
$11,000,000
$9,000,000
$7,000,000
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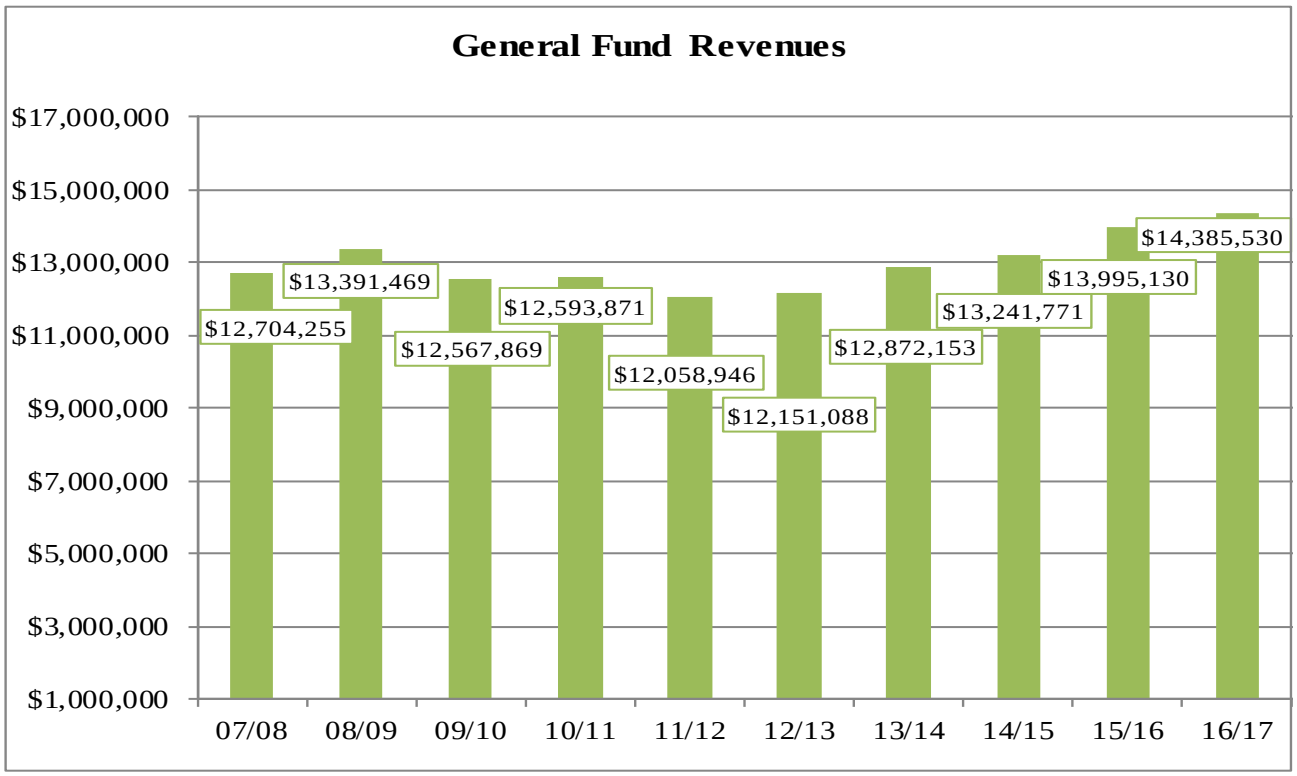

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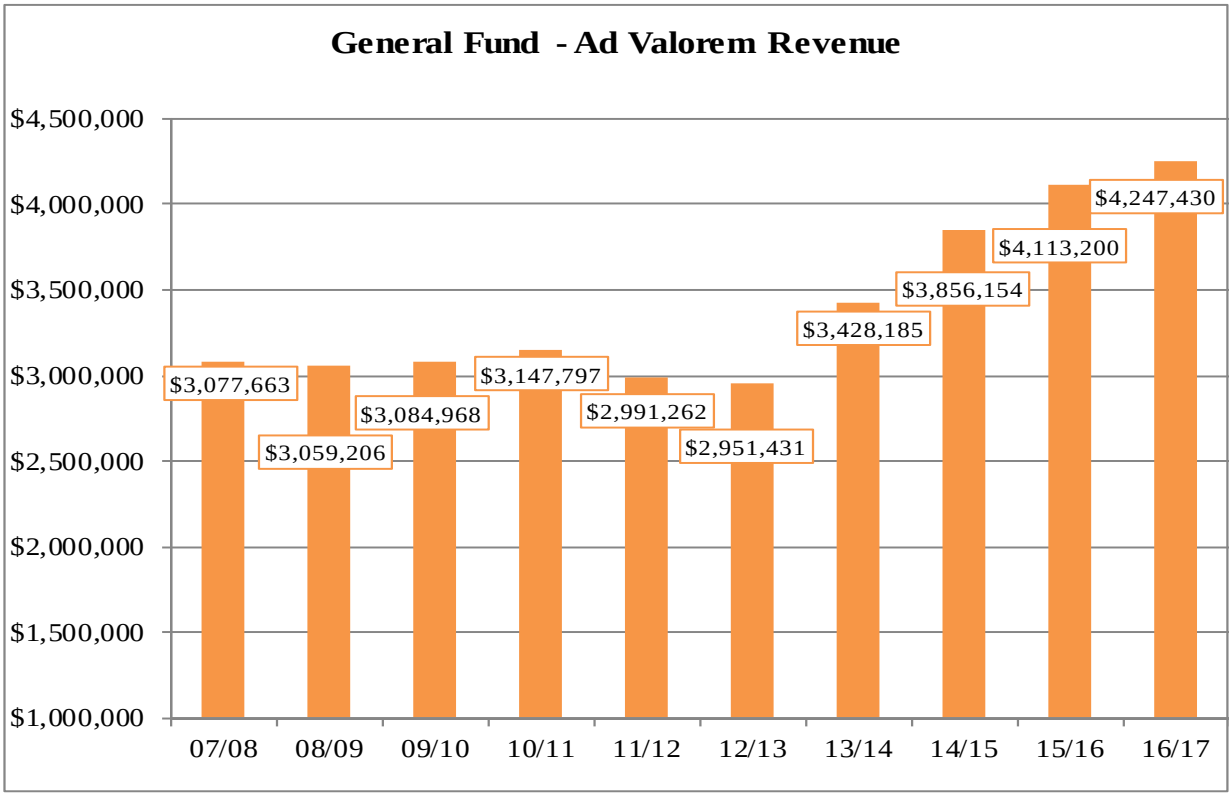
General Fund Major Revenue Sources

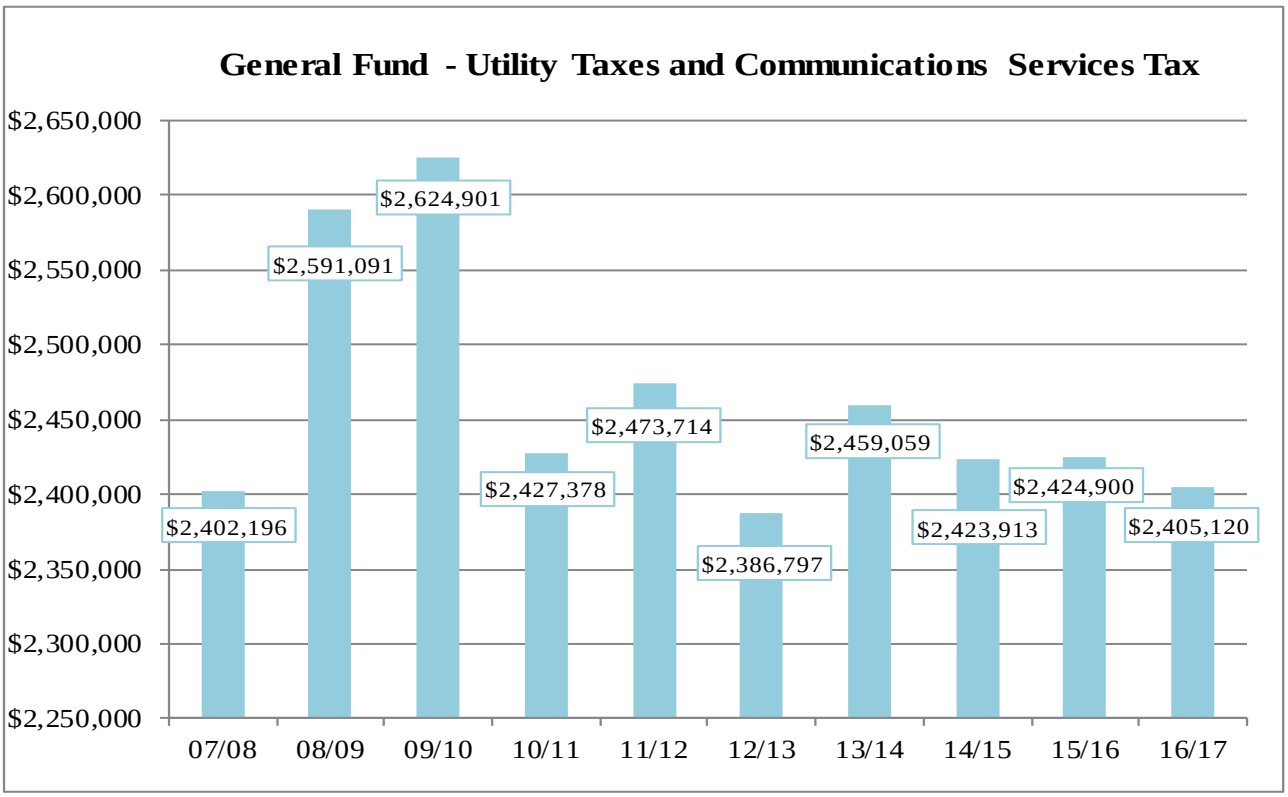
The General Fund is the chief operating fund of the City. Most General Fund revenues are derived from property taxes, utility taxes, franchise fees and State shared revenues. The following graphs represent the major revenue sources in the General Fund.



Under Florida Law, the assessment of all properties and the collection of all City property taxes are consolidated in the offices of the Pinellas County Property Appraiser and the Pinellas County Tax Collector. State laws regulating tax assessments are also designed to assure a consistent property valuation method statewide. Florida Statute, Section 200.081, limits ad valorem taxes against real properties and tangible personal property to 10 mills, exept for voted levies. The tax levy of the City is established by the City Commission prior to October 1 of each year. The Pinellas County Property Appraiser incorporates the millage into the total tax levy, which includes the tax requirements of the municipalities, independent districts, and the Pinellas County School Board.

For fiscal year 2017, the City's gross taxable value of $1,131,003,591 increased by $62,976,894, or 5.9% from the prior year's final gross taxable value. The proposed millage rate of 3.9500 mills per $1,000 assessed property value will generate $4,244,090 in ad valorem revenue. This is an increase of $130,875 or 4.63% over fiscal year 2016. The proposed millage is unchanged from the previous year. Ad valorem revenue is assumed to be 95 percent of taxes levied.

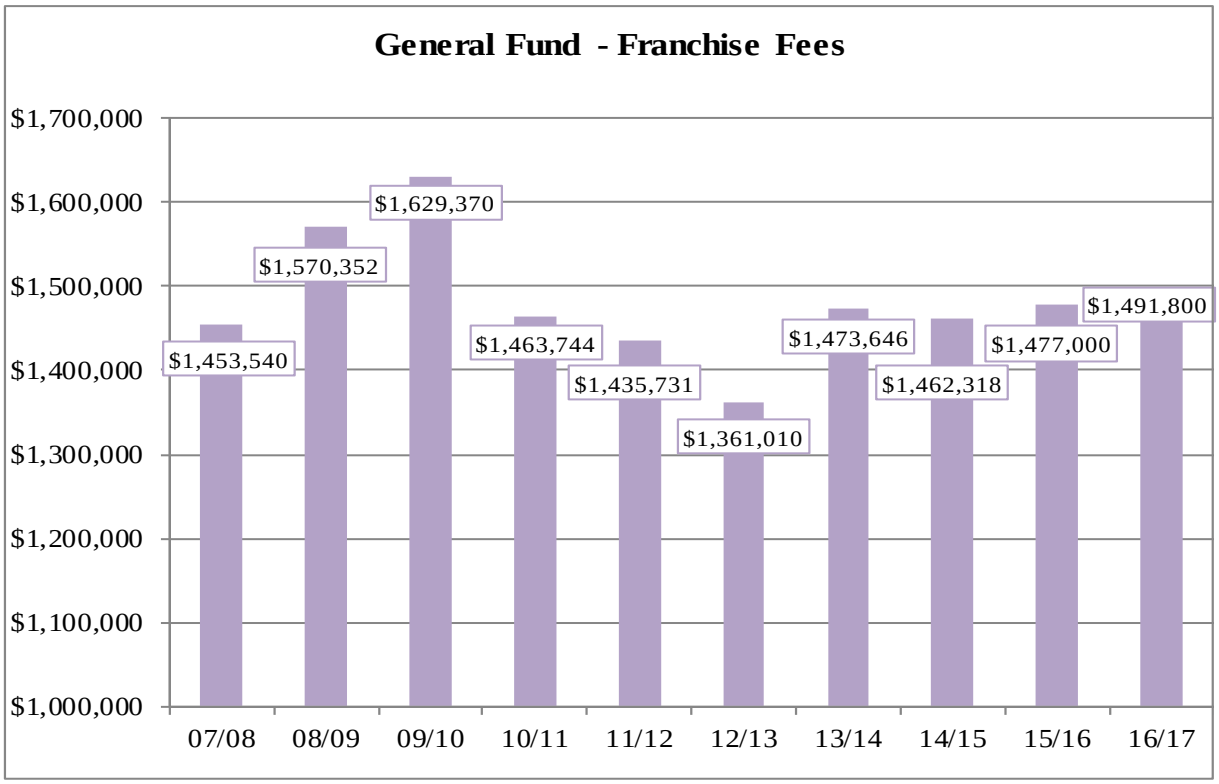
Ad valorem revenue represents approximately 29.39% of total General Fund revenues.



Utility tax revenues are derived from taxes levied on the purchase of electricity, fuel oil, natural gas and propane gas within City limits. Per Florida Statute, Section 166.231, the utility tax on electricity, natural gas and liquid propane is limited to 10% of gross receipts. Fuel oil purchases are taxed at 4 cents per gallon. Collections from these utility taxes are estimated at $1,567,800 for fiscal year 2017. These estimates are based on known or approved rate adjustments by the public utility companies. In addition, these revenues are estimated based on prior and current year revenues received by the City.

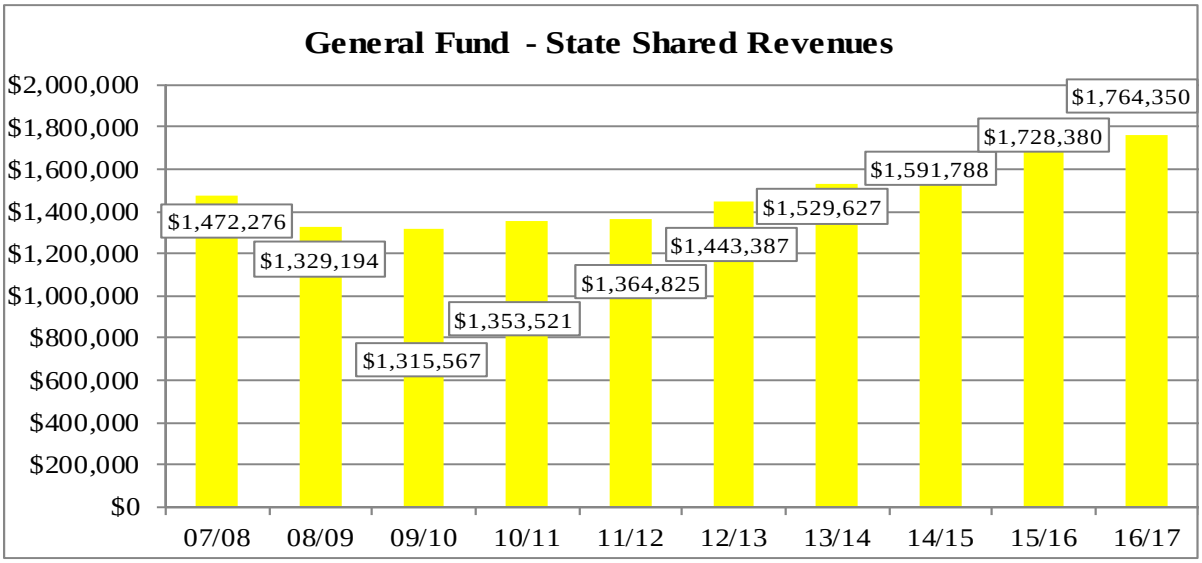
Utility taxes also include Telecommunications tax. The Communications Services Tax was enacted to restructure taxes on telecommunications, cable, direct-to-home satellite and related services that existed prior to October 1, 2001. The tax is imposed on retail sales of communication services at a rate of 6.52%. The Florida Legislature and Governor lowered the tax in the 2015 session by 1.73%, to 4.79%, although local government revenues are intended to remain at current levels. Revenue estimates are based on expected growth, historical trends and estimates provided by the Florida Department of Revenue. Collections from Communication Service Taxes are estimated at $837,320 for fiscal year 2017.

Utility tax and telecommunications tax revenues represent approximately 17.33% of total General Fund revenues.



The City collects a franchise fee of 6% of gross receipts levied on a business in exchange for the purpose of operating a franchise for an electric power plant (Duke Energy) or a gas system (Clearwater Gas). Collections from electric franchise fees and gas franchise fees are estimated at $1,420,700 and $71,100, respectively, for fiscal year 2017. These estimates are based on known or approved rate adjustments by the public utility companies. In addition, these revenues are estimated based on prior and current year revenues received by the City.

Franchise fee revenues represent approximately 10.55% of total General Fund revenues.



The City receives revenues from the State of Florida from the following sources: Municipal Revenue Sharing; Mobile Home License Tax; Alcoholic Beverage License Tax; Half-Cent Sales Tax and Firefighters' Supplemental Compensation Insurance. The State determines the distribution to the local governments based upon tax collections, population and local ability to raise revenue.

Municipal Revenue Sharing - The Florida Revenue Sharing Act of 1972 was adopted by the Legislature to ensure a minimum level of revenue parity across units of local government. The program is funded with revenues received from the sales and use tax collections, state alternative fuel user decal fee collections and net collections from the one-cent municipal fuel tax. Per Florida Statute, Section 218.245, these revenues are distribudte to eligible municipalities that meet strict eligibility requirements. Per Florida Statute, Section 206.605, municipalities are required to expend the portion of funds derived from the One-Cent Municipal Fuel Tax for transportation-related expenditures.

Mobile Home License Tax - The State levies a mobile home license tax ranging from $20 to $80 per single wide unit, based on the length of the mobile home, and is collected in lieu of ad valorem taxes. Per Florida Statute, Section 320.081, the first $1.50 of each license is paid to the State General Fund, with the remainder divided equally between the County School Board and the City.

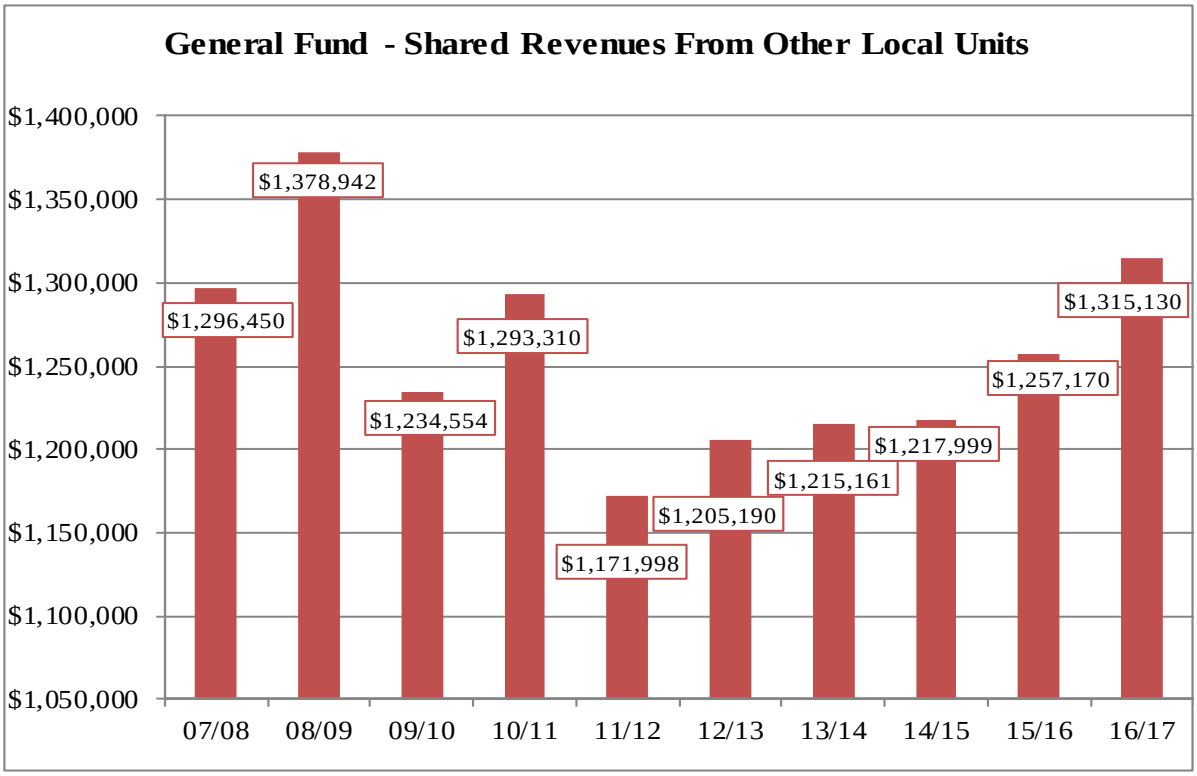
Alcoholic Beverage License Tax - Per Florida Statute, Section 561.342, 38% of the eligible taxes collected within the city of the annual state license tax levied on manufacturers, distributors, vendors, brokers, sales agents and importers of alcoholic beverages is shared with the city.

Local Government Half-Cent Sales Tax - The Local Government Half-Cent Sales Tax Program returns to cities and counties 9.88% of sales tax proceeds remitted to the State of Florida from the Local Government Half-Cent Sales Tax Clearing Trust Fund. Per Florida Statute, Section 218.62, the proportion for each municipal government is computed by dividing the population of that municipality by the sum of the total county population plus two-thirds of the unincorporated area population.

Firefighters' Supplemental Compensation Insurance - The Firefighters' Supplemental Compensation Program was established for firefighters who complete certain fire-related educational programs. Per Florida Statute, Section 633.382, any municipality employing firefighters shall be paid supplemental compensation based on the following criteria: 1) $50 shall be paid monthly to each firefighter who receives an associate degree from a college, which degree is applicable to fire department duties, and 2) $100 shall be paid monthly to each firefighter who receives a bacheor's degree, applicable to fire department duties, from an accredited college or university.

Revenue estimates are based on historical trends and expected growth. Collections from State Shared Revenues for fiscal year 2017 are estimated at $1,764,350.

State shared revenues represent approximately 12.35% of total General Fund revenues.



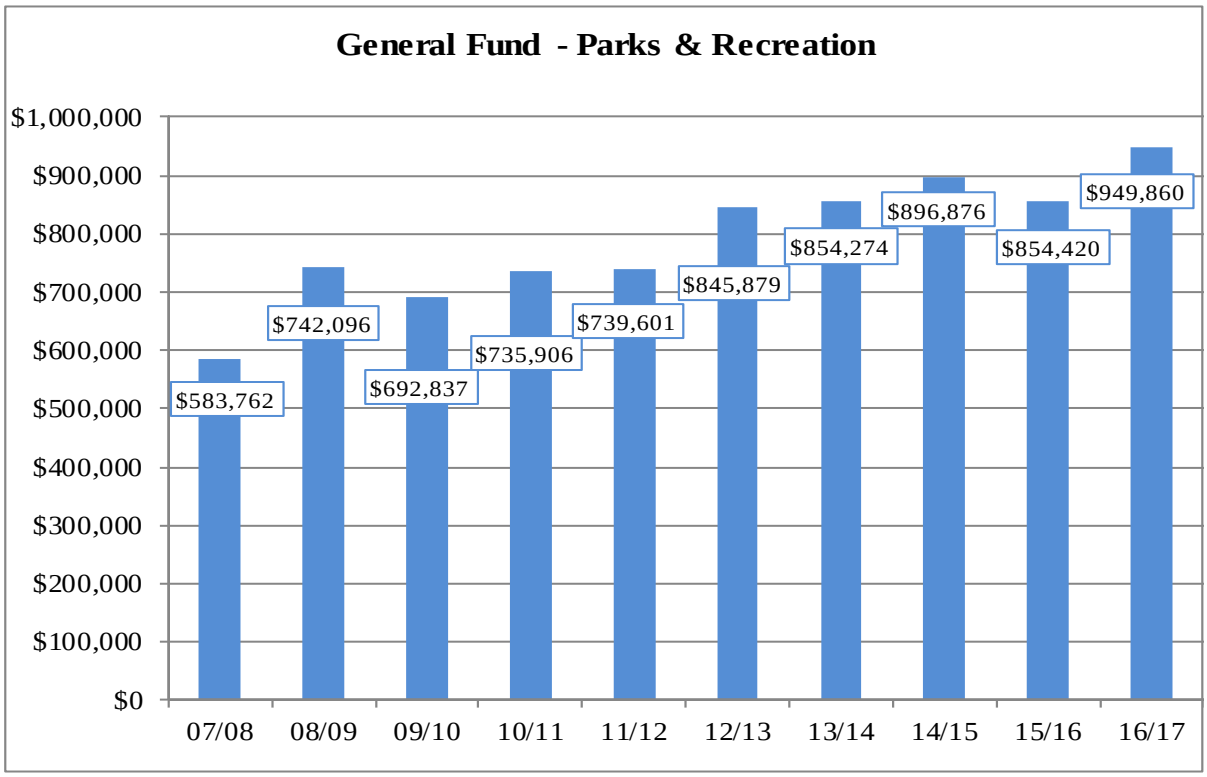
The City receives revenues from Pinellas County based on interlocal agreements and state law requirements for Emergency Medical Services, Fire Services and Library Services. Collections from the County for these services are estimated to be $1,315,130 for fiscal year 2017.

Emergency Medical Services (EMS) Tax - The County levies a special County-wide EMS property tax. The City then provides Advanced Life Support (ALS) under contract with the Pinellas Emergency Medical Services Authority. For fiscal year 2017, the City expects to receive $931,940 from Pinellas County for this service.

Safety Harbor Fire District Tax - The City provides fire protection services within a fire district established by Pinellas County. Within the unincorporated portion of the fire district, the County levies a fire district property tax, the proceeds from which are remitted to the City in return for the provision of fire services. Currently, the Fire District Tax provides approximately 5.64% of the portion of the Fire Department budget not supported by EMS funding. For fiscal year 2017, the City expects to receive $191,860 from Pinellas County for this service.

Library Cooperative Tax - The City is a member of the Pinellas Public Library Cooperative (PPLC), which provides the City a portion of County ad valorem taxes. Municipal libraries provide services free of charge to residents of the unincorporated County and participating municipalities in return for this funding. The ability of the Cooperative to fund core services enhances the quality of library services County-wide and allows libraries to leverage their local dollars to their best possible use. For fiscal year 2017, the City expects to receive $191,330 from the PPLC.

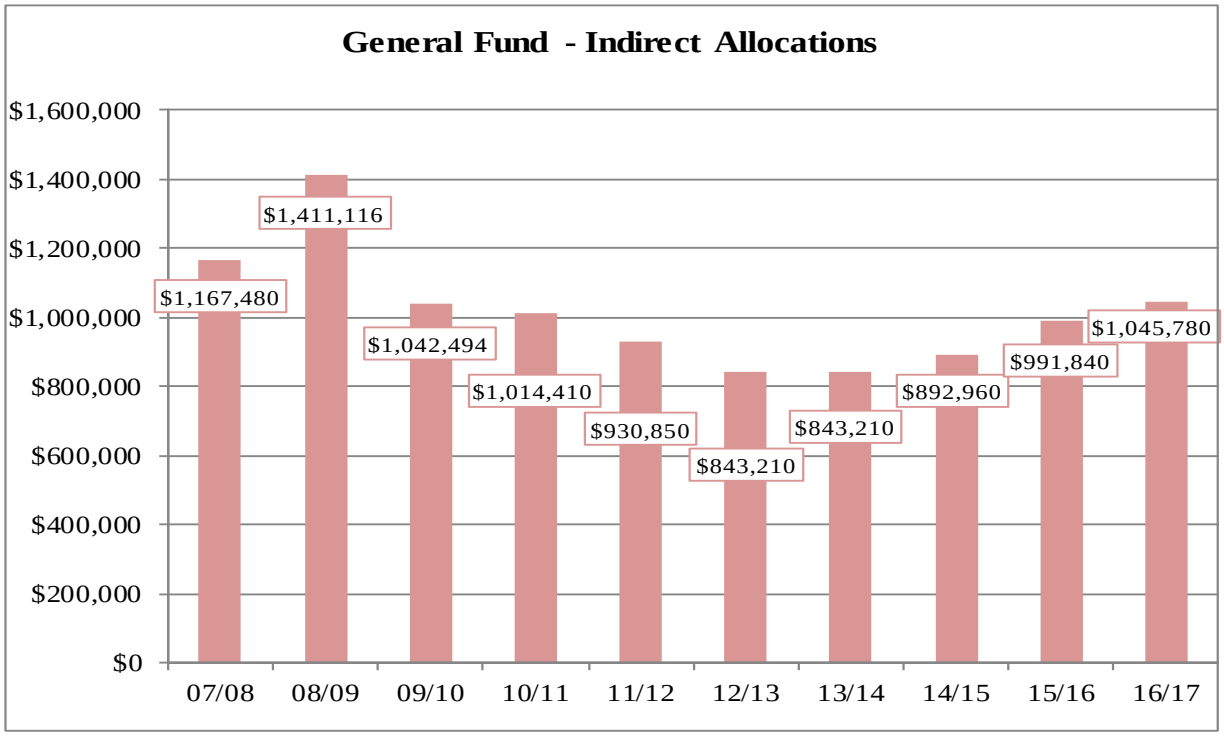
Shared revenues from other local units represent approximately 8.98% of total General Fund revenues.



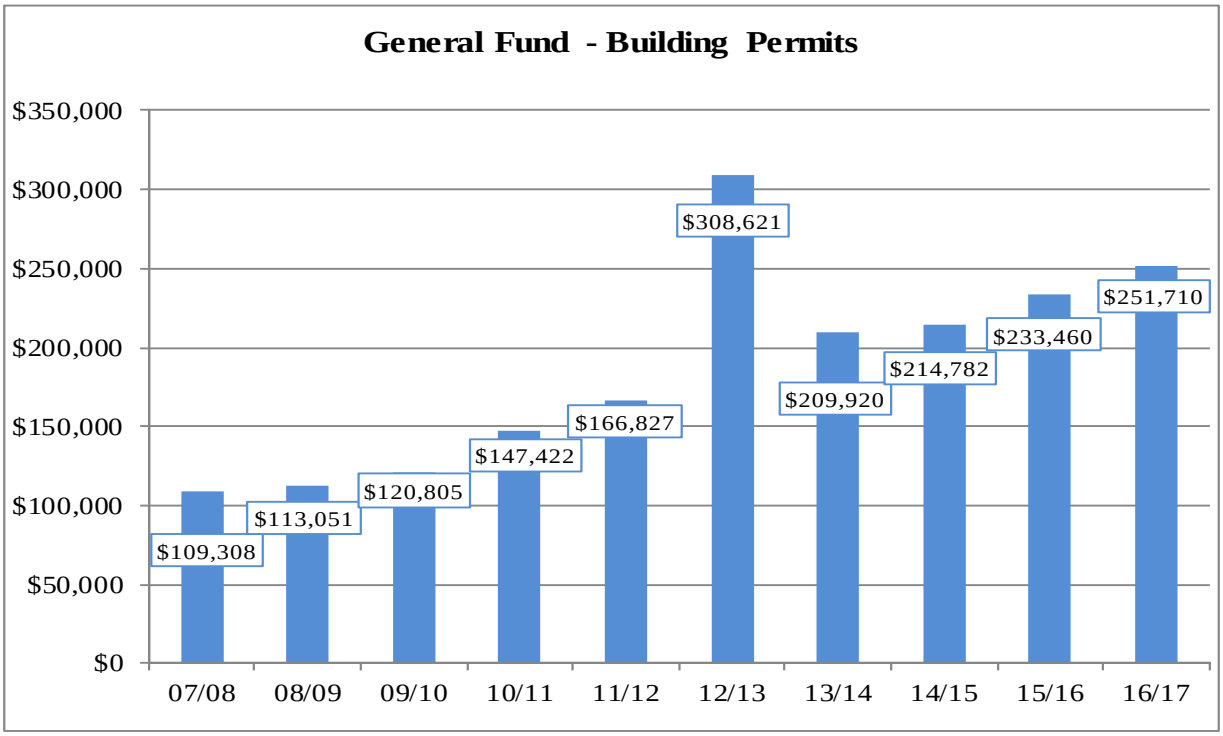
The City Commission grants recreation fee authority to the Leisure Services Department to maintain and improve the quality of residents' amenities and services. The collection of recreation fees directly supports the General Fund. Fees for classes, programs and events vary due to specialized services offered; for example, gymnastics class, dance lessons, karate lessons, yoga lessons, etc. Instructional, educational and recreational activities are conducted throughout the year through various venues (recreation centers, parks, etc.). A large recreation revenue generator is the licensed after-school programs and full-day summer camps. The City Commission directs Leisure Services staff to conduct city-wide special events throughout the year and emphasizes the inclusion of Safety Harbor non-profit organizations, which benefit from the events.

Revenue estimates are based on historical trends and expected participation growth. For fiscal year 2017, Culture and Recreation revenues (Parks, Recreation and Library) are estimated at $949,860.

Culture and Recreation revenues represent approximately 6.11% of total General Fund revenues.



Indirect allocations include various reimbursements to the General Fund from the City's Enterprise and Special Revenue Funds. Administrative reimbursements are distributred for General Fund administrative support departments such as based on the department's annual budget



The Building Division issues permits to insure that the city's building codes and safety regulations are adhered to. Inspections are conducted for building, electrical, plumbing, mechanical and other applicable codes, including the new tree ordinance.

GENERAL FUND

GENERAL FUND REVENUE SUMMARY

	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Ad Valorem Taxes	$ 3,428,185	$ 3,856,154	$ 4,113,200	$ 4,113,200	$ 4,113,200	$ 4,247,430
Other Taxes	147,781	128,897	160,000	160,000	160,000	140,000
Utility Taxes	2,459,059	2,423,913	2,409,260	2,420,210	2,424,900	2,405,120
Local Business Tax	135,802	162,446	152,390	152,390	151,530	159,560
Building Permits	209,920	214,782	231,420	231,420	233,460	251,710
Franchise Fees	1,473,646	1,462,318	1,530,170	1,490,630	1,477,000	1,491,800
Other Permits & Fees	5,224	5,215	7,480	7,480	2,600	2,820
Federal Grants	221,715	-	-	-	-	-
State Shared Revenues	1,529,627	1,591,788	1,671,180	1,714,210	1,728,380	1,764,350
Grants from Other Local Units	217,062	186,156	179,840	179,840	191,330	191,330
Shared Revenue from Other Local Units	998,099	1,031,843	1,061,850	1,061,850	1,065,840	1,123,800
General Government	14,046	11,487	11,530	11,530	8,240	9,470
Public Safety	69,530	56,715	73,050	73,050	77,850	76,380
Physical Environment	442	278	460	460	400	400
Culture & Recreation	869,738	910,128	924,590	932,090	867,310	962,560
Judgements & Fines	10,381	11,412	10,800	10,800	11,100	11,200
Fines-Library	27,718	24,432	25,000	25,000	24,000	25,000
Fines-Local Ordinance Violation	(6,188)	13,388	-	-	170	-
Interest Earnings	152,635	179,392	135,450	135,450	159,230	159,230
Rents & Royalties	20,540	20,540	20,940	20,940	20,540	20,540
Disposition of Fixed Assets	19,699	30,293	1,500	1,500	2,900	2,000
Sales of Surplus Materials & Scrap	176	327	1,500	1,500	610	1,000
Contributions and Donations from Private Sources	20,776	13,775	15,500	15,500	15,200	22,050
Other Miscellaneous Revenue	3,330	13,132	17,300	19,460	10,500	15,000
Indirect Allocations	843,210	892,960	991,840	991,840	991,840	1,045,780
TOTAL REVENUES	**12,872,153**	**13,241,771**	**13,746,250**	**13,770,350**	**13,738,130**	**14,128,530**
Interfund Transfers	-	-	257,000	257,000	257,000	257,000
TOTAL OTHER SOURCES REVENUE	**-**	**-**	**257,000**	**257,000**	**257,000**	**257,000**
TOTAL REVENUE AND OTHER SOURCES	**12,872,153**	**13,241,771**	**14,003,250**	**14,027,350**	**13,995,130**	**14,385,530**
FUND BALANCE CARRYFORWARD	**-**	**-**	**7,528,970**	**7,841,443**	**7,844,040**	**8,335,610**
TOTAL GENERAL FUND REVENUES, TRANSFERS, OTHER SOURCES AND FUND BALANCE CARRYFORWARD	**$ 12,872,153**	**$ 13,241,771**	**$ 21,532,220**	**$ 21,868,793**	**$ 21,839,170**	**$ 22,721,140**

GENERAL FUND EXPENDITURES

	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
City Commission	$ 145,791	$ 145,791	$ 155,410	$ 155,910	$ 156,670	$ 157,360
City Manager	178,372	171,544	192,980	192,980	187,430	202,430
City Clerk	131,291	120,621	153,580	153,580	149,070	151,640
Human Resources	211,074	171,395	180,180	157,340	171,700	188,670
Finance	232,843	234,243	246,100	251,850	246,610	261,300
Planning	244,686	235,854	291,140	301,423	294,130	310,020
City Attorney	121,973	124,805	137,380	137,380	137,380	139,800
Elections	7,937	20,621	1,550	1,550	-	21,600
General Government	270,056	289,850	337,780	331,276	308,150	335,110
Law Enforcement	1,177,579	1,211,298	1,260,400	1,260,400	1,260,280	1,300,500
Fire	3,720,896	3,702,398	3,724,010	3,815,805	3,785,850	3,865,700
Building	302,451	360,833	399,020	399,020	385,020	433,510
Engineering	371,651	358,212	420,650	426,428	420,520	452,810
Streets	679,091	686,241	756,960	709,714	703,000	814,840
Fleet Maintenance	237,885	233,984	259,610	295,110	272,710	243,260
Building Maintenance	371,985	371,580	377,030	377,030	359,920	398,530
Main St.	142,777	118,244	158,800	128,980	124,760	159,500
Library	1,225,467	1,284,479	1,377,250	1,379,322	1,342,290	1,438,700
Recreation	1,516,479	1,576,352	1,816,720	1,833,300	1,792,880	1,972,820
Parks	809,381	870,391	1,067,950	1,072,250	1,068,950	1,162,750
Non-Operating	298,040	290,810	328,590	328,590	328,590	389,450
TOTAL EXPENDITURES	12,397,705	12,579,546	13,643,090	13,709,238	13,495,910	14,400,300
Interfund Transfers	7,650	1,607,650	7,650	7,650	7,650	244,650
TOTAL EXPENDITURES AND TRANSFERS	12,405,355	14,187,196	13,650,740	13,716,888	13,503,560	14,644,950
FUND BALANCE	-	-	7,881,480	8,151,905	8,335,610	8,076,190
TOTAL GENERAL FUND EXPENDITURES, TRANSFERS AND FUND BALANCE	**$ 12,405,355**	**$ 14,187,196**	**$ 21,532,220**	**$ 21,868,793**	**$ 21,839,170**	**$ 22,721,140**
SUMMARY (excluding interfund transfers)						
TOTAL REVENUES	$ 12,872,153	$ 13,241,771	$ 13,746,250	$ 13,770,350	$ 13,738,130	$ 14,128,530
TOTAL EXPENDITURES	12,397,705	12,579,546	13,643,090	13,709,238	13,495,910	14,400,300
APPROPRIATED FUND BALANCE	$ 474,448	$ 662,225	$ 103,160	$ 61,112	$ 242,220	$ (271,770)

GENERAL FUND REVENUE DETAIL

Revenue Code		Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	TAXES						
311.01-00	Ad Valorem	$ 3,428,185	$ 3,856,154	$ 4,113,200	$ 4,113,200	$ 4,113,200	$ 4,247,430
	Ad Valorem Taxes	**3,428,185**	**3,856,154**	**4,113,200**	**4,113,200**	**4,113,200**	**4,247,430**
312.01-00	Insur Prem Tax Firefighters Pension	147,781	128,897	160,000	160,000	160,000	140,000
	Other Taxes	**147,781**	**128,897**	**160,000**	**160,000**	**160,000**	**140,000**
314.01-00	Electric	1,492,333	1,403,757	1,488,870	1,440,000	1,440,000	1,468,800
314.04-00	Natural Gas	71,918	82,034	88,660	88,660	87,700	89,000
314.08-00	Propane Gas	11,081	10,346	10,150	10,150	15,800	10,000
314.09-00	Telecommunications Tax	883,727	927,776	821,580	881,400	881,400	837,320
	Utility Taxes	**2,459,059**	**2,423,913**	**2,409,260**	**2,420,210**	**2,424,900**	**2,405,120**
316.01-00	Occupational Licenses	135,802	162,446	152,390	152,390	151,530	159,560
	Local Business Tax	**135,802**	**162,446**	**152,390**	**152,390**	**151,530**	**159,560**
	TOTAL TAXES	**6,170,827**	**6,571,410**	**6,834,850**	**6,845,800**	**6,849,630**	**6,952,110**
	PERMITS, FEES, & SPECIAL ASSESSMENTS						
322.01-00	Building	111,510	92,460	112,680	112,680	117,260	130,000
322.02-00	Electrical	18,915	23,888	26,920	26,920	19,310	21,000
322.03-00	Plumbing	10,946	17,696	18,060	18,060	9,970	11,000
322.04-00	Mechanical	37,786	37,474	39,420	39,420	37,590	39,000
322.09-00	Other	30,763	39,589	32,140	32,140	41,950	43,210
322.10-00	Tree Application Fee	-	3,675	2,200	2,200	7,380	7,500
	Building Permits	**209,920**	**214,782**	**231,420**	**231,420**	**233,460**	**251,710**
323.01-00	Electricity	1,402,282	1,392,654	1,446,140	1,406,600	1,406,600	1,420,700
323.04-00	Gas	71,364	69,664	84,030	84,030	70,400	71,100
	Franchise Fees	**1,473,646**	**1,462,318**	**1,530,170**	**1,490,630**	**1,477,000**	**1,491,800**
329.01-00	Signs	2,849	3,620	5,070	5,070	1,420	1,600
329.09-00	Misc Building Fees	2,375	1,595	2,410	2,410	1,180	1,220
	Other Permits & Fees	**5,224**	**5,215**	**7,480**	**7,480**	**2,600**	**2,820**
	TOTAL PERMITS, FEES & SPECIAL ASSESSMENTS	**1,688,790**	**1,682,315**	**1,769,070**	**1,729,530**	**1,713,060**	**1,746,330**

GENERAL FUND REVENUE DETAIL

Revenue Code		Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	INTERGOVERNMENTAL REVENUE						
331.09-00	Federal	221,715	-	-	$ -	-	-
	Federal Grants	**221,715**	**-**	**-**	**-**	**-**	**-**
335.01-20	State Rev Sharing Sales Tax	369,999	397,108	400,970	400,970	423,200	444,400
335.01-21	State Rev Sharing Motor Fuel Tax	126,747	129,263	139,730	139,730	133,790	140,500
335.01-22	State Rev Sharing Special Motor Fuel Tax	143	90	50	50	100	100
335.01-40	Mobile Home Licenses	15,378	16,071	15,790	15,790	16,550	17,050
335.01-50	Alcoholic Bev Licenses	17,704	11,811	12,740	12,740	11,900	12,000
335.01-80	Local Govt 1\2 Sales Tx	980,143	1,018,441	1,080,610	1,123,640	1,123,640	1,130,900
335.02-30	Firefighters Suppl Comp	8,412	8,073	8,160	8,160	8,200	8,300
335.04-10	Motor Fuel Tax Rebate	11,101	10,931	13,130	13,130	11,000	11,100
	State Shared Revenues	**1,529,627**	**1,591,788**	**1,671,180**	**1,714,210**	**1,728,380**	**1,764,350**
337.70-00	Library Grant	217,062	186,156	179,840	179,840	191,330	191,330
	Grants from Other Local Units	**217,062**	**186,156**	**179,840**	**179,840**	**191,330**	**191,330**
338.09-01	Fire District Taxes	152,985	160,219	188,100	188,100	188,100	191,860
338.09-02	EMS District Taxes	845,114	871,624	873,750	873,750	877,740	931,940
	Shared Revenue from Other Local Units	**998,099**	**1,031,843**	**1,061,850**	**1,061,850**	**1,065,840**	**1,123,800**
	TOTAL INTERGOVERNMENTAL REVENUE	**2,966,503**	**2,809,787**	**2,912,870**	**2,955,900**	**2,985,550**	**3,079,480**
	CHARGES FOR SERVICES						
341.02-00	Zoning Fees	8,625	6,193	6,000	6,000	4,000	5,000
341.04-00	Certif; Records Search	4,435	3,851	4,660	4,660	3,570	3,800
341.08-40	State Sales Tax	631	1,243	670	670	670	670
341.09-01	Election Qualifying Fees	355	200	200	200	-	-
	General Government	**14,046**	**11,487**	**11,530**	**11,530**	**8,240**	**9,470**
342.05-10	Engineering	525	250	550	550	250	300
342.05-20	Bldg Plan Checks	56,515	49,070	59,380	59,380	62,600	63,000
342.05-30	Reinspections	2,655	2,620	2,790	2,790	2,000	2,100
342.05-40	Fire Inspection Fees	9,835	4,775	10,330	10,330	13,000	10,980
	Public Safety	**69,530**	**56,715**	**73,050**	**73,050**	**77,850**	**76,380**
343.09-10	Lot Mowing/Cleaning Fees	442	278	460	460	400	400
	Physical Environment	**442**	**278**	**460**	**460**	**400**	**400**
347.01-00	Library	501	-	-	-	-	-
347.01-10	Library Space Rental	5,566	4,367	5,500	5,500	4,700	5,000
347.01-15	Library Copier Revenues	7,322	8,393	7,500	7,500	8,000	7,500
347.01-16	Library Fax Revenue	2,075	367	1,800	1,800	20	-
347.01-17	Library Proctoring Revenue	-	125	200	200	170	200

GENERAL FUND REVENUE DETAIL

Revenue Code		Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
347.02-10	Community Ctr Classes	134,130	141,595	182,030	182,030	148,680	156,100
347.02-11	Long/Skatepark	2,112	318	300	300	-	-
347.02-12	Rigsby Center Classes	101,443	157,037	128,450	128,450	150,000	154,000
347.02-13	Athletic Programs	59,605	59,310	65,100	65,100	62,580	65,710
347.02-14	Summer Daycamps	126,029	123,476	130,880	130,880	98,780	124,000
347.02-15	Misc Special Activities	7,710	6,020	8,940	8,940	6,500	6,820
347.02-17	Museum Programs	19,708	19,190	21,330	28,830	22,000	47,060
347.02-39	Special Events	24,581	23,954	27,000	27,000	25,150	26,410
347.02-90	Other Parks & Rec Fees	26,029	24,196	-	-	-	-
347.03-00	Recreation Field Trips	23,072	675	-	-	850	-
347.05-90	Rent - Community Ctr	25,669	30,579	25,730	25,730	32,100	20,000
347.05-91	Rent - Rigsby Center	23,468	24,600	28,230	28,230	25,830	27,120
347.05-93	Museum Rentals	2,993	10,482	4,600	4,600	5,600	6,440
347.05-94	Brochure Advertising	2,589	4,433	3,000	3,000	3,500	3,500
347.12-14	Recreation Daycamps	149,125	168,857	147,000	147,000	174,000	182,700
349.11-00	Utility Fixtures	5,118	5,498	-	-	5,000	5,000
369.01-00	DBC Events Revenue	120,893	96,656	137,000	137,000	93,850	125,000
	Recreation	**854,274**	**896,876**	**909,590**	**917,090**	**854,420**	**949,860**
	Culture & Recreation	**869,738**	**910,128**	**924,590**	**932,090**	**867,310**	**962,560**
	TOTAL CHARGES FOR SERVICES	**953,756**	**978,608**	**1,009,630**	**1,017,130**	**953,800**	**1,048,810**
	FINES & FORFEITURES						
351.01-00	Fines	10,381	11,412	10,800	10,800	11,100	11,200
	Judgements & Fines	**10,381**	**11,412**	**10,800**	**10,800**	**11,100**	**11,200**
352.01-00	Fines	27,718	24,432	25,000	25,000	24,000	25,000
	Fines-Library	**27,718**	**24,432**	**25,000**	**25,000**	**24,000**	**25,000**
354.01-00	Code Enforcement	(6,188)	13,388	-	-	170	-
	Fines-Local Ordinance Violation	**(6,188)**	**13,388**	**-**	**-**	**170**	**-**
	TOTAL FINES & FORFEITURES	**31,911**	**49,232**	**35,800**	**35,800**	**35,270**	**36,200**

GENERAL FUND REVENUE DETAIL

Revenue Code		Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	MISCELLANEOUS REVENUE						
361.01-00	Investments	194,568	143,727	135,450	135,450	159,230	159,230
361.50-00	Market Value Adj	(41,933)	35,665	-	-	-	-
	Interest Earnings	**152,635**	**179,392**	**135,450**	**135,450**	**159,230**	**159,230**
362.01-00	Rent-Public Facilities	20,540	20,540	20,940	20,940	20,540	20,540
	Rents & Royalties	**20,540**	**20,540**	**20,940**	**20,940**	**20,540**	**20,540**
364.01-00	Sale/Disposal Of F.A.	19,699	30,293	1,500	1,500	2,900	2,000
	Disposition of Fixed Assets	**19,699**	**30,293**	**1,500**	**1,500**	**2,900**	**2,000**
365.01-00	Scrap Sales	176	327	1,500	1,500	610	1,000
	Sales of Surplus Materials & Scrap	**176**	**327**	**1,500**	**1,500**	**610**	**1,000**
366.05-55	Chrissie Elmore Trust	19,678	13,475	15,000	15,000	15,000	22,000
366.91-00	Library Donations	1,098	300	500	500	200	50
	Contributions and Donations from Private Source	**20,776**	**13,775**	**15,500**	**15,500**	**15,200**	**22,050**
369.02-00	Claims/Insur. Settlements	14,458	5,411	5,000	5,000	5,000	5,000
369.09-00	Miscellaneous Revenue	15,615	7,721	12,300	14,460	5,500	10,000
	Other Miscellaneous Revenue	**3,330**	**13,132**	**17,300**	**19,460**	**10,500**	**15,000**
369.04-01	Admin Reimb - W&S	212,120	193,150	224,290	224,290	224,290	224,000
369.04-02	Fleet/Bldg Reimb - W&S	117,330	135,670	106,170	106,170	106,170	104,430
369.04-03	Admin Reimb - Sanitation	113,520	104,970	127,710	127,710	127,710	133,100
369.04-04	Fleet/Bldg Reimb - Sanit	48,170	69,430	58,770	58,770	58,770	55,940
369.04-09	Fleet/Bldg Reimb-Stormwtr	21,460	22,900	19,000	19,000	19,000	18,240
369.04-11	Admin Reimb. Fr Stormwtr	44,000	35,480	42,110	42,110	42,110	39,690
369.04-13	Engineering Reimb - Storm	36,320	32,570	81,410	81,410	81,410	41,160
369.04-14	Engineering Reimb-W&S Fd	229,040	277,540	304,860	304,860	304,860	399,230
369.04-58	Bldg Maint - Marina Fund	21,250	21,250	27,520	27,520	27,520	29,990
	Indirect Allocations	**843,210**	**892,960**	**991,840**	**991,840**	**991,840**	**1,045,780**
	TOTAL MISCELLANEOUS REVENUE	**1,060,366**	**1,150,419**	**1,184,030**	**1,186,190**	**1,200,820**	**1,265,600**
	TOTAL SOURCES REVENUE	**12,872,153**	**13,241,771**	**13,746,250**	**13,770,350**	**13,738,130**	**14,128,530**
	INTERFUND TRANSFERS						
381.32-00	Tsfr From Capital Project	-	-	100,000	100,000	100,000	100,000
381.67-00	Tsfr From CRA	-	-	157,000	157,000	157,000	157,000
	Interfund Transfers	**-**	**-**	**257,000**	**257,000**	**257,000**	**257,000**
	TOTAL TRANSFERS/OTHER SOURCES	**-**	**-**	**257,000**	**257,000**	**257,000**	**257,000**
389.01-00	Fund Balance Carryforward	-	-	7,528,970	7,841,443	7,844,040	8,335,610
	TOTAL REVENUES, TRANSFERS, OTHER SOURCES AND FUND BALANCE	**$ 12,872,153**	**$ 13,241,771**	**$ 21,532,220**	**$ 21,868,793**	**$ 21,839,170**	**$ 22,721,140**

General Fund 5-Year Projection

	2016/17	2017/18	2018/19	2019/20	2020/21	TOTAL 5-year PROJECTION
Assessed Property Valuation	$ 1,131,891,869	$ 1,188,486,462	$ 1,247,910,786	$ 1,310,306,325	$ 1,375,821,641	
Millage Rate	3.9500%	3.9500%	3.9500%	3.9500%	3.9500%	
REVENUES						
Ad Valorem Taxes	4,247,430	4,459,800	4,682,790	4,916,920	5,162,770	23,469,710
Other Taxes	2,704,680	2,718,200	2,731,790	2,745,450	2,759,180	13,659,300
Franchise Fees	1,491,800	1,499,260	1,506,760	1,514,290	1,521,860	7,533,970
Permits, Fees & Special Assessments	254,530	267,260	280,620	294,650	309,380	1,406,440
Intergovernmental Revenues	3,079,480	3,141,070	3,203,890	3,267,970	3,333,330	16,025,740
Charges for Services	1,048,810	1,101,250	1,156,310	1,214,130	1,274,840	5,795,340
Fines & Forfeitures	36,200	38,010	39,910	41,910	44,010	200,040
Miscellaneous	219,820	230,810	242,350	254,470	267,190	1,214,640
Indirect Allocations	1,045,780	1,066,700	1,088,030	1,109,790	1,131,990	5,442,290
Interfund Transfers In	257,000	257,000	257,000	257,000	157,000	1,185,000
TOTAL REVENUES	$ 14,385,530	$ 14,779,360	$ 15,189,450	$ 15,616,580	$ 15,961,550	$ 75,932,470
Fund Balance Carryforward	8,335,610	8,076,190	7,642,530	7,157,530	6,526,710	
TOTAL REVENUES & FUND BALANCE FORWARD	**$ 22,721,140**	**$ 22,855,550**	**$ 22,831,980**	**$ 22,774,110**	**$ 22,488,260**	**$ 75,932,470**
EXPENDITURES						
Personnel Services						
Salaries and Wages	$ 6,531,470	$ 6,727,410	$ 6,929,230	$ 7,137,110	$ 7,351,220	$ 34,676,440
FICA	501,130	514,650	530,090	545,990	562,370	2,654,230
Retirement	819,130	843,700	869,010	895,080	921,930	4,348,850
Health & Life Insurance	1,295,140	1,424,650	1,567,120	1,723,830	1,896,210	7,906,950
Workers Comp and Unemployment	156,670	164,500	172,730	181,370	190,440	865,710
Fire Pass Through Insurance	140,000	140,000	140,000	140,000	140,000	700,000
Total Personnel Services	9,443,540	9,814,910	10,208,180	10,623,380	11,062,170	51,152,180
Operating Expenses	4,098,450	4,221,400	4,348,040	4,478,480	4,612,830	21,759,200
Capital Expenses	130,210	134,120	138,140	142,280	146,550	691,300
Non-operating Costs	728,100	749,940	772,440	795,610	819,480	3,865,570
Interfund Transfers Out	244,650	292,650	207,650	207,650	247,650	1,200,250
TOTAL EXPENDITURES	$ 14,644,950	$ 15,213,020	$ 15,674,450	$ 16,247,400	$ 16,888,680	$ 78,668,500
Fund Balance	8,076,190	7,642,530	7,157,530	6,526,710	5,599,580	
TOTAL EXPENDITURES & FUND BALANCE	**$ 22,721,140**	**$ 22,855,550**	**$ 22,831,980**	**$ 22,774,110**	**$ 22,488,260**	**$ 78,668,500**
APPROPRIATED (USE) OF BUDGETED FUND RESERVE	**$ (259,420)**	**$ (433,660)**	**$ (485,000)**	**$ (630,820)**	**$ (927,130)**	**$ (2,736,030)**

Assumptions for the General Fund 5-Year Projection

Revenue and expenditure projections are based on various historical trends. If the trend is consistent over the past five years, the related trend percentage is used. If the trend is not consistent over the past five years, a shorter trend may be utilized alone or in conjunction with assumptions that are known or anticipated. If the 5-year historical trend is erratic, divine guidance may have been enlisted. In all cases, a conservative approach has been followed.

The 2016/17 year amounts are taken from the proposed budget. The assumptions for each of the following four years in the projection are consistently applied unless noted otherwise. The assumptions used for each item in the projection follow.

Assessed Property Valuation – 5 percent increase

Millage Rate – a consistent 3.9500% millage rate

Ad Valorem Taxes – the millage indicated applied to each $1,000 of assessed property valuation at 95%

Other Taxes – a 0.5% increase

Franchise Fees – a 0.5% increase

Permits, Fees & Special Assessments – a 5% increase

Intergovernmental Revenues – a 2% increase

Charges for Services – a 5% increase

Fines & Forfeitures - a 5% increase

Miscellaneous – a 5% increase

Indirect Allocations – a 2% increase

Interfund Transfers In – annual payback from the Capital Improvement Fund of $100,000 through 2019/20 and annual payback from CRA of $157,000 through 2021/22 for Waterfront Park loan

Salaries and Wages – a 3% increase that includes any combination of COLA and merit

FICA – 7.65% of salaries and wages

Retirement – a hybrid rate of approximately 12.54% of salaries and wages that includes FRS and City of Safety Harbor pension and also includes general employees and fire department employees

Health & Life Insurance – an annual increase of 10%

Workers Comp and Unemployment – a 5% increase

Fire Pass-through Insurance – no annual increase

Operating Expenses – a 3% increase

Capital Expenses – a 3% increase

Non-operating Costs – a 3% increase

Interfund Transfers Out – projected transfers out that include those shown in the 5-Year CIP Plan

DEPARTMENT BUDGETS

Fund:	Department:	Fund #:
General	City Commission	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
1010-511.11-01	Salaries & Wages	$ 25,200	$ 25,200	$ 25,200	$ 25,200	$ 25,200	$ 25,200
	Salaries & Wages Sub-Total	25,200	25,200	25,200	25,200	25,200	25,200
1010-511.21-00	Fica Taxes	3,208	3,208	3,210	3,210	3,210	3,210
	Benefits Sub-Total	3,208	3,208	3,210	3,210	3,210	3,210
	Total Personnel Services	28,408	28,408	28,410	28,410	28,410	28,410
Operating Expenses							
1010-511.34-90	Other Fees And Contracts	11,736	11,736	15,350	15,850	16,600	16,600
1010-511.40-02	Travel Mayor	60	60	500	500	500	500
1010-511.40-03	Travel Seat #1	-	-	500	500	500	500
1010-511.40-04	Travel Seat #2	1,377	1,377	500	500	500	500
1010-511.40-05	Travel Seat #3	-	-	500	500	500	500
1010-511.40-06	Travel Seat #4	-	-	500	500	500	500
1010-511.40-20	Commissioner's Allowance	16,737	16,737	17,250	17,250	17,410	17,930
1010-511.41-00	Communication Services	115	115	100	100	110	120
1010-511.49-30	Other Current Charges	2,777	2,777	2,500	2,500	2,500	2,500
1010-511.51-10	Office Supplies-General	909	909	500	500	500	500
1010-511.54-20	Membership And Dues	6,242	6,242	6,800	6,800	6,640	6,800
1010-511.54-32	Education Mayor	-	-	400	400	400	400
1010-511.54-33	Education Seat #1	-	-	400	400	400	400
1010-511.54-34	Education Seat #2	-	-	400	400	400	400
1010-511.54-35	Education Seat #3	430	430	400	400	400	400
1010-511.54-36	Education Seat #4	-	-	400	400	400	400
	Total Operating Expenses	40,383	40,383	47,000	47,500	48,260	48,950
Non-Operating Expenses							
1010-511.82-00	Grants	-	-	80,000	-	-	80,000
1010-511.82-01	Neighborly Senior Service	15,000	15,000	-	15,000	15,000	-
1010-511.82-04	Paint Your Heart Out	2,000	2,000	-	1,500	1,500	-
1010-511.82-06	Neighborhood Family Center	45,000	45,000	-	45,000	45,000	-
1010-511.82-07	Chamber Of Commerce	15,000	15,000	-	15,000	15,000	-
1010-511.82-09	N. Pinellas County Cultural Alliance	-	-	-	2,000	2,000	-
	Total Non-Operating Expenses	77,000	77,000	80,000	80,000	80,000	80,000
	Total City Commission	**$ 145,791**	**$ 145,791**	**$ 155,410**	**$ 155,910**	**$ 156,670**	**$ 157,360**

City Manager's Office

The City Manager's Office implements the policies, regulations, legislation and directives of the Elected Officials through leadership and management of various City departments and work force. The office is a central location for citizens to access information, request assistance, or resolve potential and/or existing issues. The City Manager, the City's Chief Administrative Officer, is appointed by the City Commission and is responsible for the City's day-to-day operations, while overseeing all departments and partnering with outside agencies to provide the highest quality of life for those who live, work and play in Safety Harbor.

Current and Prior Year Accomplishments

The City Manager's Office responds routinely to the elected officials and to resident requests and provides up-to-date information via several forms of communication. In order to disseminate information a Quarterly Activity Report is prepared and delivered to the City Commission. The City Manager's Office coordinates a multi-year City Commission goal-setting session to establish priorities. In April 2014, a goal-setting workshop was held to review the status of prior year goals and to establish goals for 2014 and beyond. In June 2015 the City Commission met to review the 2014 goals and provide priorities for the next two years. Our next goal setting session is scheduled for spring 2017.

Fiscal Year 2017 Goals

In fiscal year 2017, the focus will continue to be on the budget, economic conditions and continued service sustainability. The City Manager's goal is to maintain the existing levels of service while simultaneously holding expenses to a reasonable and sustainable level for current and future years. This task is much easier said than done and requires participation from every employee within the organization. Department Heads will continue to offer cost-saving opportunities. Every vacant position will be evaluated for future funding consolidation, cross-training opportunities, and/or staff reorganization. Each major capital project and purchase will be debated and discussed to allow for the most efficient and sustainable use of the City's capital resources throughout all funds.

Long-Term Vision and Future Financial Impact

The City Manager's office realizes the responsibility to remain current on federal, state, and local issues and legislation that affect the City. Decisions are based on the commitment to ensure high-quality, cost-effective services for the citizens of Safety Harbor. The long-term vision of Safety Harbor is dictated by several tools; (1) Visioning Process goals and directives, (2) updated Comprehensive Plan, (3) Community Redevelopment Agency-Master Plan, and (4) the City Commission's directives and priorities. The City Manager will continually review the vision and ideas of residents to work towards the most sustainable Safety Harbor for the future.

CITY MANAGER PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1012

Jurisdiction Data	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Adopted 2016-17
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 178,372	$ 171,543	$ 187,430	$ 202,430
Total # of Full Time Equivalent Employees	1.30	1.30	1.30	1.30
Efficiency				
O&M Cost Per Capita	$ 10.20	$ 9.95	$ 10.74	$ 11.57
O&M Cost per Full Time Equiv. Employee	$ 137,209	$ 131,956	$ 144,177	$ 155,715

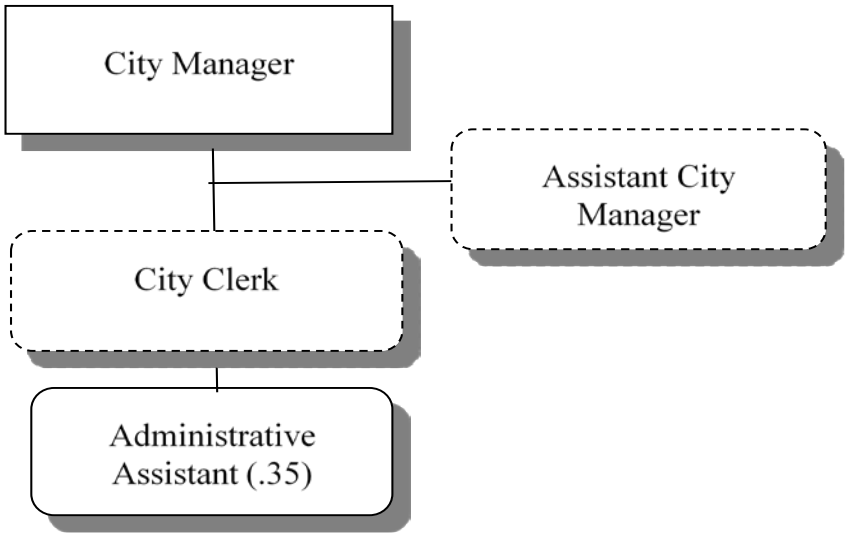
Fund:	Department:	Fund #:
General	City Manager	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
1012-512.12-01	Salaries & Wages	$ 132,096	$ 125,636	$ 140,050	$ 140,050	$ 136,330	$ 145,040
	Salaries & Wages Sub-Total	132,096	125,636	140,050	140,050	136,330	145,040
1012-512.21-00	Fica Taxes	9,470	9,096	10,720	10,720	10,430	11,190
1012-512.22-00	Retirement	14,784	14,304	15,490	15,490	15,230	16,180
1012-512.23-00	Life & Health Insurance	17,909	18,211	22,360	22,360	21,060	24,220
	Benefits Sub-Total	42,163	41,611	48,570	48,570	46,720	51,590
	Total Personnel Services	174,259	167,247	188,620	188,620	183,050	196,630
Operating Expenses							
1012-512.40-01	Employee Travel	721	887	1,000	750	500	750
1012-512.40-30	Manager's Phone Allowance	1,205	1,205	1,200	1,200	1,200	1,200
1012-512.41-00	Communication Services	455	452	460	460	450	500
1012-512.49-30	Other Current Charges	254	65	-	450	600	600
1012-512.51-10	Office Supplies-General	180	632	750	550	550	550
1012-512.54-10	Publications	-	10	-	-	-	20
1012-512.54-20	Memberships & Dues	1,151	411	450	450	450	1,550
1012-512.54-30	Educational Costs	147	635	500	500	630	630
	Total Operating Expenses	4,113	4,297	4,360	4,360	4,380	5,800
	Total City Manager	**$ 178,372**	**$ 171,544**	**$ 192,980**	**$ 192,980**	**$ 187,430**	**$ 202,430**

Organizational Chart

CITY MANAGER'S OFFICE



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
City Manager*	CM	0.90	0.90	0.90
Assistant City Manager	135	0.05	0.05	0.05
Administrative Assistant	119	0.35	0.35	0.35
Total Division		**1.30**	**1.30**	**1.30**

*City Manager 10% funded in CRA Fund (067)

City Clerk's Department

The City Clerk's Office is responsible for proper documentation of legislative affairs, management of records, and supervision of elections. Many of the duties are fixed by State and local law. The Clerk records, transcribes, and maintains minutes and prepares agendas for the City Commission as well as the Community Redevelopment Agency, Audit Committee, Charter Review Committee, and other committees when warranted; maintains the City's Charter and Code of Ordinances; prepares supplements, and coordinates drafts of ordinances and resolutions; receives and prepares all public record requests; files documents with the Pinellas County Clerk of the Circuit Court for recording; prepares utility and assessment liens and release of liens, and maintains/indexes those records; maintains bankruptcy and foreclosure cases; prepares proclamations and certificates awarded by the Mayor and Commission; is custodian of the City's corporate seal and all City records and documents, such as deeds and contracts; prepares legal advertisements and required public notices and other information for the City website; and maintains all board and committee records, ensuring the appointees are notified when their terms are near expiration, and scheduling appointments before the City Commission. The Clerk's Office is also responsible for planning and hosting the annual Board Appreciation Reception. The Pinellas County Supervisor of Elections holds municipal elections, and the Clerk coordinates local elections and referenda with the SOE, providing information to municipal candidates, qualifying the candidates for municipal office, maintains candidate's financial reports, prepares legal advertisements for publication, and prepares the installation ceremony and administering the oaths of office for incoming and returning Commissioners.

Current and Prior Year Accomplishments

Transparency in government continues to be accomplished through prompt posting of the City Commission meeting package to the website preceding each meeting. Video and/or audio recordings of the City Commission meetings are available on the website live, or the following day. The website also contains current legal and event notices, and archives of previous agendas, minutes, and recordings of City Commission, boards and committee meetings. The public accesses this information conveniently on the City website. Records Management imaging software has successfully assisted departments in storage and retrieval. Use of the OptiView system has improved response times for public records requests. The office has scanned all critical documents into the system by completing the scanning of all ordinances and resolutions from 1917 to present, as well as all City Commission and other board/committee minutes and agendas. The use of the large format scanner has now enabled us to begin entering plans and blueprints into the system which will be critical in the event of a disaster. The Records Center contents have been reviewed for identification of destruction dates. In FY 2014/2015, this office coordinated agendas, attended, and prepared minutes for approximately 38 meetings.

Fiscal Year 2016/2017 Goals

The Office of the City Clerk will continue to support the Mayor, City Commission, and City Manager's legislative affairs and serve as a liaison with the citizens. Accurate recordings, safeguarding, and retrieving of City records remains a top priority by archiving documents electronically, in accordance with statutory requirements, and to build an electronic database of current information critical to operations. Training

will continue to be offered for City staff to utilize records and website systems, as well as proper handling of public records.

Long-Term Vision and Future Financial Impact

The City Clerk's long-term vision is to comply with its statutory duties in an effective and timely manner, utilizing innovative means to achieve these goals. Funding will be requested sometime in the future to convert microfilmed records to the electronic database to safeguard documents. At the present time, this cost is prohibitive. Professional development will allow staff to keep abreast of changes in state laws, election procedures, and all aspects of local government to ensure the City's compliance with state and federal laws. This department serves a variety of support roles to other departments by serving as a clearinghouse for information, maintaining and preserving records, providing information, and implementing government decisions.

CITY CLERK PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1013

Jurisdiction Data	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Adopted 2016-17
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 131,291	$ 120,621	$ 149,070	$ 151,640
Total # of Full Time Equivalent Employees	1.38	1.35	1.35	1.35
Outputs				
Prepared Agendas, Minutes & Attend Meetings Of:				
City Commission/Audit Committee/Town Hall	46	38	39	40
Ordinances Prepared	23	20	22	23
Resolutions Prepared	37	20	30	32
Legal Advertisements Prepared	30	32	31	32
Documents Recorded	596	382	380	385
Cubic Feet of Records Disposed Of	66	102	70	70
Record Requests	75	111	90	95
Efficiency				
O&M Cost Per Capita	$ 7.50	$ 7.00	$ 8.54	$ 8.67
O&M Cost per Full Time Equiv. Employee	$ 95,138	$ 89,349	$ 110,422	$ 112,326
Per Capita per Full Time Equiv. Employee	12,678	12,766	12,929	12,963

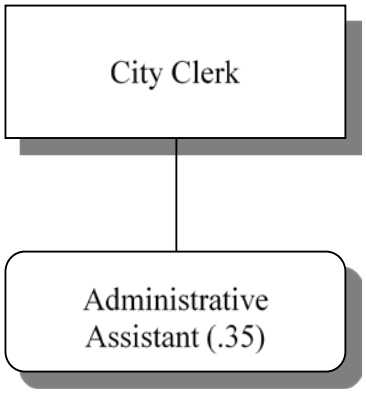
Fund:	Department:	Fund #:
General	City Clerk	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
1013-512.12-01	Salaries & Wages	$ 73,003	$ 74,533	$ 79,550	$ 80,200	$ 80,180	$ 83,480
	Salaries & Wages Sub-Total	73,003	74,533	79,550	80,200	80,180	83,480
1013-512.21-00	Fica Taxes	5,608	5,746	6,090	6,140	6,140	6,390
1013-512.22-00	Retirement	4,964	5,066	5,310	5,350	5,350	5,580
1013-512.23-00	Life & Health Insurance	8,244	7,560	7,590	7,590	7,600	8,410
	Benefits Sub-Total	18,816	18,372	18,990	19,080	19,090	20,380
	Total Personnel Services	91,819	92,905	98,540	99,280	99,270	103,860
Operating Expenses							
1013-512.34-90	Other Fees & Contracts	3,256	3,121	6,700	6,700	5,390	6,550
1013-512.41-00	Communication Services	455	452	430	430	450	500
1013-512.46-20	Equipment Repairs	69	-	200	200	200	200
1013-512.46-40	Maintenance Contracts	14,188	8,275	22,020	18,420	16,780	16,850
1013-512.49-10	Legal Advertising	14,149	7,770	15,000	15,000	15,000	12,000
1013-512.49-30	Other Current Charges	6,653	6,072	8,500	8,500	7,140	9,000
1013-512.51-10	Office Supplies-General	532	987	1,200	1,200	1,000	1,200
1013-512.51-11	Non-Capital Office Equip.	-	859	700	3,560	3,560	-
1013-512.54-20	Memberships & Dues	170	180	290	290	280	490
	Total Operating Expenses	39,472	27,716	55,040	54,300	49,800	47,780
	Total City Clerk	**$ 131,291**	**$ 120,621**	**$ 153,580**	**$ 153,580**	**$ 149,070**	**$ 151,640**

Organizational Chart

CITY CLERK'S OFFICE



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
City Clerk	130	1.00	1.00	1.00
Administrative Assistant	119	0.35	0.35	0.35
Total Division		**1.35**	**1.35**	**1.35**

City Clerk Department - Elections

The City Clerk is the Supervisor of Elections for the City, providing for the conduct of municipal elections of Safety Harbor officials and referendums. The Pinellas County Supervisor of Elections holds municipal elections, and the Clerk coordinates local elections and referenda with the SOE, providing information to municipal candidates, qualifying the candidates for municipal office, maintains candidate's financial reports, prepares legal advertisements for publication, and prepares the installation ceremony and administering the oaths of office for incoming and returning Commissioners.

Current and Prior Year Accomplishments

An election for the purpose of electing a Mayor/Commissioner, and Commissioner for Seat #4 for three-year terms is scheduled for March 7, 2017.

Fiscal Year 2016/2017 Goals

The terms for the Mayor's Seat, and Seat #4 will expire in March 2017. An election is scheduled for March 7, 2017 to coincide with the countywide election. Cost estimates provided by the Supervisor of Elections Office have not been received for 2017, however it is estimated at approximately $20,000 for the cost of the election. The City will begin Qualifying for the two seats toward the end of 2016. There should be nominal costs associated with that Qualifying Period (i.e., legal ads).

Long-Term Vision and Future Financial Impact

The Clerk's Office strives to conduct all elections and referendums in an open and impartial manner. All candidates and issues are afforded equal consideration at all times. Citizens are given access to candidates' financial reports and the candidate forum through the City website. State and federal election laws continue to impact the cost of holding municipal elections.

Fund:	Department:	Fund #:
General	Elections	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Operating Expenses							
1019-519.49-10	Legal Advertising	803	764	900	900	-	600
1019-519.49-30	Other Current Charges	7,134	19,857	650	650	-	21,000
	Total Operating Expenses	7,937	20,621	1,550	1,550	-	21,600
	Total Elections	**$ 7,937**	**$ 20,621**	**$ 1,550**	**$ 1,550**	**$ -**	**$ 21,600**

Human Resources Department

The Human Resources Department is responsible for supporting employees and management by developing and administering human resource programs and processes, as well as managing City policies. Responsibilities include recruitment, employment, labor relations, collective bargaining, classification and compensation, training and development, risk management, property and casualty insurance, workplace safety, workers' compensation, employee benefits administration, wellness programming, employee recognition, and retirement planning and administration. The Department monitors compliance within established City policies and compliance with state and federal employment laws. In addition, the Human Resources Department serves as Plan Administrator for the Firefighters' Pension Board, oversees the Personnel Review Board, and hosts the annual City of Safety Harbor Bill Cropsey Citizen's Academy.

Current and Prior Year Accomplishments

The Human Resources Department has continued to provide superior service to the employees, management, and the public. Over 877 employment applications were processed for approximately forty-four (44) new employee recruitments.

The Firefighters' three-year collective bargaining agreement expires on September 30, 2016. The City began negotiations with the Firefighters' Union in April of 2016.

The City continues to utilize Public Risk Management (PRM) as their health insurance provider. The rate increase for health insurance premiums was 4.4%, and continued the current level of benefits for employees and their dependents. Aetna remained the City's dental provider, with a 3.1% premium increase and also maintained the current level of benefits for employees and their dependents. Other employee benefit programs offered this year included High Deductible Health Plan, Health Savings Account (HSA), Flexible Savings Account (FSA), vision insurance, supplemental life insurance, supplemental retirement plans, and AFLAC.

The Human Resources Department continues to facilitate the following employee programs and committees - Employee of the Quarter, Years of Service, Employee Flu-Shots, Sick Leave Conversion, Safety Committee, Benefits Committee, Wellness Committee, Annual Safety Luncheon, Retirement Planning and Financial Education Seminars, and the continuation of wellness initiatives.

The Human Resources Department hosted an Employee Wellness Fair at the Community Center in December of 2015 where 82 (46%) employees participated.

The City continues to partner with the Pinellas County Training Consortium to enhance employee training and development.

The Human Resources Department continues to manage and provide support to the Firefighters' Retirement Pension Plan.

The Human Resources Department began the city-wide salary survey at the direction of City Commission. All job descriptions were evaluated and updated.

Fiscal Year 2017 Goals

For fiscal year 2017, the Human Resources Department will continue to explore strategies for maintaining quality benefits for employees. The Department will focus on augmented wellness initiatives in an effort to increase productivity and reduce overall costs to the City. The Department will continue to work with management and the Firefighters' union, promoting a spirit of cooperation and developing shared goals. The Firefighters' union and management will work together to reach a new three (3) year collective bargaining agreement. The Department will finalize the city-wide salary survey, and provide classification and pay recommendations to City Commission. The Human Resources Department will continue to provide all programs and maintain all policies in the most cost efficient manner, as well as support employees and management in achieving the overall goals of the City.

Long-Term Vision and Future Financial Impact

The Human Resources Department will recruit, develop, and retain a high performing and diverse workforce while fostering a healthy, safe, and productive work environment in order to maximize individual and organizational potential. The Department will continue to design, evaluate, improve, and implement policies and procedures in the most cost efficient manner possible in an effort to support organizational goals for the purpose of fulfilling the City's mission and vision.

HUMAN RESOURCES PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1014

Jurisdiction Data	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Adopted 2016-17
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 211,074	$ 171,395	$ 171,700	$ 188,670
Total # of Full Time Equivalent Employees	2.00	1.88	2.00	2.00
Outputs				
# Applications Reviewed	649	657	1,300	1,350
# New Hires - Regular Employees	26	20	39	41
# Salary Surveys Sent/Received	15	16	25	25
# Training Sessions Conducted	15	10	15	15
# Action Forms (PA's) Processed	70	75	80	85
Total Workers Comp. Claims Processed	8	8	8	8
Efficiency				
O&M Cost Per Capita	$ 12.06	$ 9.95	$ 9.84	$ 10.78
O&M Cost per Full Time Equiv. Employee	$ 105,537	$ 91,168	$ 85,850	$ 94,335
Per Capita per Full Time Equiv. Employee	8,748	9,167	8,727	8,750
Effectiveness				
Avg. Time to Fill Vacancy Requests	3 Weeks	3 Weeks	3 Weeks	3 Weeks

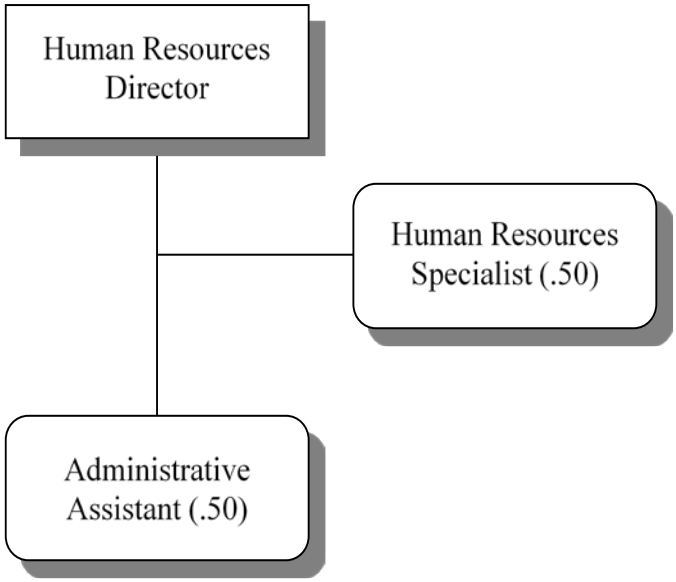
Fund:	Department:	Fund #:
General	Human Resources	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
1014-512.12-01	Salaries & Wages	$ 159,206	$ 129,237	$ 118,470	$ 119,400	$ 119,400	$ 124,010
	Salaries & Wages Sub-Total	159,206	129,237	118,470	119,400	119,400	124,010
1014-512.21-00	Fica Taxes	12,198	9,928	9,110	9,180	9,180	9,540
1014-512.22-00	Retirement	18,200	6,776	6,790	6,840	6,840	7,080
1014-512.23-00	Life & Health Insurance	8,634	7,852	2,970	2,970	16,320	19,160
	Benefits Sub-Total	39,032	24,556	18,870	18,990	32,340	35,780
	Total Personnel Services	198,238	153,793	137,340	138,390	151,740	159,790
Operating Expenses							
1014-512.31-30	Employee Physicals	1,473	2,845	2,500	2,200	2,500	4,500
1014-512.34-90	Other Fees & Contracts	1,211	1,827	26,120	1,310	1,120	3,000
1014-512.41-00	Communication Services	666	606	600	560	560	600
1014-512.46-20	Equipment Repairs	-	-	200	-	200	200
1014-512.49-20	Advertising - Other	625	25	700	200	700	700
1014-512.49-30	Other Current Charges	551	2,004	2,650	4,810	4,810	5,000
1014-512.49-36	Special Program Costs	6,932	6,950	8,420	8,420	8,420	9,000
1014-512.51-10	Office Supplies-General	729	1,474	1,020	820	1,020	1,480
1014-512.51-11	Non-Capital Office Equip.	270	1,581	-	-	-	300
1014-512.54-20	Memberships & Dues	379	290	630	630	630	1,100
	Total Operating Expenses	12,836	17,602	42,840	18,950	19,960	28,880
	Total Human Resources	**$ 211,074**	**$ 171,395**	**$ 180,180**	**$ 157,340**	**$ 171,700**	**$ 188,670**

Organizational Chart

HUMAN RESOURCES DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
Human Resources Director	132	1.00	1.00	1.00
Human Resources Specialist	120	0.50	0.50	0.50
Administrative Assistant	119	0.50	0.50	0.50
Total Division		**2.00**	**2.00**	**2.00**

FINANCE DEPARTMENT

The Finance Department is responsible for the administration, direction, supervision and coordination of all City financial functions including financial planning, budgeting, debt management, investments, purchasing, accounting, payroll, utilities' customer service, accounts receivable and Information Systems. The Department's role is divided between Administration, Accounting & Budgeting, Utilities and Information Systems. Accounting & Budgeting are reported within the General Fund while Utilities and Information Systems are reported within the Water & Sewer Utility Enterprise Fund. Overall, Administration is accounted for jointly between the two funds.

Current and Prior Year Accomplishments

The Finance Department will continue to document procedures, streamline processes and look for efficiencies, cross-train employees, provide training regarding new accounting issues, and provide timely reporting.

Fiscal Year 2017 Goals

For fiscal year 2017, the Finance Department will focus on activities which will best serve the needs of the residents of the City with emphasis placed on timely and transparent financial reporting to the City's Elected Officials and Management Staff for informed decision making. Staff will play an active role in financial grant management, continued cross-training of staff in Accounting and Utility billing, and early preparation of the Comprehensive Annual Financial Report.

Long-Term Vision and Future Financial Impact

The Finance Department will continue to work with other departments in evaluating resources needed for the City to complete the capital infrastructure needs identified in the City's Capital Improvements Program as well as provide input on efficiencies that will have a long term effect on operations.

FINANCE PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1015

Jurisdiction Data	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Adopted 2016-17
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 232,843	$ 234,243	$ 246,610	$ 258,800
Total # of Full Time Equivalent Employees	3.50	3.00	3.00	3.00
Outputs				
# Accounts Payable Checks	4,365	4,929	4,675	4,500
# P-Card Transactions	1,575	1,694	1,780	1,840
# of Purchase Orders	2,069	2,240	2,300	2,350
Efficiency				
O&M Cost Per Capita	$ 13.31	$ 13.59	$ 14.13	$ 14.79
O&M Cost per Full Time Equiv. Employee	$ 66,527	$ 78,081	$ 82,203	$ 86,267
Per Capita per Full Time Equiv. Employee	4,999	5,745	5,818	5,833

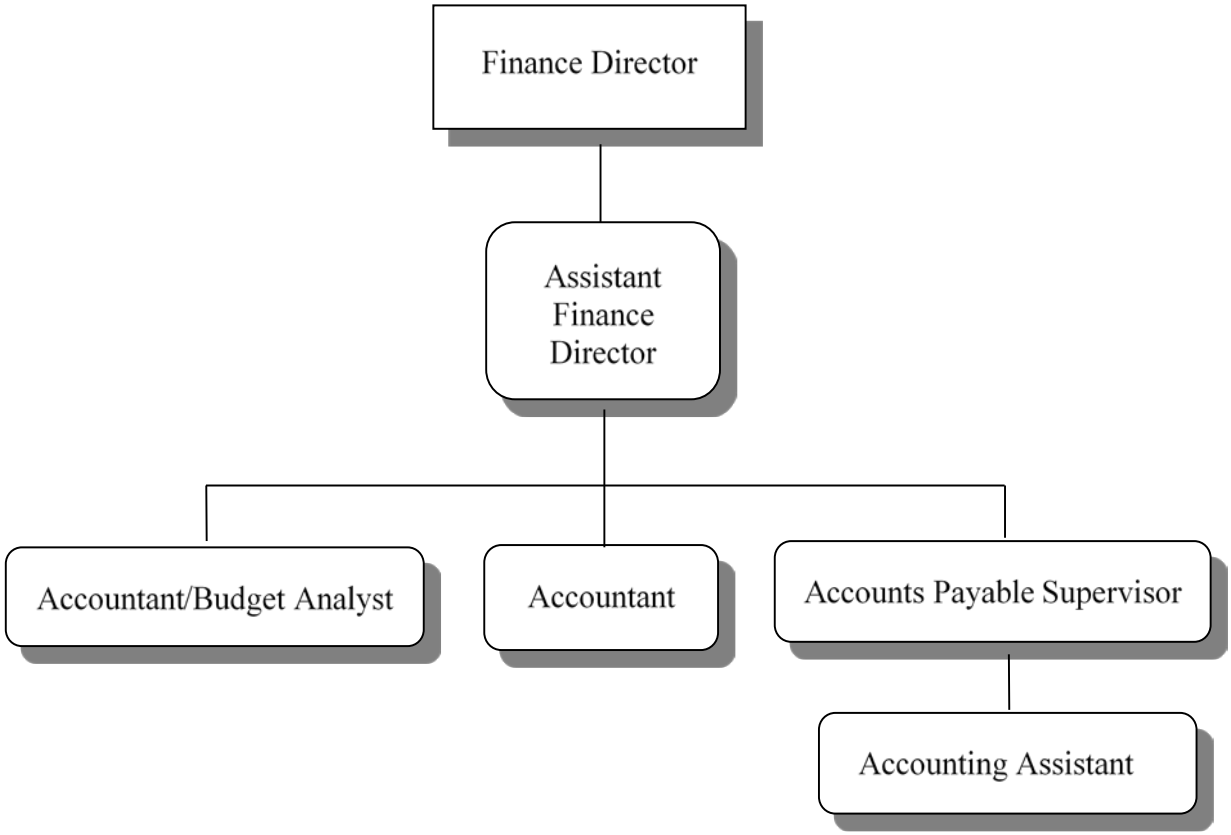
Fund:	Department:	Fund #:
General	Finance	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
1015-513.12-01	Salaries & Wages	$ 162,306	$ 167,287	$ 176,250	$ 177,140	$ 177,140	$ 185,910
1015-513.14-00	Overtime-Time & One Half	263	29	-	-	-	-
	Salaries & Wages Sub-Total	162,569	167,316	176,250	177,140	177,140	185,910
1015-513.21-00	Fica Taxes	12,168	12,528	13,490	13,560	13,560	14,230
1015-513.22-00	Retirement	13,006	13,386	14,100	14,180	14,180	14,880
1015-513.23-00	Life & Health Insurance	37,629	33,406	30,680	30,680	28,310	30,070
	Benefits Sub-Total	62,803	59,320	58,270	58,420	56,050	59,180
	Total Personnel Services	225,372	226,636	234,520	235,560	233,190	245,090
Operating Expenses							
1015-513.34-90	Other Fees & Contracts	1,273	1,337	-	4,710	4,050	4,050
1015-513.40-01	Employee Travel	646	580	660	660	660	920
1015-513.41-00	Communication Services	1,029	1,019	1,130	1,130	1,000	1,020
1015-513.46-40	Maintenance Contracts	55	517	2,220	2,220	1,120	850
1015-513.47-01	Printing & Binding	607	597	1,000	1,000	600	700
1015-513.49-30	Other Current Charges	-	24	-	-	-	-
1015-513.51-10	Office Supplies-General	3,116	1,968	4,400	4,400	4,400	4,400
1015-513.51-11	Non-Capital Office Equip	217	707	500	500	500	500
1015-513.54-01	Subscriptions	-	-	110	110	-	-
1015-513.54-10	Publications	30	105	400	400	200	200
1015-513.54-20	Memberships & Dues	340	570	810	810	610	610
1015-513.54-30	Educational Costs	158	183	350	350	280	460
	Total Operating Expenses	7,471	7,607	11,580	16,290	13,420	13,710
Capital Expenses							
1015-513.62-00	Buildings	-	-	-	-	-	2,500
	Total Capital Expenses	-	-	-	-	-	2,500
	Total Finance	**$ 232,843**	**$ 234,243**	**$ 246,100**	**$ 251,850**	**$ 246,610**	**$ 261,300**

Organizational Chart

FINANCE DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
Finance Director	133	0.50	0.50	0.50
Assistant Finance Director	128	0.50	0.50	0.50
Accountant/Budget Analyst	125	0.50	0.50	0.50
Accountant	122	0.50	0.50	0.50
Accounts Payable Supervisor	122	0.50	0.50	0.50
Accounting Assistant	118	0.00	0.50	0.50
Accounting Clerk II	116	0.50	0.00	0.00
Total Division		**3.00**	**3.00**	**3.00**

Finance Department 50% funded in Water & Wastewater Finance

Community Development Department

The Community Development Department is responsible for ensuring that land use and building activities comply with the City's adopted plans, codes and specifications. The Department is actively involved in comprehensive and strategic planning; code administration, community redevelopment; natural resource protection; building and site plan review; and code inspections and enforcement.

Current and Prior Year Accomplishments

Planning and Zoning

The Planning and Zoning Division is responsible for implementing the City's Comprehensive Plan and Land Development Code and preparing special studies. Division staff reviews development applications, provides planning and zoning related information to the public, maintains geographic information systems (GIS) layers, performs an annual level of service review and Capital Improvements Element update, staffs the Planning and Zoning Board/Board of Appeals, prepares Land Development Code amendments, and participates on the Pinellas Planning Council Planners Advisory Council. The Community Development Director serves as the Director of Planning and Zoning and chairs the Technical Review Committee.

During FY 15/16, staff led a review of the Community Redevelopment District master plan in accordance with a City Commission goal resulting in amendments to the Land Development Code. In addition, other code amendments were prepared including updates to the tree ordinance, sign code, telecommunications regulations, and other zoning dimensional requirements. In coordination with Pinellas County, staff oversaw amendments to the Land Development Code and Comprehensive Plan to replace the transportation impact fee and transportation level of service system with a mobility plan/mobility fee system. Division staff amended Staff amended the Future Land Use and zoning classifications for two tracts of land that were dedicated to the City for parkland, including Folly Farms (Weiss Property) and the Harborside Christian Church conveyance property. Staff prepared updates to the Comprehensive Plan background documents for all elements and began the development of a Pedestrian/Bicycle safety plan.

Building Division

The Building Division enforces the Florida Building Code by conducting plan review and inspections for building alterations and new construction. Division staff also administers the City's local business tax receipt registration process. The Building Official also serves as the City's Floodplain Manager and provides the Federal Emergency Management Agency with required documentation to maintain and elevate the City's current rating. In FY 15/16 Building Division staff oversaw the updating of the Floodplain Ordinance. In October of 2015, the City Arborist organized a free tree giveaway.

Code Enforcement

The City's Code Enforcement Officer is responsible for ensuring land use activities and structures comply with the minimum standards set forth by City ordinance. This involves responding to citizen complaints, staff investigations, and routine surveillance. In the vast majority of cases, voluntary compliance is achieved without a hearing before the Code Enforcement Board. The most common violations involve illegal signs, overgrowth, abandoned vehicles, license and permit violations, animal complaints, and right-of-way violations.

Fiscal Year 2017 Goals

In FY 2016/17, staff will update the Comprehensive Plan and continue work on the pedestrian/bicycle safety plan.

Long-Term Vision and Future Financial Impact

The long-term vision of the Department is to create a seamless operation in the planning, design, and implementation of public policy. Management's focus is to increase efficiencies, continued process and customer service improvements, a reduced reliance on outside professional services.

2015 Free Tree Giveaway

PLANNING & ZONING PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1017

Jurisdiction Data	**Actual 2013-14**	**Actual 2014-15**	**Estimated 2015-16**	**Adopted 2016-17**
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 185,502	$ 183,443	$ 239,498	$ 252,179
Total # of Full Time Equivalent Employees	2.30	2.45	2.30	2.30
Outputs				
# of Annexations	6	1	1	1
# of Site Plans	4	5	4	4
# of Comp Plan Amendments Completed	3	1	2	2
# of Land Development and City Code Amendments	6	7	12	4
# of Zoning Map Amendments	6	2	2	2
# of Conditional Use Reviews	3	3	2	2
# of Subdivisions	3	3	2	2
# of Variances	3	2	3	3
Temporary Use		10	10	10
# of Zoning Permits	114	138	120	120
Efficiency				
O&M Cost Per Capita	$ 10.60	$ 10.64	$ 13.72	$ 14.41
O&M Cost per Full Time Equiv. Employee	$ 80,653	$ 74,875	$ 104,129	$ 109,643
Per Capita per Full Time Equiv. Employee	7,607	7,034	7,589	7,609
Effectiveness				
Avg. # days to Review Development Cases	30	30	30	30
% of Projects Completed on Schedule	100%	100%	100%	100%

CODE ENFORCEMENT PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1017

Jurisdiction Data	**Actual 2013-14**	**Actual 2014-15**	**Estimated 2015-16**	**Adopted 2016-17**
Population	17,496	17,234	17,250	17,454
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	179.20	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 59,184	$ 52,411	$ 54,633	$ 57,841
Total # of Full Time Equivalent Employees	1.00	1.00	1.00	1.00
Outputs				
Remove illegal signs	731	535	440	440
Lot mowing	4	-	6	6
Abandoned cars	16	22	18	18
Illegal dumping and trash accumulation	29	34	40	40
License and permit violations	39	35	30	30
Watering ban violations	3	1	2	2
Watering information (pool discharge)	5	5	4	4
Tree violations (illegal cutting)	1	16	12	12
Animal complaints	10	9	6	6
Visual obstruction	1	4	8	8
Signs			58	58
Damaging city property	6	8	34	34
Zoning violations (grass)	86	60	32	32
Rights-of-way violations	33	21	46	46
Miscellaneous code violations	99	100	74	74
Code Enforcement Board violations	-	50	6	6
Posting official notices	18	16	10	10
Efficiency				
O&M Cost Per Capita	$ 3.38	$ 3.04	$ 3.13	$ 3.31
O&M Cost per Full Time Equiv. Employee	$ 59,184	$ 52,411	$ 54,633	$ 57,841
Per Capita per Full Time Equiv. Employee	17,496	17,234	17,454	17,500
Effectiveness				
Avg. Time to Gain Compliance	20 days	20 days	20 days	20 days
Avg. Time to Initial Response to a Complaint	2 days	2 days	2 days	2 days

Fund:	Department:	Fund #:
General	Community Development/Planning & Zoning/Code Enforcement	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
1017-515.12-01	Salaries & Wages	$ 166,234	$ 156,981	$ 209,710	$ 209,710	$ 199,290	$ 208,810
	Salaries & Wages Sub-Total	166,234	156,981	209,710	209,710	199,290	208,810
1017-515.21-00	Fica Taxes	12,153	11,906	16,050	16,050	15,250	15,980
1017-515.22-00	Retirement	10,908	11,608	16,620	16,620	15,790	16,590
1017-515.23-00	Life & Health Insurance	29,457	19,150	26,130	26,130	33,920	37,730
	Benefits Sub-Total	52,518	42,664	58,800	58,800	64,960	70,300
	Total Personnel Services	218,752	199,645	268,510	268,510	264,250	279,110
Operating Expenses							
1017-515.34-20	Planning Services	6,510	14,265	3,000	3,000	2,000	8,000
1017-515.34-90	Other Fees And Contracts	713	1,130	1,000	10,000	9,980	2,000
1017-515.40-01	Employee Travel	120	57	370	370	330	870
1017-515.41-00	Communication Services	738	712	710	710	690	720
1017-515.46-10	Outside Vehicle Repair	411	751	300	300	300	300
1017-515.46-20	Equipment Repairs	117	362	500	500	500	500
1017-515.46-40	Maintenance Contracts	5,596	6,636	5,620	5,620	4,770	7,660
1017-515.47-01	Printing & Binding	2,766	3,836	5,000	5,000	5,000	5,000
1017-515.51-10	Office Supplies-General	484	389	600	600	600	600
1017-515.51-11	Non-Capital Office Equip.	1,667	694	250	1,533	1,500	550
1017-515.51-50	Reproduction Supplies	490	474	500	500	500	500
1017-515.52-01	Gas	941	653	740	740	490	530
1017-515.52-03	Oil & Other Lubricants	16	14	100	100	100	100
1017-515.52-10	Vehicle Parts	575	60	150	150	100	150
1017-515.52-70	Special Clothing /Uniform	33	136	200	200	200	200
1017-515.52-80	Tires And Tubes	284	284	450	450	250	300
1017-515.54-10	Publications	58	50	100	100	100	100
1017-515.54-20	Memberships & Dues	1,330	1,303	1,440	1,440	1,130	1,230
1017-515.54-30	Educational Costs	650	375	1,600	1,600	1,340	1,600
1017-515.64-30	Office Furniture/Equipment	2,435	4,028	-	-	-	-
	Total Operating Expenses	25,934	36,209	22,630	32,913	29,880	30,910
	Total Community Development	**$ 244,686**	**$ 235,854**	**$ 291,140**	**$ 301,423**	**$ 294,130**	**$ 310,020**

BUILDING DEPT PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1024

Jurisdiction Data	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Adopted 2016-17
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 302,451	$ 360,834	$ 385,020	$ 433,510
Total # of Full Time Equivalent Employees	4.00	4.00	4.00	4.00
Total # of Full-Time Inspectors	1.00	1.00	1.00	1.00
Total # of Full-Time Plan Examiners	1.00	1.00	1.00	1.00
Outputs				
# of Bldg. Plans Reviewed	457	570	600	600
# of Bldg. Permits Issued	1,935	1,924	1,903	1,930
# of Inspection Performed	4,082	4,405	4,032	4,200
Outputs Occupational Licenses				
# of Licenses Issued	1,110	1,246	1,296	1,322
# of Renewals	996	1,098	1,120	1,142
# of Inspections Performed (By Code Enforcement)	80	80	80	80
Efficiency				
Avg # of Insp. Per Full Time Equiv. Employee	4,082	4,405	4,032	4,200
Avg. # of Plans Reviewed per FTE	457	570	600	600
O&M Cost Per Capita	$ 17.29	$ 20.94	$ 22.06	$ 24.77
O&M Cost per Full Time Equiv. Employee	$ 75,613	$ 90,209	$ 96,255	$ 108,378
Per Capita per Full Time Equiv. Employee	4,374	4,309	4,364	4,375
Effectiveness				
Avg. Permit Review Time	0.45	0.45	0.45	0.45
% of Inspections Performed on Schedule	100%	100%	100%	100%
% of Recovery	100%	100%	100%	100%

Fund:	Department:	Fund #:
General	Building	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
1024-524.12-01	Salaries & Wages	$ 203,822	$ 224,331	$ 257,470	$ 257,470	$ 259,810	$ 276,960
	Salaries & Wages Sub-Total	203,822	224,331	257,470	257,470	259,810	276,960
1024-524.21-00	Fica Taxes	15,275	16,495	19,700	19,700	19,880	21,190
1024-524.22-00	Retirement	23,752	27,338	30,380	30,380	30,920	32,050
1024-524.23-00	Life & Health Insurance	46,144	53,568	66,180	66,180	56,250	59,710
	Benefits Sub-Total	85,171	97,401	116,260	116,260	107,050	112,950
	Total Personnel Services	288,993	321,732	373,730	373,730	366,860	389,910
Operating Expenses							
1024-524.34-90	Other Fees & Contracts	4,320	24,712	7,000	10,500	6,300	15,000
1024-524.40-01	Employee Travel	-	616	1,470	1,470	560	560
1024-524.41-00	Communications Services	1,487	1,496	2,270	2,270	1,560	7,390
1024-524.46-10	Outside Vehicle Repairs	645	112	500	500	500	500
1024-524.46-40	Maintenance Contracts	279	70	-	-	-	1,000
1024-524.47-01	Printing & Binding	1,161	2,343	1,600	1,600	1,200	1,600
1024-524.49-30	Other Current Charges	117	117	200	200	200	200
1024-524.51-10	Office Supplies-General	1,160	2,078	1,700	1,700	1,700	1,700
1024-524.51-11	Non-Capital Office Equipmnet	-	1,644	-	-	-	8,430
1024-524.52-01	Gas	2,642	1,997	3,950	1,950	1,940	2,140
1024-524.52-03	Oil & Lubricants	61	25	130	130	80	80
1024-524.52-10	Vehicle Parts	243	603	600	600	600	600
1024-524.52-70	Special Clothing/Uniforms	500	826	840	840	840	800
1024-524.52-80	Tires & Tubes	-	301	430	430	430	430
1024-524.54-10	Publications	63	125	2,000	500	500	1,000
1024-524.54-20	Memberships & Dues	384	775	1,150	1,150	420	420
1024-524.54-30	Educational Costs	396	745	1,450	1,450	1,330	1,450
	Total Operating Expenses	13,458	39,101	25,290	25,290	18,160	43,600
	Total Building	**$ 302,451**	**$ 360,833**	**$ 399,020**	**$ 399,020**	**$ 385,020**	**$ 433,510**

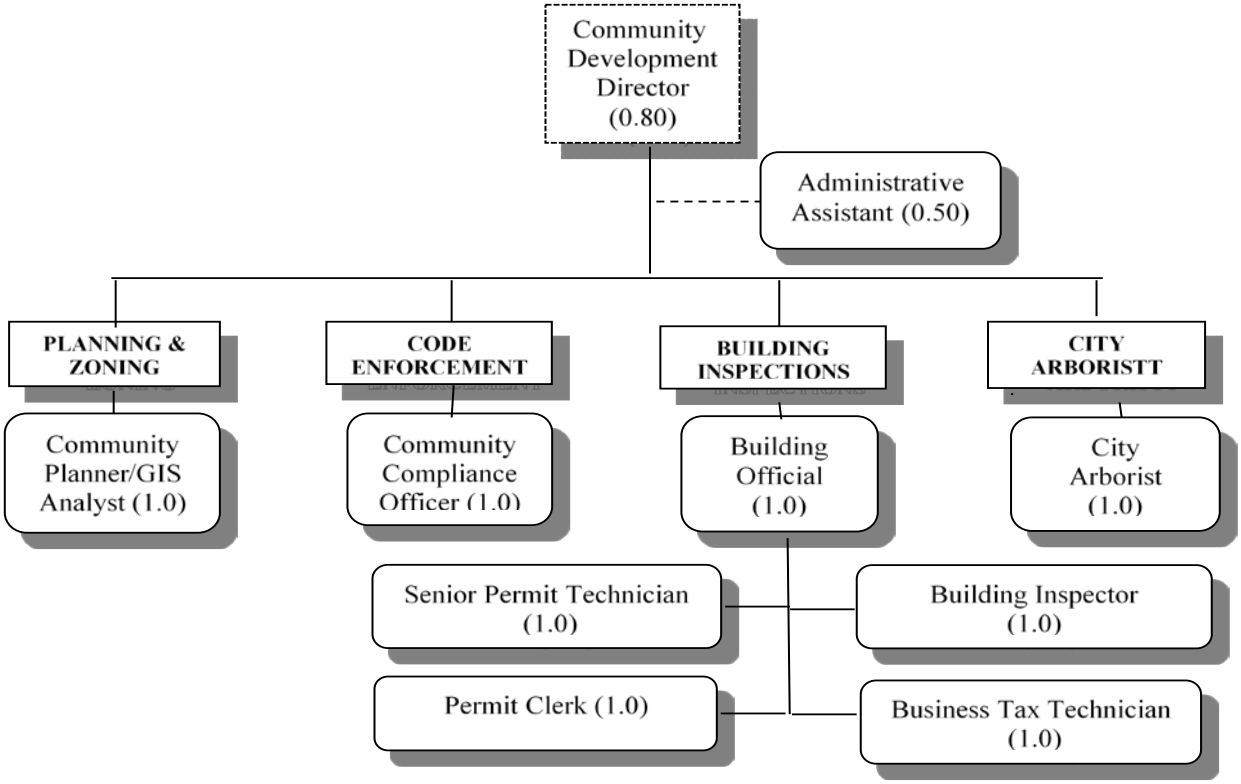
Fund:	Department:	Fund #:
General	Building	001

FUNDING SOURCE

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	Program Expenditure Budget	$ 302,451	$ 360,833	$ 399,020	$ 399,020	$ 385,020	$ 433,510
	Less Revenues Supporting Program:						
	316 Local Business Tax	135,802	162,446	152,390	152,390	151,530	159,560
	322 Permits, Fees & Special Assessments	209,920	214,782	231,420	231,420	233,460	251,710
	329 Other Permits & Fees	5,224	5,215	7,480	7,480	2,600	2,820
	342 Public Safety	69,005	56,465	72,500	72,500	77,600	76,080
	Net Unsupported/(Supported) Budget	**$ (117,500)**	**$ (78,075)**	**$ (64,770)**	**$ (64,770)**	**$ (80,170)**	**$ (56,660)**
	% Of Budget Supported	138.8%	121.6%	116.2%	116.2%	120.8%	113.1%

Organizational Chart

COMMUNITY DEVELOPMENT DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
Community Development Director*	**133**	**1.00**	**0.80**	**0.80**
Planning & Zoning/Code Enforcement				
Community Planner/GIS Analyst	126	0.00	1.00	1.00
Landscape/Civil Designer	125	0.20	0.00	0.00
Community Planner	122	1.00	0.00	0.00
Administrative Assistant	119	0.50	0.50	0.50
Community Compliance Officer	121	0.00	1.00	1.00
Code Enforcement Officer	120	1.00	0.00	0.00
Total Planning & Zoning/Code Enf.		**2.70**	**2.50**	**2.50**
Building Division				
Building Codes Official	130	1.00	1.00	1.00
Building Inspector	124	1.00	1.00	1.00
City Arborist	124	1.00	1.00	1.00
Senior Permit Technician	118	0.00	1.00	1.00
Business Tax Technician	118	0.00	1.00	1.00
Senior Permit Clerk	118	1.00	0.00	0.00
Permit Clerk	116	1.00	0.00	0.50
Total Building		**5.00**	**5.00**	**5.50**
Total Community Development		**8.70**	**8.30**	**8.80**

Fund:	Department:	Fund #:
General	City Attorney	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Operating Expenses							
1018-514.31-10	Legal Services	115,872	117,481	129,780	129,780	129,780	132,600
1018-514.31-20	Other Legal	4,291	5,353	5,000	5,000	5,000	5,000
1018-514.40-01	Employee Travel	1,100	751	750	750	750	750
1018-514.54-10	Publications	710	870	1,500	1,400	1,400	1,000
1018-514.54-30	Educational Costs	-	350	350	450	450	450
	Total Operating Expenses	121,973	124,805	137,380	137,380	137,380	139,800
	Total City Attorney	**$ 121,973**	**$ 124,805**	**$ 137,380**	**$ 137,380**	**$ 137,380**	**$ 139,800**

Fund:	Department:	Fund #:
General	General Government	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
1020-519.24-00	Workers Compensation Ins.	29,903	35,073	35,620	35,620	34,530	36,620
1020-519.25-00	Unemployment Contribution	6,368	1,347	14,300	14,300	5,230	5,230
	Benefits Sub-Total	36,271	36,420	49,920	49,920	39,760	41,850
	Total Personnel Services	36,271	36,420	49,920	49,920	39,760	41,850
Operating Expenses							
1020-519.32-10	Auditing And Accounting	22,668	17,469	19,230	19,230	19,230	23,270
1020-519.34-90	Other Fees & Contracts	5,541	11,184	13,670	5,670	5,670	13,670
1020-519.41-00	Communications Services	4,817	4,838	5,300	5,300	5,210	6,200
1020-519.42-10	Postage	27,186	23,812	30,680	30,680	30,260	31,290
1020-519.43-00	Utility Services	32,903	36,109	48,800	46,300	38,500	34,400
1020-519.45-00	General Liability Ins	65,907	68,279	71,230	71,230	68,280	73,230
1020-519.46-01	Building & Grounds Maint	9,987	5,859	13,110	13,847	13,110	19,110
1020-519.46-40	Maintenance Contracts	37,413	35,842	47,780	39,160	39,160	40,440
1020-519.47-01	Printing & Binding	9,402	10,864	9,380	10,515	10,500	10,500
1020-519.49-30	Other Current Charges	9,864	12,995	9,180	9,253	9,250	9,200
1020-519.51-10	Office Supplies-General	4,495	6,465	5,000	5,000	5,000	5,000
1020-519.51-11	Non-Capital Office Equip.	741	-	10,000	19,927	19,930	-
1020-519.52-35	Non-Capital Operating Equip.	-	-	-	-	-	24,020
1020-519.52-42	Supplies City Hall BR	1,003	697	1,800	1,800	1,800	1,800
1020-519.52-41	Housekeeping Supplies	1,650	1,311	2,500	2,500	1,600	-
1020-519.52-90	Special Supplies	-	17,538	-	244	260	500
1020-519.54-01	Subscriptions	208	168	200	200	200	200
1020-519.54-20	Memberships & Dues	-	-	-	500	430	430
	Total Operating Expenses	233,785	253,430	287,860	281,356	268,390	293,260
	Total General Government	**$ 270,056**	**$ 289,850**	**$ 337,780**	**$ 331,276**	**$ 308,150**	**$ 335,110**

Fund:	Department:	Fund #:
General	Law Enforcement	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Operating Expenses							
1021-521.34-30	Sheriff's Contract	1,177,579	1,211,298	1,260,400	1,260,400	1,260,280	1,300,500
	Total Operating Expenses	1,177,579	1,211,298	1,260,400	1,260,400	1,260,280	1,300,500
	Total Law Enforcement	**$ 1,177,579**	**$ 1,211,298**	**$ 1,260,400**	**$ 1,260,400**	**$ 1,260,280**	**$ 1,300,500**

Fire Department

The Fire Department protects life and property from all hazards through emergency preparedness and response. The department is primarily responsible for directing and coordinating all fire, medical and emergency management functions. These responsibilities involve planning, budgeting, training, mitigating, fire suppression, advance life support emergency medical services, hazardous material response, fire inspections, arson investigations, public education, hurricane preparedness and terrorism response. Services are provided with emphasis on quality, public safety, injury reduction, environmental protection, cost effectiveness and customer service. Pride and Ownership in everything we do is our creed.

Current and Prior Year Accomplishments

The department continues to make significant progress with developing and enhancing services to the community. Utilizing the Insurance Service Office (ISO) standards as a foundation, we continue to strive to improve to ensure the community is protected. This comprehensive and thorough inspection rates the department on its ability to protect the community. The ISO is a leading source of information concerning fire risk and provides the fire department ratings based on their ability to deliver services. The grading schedule is Class 1 to a Class 10 rating (no fire protection). In 2015 the city was upgraded to a Class 2. This new rating brings the community to the top 2% (1,014 out of the 48,855) communities in the Nation. The department has identified and begun implementing cost savings measures related to energy efficiency at all facilities. We are continuing to meet and exceed all training requirements for all positions as identified by ISO standards. New purchases include a new ladder truck in 2014 and a new engine and fireboat in 2015

Fiscal Year 2017 Goals

The department will continue with its professional development program and will require further education and training requirements for all positions. With senior staff retirements, focus is on grooming members to be future leaders. Staff will continue to work with county Fire/EMS for efficiencies while either maintaining or increasing the level of service.

Long-Term Vision and Future Financial Impact

The department will continue to focus on mentoring members to fill future supervisory and management positions. Staff will continue to work with our county partners on Fire/EMS issues.

FIRE PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1022

Jurisdiction Data	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Adopted 2016-17
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$3,613,416	$3,603,248	$3,722,820	$3,826,150
Total # of Full Time Equivalent Employees	32.00	29.00	30.00	30.00
Prevention				
Complete all fire safety inspections (commercial)	700	700	700	700
Conduct 15 high hazard inspections	15	15	15	15
# Public Education Programs Conducted	90	90	90	90
# Education Program Attendees	900	900	900	900
# Fire Investigations	10	20	22	24
Update prefire plans annually	70	70	70	70
Inspect and test all hydrants within district	700	700	700	700
Emergency Response				
Prevent fire deaths on all fire incidents in district (%)	100	100	100	100
Confine 90% of bldg fires to area involved on arrival	100	100	100	100
Provide a minimum of ALS to all incidents within City	100	100	100	100
Respond to emergencies within 7 minutes or less	100	100	100	100
Training				
Avg Inservice Training Hours per Firefighter	270	270	270	270
Training hours for Live Fire Evolutions	150	150	150	150
ISO Training Hours Per FF	240	240	240	240
CPR Classes Conducted	12	12	12	12
# of NFPA 1410 drills conducted	36	36	36	36
Total Emergency Readness Efficiency	**1,008**	**1,008**	**1,008**	**1,008**
% of ISO Training requirements met	100	100	100	100
% of emergency response criteria met	100	100	100	100
% of company inspections conducted	100	100	100	100
O&M Cost Per Capita	$ 206.53	$ 209.08	$ 213.29	$ 218.64
O&M Cost per Full Time Equiv. Employee	$ 112,919	$ 124,250	$ 124,094	$ 127,538
Per Capita per Full Time Equiv. Employee	547	594	582	583

Fund:	Department:	Fund #:
General	Fire And EMS	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
1022-522.12-01	Salaries & Wages	$ 1,979,779	$ 1,882,171	$ 1,909,810	$ 1,909,810	$ 1,882,030	$ 1,932,600
1022-522.14-00	Overtime-Time & One Half	79,717	154,594	116,180	201,920	201,920	121,410
1022-522.15-10	Incentive Pay	37,535	41,735	40,860	40,860	42,640	45,000
	Salaries & Wages Sub-Total	2,097,031	2,078,500	2,066,850	2,152,590	2,126,590	2,099,010
1022-522.21-00	Fica Taxes	153,453	152,018	158,300	158,300	162,690	160,580
1022-522.22-00	Retirement	417,799	416,056	411,950	411,950	428,050	500,920
1022-522.22-01	Passing Thru State	147,781	128,897	160,000	160,000	160,000	140,000
1022-522.23-00	Life & Health Insurance	397,349	375,303	405,770	405,770	399,870	448,070
1022-522.24-00	Workers Compensation Ins.	100,361	103,952	110,240	110,240	106,860	113,320
	Benefits Sub-Total	1,216,743	1,176,226	1,246,260	1,246,260	1,257,470	1,362,890
	Total Personnel Services	3,313,774	3,254,726	3,313,110	3,398,850	3,384,060	3,461,900
Operating Expenses							
1022-522.31-30	Employee Physicals	13,020	12,180	13,500	14,550	14,550	14,550
1022-522.32-10	Auditing & Accounting	4,479	5,921	6,940	6,940	6,310	6,050
1022-522.34-90	Other Fees & Contracts	277	-	-	-	-	-
1022-522.40-01	Employee Travel	-	461	300	500	300	300
1022-522.41-00	Communication Services	15,540	16,963	16,900	16,900	16,520	17,440
1022-522.42-10	Postage	24	-	70	70	50	70
1022-522.43-00	Utility Services	28,861	30,514	39,400	39,400	33,990	31,200
1022-522.45-00	General Liability Ins.	68,026	70,470	73,560	73,560	72,490	75,670
1022-522.46-01	Building & Grounds Maint	11,570	8,316	29,850	23,140	20,000	9,360
1022-522.46-10	Outside Vehicle Repairs	24,703	25,332	25,000	26,575	28,970	30,000
1022-522.46-20	Equipment Repairs	5,653	7,066	6,000	6,000	6,000	6,000
1022-522.46-30	Nextel/Radio Maintenance	944	576	600	600	600	600
1022-522.46-40	Maintenance Contracts	7,150	11,183	13,700	13,700	13,700	14,480
1022-522.49-23	9/11 Memorial Bricks	-	398	-	-	-	-
1022-522.49-30	Other Current Charges	4,345	4,567	4,500	6,600	6,100	5,000
1022-522.51-10	Office Supplies-General	1,697	1,168	2,000	2,000	2,000	2,000
1022-522.51-11	Non-Capital Office Equip	410	2,110	5,050	7,235	7,230	41,600
1022-522.52-01	Gas	8,272	5,898	6,300	6,300	5,200	5,640

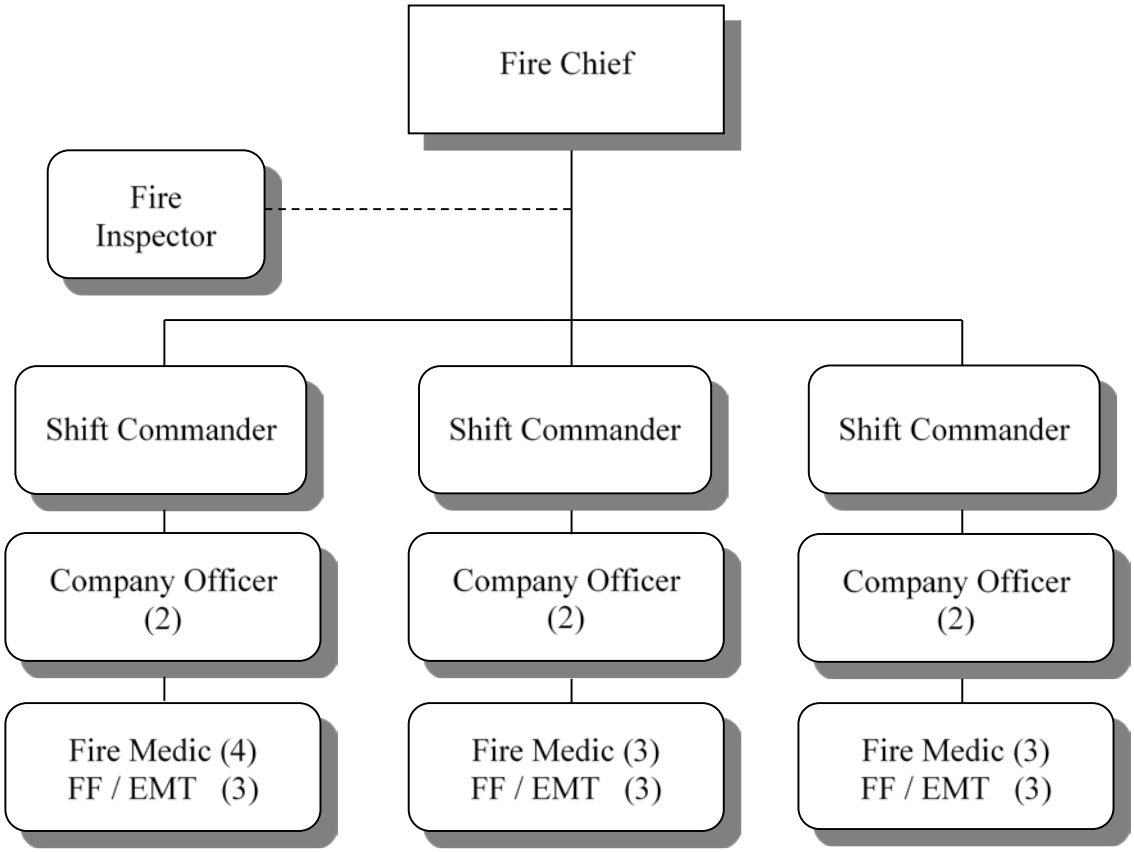
Fund: General	Department: Fire And EMS	Fund #: 001

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End	Adopted Budget 2016-17
	EXPENDITURE DETAIL						
1022-522.52-02	Diesel	29,969	21,965	30,000	19,400	19,400	21,790
1022-522.52-03	Oil & Other Lubricants	1,266	1,466	1,500	1,500	1,500	2,500
1022-522.52-10	Vehicle Parts	13,457	8,527	6,000	17,000	14,500	6,000
1022-522.52-20	Equipment Parts	7,550	4,013	4,000	4,000	4,000	4,000
1022-522.52-30	Small Tools & Supplies	1,625	1,864	1,900	2,200	2,100	1,900
1022-522.52-35	Non-Capital Operating Equip	-	-	-	-	-	3,000
1022-522.52-40	Builders Supplies	152	353	200	200	200	200
1022-522.52-41	Housekeeping Supplies	5,418	5,422	5,500	6,000	5,500	5,500
1022-522.52-70	Special Clothing/Uniforms	13,154	70,797	20,000	20,000	20,000	20,000
1022-522.52-80	Tires And Tubes	5,758	4,448	3,000	5,000	3,000	3,000
1022-522.52-90	Special Supplies	4,352	5,168	3,500	3,500	3,500	3,500
1022-522.52-92	Fire Hose & Supplies	4,997	4,547	5,000	5,000	5,000	5,000
1022-522.54-10	Publications	1,199	246	1,600	1,600	1,600	1,600
1022-522.54-20	Memberships & Dues	629	2,209	2,000	2,000	2,000	3,800
1022-522.54-30	Educational Costs	15,145	14,374	20,000	22,455	22,450	22,500
	Total Operating Expenses	299,642	348,522	347,870	353,925	338,760	364,250
	Internal Services						
1022-590.94-16	Data Processing Fee Reimb	107,480	99,150	63,030	63,030	63,030	39,550
	Total Internal Services	107,480	99,150	63,030	63,030	63,030	39,550
	Total Fire And EMS	**$ 3,720,896**	**$ 3,702,398**	**$ 3,724,010**	**$ 3,815,805**	**$ 3,785,850**	**$ 3,865,700**

FUNDING SOURCE						
Program Expenditure Budget	$ 3,613,416	$ 3,603,248	$ 3,660,980	$ 3,752,775	$ 3,722,820	$ 3,826,150
Less Revenues Supporting Program:						
312 Other Taxes	147,781	128,897	160,000	160,000	160,000	140,000
331 Federal Grants	221,715	-	-	-	-	-
338 Shared Revenue From Other Local Units	152,985	160,219	188,100	188,100	188,100	191,860
Net Unsupported Budget	**$ 3,090,935**	**$ 3,314,132**	**$ 3,312,880**	**$ 3,404,675**	**$ 3,374,720**	**$ 3,494,290**
% Of Budget Supported	14.5%	8.0%	9.5%	9.3%	9.4%	8.7%

Organizational Chart

FIRE DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
Fire Chief	133	1.00	1.00	1.00
Shift Commander	130	3.00	3.00	3.00
Company Officer	02	6.00	6.00	6.00
Fire Inspector	1	1.00	1.00	1.00
Fire Medic	F3	11.00	10.00	10.00
Fire Fighter EMT	F2	7.00	9.00	9.00
Total Division		**29.00**	**30.00**	**30.00**

ENGINEERING DEPARTMENT

The Engineering Department provides technical services for the City related to paving, grading, drainage, water and sewer infrastructure improvements, by either in-house staff or the use of outside consultant services. Services include field topographic surveys, geotechnical evaluations, environmental reports, drainage problem solutions, traffic engineering, construction plan preparation, contract document preparation, permitting, bidding, and construction observation services.

Current Fiscal Year 2015/2016 Accomplishments

- Waterfront Park – acquired required permits with exception of the US Army Corps of Engineers permit, prepared Phase 1 bid documents, amended construction plans for two phases of construction, awarded Phase 1 construction contract, provided construction observation services by in-house staff, coordinated with grant entities to extend deadlines. Prepared Phase 2 bid documents, solicited construction bids. Prepared quarterly grant reports.
- Marina Dredging – provided oversight of consultant services; prepared bid documents, awarded construction contract, provided construction observation services by in-house staff.
- Mullet Creek Bridge Improvements – obtained CRA approval for proposed improvements, prepared bid documents, awarded construction contract, and provided construction observation services by in-house staff.
- Brick Crosswalk Repair at Main St and Philippe Parkway – obtained construction quotes, provided construction observation services by in-house staff.
- Main Street and 8th Avenue Brick Intersection Improvements – prepared bid documents, awarded construction contract, provided construction observation services by in-house staff.
- SR 590 Water Main Loop at McMullen Booth Road – provided oversight of consultant services; prepared bid documents, coordinated with property owners to acquire utility easements.
- South Green Springs Water Main Improvements – provided oversight of consultant services; prepared bid documents, awarded construction contract, provided construction observation services by in-house staff.
- Tall Pines Ditch Drainage Improvements - solicited and awarded consultant proposal, oversight of consultant services, coordination with contractor to obtain construction bid.
- Street Resurfacing – prepared construction plans by in-house staff, solicited bids, awarded construction contract, provided construction observation services by in-house staff.
- North Bay Hills Force Main and Water Main – provided construction observation services by in-house staff.
- North Bayshore Drive Drainage – coordinated with consultant to prepare and complete topographic survey. Prepared preliminary drainage plan by in-house staff.
- Community Center Fitness Room – solicited and obtained approval for consultant schematic design services.
- Harborside Christian Church Driveway – provided construction observation services by in-house staff.
- 5th Street South Drainage – prepared drainage plans by in-house staff, coordinated with affected homeowner, coordinated with contractor to obtain construction bid.
- Safety Harbor Art and Music Center (SHAMc) – solicited construction bids, awarded contract, provided construction observation by in-house staff.
- Museum Parking – prepared construction plans by in-house staff.
- 10th Avenue South Water Main Improvements – provided oversight of consultant services; prepared bid documents, awarded construction contract, provided construction observation services by in-house staff.
- 10th Avenue South Sidewalk Addition – prepared construction plans by in-house staff, provided oversight of prepared bid documents, awarded construction contract, provided construction observation services by in-house staff.

Fiscal Year 2014/2015 Accomplishments

- Waterfront Park – coordinated with consultant for preparation of boardwalk construction plans, completed design by in-house staff, submitted applications to the Southwest Florida Water Management District (SWFWMD), the U.S. Army Corps of Engineers (COE), and the Pinellas County Water and Navigation Department for associated permits; responded to agency comments, prepared Phase 1 bid documents.
- North Bay Hills Water Main and Force Main Improvements – daily construction observation by in-house staff; addressed contract change orders and pay applications.

- Mullet Creek Bridge Improvements – completed design of railing improvements by in-house staff, coordination with consultant for structural design services. Presented railing material and design options with estimated costs to City Commission.
- Street Resurfacing – daily construction observation by in-house staff.
- SR 590 Water Main Loop at McMullen Booth Road – coordinated with consultants for survey, geotechnical, design and permitting services; coordination with land owners to acquire utility easements.
- Main Street Brick Repair – prepared construction plans by in-house staff.
- South Green Springs Water Main Improvements – coordinated with consultants for survey, geotechnical, design and permitting services.
- Joyce and Irwin Streets Sanitary Sewer Improvements – prepared preliminary design plans by in-house staff.
- Marina Dredging – coordinated with consultant for design and permitting services.

Fiscal Year 2016/2017 Goals

- Waterfront Park Phase 2 – award construction contract, provide construction observation services by in-house staff.
- SR 590 Water Main Loop at McMullen Booth Road – bid and award construction contract, provide construction observation services by in-house staff.
- 5th Street South Drainage – bid and award contract, provide construction observation services by in-house staff.
- Community Center Fitness Room – provide oversight of consultant design and permitting services.
- Museum Parking - bid and award contract, provide construction observation services by in-house staff.
- North Bayshore Drive Drainage – prepare construction plans by in-house staff, bid and award construction contract, provide construction observation services by in-house staff.
- 13th to 9th Avenue Water Main Improvements – provide oversight of consultant services, bid and award construction contract, provide construction observation services by in-house staff.
- Baywoods I Gravity Sanitary Sewer - provide oversight of consultant services, bid and award construction contract, provide construction observation services by in-house staff.
- Joyce and Irwin Streets Sanitary Sewer Improvements – prepare construction plans by in-house staff.
- Pavement Condition Assessment – rate the condition of all streets within the city and prioritize resurfacing scheduling accordingly.
- Veteran's Memorial Lane Sidewalk - prepare construction plans by in-house staff, bid and award construction contract, provide construction observation services by in-house staff.

Long-Term Vision and Future Financial Impact

It is the desire of the Engineering Department to better serve the engineering needs for all departments, and to increase production efficiency and cost effectiveness of Capital Improvement Projects.

ENGINEERING PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1025

Jurisdiction Data	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Adopted 2016-17
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 371,651	$ 354,462	$ 420,520	$ 446,310
Total # of Full Time Equivalent Employees	4.30	4.30	4.50	4.50
Outputs				
Number of Capital Projects	23	13	22	16
Number of In-House Design Projects	12	7	13	7
Number of Site Plans Reviewed	30	38	51	40
Value of Grants Received	$ 240,000	-	-	-
Efficiency				
O&M Cost Per Capita	$ 21.24	$ 20.57	$ 24.09	$ 25.50
O&M Cost per Full Time Equiv. Employee	$ 86,430	$ 82,433	$ 93,449	$ 99,180
Per Capita per Full Time Equiv. Employee	4,069	4,008	3,879	3,889

Fund:	Department:	Fund #:
General	Engineering	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
1025-539.12-01	Salaries & Wages	$ 269,897	$ 256,877	$ 293,470	$ 293,470	$ 299,100	$ 320,260
	Salaries & Wages Sub-Total	269,897	256,877	293,470	293,470	299,100	320,260
1025-539.21-00	Fica Taxes	20,433	19,349	22,460	22,460	22,890	24,500
1025-539.22-00	Retirement	21,382	20,265	23,320	23,320	23,770	25,510
1025-539.23-00	Life & Health Insurance	46,866	43,252	61,500	61,500	47,180	48,510
	Benefits Sub-Total	88,681	82,866	107,280	107,280	93,840	98,520
	Total Personnel Services	358,578	339,743	400,750	400,750	392,940	418,780
Operating Expenses							
1025-539.31-20	Engineering Services	496	699	6,000	2,820	4,900	5,000
1025-539.34-90	Other Fees And Contracts	-	1,422	1,000	6,778	6,770	3,500
1025-539.40-01	Employee Travel	230	25	500	500	500	500
1025-539.41-00	Communication Services	1,557	1,641	1,200	1,560	2,550	2,990
1025-539.46-10	Outside Vehicle Repairs	120	737	300	300	300	300
1025-539.46-20	Equipment Repairs	117	362	500	500	500	500
1025-539.46-40	Maintenance Contracts	4,210	4,461	4,760	4,760	4,760	4,720
1025-539.47-01	Printing	329	-	900	900	500	500
1025-539.51-10	Office Supplies	522	357	500	500	500	500
1025-539.51-11	Non-Capital Office Equp	3,302	1,697	500	3,320	2,520	1,000
1025-539.51-40	Computer Paper & Supplies	1,038	1,001	1,000	1,000	1,000	1,000
1025-539.52-01	Gas	166	269	140	140	310	340
1025-539.52-03	Oil & Other Lubricants	-	26	50	50	50	50
1025-539.52-10	Vehicle Parts	127	205	300	300	300	300
1025-539.52-30	Small Tools & Supplies	-	-	70	30	30	70
1025-539.52-70	Special Clothing/Uniforms	116	150	150	190	190	200
1025-539.52-80	Tires And Tubes	-	-	150	150	150	400
1025-539.52-90	Special Supplies	-	-	100	100	100	100
1025-539.54-20	Memberships & Dues	558	1,169	1,280	1,280	1,150	1,760
1025-539.54-30	Educational Costs	185	498	500	500	500	3,800
	Total Operating Expenses	13,073	14,719	19,900	25,678	27,580	27,530
Capital Expenses							
1025-539.64-30	Office Furniture & Equip.	-	3,750	-	-	-	-
1025-539.64-40	Special Equipment	-	-	-	-	-	6,500
	Total Capital Expenses	-	3,750	-	-	-	6,500
	Total Engineering	**$ 371,651**	**$ 358,212**	**$ 420,650**	**$ 426,428**	**$ 420,520**	**$ 452,810**

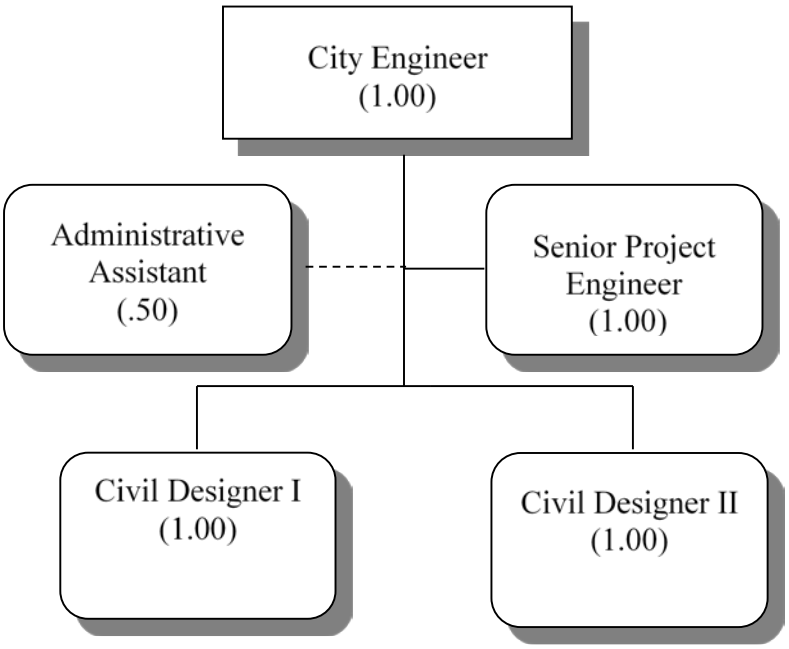
Fund:	Department:	Fund #:
General	Engineering	001

FUNDING SOURCE

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated 2015-16	Adopted Budget 2016-17
	Program Expenditure Budget	$ 371,651	$ 354,462	$ 420,650	$ 426,428	$ 420,520	$ 446,310
	Less Revenues Generated:						
	342 Public Safety Fees	525	250	550	550	250	300
	Net Unsupported Budget	**$ 371,126**	**$ 354,212**	**$ 420,100**	**$ 425,878**	**$ 420,270**	**$ 446,010**
	% Of Budget Supported By Program	0.1%	0.1%	0.1%	0.1%	0.1%	0.1%

Organizational Chart

ENGINEERING DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
City Engineer	134	1.00	1.00	1.00
Senior Project Engineer	128	1.00	1.00	1.00
Landscape/Civil Designer	125	0.80	0.00	0.00
Civil Designer II	125	0.00	1.00	1.00
Civil Designer I	123	0.00	1.00	1.00
Engineering Assistant	122	1.00	0.00	0.00
Administrative Assistant	119	0.50	0.50	0.50
Total Department		**4.30**	**4.50**	**4.50**

Public Works Department

Street Division

The City of Safety Harbor's Street Division provides for the maintenance and repair of the City's streets, right-of-ways, sidewalks, ADA (American with Disabilities Act) ramps, underdrains and all traffic signage and pavement markings. Tree trimming and/or removal and work order requests generated by resident inquiries are scheduled and service is performed on a priority basis.

Current and Prior Year Accomplishments

Approximately 138 work orders were completed and had been the division's main focus this budget year. Numerous repairs to the City's sidewalks and curbs from the prioritized list have been completed. Underdrain was completed in Briar Woods Subdivision and Driveways replaced as needed.

Fiscal Year 2017 Goals

A goal for 16/17 is to repair all curbs in the Country Villas and Coventry Subdivisions for paving. Tree trimming will be another one of our main concerns in the City. We will continue prioritizing our sidewalk/curb replacement list.

Long-Term Vision and Future Financial Impact

The Street Division will continue to provide a reliable level of service that the city's residents have become accustomed to and at the same time maintaining the city's traditions and small town atmosphere.

STREET PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1031

Jurisdiction Data	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Adopted 2016-17
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 679,091	$ 686,237	$ 703,000	$ 814,840
Total # of Full Time Equivalent Employees	10.30	10.30	10.40	10.40
Outputs				
Curb Miles of Street Swept Per Year	918	918	920	920
Cubic Yds of Curb/Gutter/Sidewalks/Replaced	260	270	202	175
Tons of Asphalt	23	32	32	35
# of Service Requests	204	138	150	160
Curb Miles of Street	100	100	100	100
Yards of Debris Removed	550	650	700	900
Right of Way use permits	60	95	108	110
Efficiency				
Cost Per Curb Mile Swept	$ 739.75	$ 747.53	$ 764.13	$ 885.70
# of Curb Miles of Street per FTE	89	89	88	88
O&M Cost Per Capita	$ 38.81	$ 39.82	$ 40.28	$ 46.56
O&M Cost Per Full Time Equiv. Employee	$ 65,931	$ 66,625	$ 67,596	$ 78,350
Per Capita per Full Time Equiv. Employee	1,699	1,673	1,678	1,683
Effectiveness				
# of Service Requests Completed	179	237	225	230

Fund:	Department:	Fund #:
General	Streets	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
1031-541.12-01	Salaries & Wages	$ 372,354	$ 377,329	$ 419,070	$ 360,920	$ 360,920	$ 452,680
1031-541.14-00	Overtime-Time & One Half	528	1,060	2,630	2,630	2,630	2,560
	Salaries & Wages Sub-Total	372,882	378,389	421,700	363,550	363,550	455,240
1031-541.21-00	Fica Taxes	27,435	27,869	32,260	32,410	32,410	34,830
1031-541.22-00	Retirement	33,528	35,071	32,720	32,890	32,890	35,680
1031-541.23-00	Life & Health Insurance	111,389	109,075	116,230	123,860	123,860	128,260
	Benefits Sub-Total	172,352	172,015	181,210	189,160	189,160	198,770
	Total Personnel Services	545,234	550,404	602,910	552,710	552,710	654,010
Operating Expenses							
1031-541.34-60	Uniform Rental & Laundry	1,442	1,439	1,980	1,980	1,800	1,980
1031-541.34-90	Other Fees & Contracts	35,550	51,498	41,060	46,835	43,750	44,160
1031-541.40-01	Employee Travel	-	250	260	260	260	350
1031-541.41-00	Communication Services	2,798	2,530	2,840	2,840	2,660	2,830
1031-541.43-00	Utility Services	5,887	4,913	5,300	5,300	4,900	5,400
1031-541.44-00	Rental & Leases	5,150	5,241	6,200	6,200	6,200	6,200
1031-541.46-01	Building & Grounds Maint	1,887	4,257	10,140	6,140	4,640	2,790
1031-541.46-10	Outside Vehicle Repairs	2,800	1,194	2,800	2,800	2,800	2,800
1031-541.46-20	Equipment Repairs	1,529	519	2,000	2,000	2,000	14,000
1031-541.46-40	Maintenance Contracts	11,185	12,916	16,670	16,670	16,670	16,720
1031-541.46-90	Special Services	5,592	2,651	6,000	10,900	10,900	6,000
1031-541.49-30	Other Current Charges	223	436	590	590	590	890
1031-541.51-10	Office Supplies-General	459	452	700	929	930	930
1031-541.51-11	Non-Capital Office Equip	50	134	200	200	200	200
1031-541.52-01	Gas	6,432	5,128	4,910	4,910	4,420	4,790
1031-541.52-02	Diesel	14,008	8,938	11,700	7,750	7,400	8,310
1031-541.52-03	Oil & Other Lubricants	699	717	800	800	700	700
1031-541.52-10	Vehicle Parts	5,211	3,328	6,000	6,000	6,000	6,000
1031-541.52-20	Equipment Parts	6,214	5,095	7,000	7,000	7,000	7,000

Fund:	Department:	Fund #:
General	Streets	001

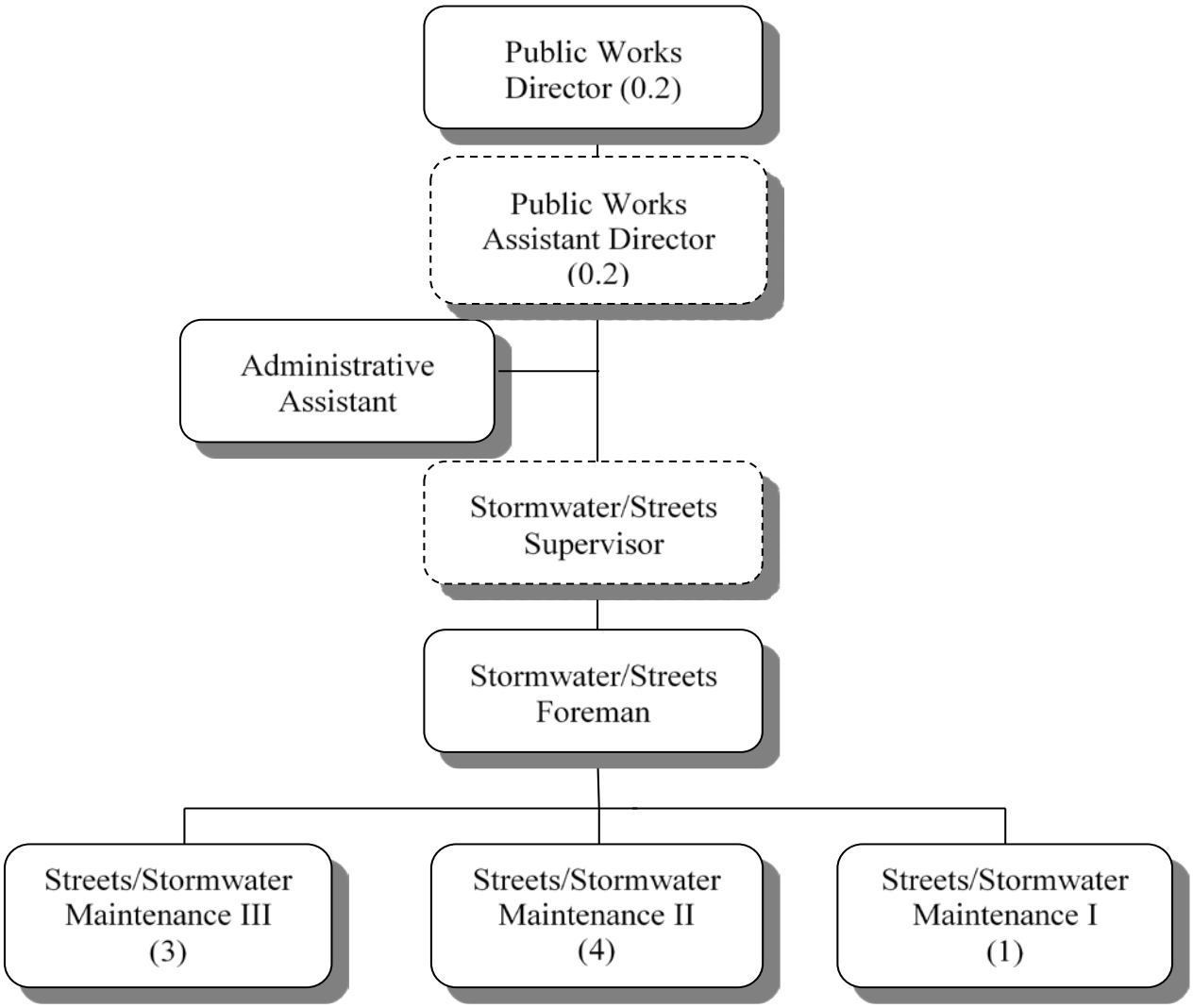
EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
1031-541.52-30	Small Tools & Supplies	4,976	5,317	6,000	6,000	5,500	5,500
1031-541.52-50	Chemicals	1,168	1,300	1,200	1,200	1,200	1,200
1031-541.52-70	Special Clothing/Uniforms	2,902	3,399	3,660	3,660	3,600	3,600
1031-541.52-80	Tires And Tubes	8,451	4,267	5,000	5,000	5,000	5,000
1031-541.52-90	Special Supplies	1,854	2,661	2,000	2,000	2,000	2,000
1031-541.52-93	Safety Supplies	1,991	1,930	2,000	2,000	2,000	2,000
1031-541.53-10	Street Repair	3,670	3,782	5,000	5,000	5,000	5,000
1031-541.54-20	Memberships	-	194	440	440	570	680
1031-541.54-30	Educational Costs	1,729	1,351	1,600	1,600	1,600	3,800
	Total Operating Expenses	133,857	135,837	154,050	157,004	150,290	160,830
	Total Streets	**$ 679,091**	**$ 686,241**	**$ 756,960**	**$ 709,714**	**$ 703,000**	**$ 814,840**

Organizational Chart

PUBLIC WORKS DEPARTMENT

STREET DIVISION



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
Public Works Director	134	0.20	0.20	0.20
Public Works Assistant Director	131	0.00	0.20	0.20
Administrative Assistant	119	0.00	1.00	1.00
Administrative Coordinator	121	1.00	0.00	0.00
Streets/Stormwater Foreman	121	1.00	1.00	1.00
Streets/Stormwater Maintenance III	119	3.00	3.00	3.00
Streets/Stormwater Maintenance II	117	4.00	4.00	4.00
Streets/Stormwater Maintenance I	114	1.00	1.00	1.00
Total Division		**10.20**	**10.40**	**10.40**

Public Works Department
Fleet Maintenance

The primary objective and responsibilities of the Fleet Maintenance Division is to maintain all City vehicles and equipment. The division performs and coordinates necessary repairs, including preventative and corrective maintenance as well as roadside service for all vehicles/equipment. Other maintenance includes small engine repairs for portable power-driven equipment and small and heavy off-road equipment such as lawn and turf equipment. Fleet participates in analyzing the specifications relative to the acquisition of new or replacement vehicles and equipment and the useful life of the equipment.

Current and Prior Year Accomplishments

This past year the Fleet Division increased the repair capabilities with the addition of a new table top tire changer and tire balancer. New roll up doors were installed throughout the Fleet Maintenance building. Fleet Maintenance has also purchased a new Ford F-550 service truck. This service truck will allow Fleet Maintenance to make roadside repairs to City of Safety Harbor vehicles.

Fiscal Year 2016 Goals

Fleet Maintenance will continue to make improvements to the shop area and training. This training will include the diesel exhaust system. This new technology insures all diesel engines reduce the amount of pollution in the air.

Long-Term Vision and Future Financial Impact

Fleet Maintenance Division's long term plan is to maintain the efficiency, productivity and safety of the equipment. This type of quality of service will minimize vehicle down time and increase the life cycle of all of the City's vehicles and equipment.

FLEET MAINTENANCE PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1033

Jurisdiction Data	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Adopted 2016-17
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 237,885	$ 233,983	$ 272,710	$ 243,260
Total # of Full Time Equivalent Employees	3.15	3.15	3.10	3.10
Total Number of Vehicles/Equipment Maintained	319	323	323	324
Vehicle and Equipment Service				
Number of Preventative Maintenance	127	120	120	124
Number of Work Order Repairs	723	660	680	680
Efficiency Heavy/Light Vehicles				
Avg. Cost per Repair Including Preventative Maint	$ 279.86	299.9782051	$ 340.89	$ 302.56
O&M Cost per Capita	$ 13.60	$ 13.58	$ 15.62	$ 13.90
O&M Cost per Full Time Equiv. Employee	$ 75,519	$ 74,280	$ 87,971	$ 78,471
Per Capita per Full Time Equiv. Employee	5,554	5,471	5,630	5,645
Effectiveness				
% of Mechanics Hours Billed to Repairs	90%	91%	91%	91%
% of Preventative Maint Completed on Schedule	97%	97%	97%	98%

Fund:	Department:	Fund #:
General	Fleet Maintenance	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
1033-519.12-01	Salaries & Wages	$ 136,329	$ 134,592	$ 142,840	$ 178,340	$ 168,190	$ 131,660
1033-519.14-00	Overtime-Time & One Half	939	1,552	2,020	2,020	1,010	2,040
	Salaries & Wages Sub-Total	137,268	136,144	144,860	180,360	169,200	133,700
1033-519.21-00	Fica Taxes	10,239	9,973	11,090	11,090	12,950	10,230
1033-519.22-00	Retirement	10,199	10,301	11,250	11,250	13,020	10,700
1033-519.23-00	Life & Health Insurance	31,353	32,730	36,060	36,060	24,170	30,470
	Benefits Sub-Total	51,791	53,004	58,400	58,400	50,140	51,400
	Total Personnel Services	189,059	189,148	203,260	238,760	219,340	185,100
Operating Expenses							
1033-519.34-60	Uniform Rental & Laundry	392	383	440	440	440	440
1033-519.34-90	Other Fees & Contracts	1,047	2,860	4,500	4,500	6,000	5,680
1033-519.40-01	Employee Travel	1,170	1,127	1,500	1,500	1,500	2,100
1033-519.41-00	Communications Services	2,610	2,274	2,680	2,680	2,560	2,730
1033-519.43-00	Utility Services	4,949	4,607	5,400	5,400	4,500	4,700
1033-519.44-00	Rental And Leases	230	242	250	250	250	250
1033-519.46-01	Building & Grounds Maint	945	1,107	1,200	1,200	1,200	2,360
1033-519.46-10	Outside Vehicle Repairs	170	-	100	100	100	100
1033-519.46-20	Equipment Repairs	1,333	1,114	2,900	1,900	2,400	1,900
1033-519.46-40	Maintenance Contracts	331	407	780	780	780	810
1033-519.49-30	Other Current Charges	209	186	230	230	230	360
1033-519.51-10	Office Supplies-General	293	253	350	350	300	300
1033-519.51-11	Non-Capital Office Equip	45	298	300	300	300	300
1033-519.52-01	Gas	3,088	2,700	3,700	3,700	1,740	1,920
1033-519.52-02	Diesel	501	316	500	500	300	340
1033-519.52-03	Oil & Other Lubricants	1,916	211	200	200	200	200
1033-519.52-10	Vehicle Parts	1,274	1,279	1,200	1,200	1,200	1,000

Fund:	Department:	Fund #:
General	Fleet Maintenance	001

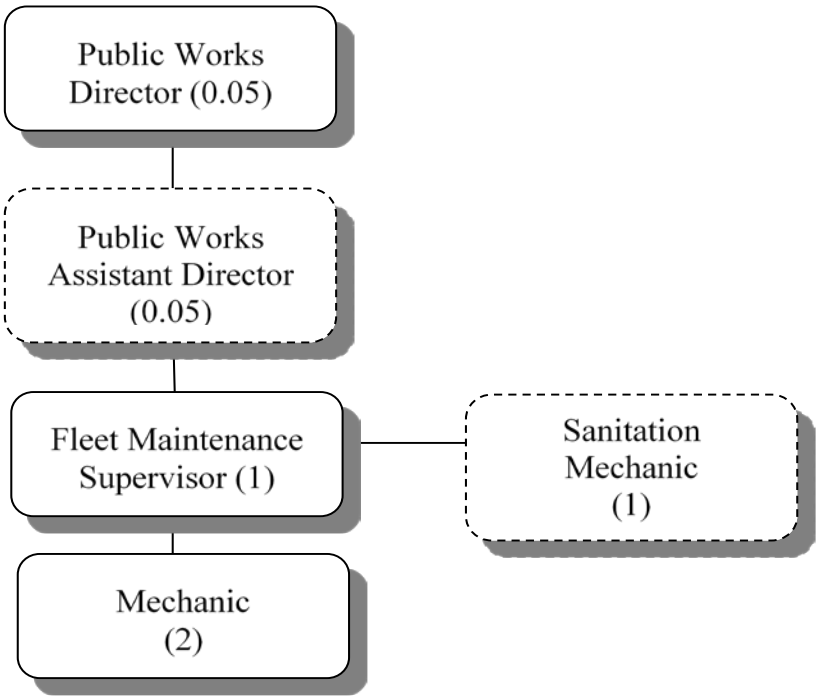
EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated 2015-16	Adopted Budget 2016-17
1033-519.52-20	Equipment Parts	322	645	1,000	1,000	800	1,000
1033-519.52-30	Small Tools & Supplies	6,942	5,839	7,000	9,000	6,500	6,500
1033-519.52-40	Builders Supplies	-	-	-	-	-	2,000
1033-519.52-70	Special Clothing/Uniforms	1,080	929	1,320	1,320	1,320	1,320
1033-519.52-90	Special Supplies	17,537	15,639	17,900	16,900	17,900	17,900
1033-519.52-93	Safety Supplies	202	-	250	250	200	200
1033-519.54-10	Publications	1,500	1,500	1,600	1,600	1,600	1,600
1033-519.54-20	Memberships & Dues	100	50	50	50	50	250
1033-519.54-30	Educational Costs	640	870	1,000	1,000	1,000	1,900
	Total Operating Expenses	48,826	44,836	56,350	56,350	53,370	58,160
	Total Fleet Maintenance	**$ 237,885**	**$ 233,984**	**$ 259,610**	**$ 295,110**	**$ 272,710**	**$ 243,260**

Organizational Chart

PUBLIC WORKS DEPARTMENT

FLEET MAINTENANCE DIVISON



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
Public Works Director	134	0.05	0.05	0.05
Public Works Assistant Director	131	0.05	0.05	0.05
Fleet Maintenance Supervisor	127	1.00	1.00	1.00
Mechanic	119	2.00	2.00	2.00
Total Division		**3.05**	**3.05**	**3.05**

Leisure Services Department
Building Maintenance Division

The Building Maintenance Division is responsible for all interior & exterior maintenance of City building facilities along with Park facilities; which include carpentry, electrical, plumbing, roofing, flooring and construction projects. In addition to the maintenance responsibilities, the Division oversees the installation of all holiday/seasonal decorations; provides specialized needs of recreational programs/special events/ qualified groups and contracted services.

Current and Prior Year Accomplishments

The Building Maintenance Division continues to provide top quality service through improved maintenance techniques and procedures. Fiscal year 2015-2016, in addition to completing daily facility work order requests the following projects were completed: New roof installed on Fire Station 52; painted City Hall and SPF roof material refurbished, completed the installation of new LED panels; Boat Docks were repaired / resealed; ice machine installed in Rigsby Center and dock was resealed; P&BM refurbished with various items, building painted, new A/C's installed along with new awnings; LED lamps installed in Community Centers gyms; Public Works Building "C" and "D" had new air conditioners installed; new fencing installed at Public Works Dog Run; Expression Swings installed at NCP and SHCP; new Swing Benches installed at MCP; new delineation fencing installed at MCP; new LED lamps were installed in City's street light poles.

Participated in the Senior Expo, Beeruary Tournament, Chalk Art Festival, Kiwanis Arts & Crafts, Safety Harbor Song Festival, Safety Harbor Boat Show, Paddle for the Kids event, continued 3rd Friday and Farmers Market events, 4th of July celebration, Harbor Sounds Music Festival, British Car Show, Winefest, Tree Lighting, Snowfest, Kiwanis Arts and Crafts Show, Holiday Parade, Memorial Day Ceremony; continue to cross train personnel for better department flexibility.

Fiscal Year 2017 Goals

During the fiscal year 2016-2017, the Building Maintenance Division will continue to provide the highest level of service to enhance maintenance productivity through innovative techniques, trends and networking; while staying current with technologies and cost effectiveness. Initiatives continue for the development of the Waterfront Park, Elm Street, Messenger Street, Community Center Fitness room and the newly acquired Weiss properties along with other City wide projects. Phase III of LED lighting will be pursued for the Fire Stations and MSP Tennis Courts. Complete initiative to install electric hand dryers in facilities and bottle filling water fountains at various locations

Long-Term Vision and Future Financial Impact

The Building Maintenance Division's long term mission is to continue to provide the highest level of maintenance service while staying on the forefront of innovativeness, trends, technology and creativity. The division will continue to be an integral part of facility capital improvement projects; both during construction and evolving into the overall maintenance schedule.

BUILDING MAINTENANCE PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1034

Jurisdiction Data	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Adopted 2016-17
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 371,985	$ 371,580	$ 359,920	$ 398,530
Total # of Full Time Equivalent Employees	5.70	5.70	5.95	5.95
Outputs				
Total Square Feet Maintained	1,143,056	2,022,968	2,040,392	2,040,392
# Maintenance/Repair Work Orders	660	564	480	500
# of Facility Preventative Maintenance Completed	600	510	435	450
# Special Projects/Events Completed	125	117	113	115
Efficiency				
O&M Cost per Square Ft. Maintained	$ 0.33	$ 0.18	$ 0.18	$ 0.20
Square Ft. Maintained per FTE	200,536	354,907	342,923	342,923
O&M Cost per Capita	$ 21.26	$ 21.56	$ 20.62	$ 22.77
O&M Cost per Full Time Equiv. Employee	$ 65,261	$ 65,189	$ 60,491	$ 66,980
Per Capita per Full Time Equiv. Employee	3,069	3,024	2,933	2,941
Effectiveness				
% Work Orders Completed Within 7 Work Days	92%	96%	90%	94%
% Preventative Maint. Completed on Schedule	95%	94%	92%	97%
% Quality Checks Meeting Standard	96%	97%	95%	97%

Fund:	Department:	Fund #:
General	Building Maintenance	001

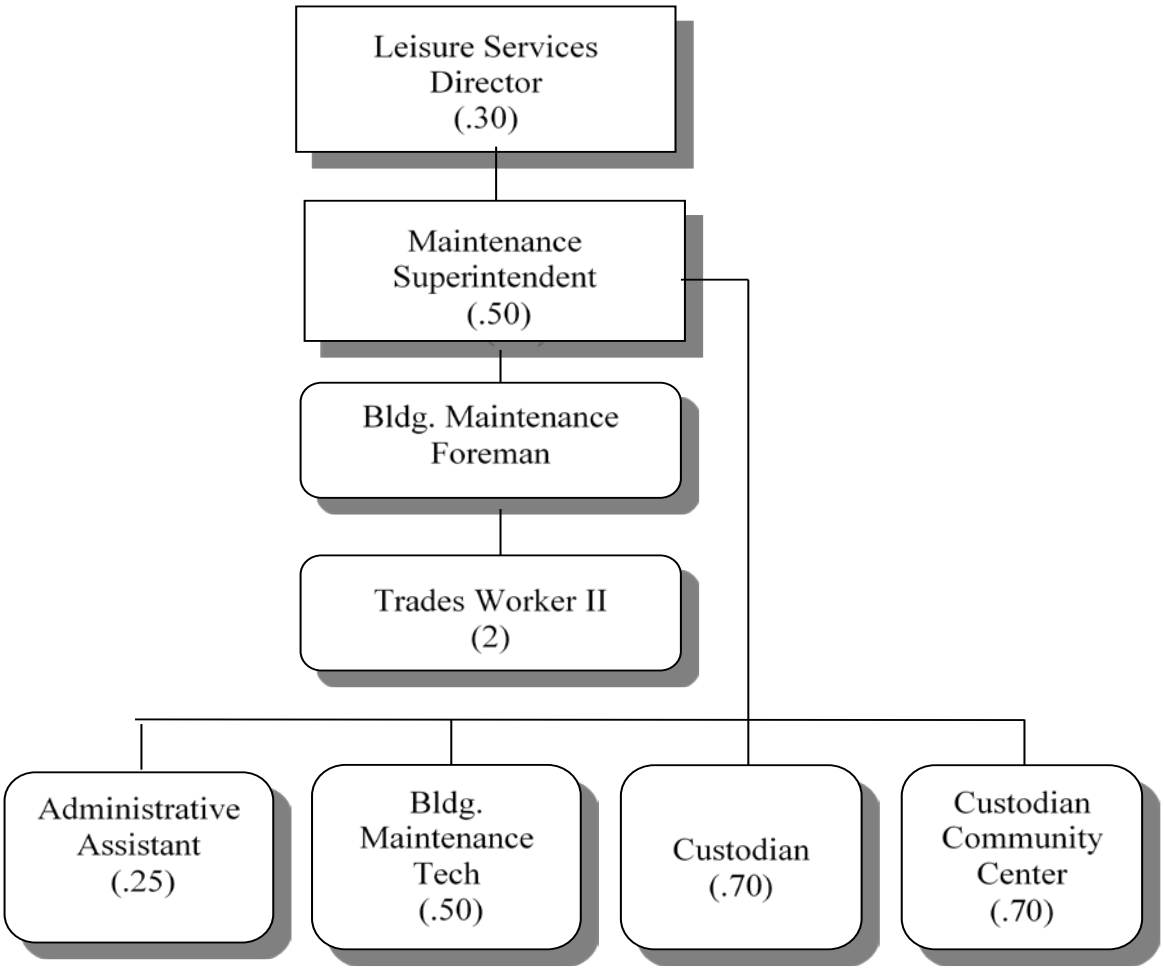
EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
1034-519.12-01	Salaries & Wages	$ 259,199	$ 260,860	$ 252,300	$ 252,300	$ 228,800	$ 245,140
1034-519.14-00	Overtime-Time & One Half	2,843	3,362	7,070	7,070	7,290	7,290
	Salaries & Wages Sub-Total	262,042	264,222	259,370	259,370	236,090	252,430
1034-519.21-00	Fica Taxes	19,489	19,786	19,850	19,850	18,070	19,310
1034-519.22-00	Retirement	21,388	22,514	21,040	21,040	19,890	20,760
1034-519.23-00	Life & Health Insurance	42,804	42,127	37,940	37,940	49,900	54,560
	Benefits Sub-Total	83,681	84,427	78,830	78,830	87,860	94,630
	Total Personnel Services	345,723	348,649	338,200	338,200	323,950	347,060
Operating Expenses							
1034-519.34-90	Other Fees & Contracts	-	1,175	1,200	1,400	1,200	1,200
1034-519.40-01	Employee Travel	35	-	405	405	410	410
1034-519.41-00	Communications Services	3,903	3,703	3,980	3,980	3,830	4,970
1034-519.43-00	Utility Services	1,314	1,918	2,100	2,100	1,800	1,900
1034-519.46-01	Building & Grounds Maint	3,237	1,478	4,000	4,000	3,500	16,600
1034-519.46-10	Outside Vehicle Repairs	-	-	400	400	400	400
1034-519.46-20	Equipment Repairs	-	-	3,500	3,300	3,500	3,500
1034-519.46-30	Nextel/Radio Maintenance	11	36	200	200	200	200
1034-519.49-30	Other Current Charges	373	480	740	740	740	740
1034-519.51-10	Office Supplies-General	370	319	400	400	400	500
1034-519.51-11	Non-Capital Office Equipment	-	-	-	-	-	400
1034-519.52-01	Gas	5,983	5,635	5,400	5,400	4,540	4,960
1034-519.52-02	Diesel	1,104	689	830	830	450	510
1034-519.52-03	Oil & Other Lubricants	91	105	100	100	100	100
1034-519.52-10	Vehicle Parts	990	376	2,750	2,750	2,750	750
1034-519.52-30	Small Tools & Supplies	3,444	2,278	2,800	2,800	2,800	2,800
1034-519.52-40	Builders Supplies	1,091	217	2,500	2,500	2,500	2,500
1034-519.52-41	Housekeeping Supplies	357	-	500	500	500	500
1034-519.52-70	Special Clothing/Uniforms	2,389	2,609	3,480	3,480	3,480	3,480
1034-519.52-80	Tires & Tubes	940	346	800	800	800	800
1034-519.52-90	Special Supplies	630	1,567	1,670	1,670	1,000	1,670
1034-519.54-30	Educational Costs	-	-	1,075	1,075	1,070	2,580
	Total Operating Expenses	26,262	22,931	38,830	38,830	35,970	51,470
	Total Building Maintenance	**$ 371,985**	**$ 371,580**	**$ 377,030**	**$ 377,030**	**$ 359,920**	**$ 398,530**

Organizational Chart

BUILDING MAINTENANCE DIVISION

LEISURE SERVICES DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
Leisure Services Director	133	0.30	0.30	0.30
Maintenance Superintendent	128	0.50	0.50	0.50
Building Maintenance Foreman	121	1.00	1.00	1.00
Administrative Assistant	119	0.00	0.25	0.25
Trades Worker II	116	2.00	2.00	2.00
Building Maintenance Tech	112	0.50	0.50	0.50
Custodian	111	0.70	0.70	0.70
Custodian Community Center	111	0.70	0.70	0.70
Total Division		**5.70**	**5.95**	**5.95**

Fund:	Department:	Fund #:
General	Main Street	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Operating Expenses							
1054-572.43-00	Utility Services	$ 19,630	$ 24,208	$ 24,800	$ 24,800	$ 20,580	$ 22,500
1054-572.46-01	Building & Grounds Maint	1,050	2,612	4,000	4,000	4,000	7,000
1054-572.49-30	Other Current Charges	122,097	91,424	130,000	100,180	100,180	130,000
	Total Operating Expenses	142,777	118,244	158,800	128,980	124,760	159,500
	Total Main Street	**$ 142,777**	**$ 118,244**	**$ 158,800**	**$ 128,980**	**$ 124,760**	**$ 159,500**

FUNDING SOURCE

Program Expenditure Budget	$ 142,777	$ 118,244	$ 158,800	$ 128,980	$ 124,760	$ 159,500
Less Revenues Supporting Program:						
369 DBC Events Revenue	120,893	96,656	137,000	137,000	93,850	125,000
Net Unsupported Budget	**$ 21,884**	**$ 21,588**	**$ 21,800**	**$ (8,020)**	**$ 30,910**	**$ 34,500**
% Of Budget Supported	84.7%	81.7%	86.3%	106.2%	75.2%	78.4%

Library

The mission of the Safety Harbor Public Library is to inspire lifelong learning and offer individuals of all ages a center for literacy and cultural activity within the community. The Library provides an empowering and caring environment where educational, cultural, and business needs can be successfully met through quality materials, programs, services, and the use of traditional and emerging technologies.

With growing emphasis on e-books and other technology, the Library, along with the Pinellas Public Library Cooperative, strives to provide and sustain services such as OverDrive (e-books), Pronunciator, an online language learning resource, Freegal downloadable music, Ancestry, and AtoZ Databases, a business resource. The Library also provides e-magazines though Zinio and streaming films, via IndieFlix, sponsored by the Friends of the Library.

The Library is a vital part of our community, not only providing books, music, magazines, and DVDs, but also serving as a meeting place for groups and individuals for quiet study or group collaboration and a safe place for youth after school. Offering a wide range of cultural and educational programs for all ages on diverse topics is a main priority. The Library will continue to reach out to the community to provide computer, technology, and ESOL classes, as well as opportunities for early childhood literacy through story times and summer reading programs.

Our volunteer program continues to thrive, providing personal growth for all ages and an environment for high school students to fulfill service hours for scholarship opportunities. This fiscal year, volunteers recorded 6,328 hours. Our gallery space provides local artists an outlet to exhibit their works.

Current and Prior Year Accomplishments

For the sixth straight year, the Library saw significant growth in program attendance setting a new attendance record with 19,578 library members attending our programs, an increase of 2,088 over the previous fiscal year. Youth programs continue to be a hit with 14,821 parents and children attending a variety of 469 events. 490 adult students attended one of our 31 computer classes or were helped in one-on-one tutoring sessions. Material checkouts remained high with an annual circulation of 273,558 items, including 12,434 e-books, an increase of 11,000 items over last year. We continue to purchase popular materials for all ages and maintain our collections by removing outdated items.

Home Delivery Service was added in May 2015. Currently 39 Safety Harbor residents are taking advantage of this service if they cannot get to the library on a short or long term basis. The Library Document Station streamlined the process for patrons to print, scan, and e-fax. A new self-checkout was installed in the youth area and the new Teen Room continues to be a favorite place for teens to work and play with two large screen TVs installed for gaming and movie viewing. Our popular Seed Library received a face lift with a new catalog drawer painted by a local artist in flowers and vines. The Little Free Library project was completed with the final and eleventh Little Free Library installed at Safety Harbor Elementary School. In spring 2016, a new online library catalog system was implemented with PPLC member libraries, resulting in improved member services and a cost savings. CoderDojo, six week technology and coding sessions for youth, was implemented in 2015 to enhance STEM learning.

Statistics: ***October 1, 2014 through September 30, 2015***

- Library Visitors: 196,232 Annual Visitors (average 566 per day)
- Circulation: 273,568 items
- Answer Desk Questions Answered: 25,963
- 32,378 Public Internet Computer Use Sessions
- 6,476 Community Members Attended 415 Meetings in our Rooms
- 3,430 Reservations for our Study Rooms
- 19,578 Attended Youth and Adult Programs (new attendance record)
- ESOL Tutors logged 829 hours teaching English to Non-Native Speakers

Fiscal Year 2017 Goals

The Library will continue to follow our mission as a center for literacy, cultural activity for the community and to provide recreational and educational materials for all ages.

Information Literacy: Continue to provide quality computer and technology training, public Internet access, ESOL training, story times and summer reading for all ages, to promote literacy in the community.

Collection: Purchase quality, popular materials, budgeting expenditures of genres based on circulation usage figures to maintain high circulation. Continue to balance digital and print collections with evolving technologies. Ensure print collections are not dated or damaged. Begin process to migrate our Safety Harbor Herald historical newspaper collection to a user friendly searchable site in time for the City's 2017 centennial. STEAM kits were added for check-out as well as ukuleles!

Programming: Continue to provide a variety of free, quality cultural and educational programs for all ages at convenient times for the community to attend. Initiate a Community Tool Lending Library in summer 2016. Grow our Homebound Delivery Service. Continue to investigate Maker Space programming, including a 3-D printer and investigate software for a stand-alone computer for photo editing, podcasting, and video creation.

Community Meeting Place: Provide comfortable places to study, gather, to hold personal and professional meetings.

Long-Term Vision and Future Financial Impact

Our vision is to maintain the excellence of our library by maintaining a professional staff who manage programs and events, technology, our collections and daily circulation functions. The library will continue to use dollars wisely and budget conservatively. Staff will promote library services to the community and work with the Foundation and Friends of the Library on fundraising efforts and continue to be open 62 hours, seven days a week.

With current meeting space in high demand and an increased number of library events and programs taking precedence, community organizations are turned away and it is difficult to provide the community meeting room space for non-profit and other groups. In 2016, the Library Foundation began a five year capital campaign to raise funds for a second story meeting room facility to meet this demand. The Foundation will work toward a five year fundraising goal of $500,000 to pay for technology and furniture. The community can visit: www.Library2020.org for more information. In fiscal year 19/20, $300,000 is slated in the Capital Improvement Plan for design and architectural fees, with the project anticipated in the 20/21 CIP. If available, State LSTA construction grants will be applied for in 19/20 and partial funding from Penny for Pinellas is anticipated, pending a vote in 2018 to continue past 2019. A new bond issue may be required to fully fund this project.

LIBRARY PERFOMANCE INDICATORS

FUND: 001 DEPARTMENT: 1055

Jurisdiction Data	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Adopted 2016-17
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 968,528	$ 985,248	$ 1,052,440	$ 1,131,800
Total # of Full Time Equivalent Employees	17.44	17.66	18.09	18.04
Total Number of Holdings (All Formats)	111,363	96,468	97,000	97,000
Outputs				
# of Items per Capita	6.37	5.60	5.56	5.54
Circulation	262,455	273,568	275,000	275,000
Turnover (Circ/Item)	2.36	2.84	2.84	2.84
Efficiency				
O&M Cost per Capita	$ 55.36	$ 57.17	$ 60.30	$ 64.67
O&M Cost per Full Time Equiv. Employee	$ 55,535	$ 55,790	$ 58,178	$ 62,738
Per Capita per Full Time Equiv. Employee	1,003.21	975.88	964.84	970.07
Effectiveness Measures				
Reference Questions	23,457	25,963	26,000	26,500
# SH Registered Borrowers *	10,082	14,844	14,900	14,900
# of New Library Cards Issued	1,194	1,271	1,300	1,300
Total Number of Visitors (Gate Count)	202,917	196,232	200,000	200,000
Total Program Attendance (Youth, Teen, Adult)	17,490	19,578	19,500	19,500
Total # of Programs (Youth, Teen, Adult)	715	709	700	700
Total Program Attendance Per Capita	1.00	1.14	1.12	1.11
System Item Loans (SH items loaned inside PPLC)	59,903	55,987	55,000	55,000
Total # Volunteer Hours	6,638	6,328	6,400	6,400
Volunteer Hours FTE Equivalent	3	3	3	3
Total # of Public Computer Use Logins **	42,051	32,378	34,000	34,000
# of Technology Training Classes	29	31	30	30
Outside Group Meeting Room # of Meetings	439	415	400	400
Outside Group Meeting Room Attendance	6,783	6,476	6,500	6,500
Number of e-books checked out	11,280	12, 434	14,000	15,000
Electronic resource/database usage	35,211	39,289	45,000	50,000

* Includes all registered borrowers using SHPL as their home library.

** Session time lengthed to 60 minutes, creating fewer overall computer use sessions.

Fund:	Department:	Fund #:
General	Library	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End	Adopted Budget 2016-17
Personnel Services							
1055-571.12-01	Salaries & Wages	$ 581,549	$ 604,373	$ 645,390	$ 669,160	$ 669,160	$ 704,250
1055-571.12-10	Reg Wages-Temporary Empl	3,042	3,326	3,440	3,440	-	-
1055-571.14-00	Overtime-Time & One Half	64	-	-	-	-	-
	Salaries & Wages Sub-Total	584,655	607,699	648,830	672,600	669,160	704,250
1055-571.21-00	Fica Taxes	44,694	46,399	49,640	51,200	51,200	53,880
1055-571.22-00	Retirement	32,063	33,766	36,960	37,300	37,300	39,170
1055-571.23-00	Life & Health Insurance	77,878	76,375	90,620	90,660	90,660	100,920
1055-571.24-00	Workers Comp. Insurance	1,324	1,371	1,460	1,460	1,410	1,500
	Benefits Sub-Total	155,959	157,911	178,680	180,620	180,570	195,470
	Total Personnel Services	740,614	765,610	827,510	853,220	849,730	899,720
Operating Expenses							
1055-571.32-10	Auditing & Accounting	1,611	2,130	2,500	2,500	2,270	2,290
1055-571.34-90	Other Fees And Contracts	14,885	11,521	17,000	14,000	15,500	14,850
1055-571.40-01	Employee Travel	1,311	1,642	2,780	3,780	2,780	5,020
1055-571.41-00	Communication Services	7,748	7,597	12,650	12,650	7,930	7,950
1055-571.42-10	Postage	1,393	1,307	1,600	1,600	1,500	1,600
1055-571.43-00	Utilities	103,441	103,569	120,000	94,290	77,000	72,000
1055-571.45-00	Liability Insurance	7,398	7,664	8,000	8,000	7,880	8,220
1055-571.46-01	Building & Grounds Maint	19,082	19,231	21,800	27,090	20,300	27,800
1055-571.46-20	Equipment Repairs	157	1,300	1,000	1,000	1,000	2,000
1055-571.46-40	Maintenance Contracts	13,190	11,663	13,090	13,090	12,350	21,450
1055-571.47-01	Printing & Binding	500	-	500	500	500	300
1055-571.49-32	Diehl Trust	1,000	1,000	1,000	1,000	1,000	1,000
1055-571.49-33	Chrissie Elmore Trust	19,799	12,765	15,000	15,000	15,000	22,000
1055-571.49-36	Special Program Costs	7,819	8,430	9,000	9,000	9,000	10,300
1055-571.51-10	Office Supplies-General	6,403	6,580	7,000	7,047	6,500	6,500
1055-571.51-11	Non-Capital Office Equip	5,425	4,051	5,500	2,040	5,500	7,300
1055-571.51-40	Computer Supplies	1,600	1,353	2,000	2,000	2,000	3,200
1055-571.51-50	Reproduction Supplies	1,125	1,104	1,200	1,200	1,200	-
1055-571.51-55	Copier Expenses	2,945	2,811	3,130	3,130	1,000	-

Fund:	Department:	Fund #:
General	Library	001

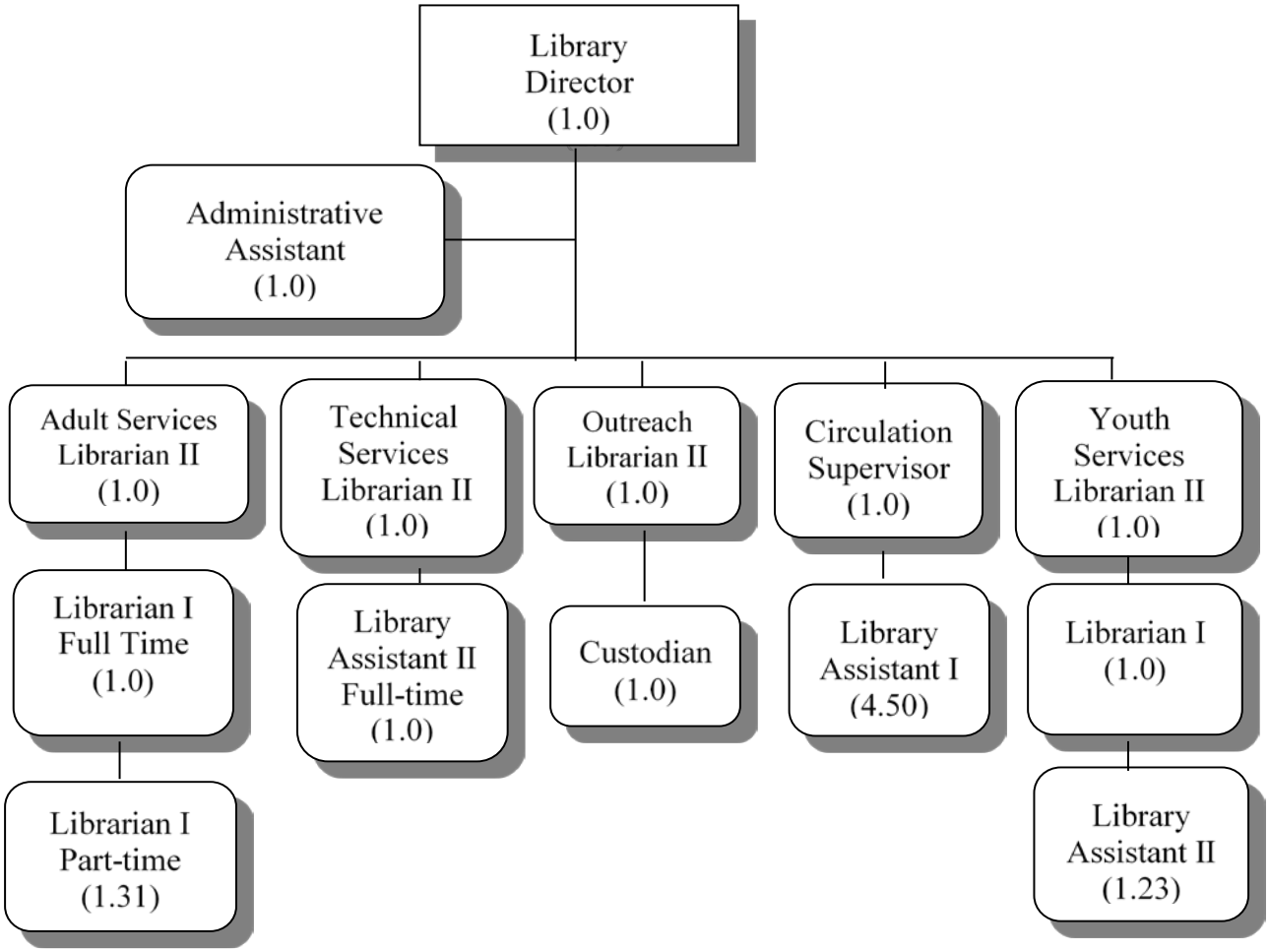
EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
1055-571.52-41	Housekeeping Supplies	$ 4,748	$ 5,143	$ 5,200	$ 5,200	$ 5,200	$ 6,000
1055-571.54-01	Subscriptions	5,774	8,250	9,500	9,500	5,060	10,650
1055-571.54-20	Memberships & Dues	200	185	240	240	240	300
1055-571.54-30	Educational Costs	360	340	3,400	2,400	2,000	1,350
	Total Operating Expenses	227,914	219,636	263,090	236,257	202,710	232,080
Capital Expenses							
1055-571.63-00	Improvements Other Than Buildings	-	12,052	-	3,195	3,200	-
1055-571.64-40	Special Equipment	-	5,441	1,500	1,500	1,500	-
1055-571.66-01	Books & Publications	64,640	61,352	65,000	65,000	65,000	65,000
1055-571.66-05	Audio Visual Supplies	19,719	18,068	21,000	21,000	21,000	22,800
	Total Capital Expenses	84,359	96,913	87,500	90,695	90,700	87,800
Internal Services							
1055-590.94-16	Data Processing Fee Reimb	172,580	202,320	199,150	199,150	199,150	219,100
	Total Internal Services	172,580	202,320	199,150	199,150	199,150	219,100
	Total Library	**$ 1,225,467**	**$ 1,284,479**	**$ 1,377,250**	**$ 1,379,322**	**$ 1,342,290**	**$ 1,438,700**

FUNDING SOURCE

Program Expenditure Budget	$ 968,528	$ 985,246	$ 1,090,600	$ 1,089,477	$ 1,052,440	$ 1,131,800
Less Revenues Generated:						
337 Grants From Other Local Units	217,062	186,156	179,840	179,840	191,330	191,330
347 Culture & Recreation	15,464	13,252	15,000	15,000	12,890	12,700
352 Library Fines	27,718	24,432	25,000	25,000	24,000	25,000
366 Contributions And Donations From Private Sources	20,776	13,775	15,500	15,500	15,200	22,050
Net Unsupported Budget	**$ 687,508**	**$ 747,631**	**$ 855,260**	**$ 854,137**	**$ 809,020**	**$ 880,720**
% Of Budget Supported By Program	29.0%	24.1%	21.6%	21.6%	23.1%	22.2%

Organizational Chart
LIBRARY DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
Library Director	132	1.00	1.00	1.00
Librarian II	124	3.00	4.00	4.00
Librarian I	122	1.00	2.00	2.00
Librarian I (part-time)	122	0.00	1.31	1.31
Circulation Supervisor	121	1.00	1.00	1.00
Administrative Assistant	119	1.00	1.00	1.00
Library Assistant II (full-time)	114	3.00	1.00	1.00
Library Assistant II (part-time)	114	1.81	1.23	1.23
Library Assistant I (part-time)	112	2.55	4.55	4.50
Library Aide (part-time)	108	2.20	0.00	0.00
Custodian (part-time)	111	1.10	1.00	1.00
Total Division		**17.66**	**18.09**	**18.04**

Leisure Services Department
Recreation and Special Events Division

The Recreation Division is responsible for administering, operating, and maintaining the recreation facilities, program/activity/league/childcare coordination, and citywide special events. In addition, the Division oversees Marina operations, facility/parks grounds rental, Main Street public relations, and liaison with local nonprofit groups/downtown businesses.

Mission Statement:
"To increase the quality of life through parks, events, recreation and play for residents & visitors."

Current and Prior Year Accomplishments

2015-2016 the Recreation & Events division focused on 4 main areas: Customer Service, Partnerships, Internships /Volunteerism, Increased Physical, Social and Mental Health. **Customer Service:** Annual Surveys were conducted to increase program targets and needs. Rental Evaluations were conducted for quality assurance. **Partnerships:** Partnerships were created with the Florida Sheriff's Youth Ranch, Merchants of Safety Harbor, Community Gardens and Community Orchards. **Internships/Volunteers:** Internship and volunteer opportunities were enhanced through the Pinellas County Schools and recruitment fairs and expos. **Increased Physical, Social and Mental Health:** 2nd Year Community Healthy Weight Champion, 9th year Playful City, and committed to the FRPA Health & Wellness Pledge. Department Policy created to guide future programming efforts to healthy options and leaders.

Fiscal Year 2017 Goals

The Recreation & Events division will continue to have a strong focus tied to our mission of "Quality of Life" for Safety Harbor residents and visitors. We have adopted the 4 pillars of the Strategic Plan through the Florida Recreation and Parks Association which will also be our goals for the upcoming year; which are, *Community Building, Health, Economic Development and Conservation*. **Community Building:** We will continue to maintain partnerships and look to establish new opportunities. Customer Service is our top priority with annual surveys conducted to direct our programming efforts and assure that our department is meeting the needs of the community. Volunteerism will increase engaging more residents to take pride in their city and in our mission. **Health:** The addition of our fitness center will assist in creation our community's physical, social and mental health. **Economic Development:** Event applications/calendars will be reviewed and guidelines established to engage a healthy and prosperous community. **Conservation:** the opening of Folly Farms venue will educate the public on Florida Natives, Environment and Community Orchards. Phase II of Waterfront park will work to create a boardwalk and observation areas of protected wetlands.

Long-Term Vision and Future Financial Impact

As the City services & offerings continue to grow in a positive direction for the residents & businesses; the challenge to maintain the level of service and offerings without the addition of personnel is heightened. The recreation division consistently looks at our processes, procedures, and partners to increase our efficiency. The division continuously surveys our participants, programs, revenue sources and expenses to maintain the highest level of service. The aging of our facilities will need required maintenance and additions to continue to attract and engage that next generation.

RECREATION DIVISON PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1056

Jurisdiction Data	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Adopted 2016-17
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 1,511,313	$ 1,569,632	$ 1,779,150	$ 1,939,410
Total # of Full Time Equivalent Employees	21.53	21.97	24.81	24.81
Total Recreation Revenues	$ 854,274	$ 891,381	$ 854,420	$ 949,860
Outputs				
Trips Senior/Teen				
# of Persons Listed in Programs	2,666	2,400	2,520	2,646
# of Programs Offered	125	110	116	122
# of User Hours	21,065	18,894	19,839	20,830
Classes/Programs				
# of Persons Listed in Programs	29,680	34,100	35,805	37,595
# of Programs Offered	783	665	698	733
# of User Hours	54,496	54,774	57,513	60,388
Camps/After-school				
# of Persons Listed in Programs	28,452	27,397	28,766	30,204
# of Programs Offered	106	125	131	138
# of User Hours	124,329	134,602	141,332	148,399
Rentals (Facility & Shelter)				
# of Facility Rentals	370	436	457	479
# of Shelter Rentals	493	521	547	574
# of Field Rentals	541	558	585	615
# of Gazebo Rentals	37	21	22	24
# of Skatepark Rentals	2	1	4	6
Recreation Passes				
# of NR Individual	20	5	-	-
# of NR Family	43	36	-	-
# of Skate Passes	-			
# of Inter-local Passes	44	56	58	60
# of Seasonal Passes	207	193	-	-
Recreation Center Special Events				
# of Persons Listed in Programs	6,252	3,558	3,734	3,922
# of Programs Offered	38	29	31	32
# of User Hours	11,385	9,246	9,708	10,193
Volunteeers				
# of Persons Listed in Programs		330	346	363
# of User Hours		1,964	2,062	2,165
Museum Visitors	1,034	1,142	1,199	1,259
Citywide Special Events				
# of Co-Sponsored Citywide Events	68	80	74	82
Efficiency				
Avg. Cost per Person Enrolled	$ 22.54	$ 23.27	$ 25.12	$ 26.08
Avg. Cost per Program Offered	$ 1,062.81	$ 1,149.91	$ 1,241.56	$ 1,289.50
Avg. Cost per User Hour	$ 7.15	$ 7.22	$ 7.79	$ 8.09
O&M Cost per Capita	$ 86.38	$ 91.08	$ 101.93	$ 110.82
O&M Cost per Full Time Equiv. Employee	$ 70,196	$ 71,444	$ 71,711	$ 78,170
Per Capita per Full Time Equiv. Employee	812.63	784.43	703.51	705.36
Effectiveness				
% Recreation Program Cost Recovery	56.5%	56.8%	48.0%	49.0%

Fund:	Department:	Fund #:
General	Recreation	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
1056-572.12-01	Salaries & Wages	$ 718,270	$ 711,524	$ 818,500	$ 817,900	$ 831,980	$ 899,360
1056-572.12-10	Reg Wages-Temporary Empl	51,451	82,164	91,510	111,250	103,670	124,350
1056-572.14-00	Overtime-Time & One Half	5,603	4,804	7,000	7,000	7,000	7,000
	Salaries & Wages Sub-Total	775,324	798,492	917,010	936,150	942,650	1,030,710
1056-572.21-00	Fica Taxes	57,801	58,850	70,160	70,160	72,120	78,850
1056-572.22-00	Retirement	47,057	47,237	51,810	51,810	53,890	56,550
1056-572.23-00	Life & Health Insurance	136,732	145,249	176,880	176,880	157,980	176,150
	Benefits Sub-Total	241,590	251,336	298,850	298,850	283,990	311,550
	Total Personnel Services	1,016,914	1,049,828	1,215,860	1,235,000	1,226,640	1,342,260
Operating Expenses							
1056-572.34-90	Other Fees And Contracts	15,649	15,107	12,800	13,710	13,710	16,610
1056-572.34-91	Recreation Instructors	-	-	152,300	152,300	133,600	142,600
1056-572.34-93	Museum Instructors	7,857	9,871	-	-	-	-
1056-572.34-95	Misc Special Activities	29,847	48,270	55,200	35,050	35,250	39,800
1056-572.34-96	Rigsby Instructors	44,464	44,651	-	-	-	-
1056-572.34-97	Community Center Instructors	68,586	74,752	-	-	-	-
1056-572.34-98	Athletic Program Expenses	16,500	15,884	15,000	15,000	15,000	14,000
1056-572.34-99	Special Project Expenses	1,178	1,113	3,140	3,140	3,140	2,000
1056-572.40-01	Employee Travel	2,269	6,267	6,480	6,680	6,680	8,830
1056-572.41-00	Communication Services	12,435	12,341	17,270	17,270	16,190	15,930
1056-572.43-00	Utility Services	68,917	67,976	72,700	72,700	65,000	67,000
1056-572.46-01	Building & Grounds Maint	29,731	32,140	34,950	37,950	37,950	52,380
1056-572.46-10	Outside Vehicle Repair	1,861	3,441	4,000	4,000	4,000	4,000
1056-572.46-30	Radio Maintenance	194	-	450	450	450	450
1056-572.46-40	Maintenance Contracts	9,197	10,420	15,460	15,460	14,980	14,980
1056-572.47-01	Printing & Binding	26,313	19,666	26,810	28,008	25,000	31,240
1056-572.49-30	Other Current Charges	200	416	600	600	3,800	1,500
1056-572.49-32	Daycamp Expenses	71,759	72,882	77,250	68,775	69,500	76,300
1056-572.49-33	4th Of July Celebration	20,466	21,922	21,000	21,000	21,000	21,000
1056-572.49-36	Special Program Costs	16,495	8,792	15,050	14,550	14,550	16,950
1056-572.49-38	Holiday Festivities	3,986	5,422	5,600	5,600	5,600	5,600

Fund:	Department:	Fund #:
General	Recreation	001

EXPENDITURE DETAIL

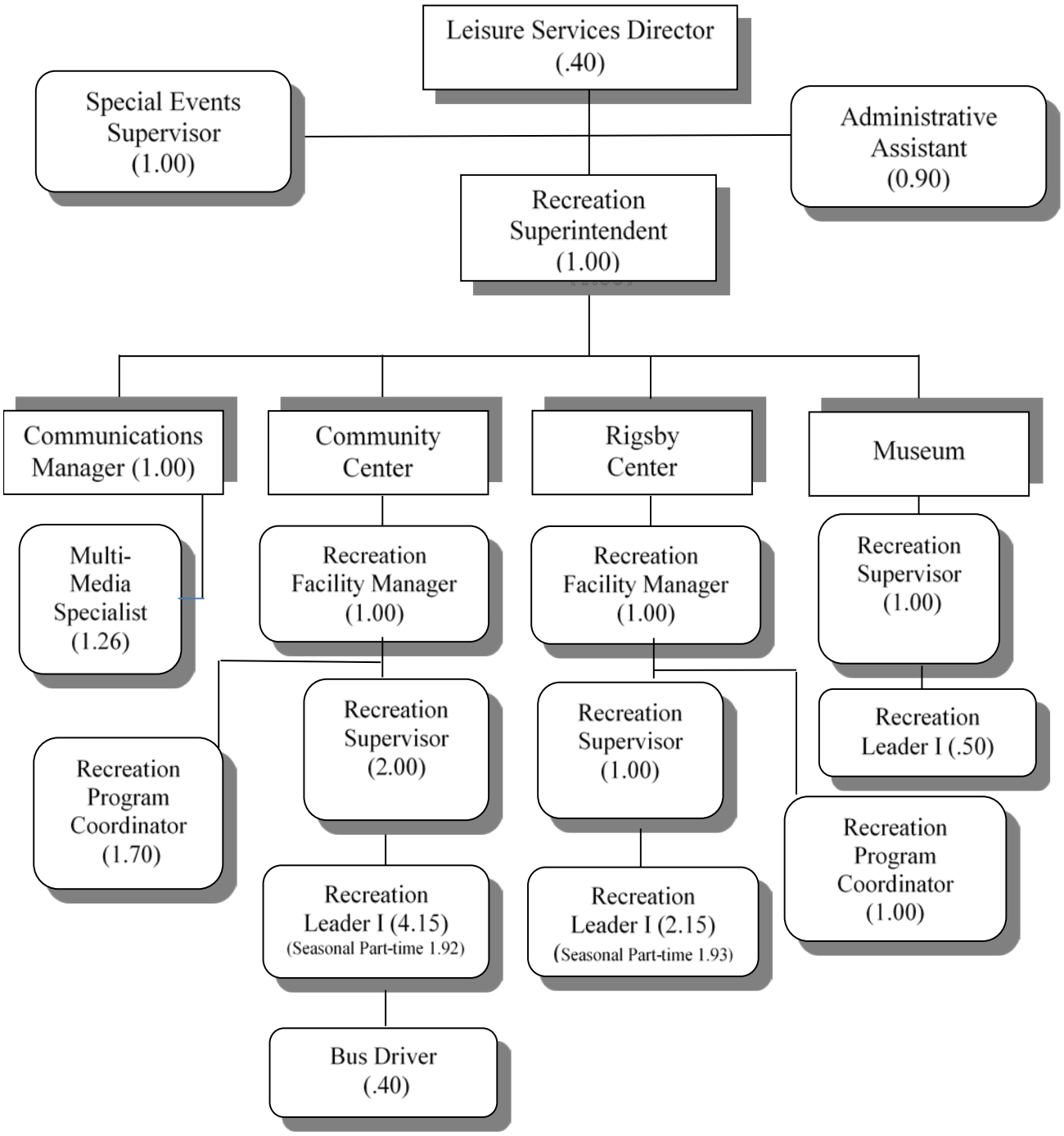
Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated 2015-16	Adopted Budget 2016-17
1056-572.51-10	Office Supplies-General	6,923	5,697	7,350	6,650	6,650	6,850
1056-572.51-11	Non-Capital Office Equip.	-	-	-	200	200	-
1056-572.52-01	Gas	2,425	1,947	2,190	2,190	1,400	1,510
1056-572.52-02	Diesel	4,335	3,123	3,680	3,680	2,990	3,360
1056-572.52-03	Oil & Other Lubricants	61	80	150	150	150	150
1056-572.52-10	Vehicle Parts	1,080	1,146	1,000	1,700	1,500	2,500
1056-572.52-30	Small Tools & Supplies	18	143	200	200	200	200
1056-572.52-35	Non-Capital Operating Equip	-	-	-	4,000	4,000	5,000
1056-572.52-40	Builders Supplies	201	379	700	700	700	700
1056-572.52-41	Housekeeping Supplies	4,675	9,323	1,400	1,400	1,400	1,400
1056-572.52-60	Playground & Athletic Supplies	2,656	3,506	4,200	7,800	7,800	2,800
1056-572.52-61	Games And Indoor Supplies	4,907	6,184	7,050	8,876	7,050	7,600
1056-572.52-70	Special Clothing/Uniforms	1,458	3,263	3,150	3,150	3,150	4,150
1056-572.52-80	Tires and Tubes	675	601	1,000	1,500	1,500	1,500
1056-572.52-90	Special Supplies	9,410	6,873	12,600	14,361	14,350	4,600
1056-572.52-91	Medical Supplies - EMS	-	-	200	200	200	200
1056-572.54-20	Memberships & Dues	2,641	1,986	3,510	3,510	3,510	3,510
1056-572.54-30	Educational Costs	5,030	4,217	12,560	10,360	10,360	19,950
	Total Operating Expenses	494,399	519,801	597,000	582,870	552,510	597,150
Capital Expenses							
1056-572.64-30	Furniture and Office Equipment	-	-	-	4,570	4,480	-
1056-572.64-40	Special Equipment	-	6,723	3,860	10,860	9,250	33,410
1056-572.68-00	Intangible Asset/Software	5,166	-	-	-	-	-
	Total Capital Expenses	5,166	6,723	3,860	15,430	13,730	33,410
	Total Recreation	**$ 1,516,479**	**$ 1,576,352**	**$ 1,816,720**	**$ 1,833,300**	**$ 1,792,880**	**$ 1,972,820**

FUNDING SOURCE

Program Expenditure Budget	$ 1,511,313	$ 1,569,629	$ 1,812,860	$ 1,817,870	$ 1,779,150	$ 1,939,410
Less Revenues Generated:						
347 Culture & Recreation (Net of DBC Event Revenue)	733,381	800,220	772,590	780,090	760,570	824,860
Net Unsupported Budget	**$ 777,932**	**$ 769,409**	**$ 1,040,270**	**$ 1,037,780**	**$ 1,018,580**	**$ 1,114,550**
% Of Budget Supported By Program	48.5%	51.0%	42.6%	42.9%	42.7%	42.5%

Organizational Chart

RECREATION DEPARTMENT



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
Leisure Services Director	133	0.30	0.40	0.40
Recreation Superintendent	128	1.00	1.00	1.00
Communications Manager	127	1.00	1.00	1.00
Recreation Facility Manager	125	2.00	2.00	2.00
Special Events Supervisor	123	1.00	1.00	1.00
Recreation Supervisor	123	0.00	4.00	4.00
Recreation Program Coordinator	121	4.00	2.70	2.70
Administrative Assistant	119	0.00	0.90	0.90
Video Production Specialist	121	0.63	0.00	0.00
Multi-Media Specialist	121	0.63	1.26	1.26
Recreation Leader I (part-time)	112	5.40	6.30	6.80
Recreation Leader II	116	2.70	0.00	0.00
Bus Driver	112	0.00	0.40	0.40
Seasonal Part-time	112	3.31	3.85	3.85
Total Division		**21.97**	**24.81**	**25.31**

Leisure Services Department
Parks Division

The Parks Division is responsible for administrating, supervising, operating and maintaining the City's parklands and buildings one hundred (120+) acre system. In addition to the maintenance responsibilities, the Division oversees citywide aesthetic horticultural plantings, specialized needs of recreational programs/special events/qualified groups and contracted services.

Current and Prior Year Accomplishments

The Parks Division continues to provide top quality service through improved maintenance techniques and procedures. During fiscal year 2015-2016, in addition to the daily maintenance of existing parklands & facility grounds, the following were incorporated into the maintenance schedule by the division: Continuing the development of the newly acquired Weiss Property; Messenger "Green Springs Preserve" property was completed, painted Daisy Douglas Park, North City Park, Mease Park, Safety Harbor City Park; Veterans Memorial Park Shelters, City Halls shelter; Marina berm re-landscaped, Fire Station was re-landscaped and decorative up-lighting added; fields aerated at SHCP; additional field prep for outside organizations continues; trees trimmed at various locations; Streetscape pots were refurbished along with various ones in other locations; John Wilson Park was re-sodded; various landscape plants were replaced with the changing of the seasons; Planter beds at Marina boat docks re-done; Mangrove trimming was completed; Elm Street continues to be maintained; Waterfront Park continues to be designed and developed; annuals installed at various locations; Baranoff Tree soil amendments continue for preservation; Air Potato Beetles continue to be monitored.

Participated in the Beeruary Tournament, Best D Race, Nolan's 5K, Chalk Art Festival, Kiwanis Arts & Crafts, St Baldricks Fundraiser, Safety Harbor Song Festival, March for Babies, Eco Egg Hunts, Safety Harbor Boat Show, Running for Children, Paddle for the Kids, Draft Dash 5k, 4th of July Parade and Celebration, Thin Mint Sprint, Harbor Sounds Music Festival, British Car Show, Main Street Trick-or-Treat, Winefest, Tree Lighting, Snowfest, Kiwanis Arts & Crafts Show, Holiday Parade, Various 5K races that occurred thru-out the year, Junk-in the Trunk, along with continued 3rd Friday and Farmers Market events. The Division celebrated the 28th year as a Tree City USA, continued to cross train personnel for better department flexibility. Incorporated Friendly Landscaping principles in planting areas.

Fiscal Year 2017 Goals

During the fiscal year 2016-2017, the Parks Division will continue to provide the highest level of service to enhance maintenance productivity through innovative techniques, trends and networking; while staying current with technologies and cost effectiveness. Continue to work with Steering Committee and staff to develop the Waterfront, Elm and Weiss properties; repair Main Street irrigation system; Re-design-Re-landscape Veterans Plaza and Public Works properties; Install drip irrigation at Community Center; Streetscape pots will be re-planted along with other City wide projects; Re-seed North City Park; Continue in-house training; "Going Green" & "Florida Friendly Landscaping" will continue to serve as a basis for irrigation, recycling and overall conservation of resources throughout the City parkland system.

Long-Term Vision and Future Financial Impact The Parks Division's long term mission is to continue to provide the highest level of maintenance service to the community while staying on the forefront of innovativeness, trends, technology and creativity.

PARKS PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1058

Jurisdiction Data	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Adopted 2016-17
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 809,381	$ 870,390	$ 1,068,950	$ 1,162,750
Total # of Full Time Equivalent Employees	13.93	13.93	13.90	13.90
Outputs				
# of Acres Maintained	103.89	123.89	123.93	123.93
# of Facilities Maintained	30	32	32	32
# of Parks Maintained	15	17	17	17
# of Playgrounds Maintained	7	8	8	8
Efficiency				
Cost per Acre Maintained	$ 7,791	$ 7,026	$ 8,625	$ 9,382
# of Acres Maintained per Full Time Equiv. Employee	7.46	8.89	8.92	8.92
O&M Cost per Capita	$ 46.26	$ 50.50	$ 61.24	$ 66.44
O&M Cost per Full Time Equiv. Employee	$ 58,103	$ 62,483	$ 76,903	$ 83,651
Per Capita per Full Time Equiv. Employee	1,256	1,237	1,256	1,259
Effectiveness				
% of Maintenance Completed on Schedule	95%	97%	97%	97%
% of Parks & Facilities in Good Condition	96%	97%	97%	97%

Fund:	Department:	Fund #:
General	Parks	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
1058-572.12-01	Salaries & Wages	$ 298,811	$ 341,295	$ 415,820	$ 438,370	$ 438,370	$ 465,830
1058-572.12-10	Reg Wages-Temporary Empl	773	-	3,630	3,630	3,630	3,630
1058-572.14-00	Overtime-Time & One Half	14,243	16,633	15,210	15,210	15,210	17,000
	Salaries & Wages Sub-Total	313,827	357,928	434,660	457,210	457,210	486,460
1058-572.21-00	Fica Taxes	23,454	26,196	33,260	34,980	34,980	37,220
1058-572.22-00	Retirement	26,358	28,985	34,970	35,800	35,800	37,480
1058-572.23-00	Life & Health Insurance	106,449	105,379	130,260	115,660	115,660	128,900
	Benefits Sub-Total	156,261	160,560	198,490	186,440	186,440	203,600
	Total Personnel Services	470,088	518,488	633,150	643,650	643,650	690,060
Operating Expenses							
1058-572.34-90	Other Fees And Contracts	41,160	27,976	57,160	52,360	56,360	57,190
1058-572.40-01	Employee Travel	28	88	840	840	840	1,370
1058-572.41-00	Communication Services	5,405	5,048	5,360	5,360	4,800	4,820
1058-572.43-00	Utility Services	152,420	152,164	162,400	156,900	152,650	161,150
1058-572.44-00	Rental & Leases	59	59	500	500	500	500
1058-572.46-01	Building & Grounds Maint	28,011	31,575	36,980	43,480	39,480	73,850
1058-572.46-10	Outside Vehicle Repair	2,403	51	400	400	400	400
1058-572.46-20	Equipment Repairs	1,016	177	1,000	1,500	1,500	1,000
1058-572.46-30	Radio Maintenance	-	70	200	200	200	200
1058-572.49-30	Other Current Charges	478	43	270	970	570	600
1058-572.51-10	Office Supplies-General	491	406	400	400	400	500
1058-572.52-01	Gas	15,532	12,946	16,520	11,520	10,730	11,650
1058-572.52-02	Diesel	191	169	400	400	200	220
1058-572.52-03	Oil & Other Lubricants	384	334	350	350	350	350
1058-572.52-10	Vehicle Parts	952	1,509	6,500	6,500	6,500	3,500
1058-572.52-20	Equipment Parts	7,121	6,710	7,000	7,000	7,000	7,000
1058-572.52-30	Small Tools & Supplies	7,271	4,716	6,470	6,570	6,470	18,840
1058-572.52-40	Builders Supplies	680	325	750	750	750	750
1058-572.52-41	Housekeeping Supplies	16,389	21,421	22,100	22,100	22,100	28,000
1058-572.52-50	Chemicals	2,337	3,338	4,000	1,500	4,000	4,000
1058-572.52-51	Horticultural Supplies	36,230	48,132	47,800	47,800	47,800	50,500

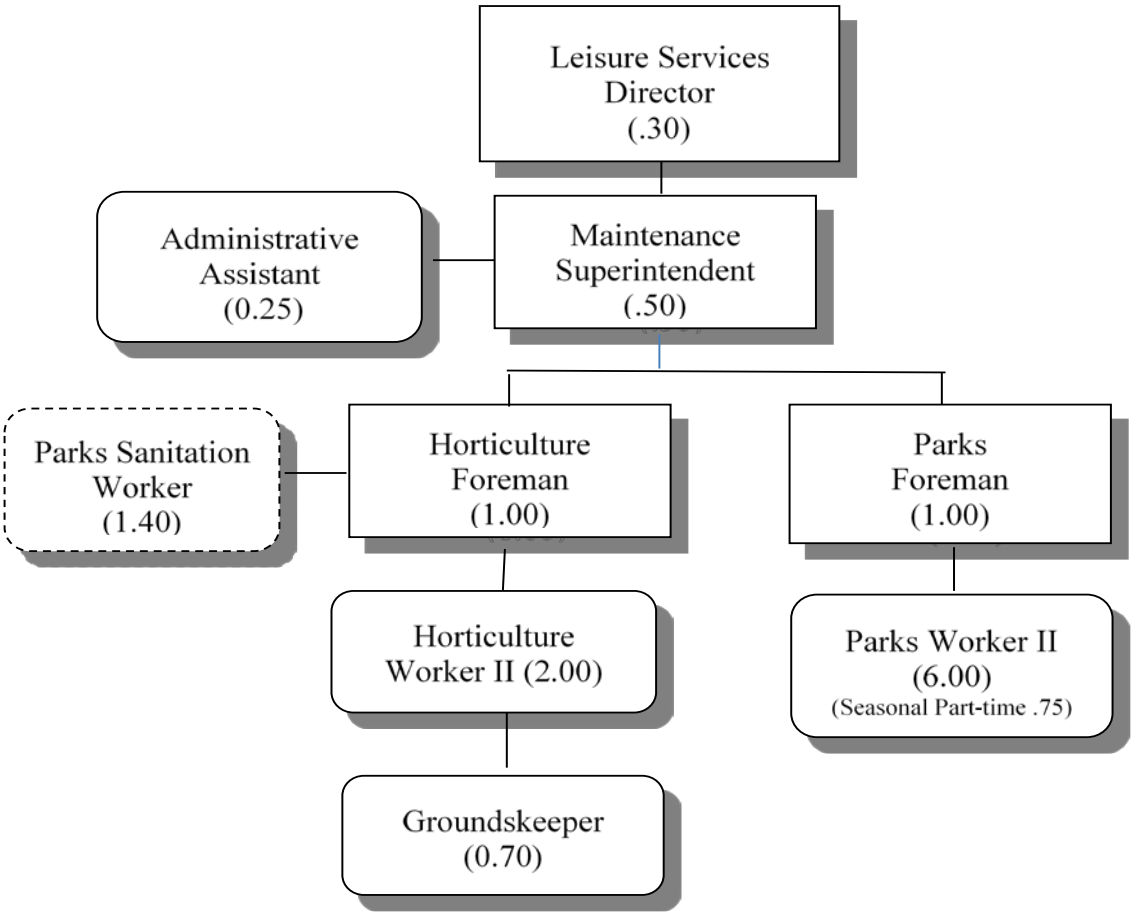
Fund:	Department:	Fund #:
General	Parks	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated 2015-16	Adopted Budget 2016-17
1058-572.52-70	Special Clothing/Uniforms	5,356	5,843	8,840	8,840	8,840	8,840
1058-572.52-80	Tires And Tubes	1,143	1,212	2,000	1,500	2,000	2,000
1058-572.52-90	Special Supplies	12,768	24,856	42,900	47,200	47,200	28,800
1058-572.54-20	Memberships & Dues	-	825	610	610	610	610
1058-572.54-30	Educational Costs	1,468	1,910	3,050	3,050	3,050	6,050
	Total Operating Expenses	339,293	351,903	434,800	428,600	425,300	472,690
	Total Parks	**$ 809,381**	**$ 870,391**	**$ 1,067,950**	**$ 1,072,250**	**$ 1,068,950**	**$ 1,162,750**

Organizational Chart

PARKS DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
Leisure Services Director	133	0.30	0.30	0.30
Maintenance Superintendent	128	0.50	0.50	0.50
Horticulture Foreman	121	1.00	1.00	1.00
Administrative Assistant	119	0.00	0.25	0.25
Horticulture Worker II	116	1.00	2.00	2.00
Horticulture Worker I	114	1.00	0.00	0.00
Parks Foreman	121	1.00	1.00	1.00
Parks Worker II	116	2.00	6.00	6.00
Parks Sanitation Worker	114	1.88	1.40	1.40
Parks Worker I	114	3.00	0.00	0.00
Groundskeeper	112	1.50	0.70	0.70
Seasonal Part-time	105	0.75	0.75	0.75
Total Division		**13.93**	**13.90**	**13.90**

Fund:	Department:	Fund #:
General	Non-Operating And Non-Classified	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Internal Services							
1094-590.94-16	Data Processing Fee Reimb	$ 298,040	$ 290,810	$ 328,590	$ 328,590	$ 328,590	$ 389,450
	Total Internal Services	298,040	290,810	328,590	328,590	328,590	389,450
Non-Operating Expenses							
1095-581.91-14	To Street Improvement Fund	-	-	-	-	-	20,000
1095-581.91-32	To Capital Project Fd	-	1,600,000	-	-	-	217,000
1095-581.91-62	To Street Light Fund	7,650	7,650	7,650	7,650	7,650	7,650
	Total Non-Operating Expenses	7,650	1,607,650	7,650	7,650	7,650	244,650
Non-Classified							
1099-588.99-01	Fund Reserve	-	-	4,848,520	5,124,695	5,297,030	4,899,830
1099-588.99-04	Cont./Unanticipated Exp.	-	-	300,000	294,250	294,250	300,000
1099-588.99-06	Stabilization Reserve	-	-	2,732,960	2,732,960	2,744,330	2,876,360
	Total Non-Classified	-	-	7,881,480	8,151,905	8,335,610	8,076,190
	Total Non-Operating & Non-Classified	305,690	1,898,460	8,217,720	8,488,145	8,671,850	8,710,290
	Total General Fund	**$ 12,405,355**	**$ 14,187,196**	**$ 21,532,220**	**$ 21,868,793**	**$ 21,839,170**	**$ 22,721,140**

Category	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End	Adopted Budget 2016-17
Personnel Services	8,242,096	8,243,382	8,914,340	9,043,560	8,959,550	9,443,540
Operating Expenses	3,410,984	3,559,498	3,966,620	3,888,783	3,761,160	4,098,450
Capital Expenses	89,525	107,386	91,360	106,125	104,430	130,210
Non-Operating Expenses	662,750	2,276,930	678,420	678,420	678,420	972,750
Reserves	-	-	7,881,480	8,151,905	8,335,610	8,076,190
	$ 12,405,355	**$ 14,187,196**	**$ 21,532,220**	**$ 21,868,793**	**$ 21,839,170**	**$ 22,721,140**

CAPITAL PROJECTS FUND

FUND 032 - CAPITAL PROJECTS

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Intergovernmental Revenue							
3000-312.06-00	Local Govt Infrastructure	$ 1,501,934	$ 1,670,495	$ 1,655,880	$ 1,655,880	$ 1,754,020	$ 1,824,180
3000-331.07-00	Federal Pass-through-State	-	-	177,000	177,000	-	177,000
3000-338.07-00	Local	-	-	70,000	70,000	-	70,000
3000-338.09-10	County	-	49,243	3,400	3,400	30,000	14,680
	Total Intergovernmental Revenue	1,501,934	1,719,738	1,906,280	1,906,280	1,784,020	2,085,860
Miscellaneous Revenue							
3000-361.01-00	Investments	17,882	22,905	90,810	90,810	32,060	32,060
3000-361.50-00	Market Value Adj	(3,930)	5,331	-	-	-	-
3000-366.21-00	Donation/Private	41,688	9,566	-	-	-	-
	Total Miscellaneous Revenue	55,640	37,802	90,810	90,810	32,060	32,060
Interfund Transfers In							
3000-381.01-00	Tfr From General Fund	-	1,600,000	-	-	-	217,000
3000-381.67-00	Tsfr From CRA	-	44,860	-	-	-	-
	Total Interfund Transfers In	-	1,644,860	-	-	-	217,000
3000-389.01-00	Balance Carryforward	-	-	447,610	2,640,300	2,549,990	514,080
	Total Capital Projects Revenue	**$ 1,557,574**	**$ 3,402,400**	**$ 2,444,700**	**$ 4,637,390**	**$ 4,366,070**	**$ 2,849,000**

Fund:	Department:	Fund #:
Capital Projects		032

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Planning & Code Enforcement							
Capital Expenses							
3017-515.64-01	Automotive Equipment	$ -	$ 19,860	$ 20,100	$ 20,100	$ 18,050	$ 23,300
	Total Capital Expenses	-	19,860	20,100	20,100	18,050	23,300
	Total Planning & Code Enforcement	**-**	**19,860**	**20,100**	**20,100**	**18,050**	**23,300**
General Government							
Capital Expenses							
3020-519.62-00	Buildings	-	-	60,000	60,000	40,000	150,000
3020-519.63-00	Imprv Other Than Building	20,016	34,233	-	-	-	-
	Total Capital Expenses	20,016	34,233	60,000	60,000	40,000	150,000
	Total General Government	**20,016**	**34,233**	**60,000**	**60,000**	**40,000**	**150,000**
Fire Control							
Capital Expenses							
3022-522.62-00	Buildings	187,301	29,367	-	38,251	38,250	32,000
3022-522.63-00	Imprv Other Than Buildings	-	21,000	-	-	-	-
3022-522.64-01	Automotive Equipment	265,450	408,730	60,000	60,000	60,000	-
3022-522.64-40	Special Equipment	22,766	9,895	-	-	-	225,000
	Total Capital Expenses	475,517	468,992	60,000	98,251	98,250	257,000
	Total Fire Control	**475,517**	**468,992**	**60,000**	**98,251**	**98,250**	**257,000**
Streets							
Capital Expenses							
3031-541.62-00	Buildings	54,177	145,511	-	5,194	4,810	-
3031-541.63-00	Imprv Other Than Buildings	3,559	69,529	37,500	42,308	41,650	52,500
3031-541.64-01	Automotive Equip	-	47,914	-	-	-	-
3031-541.64-40	Special Equipment	54,738	-	35,000	34,340	24,000	70,000
	Total Capital Expenses	112,474	262,954	72,500	81,842	70,460	122,500
	Total Streets	**112,474**	**262,954**	**72,500**	**81,842**	**70,460**	**122,500**

Fund:	Department:	Fund #:
Capital Projects		032

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Fleet Maintenance							
Capital Expenses							
3033-519.62-00	Buildings	4,308	8,625	11,000	24,650	23,610	-
3033-519.63-00	Imprv Other Than Building	-	-	-	-	-	10,000
3033-519.64-01	Automotive Equipment	-	74,947	-	-	-	-
3033-519.64-40	Special Equipment	29,399	9,778	7,000	7,000	7,000	-
	Total Capital Expenses	33,707	93,350	18,000	31,650	30,610	10,000
	Total Fleet Maintenance	**33,707**	**93,350**	**18,000**	**31,650**	**30,610**	**10,000**
Library							
Capital Expenses							
3055-571.62-00	Buildings	-	8,515	-	-	-	-
	Total Capital Expenses	-	8,515	-	-	-	-
	Total Library	**-**	**8,515**	**-**	**-**	**-**	**-**
Recreation							
Capital Expenses							
3056-572.62-00	Buildings	-	8,475	615,000	620,659	165,000	900,000
3056-572.63-00	Imprv Other Than Building	-	-	13,000	23,000	19,380	-
3056-572.64-01	Automotive Equipment	-	9,217	-	18,890	13,810	-
	Total Capital Expenses	-	17,692	628,000	662,549	198,190	900,000
	Total Recreation	**-**	**17,692**	**628,000**	**662,549**	**198,190**	**900,000**
Parks							
Capital Expenses							
3058-572.62-00	Buildings	-	40,665	-	33,315	33,300	40,000
3058-572.63-00	Improv Other Than Bldgs	106,574	162,007	40,500	1,929,868	2,287,000	180,000
3058-572.64-01	Automotive Equipment	61,779	-	70,000	70,000	70,000	-
3058-572.64-40	Special Equipment	42,449	18,402	12,000	12,000	12,000	35,000
	Total Capital Expenses	210,802	221,074	122,500	2,045,183	2,402,300	255,000
	Total Parks	**210,802**	**221,074**	**122,500**	**2,045,183**	**2,402,300**	**255,000**

Fund:	Department:	Fund #:
Capital Projects	Non-Operating Expenditures	032

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Non-Operating Expenses							
3095-581.91-01	To General Fund	-	-	100,000	100,000	100,000	100,000
3095-581.91-21	To Series 2012 Public Imp	317,220	316,080	321,080	321,080	321,080	319,000
3095-581.91-23	To Loc Governmental	25,020	25,030	25,050	25,050	25,050	25,050
3095-581.91-24	To 08 Public Revenue Note	548,080	547,600	548,000	548,000	548,000	559,170
	Total Non-Operating Expenses	**890,320**	**888,710**	**994,130**	**994,130**	**994,130**	**1,003,220**
Non-Classified							
3099-588.99-02	Reserved For Future Exp	-	-	469,470	643,685	514,080	127,980
	Total Non-Classified	**-**	**-**	**469,470**	**643,685**	**514,080**	**127,980**
	Total Capital Projects	**$ 1,742,836**	**$ 2,015,380**	**$ 2,444,700**	**$ 4,637,390**	**$ 4,366,070**	**$ 2,849,000**

DEBT SERVICE

DEBT SUMMARY

ANALYSIS AND SCHEDULES

Overview and Debt Management Policy

The City of Safety Harbor takes a planned and programmed approach with a view toward funding from internally generated capital and from financing where appropriate. The City's code requires general obligation debt not exceed 75 percent of anticipated taxes. Under Florida law, the use of general obligation debt requires approval at referendum due to the implied or expressed pledge of ad valorem taxes. Currently, the City has no general obligation debt.

The State of Florida has no statutory limit on debt obligations. Since the City rarely incurs debt, preferring to fund capital purchases utilizing current revenues or fund balance, the City has not developed its own debt limit policy.

General Government Funds

As of September 30, 2015, the General Governmental Funds have $5,850,295 (principal and interest) in outstanding debt from bank loans, which are collateralized by the City's pledge to covenant to budget and appropriate from legally available non ad valorem sources on an annual basis sufficient to make the debt service payment. The City does not pledge ad valorem taxes or specific non ad valorem sources of revenue to secure borrowings.

- On April 25, 2008, the City issued a **$5,412,000 Capital Improvement Revenue Note, Series 2008**, at a fixed interest rate of 3.3396% with Regions Bank. The note was issued for the acquisition and construction of certain capital improvements, Library Expansion, of the City. Debt service payments are made semi-annually through October 1, 2020. The loan repayment obligations of the City are payable from and secured by a lien upon and a pledge of non-ad valorem funds budgeted and appropriated for purposes of payment.

Enterprise Funds

As of September 30, 2015, the Enterprise Funds have $7,069,778 (principal and interest) in outstanding debt, which is secured solely by the revenues from the operations of the water, sewer and sanitation systems.

General Government and Enterprise Funds

- On June 21, 2006, the City issued a **$9,000,000 Capital Improvement Revenue Note, Series 2006**, at a variable rate per annum equal to the one month London Interbank Offered Rate ("LIBOR Rate") plus .23 basis points (.023%) with Bank of America. The line of credit was issued to finance various capital improvements as well as capital improvements for the City's stormwater, water and wastewater system and sanitation. The line of credit converted to a fixed rate of 2.860% on April 1, 2009 with debt service payable annually. The note matures on July 1, 2029. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues.

- On January 19, 2012, the City issued a **$4,275,000 Refunding Revenue Bond, Series 2012**, at an average coupon interest rate of 2.34%. Proceeds of the Series 2012 Bond were used to refund $1,445,000 Florida Municipal Loan Council Revenue Bonds, Series 2001A. The refunding was undertaken to reduce total debt service payments by $187,786 over the next 10 years. The remaining proceeds of $2,775,000 of the refunding bond were used to purchase parkland on the waterfront adjacent to the Marina. Debt service payments are made semi-annually through November 1, 2021. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues.

FUND 020 - WATER & WASTEWATER FUND - 2012 PUBLIC IMPROVEMENT BOND*

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Miscellaneous Revenue							
4000-381.41-00	Tsfr From W&S Revenue Fund	$ 33,410	$ 27,000	$ 24,000	$ 24,000	$ 24,000	$ 24,000
4000-389.01-00	Balance Carryforward	-	-	216,730	216,730	358,100	218,580
	Total Miscellaneous Revenue	33,410	27,000	240,730	240,730	382,100	242,580
	Total Series 2012 and 2001 Debt	**$ 33,410**	**$ 27,000**	**$ 240,730**	**$ 240,730**	**$ 382,100**	**$ 242,580**
	EXPENDITURE DETAIL						
Debt Service							
4070-582.71-01	Principal Payment	$ -	$ -	$ 140,000	$ 140,000	$ 140,000	$ 145,000
4070-582.72-01	Interest Payment	28,704	25,428	23,520	23,520	23,520	17,420
	Total Debt Service	28,704	25,428	163,520	163,520	163,520	162,420
Non-Classified							
4099-588.99-03	Fund Reserve Designated	-	-	77,210	77,210	218,580	80,160
	Total Non-Classified	-	-	77,210	77,210	218,580	80,160
	Total Series 2012 and 2001 Debt	**$ 28,704**	**$ 25,428**	**$ 240,730**	**$ 240,730**	**$ 382,100**	**$ 242,580**

FUND 021 - 2012 PUBLIC IMPROVEMENT BOND

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Miscellaneous Revenue							
2500-381.32-00	Tsfr From Capital Project	$ 317,220	$ 316,080	$ 321,080	$ 321,080	$ 321,080	$ 319,000
2500-389.01-00	Balance Carryforward	-	-	70,040	70,040	70,050	71,370
	Total Miscellaneous Revenue	317,220	316,080	391,120	391,120	391,130	390,370
	Total 2012 Public Improvement Bond Revenue	**$ 317,220**	**$ 316,080**	**$ 391,120**	**$ 391,120**	**$ 391,130**	**$ 390,370**
	EXPENDITURE DETAIL						
Debt Service							
2570-582.71-01	Principal Payment	$ 260,000	$ 265,000	$ 275,000	$ 275,000	$ 275,000	$ 280,000
2570-582.72-01	Interest Payment	57,213	51,071	44,760	44,760	44,760	38,270
	Total Debt Service	317,213	316,071	319,760	319,760	319,760	318,270
Non-Classified							
2599-588.99-03	Fund Reserve Designated	-	-	71,360	71,360	71,370	72,100
	Total Non-Classified	-	-	71,360	71,360	71,370	72,100
	Total 2012 Public Improvement Bond	**$ 317,213**	**$ 316,071**	**$ 391,120**	**$ 391,120**	**$ 391,130**	**$ 390,370**

FUND 022 - 2006 CAPITAL IMPROVEMENT REVENUE NOTE

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Miscellaneous Revenue							
2500-381.11-00	Tsfr From Stormwater Fund	$ 34,540	$ 12,870	$ 21,870	$ 21,870	$ 21,870	$ 21,870
2500-381.41-00	Tsfr From Water & Wastewater Fund	153,890	53,550	130,110	130,110	130,110	130,110
2500-389.01-00	Balance Carryforward	-	-	580,310	580,310	957,520	540,460
	Total Miscellaneous Revenue	188,430	66,420	732,290	732,290	1,109,500	692,440
Total 2006 Capital Improvement Revenue Note		**$ 188,430**	**$ 66,420**	**$ 732,290**	**$ 732,290**	**$ 1,109,500**	**$ 692,440**
	EXPENDITURE DETAIL						
Debt Service							
2570-517.71-11	Stormwater Principal	$ -	$ -	$ 62,300	$ 62,300	$ 64,150	$ 65,990
2570-517.71-41	Water & Wastewater Principal	-	-	288,320	288,320	285,540	293,700
2570-517.71-44	Sanitation Principal	-	-	34,600	34,600	35,590	36,610
2570-517.72-11	Stormwater Interest	34,101	32,355	32,800	32,800	30,600	29,220
2570-517.72-41	Water & Wastewater Interest	152,003	144,182	135,730	135,730	136,180	130,050
2570-517.72-44	Sanitation Interest	18,940	17,972	18,220	18,220	16,980	16,210
	Total Debt Service	205,044	194,509	571,970	571,970	569,040	571,780
Non-Classified							
4099-588.99-03	Fund Reserve Designated	-	-	160,320	160,320	540,460	120,660
	Total Non-Classified	-	-	160,320	160,320	540,460	120,660
Total 2006 Capital Improvement Revenue Note		**$ 205,044**	**$ 194,509**	**$ 732,290**	**$ 732,290**	**$ 1,109,500**	**$ 692,440**

FUND 023 - 2006 CAPITAL IMPROVEMENT REVENUE NOTE

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Miscellaneous Revenue							
2500-381.32-00	Tsfr From Capital Project	$ 25,020	$ 25,030	$ 25,050	$ 25,050	$ 25,050	$ 25,050
2500-389.01-00	Balance Carryforward	-	-	26,730	26,730	26,730	26,800
	Total Miscellaneous Revenue	25,020	25,030	51,780	51,780	51,780	51,850
Total 2006 Capital Improvement Revenue Note		**$ 25,020**	**$ 25,030**	**$ 51,780**	**$ 51,780**	**$ 51,780**	**$ 51,850**
	EXPENDITURE DETAIL						
Debt Service							
2570-517.71-01	Governmental	$ 15,982	$ 16,400	$ 16,860	$ 16,860	$ 16,830	$ 17,310
2570-517.72-01	Interest	9,040	8,630	8,170	8,170	8,150	7,670
	Total Debt Service	25,022	25,030	25,030	25,030	24,980	24,980
Non-Classified							
2599-588.99-03	Fund Reserve Designated	-	-	26,750	26,750	26,800	26,870
	Total Non-Classified	-	-	26,750	26,750	26,800	26,870
Total 2006 Capital Improvement Revenue Note		**$ 25,022**	**$ 25,030**	**$ 51,780**	**$ 51,780**	**$ 51,780**	**$ 51,850**

FUND 024 - 2008 CAPITAL IMPROVEMENT REVENUE NOTE

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Miscellaneous Revenue							
2500-381.32-00	Tsfr From Capital Project	$ 548,080	$ 547,600	$ 548,000	$ 548,000	$ 548,000	$ 559,170
2500-389.01-00	Balance Carryforward	-	-	43,020	43,020	41,540	41,380
	Total Miscellaneous Revenue	548,080	547,600	591,020	591,020	589,540	600,550
Total 2008 Capital Improvement Revenue Note		**$ 548,080**	**$ 547,600**	**$ 591,020**	**$ 591,020**	**$ 589,540**	**$ 600,550**
	EXPENDITURE DETAIL						
Debt Service							
2570-582.71-01	Principal Payment	$ 427,000	$ 441,000	$ 455,000	$ 455,000	$ 455,000	$ 471,000
2570-582.72-01	Interest Payment	122,779	108,084	92,000	92,000	93,160	78,170
	Total Debt Service	549,779	549,084	547,000	547,000	548,160	549,170
Non-Classified							
2599-588.99-03	Fund Reserve Designated	-	-	44,020	44,020	41,380	51,380
	Total Non-Classified	-	-	44,020	44,020	41,380	51,380
Total 2008 Capital Improvement Revenue Note		**$ 549,779**	**$ 549,084**	**$ 591,020**	**$ 591,020**	**$ 589,540**	**$ 600,550**

Summary of Bonds Outstanding

	Governmental Activities				Business - Type Activities				
	Library Expansion	Capital Improvements	Land Purchase	Total	Stormwater Capital Improvements	Water & Sewer Capital Improvements	Solid Waste Capital Improvements	Refunding Water & Sewer Capital Improvements	Total
Issue Date	2008	2006	2012		2006	2006	2006	2012	
Retirement Date	2020	2029	2022		2029	2029	2029	2022	
Debt at Issuance	$ 5,412,000	$ 385,198	$ 2,775,000	$ 8,572,198	$ 1,425,296	$ 6,393,426	$ 796,080	$ 1,500,000	$ 10,114,802
Outstanding Principal	$ 2,516,000	$ 268,093	$ 1,775,635	$ 4,559,728	$ 1,021,491	$ 4,547,194	$ 566,728	$ 934,365	$ 7,069,778
Interest Rate	3.340%	2.860%	2.340%		2.860%	2.860%	2.860%	2.340%	
Annual Debt Service									
2017	$ 547,159	$ 25,021	$ 318,260	$ 890,440	$ 95,103	$ 423,797	$ 52,819	$ 165,182	$ 736,901
2018	546,179	25,021	316,648	887,848	95,102	423,798	52,819	166,731	738,450
2019	546,665	25,021	314,921	886,607	95,102	423,798	52,819	168,163	739,882
Thereafter	1,091,564	249,835	952,643	2,294,042	951,924	4,237,514	528,132	502,140	6,219,709
	$ 2,731,567	$ 324,898	$ 1,902,472	$ 4,958,937	$ 1,237,231	$ 5,508,907	$ 686,589	$ 1,002,216	$ 8,434,942
	A	B	C		B	B	B	C	

	PRINCIPAL	INTEREST	TOTAL
A = 2008 REVENUE NOTE	$ 2,516,000	$ 215,567	$ 2,731,567
B = 2006 CAP IMPR REV NOTE	$ 6,403,506	$ 1,354,118	$ 7,757,624
C = 2012 REFUNDING BOND	$ 2,710,000	$ 194,688	$ 2,904,688
	$ 11,629,506	$ 1,764,373	$ 13,393,879

City of Safety Harbor

$9,000,000

Capital Improvement Revenue Note, Series 2006

Purpose: Capital Improvements

Fixed Interest Rate = 2.860%

Payment Date	Outstanding Principal	Principal Payment	Interest Payment	Annual Debt Service
7/1/2017	6,403,383	413,601	183,139	596,740
7/1/2018	5,989,782	425,429	171,311	596,740
7/1/2019	5,564,353	437,596	159,144	596,740
7/1/2020	5,126,757	450,112	146,628	596,740
7/1/2021	4,676,645	462,985	133,756	596,741
7/1/2022	4,213,660	476,226	120,514	596,740
7/1/2023	3,737,434	489,846	106,894	596,740
7/1/2024	3,247,588	503,856	92,884	596,740
7/1/2025	2,743,732	518,266	78,474	596,740
7/1/2026	2,225,466	533,089	63,652	596,741
7/1/2027	1,692,377	548,334	48,406	596,740
7/1/2028	1,144,043	564,017	32,723	596,740
7/1/2029	580,026	580,149	16,593	596,742
		$ 6,403,506	$ 1,354,118	$ 7,757,624

Capital Improvement Revenue Note, Series 2008

Purpose: Library Expansion

Fixed Interest Rate = 3.3396%

Payment Date	Outstanding Principal	Principal Payment	Interest Payment	Annual Debt Service
10/1/2016	2,516,000	471,000	42,012	547,159
4/1/2017	-	-	34,147	
10/1/2017	2,045,000	486,000	34,147	546,179
4/1/2018	-	-	26,032	
10/1/2018	1,559,000	503,000	26,032	546,665
4/1/2019	-	-	17,633	
10/1/2019	1,056,000	519,000	17,633	545,600
4/1/2020	-	-	8,967	
10/1/2020	537,000	537,000	8,964	545,964
		$ 2,516,000	$ 215,567	$ 2,731,567

City of Safety Harbor

$4,275,000

Revenue Refunding Bond, Series 2012

Purpose: Refunding and Land Purchase

Fixed Interest Rate = 2.340%

Date	Outstanding Principal	Principal Payment	Interest Payment	Total Payment
11/1/2016	2,710,000	425,000	31,707	456,707
5/1/2017	-	-	26,735	26,735
11/1/2017	2,285,000	435,000	26,734	461,734
5/1/2018	-	-	21,645	21,645
11/1/2018	1,850,000	445,000	21,645	466,645
5/1/2019	-	-	16,439	16,439
11/1/2019	1,405,000	460,000	16,438	476,438
5/1/2020	-	-	11,057	11,057
11/1/2020	945,000	465,000	11,056	476,056
5/1/2021	-	-	5,616	5,616
11/1/2021	480,000	480,000	5,616	485,616
		$ 2,710,000	$ 194,688	$ 2,904,688

SPECIAL REVENUE FUNDS

FUND 012 - PUBLIC SAFETY

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Permits, Fees & Special Assessments							
2000-324.01-10	Residential	$ 5,600	$ 4,200	$ 7,000	$ 7,000	$ 7,900	$ 8,000
2000-324.01-20	Commercial	1,359	475	470	470	470	760
	Total Permits, Fees & Special Assessments	6,959	4,675	7,470	7,470	8,370	8,760
Miscellaneous Revenue							
2000-361.01-00	Investments	265	198	250	250	250	250
2000-361.50-00	Market Value Adj	(56)	47	-	-	-	-
	Total Miscellaneous Revenue	209	245	250	250	250	250
Miscellaneous Revenue							
2000-389.01-00	Balance Carryforward	-	-	17,930	17,930	14,280	22,900
	Total Miscellaneous Revenue	-	-	17,930	17,930	14,280	22,900
	Total Public Safety Revenue	**$ 7,168**	**$ 4,920**	**$ 25,650**	**$ 25,650**	**$ 22,900**	**$ 31,910**
	EXPENDITURE DETAIL						
Operating Expenses							
2022-522.51-11	Non-Capital Office Equip	$ 5,578	$ 859	$ -	$ -	$ -	$ -
	Total Operating Expenses	5,578	859	-	-	-	-
Non-Expendable Disbursement							
2099-588.99-01	Fund Reserves	-	-	25,650	25,650	22,900	31,910
	Total Non-Expendable Disbursement	-	-	25,650	25,650	22,900	31,910
	Total Public Safety	**$ 5,578**	**$ 859**	**$ 25,650**	**$ 25,650**	**$ 22,900**	**$ 31,910**

FUND 014 - STREET IMPROVEMENT

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Intergovernmental Revenue							
2000-338.01-00	Local Option Gas Tax	$ 235,192	$ 240,300	$ 244,700	$ 244,700	$ 244,700	$ 249,600
	Total Intergovernmental Revenue	235,192	240,300	244,700	244,700	244,700	249,600
Miscellaneous Revenue							
2000-361.01-00	Investments	12,421	10,568	12,850	12,850	11,040	11,040
2000-361.50-00	Market Value Adj	(2,663)	2,677	-	-	-	-
	Total Miscellaneous Revenue	9,758	13,245	12,850	12,850	11,040	11,040
Miscellaneous Revenue							
2000-381.01-00	Tsfr From General Fund	-	-	-	-	-	20,000
2000-389.01-00	Balance Carryforward	-	-	425,010	494,262	546,510	86,340
	Total Miscellaneous Revenue	-	-	425,010	494,262	546,510	106,340
	Total Street Improvement Revenue	**$ 244,950**	**$ 253,545**	**$ 682,560**	**$ 751,812**	**$ 802,250**	**$ 366,980**
	EXPENDITURE DETAIL						
Operating Expenses							
2031-541.34-70	Street Resurfacing	$ -	$ 332,531	$ 495,400	$ 495,400	$ 475,000	$ -
2031-541.49-30	Other Current Charges	15,471	18,985	22,160	22,160	22,160	22,160
2031-541.52-90	Special Supplies	11,256	14,223	12,500	12,500	12,000	12,000
	Total Operating Expenses	26,727	365,739	530,060	530,060	509,160	34,160
Capital Expenses							
2031-541.63-00	Impr Other Than Buildings	72,813	32,608	152,500	221,752	206,750	312,420
	Total Capital Expenses	72,813	32,608	152,500	221,752	206,750	312,420
	Total Street Improvement	99,540	398,347	682,560	751,812	715,910	346,580
Non-Expendable Disbursement							
2099-588.99-01	Fund Reserves	-	-	-	-	86,340	20,400
	Total Non-Expendable Disbursement	-	-	-	-	86,340	20,400
	Total Street Improvement Fund	**$ 99,540**	**$ 398,347**	**$ 682,560**	**$ 751,812**	**$ 802,250**	**$ 366,980**

Leisure Services Department
Marina Division

The Marina Division (a subsidiary of Recreation) is responsible for administrating, supervising, operating and maintaining the marina boat basin wet slips. In addition to these responsibilities, the division oversees transient dockage, basin capital improvement projects and emergency preparedness/operations.

Current and Prior Year Accomplishments

The Marina Division continues to be a popular amenity of the community with 100+ boat owners on the wet slip waiting list. Visitors flock to this landmark to take in a sunset or catch the Manatees playing near the Pier. Strong partnerships continue with the Safety Harbor Boat Club, Florida Fish & Wildlife Commission and Pinellas County Blue Ways to increase awareness of boat safety. The basin maintenance dredging was completed, along with resealing the docks & boardwalks. The Safety Harbor Marina continues to possess a Clean Marina certification with the Department of Environmental Protection.

Fiscal Year 2017 Goals

The Division will continue to provide high quality events that attract residents & visitors to the waterfront and business in the downtown district. FY 2016/2017 planned capital projects include: permitting for channel dredging, and continued development of the adjacent Waterfront Park.

Long-Term Vision and Future Financial Impact

The Marina Division's long term mission is to continue to provide the highest level of service for the community's interests while staying on the forefront of innovativeness, trends, technology and creativity.

MARINA BOAT BASIN PERFORMANCE INDICATORS
FUND: 015 DEPARTMENT: 2057

Jurisdiction Data	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Adopted 2016-17
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 13,914	$ 14,723	$ 25,420	$ 14,800
Total # of Full Time Equivalent Employees	0.10	0.10	0.10	0.10
Total Marina Slip Revenue	$ 46,550	$ 46,166	$ 39,390	$ 45,600
Outputs				
44 Slip Capacity	44	44	44	44
Efficiency				
Average Cost per Marina Slip Rental	$ 316.23	$ 334.61	$ 577.73	$ 336.36
O&M Cost per Capita	$ 0.80	$ 0.85	$ 1.46	$ 0.85
Effectiveness				
% of Marina Program Cost Recovery	334.56%	313.56%	154.96%	308.11%

FUND 015 - MARINA BOAT BASIN

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Charges For Services							
2000-347.05-92	Rent - Marina Slips	$ 46,550	$ 46,166	$ 43,080	$ 43,080	$ 39,390	$ 45,600
	Total Charges For Services	46,550	46,166	43,080	43,080	39,390	45,600
Miscellaneous Revenue							
2000-361.01-00	Investments	6,255	5,005	6,990	6,990	5,860	5,860
2000-361.50-00	Market Value Adj	(1,354)	1,229	-	-	-	-
	Total Miscellaneous Revenue	4,901	6,234	6,990	6,990	5,860	5,860
Miscellaneous Revenue							
2000-389.01-00	Balance Carryforward	-	-	255,830	284,540	279,560	115,410
	Total Miscellaneous Revenue	-	-	255,830	284,540	279,560	115,410
	Total Marina Boat Basin Revenue	**$ 51,451**	**$ 52,400**	**$ 305,900**	**$ 334,610**	**$ 324,810**	**$ 166,870**

Fund:	Department:	Fund #:
Marina Boat Basin	Marina	015

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated 2015-16	Adopted Budget 2016-17
Personnel Services							
2057-575.12-01	Salaries & Wages	$ 6,350	$ 7,723	$ 8,950	$ 9,010	$ 9,010	$ 3,220
	Salaries & Wages Sub-Total	6,350	7,723	8,950	9,010	9,010	3,220
2057-575.21-00	Fica Taxes	486	568	690	690	690	250
2057-575.22-00	Retirement	508	1,283	1,900	1,940	1,940	260
2057-575.23-00	Life & Health Insurance	808	1,456	1,740	1,740	1,730	220
	Benefits Sub-Total	1,802	3,307	4,330	4,370	4,360	730
	Total Personnel Services	8,152	11,030	13,280	13,380	13,370	3,950
Operating Expenses							
2057-575.43-00	Utility Services	3,563	3,692	3,800	3,700	3,700	3,900
2057-575.46-01	Building & Grounds Maint	2,199	-	5,100	6,100	5,100	3,700
2057-575.52-40	Builders Supplies	-	-	2,250	2,250	2,250	2,250
2057-575.52-51	Builders Supplies	-	-	1,000	-	1,000	1,000
	Total Operating Expenses	5,762	3,692	12,150	12,050	12,050	10,850
Capital Expenses							
2057-575.63-00	Imprv Other Than Bldgs	-	22,988	150,000	169,207	156,460	-
	Total Capital Expenses	-	22,988	150,000	169,207	156,460	-
Indirect Allocations							
2057-575.94-34	Bldg Maint Reimb	21,250	21,250	27,520	27,520	27,520	29,990
	Total Indirect Allocations	21,250	21,250	27,520	27,520	27,520	29,990
	Total Marina Boat Basin	**$ 35,164**	**$ 58,960**	**$ 202,950**	**$ 222,157**	**$ 209,400**	**$ 44,790**

FUNDING SOURCE

Program Expenditure Budget	$ 13,914	$ 14,722	$ 25,430	$ 25,430	$ 25,420	$ 14,800
Less Revenues Generated:						
347 Culture & Recreation	46,550	46,166	43,080	43,080	39,390	45,600
Net Unsupported/(Supported) Budget	**$ (32,636)**	**$ (31,444)**	**$ (17,650)**	**$ (17,650)**	**$ (13,970)**	**$ (30,800)**
% Of Budget Supported By Program	334.6%	313.6%	169.4%	169.4%	155.0%	308.1%

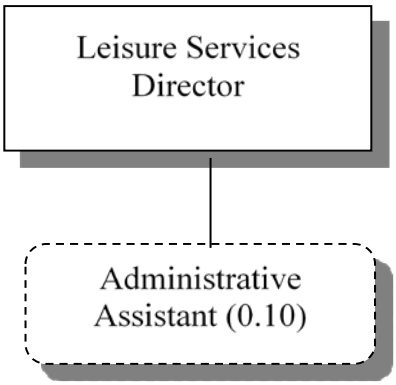
Fund:	Department:	Fund #:
Marina Boat Basin	Marina	015

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated 2015-16	Adopted Budget 2016-17
Non-Classified							
2099-588.99-01	Fund Reserve	$ -	$ -	$ 102,950	$ 112,453	$ 115,410	$ 122,080
	Total Non-Classified	-	-	102,950	112,453	115,410	122,080
	Total Marina Boat Basin	**$ 35,164**	**$ 58,960**	**$ 305,900**	**$ 334,610**	**$ 324,810**	**$ 166,870**

Organizational Chart

MARINA BOAT BASIN



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
Leisure Services Director	133	0.10	0.00	0.00
Administrative Assistance	119	0.00	0.10	0.10
Total Division		**0.10**	**0.10**	**0.10**

COMMUNITY REDEVELOPMENT AGENCY

In 1992, the City of Safety Harbor established a Community Redevelopment Agency (CRA) to guide the implementation of the Safety Harbor Downtown Master Plan. Since its creation, the CRA has been successful in improving the physical and economic conditions of the district through strategic investments in public facilities and infrastructure and by providing matching grants to encourage the redevelopment, rehabilitation, and reuse of vacant and underutilized buildings. The CRA uses Tax Increment Financing (TIF) as its primary method of funding community redevelopment projects and initiatives. The CRA is scheduled to end in 2022.

Current and Prior Year Accomplishments

Implementation of the Downtown Master Plan is motivated by the City's desire to achieve its vision of becoming a vibrant destination city with a unique quality of life – a City is successful in balancing responsible, innovative growth with careful preservation of its small town atmosphere, its quaint character, and its valued treasures. According to the Citizen Survey performed in tandem with the visioning process, the majority of residents feel that the City, in addition to ensuring public safety and protecting the environment, should concentrate its redevelopment efforts on: (1) addressing traffic safety and parking issues; (2) bringing in more dining and retail stores Downtown, (3) encouraging compatible economic development and diversification of the tax base; and (4) addressing the availability of affordable housing.

Community Parkland

- FY 15-16: The trail construction including grading and drainage was completed. The boardwalk environmental permit review continued during this fiscal year. The park was used by the community for special events including "The Best Damn Race" and the Safety Harbor Song Fest.

Arts, Preservation, Culture and Environment

- FY 15-16: The CRA funded artwork within Mullet Creek Park and a new historical marker program. Four new art prints were installed on walls within the park. Ten markers were installed to education residents and visitors regarding the City's heritage in partnership with the Museum Board and Historical Society.

Economic Development

- FY 15/16: The City's Community Redevelopment Agency approved $20,033.60 in downtown partnership grants in Fall and Spring cycles. Residential grants were approved for Beth Becknell, Shawn Goble, Julie Schultz, and Jenna Wylie and Gigi Steele. Commercial grants were approved for Blake Real Estate, Cox Cleaners, Bayside Chiropractic, Crooked Thumb Brewery, 8th Ave. Pub, Temple Yoga, and Whistle Stop.

Streetscape/Transportation

- FY 15/16: The Mullet Creek Bridge Mullet Creek Bridge project was designed. The CRA continued to fund a portion of the Jolley Trolley. The Museum Parking project is in design.

Fiscal Year 2016-17 Goals

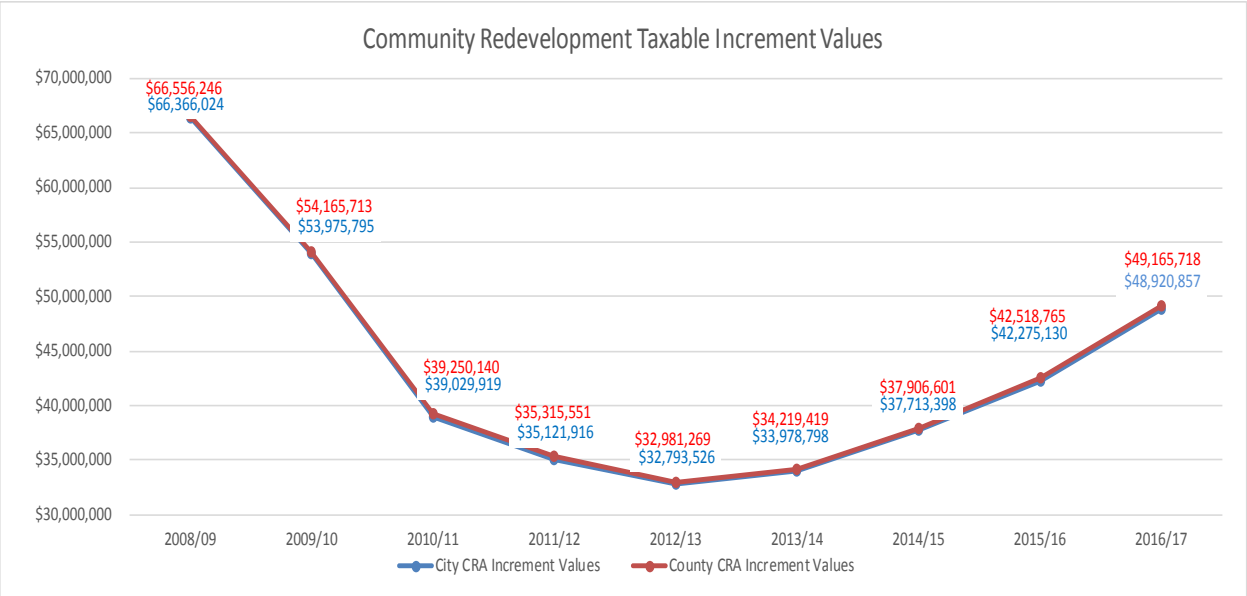
The top goal for FY 2016-2017 is to commence construction on the boardwalk trail within Waterfront Park. In addition, the museum parking lot will be expanded, the Main Street underground electrical and irrigation systems will be upgraded, and the Mullet Creek bridge improvement will be constructed. The Downtown Partnership Grant Program will continue. Staff will research improving the pedestrian bridge on the south side of Philippe Park in partnership with Pinellas County. In addition, the CRA will coordinate with private sector representatives regarding infill housing, rehabilitation, and redevelopment projects that are compatible with the Downtown Master Plan.

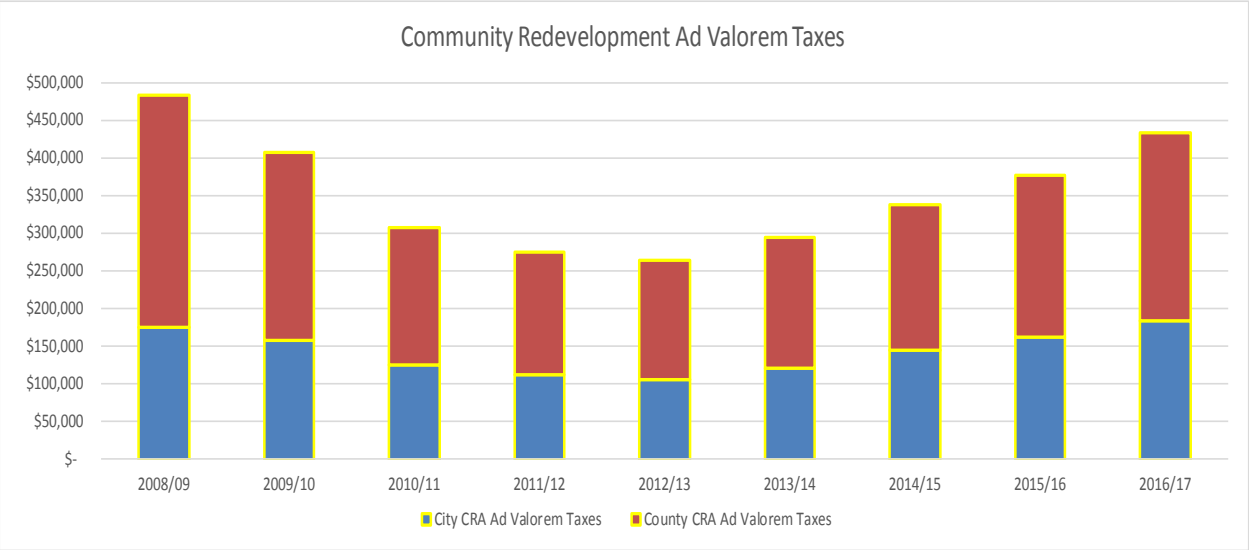
Long-Term Vision and Future Financial Impact

The long term vision for the CRA is to continue promoting and supporting community and economic development through the Downtown Partnership Program. The development of the waterfront park property into a successful community and regional destination attraction will be a major focus in the upcoming years.

COMMUNITY REDEVELOPMENT AGENCY

CITY AND COUNTY TAXABLE VALUATIONS AND AD VALOREM TAXES





Fiscal Year	City Taxable Value	City Base Year Value	City Increment Value	City Millage Rate	City Tax @ 95%	County Taxable Value	County Base Year Value	County Increment Value	County Millage Rate	County Tax @ 95%	Total CRA Tax @ 95%
2008/09	$ 98,310,104	$31,944,080	$66,366,024	2.7830	$ 175,462	$ 98,500,326	$31,944,080	$ 66,556,246	4.8730	$308,112	$483,574
2009/10	$ 85,919,875	$31,944,080	$53,975,795	3.0674	$ 157,287	$ 86,109,793	$31,944,080	$ 54,165,713	4.8730	$250,752	$408,039
2010/11	$ 70,973,999	$31,944,080	$39,029,919	3.3808	$ 125,355	$ 71,194,220	$31,944,080	$ 39,250,140	4.8730	$181,703	$307,057
2011/12	$ 67,065,996	$31,944,080	$35,121,916	3.3808	$ 112,803	$ 67,259,631	$31,944,080	$ 35,315,551	4.8730	$163,488	$276,291
2012/13	$ 64,737,606	$31,944,080	$32,793,526	3.3808	$ 105,325	$ 64,925,349	$31,944,080	$ 32,981,269	5.0727	$158,939	$264,264
2013/14	$ 65,922,878	$31,944,080	$33,978,798	3.7343	$ 120,543	$ 66,163,499	$31,944,080	$ 34,219,419	5.3377	$173,520	$294,063
2014/15	$ 69,657,478	$31,944,080	$37,713,398	4.0479	$ 145,027	$ 69,850,681	$31,944,080	$ 37,906,601	5.3377	$192,217	$337,244
2015/16	$ 74,219,210	$31,944,080	$42,275,130	4.0479	$ 162,569	$ 74,462,845	$31,944,080	$ 42,518,765	5.3377	$215,605	$378,172
2016/17	$ 80,864,937	$31,944,080	$48,920,857	3.95	$ 183,576	$ 81,109,798	$31,944,080	$ 49,165,718	5.3377	$249,310	$432,884

FUND 067 - COMMUNITY REDEVELOPMENT AGENCY

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Ad Valorem Taxes							
6500-311.01-00	Ad Valorem	$ 294,063	$ 337,244	$ 381,560	$ 381,560	$ 381,560	$ 432,890
	Total Ad Valorem Taxes	294,063	337,244	381,560	381,560	381,560	432,890
Miscellaneous Revenue							
6500-361.01-00	Investments	7,050	7,653	5,610	5,610	7,870	7,870
6500-361.50-00	Market Value Adj	(1,491)	1,870	-	-	-	-
6500-369.09-00	Miscellaneous Revenue	10,000	10,000	10,000	5,000	5,000	-
	Total Miscellaneous Revenue	15,559	19,523	15,610	10,610	12,870	7,870
6500-389.01-00	Balance Carryforward	-	-	443,080	532,107	533,860	211,240
	Total Community Redevelopment Agency	**$ 309,622**	**$ 356,767**	**$ 840,250**	**$ 924,277**	**$ 928,290**	**$ 652,000**

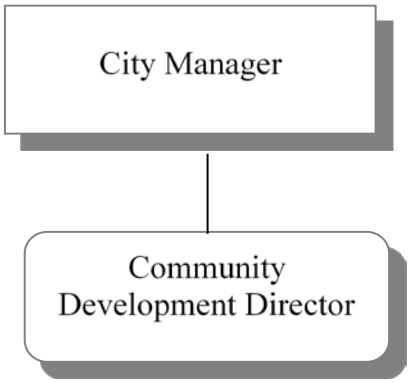
Fund:	Department:	Fund #:
Community Redevelopment Agency	Community Redevelopment Agency	067

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
6517-515.12-01	Salaries & Wages	$ 6,118	$ 4,860	$ 30,420	$ 31,050	$ 31,050	$ 32,300
	Salaries & Wages Sub-Total	6,118	4,860	30,420	31,050	31,050	32,300
6517-515.21-00	Fica Taxes	2,548	2,202	2,330	2,380	2,380	2,480
6517-515.22-00	Retirement	3,089	2,805	3,020	3,100	3,100	3,220
6517-515.23-00	Life & Health Insurance	4,907	3,078	3,890	3,890	3,820	4,230
	Benefits Sub-Total	10,544	8,085	9,240	9,370	9,300	9,930
	Total Personnel Services	16,662	12,945	39,660	40,420	40,350	42,230
Operating Expenses							
6517-515.49-30	Other Current Charges	99,733	63,629	206,210	265,930	214,920	161,210
	Total Operating Expenses	99,733	63,629	206,210	265,930	214,920	161,210
Capital Expenses							
6517-515.63-00	Improv Other Than Bldgs	71,499	39,202	230,000	261,086	304,780	269,500
	Total Capital Expenses	71,499	39,202	230,000	261,086	304,780	269,500
Non-Expendable Disbursement							
6595-581.91-01	Trf To General Fund	-	-	157,000	157,000	157,000	157,000
6595-581.91-32	Trf To Capital Projects Fund	-	44,860	-	-	-	-
6599-588.99-02	Reserved For Future Exp	-	-	207,380	199,841	211,240	22,060
	Total Non-Expendable Disbursement	-	44,860	364,380	356,841	368,240	179,060
	Total Community Redevelopment Agency	**$ 187,894**	**$ 160,636**	**$ 840,250**	**$ 924,277**	**$ 928,290**	**$ 652,000**

Organizational Chart

COMMUNITY REDEVELOPMENT AGENCY



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
City Manager	CM	0.10	0.10	0.10
Community Development Director	133	0.20	0.20	0.20
Total Division		**.30**	**.30**	**.30**

FUND 017 - CITY TREE BANK

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Charges For Services							
2000-342.06-10	Fee in Lieu of Tree Replacement	$ -	$ 2,340	$ 5,000	$ 6,000	$ 6,000	$ 7,000
	Total Permits, Fees & Special Assessments	-	2,340	5,000	6,000	6,000	7,000
Miscellaneous Revenue							
2000-361.01-00	Investments	-	-	-	50	50	50
	Total Miscellaneous Revenue	-	-	-	50	50	50
Miscellaneous Revenue							
2000-389.01-00	Balance Carryforward	-	-	750	2,340	2,340	5,520
	Total Miscellaneous Revenue	-	-	750	2,340	2,340	5,520
	Total City Tree Bank Revenue	**$ -**	**$ 2,340**	**$ 5,750**	**$ 8,390**	**$ 8,390**	**$ 12,570**
	EXPENDITURE DETAIL						
Operating Expenses							
2024-524.49-30	Other Current Charges	-	-	-	-	-	9,500
2024-524.49-31	Tree Purchases / Reforestation	-	-	2,875	2,875	2,870	3,070
	Total Operating Expenses	-	-	2,875	2,875	2,870	12,570
Non-Expendable Disbursement							
2099-588.99-03	Fund Reserve Designated	-	-	2,875	5,515	5,520	-
	Total Non-Expendable Disbursement	-	-	2,875	5,515	5,520	-
	Total City Tree Bank	**$ -**	**$ -**	**$ 5,750**	**$ 8,390**	**$ 8,390**	**$ 12,570**

FUND 061 - LAW ENFORCEMENT TRUST FUND

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Intergovernmental Revenue							
6000-335.09-00	Other Grants	$ 2,111	$ -	$ -	$ -	$ -	$ -
	Total Intergovernmental Revenue	2,111	-	-	-	-	-
	Total Law Enforcement Trust Revenue	**$ 2,111**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
	EXPENDITURE DETAIL						
Capital Expenses							
6021-521.64-40	Special Equipment	$ 2,111	$ -	$ -	$ -	$ -	$ -
	Total Capital Expenses	2,111	-	-	-	-	-
	Total Law Enforcement Trust Fund	**$ 2,111**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

FUND 062 - STREET LIGHT ASSESSMENT FUND

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Charges For Services							
6000-325.02-00	Street Light Assessment	$ 313,784	$ 247,416	$ 245,770	$ 245,770	$ 245,770	$ 245,770
6000-334.04-90	Street Light Fee	-	-	3,520	3,520	-	-
	Total Charges For Services	313,784	247,416	249,290	249,290	245,770	245,770
Miscellaneous Revenue							
6000-361.01-00	Investments	1,179	1,353	1,150	1,150	1,340	1,340
6000-361.50-00	Market Value Adj	(241)	335	-	-	-	-
	Total Miscellaneous Revenue	938	1,688	1,150	1,150	1,340	1,340
Miscellaneous Revenue							
6000-381.01-00	Tsfr From General Fund	7,650	7,650	7,650	7,650	7,650	7,650
6000-389.01-00	Balance Carryforward	-	-	70,830	70,830	71,140	55,900
	Total Miscellaneous Revenue	7,650	7,650	78,480	78,480	78,790	63,550
	Total Street Light Fund Revenue	**$ 322,372**	**$ 256,754**	**$ 328,920**	**$ 328,920**	**$ 325,900**	**$ 310,660**
	EXPENDITURE DETAIL						
Operating Expenses							
6031-541.43-00	Utility Services	$ 266,534	$ 272,750	$ 285,400	$ 285,400	$ 270,000	$ 275,000
	Total Operating Expenses	266,534	272,750	285,400	285,400	270,000	275,000
Non-Classified							
6099-588.99-03	Fund Reserve Designated	-	-	43,520	43,520	55,900	35,660
	Total Non-Classified	-	-	43,520	43,520	55,900	35,660
	Total Street Light Fund	**$ 266,534**	**$ 272,750**	**$ 328,920**	**$ 328,920**	**$ 325,900**	**$ 310,660**

FUND 063 - PARKLAND FUND

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Permits, Fees & Special Assessments							
6000-324.06-10	Residential Impact Fees	$ 5,040	$ 4,095	$ 9,900	$ 9,900	$ 7,110	$ 8,000
	Total Permits, Fees & Special Assessments	5,040	4,095	9,900	9,900	7,110	8,000
Intergovernmental Revenue							
6000-335.09-00	Other Grants	-	-	250,000	250,000	-	250,000
	Total Intergovernmental Revenue	-	-	250,000	250,000	-	250,000
Miscellaneous Revenue							
6000-361.01-00	Investments	15,295	10,718	17,280	17,280	13,110	13,110
6000-361.50-00	Market Value Adj	(3,315)	2,612	-	-	-	-
	Total Miscellaneous Revenue	11,980	13,330	17,280	17,280	13,110	13,110
Miscellaneous Revenue							
6000-366.20-00	Parkland	18,834	34,454	-	-	-	-
6000-366.21-00	Donation/Private	-	600,000	-	-	-	-
6000-389.01-00	Balance Carryforward	-	-	490,090	664,731	602,180	583,700
	Total Miscellaneous Revenue	18,834	634,454	490,090	664,731	602,180	583,700
	Total Parkland Fund Revenue	**$ 35,854**	**$ 651,879**	**$ 767,270**	**$ 941,911**	**$ 622,400**	**$ 854,810**
	EXPENDITURE DETAIL						
Operating Expenses							
6058-572.49-30	Other Current Charges	$ 14,398	$ 12,717	$ 27,000	$ 33,380	$ 33,380	$ 27,500
	Total Operating Expenses	14,398	12,717	27,000	33,380	33,380	27,500
Capital Expenses							
6058-572.61-00	Land	-	611,466	-	-	-	-
6058-572.63-00	Improv Other Than Bldgs	7,550	113,754	500,000	662,413	320	550,000
	Total Capital Expenses	7,550	725,220	500,000	662,413	320	550,000
Other Expenditures							
6094-584.71-01	Principal Payment (Lease - Elm St)	5,000	5,000	5,000	5,000	5,000	5,000
	Total Other Expenditures	5,000	5,000	5,000	5,000	5,000	5,000
Non-Classfiied							
6099-588.99-03	Fund Reserve Designated	-	-	235,270	241,118	583,700	272,310
	Total Non-Classified	-	-	235,270	241,118	583,700	272,310
	Total Parkland Fund	**$ 26,948**	**$ 742,937**	**$ 767,270**	**$ 941,911**	**$ 622,400**	**$ 854,810**

FUND 064 - TRANSPORTATION IMPACT FEE TRUST FUND

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Permits, Fees & Special Assessments							
6000-324.03-10	Residential Impact Fees	$ 16,187	$ 13,966	$ 35,000	$ 35,000	$ 26,860	$ -
6000-324.03-20	Commercial Impact Fees	6,481	(13,214)	1,580	1,580	-	-
	Total Permits, Fees & Special Assessments	22,668	752	36,580	36,580	26,860	-
Miscellaneous Revenue							
6000-361.01-00	Investments	5,769	6,960	5,800	5,800	7,570	7,570
6000-361.50-00	Market Value Adj	(1,305)	1,753	-	-	-	-
	Total Miscellaneous Revenue	4,464	8,713	5,800	5,800	7,570	7,570
Miscellaneous Revenue							
6000-381.11-00	Tsfr From Stormwater	120,800	120,800	-	-	-	-
6000-389.01-00	Balance Carryforward	-	-	502,810	502,810	497,430	531,860
	Total Miscellaneous Revenue	120,800	120,800	502,810	502,810	497,430	531,860
	Total Transportation Impact Fee Revenue	**$ 147,932**	**$ 130,265**	**$ 545,190**	**$ 545,190**	**$ 531,860**	**$ 539,430**
	EXPENDITURE DETAIL						
Non-Classfiied							
6099-588.99-01	Fund Reserve	$ -	$ -	$ 545,190	$ 545,190	$ 531,860	$ 539,430
	Total Non-Classified	-	-	545,190	545,190	531,860	539,430
	Total Transportation Impact Fee Fund	**$ -**	**$ -**	**$ 545,190**	**$ 545,190**	**$ 531,860**	**$ 539,430**

FUND 065 - LIBRARY IMPACT FEE TRUST FUND

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Permits, Fees & Special Assessments							
6000-324.06-10	Residential Impact Fees	$ 6,129	$ 4,979	$ 6,900	$ 6,900	$ 8,650	$ 9,000
	Total Permits, Fees & Special Assessments	6,129	4,979	6,900	6,900	8,650	9,000
Miscellaneous Revenue							
6000-389.01-00	Balance Carryforward	-	-	24,520	24,520	22,600	31,790
	Total Miscellaneous Revenue	-	-	24,520	24,520	22,600	31,790
	Total Library Impact Fee Trust Revenue	**$ 6,129**	**$ 4,979**	**$ 31,420**	**$ 31,420**	**$ 31,790**	**$ 41,330**
	EXPENDITURE DETAIL						
Non-Classfiied							
6099-588.99-01	Fund Reserve	$ -	$ -	$ 31,420	$ 31,420	$ 31,790	$ 41,330
	Total Non-Classified	-	-	31,420	31,420	31,790	41,330
	Total Library Impact Fee Trust Fund	**$ -**	**$ -**	**$ 31,420**	**$ 31,420**	**$ 31,790**	**$ 41,330**

FUND 069 - PARKING IMPACT FEE

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Miscellaneous Revenue							
6000-366.70-00	Park Impact	$ 3,633	$ -	$ -	$ -	$ -	$ -
	Total Miscellaneous Revenue	3,633	-	-	-	-	-
Miscellaneous Revenue							
6000-389.01-00	Balance Carryforward	-	-	3,630	3,630	3,630	3,630
	Total Miscellaneous Revenue	-	-	3,630	3,630	3,630	3,630
	Total Parking Impact Fee Revenue	**$ 3,633**	**$ -**	**$ 3,630**	**$ 3,630**	**$ 3,630**	**$ 3,630**
	EXPENDITURE DETAIL						
Non-Expendable Disbursement							
6099-588.99-02	Reserved For Future Exp	$ -	$ -	$ 3,630	$ 3,630	$ 3,630	$ 3,630
	Total Non-Expendable Disbursement	-	-	3,630	3,630	3,630	3,630
	Total Parking Impact Fee	**$ -**	**$ -**	**$ 3,630**	**$ 3,630**	**$ 3,630**	**$ 3,630**

FUND 074 - STREET ASSESSMENT

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Permits, Fees & Special Assessments							
2000-325.01-10	Interest/Street Assessments	$ 4,078	$ 100	$ 100	$ 100	$ 100	$ 100
	Total Permits, Fees & Special Assessments	4,078	100	100	100	100	100
Miscellaneous Revenue							
2000-389.01-00	Balance Carryforward	-	-	35,130	35,130	35,140	35,240
	Total Miscellaneous Revenue	-	-	35,130	35,130	35,140	35,240
	Total Street Assessment Revenue	**$ 4,078**	**$ 100**	**$ 35,230**	**$ 35,230**	**$ 35,240**	**$ 35,340**
	EXPENDITURE DETAIL						
Non-Classified							
2099-588.99-01	Fund Reserve	$ -	$ -	$ 35,230	$ 35,230	$ 35,240	$ 35,340
	Total Non-Classified	-	-	35,230	35,230	35,240	35,340
	Total Street Assessment	**$ -**	**$ -**	**$ 35,230**	**$ 35,230**	**$ 35,240**	**$ 35,340**

ENTERPRISE FUNDS

Enterprise Funds Revenue Sources

The City maintains three Enterprise Funds and uses these funds to account for its Stormwater (drainage) operation, Water and Wastewater operations and Sanitation operation. The Enterprise operations are funded primarily from user fees and charges.

The Stormwater Utility rate for one equivalent residential unit (ERU) is currently $7.25/month effective October 2012 and continuing on an annual basis through 2017.

In 2005, the City underwent a utility rate study, which encompassed Water, Wastewater and Sanitation rates. City Commission approved an 11.5% rate increase for both Water and Wastewater effective February 2006, with an additional 11.5% increase effective October 2006 and continued on an annual basis through 2009.

The Sanitation Fund was also evaluated during the rate study. City Commission approved a 9.5% rate increase effective February 2006, with an additional 9.5% increase effective October 2006 and continued on an annual basis through 2009.

The City contracted with Burton & Associates in June of 2016 for a utility rate study for Water and Wastewater, Stormwater and Sanitation. Implementation of the resulting rate adjustments are anticipated in early FY2017.

The FY 2017 Budget is based on the following rates:

Base charge for Water service, monthly	$	13.53
Base charge for Sewer service, monthly	$	12.33
Flat charge for Sanitation service, monthly	$	22.32
Flat charge for Stormwater service (per residential unit)	$	7.25
Flat charge for Recycling service, monthly	$	2.77

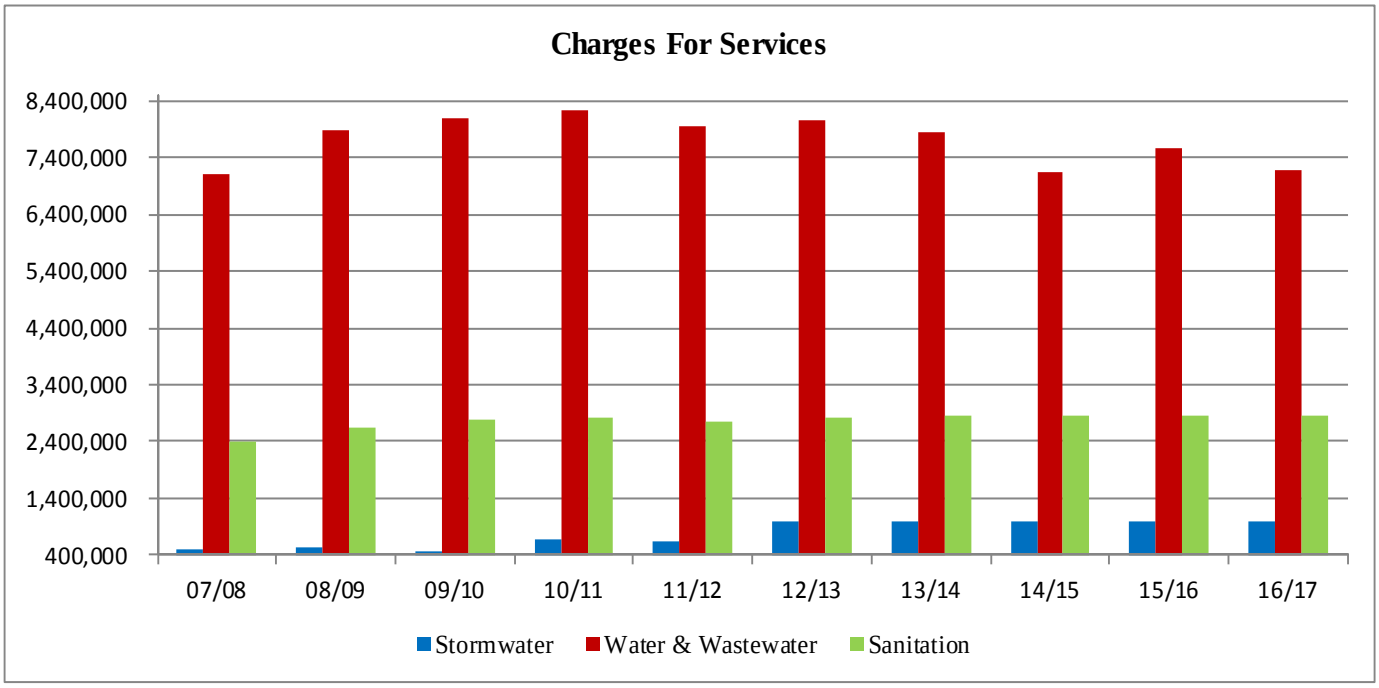
Plus: Consumption rates for Water (based on thousand gallons):

0.0 - 7.0 gallons	$	2.03
7.0 - 10.0 gallons	$	5.53
10.0 - 15.0 gallons	$	8.31
15.0 - 20.0 gallons	$	12.45
Over 20.0 gallons	$	15.58

Plus: Consumption rates for Sewer (based on thousand gallons of water used):

0.0 - 15.0 gallons	$	5.17

Outside City Limits - Rates are 25% higher



For FY 2017, Stormwater Utility Fee revenue is budgeted at $1,011,370; Water and Wastewater revenues are budgeted at $7,173,700; and Sanitation revenues are budgeted at $2,858,250. These estimates are based on historical trend analyses of the currently adopted rate structure and consumption.

Public Works Department

Stormwater Division

The main function of the Stormwater Division is to protect both public and private property by maintaining the positive flow to prevent flooding, yet sustain nature's hydrological balance. We achieve this by working in conjunction with Pinellas County, State and Federal regulatory agencies. These efforts are necessary to remain in compliance for our NPDES (National Pollutant Discharge Elimination System) permit. The division is responsible for maintaining 12.88 miles of ditches and creeks, which includes maintaining positive flow by removing trash and debris from our creeks and excavating sediment deposits from ditches and ponds caused by erosion. This division provides routine inspections and cleaning of over 1,075 catch basins. Seventeen baffle boxes are inspected and cleaned after every half inch of rainfall. Other annual maintenance includes the cleaning of two CDS (Continuous Deflection System) units, the sweeping of 800 curb miles of streets, and the maintenance of 27 City-owned retention ponds.

Current and Prior Year Accomplishments

Approximately 97 work order requests originating from resident inquiries were completed. Staff has continued routine catch basin inspection and cleanings which is a condition of our NPDES (National Pollutant Discharge Elimination System) permit. 1,360 linear feet of storm pipe has been lined in trouble spots around the city. Clean outs at Lotus Drive and Hillcrest were replaced and raised.

Fiscal Year 2017 Goals

A goal for the upcoming year is to line 900 feet of pipe in Country Villas Subdivision. Mullet Creek, "SWIM POND", is slated to be dredged to maintain proper storage. Also, catch basin lids around the city are scheduled to be replaced. The division will continue to monitor as required in the NPDES, (National Pollutant Discharge Elimination System), permit through routine catch basin and pond inspections, cleaning and reporting. Staff will continue the removal of invasive and nuisance plants as part of the routine maintenance tasks.

Long-Term Vision and Future Financial Impact

The Stormwater Division's long-term vision is to continuously increase public awareness of the Best Management Practices (BMP's) for protecting our waterways. Pamphlets, brochures, other informational and educational material will be made more available at City buildings and on the City's website. The Division will continue to monitor as required in the NPDES (National Pollutant Discharge Elimination System) permit through routine catch basin, pond inspections, cleaning, and reporting.

STORMWATER PERFORMANCE INDICATORS
FUND: 011 DEPARTMENT: 2037

Jurisdiction Data	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Adopted 2016-17
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 471,590	$ 577,689	$ 1,122,570	$ 791,730
Total # of Full Time Equivalent Employees	5.20	5.20	5.40	5.40
Outputs				
# of Service Requests Completed	84	62	76	80
# of Emergency Calls Responded to	12	15	20	15
# of Outfalls Cleaned	89	120	151	160
# of Catch Basins	1,075	1,088	1,088	1,088
# of Catch Basins Repaired	9	31	35	32
# of Catch Basins Cleaned	848	1,972	2,209	2,100
Square Miles of Drainage Basins (Creeks)	12.88	12.88	12.88	12.88
Feet of Storm Drain/Pipe Cleaned	2,047	1,900	1,770	900
Miles of Ditches/Creeks	12.88	12.88	12.88	12.88
Miles of Ditches/Creeks Cleaned	18.03	13.81	13.00	13.80
Efficiency				
O&M Cost per Capita	$ 26.95	$ 33.52	$ 64.32	$ 45.24
O&M Cost per Full Time Equiv. Employee	$ 90,690	$ 111,094	$ 207,883	$ 146,617
Per Capita per Full Time Equiv. Employee	3,365	3,314	3,232	3,241
% of Service Requests Compl. Within 5 Days	45%	35%	35%	35%

FUND 011 - STORMWATER

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Permits, Fees & Special Assessments							
2000-329.08-00	Stormwater Fee	$ 996,899	$ 1,000,015	$ 990,000	$ 990,000	$ 1,007,490	$ 1,011,370
	Total Permits, Fees & Special Assessments	996,899	1,000,015	990,000	990,000	1,007,490	1,011,370
Intergovernmental Revenue							
2000-334.03-60	Stormwater Management	4,839	-	-	-	-	-
	Total Intergovernmental Revenue	4,839	-	-	-	-	-
Miscellaneous Revenue							
2000-361.01-00	Investments	23,235	20,935	22,700	22,700	23,330	23,330
2000-361.50-00	Market Value Adj	(4,957)	5,128	-	-	-	-
2000-364.01-10	Gain/Loss From Sale/Disp	-	2,857	-	-	-	-
	Total Miscellaneous Revenue	18,278	29,849	22,700	22,700	23,330	23,330
Miscellaneous Revenue							
2000-384.23-00	06 Line Of Credit	-	-	-	-	-	575,000
2000-389.01-00	Balance Carryforward	-	-	595,510	815,264	1,214,090	640,950
	Total Miscellaneous Revenue	-	-	595,510	815,264	1,214,090	1,215,950
	Total Stormwater Revenue	**$ 1,020,016**	**$ 1,029,864**	**$ 1,608,210**	**$ 1,827,964**	**$ 2,244,910**	**$ 2,250,650**

Fund:	Department:	Fund #:
Stormwater	Stormwater	011

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End	Adopted Budget 2016-17
Personnel Services							
2037-538.12-01	Salaries & Wages	$ 178,518	$ 204,309	$ 211,490	$ 215,280	$ 215,280	$ 237,110
2037-538.12-10	Reg Wages-Temporary Empl	-	-	-	510	-	-
2037-538.14-00	Overtime	911	1,749	2,020	2,020	2,530	2,030
2037-538.16-00	Compensated Annual Leave	(410)	(2,353)	-	-	-	-
2037-538.17-00	Compensated Sick Leave	2,458	64	-	-	-	-
	Salaries & Wages Sub-Total	181,477	203,769	213,510	217,810	217,810	239,140
2037-538.21-00	Fica Taxes	13,160	15,373	16,350	16,670	16,670	18,300
2037-538.22-00	Retirement Contributions	17,019	6,157	19,780	20,510	20,510	20,370
2037-538.23-00	Life & Health Insurance	50,588	48,235	52,590	54,000	54,000	67,380
2037-538.24-00	Workers Compensation	9,638	10,057	10,660	10,660	10,340	10,960
2037-538.26-00	OPEB	2,270	972	-	-	-	-
	Benefits Sub-Total	92,675	80,794	99,380	101,840	101,520	117,010
	Total Personnel Services	274,152	284,563	312,890	319,650	319,330	356,150
Operating Expenses							
2037-538.32-10	Auditing & Accounting	994	1,314	1,540	1,540	1,540	1,460
2037-538.34-60	Uniform Rental & Laundry	537	594	880	880	700	880
2037-538.34-80	Landfill Fees	14,032	12,999	16,000	13,000	15,000	15,000
2037-538.34-90	Other Fees & Contracts	45,074	61,019	96,270	92,770	96,270	110,750
2037-538.40-01	Employee Travel	-	84	160	570	160	130
2037-538.41-00	Communication Services	2,787	2,657	2,720	2,720	2,600	2,770
2037-538.43-00	Utility Services	5,400	5,069	6,000	6,000	5,000	5,400
2037-538.44-00	Rental & Leases	3,420	4,000	4,000	4,000	4,000	4,000
2037-538.45-00	Liability Insurance	5,548	5,748	6,000	6,000	5,910	6,170
2037-538.46-01	Bldg. & Ground Maint	983	-	1,050	1,050	1,050	2,400
2037-538.46-10	Outside Vehicle Repairs	85	425	400	6,900	400	400
2037-538.46-20	Equipment Repairs	233	461	500	500	500	500
2037-538.46-30	Radio Maintenance	-	-	200	200	-	-
2037-538.46-40	Maint Contracts	419	474	610	610	610	610
2037-538.49-30	Other Current Charges	209	436	900	900	900	630
2037-538.52-01	Gas	272	350	410	410	300	290
2037-538.52-02	Diesel	3,888	3,045	4,500	4,500	2,800	3,140
2037-538.52-03	Oil & Other Lubricants	388	165	400	400	400	400
2037-538.52-10	Vehicle Parts	2,266	2,749	4,000	4,000	3,500	3,500
2037-538.52-20	Equipment Parts	3,972	2,871	6,500	3,790	5,000	5,000

Fund:	Department:	Fund #:
Stormwater	Stormwater	011

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End	Adopted Budget 2016-17
2037-538.52-30	Small Tools & Supplies	2,448	2,253	2,600	2,600	2,600	2,600
2037-538.52-70	Special Clothing/Uniforms	2,180	2,439	2,200	2,200	2,200	2,200
2037-538.52-80	Tires & Tubes	1,059	1,050	1,200	3,910	1,200	1,200
2037-538.52-90	Special Supplies	2,338	2,304	8,500	8,500	2,500	9,000
2037-538.52-93	Safety Supplies	782	792	800	800	800	800
2037-538.53-30	Drainage	81,030	152,821	414,520	633,824	633,820	245,000
2037-538.53-32	Drainage Related Charges	11,995	9,455	19,330	13,020	6,780	5,000
2037-538.53-33	Drainage - Other	4,056	4,653	5,000	5,000	5,000	5,000
2037-538.54-30	Educational Costs	1,043	440	1,700	1,290	1,700	1,350
2037-538.57-00	Bad Debt	-	-	1,000	1,000	-	-
	Total Operating Expenses	197,438	280,667	609,890	822,884	803,240	435,580
Capital Expenses							
2037-538.63-00	Imprv Other Than Building	12,452	23,250	200,000	200,000	-	345,000
2037-538.64-01	Automotive Equipment	71,892	-	-	-	-	150,000
2037-538.64-40	Special Equipment	-	17,705	-	-	-	-
	Total Capital Expenses	84,344	40,955	200,000	200,000	-	495,000
	Total Stormwater	**$ 555,934**	**$ 606,185**	**$ 1,122,780**	**$ 1,342,534**	**$ 1,122,570**	**$ 1,286,730**

FUNDING SOURCE

Program Expenditure Budget	$ 471,590	$ 565,230	$ 922,780	$ 1,142,534	$ 1,122,570	$ 791,730
Less Revenues Generated:						
329 Permits, Fees, & Special Assessments	996,899	1,000,015	990,000	990,000	1,007,490	1,011,370
Net Unsupported/(Supported) Budget	**$ (525,309)**	**$ (434,785)**	**$ (67,220)**	**$ 152,534**	**$ 115,080**	**$ (219,640)**
% Of Budget Supported By Program	211.4%	176.9%	107.3%	86.6%	89.7%	127.7%
Stormwater Fixed Assets						
2090-583.69-00 Reclassify Account	(144,692)	(122,301)	-	-	-	-
Total Stormwater Fixed Assets	(144,692)	(122,301)	-	-	-	-

Fund:	Department:	Fund #:
Stormwater	Stormwater	011

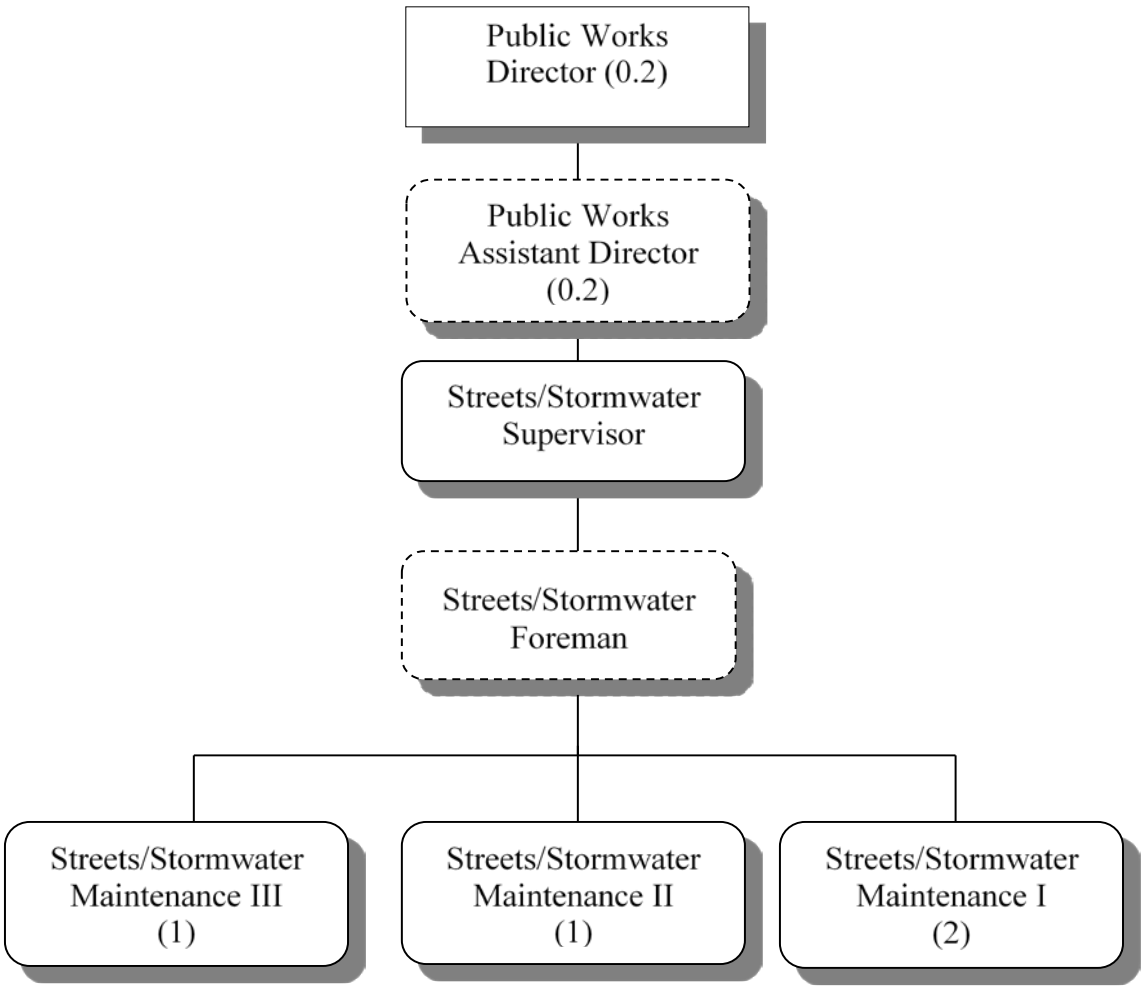
EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End	Adopted Budget 2016-17
Internal Services							
2094-590.94-01	Administration Fee Reimb	44,000	35,480	42,110	42,110	42,110	39,690
2094-590.94-02	Data Processing Fee Reimb	8,470	8,490	-	-	-	5,120
2094-590.94-03	Engineering Fee Reimb	36,320	32,570	81,410	81,410	81,410	41,160
2094-590.94-33	Fleet Maint Reimb	15,980	17,420	15,700	15,700	15,700	14,650
2094-590.94-34	Bldg Maint Reimb	5,480	5,480	3,300	3,300	3,300	3,590
	Total Internal Services	110,250	99,440	142,520	142,520	142,520	104,210
Non-Operating Expenses							
2095-581.58-00	Depreciation Expense	317,460	323,223	317,000	317,000	317,000	320,000
2095-581.72-11	Capitalized	(1,859)	(2,187)	-	-	-	-
2095-581.72-50	Amortization Exp Bond Dis	-	-	400	400	-	-
2095-581.91-22	To Bank of America Note	34,540	12,870	21,870	21,870	21,870	21,870
2095-581.91-64	To Transportation Impact Fee	120,800	120,800	-	-	-	-
	Total Non-Operating Expenses	470,941	454,706	339,270	339,270	338,870	341,870
Non-Expendable Disbursement							
2099-588.99-01	Fund Reserve	-	-	3,640	3,640	640,950	517,840
	Total Non-Expendable Disbursement	-	-	3,640	3,640	640,950	517,840
	Total Stormwater Expenses	**$ 992,433**	**$ 1,038,030**	**$ 1,608,210**	**$ 1,827,964**	**$ 2,244,910**	**$ 2,250,650**

Organizational Chart

PUBLIC WORKS DEPARTMENT

STORMWATER DIVISION



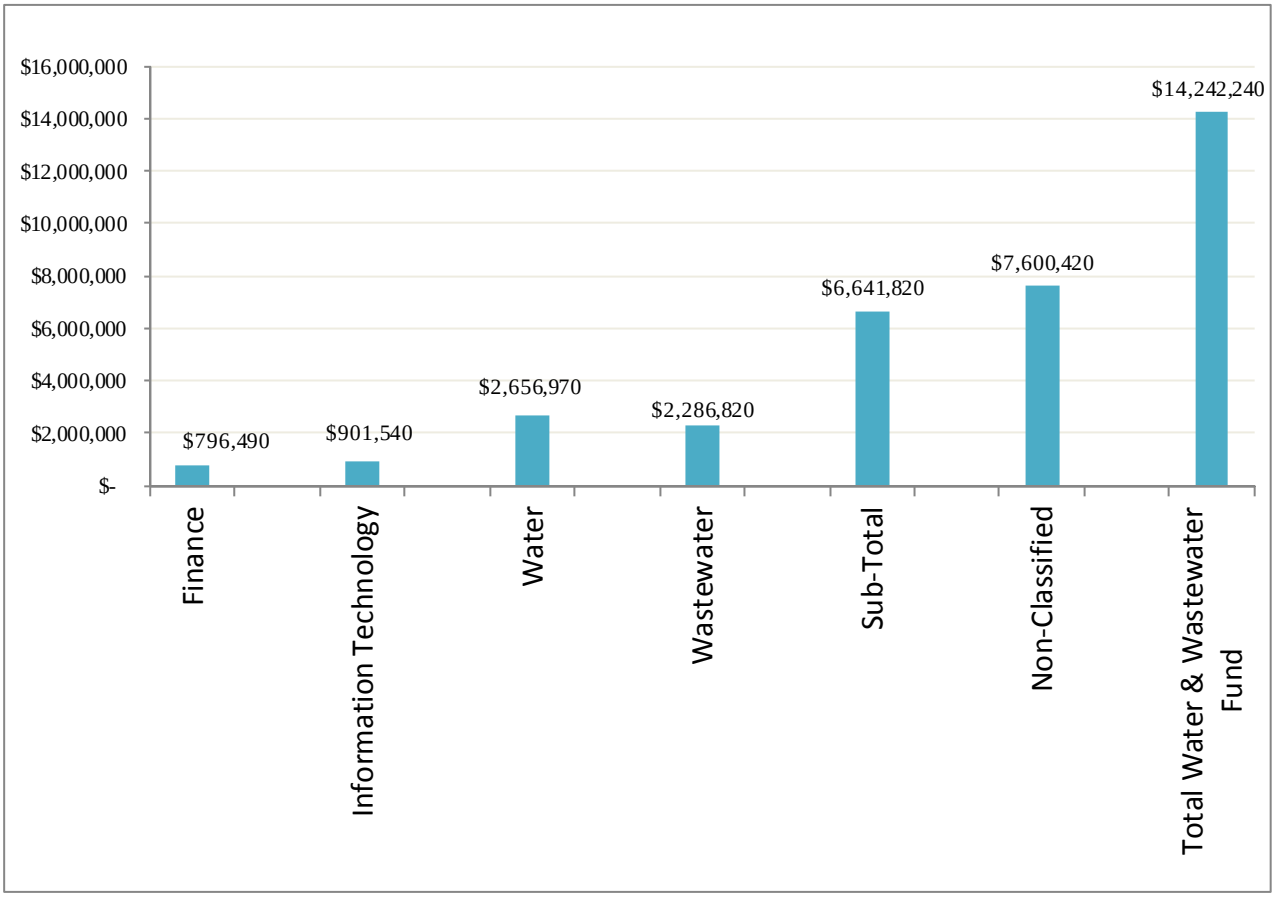
JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
Public Works Director	134	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Streets/Stormwater Supervisor	127	1.00	1.00	1.00
Streets/Stormwater Maintenance III	119	1.00	1.00	1.00
Streets/Stormwater Maintenance II	117	1.00	1.00	1.00
Streets/Stormwater Maintenance I	114	2.00	2.00	2.00
Total Division		**5.20**	**5.40**	**5.40**

FUND 041 - WATER & WASTEWATER

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Charges For Services							
4000-343.09-15	Sale Of Water	$ 3,428,116	$ 3,037,141	$ 3,448,750	$ 3,448,750	$ 3,345,300	$ 3,069,660
4000-343.09-20	Water Tap Fees	5,175	4,160	4,800	4,800	4,800	4,000
4000-343.09-40	Sewer Services	4,476,250	4,091,057	4,278,200	4,278,200	4,115,160	4,003,290
4000-343.09-60	Late Charges - Utilities	(69,353)	4,464	100,000	100,000	91,200	95,000
4000-343.09-70	Industrial Surcharge	2,750	189	15,000	15,000	250	250
4000-349.11-00	Utility Fixtures	930	1,968	1,500	1,500	-	1,500
	Total Charges For Services	7,843,868	7,138,979	7,848,250	7,848,250	7,556,710	7,173,700
Miscellaneous Revenue							
4000-361.01-00	Investments	134,881	74,900	170,280	170,280	88,210	88,210
4000-361.50-00	Market Value Adj	(29,537)	18,576	-	-	-	-
	Total Miscellaneous Revenue	105,344	93,476	170,280	170,280	88,210	88,210
Miscellaneous Revenue							
4000-364.01-00	Sale/Disposal Of F.A.	-	2,258	-	-	-	-
4000-364.01-10	Gain/Loss From Sale/Disp	759	13,779	4,500	4,500	10,000	10,000
4000-369.02-00	Claims/Insur Settlements	1,365	20,157	-	-	-	-
4000-369.04-06	Data Proc Reimb - General Fund	298,040	290,810	328,590	328,590	328,590	389,450
4000-369.04-07	Data Proc Reimb - Sanitation	10,030	8,490	9,000	9,000	9,000	15,370
4000-369.04-12	Data Proc Reimb - Stormwater	8,470	8,490	-	-	-	5,120
4000-369.04-15	Data Proc Reimb - Library Grant	-	-	-	-	-	-
4000-369.04-19	Data Proc Reimb - Library	172,580	202,320	199,150	199,150	199,150	219,100
4000-369.04-22	Data Proc Reimb - Fire	107,480	99,150	63,030	63,030	63,030	39,550
4000-369.09-00	Miscellaneous Revenue	55,754	52,160	30,000	30,000	30,000	30,000
4000-384.22-00	Line of Credit	-	-	-	-	-	4,565,000
	Total Miscellaneous Revenue	654,478	697,614	634,270	634,270	639,770	5,273,590
Miscellaneous Revenue							
4000-389.01-00	Balance Carryforward	-	-	2,672,850	2,584,169	1,874,960	1,706,740
	Total Miscellaneous Revenue	-	-	2,672,850	2,584,169	1,874,960	1,706,740
	Total Water & Wastewater Revenue	**$ 8,603,690**	**$ 7,930,069**	**$ 11,325,650**	**$ 11,236,969**	**$ 10,159,650**	**$ 14,242,240**

The current rate structure for sales of water is a tiered water rate table iniated February 2006, and amended in June 2008. The monthly residential sewer charges are now based on comsumption and charged up to 15,000 gallons at a cost of $5.17 per thousand gallons. Sewer charges increased 11.5% on October 1, 2009. Rates may be adjusted upon completion of the current rate study being conducted.

DEPARTMENT	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Finance	$ 768,934	$ 687,736	$ 754,080	$ 764,156	$ 744,380	$ 796,490
Information Technology	686,710	632,432	792,270	817,732	784,340	901,540
Water	2,447,956	2,489,968	2,824,230	2,832,622	2,700,810	2,656,970
Wastewater	2,085,639	2,036,799	1,976,630	2,378,471	2,338,450	2,286,820
Sub-Total	5,989,239	5,846,935	6,347,210	6,792,981	6,567,980	6,641,820
Non-Classified	3,299,498	3,124,971	4,978,440	4,443,988	3,591,670	7,600,420
Total Water & Wastewater Fund	**$ 9,288,737**	**$ 8,971,906**	**$ 11,325,650**	**$ 11,236,969**	**$ 10,159,650**	**$ 14,242,240**



WATER & WASTEWATER FINANCE

The Finance Department is responsible for the administration, direction, supervision and coordination of all City financial functions including financial planning, budgeting, debt management, investments, purchasing, accounting, payroll, utilities, customer service, accounts and billings and Information Systems. The Department's role is divided between Administration, Accounting & Budgeting, Utilities and Information Systems. Accounting & Budgeting are reported within the General Fund while Utilities and Information Systems are reported within the Water & Wastewater Utility Enterprise Fund. Overall, Administration is accounted for jointly between the two funds.

Current and Prior Year Accomplishments

The Utilities Billing Department has used the billing system process as an opportunity to keep residents informed on various matters related to utilities, including City events and E-notifications for utility billing. The Customer Service and Utilities staff have received training and cross-training on various functions in the Utility Billing department so that cycle billings, title searches, lien processing and delinquency notices are timely communicated to the residents and community as a whole.

Steps that can be taken to lower water consumption, as well as an overview of ways to determine leak detection were communicated to residents in a quarterly Water Resource Workshop that kicked-off in August 2012. The workshop is no longer available but two videos were developed that are available on the City's website to educate residents.

Fiscal Year 2017 Goals

Customer Service remains the highest priority of Utility Billing. E-notification and bank draft services for utility billing continue to be a priority with regular notices provided to the residents to encourage sign-up. The department will focus on making the choices for payment options more user friendly with on-line options for ACH transactions. Take an active role in coordinating and providing documentation for a Utility Rate Study.

Long-Term Vision and Future Financial Impact

Finance's long term goal is continued sustainability of the Water and Wastewater fund to meet the demands of debt service as well as major capital infrastructure projects that are programmed in the 5-year Capital Improvement Program.

WATER & WASTEWATER FINANCE PERFORMANCE INDICATORS
FUND: 041 DEPARTMENT: 4015

Jurisdiction Data	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Adopted 2016-17
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 730,230	$ 693,200	$ 742,880	$ 774,090
Total # of Full Time Equivalent Employees	9.20	10.00	9.00	9.00
Outputs				
Total # of Utility Bills	75,863	75,346	74,299	73,500
Total # of Water Customers	7,456	7,554	7,570	7,590
Total # of Sewer Customers	8,903	8,931	8,945	8,960
Total # of Sanitation Customers	8,027	8,041	8,055	8,070
Total # of Service Orders	5,570	11,332	11,442	11,400
Total # of New Water Deposits	513	494	609	550
Total # of E-Notifications Billings	4,860	5,511	6,605	7,400
Efficiency				
O&M Cost per Capita	$ 41.74	$ 40.22	$ 42.56	$ 44.23
O&M Cost per Full Time Equiv. Employee	$ 79,373	$ 69,320	$ 82,542	$ 86,010
Per Capita per Full Time Equiv. Employee	1,902	1,723	1,939	1,944

Fund:	Department:	Fund #:
Water & Wastewater	Finance	041

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
4015-513.12-01	Salaries & Wages	$ 369,867	$ 350,392	$ 389,930	$ 383,640	$ 383,640	$ 407,580
4015-513.12-10	Reg Wages-Temporary Empl	1,840	-	-	-	-	-
4015-513.14-00	Overtime-Time & One Half	6,611	5,686	3,490	3,490	3,490	3,510
4015-513.16-00	Compensated Annual Leave	194	(1,165)	-	-	-	-
4015-513.17-00	Compensated Sick Leave	(2,401)	-	-	-	-	-
Salaries & Wages Sub-Total		376,111	354,913	393,420	387,130	387,130	411,090
4015-513.21-00	Fica Taxes	32,028	30,759	30,100	30,520	30,520	31,450
4015-513.22-00	Retirement	34,973	28,661	34,370	34,920	34,920	33,150
4015-513.23-00	Life & Health Insurance	108,195	92,157	85,100	95,010	95,010	99,420
4015-513.24-00	Workers Compensation Ins.	28,823	30,368	32,230	32,230	31,240	33,130
4015-513.26-00	OPEB	3,632	1,215	-	-	-	-
Benefits Sub-Total		207,651	183,160	181,800	192,680	191,690	197,150
Total Personnel Services		583,762	538,073	575,220	579,810	578,820	608,240
Operating Expenses							
4015-513.32-10	Auditing & Accounting	8,902	11,766	13,800	13,800	13,800	11,940
4015-513.34-90	Other Fees & Contracts	99	-	-	5,750	4,050	4,050
4015-513.40-01	Employee Travel	660	692	760	760	660	920
4015-513.41-00	Communication Services	1,033	1,172	1,130	1,130	870	890
4015-513.42-10	Postage	31,283	28,554	40,000	35,410	30,000	30,000
4015-513.45-00	Liability Insurance	81,526	84,479	88,130	88,130	86,850	90,600
4015-513.46-40	Maintenance Contracts	7,443	6,628	8,020	12,248	12,250	8,100
4015-513.47-01	Printing & Binding	5,678	6,584	6,000	6,098	6,000	7,000
4015-513.49-30	Other Current Charges	235	235	250	250	250	250
4015-513.51-10	Office Supplies-General	3,501	1,642	4,240	4,240	3,560	4,240
4015-513.51-11	Non-Capital Office Equip	687	1,169	500	500	500	500
4015-513.52-01	Gas	4,004	3,176	3,420	3,120	2,600	2,820
4015-513.52-03	Oil & Other Lubrucants	114	48	100	100	60	60
4015-513.52-10	Vehicle Parts	341	843	1,000	1,000	100	500
4015-513.52-30	Small Tools & Supplies	44	105	250	250	250	980
4015-513.52-70	Special Clothing/Uniforms	252	670	520	820	520	1,260
4015-513.52-80	Tires And Tubes	-	-	430	430	-	120
4015-513.52-90	Special Supplies	-	252	170	170	850	350
4015-513.54-10	Publications	58	16	-	-	-	200
4015-513.54-20	Memberships & Dues	315	570	590	590	610	610
4015-513.54-30	Educational Costs	218	105	350	350	280	460
4015-513.57-00	Bad Debts	75	75	5,000	5,000	-	-
Total Operating Expenses		146,468	148,781	174,660	180,146	164,060	165,850

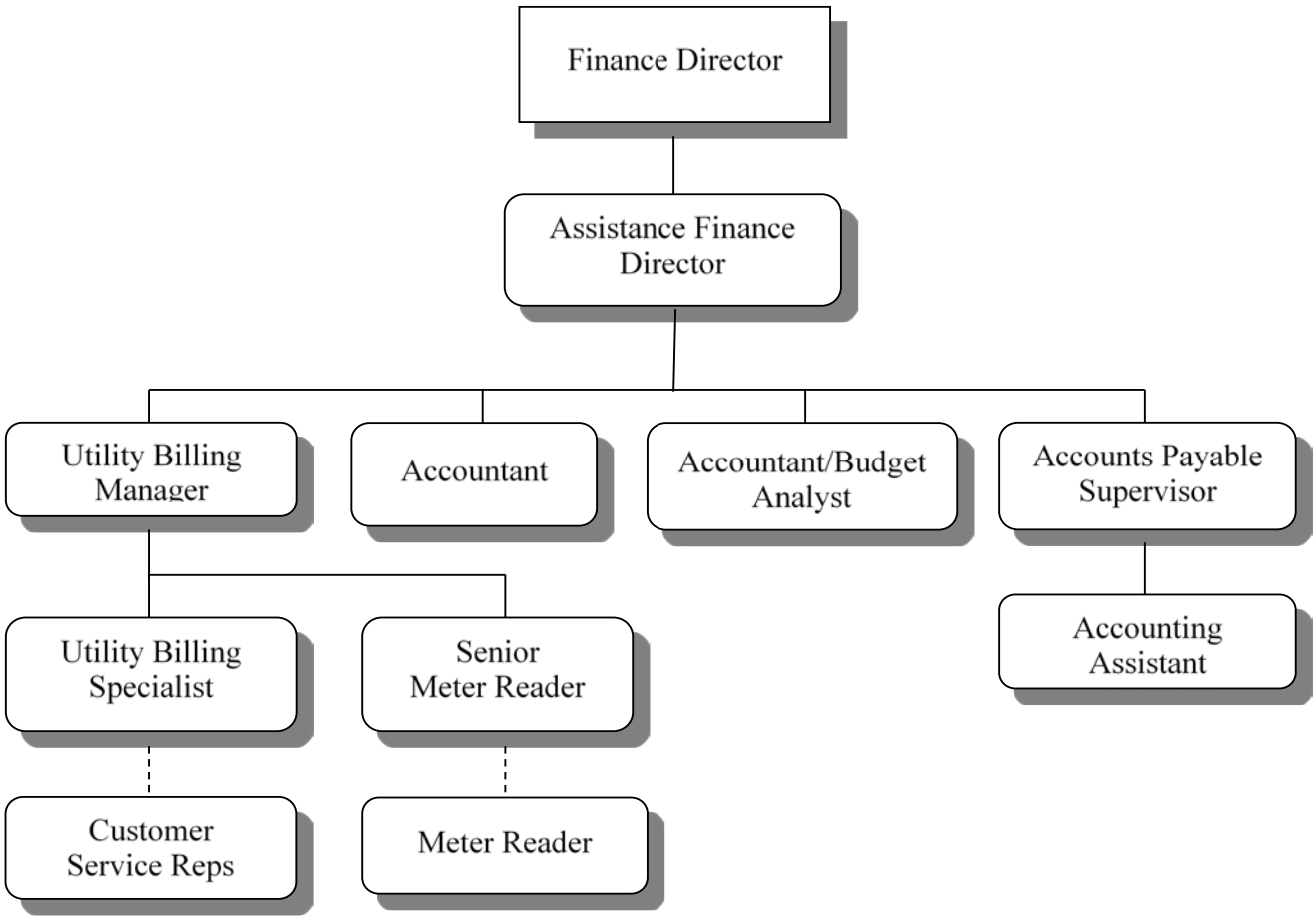
Fund:	Department:	Fund #:
Water & Wastewater	Finance	041

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Capital Expenses							
4015-513.62-00	Buildings	-	-	-	-	-	2,500
4015-513.64-01	Automotive Equipment	-	-	-	-	-	18,400
4015-513.64-40	Special Equipment	37,303	-	-	-	-	-
	Total Capital Expenses	37,303	-	-	-	-	20,900
	Total Water & Wastewater Finance	**767,533**	**686,854**	**749,880**	**759,956**	**742,880**	**794,990**
Non-Operating Expenses							
4015-513.72-20	Customer Deposits	1,401	882	2,000	2,000	1,500	1,500
4015-513.73-00	Bond Agent Fees	-	-	2,200	2,200	-	-
	Total Non-Operating Expenses	1,401	882	4,200	4,200	1,500	1,500
	Total Water & Wastewater Finance	**$ 768,934**	**$ 687,736**	**$ 754,080**	**$ 764,156**	**$ 744,380**	**$ 796,490**

Organizational Chart

WATER & WASTEWATER FINANCE DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
Finance Director	133	0.50	0.50	0.50
Assistant Finance Director	128	0.50	0.50	0.50
Accountant/Budget Analyst	125	0.50	0.50	0.50
Contracts Specialist	125	1.00	0.00	0.00
Accountant	122	0.50	0.50	0.50
Accounts Payable Supervisor	122	0.50	0.50	0.50
Accounting Assistant	116	0.50	0.50	0.50
Utility Billing Manager	123	0.00	0.00	1.00
Utility Billing Supervisor	123	1.00	1.00	0.00
Utility Billing Specialist	117	0.00	1.00	1.00
Senior Meter Reader	117	1.00	1.00	1.00
Senior Customer Service Rep	117	1.00	0.00	0.00
Customer Service Rep	116	2.00	2.00	2.00
Meter Reader	115	1.00	1.00	1.00
Total Division		**10.00**	**9.00**	**9.00**

INFORMATION TECHNOLOGY

The Information Technology Department administers the City's computers, electronic communications, audio/video equipment, and surveillance systems. The department's primary objective is to install and maintain computer systems that automate and expedite manual information management tasks. Data services include systems management, file maintenance, printing, systems backup and recovery, data security, user training, remote communications, office automation technology, computer integration and networking. Electronic communications responsibilities include cellular telephones and wired desktop telephones. Audio/video equipment includes televisions, projectors, smartboards, and music playback devices. Surveillance systems are present at multiple City facilities for the protection of staff and visitors. Information Technology' services are provided Citywide, including these facilities: City Hall, Community Center, Fire Stations 52 and 53, Library, Museum, Parks and Building Maintenance, Public Works, and Rigsby Center.

Current and Prior Year Accomplishments

Information Technology worked with Communications and the City's website provider for a complete rennovation of the website. This keeps the City website current, with it being not only more aesthetically appealing, but also much more functional on mobile devices. Use of this "responsive" web design is important with the variety of screen sizes used now to view the website.

Network infrastructure improvements were made that impact several City facilties. Equipment and configuration changes were made with the City's vendor that affect the connections between some of the remote sites and City Hall. The central cable plant at Public Works was completely redone. A project to connect a building under rennovation with the computer network is in progress. Fiber optic cable that was installed for this allows for future growth.

Information Technology has been coordinating the public Wi-Fi project with Bright House Networks and Recreation. With the contract approval by the City Commission in April 2015, Bright House installed public wireless internet access points at multiple City parks. This provides an important service for business, visitors, and residents. For example, a parent can update a sports team social media page during a game. A merchant at a festival can access an online catalog to show a customer.

Technology needs including computers, televisions, and video game consoles were installed for the new Library teen room. The software for patron computer reservations went through a significant upgrade that made new features available to serve the public. A new document imaging station was installed to streamline patron printing, scanning, faxing, and copying.

The use of mobile computer solutions continues to increase. The City Commission has been using Apple iPads to access paperless agendas. The Fire Department is using Apple iPads to increase efficiency of inspections. At the Library, iPads are used to serve the public. Recreation is using Microsoft Surface tablets as the mobile computing technology most beneficial for their department. The City of Safety Harbor now has a mobile device app, named "ExploreSafetyHarbor", available on Google Play and the Apple App Store.

The City's document imaging system provides increasing value in its electronic storage and retrieval of information previously kept on paper. Information Technology worked with the Finance and Human Resources departments to help them better utilize the system. Finance's categories were changed to better match their business needs. Human Resources acquired additional hardware to improve their output when using the system.

Fiscal Year 2017 Goals

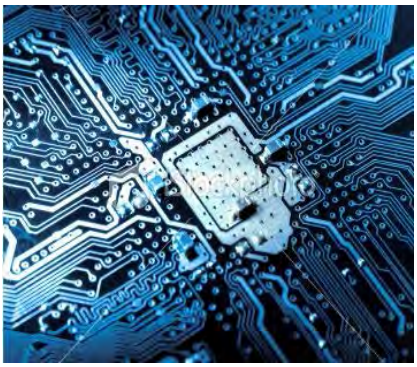
Considering the increasing frequency and damage done by computer-based attacks, cybersecurity will continue to be a primary focus. Policies and procedures are added and improved to meet the goals of audits and compliance requirements. Employee education helps to keep computer systems secure. A new Security Information and Event Management solution for improved monitoring and incident handling is currently in the process of being implemented.

To better serve City staff, a new IT help desk solution will be implemented. It is more user-friendly and allows for help tickets to be created via email. This will increase departmental efficiency and improve customer service.

Mobility will continue to be addressed in areas where it increases employee productivity and improves City services. There will be new solutions implemented with the Community Development and Engineering departments.

Long-Term Vision and Future Financial Impact

The use of computer technology by the employees, residents, and business partners of the City of Safety Harbor is increasing at a profound rate. Within the City government, computers have gone from being tools used by a few of the office employees for particular tasks to now being requisite parts of all office workstations. Citizens and businesses are increasing use of the internet to access information and transact with the City. There are increased expectations of the availability of systems and the mobility with which data can be accessed. The communication devices known as "telephones" have transformed into computer hardware using software and data packets.



All technology-related services require a steady expenditure of labor by a trained staff to keep them functioning properly. Judging by the past and current direction, the demand for data and communications services will only be increasing in the future.

INFORMATION SYSTEMS PERFORMANCE INDICATORS

FUND: 041 DEPARTMENT: 4016

Jurisdiction Data	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Adopted 2016-17
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 686,710	$ 632,434	$ 784,340	$ 890,840
Total # of Full Time Equivalent Employees	4.00	4.00	4.00	4.00
Total # of Employee Computer Users Supported	143	143	150	150
Outputs				
# of Additional Computers Installed	2	2	-	2
# of Replacement Computers Installed	10	27	54	64
PC/LAN Services				
# of Computer Training Classes Obtained	4	3	2	3
# of Microcomputers Supported	186	186	185	184
# of Mobile Devices Supported (smartphones/tablets)	24	36	38	40
Ratio of Staff to Computers & Mobile Devices	1:53	1:56	1:56	1:57
# of Servers Supported	18	22	22	22
Ratio of Staff to Servers Supported	1:5	1:6	1:6	1:6
# of Operating Systems Supported	4	3	7	7
# of Printers/Fax/Copiers Supported	73	79	79	79
Communication Services				
# of Desk Telephones Supported	127	127	127	128
# of Cell Phones	109	125	135	135
Efficiency				
O&M Cost per Capita	$ 39.25	$ 36.70	$ 44.94	$ 50.91
O&M Cost per Full Time Equiv. Employee	$ 171,678	$ 158,109	$ 196,085	$ 222,710
Per Capita per Full Time Equiv. Employee	4,374	4,309	4,364	4,375

Fund:	Department:	Fund #:
Water & Wastewater	Information Technology	041

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
4016-513.12-01	Salaries & Wages	$ 234,144	$ 239,106	$ 250,320	$ 251,840	$ 251,840	$ 259,390
4016-513.14-00	Overtime-Time & One Half	1,305	1,895	1,830	2,830	2,830	1,840
4016-513.16-00	Compensated Annual Leave	(996)	4,807	-	-	-	-
4016-513.17-00	Compensated Sick Leave	100	(6,557)	-	-	-	-
Salaries & Wages Sub-Total		234,553	239,251	252,150	254,670	254,670	261,230
4016-513.21-00	Fica Taxes	17,628	17,930	19,290	19,490	19,490	19,990
4016-513.22-00	Retirement	18,836	19,280	20,180	20,380	20,380	20,900
4016-513.23-00	Life & Health Insurance	45,307	46,013	48,150	48,180	48,180	53,650
4016-513.26-00	OPEB	1,816	972	-	-	-	-
Benefits Sub-Total		83,587	84,195	87,620	88,050	88,050	94,540
Total Personnel Services		318,140	323,446	339,770	342,720	342,720	355,770
Operating Expenses							
4016-513.32-30	Data Processing Services	26,514	21,907	38,580	44,406	38,180	64,800
4016-513.34-90	Other Fees & Contracts	2,980	3,575	3,950	4,844	3,950	3,950
4016-513.40-01	Employee Travel	2,328	4,590	3,940	3,940	3,550	3,720
4016-513.41-00	Communication Services	2,455	2,537	14,620	12,670	9,880	9,750
4016-513.46-01	Building Grounds Maint	-	-	250	250	250	-
4016-513.46-10	Outside Vehicle Repairs	65	51	400	400	400	400
4016-513.46-20	Equipment Repairs	-	1,967	-	-	-	400
4016-513.46-40	Maintenance Contracts	221,583	215,535	271,520	271,560	266,240	250,960
4016-513.51-10	Office Supplies-General	183	54	300	300	300	300
4016-513.51-11	Non-Capital Office Equipment	95,814	50,940	104,100	124,652	104,100	161,880
4016-513.51-40	Computer Papers & Supplies	2,721	1,728	2,000	1,000	2,000	2,000
4016-513.52-01	Gas	119	127	100	100	100	120
4016-513.52-03	Oil & Other Lubricants	18	-	60	60	60	60
4016-513.52-10	Vehicle Parts	115	-	500	500	500	500
4016-513.52-35	Non-Capital Operating Equipment	-	-	-	-	-	24,020
4016-513.52-90	Special Supplies	-	30	50	50	50	50
4016-513.54-01	Subscriptions	548	-	-	-	-	-
4016-513.54-10	Publications	467	137	300	300	300	300
4016-513.54-20	Memberships & Dues	370	755	730	730	760	760
4016-513.54-30	Educational Costs	12,290	5,053	11,100	9,250	11,000	11,100
Total Operating Expenses		368,570	308,986	452,500	475,012	441,620	535,070

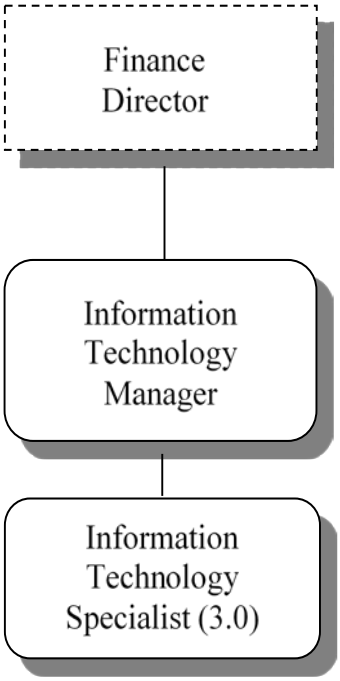
Fund:	Department:	Fund #:
Water & Wastewater	Information Systems	041

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adjusted Budget 2015-16	Adjusted Budget 2015-16	Estimated 2015-16	Adopted Budget 2016-17
Capital Expenses							
4016-513.64-40	Special Equipment	-	-	-	-	-	10,700
	Total Capital Expenses	-	-	-	-	-	10,700
	Total Information Technology	**$ 686,710**	**$ 632,432**	**$ 792,270**	**$ 817,732**	**$ 784,340**	**$ 901,540**

Organizational Chart

INFORMATION SYSTEMS DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
Information Technology Manager	128	1.00	1.00	1.00
Information Technology Specialist	124	3.00	3.00	3.00
Total Division		**4.00**	**4.00**	**4.00**

Public Works Department

Water Division

The water division's main priority is to provide high water quality, adequate water pressure and excellent customer service. Ongoing water sampling ensures the water is clean and safe to drink and is in compliance with Federal, State and County regulations. The water division maintains 6,271 water meters to approximately 15,500 residents 556 fire hydrants and 76.55 miles of water mains. The water pressure is approximately 60 to 65 pounds per square inch (PSI).

Current and Prior Year Accomplishments

Several American Darling B-62-B fire hydrants have been rebuilt. The remaining hydrants are scheduled to be rebuilt in the upcoming years. Inspections are being performed on a new water main replacement project in the North Bay Hills and Tangelo Groves Subdivisions. By December 2015, 130 residential water meters were changed out for new radio transmitter (RTR) meters in book 32. Design and review of South Green Springs water habilitation was completed in March 2016.

Fiscal Year 2017 Goals

The American Darling B-62-B fire hydrants will continual to be rebuilt. Thus lessening the chance of a failure. Backflow devices will continue to be tested and installed throughout the city.

Long-Term Vision and Future Financial Impact

The water division will continue to provide outstanding service to the citizens of Safety Harbor in a prompt and professional manor. Water quality along with Fire protection is a top priority. The water division will always continue to monitor its inventory and make upgrades to the water system as needed.

WATER PERFORMANCE INDICATORS

FUND: 41 DEPARTMENT: 4035

Jurisdiction Data	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Adopted 2016-17
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 2,447,956	$ 2,462,750	$ 2,649,360	$ 2,589,970
Total # of Full Time Equivalent Employees	7.60	7.20	7.40	6.40
Outputs				
# of Pipeline Repairs	256	205	292	260
# of Water Meters Installed/Replaced	26/603	21/207	30/348	30/300
# of Emergency Calls	45	23	68	50
# of Fire Hydrants Maintained	552	554	556	557
# of New Services Connected	26	21	30	30
# of Miles of Pipeline	76.31	76.5	76.55	76.85
# of Customers	7,456	7,477	7,560	7,560
Efficiency				
O&M Cost per Mile of Distribution System	$ 32,079	$ 32,193	$ 34,610	$ 33,702
O&M Cost per Customer Account	$ 328.32	$ 329.38	$ 350.44	$ 342.59
O&M Cost per Capita	$ 139.92	$ 142.90	$ 151.79	$ 148.00
O&M Cost per Full Time Equiv. Employee	$ 322,099	$ 342,049	$ 358,022	$ 404,683
Per Capita per Full Time Equiv. Employee	2,302	2,394	2,359	2,734

Fund:	Department:	Fund #:
Water & Wastewater	Water	041

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
4035-533.12-01	Salaries & Wages	$ 309,931	$ 271,161	$ 446,890	$ 428,880	$ 334,070	$ 272,510
4035-533.14-00	Overtime-Time & One Half	3,710	4,935	5,030	5,030	5,050	5,060
4035-533.16-00	Compensated Annual Leave	(4,942)	10,009	-	-	-	-
4035-533.17-00	Compensated Sick Leave	(11,729)	11,078	-	-	-	-
	Salaries & Wages Sub-Total	296,970	297,183	451,920	433,910	339,120	277,570
4035-533.21-00	Fica Taxes	23,026	20,350	28,840	28,840	18,490	21,240
4035-533.22-00	Retirement	30,275	9,493	29,890	29,890	19,280	21,970
4035-533.23-00	Life & Health Insurance	75,824	61,670	96,230	96,230	81,110	91,290
4035-533.26-00	OPEB	2,270	1,702	-	-	-	-
	Benefits Sub-Total	131,395	93,215	154,960	154,960	118,880	134,500
	Total Personnel Services	428,365	390,398	606,880	588,870	458,000	412,070
Operating Expenses							
4035-533.34-60	Uniform Rental & Laundry	1,102	1,204	1,700	1,700	1,700	1,700
4035-533.34-90	Other Fees & Contracts	3,973	4,914	-	18,010	18,010	6,350
4035-533.34-92	Purchases Water/Sewer	1,938,285	1,979,217	2,065,150	2,065,150	2,077,810	2,083,300
4035-533.40-01	Employee Travel	-	1,360	950	950	800	1,300
4035-533.41-00	Communication Services	4,069	3,742	4,170	4,170	3,960	4,130
4035-533.43-00	Utilities	4,949	4,607	5,500	5,500	4,500	4,700
4035-533.44-00	Rental & Leases	1,000	1,000	1,000	1,000	1,000	1,000
4035-533.46-01	Building & Grounds Maint	1,298	5,974	7,540	7,540	7,540	2,400
4035-533.46-10	Outside Vehicle Repairs	767	324	800	800	800	800
4035-533.46-20	Equipment Repairs	770	567	1,000	1,000	1,000	1,000
4035-533.46-40	Maintnenance Contracts	433	598	900	900	900	950
4035-533.46-90	Special Services	11,349	7,168	11,300	19,487	18,000	11,900
4035-533.49-30	Other Current Charges	298	436	720	1,720	720	1,770
4035-533.51-10	General Office Supplies	798	686	800	800	800	800
4035-533.51-11	Non-Capital Office Equip.	138	241	300	300	300	300
4035-533.52-01	Gas	11,105	9,120	10,000	10,000	7,600	8,230
4035-533.52-02	Diesel	4,499	2,096	4,000	4,000	1,800	2,020
4035-533.52-03	Oil & Other Lubricants	311	459	500	500	500	500
4035-533.52-10	Vehicle Parts	3,732	3,099	4,500	4,500	4,000	4,500

Fund:	Department:	Fund #:
Water & Wastewater	Water	041

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
4035-533.52-20	Equipment Parts	1,019	1,434	1,500	1,500	1,500	1,500
4035-533.52-30	Small Tools & Supplies	2,000	2,141	2,000	2,000	2,000	2,000
4035-533.52-40	Builders Supplies	516	464	500	500	1,000	500
4035-533.52-41	Housekeeping Supplies	100	-	100	100	100	100
4035-533.52-50	Chemicals	2,320	2,493	2,500	2,500	2,500	2,500
4035-533.52-70	Special Clothing/Uniforms	2,535	2,855	3,000	3,000	3,000	3,000
4035-533.52-80	Tires And Tubes	1,092	1,118	1,200	1,200	1,200	1,200
4035-533.52-90	Special Supplies	928	1,000	1,000	1,000	1,000	1,000
4035-533.52-93	Safety Supplies	599	771	800	800	600	800
4035-533.52-95	Special Supplies - W&S	19,091	13,148	25,000	24,205	24,200	25,000
4035-533.54-20	Memberships & Dues	-	25	400	400	-	-
4035-533.54-30	Educational Costs	515	1,385	2,520	2,520	2,520	2,650
	Total Operating Expenses	2,019,591	2,053,646	2,161,350	2,187,752	2,191,360	2,177,900
Capital Expenses							
4035-533.62-00	Buildings	-	45,924	16,000	16,000	14,490	-
4035-533.63-00	Improvements other than Buildings	-	-	-	-	-	30,000
4035-533.64-01	Automotive Equipment	-	-	-	-	-	28,000
4035-533.64-40	Special Equipment	-	-	40,000	40,000	36,960	9,000
	Total Capital Expenses	-	45,924	56,000	56,000	51,450	67,000
	Total Water	**$ 2,447,956**	**$ 2,489,968**	**$ 2,824,230**	**$ 2,832,622**	**$ 2,700,810**	**$ 2,656,970**

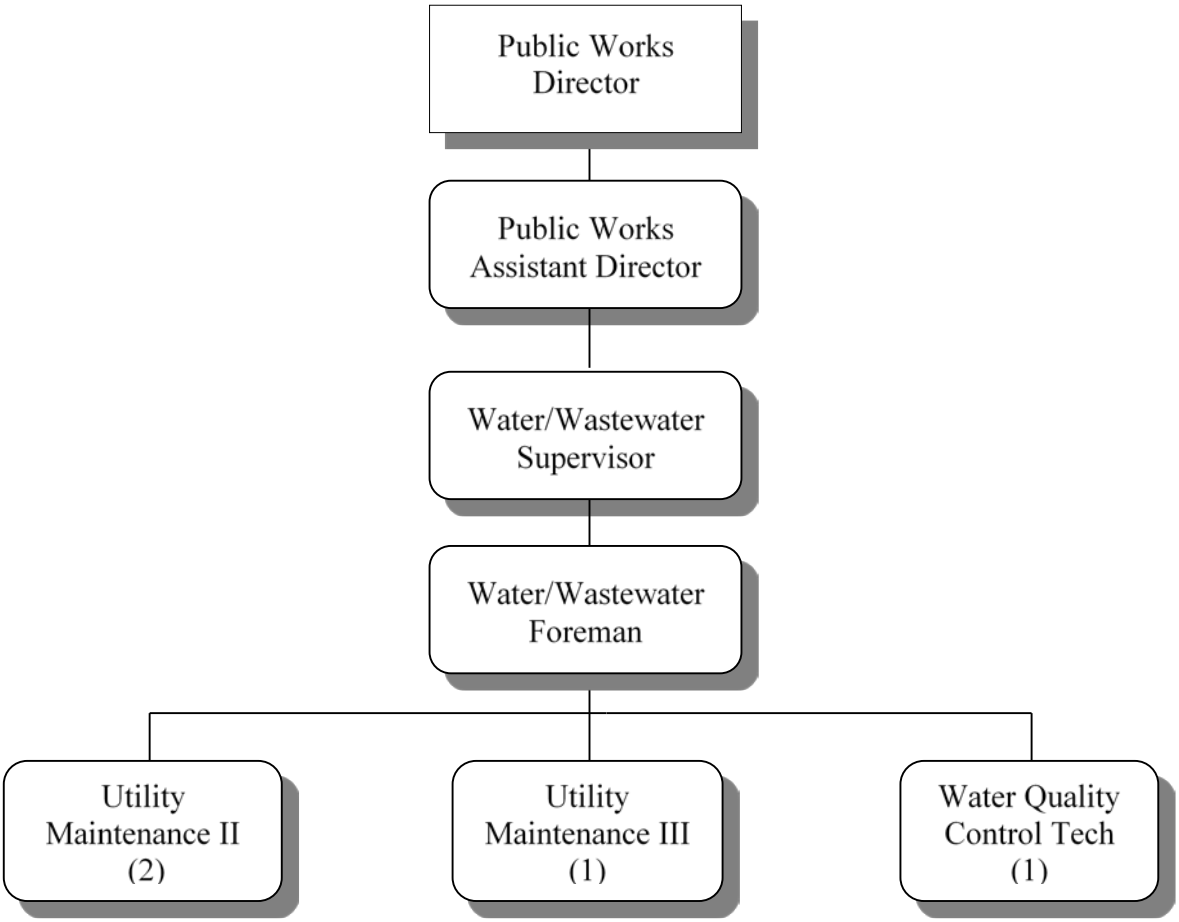
FUNDING SOURCE

Program Expenditure Budget	$ 2,447,956	$ 2,444,044	$ 2,768,230	$ 2,776,622	$ 2,649,360	$ 2,589,970
Less Revenues Generated:						
343 Charges For Services	3,433,291	3,041,301	3,453,550	3,453,550	3,350,100	3,073,660
Net Unsupported/(Supported) Budget	**$ (985,335)**	**$ (597,257)**	**$ (685,320)**	**$ (676,928)**	**$ (700,740)**	**$ (483,690)**
% Of Budget Supported By Program	140.3%	124.4%	124.8%	124.4%	126.4%	118.7%

Organizational Chart

PUBLIC WORKS DEPARTMENT

WATER DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
Public Works Director	134	0.20	0.20	0.20
Public Works Assistant Director	131	0.00	0.20	0.20
Public Works Supervisor	128	1.00	0.00	0.00
Water/Wastewater Supervisor	127	1.00	1.00	1.00
Water/Wastewater Foreman	121	1.00	1.00	1.00
Water Quality Control Tech	118	1.00	1.00	1.00
Utility Maintenance III	119	1.00	1.00	1.00
Utility Maintenance II	117	2.00	2.00	2.00
Total Division		**7.20**	**6.40**	**6.40**

Public Works Department

Wastewater Division

The Wastewater Divisions main operation is to assure all sanitary sewer main lines in the City are flowing properly to the 25 City owned pump stations. This includes; construction, repairs, monitoring and maintenance of the City's sixty seven miles of sanitary sewer system infrastructure. Daily inspections of these stations are necessary to record the flows that are pumped into the City of Clearwater's transmission line.

Current and Prior Year Accomplishments

The Amber Glades Lift Station rehabilitation was completed in February 2016. The Briar Creek sewer flow meter was updated. A check valve with bypass and vault is currently being installed. Repairs were made to a sewer tap behind the old Firmenich property. This project consisted of excavating 18' down and replacing a section of the 8" gravity sewer main.

Fiscal Year 2017 Goals

Inspections will be performed on the new 10" sanitary sewer force main installation project from North Bay Hills pump Station to the City of Clearwater's 30" force main on Allen Avenue at Rigsby Lane. Due to its age the South Bayshore Lift Station it is necessary to upgrade this station with new 20 HP pumps, electrical control panel, valves and check valves and a new 100KW standby generator. The Wastewater Division will continue to televise the sanitary sewer infrastructure and document where damaged lines will be repaired or relined in the future.

Long-Term Vision and Future Financial Impact

The Wastewater Division's long term vision will strive to "maintain the City's services, traditions, small town atmosphere and family orientation even as we grow" by providing the level of service the citizens require. Annually, the department coordinates with the engineering department for sanitary sewer infrastructure rehabilitation of gravity sewer main line by installing liners and replacing aging pipes, thus preventing ground water intrusion and main line clogs.

WASTEWATER PERFORMANCE INDICATORS

FUND: 41 DEPARTMENT: 4036

Jurisdiction Data	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Adopted 2016-17
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 1,750,430	$ 1,952,388	$ 2,263,970	$ 2,196,820
Total # of Full Time Equivalent Employees	8.60	8.20	8.40	8.40
# of Lift Stations	25	25	25	25
Outputs				
# of Emergency Repair Calls	15	15	14	14
# of Repairs (Including Emergency)	73	75	80	80
Miles of Collection System Inspected	1.4	1.7	1.3	1.4
Miles of Collection System Cleaned	1.7	1.5	1.7	1.6
# of Lift Stations Repaired	198	190	216	200
# of New Service Connections	20	20	20	20
Miles of Mains in Collection System	66.3	66.44	66.44	66.44
# of Customers	8,903	8,923	8,943	8,963
Efficiency				
O&M Cost per Mile of Collection System	$ 26,402	$ 29,386	$ 34,075	$ 33,065
O&M per Customer Account	$ 196.61	$ 218.80	$ 253.16	$ 245.10
O&M Cost per Capita	$ 100.05	$ 113.29	$ 129.71	$ 125.53
O&M Cost per Full Time Equiv. Employee	$ 203,538	$ 238,096	$ 269,520	$ 261,526
Per Capita per Full Time Equiv. Employee	2,034	2,102	2,078	2,083

Fund:	Department:	Fund #:
Water & Wastewater	Wastewater	041

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
4036-535.12-01	Salaries & Wages	$ 278,018	$ 287,268	$ 318,600	$ 318,600	$ 298,000	$ 342,670
4036-535.14-00	Overtime-Time & One Half	6,908	13,037	7,180	7,180	7,190	7,210
4036-535.16-00	Compensated Annual Leave	7,146	8,623	-	-	-	-
4036-535.17-00	Compensated Sick Leave	4,484	5,258	-	-	-	-
Salaries & Wages Sub-Total		296,556	314,186	325,780	325,780	305,190	349,880
4036-535.21-00	Fica Taxes	20,831	21,853	24,930	24,930	23,350	26,770
4036-535.22-00	Retirement	20,955	10,618	25,360	25,360	23,720	27,470
4036-535.23-00	Life & Health Insurance	79,374	81,730	106,920	106,920	110,410	123,660
4036-535.26-00	OPEB	4,539	1,944	-	-	-	-
Benefits Sub-Total		125,699	116,145	157,210	157,210	157,480	177,900
Total Personnel Services		422,255	430,331	482,990	482,990	462,670	527,780
Operating Expenses							
4036-535.34-60	Uniform Rental & Laundry	824	708	1,540	1,540	1,200	1,540
4036-535.34-90	Other Fees & Contracts	41,322	43,195	64,380	64,380	64,380	54,900
4036-535.34-92	Purchases Water/Sewer	1,171,211	1,309,046	1,192,000	1,592,000	1,592,000	1,481,830
4036-535.40-01	Employee Travel	-	597	220	220	60	170
4036-535.41-00	Communication Services	3,320	2,634	3,470	3,470	2,560	2,730
4036-535.43-00	Utility Services	62,229	65,205	70,100	61,400	61,400	64,000
4036-535.44-00	Rental & Leases	1,000	1,000	1,000	1,000	1,000	1,000
4036-535.46-01	Building & Grounds Maint	1,092	8,754	1,040	1,040	1,040	2,400
4036-535.46-10	Outside Vehicle Repairs	1,000	1,000	1,000	1,000	1,000	1,000
4036-535.46-20	Equipment Repairs	1,970	14,396	2,000	2,000	2,000	2,000
4036-535.46-40	Maintenance Contracts	701	816	880	880	880	960
4036-535.46-90	Special Services	6,350	6,442	8,000	8,000	8,000	8,000
4036-535.49-30	Other Current Charges	209	534	720	720	720	1,350
4036-535.51-10	General Office Supplies	839	848	1,000	1,000	1,000	1,000
4036-535.51-11	Non-Capital Office Equip	-	193	200	200	200	200
4036-535.52-01	Gas	3,044	3,225	4,200	2,500	2,420	2,630
4036-535.52-02	Diesel	9,207	7,134	7,850	6,650	6,600	7,410
4036-535.52-03	Oil & Other Lubricants	579	313	500	500	500	500
4036-535.52-10	Vehicle Parts	4,691	3,686	5,500	5,500	5,000	5,500
4036-535.52-20	Equipment Parts	2,518	20,704	26,500	26,500	23,500	3,500
4036-535.52-30	Small Tools & Supplies	2,996	2,821	3,000	3,000	3,000	3,000

Fund:	Department:	Fund #:
Water & Wastewater	Wastewater	041

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
4036-535.52-40	Builders Supplies	1,000	1,000	1,000	1,000	1,000	1,000
4036-535.52-41	Housekeeping Supplies	200	35	200	200	200	200
4036-535.52-50	Chemicals	636	981	1,500	1,500	1,000	1,500
4036-535.52-70	Special Clothing/Uniforms	2,394	2,576	2,670	2,670	2,670	2,670
4036-535.52-80	Tires & Tubes	2,576	2,560	2,600	2,600	2,600	2,600
4036-535.52-90	Special Supplies	716	1,980	2,000	2,000	2,000	2,000
4036-535.52-93	Safety Supplies	911	1,128	1,200	1,200	1,000	1,200
4036-535.52-95	Special Supplies - W&S	3,702	5,106	10,000	21,600	10,000	10,000
4036-535.54-20	Memberships & Dues	-	-	150	150	150	-
4036-535.54-30	Educational Costs	938	1,120	2,220	2,220	2,220	2,250
	Total Operating Expenses	1,328,175	1,509,737	1,418,640	1,818,640	1,801,300	1,669,040
Capital Expenses							
4036-535.62-00	Buildings	5,283	48,121	-	1,841	1,480	-
4036-535.63-00	Improv Other Than Bldgs	-	-	-	-	-	30,000
4036-535.64-40	Special Equipment	329,926	48,610	75,000	75,000	73,000	60,000
	Total Capital Expenses	335,209	96,731	75,000	76,841	74,480	90,000
	Total Wastewater	**$ 2,085,639**	**$ 2,036,799**	**$ 1,976,630**	**$ 2,378,471**	**$ 2,338,450**	**$ 2,286,820**

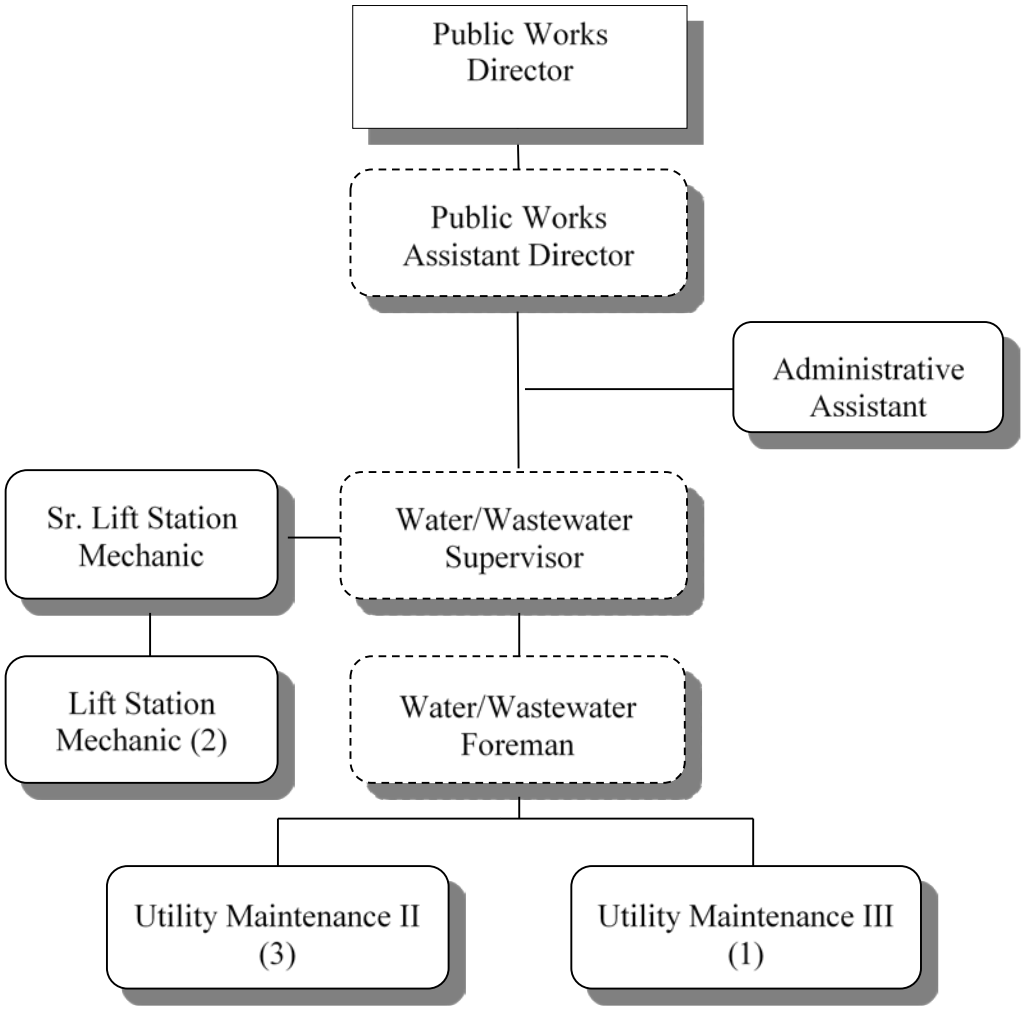
FUNDING SOURCE

Program Expenditure Budget	$ 1,750,430	$ 1,940,068	$ 1,901,630	$ 2,301,630	$ 2,263,970	$ 2,196,820
Less Revenues Generated:						
343 & 349 Charges For Services	4,410,577	4,097,678	4,394,700	4,394,700	4,206,610	4,100,040
Net Unsupported/(Supported) Budget	**$ (2,660,147)**	**$ (2,157,610)**	**$ (2,493,070)**	**$ (2,093,070)**	**$ (1,942,640)**	**$ (1,903,220)**
% Of Budget Supported By Program	252.0%	211.2%	231.1%	190.9%	185.8%	186.6%

Organizational Chart

PUBLIC WORKS DEPARTMENT

WASTEWATER DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
Public Works Director	134	0.20	0.20	0.20
Public Works Assistant Director	131	0.00	0.20	0.20
Sr. Lift Station Mechanic	121	1.00	1.00	1.00
Lift Station Mechanic	119	2.00	2.00	2.00
Inventory Coordinator	119	0.00	0.00	0.00
Administrative Assistance	119	0.00	0.00	1.00
Utility Maintenance III	118	2.00	2.00	1.00
Utility Maintenance II	116	2.00	2.00	3.00
Staff Assistant	116	1.00	1.00	0.00
Total Division		**8.20**	**8.40**	**8.40**

Fund:	Department:	Fund #:
Water & Wastewater	Non-Classified	041

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Water & Wastewater Fixed Assets							
4090-583.69-00	Reclassify Account	(369,746)	(998,590)	-	-	-	-
	Total Water & Wastewater Fixed Assets	(369,746)	(998,590)	-	-	-	-
Internal Services							
4094-590.94-01	Administration Fee Reimb	212,120	193,150	224,290	224,290	224,290	224,000
4094-590.94-25	Engineering Fee Reimb.	229,040	277,540	304,860	304,860	304,860	399,230
4094-590.94-33	Fleet Maint. Reimb	74,590	92,930	71,780	71,780	71,780	66,940
4094-590.94-34	Bldg. Maint. Reimb	42,740	42,740	34,390	34,390	34,390	37,490
	Total Internal Services	558,490	606,360	635,320	635,320	635,320	727,660
Non-Operating Expenses							
4095-581.58-00	Depreciation Expense	1,094,051	1,118,911	1,095,000	1,095,000	1,095,000	1,125,000
	Total Non-Operating Expenses	1,094,051	1,118,911	1,095,000	1,095,000	1,095,000	1,125,000
Other Expenditures							
4095-581.72-50	Amortization Exp Bond Dis	3,783	(8,260)	500	500	500	500
4095-581.91-20	2012 Public Improvement Bond	33,410	27,000	24,000	24,000	24,000	24,000
4095-581.91-22	To Bank Of America Credit	153,890	53,550	130,110	130,110	130,110	130,110
4095-581.91-48	Tsfr To W&S R&R Fund	1,825,620	2,326,000	-	-	-	4,565,000
	Total Other Expenditures	2,016,703	2,398,290	154,610	154,610	154,610	4,719,610
Non-Classified							
4099-588.99-01	Fund Reserve	-	-	3,093,510	2,559,058	1,706,740	1,028,150
	Total Non-Classified	-	-	3,093,510	2,559,058	1,706,740	1,028,150
	Total Water & Wastewater Fund	**$ 9,288,737**	**$ 8,971,906**	**$ 11,325,650**	**$ 11,236,969**	**$ 10,159,650**	**$ 14,242,240**

FUND 043 - RECLAIMED WATER

REVENUE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Miscellaneous Revenue							
4000-361.01-00	Investments	$ 14,677	$ 11,457	$ 16,470	$ 16,470	$ 13,730	$ 13,730
4000-361.50-00	Market Value Adj	(3,177)	2,810	-	-	-	-
	Total Miscellaneous Revenue	11,500	14,267	16,470	16,470	13,730	13,730
Miscellaneous Revenue							
4000-389.01-00	Balance Carryforward	-	-	690,510	690,510	688,310	702,040
	Total Miscellaneous Revenue	-	-	690,510	690,510	688,310	702,040
	Total Reclaimed Water Revenue	**$ 11,500**	**$ 14,267**	**$ 706,980**	**$ 706,980**	**$ 702,040**	**$ 715,770**

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2008-09	Actual 2009-10	Adjusted Budget 2010-11	Adjusted Budget 2010-11	Estimated Year End	Adopted Budget 2011-12
Non-Classified							
4035-533.99-01	Fund Reserve	-	-	706,980	706,980	702,040	715,770
	Total Non-Classified	-	-	706,980	706,980	702,040	715,770
	Total Reclaimed Water	**$ -**	**$ -**	**$ 706,980**	**$ 706,980**	**$ 702,040**	**$ 715,770**

FUND 047 - WASTEWATER DEVELOPMENT

REVENUE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Charges For Services							
4000-343.09-90	Sewer Development Fees	$ 13,940	$ 10,100	$ 16,000	$ 16,000	$ 16,000	$ 16,000
	Total Charges For Services	13,940	10,100	16,000	16,000	16,000	16,000
Miscellaneous Revenue							
4000-361.01-00	Investments	18,294	14,255	20,650	20,650	17,190	17,190
4000-361.50-00	Market Value Adj	(3,963)	3,495	-	-	-	-
	Total Miscellaneous Revenue	14,331	17,750	20,650	20,650	17,190	17,190
Miscellaneous Revenue							
4000-389.01-00	Balance Carryforward	-	-	860,940	860,940	859,410	882,600
	Total Miscellaneous Revenue	-	-	860,940	860,940	859,410	882,600
	Total Wastewater Development Revenue	**$ 28,271**	**$ 27,850**	**$ 897,590**	**$ 897,590**	**$ 892,600**	**$ 915,790**

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2008-09	Actual 2009-10	Adjusted Budget 2010-11	Adjusted Budget 2010-11	Estimated Year End	Adopted Budget 2011-12
Operating Expenses							
4036-535.52-95	Special Supplies - W&S	$ 9,994	$ 2,728	$ 10,000	$ 10,000	$ 10,000	$ 10,000
	Total Operating Expenses	9,994	2,728	10,000	10,000	10,000	10,000
Non-Classified							
4099-588.99-02	Reserved For Future Exp	-	-	887,590	887,590	882,600	905,790
	Total Non-Classified	-	-	887,590	887,590	882,600	905,790
	Total Wastewater Development Fund	**$ 9,994**	**$ 2,728**	**$ 897,590**	**$ 897,590**	**$ 892,600**	**$ 915,790**

FUND 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Miscellaneous Revenue							
4000-361.01-00	Investments	$ 92,358	$ 108,825	$ 83,390	$ 83,390	$ 127,760	$ 127,760
4000-361.50-00	Market Value Adj	(19,515)	26,494	-	-	-	-
	Total Miscellaneous Revenue	72,843	135,319	83,390	83,390	127,760	127,760
Miscellaneous Revenue							
4000-369.09-00	Miscellaneous Revenue	9,875	7,417	5,200	5,200	5,200	5,500
	Total Miscellaneous Revenue	9,875	7,417	5,200	5,200	5,200	5,500
Miscellaneous Revenue							
4000-381.41-00	Tsfr From W&S Revenue Fund	1,825,620	2,326,000	-	-	-	4,565,000
4000-389.01-00	Balance Carryforward	-	-	5,716,870	6,179,647	7,467,150	4,600,310
	Total Miscellaneous Revenue	1,825,620	2,326,000	5,716,870	6,179,647	7,467,150	9,165,310
Total Water & Wastewater Renewal & Replacement		**$ 1,908,338**	**$ 2,468,736**	**$ 5,805,460**	**$ 6,268,237**	**$ 7,600,110**	**$ 9,298,570**

Fund:	Department:	Fund #:
Water & Wastewater Renewal & Replacement	Water & Wastewater	048

EXPENDITURE DETAIL

Water Operating Expenses						
4035-533.52-20 Equipment Parts	$ 8,912	$ 8,841	$ 9,500	$ 10,399	$ 9,500	$ 9,500
4035-533.52-95 Special Supplies - W&S	49,479	39,390	60,000	60,000	60,000	60,000
Total Operating Expenses	58,391	48,231	69,500	70,399	69,500	69,500
Capital Expenses						
4035-533.63-00 Improv Other Than Bldgs	26,900	564,518	1,725,000	1,960,825	1,806,490	1,600,000
Total Capital Expenses	26,900	564,518	1,725,000	1,960,825	1,806,490	1,600,000
Total Water	**85,291**	**612,749**	**1,794,500**	**2,031,224**	**1,875,990**	**1,669,500**
Wastewater Operating Expenses						
4036-535.46-20 Equipment Repairs	7,973	5,480	8,000	9,000	9,000	9,000
4036-535.52-20 Equipment Parts	14,497	7,184	12,000	12,000	12,000	12,000
4036-535.52-95 Special Supplies - W&S	38,909	14,995	19,400	20,395	20,000	20,000
Total Operating Expenses	61,379	27,659	39,400	41,395	41,000	41,000
Capital Expenses						
4036-535.63-00 Improv Other Than Bldgs	171,069	1,278,800	3,070,000	3,212,799	1,082,810	4,465,000
Total Capital Expenses	171,069	1,278,800	3,070,000	3,212,799	1,082,810	4,465,000
Total Wastewater	**232,448**	**1,306,459**	**3,109,400**	**3,254,194**	**1,123,810**	**4,506,000**
Water & Wastewater Fixed Assets						
4090-583.69-00 Reclassify Account	(165,633)	(987,383)	-	-	-	-
Water & Wastewater Fixed Assets	(165,633)	(987,383)	-	-	-	-
Non-Classified						
4099-588.99-02 Reserved For Future Exp	-	-	901,560	982,819	4,600,310	3,123,070
Total Non-Classified	-	-	901,560	982,819	4,600,310	3,123,070
Total Water & Wastewater Renewal & Replacement	**$ 152,106**	**$ 931,825**	**$ 5,805,460**	**$ 6,268,237**	**$ 7,600,110**	**$ 9,298,570**

FUND 077 - WASTEWATER ASSESSMENT

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Miscellaneous Revenue							
4000-363.36-00	Interest Wastewater Assessment	$ 1,617	$ 809	$ -	$ -	$ 1,000	$ 1,000
4000-389.01-00	Balance Carryforward	-	-	19,780	19,780	21,590	22,590
	Total Miscellaneous Revenue	1,617	809	19,780	19,780	22,590	23,590
	Total Wastewater Assessment Revenue	**$ 1,617**	**$ 809**	**$ 19,780**	**$ 19,780**	**$ 22,590**	**$ 23,590**
	EXPENDITURE DETAIL						
Non-Classified							
4095-581.99-01	Fund Reserve	$ -	$ -	$ 19,780	$ 19,780	$ 22,590	$ 23,590
	Total Non-Classified	-	-	19,780	19,780	22,590	23,590
	Total Wastewater Assessment	**$ -**	**$ -**	**$ 19,780**	**$ 19,780**	**$ 22,590**	**$ 23,590**

Public Works Department
Sanitation Division

The Sanitation Division encompasses five programs: Residential Service, Commercial Dumpster Service, Curbside Recycling Service, Drop-off Recycling Sites and Special Pick-up Service. The Residential Service Program provides once a week curbside garbage collection in 96-gallon automated collection containers, once a week bulk items collection and Wednesday yard-waste collection. The division collects approximately 6,800 homes averaging 6,814.73 tons of garbage a year. Approximately 1,470.74 tons of yard waste is hauled and processed into free mulch for the residents. The Commercial Dumpster Service collects approximately 4,494.12 tons of garbage and 201.18 tons of recycling per year. All of the City's apartments and townhomes are also collected by our commercial routes. These businesses and communities all vary in service from once per week to five days a week collecting either 2 yard, 4 yard, 6 yard, or 8 yard dumpsters. The Curbside Recycling Service is collected once a week in 64-gallon automated collection recycling containers. The program collected 1,592.31 tons of newspaper, mixed paper, all plastics, aluminum/steel cans, glass and cardboard. The apartment complexes receive the same service but are collected in larger containers/dumpsters. There are two drop off recycling sites in Safety Harbor where residents can drop off newspaper, mixed paper, cardboard, aluminum/tin cans, glass and #1-7 plastic containers. These sites contained a total of 138 tons of recycling. The Special Pick-up Service provides collection to the community for services that do not fall under the curbside collection requirements. These services entail an additional cost to the residents for the services provided. These include large amounts of yard waste collection, trash collection, clean up dumpster services and appliance collections.

Current and Prior Year Accomplishments

Since the 13/14 fiscal year once a week collection was implemented, landfill fees have decreased 7.5 percent from the year prior. Recycling tonnages have increased by 30 percent over the previous fiscal year 12/13.

Fiscal Year 2017 Goals

Our goal for 2017 is to continue evaluating the recycling and sanitation program to look for ways to improve collection and increase customer satisfaction. Recycling participation will continue to be monitored to target areas for increased tonnages and participation.

Long-Term Vision and Future Financial Impact

The Division will continue to provide, reliable service to the residential and commercial customers. The staff will continue to encourage recycling throughout the City to continue to increase revenue generated from commodities collected, increase landfill diversion and to cut operational costs.

SANITATION PERFORMANCE INDICATORS

FUND: 044 DEPARTMENT: 4532

Jurisdiction Data	Actual 2013-14	Actual 2014-15	Estimated 2015-16	Adopted 2016-17
Population	17,496	17,234	17,454	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	176.98	176.31	180.60	180.55
Departmental Inputs				
Total Personnel Services & Operating Expenses	$2,044,575	$2,068,325	$2,134,700	$2,197,950
Total # of Full Time Equivalent Employees	18.15	19.15	19.30	19.30
Total # of Collection Vehicles Used	19	19	19	20
Solid Waste Outputs				
Tons of Refuse Collected	10,923	11,309	10,800	10,500
# of Trips to Resource Facility Commercial	516	538	552	550
# of Trips to Resource Facility Residential	928	968	900	875
Total # of All Trips	1,444	1,506	1,452	1,425
# of Yard Waste Specials	173	69	100	100
# of Commercial Dumpster Specials	56	63	60	60
# of Temporary Dumpsters	412	428	375	375
Recycling				
Tons of Material Collected Commercially	181	201	200	200
Tons of Material Collected Curbside	1,582	1,593	1,650	1,700
Tons of Material Collected at Drop Off Sites	122	120	120	120
Total of Yard Waste Collected in Tons	1,380	1,470	1,200	1,300
Scrap Metal Collected in Tons	34	12	15	15
Efficiency				
O&M Cost per Ton	$ 187.18	$ 182.89	$ 197.66	$ 209.33
O&M Cost per Capita	$ 116.86	$ 120.01	$ 122.30	$ 125.60
O&M Cost per Full Time Equiv. Employee	$ 112,649	$ 108,007	$ 110,606	$ 113,883
Per Capita per Full Time Equiv. Employee	964	900	904	907

FUND 044 - SANITATION

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
	REVENUE DETAIL						
Permits, Fees & Special Assessments							
4500-323.07-00	Solid Waste Franchise Fee	$ 50,585	$ 52,363	$ 36,000	$ 36,000	$ 40,000	$ 40,000
	Total Permits, Fees & Special Assessments	50,585	52,363	36,000	36,000	40,000	40,000
Intergovernmental							
4500-334.20-00	Local Grants	12,988	-	13,470	13,470	13,470	13,470
	Total Intergovernmental	12,988	-	13,470	13,470	13,470	13,470
Charges For Services							
4500-343.09-70	Industrial Surcharge	3,424	2,085	500	500	2,250	2,250
4500-343.40-10	Sanitation/Refuse Charges	2,846,297	2,840,509	2,805,300	2,805,300	2,856,000	2,856,000
	Total Charges For Services	2,849,721	2,842,594	2,805,800	2,805,800	2,858,250	2,858,250
Miscellaneous Revenue							
4500-361.01-00	Investments	32,104	28,811	34,370	34,370	32,460	32,460
4500-361.50-00	Market Value Adj	(6,876)	7,007	-	-	-	-
4500-364.01-10	Gain/Loss From Sale/Disp	13,546	4,900	73,000	73,000	10,000	10,000
4500-365.09-10	Recycling Sales	33,087	10,787	35,000	35,000	11,000	10,000
4500-369.02-00	Claims/Insur Settlements	-	4,640	-	-	-	-
4500-369.09-00	Other Misc Revenue	3	150	170	170	-	-
	Total Miscellaneous Revenue	71,864	56,295	142,540	142,540	53,460	52,460
Miscellaneous Revenue							
4500-389.01-00	Balance Carryforward	-	-	1,165,520	1,172,522	1,658,920	1,239,670
	Total Miscellaneous Revenue	-	-	1,165,520	1,172,522	1,658,920	1,239,670
	Total Sanitation Revenue	**$ 2,985,158**	**$ 2,951,252**	**$ 4,163,330**	**$ 4,170,332**	**$ 4,624,100**	**$ 4,203,850**

Fund:	Department:	Fund #:
Sanitation	Sanitation	044

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Personnel Services							
4532-534.12-01	Salaries & Wages	$ 708,982	$ 724,062	$ 808,760	$ 795,760	$ 744,990	$ 760,620
4532-534.12-10	Reg Wages-Temporary Empl	19,974	27,297	28,000	41,000	28,000	28,000
4532-534.14-00	Overtime-Time & One Half	17,702	22,352	23,600	23,600	24,920	28,800
4532-534.16-00	Compensated Annual Leave	(5,355)	(6)	-	-	-	-
4532-534.17-00	Compensated Sick Leave	(1,867)	5,496	-	-	-	-
	Salaries & Wages Sub-Total	739,436	779,201	860,360	860,360	797,910	817,420
4532-534.21-00	Fica Taxes	52,611	52,485	61,330	61,330	56,970	60,400
4532-534.22-00	Retirement	58,916	25,604	64,700	64,700	60,540	62,180
4532-534.23-00	Life & Health Insurance	227,381	216,185	240,320	240,320	235,580	269,270
4532-534.24-00	Workers Comp Insurance	46,702	49,111	52,090	52,090	50,500	53,550
4532-534.26-00	OPEB	7,717	4,375	-	-	-	-
	Benefits Sub-Total	393,327	347,760	418,440	418,440	403,590	445,400
	Total Personnel Services	1,132,763	1,126,961	1,278,800	1,278,800	1,201,500	1,262,820
Operating Expenses							
4532-534.32-10	Auditing & Accounting	3,195	4,175	4,950	4,950	4,950	3,990
4532-534.34-60	Uniform Rental & Laundry	2,579	2,580	3,660	3,660	2,800	3,660
4532-534.34-80	Landfill Fees	452,644	473,464	455,000	455,000	455,000	455,000
4532-534.34-81	Recycling Fees	32	-	500	500	500	1,000
4532-534.34-90	Other Fees/Contracts	234	5,653	-	16,555	16,555	10,540
4532-534.40-01	Employee Travel	1,071	1,610	1,970	1,970	650	1,950
4532-534.41-00	Communication Services	3,176	2,483	3,300	3,300	2,600	2,770
4532-534.43-00	Utilities	4,949	4,606	5,500	5,500	4,500	4,700
4532-534.44-00	Rental & Leases	400	397	450	450	450	450
4532-534.45-00	General Liability Insur	107,930	111,825	116,660	116,660	115,000	119,920
4532-534.46-01	Bldg & Grounds Maintenance	1,719	1,140	15,950	24,626	25,630	2,300
4532-534.46-10	Outside Vehicle Repairs	26,524	34,033	36,800	36,800	36,800	37,000
4532-534.46-20	Equipment Repairs	8,267	7,362	12,000	12,000	12,000	12,000
4532-534.46-30	Radio Maintenance	-	15	-	-	-	-
4532-534.46-40	Maintenance Contracts	406	519	630	630	630	710
4532-534.47-00	Printing & Binding	453	750	750	750	750	750
4532-534.49-30	Other Current Charges	298	186	950	950	950	980
4532-534.49-34	Grant Expenditures	13,610	12,433	13,360	13,360	13,360	13,360

Fund:	Department:	Fund #:
Sanitation	Sanitation	044

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
4532-534.51-10	Office Supplies-General	535	361	700	1,115	1,115	700
4532-534.51-11	Non-Capital Office Equip	-	-	1,500	2,500	1,500	1,600
4532-534.52-01	Gas	2,934	2,009	2,600	2,600	1,640	1,800
4532-534.52-02	Diesel	149,507	105,306	131,030	115,030	95,250	106,970
4532-534.52-03	Oil & Other Lubricants	5,287	6,701	10,400	10,400	7,900	9,800
4532-534.52-10	Vehicle Parts	30,575	32,890	40,000	40,000	40,000	40,000
4532-534.52-20	Equipment Parts	25,944	17,738	18,000	18,000	18,000	18,000
4532-534.52-30	Small Tools & Supplies	1,800	1,660	1,800	1,800	1,800	1,800
4532-534.52-41	Housekeeping Supplies	500	483	500	500	500	500
4532-534.52-50	Chemicals	1,239	545	1,880	1,880	1,030	1,510
4532-534.52-70	Special Clothing/Uniforms	5,668	5,750	5,730	5,730	5,730	5,730
4532-534.52-80	Tires & Tubes	30,810	31,671	30,000	30,000	30,000	30,000
4532-534.52-90	Special Supplies	26,081	21,261	31,900	32,201	32,200	40,250
4532-534.52-93	Safety Supplies	2,200	2,152	2,200	2,200	2,200	2,200
4532-534.54-20	Memberships & Dues	720	325	870	870	560	940
4532-534.54-30	Educational Costs	525	795	2,600	2,600	650	2,250
4532-534.57-00	Bad Debt	-	-	4,000	4,000	-	-
	Total Operating Expenses	911,812	892,878	958,140	969,087	933,200	935,130
Capital Expenses							
4532-534.62-00	Buildings	-	-	45,000	38,000	25,900	170,000
4532-534.63-00	Imprv Other Than Buildings	-	-	-	-	-	30,000
4532-534.64-01	Automotive Equipment	313,713	468,416	535,000	456,000	424,100	150,000
4532-534.64-40	Special Equipment	81,761	85,577	100,000	179,000	154,000	85,000
	Total Capital Expenses	395,474	553,993	680,000	673,000	604,000	435,000
Non-Operating Expenses							
4532-534.72-20	Interest-Customer Deposit	156	94	500	500	250	250
	Total Non-Operating Expenses	156	94	500	500	250	250
	Total Sanitation	**$ 2,440,205**	**$ 2,573,926**	**$ 2,917,440**	**$ 2,921,387**	**$ 2,738,950**	**$ 2,633,200**

FUNDING SOURCE

Program Expenditure Budget	$ 2,044,575	$ 2,019,839	$ 2,236,940	$ 2,247,887	$ 2,134,700	$ 2,197,950
Less Revenues Generated:						
313 Franchise Fees	50,585	52,363	36,000	36,000	40,000	40,000
334 Local Grants	12,988	-	13,470	13,470	13,470	13,470
343 Physical Environment	2,849,721	2,842,594	2,805,800	2,805,800	2,858,250	2,858,250
Net Unsupported/(Supported) Budget	**$ (868,719)**	**$ (875,118)**	**$ (618,330)**	**$ (607,383)**	**$ (777,020)**	**$ (713,770)**
% Of Budget Supported By Program	142.5%	143.3%	127.6%	127.0%	136.4%	132.5%

Fund:	Department:	Fund #:
Sanitation	Sanitation	044

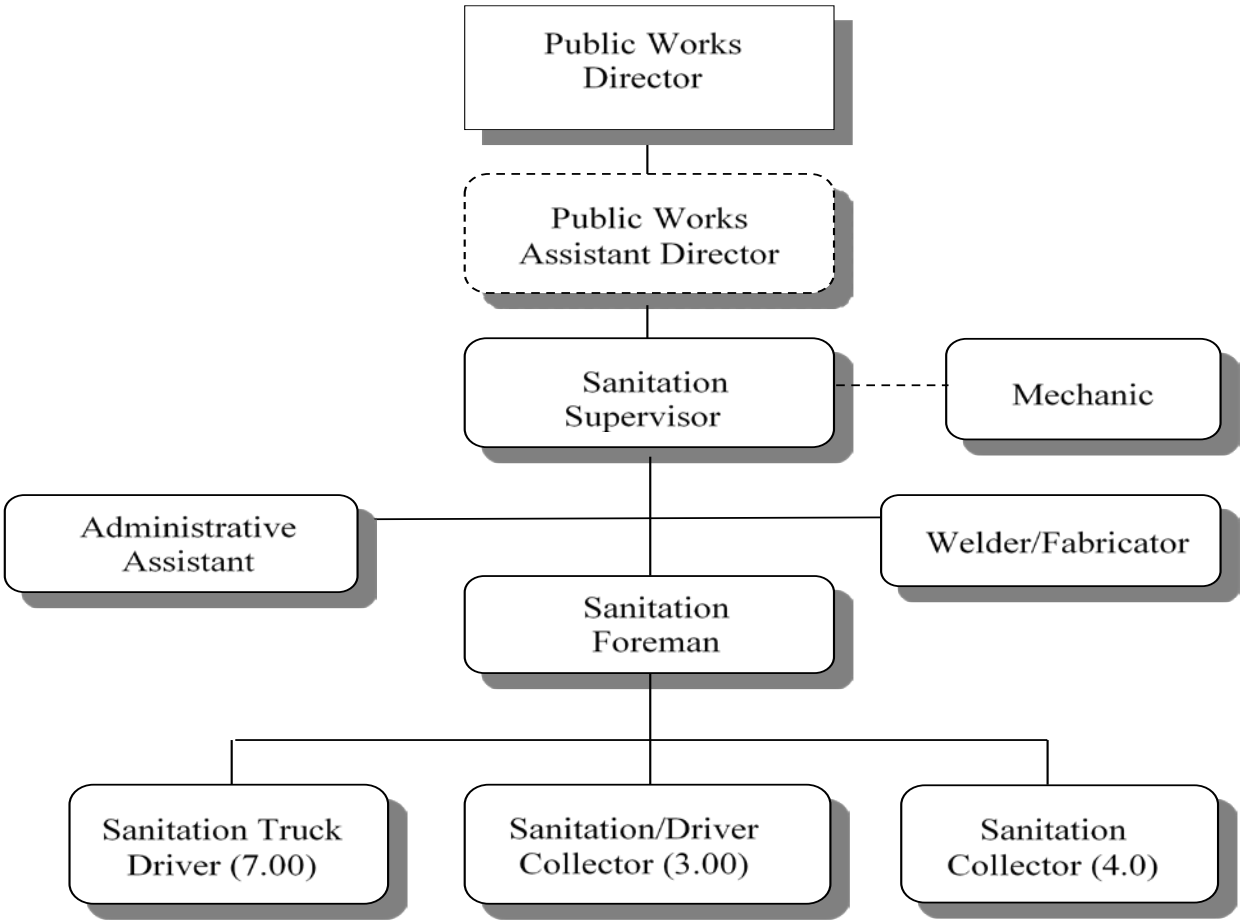
EXPENDITURE DETAIL

Acct #	Account Description	Actual 2013-14	Actual 2014-15	Adopted Budget 2015-16	Adjusted Budget 2015-16	Estimated Year End 2015-16	Adopted Budget 2016-17
Sanitation Fixed Assets							
4590-583.69-00	Reclassify Account	$ (395,084)	$ (553,993)	$ -	$ -	$ -	$ -
	Total Sanitation Fixed Assets	(395,084)	(553,993)	-	-	-	-
Internal Services							
4594-590.94-01	Administration Fee Reimb	113,520	104,970	127,710	127,710	127,710	133,100
4594-590.94-16	Data Processing Fee Reimb	10,030	8,490	9,000	9,000	9,000	15,370
4594-590.94-33	Fleet Maint. Reimb	42,630	63,890	51,590	51,590	51,590	48,120
4594-590.94-34	Bldg. Maint. Reimb	5,540	5,540	7,180	7,180	7,180	7,820
	Total Internal Services	171,720	182,890	195,480	195,480	195,480	204,410
Non-Operating Expenses							
4595-581.58-00	Depreciation Expense	452,401	325,335	450,000	450,000	450,000	450,000
	Total Non-Operating Expenses	452,401	325,335	450,000	450,000	450,000	450,000
Other Expenditures							
4595-581.72-50	Amortization Exp Bond Dis	-	-	90	90	-	-
	Total Other Expenditures	-	-	90	90	-	-
Non-Classified							
4599-588.99-01	Fund Reserve	-	-	600,320	603,375	1,239,670	916,240
	Total Non-Classified	-	-	600,320	603,375	1,239,670	916,240
	Total Sanitation Fund	**$ 2,669,242**	**$ 2,528,158**	**$ 4,163,330**	**$ 4,170,332**	**$ 4,624,100**	**$ 4,203,850**

Organizational Chart

PUBLIC WORKS DEPARTMENT

SANITATION DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 14/15	ADOPTED FY 15/16	ADOPTED FY 16/17
Public Works Director	134	0.15	0.10	0.10
Public Works Assistant Director	131	0.15	0.10	0.10
Sanitation Supervisor	127	1.00	1.00	1.00
Sanitation/Recycle Manager	123	1.00	0.00	0.00
Sanitation Foreman	121	1.00	1.00	1.00
Welder/Fabricator	119	1.00	1.00	1.00
Mechanic	119	1.00	1.00	1.00
Administrative Assistant	119	1.00	1.00	1.00
Sanitation Truck Driver	118	7.00	7.00	7.00
Sanitation Driver/Collector	116	3.00	3.00	3.00
Staff Assistant	116	0.00	0.00	0.00
Sanitation Collector	114	3.00	3.00	4.00
Total Division		**19.15**	**18.20**	**19.20**

APPENDICES

City of Safety Harbor Pay Plan

Pay Grade	Classification	Hourly Rate Minimum	Hourly Rate Maximum	Annual Minimum	Annual Maximum
122	Accountant	$17.43	$27.99	$36,254	$58,219
125	Accountant/Budget Analyst	$20.17	$32.42	$41,954	$67,434
118	Accounting Assistant	$14.34	$23.05	$29,827	$47,944
123	Accounts Payable Supervisor	$18.30	$29.39	$38,064	$61,131
119	Administrative Assistant	$15.06	$24.19	$31,325	$50,315
135	Assistant City Manager	$37.78	$60.82	$78,582	$126,506
131	Assistant Finance Director	$27.84	$44.72	$57,907	$93,018
131	Assistant Public Works Director	$27.84	$44.72	$57,907	$93,018
124	Building Inspector	$19.21	$30.88	$39,957	$64,230
121	Building Maintenance Foreman	$16.59	$26.68	$34,507	$55,494
115	Building Maintenance Technician	$12.50	$20.25	$26,000	$42,120
130	Building Official	$26.51	$42.59	$55,141	$88,587
118	Business Tax Technician	$14.34	$23.05	$29,827	$47,944
121	Circulation Supervisor	$16.59	$26.68	$34,507	$55,494
124	City Arborist	$19.21	$30.88	$39,957	$64,230
130	City Clerk	$26.51	$42.59	$55,141	$88,587
134	City Engineer	$35.98	$57.94	$74,838	$120,515
	City Manager	No Range	Contract		
123	Civil Designer I	$18.30	$29.39	$38,064	$61,131
125	Civil Designer II	$20.17	$32.42	$41,954	$67,434
127	Communications Manager	$22.24	$35.74	$46,259	$74,339
121	Community Compliance Officer	$16.59	$26.68	$34,507	$55,494
133	Community Development Director	$34.29	$55.18	$71,323	$114,774
127	Community Planner/GIS Analyst	$22.24	$35.74	$46,259	$74,339
115	Custodian	$12.50	$20.25	$26,000	$42,120
116	Customer Service Representative	$13.01	$20.90	$27,061	$43,472
133	Finance Director	$34.29	$55.18	$71,323	$114,774
127	Fleet Maintenance Supervisor	$22.24	$35.74	$46,259	$74,339
115	Groundskeeper	$12.50	$20.25	$26,000	$42,120
121	Horticulture Foreman	$16.59	$26.68	$34,507	$55,494
116	Horticulture Worker II	$13.01	$20.90	$27,061	$43,472
132	Human Resources Director	$32.48	$52.54	$67,558	$109,283
121	Human Resources Specialist	$16.59	$26.68	$34,507	$55,494
128	Information Technology Manager	$23.35	$37.51	$48,568	$78,021
124	Information Technology Specialist	$19.21	$30.88	$39,957	$64,230
133	Leisure Services Director	$34.29	$55.18	$71,323	$114,774
122	Librarian I	$17.43	$27.99	$36,254	$58,219
124	Librarian II	$19.21	$30.88	$39,957	$64,230
115	Library Assistant I	$12.50	$20.25	$26,000	$42,120
116	Library Assistant II	$13.01	$20.90	$27,061	$43,472
132	Library Director	$32.48	$52.54	$67,558	$109,283
120	Lift Station Mechanic	$15.81	$25.40	$32,885	$52,832
128	Maintenance Superintendent	$23.35	$37.51	$48,568	$78,021
119	Mechanic	$15.06	$24.19	$31,325	$50,315
115	Meter Reader	$12.50	$20.25	$26,000	$42,120
121	Multi-Media Specialist	$16.59	$26.68	$34,507	$55,494
121	Parks Maintenance Foreman	$16.59	$26.68	$34,507	$55,494
115	Parks Sanitation Worker	$12.50	$20.25	$26,000	$42,120
116	Parks Worker II	$13.01	$20.90	$27,061	$43,472
116	Permit Technician	$13.01	$20.90	$27,061	$43,472
134	Public Works Director	$35.98	$57.94	$74,838	$120,515

Pay Grade	Classification	Hourly Rate Minimum	Hourly Rate Maximum	Annual Minimum	Annual Maximum
125	Recreation Facilities Manager	$20.17	$32.42	$41,954	$67,434
115	Recreation Leader I	$12.50	$20.25	$26,000	$42,120
116	Recreation Leader II	$13.01	$20.90	$27,061	$43,472
121	Recreation Program Coordinator	$16.59	$26.68	$34,507	$55,494
128	Recreation Superintendent	$23.35	$37.51	$48,568	$78,021
123	Recreation Supervisor	$18.30	$29.39	$38,064	$61,131
111	Reserved	$10.20	$16.37	$21,216	$34,050
113	Reserved	$11.24	$18.06	$23,379	$37,565
114	Reserved	$11.79	$18.96	$24,523	$39,437
126	Reserved	$21.19	$34.03	$44,075	$70,782
129	Reserved	$24.50	$39.39	$50,960	$81,931
115	Sanitation Collector	$12.50	$20.25	$26,000	$42,120
116	Sanitation Driver/Collector	$13.01	$20.90	$27,061	$43,472
121	Sanitation Foreman	$16.59	$26.68	$34,507	$55,494
127	Sanitation Supervisor	$22.24	$35.74	$46,259	$74,339
118	Sanitation Truck Driver	$14.34	$23.05	$29,827	$47,944
121	Senior Lift Station Mechanic	$16.59	$26.68	$34,507	$55,494
118	Senior Permit Technician	$14.34	$23.05	$29,827	$47,944
123	Special Events Supervisor	$18.30	$29.39	$38,064	$61,131
117	Sr. Meter Reader	$13.66	$21.95	$28,413	$45,656
119	Streets Stormwater Maintenance III	$15.06	$24.19	$31,325	$50,315
121	Streets/Stormwater Foreman	$16.59	$26.68	$34,507	$55,494
115	Streets/Stormwater Maintenance I	$12.50	$20.25	$26,000	$42,120
117	Streets/Stormwater Maintenance II	$13.66	$21.95	$28,413	$45,656
127	Streets/Stormwater Supervisor	$22.24	$35.74	$46,259	$74,339
112	Summer Leisure Services Staff	$10.70	$17.20	$22,256	$35,776
116	Tradesworker II	$13.01	$20.90	$27,061	$43,472
117	Utilities Maintenance II	$13.66	$21.95	$28,413	$45,656
119	Utilities Maintenance III	$15.06	$24.19	$31,325	$50,315
123	Utility Billing Manager	$18.30	$29.39	$38,064	$61,131
117	Utility Billing Specialist	$13.66	$21.95	$28,413	$45,656
118	Water Quality Control Technician	$14.34	$23.05	$29,827	$47,944
121	Water/Wastewater Foreman	$16.59	$26.68	$34,507	$55,494
127	Water/Wastewater Supervisor	$22.24	$35.74	$46,259	$74,339
120	Welder/Fabricator	$15.81	$25.40	$32,885	$52,832

City of Safety Harbor Pay Plan - Fire Department

Pay Grade	Classification	Hourly Rate Minimum	Hourly Rate Maximum	Annual Minimum	Annual Maximum
	Fire Administration				
133	Fire Chief	$34.29	$55.18	$71,323	$114,774
131	District Chief	$27.84	$44.72	$57,907	$93,018
	Firefighters				
F2	Firefighter/EMT	$13.31	$19.85	$38,751	$57,794
F3	Firefighter/Paramedic	$15.49	$22.69	$45,106	$66,062
O1	Captain	$19.16	$24.80	$55,789	$72,218
O1	Fire Inspector	$19.16	$24.80	$55,789	$72,218
O2	Captain/Paramedic	$20.12	$26.04	$58,578	$75,828

Budgeted Personnel - Full-Time & Part-Time

	FY13 Adopted			FY14 Adopted			FY15 Adopted			FY16 Adopted			FY17 Proposed		
Governmental	**Full Time**	**All Other**	**Total FTE's**	**Full Time**	**All Other**	**Total FTE's**	**Full Time**	**All Other**	**Total FTE's**	**Full Time**	**All Other**	**Total FTE's**	**Full Time**	**All Other**	**Total FTE's**
City Manager	2.10	1.08	3.18	0.95	0.35	1.30	0.95	0.35	1.30	0.95	0.35	1.30	0.95	0.35	1.30
City Clerk	1.00	0.38	1.38	1.00	0.35	1.35	1.00	0.35	1.35	1.00	0.35	1.35	1.00	0.35	1.35
Human Resources	1.00	1.00	2.00	1.00	0.88	1.88	1.00	1.00	2.00	1.00	1.00	2.00	1.00	1.00	2.00
Finance	3.50	-	3.50	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Planning	3.30	-	3.30	3.70	-	3.45	3.70	-	3.70	3.30	-	3.30	3.30	-	3.30
Building Department	4.00	-	4.00	4.00	-	4.00	5.00	-	5.00	5.00	-	5.00	5.00	0.50	5.50
Fire Control & EMS	32.00	-	32.00	32.00	-	32.00	29.00	-	29.00	30.00	-	30.00	30.00	-	30.00
Engineering	4.30	-	4.30	4.50	-	4.30	4.30	-	4.30	4.50	-	4.50	4.50	-	4.50
Streets	10.30	-	10.30	10.30	-	10.30	10.20	-	10.20	10.40	-	10.40	10.40	-	10.40
Fleet Maintenance	3.15	-	3.15	3.15	-	3.15	3.05	-	3.05	3.10	-	3.10	3.10	-	3.10
Building Maintenance	4.30	1.50	5.80	4.30	1.90	5.70	3.80	1.90	5.70	3.80	2.15	5.95	3.80	2.15	5.95
Library	9.00	8.45	17.45	9.00	8.44	17.44	10.00	7.66	17.66	10.00	8.09	18.09	10.00	8.04	18.04
Recreation	10.30	9.53	19.83	11.30	10.23	21.53	11.30	10.67	21.97	12.30	12.51	24.81	12.30	13.01	25.31
Parks	8.30	2.25	10.55	10.30	2.25	13.93	10.80	3.13	13.93	10.80	3.10	13.90	10.80	3.10	13.90
Subtotal General Fund	**96.55**	**24.19**	**120.74**	**98.50**	**24.40**	**123.33**	**97.10**	**25.06**	**122.16**	**99.15**	**27.55**	**126.70**	**99.15**	**28.50**	**127.65**
Marina	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10
CRA	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30
Total Governmental	**96.95**	**24.19**	**121.14**	**98.90**	**24.40**	**123.73**	**97.50**	**25.06**	**122.56**	**99.55**	**27.55**	**127.10**	**99.55**	**28.50**	**128.05**
Enterprise															
Water & Sewer Finance	8.50	0.70	9.20	9.00	0.70	9.70	10.00	-	10.00	9.00	-	9.00	9.00	-	9.00
Information Systems	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Water	7.60	-	7.60	7.60	-	7.60	7.20	-	7.20	7.40	-	7.40	6.40	-	6.40
Wastewater	8.60	-	8.60	8.60	-	8.60	8.20	-	8.20	8.40	-	8.40	8.40	-	8.40
Subtotal Water & Wastewater	**28.70**	**0.70**	**29.40**	**29.20**	**0.70**	**29.90**	**29.40**	**-**	**29.40**	**28.80**	**-**	**28.80**	**27.80**	**-**	**27.80**
Stormwater	5.20	-	5.20	5.20	-	5.20	5.20	-	5.20	5.40	-	5.40	5.40	-	5.40
Sanitation	18.15	1.20	19.35	18.15	-	18.15	19.15	-	19.15	19.30	-	19.30	19.30	-	19.30
Total Enterprise	**52.05**	**1.90**	**53.95**	**52.55**	**0.70**	**53.25**	**53.75**	**-**	**53.75**	**53.50**	**-**	**53.50**	**52.50**	**-**	**52.50**
Total Citywide	**149.00**	**26.09**	**175.09**	**151.45**	**25.10**	**176.98**	**151.25**	**25.06**	**176.31**	**153.05**	**27.55**	**180.60**	**152.05**	**28.50**	**180.55**

GLOSSARY

Ad Valorem Taxes - Real estate and personal property taxes. Webster's New World Dictionary as "in proportion to the value of the property" defines ad Valorem. Local Governments set the levy.

Adjusted Final Millage - Under Florida law, the actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually such charges are very slight and the adjusted millage sometimes does not change from the levy set by the taxing agency.

Adopted Millage - The tax rate certified to a property appraiser by each taxing agency within a county. Adopted millage is to be sent to an appraiser within 30 days after a county's tax roll is certified by the State Department of Revenue and is listed on notices sent to property owners. No taxing agency may approve a levy that is larger than the one it originally adopted.

Aggregate Millage Rate - The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to $10 per $1000 worth of assessed taxable value.

Assessment - The value for the tax purposes determined by the property appraiser for a given piece of real property or personal property.

Balance Forward, Transfers and Other - Amounts received by the City which are not additions to the assets of the government as a whole, although they may be to the receiving fund. These items include inter-fund transfers, inter-fund reimbursements except the receipts of an internal service fund. Also, includes fund balances carried over from the previous year.

Budget - The document that details how much revenue is expected and how it will be spent during a year.

Capital Improvement - Land, buildings, structures and all facilities other than buildings, traffic lights, machinery, equipment, automobiles, etc., with a unit cost in excess of $999 and a useful life of one or more years.

Capital Outlay - Outlays for the acquisition of or addition to fixed assets. The cost of acquiring land, buildings, equipment, furnishings etc. (See Capital Improvement).

Charges for Services - This series of accounts includes all revenues stemming from charges for current services excluding revenues of internal service funds.

CIP – Acronym for "Capital Improvement Program".

Contingency - Funds that are earmarked for a specific purpose and may be used for emergency expenses or to make up cost overruns during a budget period.

CRA - Acronym for "Community Redevelopment Agency".

Culture and Recreation - The cost of providing and maintaining cultural and recreational facilities and activities for the benefit of citizens and visitors.

Current Ad Valorem Taxes - Property taxes computed as a percentage of the value of the real property or personal property.

Debt Service - The expense of retiring such debts as loans and bond issues.

DEP - Acronym for "Department of Environmental Protection".

Depreciation - The periodic expiration of a plant asset's useful life. There are several methods for computing depreciation. Straight line, which is the most common, divides the value of the asset at acquisition by its estimated useful life. This amount is then charged to expense until the asset is written off. Depreciation is a requirement in proprietary type funds such as enterprises and internal service funds. (It is not used in any other funds, except to establish insurance values, since assets are recorded only in a general grouping.) Depreciation is a non-cash expense; however, it should be budgeted in proprietary

funds to ensure that there is sufficient revenue being collected from rates to cover the expense. Most bond rate covenants require that all operating and maintenance expenses (including depreciation) be covered by revenue from rates.

Economic Environment - The cost of providing services that develop and improve the economic condition of the community and its citizens.

EMS - Acronym for "Emergency Medical Service".

ERU - Acronym for "Equivalent Residential Unit".

Exempt, Exemption, Non-Exempt - Amounts that state law determines should be deducted from the assessed values of property for tax purposes. Tax rates are applied to the balance, which is called the non-exempt portion of the assessment. Florida law provides for several different property tax exemptions, including homestead, widow/widower, disabled vetran, disability, and low-income senior exemptions. Homestead exemption is a reduction of up to $50,000 from the assessed value of your home. The first $25,000 of value is entirely exempt from taxes. The second $25,000 is exempted from the assessed value between $50,000 and $75,000, and does not apply to school taxes. Eligible homeowners must apply for the exemptions by March 1st each year.

Expenditure - Decreases in (uses of) financial resources other than through interfund transfers.

Expense - A use of financial resources, denoted by its use in the proprietary funds, which are accounted for on a basis consistent with the business accounting model (full accrual basis).

FEMA - Acronym for "Federal Emergency Management Agency".

Final Millage - The tax rate adopted at the second public budget hearing of a taxing agency.

Fines and Forfeitures - This group of accounts includes revenues received from fines and penalties imposed for the commission of statutory offenses, violations of lawful administrative rules and regulations, and for neglect of official duty. Forfeits include revenues resulting from confiscation of deposits or bonds held as performance guarantees.

Fiscal Year - The budget year which runs from October 1st through September 30th.

FS - Acronym for "Fire Station".

FTE - Acronym for "Full Time Equivalent".

Function - A major class or grouping of activities directed toward a common goal such as improvements to the public safety, improvement of the physical environment, etc. For the purposes utilized in budgetary analysis, the categories of functions have been established by the State of Florida and financial reports must be grouped according to those established functions.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance - Unspent funds that can be included as a source in the following year's budget.

FY - Acronym for "Fiscal Year".

General Government - A major class of services provided by the legislative, judicial and administrative branches of City government as a whole. This classification encompasses the Board of City Commissioners, administration (including central service staff departments), auditing, property appraiser, tax collector, finance, legal, planning, judicial, and various other general government services.

Grants and Aids - Includes all grants, subsidies and contributions to other governmental agencies and private organizations excluding the transfers to agencies within the same governmental entity.

Health and Human Services - The cost of providing services for the care and treatment and control of illness, injury or handicap, and for the welfare of the community as a whole and its individuals.

Indirect Costs - Cost associated with, but not directly attributable to, the providing of a product or service. There are usually costs incurred by other departments in the support of operating departments.

Infrastructure - Includes water and sewer lines, streets and roads, communications, drainage systems, and public facilities such as fire houses, parks, etc.

Interfund Transfers - Transfers among funds. These are utilized to track items for management purposes. They represent a "double counting" and, therefore, are subtracted when computing a "net" operating budget.

Inter-Governmental Revenues - This group of accounts includes all revenues received from federal, state and other local governmental sources in the form of grants, shared revenues and payments in lieu of taxes.

Internal Services - Those expenses incurred exclusively by internal service funds in providing goods and services to user departments or agencies.

Intra-Governmental Revenues - Those revenues derived from goods and services furnished by central service agencies of the City to other departments and funds.

IT - Acronym for “Information Technology”.

Licenses, Permits, and Other Taxes - Revenue derived from the issuance of local licenses, permits and other taxes. Licenses include both professional and occupational licenses; permits consist of building and various other permits; other taxes consist of user type taxes, franchise fees and delinquent Ad Valorem taxes.

Mill - 1/1000 of one dollar; used in computing taxes by multiplying adopted millage rate per thousand, taxable value.

Miscellaneous Revenue - Revenue from sources not otherwise provided for in preceding categories. This includes interest earnings, rents and royalties, special assessments, sale and compensation for loss of fixed assets, sale of surplus materials and contributions from private sources.

Non-Operating - Includes all transfers between funds that do not represent operating expenditures.

Object Code - An account to which an expense or expenditure is recorded in order to accumulate and categorized the various types of payments that are made by government. These are normally grouped into Personal Services, Operating Capital and Other categories for budgetary analysis and financial reporting purposes. The State of Florida Uniform Accounting System mandates certain object codes.

Operating Costs - Also known as Operating and Maintenance costs, these are the expenses of day-to-day operations and exclude personal services and capital costs.

Operating Fund - Also called general fund. Usually, the operating fund is the major portion of a budget. It details the expenses of day-to-day operations.

Other Expenses or Expenditures - These include items of a non-expense or expenditure in nature such as reserves, transfers to other funds, depreciation and debt service.

Personal Property - Livestock, commercial equipment and furnishings, attachments to mobile homes, railroad cars and similar possessions that are taxable under state law.

Personal Services - Costs related to compensating employees including salaries, wages and benefit costs.

Physical Environment and Utilities - The cost of services provided by the City for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment.

Property Appraiser - Elected county official responsible for setting property valuations for tax purposes and preparing the annual tax roll.

PT - Acronym for "Part-Time".

Public Safety - A major category of services provided by the City for the security of persons and property.

Real Property - Land and the buildings and other structures attached to it that are taxable under state law.

Revenue - An increase in (source of) fund financial resources other than from interfund transfers or debt issue proceeds.

Revenue Sharing - State money allocated to local governments.

Rolled Back Rate - That millage rate which, when multiplied times the tax rate roll, would yield the same amount of revenue for the taxing authority as was yielded by the millage rate levied in the previous year. In normal circumstances, as the tax roll rises by virtue of reassessment, the rolled back rate will be slightly lower than the previous year's millage levy. This reduced rate multiplied by the value of the new construction/annexations added to the roll during the year provides the only source of additional tax revenue if the rolled back is levied.

R&R - Acronym for "Renewal & Replacement".

SWFWMD - Acronym for "Southwest Florida Water Management District".

Tax Base - The total property valuations on which each taxing agency levies its tax rates.

Tax Roll - The certification of assessed/taxable values prepared by the Property Appraiser and presented to the taxing authority by July 1 (or later if an extension is granted by the State of Florida) of each year.

Tax Year - A calendar year from January 1st to December 31st. The tax roll for the current calendar year would be used in figuring the next year's budget. The tax bills mailed November 1st represent the property taxes due for the next tax year.

Tentative Millage - The tax rate in the first public hearing of a taxing agency. Under state law, the agency may reduce, but not increase, the tentative millage during the second budget hearing.

Transfers, Reserves and Other - This is a basic account category to provide for disbursements that are not classified as expenditures.

Transportation - Costs of services provided by the City for the safe and adequate flow of vehicles, travelers and pedestrians.

Truth in Millage Law - Also called the TRIM BILL, a 1980 law that changed the budget process for local taxing agencies. It was designed to keep the public informed about the taxing intentions of the agencies.

Uniform Accounting System - The chart of accounts prescribed by the Office of the State Comptroller designed to standardize financial information to facilitate comparison and evaluation reports.

Voted Millage - Property tax levies authorized by voters within a taxing agency. Bond issues that are backed by property taxes are a common form of voted millage in the state. Such issues are called general obligation bonds.

SAFETY HARBOR, FLORIDA

CAPITAL IMPROVEMENT PROGRAM

FY 2016/17 – FY 2020/21

FY 2016/2017 – FY 2020/2021 CAPITAL IMPROVEMENT PROGRAM

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September 19, 2016

Citizens, Honorable Mayor and City Commission:

Pursuant to the City Code, the Adopted Capital Improvement Program (CIP) of the City of Safety Harbor for Fiscal Years 2016/2017 - 2020/2021 is hereby presented to the City Commission. The CIP budget is prepared in coordination with the Capital Improvement Element of the City's Comprehensive Plan, which is due annually in December.

The CIP includes all projects and equipment (with a useful life of ten or more years) that exceed $25,000 as well as projects and equipment with fewer years of useful life that meet the criteria of capital improvements. Staff continues to include maps and pictures related to the projects in the CIP whenever possible. The CIP contains five-year summaries by project type, by fund and revenues by source. The revenue summary includes fund balance and carry-overs in the "other" category. Only new revenues are listed by source. A summary page is provided detailing each project. The summary sheet includes project location, description, justification, funding source and cost detail.

The Five-Year Capital Improvements Plan (CIP) for FY 2016/17 – FY 2020/21 is presented with funded projects totaling $38,323,250 of which $10,613,320 is planned for expenditure during the FY 2016/17 Budget Year. Expenditures by category in FY 2016/17 are: Drainage - $740,000; Streets/Sidewalks - $312,420; Capital Projects - $2,002,800; Water & Wastewater - $188,600; Sanitation - $435,000; Water & Wastewater R & R - $6,065,000; Parkland - $550,000; and CRA - $319,500.

All budgeted expenditures are balanced with estimated revenues. In preparing the CIP, all revenue sources were utilized and each fund was programmed in such a manner as to maximize the number of projects that could be implemented with available funding, manpower and other known constraints within the adopted fiscal year. If sufficient funding is not available, projects are either deferred to a later year, deleted, or unfunded, in which case staff seeks the availability of potential grant funding or alternate funding mechanisms. Some of the projects included in the capital plan are on-going maintenance, repair, and renewal projects that are funded on an annual basis. Management will work within current and future budgetary constraints. However, in order to satisfy full funding of all projects within the five year CIP a multitude of funding sources will be needed including Penny for Pinellas, State Revenue Sharing, State and Federal Grants, Enterprise Fund Revenue, Impact Fees, and CRA funds. Additionally, in order to fully fund all projects, $20,024,600 in new debt will need to be issued beginning in FY 2016/17 and ending in FY 2020/21.

The following projects do not represent all capital expenditures, only CIP projects. Each department and Fund has recurring capital expenditures that do not meet the criteria to be a CIP project.

By formally adopting a five-year program and its first-year relationship to the budget, the Commission establishes a firm statement relative to upcoming City improvements. The Capital Program presents a legislative declaration of intent of future projects. The anticipated means of financing each project will be evaluated and discussed each year.

Respectfully submitted,

Matthew Spoor
City Manager

FUNDING SOURCE DESCRIPTIONS

Stormwater Utility Fees: The City of Safety Harbor Commission adopted an ordinance effective November 1, 1991 establishing the Stormwater Utility Fee. The current rate is $7.25 per ERU (Equivalent Residential Unit) as adopted by the City Commission effective October 1, 2012.

Local Option Gas Tax: Pinellas County levied a tax on motor fuel in accordance with Florida Statute 336.025(1)(a). The State of Florida collects and remits the tax to Pinellas County and the City receives its proceeds according to the distribution formula in the Interlocal Agreement. Per the terms of the first amendment of the Interlocal Agreement, the agreement expires on December 31, 2017. These revenues are restricted to use for road or street improvements.

Penny for Pinellas: These revenues are the 1% sales tax reapproved in Pinellas County by voter referendum in March 1997, effective for 10 years until January 2010. The referendum for another ten year extension took place in 2007, effective until January 2020. A referendum vote to extend the tax for an additional ten years through 2030 is to be scheduled in 2017. The State of Florida Department of Revenue collects the tax and remits to Pinellas County. The City receives its distribution of 1.2869% in accordance with the Interlocal Agreement with Pinellas County. These revenues are restricted to use on Infrastructure and are referred to as "Penny for Pinellas".

Water and Wastewater Fund Revenues: These revenues are derived from regular charges for service to customers of the City's Water and Wastewater System. The current rate structure for water is a tiered water rate table adopted in February 2006, with the last scheduled increase on October 1, 2009. A comprehensive utility rate study is currently underway, and resulting rate adjustments are anticipated to be implemented in early FY2017.

Sewer Development Fee: This fee was established in 1978 by City ordinance. The current fee for new residents is $400.00 for the first water closet and $100.00 for each additional water closet. These dollars are restricted for system expansion. These fees may be adjusted in early FY2017 as a result of the comprehensive utility rate study currently underway.

Parkland Dedication Fee: Parkland fees were established in 1990 for new residential units. The current fee is $315.00 per residence. The revenue is restricted to use for improvements of park facilities.

Sanitation Refuse Charges: These revenues are derived from regular charges for service to customers of the City’s Sanitation system. Effective October 1, 2009, the monthly residential rate is $22.32. These charges may be adjusted in early FY2017 as a result of the comprehensive utility rate study currently underway.

Other: Other sources of funding include grants from state and local governments, cooperative funds, balances forward (prior year available fund balance), interest earned on reserves and investments, debt proceeds and non-revenue transfers from other funds.

ADOPTED FY 2017-2021 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2016/2017	FY 2017/2018	FY 2018/2019	FY 2019/2020	FY 2020/2021	Five Year Total
FUNDED CIP PROJECTS										
GOVERNMENTAL FUNDS										
Street Resurfacing Program	ST0013	Street Improvement	Streets	014-2031-541-3470	-	275,000	-	390,000	-	665,000
Sidewalk Repair and Replacement	ST0001	Street Improvement	Streets	014-2031-541-6300	45,000	40,000	40,000	40,000	40,000	205,000
Traffic Analysis and Implementation	ST0024	Street Improvement	Streets	014-2031-541-6300	2,500	2,500	2,500	2,500	2,500	12,500
Bridge Improvements	ST0031	Street Improvement	Streets	014-2031-541-6300	25,000	20,000	20,000	20,000	20,000	105,000
New Sidewalk Construction	ST0032	Street Improvement	Streets	014-2031-541-6300	25,000	20,000	20,000	20,000	20,000	105,000
Street Sign Improvement	ST0038	Street Improvement	Streets	014-2031-541-6300	15,000	10,000	10,000	10,000	10,000	55,000
Miscellaneous Street Repair	ST0039	Street Improvement	Streets	014-2031-541-6300	99,920	50,000	150,000	50,000	150,000	499,920
Curb Replacement in Harbor Heights	ST0043	Street Improvement	Streets	014-2031-541-6300	100,000	-	-	-	-	100,000
Marina channel dredging	MAR010	Marina Boat Basin	Marina	015-2057-575-6300	-	-	60,000	-	125,000	185,000
CH Window Replacement	GEN007	Capital Projects	General Government	032-3020-519-6200	150,000	-	-	-	-	150,000
Replace Vehicle #500	PDV003	Capital Projects	Building	032-3017-515-6401	23,300	-	-	-	-	23,300
Fire Station 53/EOC Building Improvements	PSI003	Capital Projects	Fire Control	032-3022-522-6200	32,000	-	-	-	-	32,000
Self Contained Breathing Apparatus FS 52 and 53	PS0015	Capital Projects	Fire Control	032-3022-522-6440	190,000	-	-	-	-	190,000
Replacement of Extraction Tools	PS0016	Capital Projects	Fire Control	032-3022-522-6440	35,000	-	-	-	-	35,000
SCBA Air Compressor	PS0017	Capital Projects	Fire Control	032-3022-522-6440	-	42,000	-	-	-	42,000
Replace Vehicle #801	PSV006	Capital Projects	Fire Control	032-3022-522-6401	-	35,000	-	-	-	35,000
Replace Vehicle #804	PSV007	Capital Projects	Fire Control	032-3022-522-6401	-	-	60,000	-	-	60,000
Neighborhood Projects & Beautification Grants	NP0001	Capital Projects	Streets	032-3031-541-6300	17,500	17,500	17,500	17,500	17,500	87,500
Citywide Brick Street Restoration	ST0028	Capital Projects	Streets	032-3031-541-6300	20,000	20,000	20,000	20,000	20,000	100,000
Repave Public Works Complex - Allocated	PWI001	Capital Projects	Streets	032-3031-541-6300	15,000	-	-	-	-	15,000
Main Street Intersections Brick Street Reconstruction	ST0041	Capital Projects	Streets	032-3031-541-6300	-	50,000	250,000	-	-	300,000
West Side of Philippe Parkway South of Enterprise Imp.	ST0042	Capital Projects	Streets	032-3031-541-6300	-	30,000	170,000	-	-	200,000
Material Storage Containment System - Allocated	PWI005	Capital Projects	Streets	032-3031-541-6300	-	-	50,000	-	-	50,000
Replace 2004 1 Ton Dump Truck (Vehicle #350)	STV004	Capital Projects	Streets	032-3031-541-6401	-	-	-	60,000	-	60,000
Stationary Concrete Dispenser	STE006	Capital Projects	Streets	032-3031-541-6440	70,000	-	-	-	-	70,000
Repave Public Works Complex - Allocated	PWI001	Capital Projects	Fleet	032-3033-519-6300	10,000	-	-	-	-	10,000
Fuel tank monitoring system	FLE003	Capital Projects	Fleet	032-3033-519-6440	-	25,000	-	-	-	25,000
Library 2nd Floor Meeting Room Addition	LB2020	Capital Projects	Library	032-3055-571-6200	-	-	-	300,000	2,000,000	2,300,000

ADOPTED FY 2017-2021 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2016/2017	FY 2017/2018	FY 2018/2019	FY 2019/2020	FY 2020/2021	Five Year Total
Community Center Improvements - Building	PR0052	Capital Projects	Recreation	032-3056-572-6200	850,000	-	-	-	-	850,000
Museum Storage	PR0061	Capital Projects	Recreation	032-3056-572-6200	50,000	-	-	-	-	50,000
Community Center Improvements - Other than Building	PR0052	Capital Projects	Recreation	032-3056-572-6300	-	285,000	-	-	-	285,000
Rigsby Center Improvementa	PR0038	Capital Projects	Recreation	032-3056-572-6300	-	-	-	-	25,000	25,000
Replacement of Vehicle #450	PKV008	Capital Projects	Recreation	032-3056-572-6401	-	98,000	-	-	-	98,000
Replacement of Vehicle #447	PKV011	Capital Projects	Recreation	032-3056-572-6401	-	-	-	-	25,000	25,000
MSP Storage Improvements	PR0022	Capital Projects	Parks	032-3058-572-6200	-	20,000	-	-	-	20,000
Parks Security & Lighting	PR0048	Capital Projects	Parks	032-3058-572-6200	40,000	-	-	-	-	40,000
NCP Storage Improvements	PR0022	Capital Projects	Parks	032-3058-572-6200	-	20,000	-	-	-	20,000
Fishing Pier Shelter Improvements	PR0057	Capital Projects	Parks	032-3058-572-6200	-	155,000	-	-	-	155,000
Mease Park Playground Replacement	PKI005	Capital Projects	Parks	032-3058-572-6300	75,000	-	-	-	-	75,000
SHCP Restroom & Concession Stand Improvements	PKI023	Capital Projects	Parks	032-3058-572-6300	25,000	-	-	-	-	25,000
Folly Farms Improvements (Weiss property)	FOLLY	Capital Projects	Parks	032-3058-572-6300	80,000	-	-	-	-	80,000
SHCP Ball Field Light Replacement	PKI024	Capital Projects	Parks	032-3058-572-6300	-	250,000	-	-	-	250,000
SHCP Ball Field Improvements	PKI027	Capital Projects	Parks	032-3058-572-6300	-	15,000	15,000	-	-	30,000
MSP Tennis Court Light Replacement	PR0039	Capital Projects	Parks	032-3058-572-6300	-	20,000	-	-	-	20,000
SHCP Turf Replacement & Additions	PR0064	Capital Projects	Parks	032-3058-572-6300	-	-	80,000	-	-	80,000
SHCP Dugout Improvements	PKI028	Capital Projects	Parks	032-3058-572-6300	-	-	80,000	-	-	80,000
Ian Tillmann Skate Park Shade Structure	PR0033	Capital Projects	Parks	032-3058-572-6300	-	-	-	25,000	-	25,000
Waterfront Park Phase II	CRAWPD	Capital Projects	Parks	032-3058-572-6300	-	-	-	500,000	-	500,000
Replace Vehicle #400	PKV010	Capital Projects	Parks	032-3058-572-6401	-	-	25,000	-	-	25,000
Parks Equipment Replacement & Renewal	PKE006	Capital Projects	Parks	032-3058-572-6440	35,000	-	51,000	32,000	28,000	146,000
Parks Bobcat & Trailer	PKE007	Capital Projects	Parks	032-3058-572-6440	-	45,000	-	-	-	45,000
Parks Utility Vehicle	PKE008	Capital Projects	Parks	032-3058-572-6440	-	11,500	-	-	-	11,500
Portable Generator Replacements	PR0040	Capital Projects	Parks	032-3058-572-6440	-	-	-	80,000	-	80,000
Kubota Backhoe Replacement	PKE009	Capital Projects	Parks	032-3058-572-6440	-	-	-	-	45,000	45,000
Elm Street Property Development (old school grounds)	PDI006	Parkland	Parks	063-6058-572-6300	550,000	-	-	-	-	550,000
Main Street Holiday Decorations	PKI009	CRA	Parks	067-6517-515-6300	25,000					25,000
Veterans Memorial Improvements	PKI026	CRA	Parks	067-6517-515-6300	50,000					50,000
Main Street Electrical, Irrigation & Landscaping	CREIL	CRA	Parks	067-6517-515-6300	175,000					175,000
Solar Lighting for Sidewalks - MCP	CRSOLR	CRA	Parks	067-6517-515-6300	12,500	-	-	-	-	12,500
Oak Tree Lightning Protection System	CRTREE	CRA	Recreation	067-6517-515-6300	7,000	7,000	7,000	-	-	21,000
TOTAL GOVERNMENTAL FUNDS					$ 2,849,720	$ 1,563,500	$ 1,128,000	$ 1,567,000	$ 2,528,000	$ 9,636,220

ADOPTED FY 2017-2021 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2016/2017	FY 2017/2018	FY 2018/2019	FY 2019/2020	FY 2020/2021	Five Year Total
ENTRERPRISE FUNDS										
Stormwater Improvements	DR0006	Stormwater	Stormwater	011-2037-538-5330	$ 80,000	$ 500,000	$ 500,000	$ 65,000	$ 180,000	$ 1,325,000
Pond Maintenance Program	DR0040	Stormwater	Stormwater	011-2037-538-5330	70,000	60,000	30,000	50,000	40,000	250,000
Pipe Relining	DR0050	Stormwater	Stormwater	011-2037-538-5330	95,000	150,000	114,000	105,000	110,000	574,000
North Bayshore Water Quality and Drainage Improve.	DR0048	Stormwater	Stormwater	011-2037-538-6300	330,000	-	-	-	-	330,000
Repave Public Works Complex - Allocated	PWI001	Stormwater	Stormwater	011-2037-538-6300	15,000	-	-	-	-	15,000
Material Storage Containment System - Allocated	PWI005	Stormwater	Stormwater	011-2037-538-6300	-	-	50,000	-	-	50,000
Replace Elgin Whirlwind street sweeper	SMV001	Stormwater	Stormwater	011-2037-538-6401	150,000	-	-	-	-	150,000
Office Addition for Assistant Finance Director	WSFB01	General Government	W&S Finance	041-4015-513-6200	2,500	-	-	-	-	2,500
Replace Meter Reader Pickup (Vehicle #100)	WSFV01	General Government	W&S Finance	041-4015-513-6401	18,400	-	-	-	-	18,400
Information Technology Room Fire Suppression	WSIE01	Water & Wastewater	W&S Finance	041-4016-513-6440	10,700	-	-	-	-	10,700
Repave Public Works complex - Water	PWI001	Water & Wastewater	Water	041-4035-533-6300	30,000	-	-	-	-	30,000
Material Storage Containment System - Allocated	PWI005	Water & Wastewater	Water	041-4035-533-6300	-	-	25,000	-	-	25,000
Replace 1997 3/4 Ton Utility Truck (Vehicle #215)	WTV004	Water & Wastewater	Water	041-4035-533-6401	28,000	-	-	-	-	28,000
Replace 1991 1 Ton Dump Truck (Vehicle #211)	WTV002	Water & Wastewater	Water	041-4035-533-6401	-	60,000	-	-	-	60,000
Replace 3/4 Ton Pick Up Truck (Vehicle #203)	WTV005	Water & Wastewater	Water	041-4035-533-6401	-	-	30,000	-	-	30,000
Replace Water Quality Utility Van (Vehicle #236)	WTV006	Water & Wastewater	Water	041-4035-533-6401	-	-	-	32,000	-	32,000
Utility Body (for Vehicle #215)	WTE009	Water & Wastewater	Water	041-4035-533-6440	9,000	-	-	-	-	9,000
Replace Portable Light Towers #618 and #639	WTE005	Water & Wastewater	Water	041-4035-533-6440	-	-	30,000	-	-	30,000
Replace Portable Air Compressor #629	WTE006	Water & Wastewater	Water	041-4035-533-6440	-	-	20,000	-	-	20,000
Replace Wellpoint Pump	WTE002	Water & Wastewater	Water	041-4035-533-6440	-	-	-	50,000	-	50,000
Directional Boring Machine	WTE003	Water & Wastewater	Water	041-4035-533-6440	-	-	-	50,000	-	50,000
Replace Forklift (Vehicle #993)	WTE008	Water & Wastewater	Water	041-4035-533-6440	-	-	-	-	75,000	75,000
Repave Public Works Complex - Allocated	PWI001	Water & Wastewater	Wastewater	041-4036-535-6300	30,000	-	-	-	-	30,000
Material Storage Containment System - Allocated	PWI005	Water & Wastewater	Wastewater	041-4036-535-6300	-	-	25,000	-	-	25,000
Replace 2005 1-Ton Hydro Jet Truck (Vehicle #274)	SWV003	Water & Wastewater	Wastewater	041-4036-535-6401	-	-	-	120,000	-	120,000
Replace 5-Yard Dump Truck (Vehicle #217)	SWV004	Water & Wastewater	Wastewater	041-4036-535-6401	-	-	-	-	105,000	105,000
Replace #906 Skid Steer Loader	SWE005	Water & Wastewater	Wastewater	041-4036-535-6440	60,000	-	-	-	-	60,000
Replace Portable Pump #620	SWE006	Water & Wastewater	Wastewater	041-4036-535-6440	-	50,000	-	-	-	50,000

ADOPTED FY 2017-2021 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2016/2017	FY 2017/2018	FY 2018/2019	FY 2019/2020	FY 2020/2021	Five Year Total
Equipment Storage Awning	SNI002	Sanitation	Sanitation	044-4532-534-6200	170,000	-	-	-	-	170,000
Repave Public Works Complex - Allocated	PWI001	Sanitation	Sanitation	044-4532-534-6300	30,000	-	-	-	-	30,000
Material Storage Containment System - Allocated	PWI005	Sanitation	Sanitation	044-4532-534-6300	-	-	50,000	-	-	50,000
Refurbish Side Loader #312	SNV016	Sanitation	Sanitation	044-4532-534-6401	150,000	-	-	-	-	150,000
Extended Cab Pick Up #399	SNV021	Sanitation	Sanitation	044-4532-534-6401	-	30,000	-	-	-	30,000
Replace side loaders #316	SNV015	Sanitation	Sanitation	044-4532-534-6401	-	285,000	-	-	-	285,000
Replace side loaders #317	SNV015	Sanitation	Sanitation	044-4532-534-6401	-	-	285,000	-	-	285,000
Refurbish (1) Side Loader #509	SNV023	Sanitation	Sanitation	044-4532-534-6401	-	-	170,000	-	-	170,000
Radio frequency identification device	EQSN06	Sanitation	Sanitation	044-4532-534-6440	25,000	-	-	-	-	25,000
Trash Containers	PWE004	Sanitation	Sanitation	044-4532-534-6440	60,000	-	-	-	-	60,000
Recycling Containers	SNE002	Sanitation	Sanitation	044-4532-534-6440	-	50,000	-	-	-	50,000
13th Ave North to 9th Ave North Water Main	UT0083	Water & Wastewater R & R	Water	048-4035-533-6300	1,200,000	-	-	-	-	1,200,000
Green Springs Subdivision Water Main	UT0084	Water & Wastewater R & R	Water	048-4035-533-6300	200,000	1,000,000	-	-	-	1,200,000
Huntington Office Park/North City Park Water Main	UT0086	Water & Wastewater R & R	Water	048-4035-533-6300	160,000	800,000	-	-	-	960,000
Espiritu Santo Springs/Washington Brennan Water Main	UT0091	Water & Wastewater R & R	Water	048-4035-533-6300	-	280,000	1,200,000	-	-	1,480,000
Pinellas Avenue Water Main & Fire Protection	UT0094	Water & Wastewater R & R	Water	048-4035-533-6300	-	-	75,000	200,000	-	275,000
Philippe Pointe Pedestrian Bridge Water Main	UT0095	Water & Wastewater R & R	Water	048-4035-533-6300	-	-	100,000	250,000	-	350,000
Seminole Park and Harbor Heights Water Main	UT0096	Water & Wastewater R & R	Water	048-4035-533-6300	-	-	200,000	1,000,000	-	1,200,000
North Bay Hills Water Main Replacement Phase III	UT0097	Water & Wastewater R & R	Water	048-4035-533-6300	-	-	240,000	1,200,000	-	1,440,000
North Bay Hills Water Main Replacement Phase IV	UTW001	Water & Wastewater R & R	Water	048-4035-533-6300	-	-	-	170,000	800,000	970,000
Cypress Trace Water Main	UTW002	Water & Wastewater R & R	Water	048-4035-533-6300	40,000	140,000	-	-	-	180,000
Radio Frequency Meter Replacement	UT0101	Water & Wastewater R & R	Water	048-4035-533-6440	-	-	95,000	90,000	90,000	275,000

ADOPTED FY 2017-2021 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2016/2017	FY 2017/2018	FY 2018/2019	FY 2019/2020	FY 2020/2021	Five Year Total
Northeast Regional Wastewater Treatment Plant	UT0005	Water & Wastewater R & R	Wastewater	048-4036-535-6300	2,900,000	829,630	847,800	890,000	-	5,467,430
Joyce & Irwin Street Sewer Line	UT0074	Water & Wastewater R & R	Wastewater	048-4036-535-6300	-	-	1,500,000	-	-	1,500,000
Baywoods I Sewer Replacement	UT0054	Water & Wastewater R & R	Wastewater	048-4036-535-6300	200,000	-	-	-	-	200,000
Washington-Brennan/N. Bayshore Sewer Replacement	UT0085	Water & Wastewater R & R	Wastewater	048-4036-535-6300	-	1,200,000	-	-	-	1,200,000
South Bayshore Lift Station Pumps & Generator	UT0088	Water & Wastewater R & R	Wastewater	048-4036-535-6300	125,000	-	-	-	-	125,000
Sanitary Sewer Main Relining	UT0077	Water & Wastewater R & R	Wastewater	048-4036-535-6300	1,000,000	-	-	-	-	1,000,000
Briar Creek Mobile Home Community Reline Sewer Main	UT0087	Water & Wastewater R & R	Wastewater	048-4036-535-6300	-	700,000	-	-	-	700,000
North Bayshore Lift Station Repair	UT0089	Water & Wastewater R & R	Wastewater	048-4036-535-6300	-	60,000	-	-	-	60,000
South Green Springs Subdivision Reline Sewer Main	UT0078	Water & Wastewater R & R	Wastewater	048-4036-535-6300	-	-	1,000,000	-	-	1,000,000
Highlands Lift Station Repair	UT0093	Water & Wastewater R & R	Wastewater	048-4036-535-6300	-	-	60,000	-	-	60,000
Baywoods I, II & III Subdivisions Reline Sewer Mains	UT0092	Water & Wastewater R & R	Wastewater	048-4036-535-6300	-	-	-	800,000	-	800,000
North Bayshore Lift Station Force Main Repair	UT0102	Water & Wastewater R & R	Wastewater	048-4036-535-6300	200,000	720,000	-	-	-	920,000
Cypress Hollow Lift Station Repair	UT0100	Water & Wastewater R & R	Wastewater	048-4036-535-6300	-	-	-	60,000	-	60,000
Harbor Woods Lift Station Repair	UT0103	Water & Wastewater R & R	Wastewater	048-4036-535-6300	-	-	-	-	75,000	75,000
Southwest Sanitary Sewer Main Relining	UTS001	Water & Wastewater R & R	Wastewater	048-4036-535-6300	-	-	-	-	900,000	900,000
Cypress Trace Force Main Relocation	UTS002	Water & Wastewater R & R	Wastewater	048-4036-535-6300	40,000	140,000	-	-	-	180,000
TOTAL ENTERPRISE FUNDS					$ 7,428,600	$ 7,054,630	$ 6,646,800	$ 5,132,000	$ 2,375,000	$ 28,637,030
TOTAL FUNDED CIP PROJECTS					**$ 10,278,320**	**$ 8,618,130**	**$ 7,774,800**	**$ 6,699,000**	**$ 4,903,000**	**38,273,250**
	UNFUNDED PROJECTS									
	Replace 2002 3/4 ton dump truck (Vehicle #348)			SMV003	$ -	$ 60,000	$ -	$ -	$ -	$ 60,000
	Replace 1982 International 5-yard dump (Vehicle #357)			SMV004	-	-	85,000	-	-	85,000
	Replace 1991 Ford 12-yard dump truck (Vehicle #337)			SMV006	-	-	-	205,000	-	205,000
	Replace 1990 Chevy Flat Bed Dump (Vehicle #341)			SMV007	-	-	-	-	91,000	91,000
	Street Resurfacing Program			ST0013	-	225,000	-	110,000	-	335,000
	Miscellaneous Street Repair			ST0039	50,080	-	-	-	-	50,080
	Miscellaneours Bicycle/Pedestrian Projects			ST0044	-	100,000	-	-	-	100,000
	Sidewalk Repair and Replacement			ST0001	-	5,000	5,000	5,000	5,000	20,000
	Bridge Improvements			ST0031	-	5,000	5,000	5,000	5,000	20,000
	New Sidewalk Construction			ST0032	-	5,000	5,000	5,000	5,000	20,000
	Street Sign Improvement			ST0038	-	5,000	5,000	5,000	5,000	20,000
	Dumpster Transporter (Vehicle #318)			SNV022	-	-	-	93,000	-	93,000
	Replace Side Loader #308			SNV024	-	-	-	290,000	-	290,000
	Replace Side Loader #309			SNV024	-	-	-	-	290,000	290,000
	Replace Front Loader #514			SNV025	-	-	-	-	300,000	300,000
	CNG Filling Station			FLE006	-	-	-	-	300,000	300,000
	TOTAL UNFUNDED PROJECTS				**$ 50,080**	**$ 405,000**	**$ 105,000**	**$ 718,000**	**$ 1,001,000**	**$ 2,279,080**

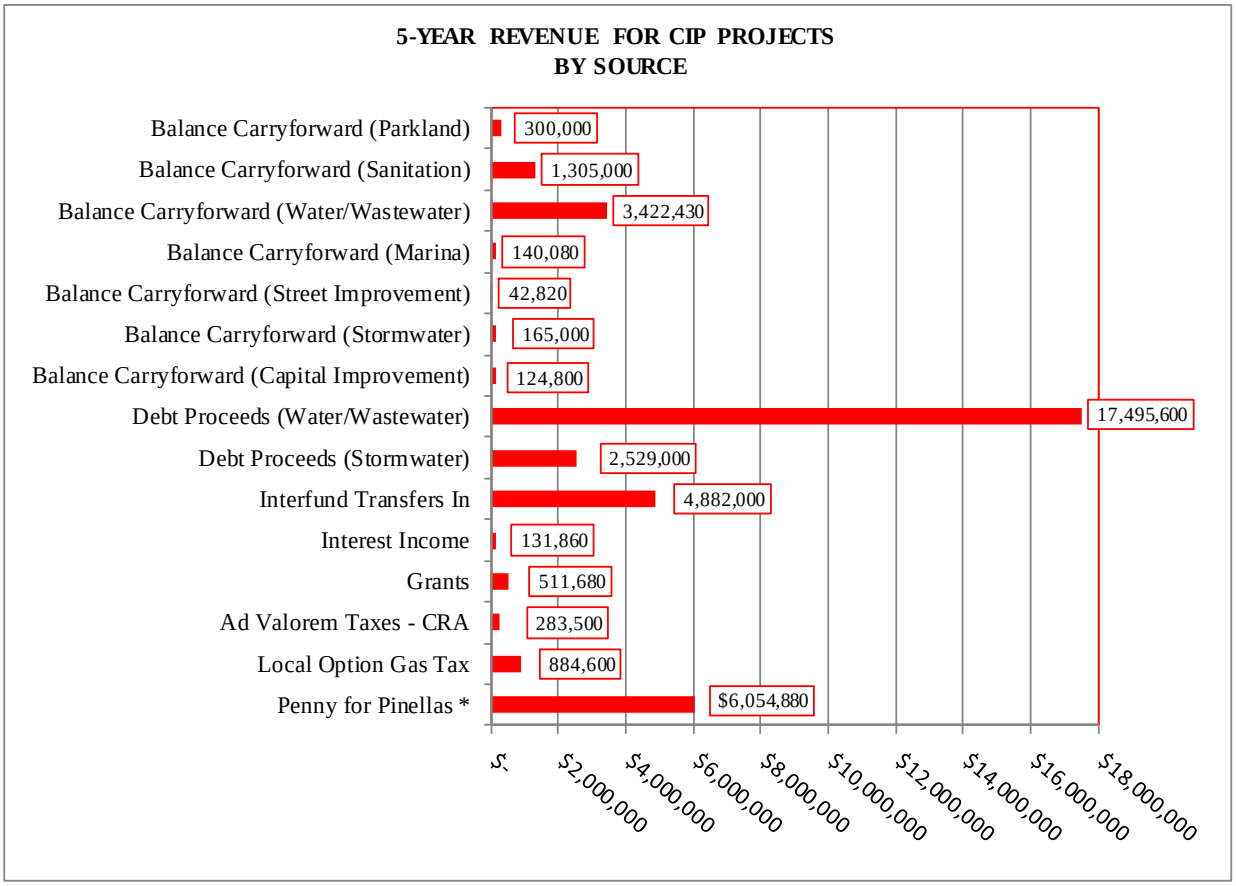
5-YEAR REVENUE FOR CIP PROJECTS
BY SOURCE

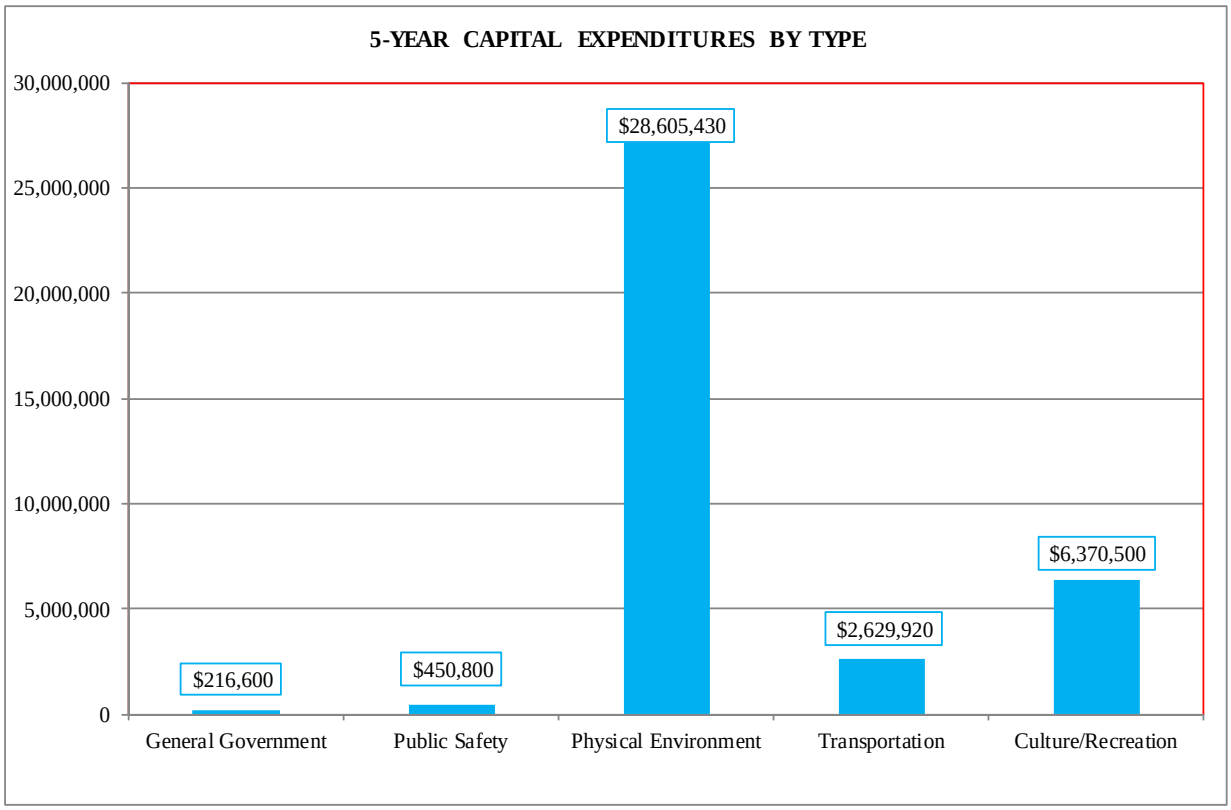
	2016/17	2017/18	2018/19	2019/20	2020/21	TOTAL 5 YR CIP
Penny for Pinellas *	$ 1,239,120	$ 1,022,260	$ 787,080	$ 1,002,770	$ 2,003,650	$ 6,054,880
Local Option Gas Tax	249,600	217,500	42,500	332,500	42,500	884,600
Ad Valorem Taxes - CRA	269,500	7,000	7,000	-	-	283,500
Grants	511,680	-	-	-	-	511,680
Interest Income	-	31,740	31,420	31,730	36,970	131,860
Interfund Transfers In	237,000	285,000	200,000	2,055,000	2,105,000	4,882,000
Debt Proceeds (Stormwater)	575,000	710,000	694,000	220,000	330,000	2,529,000
Debt Proceeds (Water/Wastewater)	4,753,600	4,610,000	4,895,000	3,057,000	180,000	17,495,600
Balance Carryforward (Capital Improvement)	-	-	-	-	124,800	124,800
Balance Carryforward (Stormwater)	165,000	-	-	-	-	165,000
Balance Carryforward (Street Improvement)	42,820	-	-	-	-	42,820
Balance Carryforward (Marina)	-	-	60,000	-	80,080	140,080
Balance Carryforward (Water/Wastewater)	1,500,000	1,369,630	552,800	-	-	3,422,430
Balance Carryforward (Sanitation)	435,000	365,000	505,000	-	-	1,305,000
Balance Carryforward (Parkland)	300,000	-	-	-	-	300,000
Total	$ 10,278,320	$ 8,618,130	$ 7,774,800	$ 6,699,000	$ 4,903,000	$ 38,273,250

5-YEAR CAPITAL EXPENDITURES
BY TYPE

	2016/17	2017/18	2018/19	2019/20	2020/21	TOTAL 5 YR CIP
General Government	$ 191,600	$ 25,000	$ -	$ -	$ -	$ 216,600
Public Safety	299,800	84,000	67,000	-	-	450,800
Physical Environment	7,397,000	7,054,630	6,646,800	5,132,000	2,375,000	28,605,430
Transportation	434,920	535,000	750,000	630,000	280,000	2,629,920
Culture/Recreation	1,955,000	919,500	311,000	937,000	2,248,000	6,370,500
Total	$ 10,278,320	$ 8,618,130	$ 7,774,800	$ 6,699,000	$ 4,903,000	$ 38,273,250

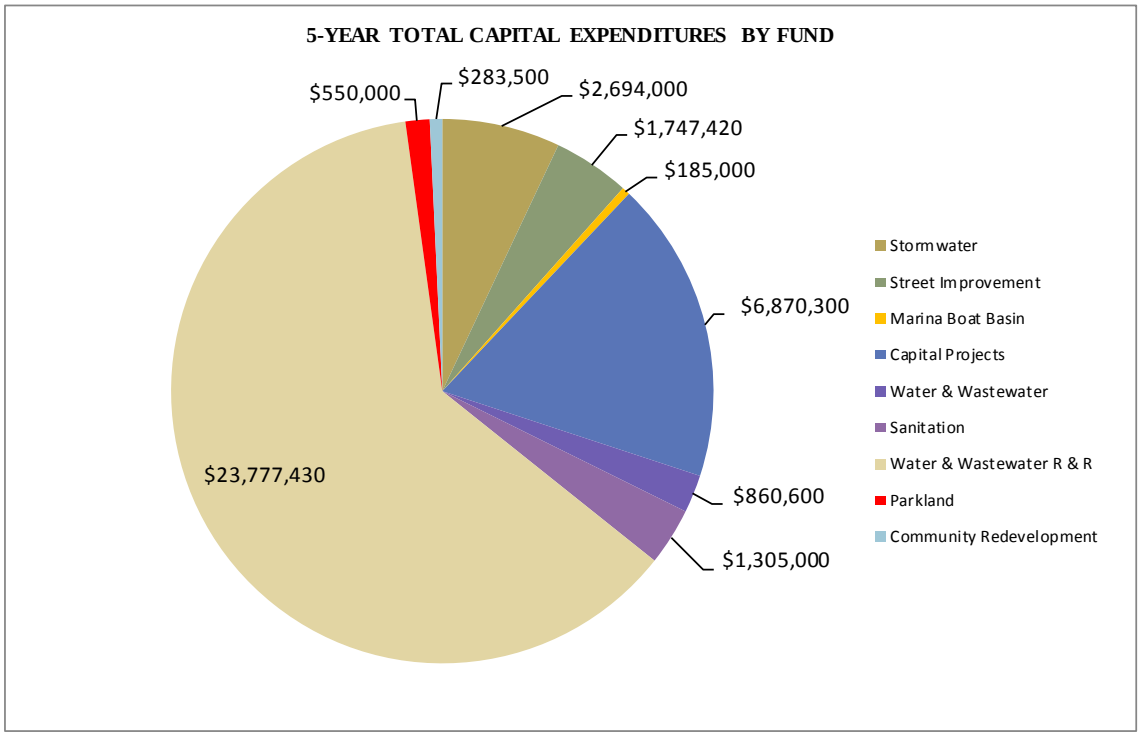
* Penny for Pinellas is scheduled to sunset in 2020. The assumption is that it will be renewed for an additional ten years.


5-YEAR REVENUE FOR CIP PROJECTS
BY SOURCE
Balance Carryforward (Parkland)
300,000
Balance Carryforward (Sanitation)
1,305,000
Balance Carryforward (Water/Wastewater)
3,422,430
Balance Carryforward (Marina)
140,080
Balance Carryforward (Street Improvement)
42,820
Balance Carryforward (Stormwater)
165,000
Balance Carryforward (Capital Improvement)
124,800
Debt Proceeds (Water/Wastewater)
17,495,600
Debt Proceeds (Stormwater)
2,529,000
Interfund Transfers In
4,882,000
Interest Income
131,860
Grants
511,680
Ad Valorem Taxes - CRA
283,500
Local Option Gas Tax
884,600
Penny for Pinellas *
$6,054,880
$-
$2,000,000
$4,000,000
$6,000,000
$8,000,000
$10,000,000
$12,000,000
$14,000,000
$16,000,000
$18,000,000


5-YEAR CAPITAL EXPENDITURES BY TYPE
30,000,000
25,000,000
20,000,000
15,000,000
10,000,000
5,000,000
0
$216,600
$450,800
$28,605,430
$2,629,920
$6,370,500
General Government
Public Safety
Physical Environment
Transportation
Culture/Recreation

5-YEAR CAPITAL EXPENDITURES
BY FUND

	2016/17	2017/18	2018/19	2019/20	2020/21	TOTAL 5 YR CIP
Stormwater	$ 740,000	$ 710,000	$ 694,000	$ 220,000	$ 330,000	$ 2,694,000
Street Improvement	312,420	417,500	242,500	532,500	242,500	$ 1,747,420
Marina Boat Basin	-	-	60,000	-	125,000	$ 185,000
Capital Projects	1,717,800	1,139,000	818,500	1,034,500	2,160,500	$ 6,870,300
Water & Wastewater	188,600	110,000	130,000	252,000	180,000	$ 860,600
Sanitation	435,000	365,000	505,000	-	-	$ 1,305,000
Water & Wastewater R & R	6,065,000	5,869,630	5,317,800	4,660,000	1,865,000	$ 23,777,430
Parkland	550,000	-	-	-	-	$ 550,000
Community Redevelopment	269,500	7,000	7,000	-	-	$ 283,500
Total	$ 10,278,320	$ 8,618,130	$ 7,774,800	$ 6,699,000	$ 4,903,000	$ 38,273,250



FUND # 011 - STORMWATER

		2016/17	2017/18	2018/19	2019/20	2020/21
REVENUES:						
Stormwater Revenue		$ 1,011,370	$ 1,013,898	$ 1,016,433	$ 1,018,974	$ 1,021,522
Interest		23,330	23,600	23,800	24,000	24,200
Debt Proceeds		575,000	710,000	644,000	220,000	330,000
Other		-	87,250	87,250	87,250	87,250
Total Revenues		1,609,700	1,834,748	1,771,483	1,350,224	1,462,972
Carry Over		640,950	517,840	566,238	557,572	596,646
TOTAL REVENUES		**$ 2,250,650**	**$ 2,352,588**	**$ 2,337,722**	**$ 1,907,796**	**$ 2,059,618**
APPROPRIATIONS:						
Capital Improvements	Proj #					
Stormwater improvements	DR0006	$ 80,000	$ 500,000	$ 500,000	$ 65,000	$ 180,000
Pond maintenance program	DR0040	70,000	60,000	30,000	50,000	40,000
Pipe relining	DR0050	95,000	150,000	114,000	105,000	110,000
North Bayshore Water Quality and Drainage Improve.	DR0048	330,000	-	-	-	-
Repave Public Works Complex - Allocated	PWI001	15,000	-	-	-	-
Material Storage Containment System - Allocated	PWI005	-	-	50,000	-	-
Replace Elgin Whirlwind street sweeper	SMV001	150,000	-	-	-	-
Capital Improvements Total		740,000	710,000	694,000	220,000	330,000
Stormwater Dept. Costs		970,940	980,600	990,400	995,400	1,000,400
Interfund Transfers Out						
To Debt Service Funds		21,870	95,750	95,750	95,750	95,750
Total Interfund Transfers Out		21,870	95,750	95,750	95,750	95,750
FUND RESERVE		517,840	566,238	557,572	596,646	633,468
BUDGETED APPROPRIATIONS		**$ 2,250,650**	**$ 2,352,588**	**$ 2,337,722**	**$ 1,907,796**	**$ 2,059,618**

UNFUNDED PROJECTS						
Replace 2002 3/4 ton dump truck (Vehicle #348)	SMV003	-	60,000	-	-	-
Replace 1982 International 5-yard dump (Vehicle #357)	SMV004	-	-	85,000	-	-
Replace 1991 Ford 12-yard dump truck (Vehicle #337)	SMV006	-	-	-	205,000	-
Replace 1990 Chevy Flat Bed Dump (Vehicle #341)	SMV007	-	-	-	-	91,000
TOTAL UNFUNDED PROJECTS		**-**	**60,000**	**85,000**	**205,000**	**91,000**

Fund No: 011

Department: 37 -Stormwater

Project Title: Stormwater Drainage

Funding Source: Stormwater Revenuee, Other

Location: Citywide

Account: 011-2037-538-5330

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Stormwater Improvements	DR0006	80,000	500,000	500,000	65,000	180,000	1,325,000
Pond Maintenance	DR0040	70,000	60,000	30,000	50,000	40,000	250,000
Pipe Relining	DR0050	95,000	150,000	114,000	105,000	110,000	574,000
TOTAL		**$ 245,000**	**$ 710,000**	**$ 644,000**	**$ 220,000**	**$ 330,000**	**$ 2,149,000**

JUSTIFICATIONS

ONGOING

Citywide Stormwater Improvements: Provides the minor improvements to storm drain system at various locations throughout the city. Provides for short stretches of pipe, ditch work and drainage structures, i.e. catch basins. EST

Pipe Relining: Existing drainage pipes, especially corrugated metal pipes are deteriorating at various locations throughout the city. These funds will allow repair of pipes on an as needed basis.

STORMWATER IMPROVEMENTS (DR0006): Development and implementation of specific creek/ditch bank or other stormwater structure repair or replacement projects where erosion issues are causing damage to the existing bank, both private and public property, the drainage area and overall stormwater system. The goal of this program is to provide improvements to the citywide storm drainage system at various locations throughout the City as the need arises.

FY 16/17

Mullet Creek @ Harbor Lake Drive: Erosion along private property has realigned the creek located in a City stormwater easement and displaced soil into the flow line. The soil needs to be removed, both directions of location need stabilized, and the creek straightened. This ditch carries stormwater flow from other areas of the city and helps prevent various localized flooding.

FY 17/18

Tall Pines Drive: Construction: Years of stormwater flow and time itself is eroding the banks of the ditch within the right-of-way of Tall Pine Drive. Stormwater from this ditch flows directly into the Bishop Creek attenuation pond. This site needs 650' of dredging and bank stabilization behind Rainbow Court. A block wall on private property adjacent to the right-of-way is showing signs of undermining and potential collapse. Should the wall collapse, it would block the flow and flooding could occur. This ditch carries stormwater flow from other areas of the City and helps prevent various localized flooding. These funds will allow the banks of the ditch to be stabilized.

FY 19/20

Bishop Creek Harbor Woods: Due to the volume of stormwater that travels this section of Bishop Creek silt and sediment are deposited in this area from up stream. Periodic dredging is needed to obtain flow to Tampa Bay.

FY 20/21

Mullet Creek @ Meldrum Street Pedestrian Bridge: Erosion along mullet creek, located in a City stormwater easement, has displaced soil into the flow line and the banks have become unstable. The soil needs to be removed and the banks stabilized. This area of creek is near the discharge of Mullet Creek into Tampa Bay.

PIPE RELINING (DR0050): This project entails the annual rehabilitation/reconstruction of salvageable, deteriorated storm drain lines. Existing corrugated metal pipes are deteriorating at various locations throughout the City. These funds will allow for the repair of the deteriorated and collapsing pipes.

FY16/17

Country Villas Pipe Relining: Approximately 900 feet (700 feet x 36 inch + 200 feet x 24 inch) of corrugated metal pipe have begun to fail creating holes and voids within the public drainage easement. These funds are for the re-lining of the pipes within this subdivision. These pipes drain the public roadways.

FY 17/18

North Bay Hills Boulevard: Re-line (2) - 235' x 50" pipes.

FY 18/19

Railroad Storm Pipe Crossings: The stormwater drainage pipes that convey the City's stormwater flow from west to east under the railroad are of utmost importance. We plan on investigating and repairing approximately 400 feet of these aging pipes to keep them in good working condition. APP

- Alligator Lake – 50 feet of 36 inch RCP
- 9th Avenue North and Main Street – 70 feet of 24 inch RCP
- 9th Avenue North – 100 feet of 24 inch RCP
- Widgeon Avenue – 60 feet of 50 inch steel pipe
- 60 feet of 60 inch RCP
- Bridgeport – 40 feet of 30 inch RCP

FY 19/20

Park Street: Approximately 325 feet of 24 inch RCP is starting to crack and showing signs of failure. This pipe drains the public roadway of Park Street.

FY 20/21

9th Avenue South Pipe Relining: Approximately 880 feet (510 feet x 15 inch + 75 feet x 18 inch + 295 feet x 24 inch) of corrugated metal pipe have begun to fail creating holes and voids within the public drainage easement. These funds are for the re-lining of the pipes within this subdivision. These pipes drain the public roadways.

ONGOING

POND MAINTENANCE PROGRAM (DR0040): City owned ponds are inspected annually to be in compliance with the Department of Environmental MS4 permit. Periodically, dredging, bank erosion repair, outlet and inlet structures repair, and top-of-bank maintenance is required to stay in compliance with the mandates of the MS4 permit. These funds provide for the work to be accomplished and thereby stay in compliance with the mandates.

FY 16/17

a. Mullet Creek Swim Pond: The City's maintenance program requires that the operation and maintenance of such facilities include the dredging of materials transported via water flow. This material creates a dam that can cause up-stream flooding.

FY 17/18

a. Valencia Pond: The City's maintenance program requires that the operation and maintenance of such facilities include the dredging of materials transported via water flow. This material creates a dam that can cause up-stream flooding.

b. 7th Street South Pond: The City's maintenance program requires that the operation and maintenance of such facilities include the dredging of materials transported via water flow. This material creates a dam that can cause up-stream flooding.

FY 18/19

a. Bridgeport Pond: The City's maintenance program requires that the operation and maintenance of such facilities include the dredging of materials transported via water flow. This material creates a dam that can cause up-stream flooding.

FY 19/20

a. 5th Street North pond: The City's maintenance program requires that the operation and maintenance of such facilities include the dredging of materials transported via water flow. This material creates a dam that can cause up-stream flooding.

FY 20/21

4th Street North Pond: The City's maintenance program requires that the operation and maintenance of such facilities include the dredging of materials transported via water flow. This material creates a dam that can cause up-stream flooding.

Fund No: 011

Department: 37 - Stormwater

Project Title: Stormwater Improvements

Funding Source: Stormwater Revenues

Location: Public Works Complex/1200 Railroad Avenue

Account: 011-2037-538-6300

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
North Bayshore Water Quality and Drainage Improvements	DR0048	330,000					330,000
Repave Public Works Complex	PWI001	15,000					15,000
Material Storage Containment System	PWI005			50,000			50,000
TOTAL		**$ 345,000**	**$ -**	**$ 50,000**	**$ -**	**$ -**	**$ 395,000**

ACCOUNTING DISTRIBUTION

REPAVE PUBLIC WORKS COMPLEX - PWI001

032-3031-541-6300	Capital Projects	$ 15,000
032-3033-519-6300	Capital Projects	10,000
011-2037-538-6300	**Stormwater**	**15,000**
041-4035-533-6300	Wtr/Wastewater	30,000
041-4036-535-6300	Wtr/Wastewater	30,000
044-4532-534-6300	Sanitation	30,000
Total Cost Project		$ 130,000

ACCOUNTING DISTRIBUTION

MATERIAL STORAGE CONTAINMENT SYSTEM - PWI005

032-3031-541-6300 Capital Projects	$ 50,000
011-2037-538-6300 Stormwater	**50,000**
041-4035-533-6300 Wtr/Wastewater	25,000
041-4036-535-6300 Wtr/Wastewater	25,000
044-4532-534-6300 Sanitation	50,000
Total Cost Project	$ 200,000

JUSTIFICATIONS

FY 16/17

DR0048 - North Bayshore Drainage Improvements: Begin construction of drainage improvements consisting of storm sewer, swale grading and pavement improvements.

PWI001 - Repave Public Works Complex: The Public Works Complex asphalt surface was applied in 1994. The life expectancy of asphalt is approximately 10 years and use and sun has denigrated the surface to a point that by FY 16/17, the asphalt mat will require resurfacing. This is the Stormwater Division's share of the $130,000 total project cost.

FY 18/19

PWI005 - Material Storage Containment System: The 100' x 25' storage containment system would be used to keep materials such as street sweeping debris, rock aggregate for pipe bedding, sediment from manholes and catch basins, asphalt millings, road base, and occasional discharge from sanitation/recycling trucks.

Fund No: 011

Department: 37 - Stormwater

Project Title: Vehicles

Funding Source: Stormwater Revenues

Location: Public Works Complex/1200 Railroad Avenue

Account: 011-2037-538-6401

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Replace Elgin Street Sweeper	SMV001	150,000					150,000
Replace 2002 3/4 Ton Dump Truck (#348)	SMV003		60,000				60,000
Replace 1982 5-Yard Box Dump (#357)	SMV004			85,000			85,000
Replace 1991 12-Yard Dump Truck (#337)	SMV006				205,000		205,000
Replace 1990 Chevy Flat Bed Dump (#341)	SMV007					91,000	91,000
TOTAL		**$ 150,000**	**$ 60,000**	**$ 85,000**	**$ 205,000**	**$ 91,000**	**$ 591,000**

JUSTIFICATIONS

FY16/17

SMV001 - Replace Elgin Whirlwind Street Sweeper: The current street sweeper was purchased in 2004, making it 13 years old by FY 16/17. This vehicle will be used for clean up before and after special events. It will be available on an as needed basis for inadvertent spills.

FY17/18

SMV003 - Replace Vehicle #348 with 2017 GMC Sierra TC3100: Vehicle #348 is a 2002 ¾ ton dump truck used daily by the Stormwater crew to transport equipment and materials to the field. Typical useful life of these types of vehicles is 8 years. By the FY 13/14 budget, this vehicle will be 16 years old. (Unfunded).

FY 18/19

SMV004 - Replace Vehicle #357 with 25,000 lb. GVWR Cab & Chassis 4 x 2: Vehicle #357 is a 1982 International 5 Yard Box Dump. By the year 2018, this truck will be 34 years old. This vehicle is used for hauling wet debris from ditches. (Unfunded).

SMV006 - Replace Vehicle #337: Vehicle #337 is a 1991 Ford 12-yard dump truck used by the Stormwater crew to transport debris to the landfill. By FY 17/18, this vehicle will be 28 years old. (Unfunded).

FY 20/21

SMV007 - Replace Vehicle #341: Vehicle #341 is a 1990 Chevy Flat Bed Dump Truck used by the Stormwater crew to transport materials to and from the field. By FY 18/19, this vehicle will be 30 years old. (Unfunded).

FUND # 014 - STREET IMPROVEMENT

		2016/17	2017/18	2018/19	2019/20	2020/21
REVENUES:						
Local Option Gas Tax		$ 249,600	$ 250,800	$ 252,100	$ 253,400	$ 254,700
Interfund Transfer In From General Fund		20,000	200,000	200,000	200,000	200,000
Interest		11,040	11,200	11,300	11,400	11,500
Total Revenues		280,640	462,000	463,400	464,800	466,200
Carry Over		86,340	20,400	30,700	217,400	115,500
TOTAL REVENUES		**$ 366,980**	**$ 482,400**	**$ 494,100**	**$ 682,200**	**$ 581,700**
APPROPRIATIONS:						
Capital Improvements	Proj #					
Street Resurfacing Program	ST0013	$ -	$ 275,000	$ -	$ 390,000	$ -
Sidewalk Repair and Replacement	ST0001	45,000	40,000	40,000	40,000	40,000
Traffic Analysis and Implementation	ST0024	2,500	2,500	2,500	2,500	2,500
Bridge Improvements	ST0031	25,000	20,000	20,000	20,000	20,000
New Sidewalk Construction	ST0032	25,000	20,000	20,000	20,000	20,000
Street Sign Improvement	ST0038	15,000	10,000	10,000	10,000	10,000
Miscellaneous Street Repair	ST0039	99,920	50,000	150,000	50,000	150,000
Curb Replacement in Harbor Heights	ST0043	100,000	-	-	-	-
Capital Improvements Total		312,420	417,500	242,500	532,500	242,500
Street Improvement Dept Costs		34,160	34,200	34,200	34,200	34,200
FUND RESERVE		20,400	30,700	217,400	115,500	305,000
BUDGETED APPROPRIATIONS		**$ 366,980**	**$ 482,400**	**$ 494,100**	**$ 682,200**	**$ 581,700**
UNFUNDED PROJECTS						
Street Resurfacing Program	ST0013	$ -	$ 225,000	$ -	$ 110,000	$ -
Miscellaneours Bicycle/Pedestrian Projects	ST0044	-	100,000	-	-	-
Sidewalk Repair and Replacement	ST0001	-	5,000	5,000	5,000	5,000
Bridge Improvements	ST0031	-	5,000	5,000	5,000	5,000
New Sidewalk Construction	ST0032	-	5,000	5,000	5,000	5,000
Street Sign Improvement	ST0038	-	5,000	5,000	5,000	5,000
TOTAL UNFUNDED PROJECTS		**-**	**345,000**	**20,000**	**130,000**	**20,000**

Fund No: 014

Department: 31 - Street

Project Title: Street Resurfacing Program

Funding Source: Local Option Gas Tax, Penny for Pinellas, Other

Location: Citywide

Account: 014-2031-541-3470

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Street Resurfacing Program	ST0013	-	500,000	-	500,000	-	1,000,000
TOTAL		**$ -**	**$ 500,000**	**$ -**	**$ 500,000**	**$ -**	**$ 1,000,000**

JUSTIFICATIONS

ONGOING

ST0013 – Street Resurfacing Program: Extends the life of street system, prevents deterioration of pavement and maintains safe roads. (FY 17/18 is programmed for $500,000; however, $225,000 is unfunded: FY19/20 is programmed for $500,000; however, $110,000 is unfunded).

There are approximately 60 miles of asphalt streets in Safety Harbor. If an asphalt street has adequate base material underlying the asphalt surface, it can be expected to last anywhere from 7 to 15 years before requiring attention. Over time the asphalt surface will oxidize, wear thin, crack, allow water to get into the base material, lose its structural integrity and deteriorate.

The most effective and oft-employed street maintenance methodology is to overlay or resurface the street with an inch depth of new asphalt. Failure to resurface before deterioration begins can result in the expensive necessity to entirely rebuild the street with new base and surface courses.

The simplest of logic dictates that if streets can be expected to serve an average of ten years before resurfacing is required, then in order to have each street resurfaced at a ten-year frequency, one-tenth of the streets in Safety Harbor should be resurfaced each year which means an annual resurfacing budget sufficient to resurface six miles of streets should be provided each year.

In the actual practice of this ten-year cycle scheme streets are chosen for resurfacing on a “most-needed” basis and each street is not resurfaced every ten years – some will be resurfaced more frequently than every ten years while some will be resurfaced less frequently; however if one-tenth of the total mileage is chosen each year there will be an average recurrence of ten years. By choosing streets on a most- needed basis instead of a ten-year scheduling basis, we take advantage of those streets which last in the fifteen year range and pick up earlier those which fall in the seven year range.

With 60 miles of streets we would need to resurface 6 miles per year. At $100,000 per mile, which allows for utility cover adjustments and restriping, we will need $600,000 per year to maintain a ten-year resurfacing cycle.

Fund No: 014

Department: 31 - Street

Project Title: Miscellaneous Street Work

Funding Source: Gas Tax, Other

Location: Public Works Department/1200 Railroad Avenue

Account: 014-2031-541-6300

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Sidewalk Repair and Replacement	ST0001	45,000	45,000	45,000	45,000	45,000	225,000
Traffic Analysis and Implementation	ST0024	2,500	2,500	2,500	2,500	2,500	12,500
Bridge Improvements	ST0031	25,000	25,000	110,000	25,000	25,000	210,000
New Sidewalk Construction	ST0032	25,000	25,000	25,000	25,000	25,000	125,000
Miscellaneous Bicycle/Pedestrian Projects	ST0044	-	100,000	-	-	0	100,000
Street Sign Improvement	ST0038	15,000	15,000	15,000	15,000	15,000	75,000
Miscellaneous Street Repair (Hazardous Tree Removal)	ST0039	99,920	50,000	150,000	50,000	150,000	499,920
Curb Replacement in Harbor Heights	ST0043	100,000	-	-	-	-	100,000
TOTAL		**$ 312,420**	**$ 262,500**	**$ 347,500**	**$ 162,500**	**$ 262,500**	**$ 1,347,420**

JUSTIFICATIONS

ONGOING

ST0001 - Sidewalk Repair and Replacement: Provide for repair and replacement of existing sidewalks which have been broken up or up-heaved by tree roots. (Due to current ongoing budget constraints, $5,000 is reflected as unfunded for each year).

ST0024 – Traffic Analysis and Implementation: Traffic study i.e., speed, volume, road conditions, accident history and the installation of various calming devices approved by commission.

ST0031 – Bridge Improvements: Improvements required for all traffic-bearing and pedestrian boardwalks. The amount budgeted represents an average needed annually for minor repairs. Bridges are not necessarily improved each year. (Due to current ongoing budget constraints, $5,000 is reflected as unfunded for each year except for FY18/19).

ST0032 – New Sidewalk Construction: Provides safe travel ways throughout the city for the motoring public and pedestrians. (Due to current ongoing budget constraints, $5,000 is reflected as unfunded for each year).

ST0038 – Street Sign Improvement: Provide safe travel ways throughout the city for the motoring public and pedestrians. (Due to current ongoing budget constraints, $5,000 is reflected as unfunded for each year).

ST0039 – Miscellaneous Street Repair and Hazardous Tree Removal: These funds will allow contract work for unanticipated road repair throughout the city.

FY 16/17

ST0039 - Miscellaneous Street Repair and Hazardous Tree Removal: These funds will allow contract work for unanticipated road repair throughout the city and removal of hazardous Trees when needed.

ST0043 - Curb Replacement in Harbor Heights: Provide for replacement of the existing curbing which has disintegrated over the years.

FY17/18

ST0039 - Miscellaneous Street Repair and Hazardous Tree Removal: These funds will allow contract work for unanticipated road repair throughout the city and removal of hazardous Trees when needed.

ST0044 – Miscellaneous Bicycle/Pedestrian Improvements: During FY 2015-2016, the City Commission goals included the preparation of a bicycle/pedestrian master plan. This budget item is a placeholder to allow for the implementation of capital projects that are identified as part of the master plan process. (Unfunded).

FY 18/19

ST0031 - Bridge Improvements: Replace wooden boardwalk on east side of State Road 590 crossing Bishop Creek with metal bridge.

ST0039 - Miscellaneous Street Repair and Hazardous Tree Removal: These funds will allow contract work for unanticipated road repair throughout the city and removal of hazardous Trees when needed.

FY 19/20

ST0039 - Miscellaneous Street Repair and Hazardous Tree Removal: These funds will allow contract work for unanticipated road repair throughout the city and removal of hazardous Trees when needed.

FY20/21

ST0039 - Miscellaneous Street Repair and Hazardous Tree Removal: These funds will allow contract work for unanticipated road repair throughout the city and removal of hazardous Trees when needed.

FUND # 015 - MARINA BOAT BASIN

		2016/17	2017/18	2018/19	2019/20	2020/21
REVENUES:						
Rent - Marina Slips		$ 45,600	$ 45,600	$ 45,600	$ 45,600	$ 45,600
Interest		5,860	5,900	6,000	6,100	6,200
Interfund transfer in from General Fund		-	-	-	-	40,000
Total Revenues		51,460	51,500	51,600	51,700	91,800
Carry Over		115,410	122,080	128,380	74,280	80,080
TOTAL REVENUES		**$ 166,870**	**$ 173,580**	**$ 179,980**	**$ 125,980**	**$ 171,880**
APPROPRIATIONS:						
Capital Improvements	Proj #					
Marina channel dredging	MAR010	-	-	60,000	-	125,000
Capital Improvements Total		-	-	60,000	-	125,000
Marina Boat Basin Dept Costs		44,790	45,200	45,700	45,900	46,100
FUND RESERVE		122,080	128,380	74,280	80,080	780
BUDGETED APPROPRIATIONS		**$ 166,870**	**$ 173,580**	**$ 179,980**	**$ 125,980**	**$ 171,880**

Fund No: 15 - Marina Fund

Department: 57 - Marina

Project Title: Marina Channel Dredging

Funding Source: Marina Reserve Fund

Location: Veteran's Memorial Lane

Account: 015-2057-575-6300

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Channel Dredging	MAR010						
Design & Permitting				60,000			60,000
Construction						125,000	125,000
TOTAL		**$ -**	**$ -**	**$ 60,000**	**$ -**	**$ 125,000**	**$ 185,000**

JUSTIFICATIONS

FY 18/19

MAR010 - Marina Channel Dredge Permitting: Maintenance dredging of the channel to a depth of 4 feet below mean sea level. Permitting & depth sounding costs are required for the channel, and a suitable spoil site may need to be identified. Moving forward the acquired maintenance dredge permit acquired and will need to be performed every 5-10 years depending on the amount of siltation; with a maintenance dredge permit issued.

FY 19/20

MAR010 - Marina Channel Maintenance Dredge Construction: Re-occurring maintenance dredging of the Marina channel to a depth of 4 feet below mean sea level. A suitable spoil site may need to be identified or costs for project must reflect transporting dredge material to designated spoil site. Maintenance dredging needs to be performed every 5-10 years depending on the amount of siltation.

FUND # 032 - CAPITAL PROJECTS

		2016/17	2017/18	2018/19	2019/20	2020/21
REVENUES:						
Penny For Pinellas		$ 1,824,180	$ 1,888,000	$ 1,954,100	$ 2,022,500	$ 2,093,300
Florirda Greenways and Trails Grant		177,000	-	-	-	-
Florida Land and Water Conservation Grant (applied for)		14,680	-	-	-	-
Tampa Bay Estuary Grant		70,000	-	-	-	-
Interfund Transfer In From General Fund		217,000	85,000	-	-	-
Interest		32,060	31,740	31,420	31,730	32,050
Debt Proceeds/Other		-	-	-	-	2,000,000
Total Revenues		2,334,920	2,004,740	1,985,520	2,054,230	4,125,350
Carry Over		514,080	127,980	2,320	178,900	209,800
TOTAL REVENUES		**$ 2,849,000**	**$ 2,132,720**	**$ 1,987,840**	**$ 2,233,130**	**$ 4,335,150**
APPROPRIATIONS:						
Capital Improvements	Proj #					
General government						
Replace Vehicle #500	PDV003	$ 23,300	$ -	$ -	$ -	$ -
CH Window Replacement	GEN007	150,000	-	-	-	-
Fire						
Fire Station 53/EOC Building Improvements	PSI003	32,000	-	-	-	-
Self Contained Breathing Apparatus FS 52 and 53	PS0015	190,000	-	-	-	-
Replacement of Extraction Tools	PS0016	35,000	-	-	-	-
SCBA Air Compressor	PS0017	-	42,000	-	-	-
Replacement of vehicle 801	PSV006	-	35,000	-	-	-
Replacement of vehicle 804	PSV007	-	-	60,000	-	-
Streets						
Neighborhood Projects & Beautification Grants	NP0001	17,500	17,500	17,500	17,500	17,500
Citywide Brick Street Restoration	ST0028	20,000	20,000	20,000	20,000	20,000
Repave Public Works Complex - Allocated	PWI001	15,000	-	-	-	-
Stationary Concrete Dispenser	STE006	70,000	-	-	-	-
Main Street Intersections Brick Street Reconstruction	ST0041	-	50,000	250,000	-	-
West Side of Philippe Parkway South of Enterprise Imp.	ST0042	-	30,000	170,000	-	-
Material Storage Containment System - Allocated	PWI005	-	-	50,000	-	-
Replace 2004 1 Ton Dump Truck (Vehicle #350)	STV004	-	-	-	60,000	-
Fleet						
Repave Public Works Complex - Allocated	PWI001	10,000	-	-	-	-
Fuel tank monitoring system	FLE003	-	25,000	-	-	-
Library						
Library 2nd Floor Meeting Room Addition	LB2020	-	-	-	300,000	2,000,000

FUND # 032 - CAPITAL PROJECTS

Recreation						
Community Center Improvements - Building	PR0052	850,000	-	-	-	-
Museum Storage	PR0061	50,000	-	-	-	-
Community Center Improvements - Other than Building	PR0052	-	285,000	-	-	-
Rigsby Center Improvements	PR0038	-	-	-	-	25,000
Replacement of Vehicle #450	PKV008	-	98,000	-	-	-
Replacement of Vehicle #447	PKV011	-	-	-	-	25,000
Parks						
MSP Storage Improvements	PR0022	-	20,000	-	-	-
Parks Security & Lighting	PR0048	40,000	-	-	-	-
NCP Storage Improvements	PR0022	-	20,000	-	-	-
Fishing Pier Shelter Improvements	PR0057	-	155,000	-	-	-
Waterfront Park Phase II	CRAWPD	-	-	-	500,000	-
Mease Park Playground Replacement	PKI005	75,000	-	-	-	-
SHCP Restroom & Concession Stand Improvements	PKI023	25,000	-	-	-	-
Folly Farms Improvements (Weiss property)	FOLLY	80,000	-	-	-	-
SHCP Ball Field Light Replacement	PKI024	-	250,000	-	-	-
SHCP Ball Field Improvements	PKI027	-	15,000	15,000	-	-
MSP tennis Court Light Replacement	PR0039	-	20,000	-	-	-
SHCP Turf Replacement & Additions	PR0064	-	-	80,000	-	-
SHCP Dugout Improvements	PKI028	-	-	80,000	-	-
Ian Tillmann Skate Park Shade Structure	PR0033	-	-	-	25,000	-
Replace Vehicle #400	PKV010	-	-	25,000	-	-
Parks Equipment Replacement & Renewal	PKE006	35,000	-	51,000	32,000	28,000
Parks Bobcat & Trailer	PKE007	-	45,000	-	-	-
Parks Utility Vehicle	PKE008	-	11,500	-	-	-
Portable Generator Replacements	PR0040	-	-	-	80,000	-
Kubota Backhoe Replacement	PKE009	-	-	-	-	45,000
Capital Improvements Total		1,717,800	1,139,000	818,500	1,034,500	2,160,500
Transfers Out						
To Waterfront Park debt service (Series 2012)		319,000	319,750	318,260	316,650	316,650
To Library debt service (Series 2008)		559,170	546,630	547,160	547,160	546,180
To Capital Improvements debt service (Series 2006)		25,050	25,020	25,020	25,020	25,020
To General Fund*		100,000	100,000	100,000	100,000	100,000
Transfers Out Total		1,003,220	991,400	990,440	988,830	987,850
FUND RESERVE		127,980	2,320	178,900	209,800	1,186,800
BUDGETED APPROPRIATIONS		**$ 2,849,000**	**$ 2,132,720**	**$ 1,987,840**	**$ 2,233,130**	**$ 4,335,150**

*Transfers of $100,000 to General Fund for 5 years beginning in FY 2016

Fund No: 032

Department: 3017-Planning Department (Building Division)

Project Title: Building Division Vehicle

Funding Source: Penny for Pinellas

Location: City Hall-Building Division

Account: 032-3017-515-6401

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Replace Vehicle #500	PDV003	23,300					23,300
TOTAL		**$ 23,300**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 23,300**

JUSTIFICATIONS

FY 16/17

PDV003 - Replace Vehicle # 500: This 2002 Chevrolet pickup truck is used by the Building Division to make building inspections within the city. The vehicle will be 14 years old by FY16/17, having surpassed its intended useful life.

Fund No: 32- Capital Projects

Department: 20 - General Government

Project Title: Building Improvements

Funding Source: Penny for Pinellas

Location: City Hall

Account: 032-3020-519-6200

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
City Hall Window Replacement	GEN007	150,000	-	-	-	-	150,000
TOTAL		**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**

JUSTIFICATIONS

FY 17/18

GEN007 - CH Window Replacement: The existing windows are in the original state, continue to deteriorate and leak due to age. Replacement windows would meet necessary wind resistant hurricane code, and not require covering in hazardous conditions.

Fund No: 032

Department: Fire

Project Title: Fire Station 53/EOC Repair

Funding Source: Penny for Pinellas

Location: Fire Station 53/EOC

Account: 032-3022-522-6200

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Fire Station 53/EOC Repair	PSI003	32,000	-				32,000
TOTAL		**$ 32,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 32,000**

JUSTIFICATIONS

FY17/18

PSI003 - Fire Station 53/EOC Repair: Fire station 53 is need of repair. Current fascia shows signs of cracking and budging. Station is 33 years old and functions as the city's Emergency Operation Center. During construction, crews will ensure building meets or exceeds hurricane building code. Once repairs are complete, station will be painted to match the same colors as fire station 52.

Fund No: 032

Department: Fire

Project Title: Fire Department Vehicles

Funding Source: Penny for Pinellas

Location: Fire Station

Account: 032-3022-522-6401

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Replacement for Vehicle 801	PSV006	-	35,000				35,000
Replacement for Vehicle 804	PSV007			60,000			60,000
TOTAL		**$ -**	**$ 35,000**	**$ 60,000**	**$ -**	**$ -**	**$ 95,000**

JUSTIFICATIONS

FY17/18

PSV006 - Replacement of Vehicle 801: The vehicle is a 2001 Jeep Cherokee and is 16 years old with 80,000 miles and beyond its life span. Pinellas County will fund approx. 5.5% of total cost.

FY 18/19

PSV007 - Replacement for vehicle 804: The vehicle is a 2007 Chevy Suburban and is 15 years old with 110,000 miles and beyond its life span. Pinellas County will fund approx. 5.5% of total cost.

Fund No: 032

Department: Fire

Project Title: Fire Department Special Equipment

Funding Source: Grant funding , if available ; Penny for Pinellas

Location: Fire Station

Account: 032-3022-522-6440

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Replacement for Self Contained Breathing Apparatus (SCBA)	PS0015	190,000					190,000
Replacement of Extrication Tools	PS0016	35,000					35,000
SCBA Air Compressor	PS0017		42,000				42,000
TOTAL		**$ 225,000**	**$ 42,000**	**$ -**	**$ -**	**$ -**	**$ 267,000**

JUSTIFICATIONS

FY 16/17

PS0015 - Replacement for Self Contained breathing Apparatus (SCBA): Current SCBA's are approaching the end of their life span. These life saving devices are constantly being repaired. They are mandatory for fire operations in an Immediate to Life Atmosphere (IDLH). In the past, we applied for Federal Fire Act Grant funding. If grants are available, we will seek federal funding.

PS0016 - Replacement of Extrication Tools: Current tools are ten years or older. Today's vehicle design are making tools obsolete as the tools are nor powerful enough to cut the new metal allodes.

FY17/18

PS0017 – SCBA Air Compressor: Currently we are relying on other outside fire departments to fill our bottles weekly. This practice has worked for a while, but as we get busier it becomes a burden on the other departments.

Fund No: 032

Department: 31 - Street

Project Title: Improvements Other Than Building

Funding Source: Penny for Pinellas, Other

Location: Various Citywide, Public Works Complex/1200 Railroad Avenue

Account: 032-3031-541-6300

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Neighborhood Projects & Beautifications Grants	NP0001	17,500	17,500	17,500	17,500	17,500	87,500
Citywide Brick Street Restoration	ST0028	20,000	20,000	20,000	20,000	20,000	100,000
Repave Public Works Complex	PWI001	15,000					15,000
Material Storage Containment System	PWI005			50,000			50,000
Main Street Intersections Brick Street Reconstruction	ST0041		50,000	250,000			300,000
West side of Philippe Parkway south of Enterprise Road roadway	ST0042		30,000	170,000			200,000
TOTAL		**$ 52,500**	**$ 117,500**	**$ 507,500**	**$ 37,500**	**$ 37,500**	**$ 752,500**

ACCOUNTING DISTRIBUTION

REPAVE PUBLIC WORKS COMPLEX - PWI001

032-3031-541-6300	**Capital Projects**	**$ 15,000**
032-3033-519-6300	Capital Projects	10,000
011-2037-538-6300	Stormwater	15,000
041-4035-533-6300	Wtr/Wastewater	30,000
041-4036-535-6300	Wtr/Wastewater	30,000
044-4532-534-6300	Sanitation	30,000
Total Cost Project		$ 130,000

ACCOUNTING DISTRIBUTION

MATERIAL STORAGE CONTAINMENT SYSTEM - PWI005

032-3031-541-6300 Capital Projects	**$ 50,000**
011-2037-538-6300 Stormwater	50,000
041-4035-533-6300 Wtr/Wastewater	25,000
041-4036-535-6300 Wtr/Wastewater	25,000
044-4532-534-6300 Sanitation	50,000
Total Cost Project	$ 200,000

JUSTIFICATIONS

ONGOING

NP0001 - Neighborhood Projects & Beautification Grants: Provide grants to groups who improve the aesthetic quality and beautification at locations readily seen by the public. Provides for the Free Tree Program and Mayor's Award costs.

ST0028 – Citywide Brick Street Restoration: Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.

FY 16/17

PWI001 - Repave Public Works Complex: The Public Works Complex asphalt surface was applied in 1994. The life expectancy of asphalt is approximately 10 years and use and sun had denigrated the surface to a point that by FY 16/17, the asphalt mat will require resurfacing.

FY17/18

ST0041 – Main Street Intersections Brick Street Reconstruction: Due to inadequate surface and subsurface drainage, the brick work at the Main Street intersections of 2nd, 3rd, 4th, 6th, 7th, and 8th Avenues require frequent maintenance. To improve drainage on Main Street and thus reduce the amount of brick work maintenance, the additional inlets and stormsewer are to be installed and brick intersections reconstructed to allow for adequate surface and subsurface drainage. Topographic survey and design services are proposed in FY 17/18.

ST0042 - West side of Philippe Parkway south of Enterprise Road roadway recovery area improvements: Recovery area slopes on the west side of Philippe Parkway for approximately 400 feet south of Enterprise Road do not meet the minimum design standards for roadside recovery. Reconstruction is proposed to meet standards. Topographic survey and design is to be performed in FY 17/18.

FY 18/19

PWI005 - Material Storage Containment System: The 100' x 25' storage containment system would be used to keep materials such as street sweeping debris, rock aggregate for pipe bedding, sediment from manholes and catch basins, asphalt millings, road base, and occasional discharge from sanitation/recycling trucks.

ST0041 – Main Street Intersections Brick Street Reconstruction: Following completion of topographic survey and design services in FY 17/18 as noted above, construction of drainage improvements and reconstruction of the brick intersections are proposed in FY 18/19.

ST0042 - West side of Philippe Parkway south of Enterprise Road roadway recovery area improvements: Construction is proposed in FY 18/19.

Fund No: 032

Department: 31 - Street

Project Title: Street Division Vehicles

Funding Source: Penny for Pinellas, Other

Location: Public Works Department/1200 Railroad Avenue

Account: 032-3031-541-6401

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Replace 2004 1 ton flat bed dump truck (vehicle 350)	STV004				60,000		60,000
TOTAL		**$ -**	**$ -**	**$ -**	**$ 60,000**	**$ -**	**$ 60,000**

JUSTIFICATIONS

FY 19/20

STV004 - Replace vehicle 350: This vehicle is a 2004 GMC Flatbed dump truck used by the Street Department to transport materials to and from the field. By FY 19/20, this vehicle will be 16 years old and will have met its life expectancy.

Fund No: 032

Department: 31 - Street

Project Title: Street Division Equipment

Funding Source: Penny for Pinellas, Other

Location: Public Works Department/1200 Railroad Avenue

Account: 032-3031-541-6440

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY19/20	FY 20/21	5 YR TOTAL
Stationary Concrete Dispenser	STE006	70,000					70,000
TOTAL		**$ 70,000**	**$ -**	**$ -**		**$ -**	**$ 70,000**

JUSTIFICATIONS

FY 16/17

STE006 - Stationary Concrete Dispenser: By the year 2017, the existing concrete dispenser will be 17 years old. Estimated life span of this type of equipment is 15 years. The current stationary dispenser is beginning to show signs of mechanical wear.

Fund No: 032

Department: 33 - Fleet Division

Project Title: Repave Public Works Complex

Funding Source: Penny for Pinellas, Other

Location: Public Works Department/1200 Railroad Avenue

Account: 032-3033-519-6300

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Repave Public Works Complex	PWI001	10,000					10,000
TOTAL		**$ 10,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 10,000**

ACCOUNTING DISTRIBUTION

REPAVE PUBLIC WORKS COMPLEX - PWI001

032-3031-541-6300	Capital Projects	$ 15,000
032-3033-519-6300	**Capital Projects**	**10,000**
011-2037-538-6300	Stormwater	15,000
041-4035-533-6300	Wtr/Wastewater	30,000
041-4036-535-6300	Wtr/Wastewater	30,000
044-4532-534-6300	Sanitation	30,000
	Total Cost Project	$ 130,000

JUSTIFICATIONS

FY 16/17

Repave Public Works Complex: The Public Works Complex asphalt surface was applies in 1994. The life expectancy of asphalt is approximately 10 years and use and sun has denigrated the surface to a point that by FY 16/17, the asphalt mat will require resurfacing. This is the Fleet Division's share of the $130,000 project.

Fund No: 032

Department: 33 - Fleet Division

Project Title: Fleet Equipment

Funding Source: Penny for Pinellas, Other

Location: Public Works Department/1200 Railroad Avenue

Account: 032-3033-519-6440

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Fuel Tank Monitoring System	FLE003		25,000				25,000
TOTAL		**$ -**	**$ 25,000**	**$ -**	**$ -**	**$ -**	**$ 25,000**

JUSTIFICATIONS

FY 17/18

FLE003 - Fuel tank monitoring system: Existing monitoring system is over 20 years old. This system is used for leak detection and fuel level monitoring. An upgrade is necessary for proper monitoring of the underground storage tanks for the next 20 years.

Fund No: 032

Department: Capital Projects-Library

Project Title: Second Floor Meeting Room Addition

Funding Source: Penny for Pinellas, Coop Grant, Chrissie Elmore Grant, Library Revenues, Donations

Location: Library

Account: 032-3055-571-6200

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Second Floor Meeting Room Addition	LB2020	-	-	-	300,000	2,000,000	2,300,000
TOTAL		**$ -**	**$ -**	**$ -**	**$ 300,000**	**$ 2,000,000**	**$ 2,300,000**

JUSTIFICATIONS

FY 19/20

LB2020 - Second Floor Meeting Room Addition: FY19/20 expenditures of $300,000 for design and architectural fees are anticipated. In 2006, Long & Associates, the architects for the 2008/09 library expansion project prepared a master plan to include a projected 4,900 square foot upgrade to provide a second floor over existing meeting room space. Total estimated project costs for this project slated to begin in FY 20/21 is $2,000,000. This budgetary figure includes estimated construction costs and fees for the 2nd floor addition, an elevator, two new stair towers, professional fees, a furniture allowance, and a percentage for city administrative costs. Completion of the design work in FY 19/20 will provide a more current construction cost estimate. The Library Foundation will work toward a six year fundraising goal of $500,000 to pay for technology and furniture for the second story facility, and Chrissie Elmore Library Trust funds will also be earmarked for this project. We anticipate that partial funding from the Penny for Pinellas would be available, however, that tax is set to expire December 31, 2019. A vote extending the tax is expected to occur in 2018. The Capital Improvement Revenue Note, Series 2008, obtained for the 2008/09 construction project will be paid off October 1, 2020. A new bond issue may be required to fully fund this new project.

FY 20/21

LB2020 - Second Floor Meeting Room Addition: Construction is anticipated to begin on the second floor addition. FY20/21 budget is estimated at $2,000,000 per the 2006 estimate prepared by the architectural firm of Long & Associates. Completion of the design work in FY 19/20 will provide a more current construction cost estimate. The Library Foundation will work toward a six year fundraising goal of $500,000 to pay for technology and furniture for the second story facility, and the Chrissie Elmore Library Trust funds will also be earmarked for this project. We anticipate that partial funding from the Penny for Pinellas would be available, however, that tax is set to expire December 31, 2019. A vote extending the tax is expected to occur in 2018. The Capital Improvement Revenue Note, Series 2008, obtained for the 2008/09 construction project will be paid off October 1, 2020. A new bond issue may be required to fully fund this new project.

Fund No: 32 - Capital Projects

Department: 56 - Recreation

Project Title: Improvements Building

Funding Source: Penny for Pinellas

Location: Community Center, Risgby Center, Musuem

Account: 032-3056-572-6200

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Community Center Improvements Construction	PR0052	850,000					850,000
Museum Storage	PR0061	50,000					50,000
TOTAL		**$ 900,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 900,000**

JUSTIFICATIONS

FY 16/17

Community Center Improvements: Current building was renovated in FY 02/03, and due to use is in need of improving the following areas: construction of enclosing the back deck for a fitness center (mobilization, demolition, construction, HVAC, electrical, roofing, flooring), additional ingress/egress door from gyms 2/3, gyms 2/3 lobby window expansion, reconfiguration of lobby/reception desk area.

Museum Storage: Building renovated in 2013, with no prospect for storage space. Storage space needed for program & rental tables, chairs, and equipment. Project to include an additional room built off the back wall that enclosing the shelter. The shelter area will be renovated into a classroom with open air access.

Fund No: 32 - Capital Projects

Department: 56 - Recreation

Project Title: Improvements Other than Buildings

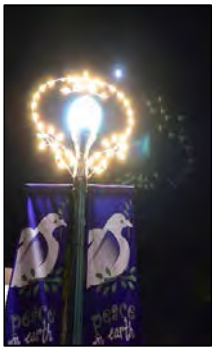
Funding Source: Penny for Pinellas

Location: Community Center, Rigsby Center, Main Street

Account: 032-3056-572-6300

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Community Center Improvements	PR0052		285,000				285,000
Rigbsy Center Improvements	PR0038					25,000	25,000
TOTAL		**$ -**	**$ 285,000**	**$ -**	**$ -**	**$ 25,000**	**$ 310,000**



JUSTIFICATIONS

FY 17/18

PR0052 - Community Center Improvements: With the 16/17 building renovations, the following were identified to continue building maximum programming use: fitness center equipment & internet capabilities, lobby & reception desk reconfiguration, interior paint, water fountain replacement, floor cleaner, interior/exterior public art, gymnasium acoustic panels, Rec Trac scanner & key fobs, additional computer & printer.

FY 20/21

PR0038 - Rigsby Center Improvements: Building renovated in 05/06. The following have reached the end of their useful life due to increased user hours & rentals. Improvements to include the following: flooring replacement, kitchen improvements, appliance replacement and office furniture.

Fund No: 32 - Capital Projects

Department: 56 - Recreation

Project Title: Automotive Equipment

Funding Source: Penny for Pinellas

Location: Community Center, Risgby Center, Musuem

Account: 032-3056-572-6401

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Vehicle Replacement #450	PKV008		98,000				98,000
Vehicle Replacement #447	PKV011					25,000	25,000
TOTAL		**$ -**	**$ 98,000**	**$ -**	**$ -**	**$ 25,000**	**$ 123,000**

JUSTIFICATIONS

FY17/18

PKV008 - Vehicle Replacement #450: Current vehicle is a 2007 Ford E-450 Glaval Bus. 25 passenger. Vehicle used for senior day & overnight trips, and luncheon trips. Fleet recommends replacement in FY 17/18.

FY 20/21

PKV011 - Vehicle Replacement #447: Current vehicle is a 2005 Savana 2500 3/4 ton cargo van. Vehicle used for special event & recreation division equipment and supplies transport. Fleet recommends replacement in FY 20/21. Vehicle requires marketing wrap.

Fund No: 32 - Capital Projects

Department: 58 - Parks

Project Title: Improvements Building

Funding Source: Penny for Pinellas

Location: Various Parkland Locations

Account: 032-3058-572-6200

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
MSP Storage Improvements	PR0022		20,000				20,000
Parks Security & Lighting	PR0048	40,000					40,000
NCP Storage Improvements	PR0022		20,000				20,000
Fishing Pier Improvements	PR0057		155,000				155,000
TOTAL		**$ 40,000**	**$ 195,000**	**$ -**	**$ -**	**$ -**	**$ 235,000**

JUSTIFICATIONS

FY 16/17

PR0040 - Parks Security & Lighting: Install automatic locking devices on restroom facilities (NCP, MSP, DDP), and additional security lighting per PCSO request.

FY17/18

PR0022 - MSP Storage Improvements: The current storage room will be renovated to proper secure the building and added climate control.

PR0022 - NCP Storage Improvements: The current storage room will be renovated to proper secure the building and added climate control.

PR0057 - Fishing Pier Improvements: Current shelter & pier (stringers) were built in 1996, both will reach the useful life in FY 17/18. Improvements include replacement of pier shelter, and the 415 linear foot of support stringers.

Fund No: 32 - Capital Projects

Department: 58 - Parks

Project Title: Improvements Other than Building

Funding Source: Penny for Pinellas

Location: Various Parkland Locations

Account: 032-3058-572-6300

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Waterfront Park Phase II	CRAWPD				500,000		500,000
Mease Park Playground Replacement	PKI005	75,000					75,000
SHCP Restroom & Concession Stand Improvements	PKI023	25,000					25,000
Folly Farms Improvemets	PKI025	80,000					80,000
SHCP Ball Field Light Replacement	PKI024		250,000				250,000
SHCP Turf Replacement & Additions	PR0064			80,000			80,000
SHCP Ball Field Improvements	PKI027		15,000	15,000			30,000
SHCP Dugout Improvements	PKI028			80,000			80,000
MSP Tennis Court Light Replacement	PR0039		20,000				20,000
Skate Park Shade Structure	PR0033				25,000		25,000
TOTAL		**$ 180,000**	**$ 285,000**	**$ 175,000**	**$ 525,000**	**$ -**	**$ 1,165,000**

JUSTIFICATIONS

FY 16/17

PKI005 - Mease Area Playground Replacement: Current equipment installed in FY 96/97. Land lease with Trustees of Mease Hospital, Inc. scheduled for renewal in October 2016.

PKI023 - SHCP Restroom & Concession Stand Improvements: The existing restroom doors, partitions, tile floors, tile walls, toilets and sinks as well as the concession stand cabinets and storage areas are in need of replacement from normal operating usage.

PKI025 - Folly Farms Improvements: Funding for future growth of parkland facilities

FY17/18

PKI024 - SHCP Ball Field Lighting Replacement: Existing lights (10+ years) have reached the end of useful life, combined with current technology require replacement.

PKI027 - SHCP Ball Field Improvements: Re-build of the infield and up to 30' of the outfield on two ball fields. The re-build is needed to keep consistent drainage of fields and ultimately the overall park; and improved playing surfaces for participants.

PR0039 - MSP Tennis Court Light Replacement: The tennis courts were built with the original park in 1990; and the lights have reached the end of their useful life, requiring numerous repairs. With enhanced technology, the replacement lights will have an LED factor for energy savings, and will be a downward directed style to eliminate the "glow" for neighboring residents.

FY 18/19

CRAWPD - Waterfront Park Phase II: Phase II of the Waterfront Park includes boat trailer parking, realigning east Veterans Memorial Lane to grass, installation of water misters, and construction of a living shoreline.

PR0064 - SHCP Turf Replacement & Additions: Turf will reach the end of its useful life in FY 18; requiring replacement. Staff recommends installing additional turf in heavily used areas

PKI027 - SHCP Ball Field Improvements: Re-build of the infield and up to 30' of the outfield on two ball fields. The re-build is needed to keep consistent drainage of fields and ultimately the overall park; and improved playing surfaces for participants.

PKI028 - SHCP Dugout Improvements: The existing dugouts on fields 1-4 have reached the end of useful life; the replacements will be the concrete models as on field #5, making all the fields consistent.

FY 19/20

CRAWPD - Waterfront Park Phase II: Phase II of the Waterfront Park includes boat trailer parking, realigning east Veterans Memorial Lane to grass, installation of water misters, and construction of a living shoreline.

PR0033 - Skate Park Shade Structure: The renovated skate park from a wood structure to concrete has enhanced the heating factor for most of the year. The exposure to full sun throughout the park requires a shaded area for the athletes.

Fund No: 32 - Capital Projects

Department: 58 - Parks

Project Title: Automotive Equipment

Funding Source: Penny for Pinellas

Location: Parks & Building Maintenance

Account: 032-3058-572-6401

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Vehicle Replacement #400	PKV010			25,000			25,000
TOTAL		**$ -**	**$ -**	**$ 25,000**	**$ -**	**$ -**	**$ 25,000**

JUSTIFICATIONS

FY 16/17

PKV010 - Vehicle Replacement #400: Current vehicle is 2003 Chevy S-10 pickup truck. Fleet recommends replacement in FY 18/19.

Fund No: 32 - Capital Projects

Department: 58 - Parks

Project Title: Machinery & Equipment

Funding Source: Penny for Pinellas

Location: Various Parkland Locations

Account: 032-3058-572-6440

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Parks Equipment Replacement & Renewal	PKE006	35,000		51,000	32,000	28,000	146,000
Parks Bobcat & Trailer	PKE007		45,000				45,000
Parks Utility Vehicle	PKE008		11,500				11,500
Portable Generator Replacements	PR0040				80,000		80,000
Kubota Backhoe Replacement	PKE009					45,000	45,000
TOTAL		**$ 35,000**	**$ 56,500**	**$ 51,000**	**$ 112,000**	**$ 73,000**	**$ 327,500**

JUSTIFICATIONS

FY 16/17

PKE006 - Parks Equipment Replacement & Renewal: The initial equipment purchased between 2008 have now reached the end of useful life. The equipment needing replaced is a 2008 52" ExMark. The Flail Fine-cut mower, a new mower, has been identified to purchase for the Bermuda turf maintenance to enhance the health and longevity of the turf.

FY 17/18

PKE007 - Parks Bobcat & Trailer: A new purchase, identified through need for maintenance on various parkland & beautification properties. Currently utilizing a PW machine; which has created scheduling issues for all departments with deadlines.

PKE008 - Parks Utility Vehicle: Replaces a golf cart currently in use; a utility vehicle provides the needed power to sustain use of Main Street events, and parkland maintenance.

FY 18/19

PKE006 - Parks Equipment Replacement & Renewal: The initial equipment purchased between 2008-2013 will have reached the end of useful life. The equipment needing replaced will be Gravely mowers #1006, #1007, #1008 and #1009.

FY 19/20

PKE006 - Parks Equipment Replacement & Renewal: The initial equipment purchased between 2010-2014 will have reached the end of useful life. The equipment needing replaced will be Toro mowers #1016, #1017.

PR0040 - Portable Generator Replacement: The portable generator is utilized for special event power and a reserve unit for emergency purposes.

FY 20/21

PKE006 - Parks Equipment Replacement & Renewal: The initial equipment purchased between 2011-2015 will have reached the end of useful life. The equipment needing replaced will be ExMark mowers #1023, #1024

PKE009 - Kubota Backhoe Replacement: Current equipment is a 2008 Kubota backhoe utilized for maintenance eon parklands and beautification areas, and will reach the end of useful life.

FUND # 041 - WATER & WASTEWATER

		2016/17	2017/18	2018/19	2019/20	2020/21
REVENUES:						
Water Revenue		$ 3,069,660	$ 3,100,400	$ 3,131,400	$ 3,162,700	$ 3,194,300
Water Tap Fees		4,000	4,000	4,000	4,000	4,000
Sewer Services		4,003,290	4,043,300	4,083,700	4,124,500	4,165,700
Late Charges-Utilities		95,000	96,000	97,000	98,000	99,000
Industrial Surchage		250	300	300	300	300
Utility Fixtures		1,500	1,500	1,500	1,500	1,500
Interest		88,210	89,090	90,000	90,900	91,800
Miscellaneous Revenue		40,000	40,400	40,800	41,210	41,620
Non-Operating Dept Reimb		668,590	668,600	668,600	668,600	668,600
Other (unidentified)		-	-	500,000	2,000,000	2,500,000
Debt Proceeds		4,565,000	4,500,000	4,765,000	2,805,000	-
Total Revenues		12,535,500	12,543,590	13,382,300	12,996,710	10,766,820
Carry Over		1,706,740	1,028,150	426,520	338,170	660,280
TOTAL REVENUES		**$ 14,242,240**	**$ 13,571,740**	**$ 13,808,820**	**$ 13,334,880**	**$ 11,427,100**
APPROPRIATIONS:						
Capital Improvements	PROJ #					
Water & Sewer Finance						
Office Addition for Assistant Finance Director-Allocated	WSFB01	$ 2,500	$ -	$ -	$ -	$ -
Replace Meter Reader Pickup (Vehicle #100)	WSFV01	18,400	-	-	-	-
Water & Sewer Information Technology						
Fire Suppression System for Server Room	WSIE01	10,700	-	-	-	-
Water						
Repave Public Works complex - Water	PWI001	30,000	-	-	-	-
Material Storage Containment System - Allocated	PWI005	-	-	25,000	-	-
Replace 1997 3/4 Ton Utility Truck (Vehicle #215)	WTV004	28,000	-	-	-	-
Replace 1991 1 Ton Dump Truck (Vehicle #211)	WTV002	-	60,000	-	-	-
Replace 3/4 Ton Pick Up Truck (Vehicle #203)	WTV005	-	-	30,000	-	-
Replace Water Quality Utility Van (Vehicle #236)	WTV006	-	-	-	32,000	-
Utility Body (for Vehicle #215)	WTE009	9,000	-	-	-	-
Replace Portable Light Towers #618 and #639	WTE005	-	-	30,000	-	-
Replace Portable Air Compressor #629	WTE006	-	-	20,000	-	-
Replace Wellpoint Pump	WTE002	-	-	-	50,000	-
Directional Boring Machine	WTE003	-	-	-	50,000	-
Replace Forklift (Vehicle #993)	WTE008	-	-	-	-	75,000
Wastewater						
Repave Public Works Complex - Allocated	PWI001	30,000	-	-	-	-
Material Storage Containment System - Allocated	PWI005	-	-	25,000	-	-
Replace 2005 1-Ton Hydro Jet Truck (Vehicle #274)	SWV003	-	-	-	120,000	-
Replace 5-Yard Dump Truck (Vehicle #217)	SWV004	-	-	-	-	105,000
Replace #906 Skid Steer Loader	SWE005	60,000	-	-	-	-
Replace Portable Pump #620	SWE006	-	50,000	-	-	-
Capital Improvements Total		188,600	110,000	130,000	252,000	180,000
Water & Wastewater Dept. Costs		8,306,380	8,347,917	8,389,653	8,431,601	8,473,759
Interfund Transfers Out						
To Water & Wastewater/Renewal & Replacement Fund (DEBT SERVICE)		4,565,000	4,500,000	4,765,000	2,805,000	-
To Water & Wastewater/Renewal & Replacement Fund		-	-	-	1,000,000	2,000,000
To Debt Service Funds						
2012 Refunding		24,000	33,410	30,000	30,000	30,000
2006 Revenue Note		130,110	153,890	156,000	156,000	156,000
Total Interfund Transfers Out		4,719,110	4,687,300	4,951,000	3,991,000	2,186,000
FUND RESERVE		1,028,150	426,520	338,170	660,280	587,341
BUDGETED APPROPRIATIONS		**$ 14,242,240**	**$ 13,571,740**	**$ 13,808,820**	**$ 13,334,880**	**$ 11,427,100**

Fund No: 041

Department: Water and Sewer Finance

Project Title: Office Addition for Assistant Finance Director

Funding Source: Water and Wastewater Revenues, Other

Location: City Hall-Finance

Account: 041-4015-513-6200

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Office Addition for Assistant Finance Director	WSFB01	2,500					2,500
TOTAL		**$ 2,500**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,500**

JUSTIFICATIONS

FY 16/17

WSFB01 - Office Addition for Assistant Finance Director: Separate work space is needed for the Assistant Finance Director position to facilitate confidentiality of conversations with staff, a quiet work area and a secure area for city records. The costs of the improvements will be split 50/50 between the Finance Department and the Water and Sewer Finance Division. The total project cost is estimated at $5,000.

Fund No: 041

Department: 4015-Water & Wastewater Finance

Project Title: W&S Finance Division Vehicle

Funding Source: Water & Wastewater Revenue, Other

Location: City Hall-Finance

Account: 041-4015-513-6401

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Replace Vehicle #100 (Meter Reader Pickup)	WSFV01	18,400					18,400
TOTAL		**$ 18,400**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 18,400**

JUSTIFICATIONS

FY 16/17

WSFV01 - Replace Vehicle # 100 (Meter Reader Pickup): This 2002 pickup truck is used by the Water and Sewer Finance Division meter readers to perform meter readings, turn-on and turn-off of water service, trouble-shooting for possible water leaks, and other necessary daily field operations. The vehicle will be 14 years old by FY16/17, having surpassed its intended useful life.

Fund No: 041

Department: Water and Sewer Information Technology

Project Title: Fire Suppression System

Funding Source: Water and Wastewater Revenues, Other

Location: City Hall-Finance

Account: 041-4016-513-6440

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Fire Suppression System I.T. Server Room	WSIE01	10,700					10,700
TOTAL		**$ 10,700**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 10,700**

JUSTIFICATIONS

FY 16/17

WSIE01 – Fire Suppression System for I.T. Server Room: In past audits of the Information Technology department, it has been noted that there is not an automated fire suppression system in the City Hall server room. If a fire were to start in that room and destroyed all the equipment, there would be a serious interruption in City business. The equipment in that room enables all City computer services and much of the telephone service.

Fund No: 041

Department: 35-Water

Project Title: Public Works Complex Improvements

Funding Source: Water & Wastewater Revenue, Other

Location: Public Works Department

Account: 041-4035-533-6300

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Repave Public Works Complex	PWI001	30,000					30,000
Material Storage Containment System	PWI005			25,000			25,000
TOTAL		**$ 30,000**	**$ -**	**$ 25,000**	**$ -**	**$ -**	**$ 55,000**

ACCOUNTING DISTRIBUTION

REPAVE PUBLIC WORKS COMPLEX - PWI001

032-3031-541-6300	Capital Projects	$ 15,000
032-3033-519-6300	Capital Projects	10,000
011-2037-538-6300	Stormwater	15,000
041-4035-533-6300	**Wtr/Wastewater**	**30,000**
041-4036-535-6300	Wtr/Wastewater	30,000
044-4532-534-6300	Sanitation	30,000
	Total Cost Project	$ 130,000

ACCOUNTING DISTRIBUTION

MATERIAL STORAGE CONTAINMENT SYSTEM - PWI005

032-3031-541-6300 Capital Projects	$ 50,000
011-2037-538-6300 Stormwater	50,000
041-4035-533-6300 Wtr/Wastewater	**25,000**
041-4036-535-6300 Wtr/Wastewater	25,000
044-4532-534-6300 Sanitation	50,000
Total Cost Project	$ 200,000

JUSTIFICATIONS

FY 16/17

PWI001 - Repave Public Works Complex: The Public Works Complex asphalt surface was applied in 1994. The life expectancy of asphalt is approximately 10 years old and use and sun has denigrated the surface to a point that by FY16/17, the asphalt mat will require resurfacing. This is the Wastewater Divisions share of the $130,000 project.

FY 18/19

PWI005 - Material Storage Containment System: The 100' x 25' storage containment system would be used to keep materials such as street sweeping debris, rock aggregate for pipe bedding, sediment from manholes and catch basins, asphalt millings, road base, and occasional discharge from sanitation/recycling trucks.

Fund No: 041

Department: 35-Water

Project Title: Water Division Vehicles

Funding Source: Water & Wastewater Revenue, Other

Location: Public Works Complex/1200 Railroad Avenue

Account: 041-4035-533-6401

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Replace Vehicle #215 (3/4 Utility Truck)	WTV004	28,000					28,000
Replace Vehicle #211 (1 Ton Dump Truck)	WTV002		60,000				60,000
Replace Vehicle #203(3/4 Ton Pick Up Truck)	WTV005			30,000			30,000
Replace Vehicle #236 (water quality utility van)	WTV006				32,000		32,000
TOTAL		**$ 28,000**	**$ 60,000**	**$ 30,000**	**$ 32,000**	**$ -**	**$ 150,000**

JUSTIFICATIONS

FY 16/17

WTV004 - Replace vehicle # 215 (3/4 ton utility truck): This 1997 utility truck is used by the Water and Wastewater Division to perform necessary daily field repairs. The utility body provides for storage of tools and numerous materials that are required to make repairs without having to return to the shop for the needed materials. The storage bins are also lockable for safe keeping at night. This vehicle has been repainted and refurbished and by 15/16 budget will be 19 years old.

FY17/18

WTV002 - Replace vehicle # 211 (one ton dump truck): Vehicle 211 is a 1991 one ton dump truck that has been repainted and refurbished. The vehicle's suspension is worn. Typical useful life for this type of vehicle is 15 years. In FY 16/17 this vehicle will be 26 years old. The vehicle is used by the Water and Wastewater Division field crews to haul material to and from the job site.

FY 18/19

WTV005 - Replace vehicle #203 (3/4 ton pickup truck): This 2004 pickup truck is used daily for pump station maintenance and by FY 18/19 will have approximately 100,000 miles and in FY 18/19 this vehicle will be 14 years old. This vehicle has exceeded its life expectancy.

FY 19/20

WTV006 - Replace vehicle #236 (water quality utility van): This 2005 utility van is used for potable water quality sampling, and fire hydrant maintenance. By FY19/20 it will be 15 years old and have met it's life expectancy.

Fund No: 041

Department: 035-Water

Project Title: Water Division Equipment

Funding Source: Water & Wastewater Revenues, Other

Location: Public Works Complex / 1200 Railroad Avenue

Account: 041-4035-533-6440

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Utility Body for Vehicle #215	WTE009	9,000					9,000
Replace Portable Light Towers #618 and #639	WTE005			30,000			30,000
Replace Portable Air Compressor #629	WTE006			20,000			20,000
Directional Boring Machine	WTE003				50,000		50,000
Replace Wellpoint Pump	WTE002				50,000		50,000
Replace Forklift #993	WTE008					75,000	75,000
TOTAL		**$ 9,000**	**$ -**	**$ 50,000**	**$ 100,000**	**$ 75,000**	**$ 234,000**

JUSTIFICATIONS

FY 16/17

WTE009 - Utility Body for Vehicle #215: Storage o tools and numerous materials that are required to make repairs without having to return to the shop for needed materials.

FY 18/19

WTE005 - Replace Portable Light Towers # 618 and # 639: Existing units are 1991 models. They are necessary to provide required lighting for field crews while performing emergency repair work and for special events.

WTE006 - Replace Portable Air Compressor # 629: Existing unit is a 1989 model and is used for various types of jobs including sandblasting, water main tapping, jack hammers and jack and bore equipment. By 18/19 budget year the existing unit will be 30 years old.

FY 19/20

WTE003 - Directional Boring Machine: The current boring machine is a 1985 pipe pusher that parts are no longer available. Without directional control of the boring head damage could happen to other buried utilities.

WTE002 - Replace Wellpoint Pump: The current pump is a 1991 model that frequently requires repairs. By the FY 19/20 budget, it will be 29 years old. The pump is necessary to dewater the ground prior to excavating for the repair of water and sewer pipelines and is required to run continuously 24 hours a day during these repairs. The new pump will have a 70 (dba) or lower noise level so that it is more environmentally/neighborhood friendly.

FY 20/21

WTE008 - Replace Forklift # 993: This 1993 forklift has a 10,000 lb lifting capacity and provides for safe unloading procedures for numerous Public Works related projects. By the 20/21 budget this forklift will be 28 years old.

Fund No: 041

Department: 36-Wastewater

Project Title: Public Works Complex Improvements

Funding Source: Water & Wastewater Revenue, Other

Location: Public Works Complex/1200 Railroad Avenue

Account: 041-4036-535-6300

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Repave Public Works Complex	PWI001	30,000					30,000
Material Storage Containment System	PWI005			25,000			25,000
TOTAL		**$ 30,000**	**$ -**	**$ 25,000**	**$ -**	**$ -**	**$ 55,000**

ACCOUNTING DISTRIBUTION

REPAVE PUBLIC WORKS COMPLEX - PWI001

032-3031-541-6300	Capital Projects	$ 15,000
032-3033-519-6300	Capital Projects	10,000
011-2037-538-6300	Stormwater	15,000
041-4035-533-6300	Wtr/Wastewater	30,000
041-4036-535-6300	**Wtr/Wastewater**	**30,000**
044-4532-534-6300	Sanitation	30,000
Total Cost Project		$ 130,000

ACCOUNTING DISTRIBUTION

MATERIAL STORAGE CONTAINMENT SYSTEM - PWI005

032-3031-541-6300 Capital Projects	$ 50,000
011-2037-538-6300 Stormwater	50,000
041-4035-533-6300 Wtr/Wastewater	25,000
041-4036-535-6300 Wtr/Wastewater	**25,000**
044-4532-534-6300 Sanitation	50,000
Total Cost Project	$ 200,000

JUSTIFICATIONS

FY 16/17

PWI001 - Repave Public Works Complex: The Public Works Complex asphalt surface was applied in 1994. The life expectancy of asphalt is approximately 10 years old and use and sun has denigrated the surface to a point that by FY16/17, the asphalt mat will require resurfacing. This is the Wastewater Divisions share of the $130,000 project.

FY 18/19

PWI005 - Material Storage Containment System: The 100’ x 25’ storage containment system would be used to keep materials such as street sweeping debris, rock aggregate for pipe bedding, sediment from manholes and catch basins, asphalt millings, road base, and occasional discharge from sanitation/recycling trucks.

Fund No: 041

Department: 036-Wastewater

Project Title: Wastewater Division Vehicles

Funding Source: Water & Wastewater, Revenue, Other

Location: Public Works Complex/1200 Railroad Avenue

Account: 041-4036-535-6401

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Replace Vehicle # 274 (One ton hydro jet truck)	SWV003				120,000		120,000
Replace Vehicle # 217 (5yard dump truck)	SWV004					105,000	105,000
TOTAL		**$ -**	**$ -**	**$ -**	**$ 120,000**	**$ 105,000**	**$ 225,000**

JUSTIFICATIONS

FY 19/20

SWV003 - Replace vehicle #274 (one ton hydro jet truck): This 2005 hydro jet truck is used by the wastewater division staff to perform necessary daily maintenance, including cleaning and unclogging sewer lines and locating existing underground utilities.

FY 20/21

SWV004 - Replace vehicle #217 (5 yard dump truck): This 1989 dump truck is used by wastewater and water personnel to transport roadway materials, and trailer necessary heavy equipment into the field. By the 20/21 budget this vehicle will be 32 years old.

Fund No: 041

Department: 036-Wastewater

Project Title: Wastewater Division Equipment

Funding Source: Water & Wastewater, Revenue, Other

Location: Public Works Complex/1200 Railroad Avenue

Account: 041-4036-535-6440

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Replace Vehicle # 906 Skid-Steer Loader	SWE005	60,000					60,000
Replace Portable Pump # 620	SWE006		50,000				50,000
TOTAL		**$ 60,000**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ 110,000**

JUSTIFICATIONS

FY 16/17

SWE005 - Replace # 906 Skid Steer Loader: Existing unit is a 2003 model and by FY 16/17 will be 14 years old. It is frequently used by the water and wastewater divisions to perform multi job tasks with a variety of existing attachments. During extended periods of running time it is beginning to break down in the field due to high hours and normal wear.

FY17/18

SWE006 - Replace portable pump #620: Existing unit is a 1986 model, and is used to bypass sewage around lift stations during electrical or mechanical failures. The new unit will have a 70 (dba) or lower noise level so that it is more environmentally/neighborhood friendly.

FUND # 044 - SANITATION FUND

		2016/17	2017/18	2018/19	2019/20	2020/21
REVENUES:						
Solid Waste Franchise Fee		$ 40,000	$ 40,600	$ 41,200	$ 41,800	$ 42,400
Grants		13,470	13,470	13,470	13,470	13,470
Industrial Surchage		2,250	2,250	2,250	2,250	2,250
Sanitation/Refuse Charges		2,856,000	2,884,560	2,913,410	2,942,540	2,971,970
Interest		32,460	32,100	32,400	32,700	33,000
Recycling Sales		10,000	10,100	10,200	10,300	10,400
Miscellaneous		10,000	1,200	11,200	1,200	11,200
Other		-	60,000	60,000	60,000	60,000
Total Revenues		2,964,180	3,044,280	3,084,130	3,104,260	3,144,690
Carry Over		1,239,670	916,240	547,500	63,810	105,250
TOTAL REVENUES		**$ 4,203,850**	**$ 3,960,520**	**$ 3,631,630**	**$ 3,168,070**	**$ 3,249,940**
APPROPRIATIONS:						
Capital Improvements	Proj #					
Equipment Storage Awning	SNI002	$ 170,000	$ -	$ -	$ -	$ -
Repave Public Works Complex - Allocated	PWI001	30,000	-	-	-	-
Material Storage Containment System - Allocated	PWI005	-	-	50,000	-	-
Refurbish Side Loader #312	SNV016	150,000	-	-	-	-
Extended Cab Pick Up #399	SNV021	-	30,000	-	-	-
Replace side loaders #316	SNV015	-	285,000	-	-	-
Replace side loaders #317	SNV015	-	-	285,000	-	-
Refurbish (1) Side Loader #509	SNV023	-	-	170,000	-	-
Radio frequency identification device	EQSN06	25,000	-	-	-	-
Trash Containers	PWE004	60,000	-	-	-	-
Recycling Containers	SNE002	-	50,000	-	-	-
Capital Improvements Total		435,000	365,000	505,000	-	-
Sanitation Dept. Costs		2,852,610	2,995,200	3,010,000	3,010,000	3,010,000
Interfund Transfer Out to Debt Service Fund		-	52,820	52,820	52,820	52,820
FUND RESERVE		916,240	547,500	63,810	105,250	187,120
BUDGETED APPROPRIATIONS		**$ 4,203,850**	**$ 3,960,520**	**$ 3,631,630**	**$ 3,168,070**	**$ 3,249,940**
UNFUNDED PROJECTS						
Dumpster Transporter (Vehicle #318)	SNV022	-	-	-	93,000	-
Replace Side Loader #308	SNV024	-	-	-	290,000	-
Replace Side Loader #309	SNV024	-	-	-	-	290,000
Replace Front Loader #514	SNV025	-	-	-	-	300,000
CNG Filling Station	FLE006	-	-	-	-	300,000
TOTAL UNFUNDED PROJECTS		**-**	**-**	**-**	**383,000**	**890,000**

Fund No: 044 Sanitation

Department: 4532 Sanitation

Project Title: Improvements for Sanitation Division

Funding Source: Sanitation Revenue

Location: Public Works Department/1200 Railroad Avenue

Account: 044-4532-534-6200

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Equipment Storage Awning	SNI002	170,000					170,000
TOTAL		**$ 170,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 170,000**

JUSTIFICATIONS

FY 16/17

SNI002 - Equipment storage awning: This awning will be used by the Sanitation Division to keep equipment out of the weather when not in use. Equipment that has been kept out of the weather has historically lasted longer. The equipment awning will be a permanent structure that will meet all current wind load requirements.

Fund No: 044 Sanitation

Department: 4532 Sanitation

Project Title: Public Works Complex Improvements

Funding Source: Sanitaiton Revenues, Other

Location: Public Works Department/1200 Railroad Avenue

Account: 044-4532-534-6300

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Repave Public Works Complex	PWI001	30,000					30,000
Material Storage Containment System	PWI005			50,000			50,000
TOTAL		**$ 30,000**	**$ -**	**$ 50,000**	**$ -**	**$ -**	**$ 80,000**

ACCOUNTING DISTRIBUTION

REPAVE PUBLIC WORKS COMPLEX - PWI001

032-3031-541-6300	Capital Projects	$ 15,000
032-3033-519-6300	Capital Projects	10,000
011-2037-538-6300	Stormwater	15,000
041-4035-533-6300	Wtr/Wastewater	30,000
041-4036-535-6300	Wtr/Wastewater	30,000
044-4532-534-6300	**Sanitation**	**30,000**
Total Cost Project		$ 130,000

ACCOUNTING DISTRIBUTION

MATERIAL STORAGE CONTAINMENT SYSTEM - PWI005

032-3031-541-6300 Capital Projects	$ 50,000
011-2037-538-6300 Stormwater	50,000
041-4035-533-6300 Wtr/Wastewater	25,000
041-4036-535-6300 Wtr/Wastewater	25,000
044-4532-534-6300 Sanitation	**50,000**
Total Cost Project	$ 200,000

JUSTIFICATIONS

FY 16/17

PWI001 - Repave Public Works Complex: The Public Works Complex asphalt surface was applied in 1994. The life expectancy of asphalt is approximately 10 years and use and sun has denigrated the surface to a point that by FY 16/17, the asphalt mat will require resurfacing. This is the Sanitation Division's share of the $130,000 project.

FY 18/19

PWI005 - Material Storage Containment System: The 100' x 25' storage containment system would be used to keep materials such as street sweeping debris, rock aggregate for pipe bedding, sediment from manholes and catch basins, asphalt millings, road base, and occasional discharge from sanitation/recycling trucks.

Fund No: 044 Sanitation

Department: 4532 Sanitation

Project Title: Sanitation Division Automotive Equipment

Funding Source: Sanitaiton Revenues/Borrowed Funds

Location: Public Works Department/1200 Railroad Avenue

Account: 044-4532-534-6401

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Refurbish side load truck #312	SNV016	150,000					150,000
Replace side load truck #316	SNV015		285,000				285,000
Extended cab pick-up truck #399	SNV021		30,000				30,000
Replace side load truck #317	SNV015			285,000			285,000
Refurbish side load truck #509	SNV023			170,000			170,000
Replace side load truck #308	SNV024				290,000		290,000
Dumpster transport truck #318	SNV022				93,000		93,000
Replace side load truck #309	SNV024					290,000	290,000
Replace front load truck #514	SNV025					300,000	300,000
TOTAL		**$ 150,000**	**$ 315,000**	**$ 455,000**	**$ 383,000**	**$ 590,000**	**$ 1,893,000**

JUSTIFICATIONS

FY 16/17

SNV016 - Refurbish side loader: Truck 312 is a primary collection truck, running four days a week. By the proposed date, the vehicle will be 7 years old, surpassing its life expectancy of 4 to 6 years. This vehicle will be refurbished with new refuse bodies and arms, due to the low mileage on the cab and chassis. This will prolong the life of the vehicles another 4 to 6 years.

FY17/18

SNV015 - Replace (1) side loader: Truck 316 is primary collection truck, running four days a week. The truck has a 2003 cab and chassis, with refurbished body in FY 12/13. By the proposed replacement date, this vehicle will have surpassed its life expectancy of 4 to 6 years. Upon acquiring the new vehicle, existing unit will be declared surplus.

SNV021 - Extended cab pick-up truck: Truck 399 is the truck used by the Sanitation Supervisor on a daily basis for various duties involving sanitation and recycling. This vehicle is also used for transporting staff between vehicles when necessary and to meetings.

FY 18/19

SNV015 - Replace (1) side loader: Truck 317 is primary collection truck, running four days a week. The truck has a 2003 cab and chassis, with refurbished body in FY 12/13. By the proposed replacement date, this vehicle will have surpassed its life expectancy of 4 to 6 years. Upon acquiring the new vehicle, existing unit will be declared surplus.

SNV023 - Refurbish (1) side loader: Truck 509 is a primary collection truck, running four days a week. By the proposed replacement date, this vehicle will be 5 years old, meeting its life expectancy of 4 to 6 years. The vehicle will be refurbished with a new refuse body and arm, due to the low mileage on the cab and chassis. Saving the City money by only replacing the body and not entire vehicle. This will prolong the life of the vehicle another 4 to 6 years.

FY 19/20

SNV024 - Replace (1) side loader: Truck 308 is primary collection truck, running four days a week. The truck has a 2008 cab and chassis, with refurbished body in FY 14/15. By the proposed replacement date, this vehicle will have surpassed its life expectancy of 4 to 6 years. Upon acquiring the new vehicle, existing unit will be declared surplus.

SNV022 - Dumpster transporter: Truck 361 is the primary transporter that runs five days a week, 6 to 8 hours a day aiding in dumpster deliveries, temporary containers, appliance pick up and recycling drop off sites. This vehicle is a key aspect to the additional services provided to residents. By the proposed replacement date, this vehicle will be 7 years old, meeting its life expectancy of 7 to 8 years. Upon acquiring the new vehicle, existing unit (#318) will be declared surplus.

FY 20/21

SNV024 - Replace (1) side loader: Truck 309 is primary collection truck, running four days a week. The truck has a 2008 cab and chassis, with refurbished body in FY14/15. By the proposed replacement date, this vehicle will have surpassed its life expectancy of 4 to 6 years. Upon acquiring the new vehicle, existing unit will be declared surplus.

SNV025 - Front loader truck: Truck 514 is a primary collection vehicle for commercial accounts and multi-family units. It is on the road 5 days a week. Upon acquiring the new vehicle, existing truck will become the back-up unit and truck 310 will be declared surplus.

Fund No: 044 Sanitation

Department: 4532 Sanitation

Project Title: Sanitaiton Revenues

Funding Source: Works Department/1200 Railroad Avenue

Location: Public Works Department/1200 Railroad Avenue

Account: 044-4532-534-6440

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Radio Frequency Identification Device	EQSN06	25,000					25,000
Trash Containers	PWE004	60,000					60,000
Recycling Containers	SNE002		50,000				50,000
CNG Filling Station	FLE006					300,000	300,000
TOTAL		**$ 85,000**	**$ 50,000**	**$ -**	**$ -**	**$ 300,000**	**$ 435,000**

JUSTIFICATIONS

FY 16/17

Radio Frequency Identification Device: The RFID (radio frequency identification device) application will provide staff real-time visibility and status of all trucks, routes and customer service events depicted on a street based or satellite map. This will allow staff to track recycling habits to increase participation along with keeping track of the 5,200 recycling containers and over 6,000 trash containers. This system will also allow staff to provide more accurate customer service on "missed" collection calls by residents.

Trash Containers: In 2003 the Sanitation Division implemented the automated sanitation collection utilizing 90-gallon containers. The life expectancy of these containers is approximately 10 years. During the last year we have needed to replace several containers and have made multiple repairs.

FY17/18

Recycling Containers: In 2013 the Sanitation Division implemented single stream recycling collection in 64 gallon containers. Containers will need to be purchased to replace ones that are beyond repairs.

FY20/21

CNG Filling Station: The 10 hose slow fill Compressed Natural Gas Station will be used for the fueling needs of alternative fuel vehicles. This station will help reduce fuel costs and reduce CO2 emissions into the air. All natural gas will be provided by Clearwater Gas. Clearwater Gas currently does not have any charges for the gas to be supplied to the Public Works Complex.

FUND # 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT

		2016/17	2017/18	2018/19	2019/20	2020/21
REVENUES:						
Backflow Revenue		$ 5,500	$ 5,600	$ 5,700	$ 5,800	$ 5,900
Interest		127,760	126,500	127,800	129,100	130,400
Interfund Transfer In From Water & Wastewater Fund		4,565,000	4,500,000	4,765,000	2,805,000	-
Interfund Transfer In From Water & Wastewater Fund (DEBT SERVICE)		-	-	500,000	2,000,000	2,500,000
Total Revenues		4,698,260	4,632,100	5,398,500	4,939,900	2,636,300
Carry Over		4,600,310	3,123,070	1,775,040	1,745,240	1,914,640
TOTAL REVENUES		**$ 9,298,570**	**$ 7,755,170**	**$ 7,173,540**	**$ 6,685,140**	**$ 4,550,940**
APPROPRIATIONS:						
Capital Improvements	Proj #					
Water						
13th Ave North to 9th Ave North Water Main	UT0083	$ 1,200,000	$ -	$ -	$ -	$ -
Green Springs Subdivision Water Main	UT0084	200,000	1,000,000	-	-	-
Huntington Office Park/North City Park Water Main	UT0086	160,000	800,000	-	-	-
Espiritu Santo Springs/Washington Brennan Water Main	UT0091	-	280,000	1,200,000	-	-
Pinellas Avenue Water Main & Fire Protection	UT0094	-	-	75,000	200,000	-
Philippe Pointe Pedestrian Bridge Water Main	UT0095	-	-	100,000	250,000	-
Seminole Park and Harbor Heights Water Main	UT0096	-	-	200,000	1,000,000	-
North Bay Hills Water Main Replacement Phase III	UT0097	-	-	240,000	1,200,000	-
North Bay Hills Water Main Replacement Phase IV	UTW001	-	-	-	170,000	800,000
Cypress Trace Water Main	UTW002	40,000	140,000	-	-	-
Radio Frequency Meter Replacement	UT0101	-	-	95,000	90,000	90,000
Wastewater						
Northeast Regional Wastewater Treatment Plant	UT0005	2,900,000	829,630	847,800	890,000	-
Joyce & Irwin Street Sewer Line	UT0074	-	-	1,500,000	-	-
Baywoods I Sewer Replacement	UT0054	200,000	-	-	-	-
Washington-Brennan/N. Bayshore Sewer Replacement	UT0085	-	1,200,000	-	-	-
South Bayshore Lift Station Pumps & Generator	UT0088	125,000	-	-	-	-
Sanitary Sewer Main Relining	UT0077	1,000,000	-	-	-	-
Briar Creek Mobile Home Community Reline Sewer Main	UT0087	-	700,000	-	-	-
North Bayshore Lift Station Repair	UT0089	-	60,000	-	-	-
South Green Springs Subdivision Reline Sewer Main	UT0078	-	-	1,000,000	-	-
Highlands Lift Station Repair	UT0093	-	-	60,000	-	-
Baywoods I, II & III Subdivisions Reline Sewer Mains	UT0092	-	-	-	800,000	-
North Bayshore Lift Station Force Main Repair	UT0102	200,000	720,000	-	-	-
Cypress Hollow Lift Station Repair	UT0100	-	-	-	60,000	-
Harbor Woods Lift Station Repair	UT0103	-	-	-	-	75,000
Southwest Sanitary Sewer Main Relining	UTS001	-	-	-	-	900,000
Cypress Trace Force Main Relocation	UTS002	40,000	140,000	-	-	-
Capital Improvements Total		6,065,000	5,869,630	5,317,800	4,660,000	1,865,000
Water & Sewer Renewal & Replacement Dept. Costs		110,500	110,500	110,500	110,500	110,500
FUND RESERVE *		3,123,070	1,775,040	1,745,240	1,914,640	2,575,440
BUDGETED APPROPRIATIONS		**$ 9,298,570**	**$ 7,755,170**	**$ 7,173,540**	**$ 6,685,140**	**$ 4,550,940**

* Requires minimum mandatory $500,000 Fund Reserve per debt convenant

Fund No: 048

Department: 35-Water and 36- Wastewater

Project Title: Renewal and Replacement Program

Funding Source: Water and Wastewater Revenue/Other

Location: Citywide

Account: Various see below

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Renewal and Replacement	UT0012	110,500	110,500	110,500	110,500	110,500	552,500
TOTAL		**$ 110,500**	**$ 110,500**	**$ 110,500**	**$ 110,500**	**$ 110,500**	**$ 552,500**

ACCOUNTING DISTRIBUTION - FY 15/16

048-4035-533-5220	Equipment Parts	$ 9,500
048-4035-533-5295	Special Supplies W & S	60,000
048-4036-535-4620	Equipment Repairs	9,000
048-4036-535-5220	Equipment Parts	12,000
048-4036-535-5295	Special Supplies W & S	20,000
	TOTAL	$ 110,500

Fund No: 048

Department: 35- Water

Project Title: Citywide Water Improvements

Funding Source: Water & Wastewater Revenues, Other

Location: Various Citywide

Account: 048-4035-533-6300

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
13th Ave. N. to 9th Ave. N. main replacement	UT0083						
Construction		1,200,000					1,200,000
Green Springs Subdivision main replacement	UT0084						
Survey and Design		200,000					200,000
Construction			1,000,000				1,000,000
Huntington Office Park/ North City Park main replacement	UT0086						
Survey and Design		160,000					160,000
Construction			800,000				800,000
Espirtu Santo Springs/Washington Brennan Subdivisions main replacement	UT0091						
Survey and Design			280,000				280,000
Construction				1,200,000			1,200,000
Pinellas Avenue water main and fire protection installation	UT0094						
Survey and Design				75,000			75,000
Construction					200,000		200,000
Philippe Pointe pedestrian bridge main relocation	UT0095						
Survey and Design				100,000			100,000
Construction					250,000		250,000
Seminole Park and the Harbor Heights Subdivisions line replacement	UT0096						
Survey and Design				200,000			200,000
Construction					1,000,000		1,000,000
North Bay Hills water main replacement Phase III	UT0097						
Survey and Design				240,000			240,000
Construction					1,200,000		1,200,000
North Bay Hills water main replacement Phase IV	UTW001						
Survey and Design					170,000		170,000
Construction						800,000	800,000
Cypress Trace water main relocation:	UTW002						
Survey & Design		40,000					40,000
Construction			140,000				140,000
TOTAL		**$1,600,000**	**$2,220,000**	**$1,815,000**	**$2,820,000**	**$ 800,000**	**$ 9,255,000**

JUSTIFICATIONS

FY 16/17

UT0083 - Replace 12 inch cast iron water main from 13th Avenue North to 9th Ave North: Replace approximately 1,750 feet of 12 inch cast iron water main that was installed in the late 1950's. This is a main distribution line for the City and has failed several times on Cherokee Street resulting in emergency repairs and interruption of service.

UT0084 - Green Springs Subdivision: Consultant survey and design services for 6" water main replacement in the Green Springs Subdivision.

UT0086 - Huntington Office Park/North City Park: Consultant survey and design services for 12" water main replacement at the Huntington Office Park/North City Park.

UTW002 - Cypress Trace water main relocation: This pipeline is in conflict with a stormwater restoration project of Mullet Creek. It will be necessary to lower and relocate approximately 250 feet of this water main.

FY17/18

UT0084 - Replace 6 inch cast iron water mains in the Green Springs subdivision: Replace 5,500 feet of 6 inch cast iron water main. This targeted area originally installed in 1927 has had multiple pipe line failures resulting in emergency repairs and the interruption of service to surrounding residents. These cast iron pipes will be replaced with PVC pipe.

UT0086 - Replace 12 inch cast iron water main at the Huntington Office Park/ North City Park: Replace approximately 900 feet of 12 inch cast iron water main. This is a main distribution line for the City that is in poor condition. It has been necessary to undertake emergency repairs at several locations in this targeted area to maintain system integrity. This 12 inch main line currently runs underneath the detention pond for the Huntington Office Park.

UT0091 - Espiritu Santo Springs/Washington Brennan Subdivisions: Consultant survey and design services for water main replacements in Espirtu Santo Springs/Washington-Brennan Subdivisions.

UTW002 - Cypress Trace water main relocation (construction): This pipeline is in conflict with a stormwater restoration project of Mullet Creek. It will be necessary to lower and relocate approximately 250 feet of this water main.

FY 18/19

UT0091 - Replace water mains in the Espiritu Santo Springs/Washington Brennan subdivision: Replace 11,000 feet of galvanized and old cast iron water line. The existing water line is in poor condition and it has been necessary to undertake repairs at various locations in order to maintain system integrity. The service connections and the main line will be replaced with PVC pipes.

UT0094 - Pinellas Avenue: Consultant survey and design services for 6" water main and fire hydrant installation on Pinellas Avenue.

UT0095 - Philippe Pointe pedestrian bridge: Consultant survey and design services for 8" water main relocation from the Philippe Pointe pedestrian bridge.

UT0096 - Seminole Park revised and the Harbor Heights subdivision: Consultant survey and design services for 2" line replacement in the Seminole Park Revised and the Harbor Heights subdivisions.

UT0097 - North Bay Hills Phase III: Consultant survey and design services for North Bay Hills water main replacement phase III.

FY 19/20

UT0094 - Install 6 inch PVC water main and fire protection on Pinellas Avenue: Replace 600 feet of 2 inch galvanized water line. The existing water line is in poor condition and it has become necessary to undertake repairs at various locations in order to maintain system integrity. The service connections will be replaced and the main line will be upgraded to a 6 inch water main so fire hydrants can be installed to provide additional fire protection to surrounding areas.

UT0095 - Relocate 8 inch water main from the Philippe Pointe pedestrian bridge: Replace 520 feet of 8 inch flanged pipe that is currently attached to this bridge. Occasionally repairs have been required due to the movement of the wooden boardwalk. This project will require installing the water main underground including directional boring under Bishop Creek.

UT0096 - Replace 2 inch galvanized water lines in the Seminole Park Revised and the Harbor Heights Subdivision: Replace 4,600 feet of galvanized water lines. The existing water line is in poor condition and it has been necessary to undertake repairs at various locations in order to maintain system integrity. The service connections and the main line will be replaced with PVC pipe.

UT0097 - North Bay Hills water main replacement phase III: Replace 1,400 feet of 8 inch cast iron and 5,600 feet of 6 inch cast iron water main. These targeted areas originally installed in 1974 have had multiple pipeline failures resulting in emergency repairs and the interruption of service to surrounding residents. The cast iron and galvanized water lines will be replaced with PVC pipe. Targeted areas are North Bay Hills Blvd, Teal Terrace and Mallard Drive.

UTW001 - North Bay Hills Phase IV: Consultant survey and design services for North Bay Hills water main replacement phase IV.

FY 20/21

UTW001 - North Bay Hills water main replacement phase IV: Replace 2,700 feet of 8 inch cast iron and 1,400 feet of 12 inch cast iron water main. These targeted areas originally installed in 1974 have had multiple pipe line failures resulting in emergency repairs and the interruption of service to surrounding residents. The cast iron and galvanized water lines will be replaced with PVC pipe. Targeted areas are Egret Terrace, Swan Lane and Blue Heron Street. Upon the completion of this project, the 12” cast iron line behind the homes on Blue Heron Street and Swan Lane will be abandoned in place eliminating the possibility of this line rupturing and causing property damage behind these homes.

Fund No: 048

Department: 35- Water

Project Title: Radio Frequency Meter Replacements

Funding Source: Water Revenue

Location: Varoius Locations

Account: 048-4035-533-6440

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Replace existing Radio Frequency Meters that have met their life expentancy.	UT0101			95,000	90,000	90,000	275,000
TOTAL		**$ -**	**$ -**	**$ 95,000**	**$ 90,000**	**$ 90,000**	**$ 275,000**

JUSTIFICATIONS

FY 18/19

UT0101 - Radio Frequency Meter Replacements: It is planned to replace existing radio frequency meters that have met their life expectancy. FY 18/19 will be meter books 2 and 3. The benefits of radio frequency water meters are:

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader has to physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

FY 19/20

UT0101 - Radio Frequency Meter Replacements: It is planned to replace existing radio frequency meters that have met their life expectancy. FY 19/20 will be meter books 9 and 31 and 46. The benefits of radio frequency water meters are:

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader has to physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

FY 20/21

UT0101 - Radio Frequency Meter Replacements: It is planned to replace existing radio frequency meters that have met their life expectancy. FY 19/20 will be meter books 24 and 39 and 41. The benefits of radio frequency water meters are;

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader has to physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

Fund No: 048

Department: 36-Wastewater

Project Title: Sanitary Sewer Improvements

Funding Source: Water & Wastewater Revenues, Other

Location: Various Citywide

Account: 048-4036-535-6300

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Northeast Regional Wastewater Treatment Plant Improvements	UT0005	2,900,000	829,630	847,800	890,000		5,467,430
Joyce & Irwin Street Sewer Line Replacement	UT0074			1,500,000			1,500,000
Baywoods 1 Sewer Replacement	UT0054						
Construction		200,000					200,000
Washington-Brennan/ North Bayshore Drive Sewer Replacement	UT0085						
Construction			1,200,000				1,200,000
Replace pumps and standby generator at South Bayshore Lift Station	UT0088	125,000					125,000
Sanitary Sewer main relining	UT0077	1,000,000					1,000,000
Reline clay sewer main in the Briar Creek MH Community & in the Northwood East Subdivision	UT0087		700,000				700,000
North Bayshore Lift Station Repair	UT0089		60,000				60,000
Reline clay sewer main in the South Green Springs Subdivision	UT0078			1,000,000			1,000,000
Highlands lift station repair	UT0093			60,000			60,000
Reline clay sewer main in Baywoods I,II & III	UT0092				800,000		800,000
North Bayshore Lift Station Force Main Replacement:	UT0102						
Survey and Design		200,000					200,000
Construction			720,000				720,000
Cypress Hollow Lift Station Repair	UT0100				60,000		60,000
Harbor Woods Lift Station Repair	UT0103					75,000	75,000
Southwest Sanitary Sewer Main Relining	UTS001					900,000	900,000
Cypress Trace force main relocation:	UTS002						-
Survey & Design		40,000					40,000
Construction			140,000				140,000
TOTAL		**$ 4,465,000**	**$ 3,649,630**	**$ 3,407,800**	**$ 1,750,000**	**$ 975,000**	**$ 14,247,430**

JUSTIFICATIONS

FY 16/17

UT0005 - Northeast Regional Wastewater Treatment Plant Improvements: The NE Plant is a 13.5 million gallons a day advanced wastewater treatment facility. The City of Safety Harbor has the rights to 4 million gallons a day of treatment. By contractual agreement, the City of Clearwater will manage and maintain the facility and the City of Safety Harbor will assist financially with the capital improvement and maintenance cost of the facility at the pro rata rate of 4/13.5%. The funds allocated are estimates from the City of Clearwater for those capital expenses and maintenance cost that will keep this facility in working order to meet the State and Federal regulation within the years listed. These funds change periodically due to project timing, construction costs, unforeseen conditions and regulations and requirement.

UT0054 - Baywoods I sewer replacement: Replace 500 feet of gravity sewer line including 3 manholes. The existing old 8 - inch clay sewer main is in poor condition and requires significant maintenance. Some of the contributing problems are intruding taps - root intrusion - and dropped joints.

UT0088 - Replace pumps and standby generator at South Bayshore Lift Station: Current pumping equipment is 18 years old and is in need of replacement. This project consists of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the 100KW standby generator, 400 AMP transfer switch, pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

UT0077 - Sanitary sewer main relining: Reline approximately 15,100 feet of clay sewer mains in the Lincoln Highlands Subdivision, M.L. King Street North, Harbor Lake Industrial Park, Oak Haven Estates and South Green Springs subdivision. This type of pipe has joints every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant.

UT0102 - North Bayshore Lift Station force main replacement: Consultant survey and design services for North Bayshore Lift Station force main replacement.

UTS002 - Cypress Trace force main relocation: This pipeline is in conflict with a stormwater restoration project of Mullet Creek. It will be necessary to lower and relocate approximately 250 feet of this force main.

FY 17/18

UT0005 - Northeast Regional Wastewater Treatment Plant Improvements: The NE Plant is a 13.5 million gallons a day advanced wastewater treatment facility. The City of Safety Harbor has the rights to 4 million gallons a day of treatment. By contractual agreement, the City of Clearwater will manage and maintain the facility and the City of Safety Harbor will assist financially with the capital improvement and maintenance cost of the facility at the pro rata rate of 4/13.5%. The funds allocated are estimates from the City of Clearwater for those capital expenses and maintenance cost that will keep this facility in working order to meet the State and Federal regulation within the years listed. These funds change periodically due to project timing, construction costs, unforeseen conditions and regulations and requirement.

UT0085 - Washington-Brennon/ North Bayshore Drive Sewer replacement: Replace 5,400 feet of gravity sewer line including 31 manholes. The existing old 8-inch clay sewer is in poor condition and requires significant maintenance. Some of the contributing problems are intruding taps – root intrusion – and dropped joints.

UT0087 - Reline clay sewer main in the Briar Creek MH Community and in the Northwood East subdivision: Reline approximately 10,100 feet of clay sewer mains. This type of pipe has joints every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant.

UT0089 - North Bayshore Lift Station repair: Current pumping equipment is 23 years old and is in need of replacement. This project consists of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

UT0102 - North Bayshore Lift Station Force Main Replacement: Replace and upgrade the force main size to 6” for North Bayshore Lift Station, redirecting the flow down Church Street to 6th Street North which will eliminate the force main having to cross Mullet Creek.

FY18/19

UT0005 - Northeast Regional Wastewater Treatment Plant Improvements: The NE Plant is a 13.5 million gallons a day advanced wastewater treatment facility. The City of Safety Harbor has the rights to 4 million gallons a day of treatment. By contractual agreement, the City of Clearwater will manage and maintain the facility and the City of Safety Harbor will assist financially with the capital improvement and maintenance cost of the facility at the pro rata rate of 4/13.5%. The funds allocated are estimates from the City of Clearwater for those capital expenses and maintenance cost that will keep this facility in working order to meet the State and Federal regulation within the years listed. These funds change periodically due to project timing, construction costs, unforeseen conditions and regulations and requirement.

UT0074 - Joyce and Irwin Street sewer line replacement: Replace 3,200 feet of gravity sewer line including 10 manholes. This existing old 8- inch clay sewer main is in poor condition and requires significant maintenance. Some of the contributing problems are intruding taps - root intrusion and dropped joints.

UT0078 - Reline clay sewer main in the South Green Springs subdivision: Reline approximately 15,500 feet of clay sewer mains. This type of pipe has joints every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant.

UT0093 - Highlands Lift Station repair: Current pumping equipment is 19 years old and is in need of replacement. This project consists of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

FY 19/20

UT0005 - Northeast Regional Wastewater Treatment Plant Improvements: The NE Plant is a 13.5 million gallons a day advanced wastewater treatment facility. The City of Safety Harbor has the rights to 4 million gallons a day of treatment. By contractual agreement, the City of Clearwater will manage and maintain the facility and the City of Safety Harbor will assist financially with the capital improvement and maintenance cost of the facility at the pro rata rate of 4/13.5%. The funds allocated are estimates from the City of Clearwater for those capital expenses and maintenance cost that will keep this facility in working order to meet the State and Federal regulation within the years listed. These funds change periodically due to project timing, construction costs, unforeseen conditions and regulations and requirement.

UT0092 - Reline clay sewer main in Baywoods I, II, and III: Reline approximately 11,200 feet of clay sewer mains. This type of pipe has joints every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant.

UTS002 - Cypress Hollow Lift Station Repair: Current pumping equipment is 21 years old and is in need of replacement. This project consists of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

FY 20/21

UTS001 - Southwest sewer main relining: Reline approximately 13,500 feet of clay sewer mains. This type of pipe has joints every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant.

UT0103 - Harbor Woods lift Station repair: Current pumping equipment is 18 years old and is in need of replacement. This project consist of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

FUND # 063 - PARKLAND DEDICATION

		2016/17	2017/18	2018/19	2019/20	2020/21
REVENUES:						
Residential Impact Fees		$ 8,000	$ 8,200	$ 8,000	$ 7,800	$ 7,600
Grants		250,000	-	-	-	-
Interest		13,110	13,000	12,900	13,000	13,100
Total Revenues		271,110	21,200	20,900	20,800	20,700
Carry Over		583,700	272,310	261,010	248,910	236,210
TOTAL REVENUES		**$ 854,810**	**$ 293,510**	**$ 281,910**	**$ 269,710**	**$ 256,910**
APPROPRIATIONS:						
Capital Improvements	Proj #					
Elm Street Property Development*	PDI006	$ 550,000	$ -	$ -	$ -	$ -
Capital Improvements Total		550,000	-	-	-	-
Parkland Dedication Dept. Costs	PR0022	27,500	27,500	28,000	28,500	29,000
Principal Payment (Lease - Elm St)		5,000	5,000	5,000	5,000	5,000
FUND RESERVE		272,310	261,010	248,910	236,210	222,910
BUDGETED APPROPRIATIONS		**$ 854,810**	**$ 293,510**	**$ 281,910**	**$ 269,710**	**$ 256,910**

* Contingent upon grant funding from State of Florida

Fund No: 063 - Parkland

Department: 58 - Parks

Project Title: Park Improvements

Funding Source: Parkland Impact Fees

Location: Various Citywide

Account: 063-6058-572-4930

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Parkland Dedication Dept Costs	PR0022	27,500	28,000	28,500	29,000	29,500	142,500
TOTAL		**$ 27,500**	**$ 28,000**	**$ 28,500**	**$ 29,000**	**$ 29,500**	**$ 142,500**

Fund No: 063 - Parkland

Department: 58 - Parks

Project Title: Park Improvements

Funding Source: Parkland Impact Fees, Grants, Donations

Location: Elm & Cedar Street Property

Account: 063-6058-572-6300

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Elm St Property Development	PDI006						-
Design & Permitting		50,000					50,000
Construction		500,000					500,000
TOTAL		**$ 550,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 550,000**

JUSTIFICATIONS

FY 16/17

PDI006 - Elm Street Property Design & Permitting: Property purchased from the PCSB in February 2013, funds necessary to develop the site into a city park serving local & regional residents/visitors. Amenities to include: softball/baseball fields, lighting, benches/bleachers, water fountains, restrooms and parking. Funding needed for grant opportunities. Design and permitting to be performed in FY 16/17.

PDI006 - Elm Street Property Development Construction: Construction will probably not commence until FY 17/18; however, it must be budgeted in FY 16/17 in order to apply for the grant.

FUND # 067 - COMMUNITY REDEVELOPMENT AGENCY

		2016/17	2017/18	2018/19	2019/20	2020/21
REVENUES:						
CRA Taxes		$ 432,890	$ 437,216	$ 441,585	$ 445,998	$ 450,455
Interest		7,870	7,800	7,900	8,000	8,100
Total Revenues		440,760	445,016	449,485	453,998	458,555
Carry Over		211,240	22,060	65,576	108,761	158,659
TOTAL REVENUES		**$ 652,000**	**$ 467,076**	**$ 515,061**	**$ 562,759**	**$ 617,214**
APPROPRIATIONS:						
Capital Improvements	Proj #					
Solar Lighting for Sidewalks - MCP	CRSOLR	12,500	-	-	-	-
Main Street Holiday Decorations	PKI009	25,000	-	-	-	-
Veterans Memorial Improvements	PKI026	50,000	-	-	-	-
Main Street Electrical, Irrigation & Landscaping	CREIL	175,000	-	-	-	-
Oak Tree Lightning Protection System	CRTREE	7,000	7,000	7,000	-	-
Capital Improvements Total		269,500	7,000	7,000	-	-
Transfers Out						
To General Fund*		157,000	157,000	157,000	157,000	157,000
Community Redevelopment Dept. Costs		203,440	237,500	242,300	247,100	252,000
FUND RESERVE ASSIGNED FOR WFP REPAYMENT						
FUND RESERVE		22,060	65,576	108,761	158,659	208,214
BUDGETED APPROPRIATIONS		**$ 652,000**	**$ 467,076**	**$ 515,061**	**$ 562,759**	**$ 617,214**

*Transfers of $157,000 to General Fund for 7 years beginning in FY 2016

Fund No: 067-6517-515-6300

Department: Community Development Building Division

Project Title: Tree Maintenance

Funding Source: CRA

Location: CRA

067-6517-515-6300

PROJECT COSTS

Project Description	Project #	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	5 YR TOTAL
Main Street Electrical, Irrigation & Landscaping	CREIL	175,000					175,000
Veterans Memorial Improvements	PKI026	50,000					50,000
Solar Lighting for Siodewalks -MCP	CRSOLR	12,500					12,500
Main Street Holiday Decorations	PKI009	25,000					25,000
Lightning Protection	CRTREE	7,000	7,000	7,000	-	-	21,000

JUSTIFICATIONS

FY 16/17

CREIL - Main Street Electrical, Irrigation & Landscaping: Provide electrical service, irrigation and landscaping for the downtown area along Main Street.

PKI026 - Veterans Memorial Improvements: The existing pavers were installed in 2001 and have deteriorated where some are no longer readable due to the elements exposure. Improvements include: replace existing 460 pavers with newest technology ($20,000); and remove, stabilize and re-install pavers ($30,000).

CRSOLR - Solar Lighting for Sidewalks – MCP: Provide solar lighting for the Mullet Creek Park sidewalks to provide safety and security for park patrons.

PKI009 – Main Street Holiday Decorations: Holiday decorations for Main Street celebrations.

CRTREE - Lightning Protection System: Large oak trees are vulnerable to lightning damage. This would fund one lighting protection system for the Elf tree (large live oak), located behind the library. A lightning protection system would reduce tree damage during a lighting event and provide a preferred path for electrical charges to the ground. This iconic tree is part of Safety Harbor's history and was named by the community.

FY17/18

CRTREE - Lightning Protection System: Large oak trees are vulnerable to lightning damage. This would fund one lighting protection system for an unnamed large tree #1 (large live oak), located behind the library. A lightning protection system would reduce tree damage during a lighting event and provide a preferred path for electrical charges to the ground. This tree will be named prior to the City's centennial celebration.

FY 18/19

CRTREE - Lightning Protection System: Large oak trees are vulnerable to lightning damage. This would fund one lighting protection system for the Lover's Oak (large live oak) tree located west of S. Bayshore Drive behind the library. A lightning protection system would reduce tree damage during a lighting event and provide a preferred path for electrical charges to the ground. This iconic tree is part of Safety Harbor's history and was named by the community.

SAFETY HARBOR, FLORIDA

END

CELEBRATING 100 YEARS