City of
SAFETY HARBOR
Florida

ANNUAL BUDGET FY 2014–2015

CITY OF SAFETY HARBOR, FLORIDA
ADOPTED BUDGET
FISCAL YEAR 2014/15

CITY COMMISSION

Andy Steingold, Mayor
Cliff Merz, Vice-Mayor
Richard Blake, Commissioner
Andy Zodrow, Commissioner
Carlos Diaz, Commissioner

City Manager
Matthew L. Spoor

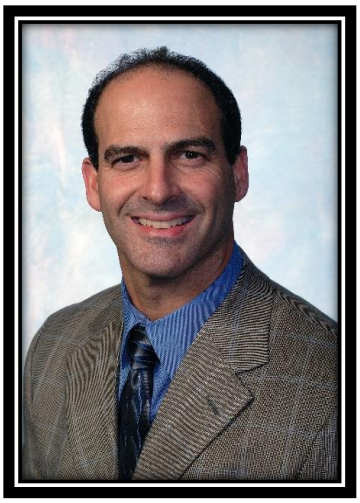
PREPARED BY
FINANCE DEPARTMENT

ELECTED CITY OFFICIALS

ANDY STEINGOLD, MAYOR (CENTER)
CLIFF MERZ, VICE-MAYOR (STANDING RIGHT)
RICHARD BLAKE, COMMISSIONER (SEATED LEFT)
ANDY ZODROW, COMMISSIONER (STANDING LEFT)
CARLOS DIAZ, COMMISSIONER (SEATED RIGHT)

VICE-MAYOR
CLIFF MERZ

COMMISSIONER
RICHARD BLAKE



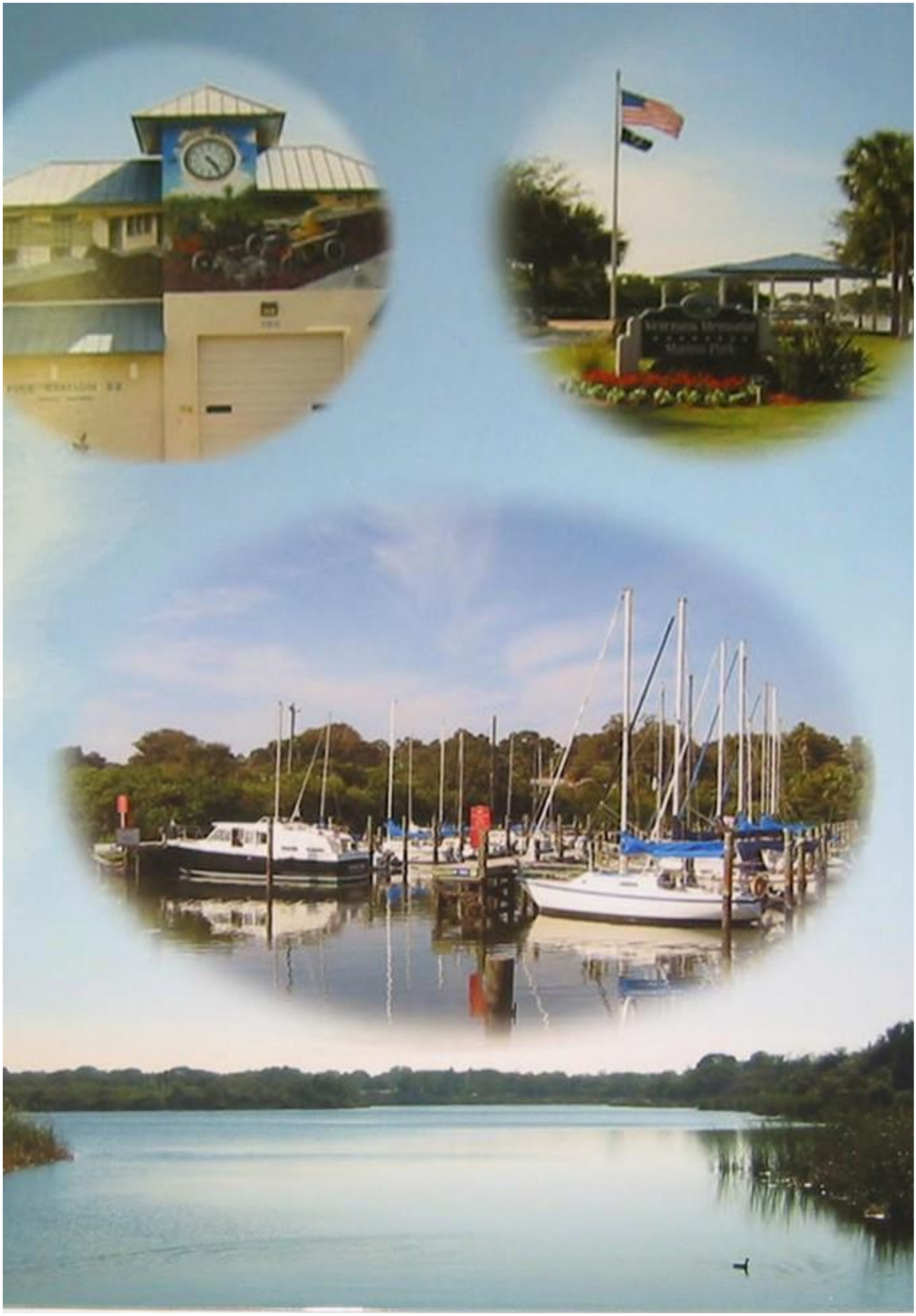
MAYOR
ANDY STEINGOLD

COMMISSIONER
ANDY ZODROW

COMMISSIONER
CARLOS DIAZ

CITY OF SAFETY HARBOR
APPOINTED OFFICIALS

CITY MANAGER	MATTHEW SPOOR
ASST. CITY MANAGER/COMMUNITY DEVELOPMENT DIRECTOR	MATTHEW MCLACHLAN
CITY ENGINEER	JOHN POWELL
CITY ATTORNEY	ALAN ZIMMET
CITY CLERK	KAREN SAMMONS
FINANCE DIRECTOR	JUNE SOLANES
FIRE CHIEF	JOE ACCETTA
LEISURE SERVICES DIRECTOR	ANDREA NORWOOD
LIBRARY DIRECTOR	LISA KOTHE
PERSONNEL DIRECTOR	BILL CROPSEY
PUBLIC WORKS DIRECTOR	RAY BOLER



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City of Safety Harbor Florida

HOME OF ESPIRITU SANTO MINERAL SPRINGS

750 Main Street ‡ Safety Harbor, Florida 34695 ‡ (727) 724-1555
FAX 724-1566

Budget Message for Fiscal Year 2014/2015

September 15, 2014

Citizens, Honorable Mayor and City Commissioners:

Pursuant to Article III, Section 43 (6), of the City Charter, the City Manager's Office hereby submits the Adopted Fiscal Year (FY) 2014/2015 Budget document. This document has been prepared based on staff's understanding of the goals and interests expressed by the City Commission, staff's awareness of the needs of the City and the availability of financial resources.

OUR MISSION STATEMENT

"Safety Harbor strives to be a vibrant destination City with a unique quality of life - a City that is successful in balancing responsible, innovative growth with careful preservation of its small town atmosphere, its quaint character, and its valued treasures."

Why choose Safety Harbor

- ✓ Accessible government that is responsive to citizen needs and concerns
- ✓ Pro-business with an active Chamber of Commerce
- ✓ Quaint downtown that hosts a multitude of special events every month
- ✓ Excellent schools and parks with tons of programs and activities
- ✓ Outstanding full-service public library
- ✓ Safe, friendly neighborhoods that are ideal for raising children & retirement
- ✓ High rate of homeownership with stable property values
- ✓ Low millage rate
- ✓ A scenic harbor with over 3.5 miles of unobstructed views of the bay
- ✓ Strong protections for preserving grand trees and other natural resources
- ✓ High rate of volunteerism and civic pride
- ✓ Close proximity to two international airports
- ✓ Award winning hospital and two Fire Stations serving 17,000 residents

In 2007, Safety Harbor residents, elected officials and administration joined together in a collaborative endeavor to develop a Vision plan that would identify the views and needs of City residents and proceed with implementation of a cohesive plan over the next five to ten years. The City has moved forward in making the strategic goals identified in the plan a reality.

2014 VISION

During the 2007 Visioning Session, the participants identified strategic actions in four main categories. These strategic actions help guide city-wide and departmental goals and the budget development each year. These same strategic actions are also incorporated into the bi-annual City Commission Goal Setting Workshop. The 2007 VISION strategic action items were categorized within four main categories as listed below.

Mixed Use Activity Centers:

(1) Land Development Code Comprehensive Review; review requirements to include architectural, setbacks, green space, density.
(2) Property owners, City and developers working together to achieve quality mixed use VISION.
(3) Develop marketing plan to support a vibrant downtown.

Planned Development & Public Districts:

(1) Update Zoning Ordinance
(2) Adopt Tree Ordinance
(3) Create Architectural Review Board
(4) Beautification/Preservation Tax

Traditional Neighborhoods:

(1) Incentives to preserve & encourage complementary development; amend Zoning to balance architectural preservation, green space, character, without undermining all redevelopment; incentives to preserve historic buildings; historical society.
(2) Assess existing underutilized building spaces; maximize these spaces prior to developing new.
(3) Funding to purchase green space and historic property.

9th Avenue Corridor:

(1) Create façade/beautification grant program and improve City owned rights-of-way with landscape and hardscape.
(2) Create an industrial park association and ensure effective collaboration between the City and Chamber of Commerce.
(3) City promotion of business and industry.

MAYOR AND CITY COMMISSION GOALS

The Mayor and Commission meet bi-annually to conduct a goal-setting session to establish a vision for departmental goals, projects, initiatives and policy direction. A goal-setting workshop was held in April 2014, the goal of which was to review the status of prior year goals and establish goals for 2014 and beyond. Listed below are the goals and priorities established in 2014, 2012, 2010 and 2008. The updates are as of April 2014.

SAFETY HARBOR CITY COMMISSION GOALS AND PRIORITIES (2014)

BUSINESS/ECONOMIC ENVIRONMENT

- Continue to build and strengthen the City's relationship with the business community.
  - *Support the Chamber's efforts to establish an Industrial Parks Association to promote interaction, knowledge sharing, and cross-marketing among businesses.*
  - *Review the economic effects of the chamber and city, develop a community acceptable plan, and study options for a city-wide Economic Development Position which include details on: position performance metrics, funding (level and source) and staffing level (PT/FT).*
  - *Coordinate with the Chamber on developing and implementing a marketing strategy and campaign for increasing business.*
  - *Encourage local employers to consider offering apprenticeship opportunities to students.*

- *Increase business outreach, business development, and marketing of City assets and special events.*
- *Continue to work with the private sector on matching business prospects with available properties.*

REGULATORY ENVIRONMENT

- On an ongoing basis, calibrate land use plans and land development regulations to reflect current market conditions and community desires using sound planning principles and practices.
  - *Develop a master plan and economic development strategy for the S.R. 590 (10th Street S) corridor in concert with the community and affected property owners/businesses.*
  - *Assess and track the implementation of the Master Development Framework and Action Strategy in the Downtown Master Plan to determine whether any updates/changes are warranted.*

- Strengthen neighborhoods by increasing property maintenance requirements.
  - *Amend the City Code to prohibit vehicles from parking on front laws.*

- Continue to implement best practices to increase the rating in FEMA's Community Rating System to lower flood insurance premiums.
  - *Amend Chapter 9 of the City Code to adopt the model floodplain management ordinance that are coordinated with the current Florida Building Code.*

NATURAL ENVIRONMENT

- Protect the City's tree canopy from unwarranted removal.
  - *Develop a local tree ordinance to include Grand Trees and lot canopies.*

- Reduce environmental impacts through the use of alternative energy, conservation of natural resources, and reduction of waste.
  - *As part of the procurement process, evaluate the financial feasibility of buying/leasing vehicles and equipment that use cleaner energy and offer more fuel efficiency.*
  - *Continue to incorporate environmentally sustainable practices in building and facility upgrades.*
  - *Continue to monitor the success of the 1-1-1 Sanitation and Recycling program.*

- Increase the availability of fresh produce in the community.
  - *Explore opportunities to create more community gardens with special attention on the north part of the City.*

LEISURE SERVICES and LIBRARY ENVIRONMENT (CAPITAL)

- Phase the development of the waterfront park in a manner that prioritizes essential improvements that provide for safe public access, proper drainage, and environmental enhancement in the initial phase and utilize grant opportunities as they become available.
  - *Review the Phase 1 scope of work with the City Commission to confirm what is considered essential.*
  - *Review estimated budget along with existing and potential grant funding and determine appropriate phasing schedule.*

- Continue to explore the financial feasibility of providing desired recreational facilities within the City at suitable locations.
  - *Explore opportunities to increase kayak launch sites along Old Tampa Bay.*
  - *Examine adding athletic fields with and without lighting.*
  - *Consider the full range of options for providing a splash pad in the City.*

- Review the long range Library Plan
  - *Study and discuss future program and growth plans.*

FISCAL/OPERATING ENVIRONMENT (NON-CAPITAL)

- On an ongoing basis, evaluate the efficiency and effectiveness of services provided by the City and their relative importance to the City's quality of life and continued improvement. Continue to recognize and reward outstanding employee performance.
  - *Review the City's street sweeping contract for potential increases in service level.*
  - *Explore opportunities to contract out the laborious aspects of the City's collection program (yard waste and bulk).*
  - *Evaluate whether the recycling fee can be reduced based on fund balance and revenue projections.*
  - *Evaluate whether street light assessment (ERU) fee can be reduced based on fund balance and revenue projections.*
  - *Explore the PCSO contract to include Deputy Posts at SHES during morning drop off.*
  - *Increase electronic billing through education and promotion.*
  - *Explore options for future television production of City Commission meetings.*
  - *Continue the City's equipment sharing agreement with other municipalities to optimize resources.*
  - *Evaluate the costs/benefits of consolidating services with other local governments as opportunities arise.*
  - *Adopt a procurement policy manual and discuss whether to include a local business preference option.*
  - *Evaluate the cost/benefits of lease vs. purchasing vehicles and equipment.*
  - *Enact rules that implement the City's Special Events policies and procedures.*
  - *Evaluate the cost of providing outdoor Wi-Fi service in the Downtown and City parks.*
  - *Create a program for soliciting and securing sponsorships to defray the cost of the July 4th firework show.*
  - *Evaluate the City's continued role and responsibility for installing/maintaining dog bag receptacles.*
  - *Determine whether to budget for new staff or contract positions for conducting tree inspection services and economic development activities.*
  - *Determine whether employee compensation and benefit levels should be adjusted.*

2012 Goal Status Update

Economic Development

1. Support the Chamber's efforts to establish an Industrial Park Association that includes a liaison from the City.
   a. Vice Mayor Merz, City Manager Spoor, representatives from the Chamber of Commerce, and Industrial Business owners have participated in two multi-day walking tours. The first held in the Fall of 2012 and the second more recently held in the Spring of 2014.
   b. The Chamber has an Industrial Business Area Mixer scheduled for April 29, 2014.

2. Continue to promote the competitive advantages of living, working, and doing business in Safety Harbor and provide proactive assistance in facilitating business development decisions.
   a. The Economic Development Committee, renamed the City/Chamber Joint Economic Task Force continues to meet to discuss opportunities to work together.
   b. Two recent accomplishments include the Jolley Trolley and Downtown Business Map.

3. Conduct local market research in determining any gaps in products/services being offered and types of businesses that are desired.
   a. No official market research study has been approved by the City Commission, however based on conversations with elected leaders, local business and land owners LDC changes have been initiated to include Flex Business and Industrial (FBI) to implement new countywide "employment center" category, Brew Pubs and Hotels in certain districts within the city.

4. Provide/increase incentives through the Downtown Partnership Program to attract targeted businesses.
   a. Between FY 09/10 and FY 12/13 the City approved 67 grant applications totaling $299,833 that leveraged $2,656,153 in matching private investment. The program was suspended in FY 13/14 in favor of CRA funding for the Waterfront Park project.

5. Foster collaboration and connections between schools and local businesses and matching students with apprenticeship opportunities.
    a. The City held a mentoring workshop in 2013 and re-established a personnel policy which allows employees to use one hour per work week to mentor local school children.
    b. Partnered with Pinellas County Schools Executive Internship Program (EIP) successfully matching five students with internships in Safety Harbor local government since 2012.
        i. Two students worked within our Leisure Services- Marketing, one worked in Community Development- Engineering, one worked in Community Development- Planning, and one worked for the Fire Department.
    c. Continue to educate our local industrial businesses on the success we have enjoyed with EIP, during our industrial walking tours.
    d. Collaboration with Countryside HS and other area HS for Bright Future Community Service hours.
    e. Staffed tables at CHS open houses to advertise opportunities available at the Library. (2012, 2014)

6. Reevaluate the cost structure and necessity of imposing impact fees and local business tax receipts.
    a. Impact fees are under ongoing review.
    b. The City continues to monitor several state laws that have been filed in 2012, 2013 and 2014 which have the potential to change municipal business tax receipt collection.

Community Development

1. Explore allowing the use of golf carts on local streets.
    a. Draft ordinance prepared and presented to the City Commission on 8/20/12. 3-2 vote not to proceed based on implementation cost and safety concerns.

2. Examine inventory of City-owned property to determine if any surplus property exists that could be sold for private use. Evaluate use potential and need for City-owned tract east of Harborside Christian Church and lots on Elm Street.
    a. Decision made to retain Elm Street property and Messinger tract for future recreation/open space purposes.
    b. Rezoned Messinger tract from Single Family to Parkland/Preservation (2013).

3. Encourage the redevelopment of the Sunny Height Mobile Home Park (located north of Main Street between 12th Ave. N. and 13th Ave. N.) without displacing current residents.
    a. Staff reached out to the property owner. He currently has no interest in selling or redeveloping the property at a lower density.

4. Increase Public Art Initiatives
    a. Rock-ET Man permanent sculpture installation on the Safety Harbor Museum and Cultural Center Grounds.
    b. “Save Dog Save” Sculpture in front of City Hall – Temporary exhibit turned permanent loan from SHAMc.
    c. Mullet Creek Showcase Art Walls exhibition - 5 rotating pieces per year. 2013 – 4 out of the 5 pieces were donated to the City upon completion
    d. Hosted a Best in Show contest to foster community engagement for the Mullet Creek Showcase Art Wall exhibition.
    e. Mullet Creek Showcase Sculpture exhibition (2013)
    f. Chamber of Commerce East Wall Mural (2013)
    g. Added a 3rd City Gallery to Showcase artist’s works. City Galleries now include: City Hall, Library and Museum.
    h. Working with Baranoff sculpture artist to repair and re-locate.
    i. Installation of three mosaic panels at the Library using Chrissie Elmore Funds (2013)
    j. Planned installation of two additional mosaic panels at the Library using Chrissie Elmore Funds (2014)

k. Community Mosaic Project – Scheduled May 3, 2014 (Creation of 12x12 panels to build public patchwork piece)
l. Three artistic benches installed in Library Art Park using Chrissie Elmore Funds (2014)

5. Replace trees that are removed on City property and continue to promote the free street tree program.
   a. A total of 81 free trees have been installed in the ROW, Public Property or Private Property since 2012 as a result of the free street tree program. Over 350 total street trees have been installed since the program inception.

6. Enhance existing pedestrian crosswalks using the latest safety features in conjunction with the South Bayshore drainage project at Main Street, Veteran's Memorial, and Iron Age Street. Add new pedestrian crosswalk on Philippe Parkway north of Mullet Creek Bridge.
   a. Three Flashing Beacon crosswalks installed at Mullet Creek Bridge, Iron Age and 7th Street South.
   b. An additional crossing at Marshall Street and Philippee Parkway is being explored for budget FY14/15.

7. Promote the availability of Neighborhood Grants to HOA's for beautification and entryway projects.
   a. Since 2012, six applications were received for Neighborhood Beautification grants. Of those six applications, two were approved, two were denied (work requested was maintenance related) and two withdrew as the work was completed prior to the application. $5,500 in grants were paid to the two successful projects.
   b. Community Development Staff is currently working with the Harbor Heights Neighborhood on a new entryway sign project to replace deteriorated signs in the ROW on both sides of Suncrest Drive.

8. Extend Bayshore Linear Trail across the Bay to Oldsmar
   a. Initial discussions with FDOT and Oldsmar determined that the cost to create a trail was not feasible at this time. Should continue to explore this opportunity in the future.

<u>Service Development</u>

1. Online Registration for Recreation Programs - WebTrac.
   a. WebTrac was purchased for $12,584 in 2013. Leisure Services launched the service to the public on July 17, 2013.
      i. As of 4/1/14, the total program fees collected via WebTrac are $63,725.
      ii. During this same time period WebTrac accounted for 9.57% of the total registrations with fees collected totaling 11.16% of all revenue collected.
      iii. As of January 2014, 157 new accounts have been created on WebTrac with a total of 396 new members and participants.

2. Recycling- enhance and encourage a healthier program and participation; look for alternatives to our current service delivery model (glass).
   a. In 2012 the City Commission approved the new Single Stream Recycling program and our new 1:1:1 collection program. The Single Stream Recycling began in February 2013 and the 1:1:1 program began September 30, 2013.
   b. Figures for the first six months of operation are below. All figures compare October-March of 12/13 to 13/14. Please note the Single Stream Recycling program began in limited neighborhoods as early as February 2013.

      i. <u>Total recycling citywide, as a percentage of overall waste</u>
         1. 12/13 9%
         2. 13/14 19%
      ii. <u>Curbside Recycling increased 383 tons or 93%:</u>
         1. 12/13 410 tons
         2. 13/14 793 tons

iii. Residential landfill tonnages decreased 598 tons or 15%
   1. 12/13 3,922 tons
   2. 13/14 3,324 tons

iv. Vehicle trips to the landfill decreased by 133 trips or 23%
   1. 12/13 572 trips
   2. 13/14 439 trips

3. Evaluate ways to increase Marina utilization through the Waterfront Park Master Plan process.
   a. The Master Plan process was completed and approved by the City Commission in 2012. All three phases of the Master Plan increase utilization of the Marina and Waterfront Park.

Budget Development

1. Look for opportunities to apply *reduce-reuse-conserve* concepts and utilize *renewable-alternate energy-fuel* sources in city purchases and projects.
   a. Information Systems is exploring methods by which electricity consumption by computers can be reduced. By setting computers to automatically power on before the beginning of the work day. This allows for automated software updates without computers being left on all night.
   b. The recent purchases of both Truck 53 and new Fire Engine have the latest diesel exhaust emissions. A system which reduces diesel exhaust and carbon soot.
   c. The FY 13/14 CIP budget allocates $60,000 ($20,000 each year for three years) for LED light upgrades to City Buildings and Facilities.
   d. Public Works continues to explore compressed natural gas (CNG) fueled sanitation vehicles with one vehicle replacement schedule in the CIP.

2. Review stormwater, streetlights and recycling funds and identify ways to increase their long term sustainability.

   a. City Commission reviewed and approved a plan in 2012 to increase stormwater fees from $5 per ERU to $7.50 per ERU effective 10/01/2012.
   b. Streetlight annual assessment approved in fiscal year 2013. Annual rate of $50.97 per ERU.
   c. New Single Stream Recycling collection began in February 2013, 1:1:1 began in September 2013. With approval of the 1:1:1 program the City Commission requested a fee review after the initial six months of operation and prior to FY 14/15 approval.

2010 Goal Status Update

1. Land Acquisition for green space, parking or redevelopment
   a. The City Purchased two lots on Main Street and McMullen Booth Road in 2010.
   b. Rather than purchase vacant, private land for parking the City utilized rights-of-way on 2nd Street South for a linear parking improvement project.
   c. In February 2013, the City entered into a 50-year lease with the School Board. The lease is $250,000 with annual installments of $5,000. The City has an exclusive option to purchase the property anytime during the term of the lease.
   d. In late 2011, the City began talks with Harborside Christian Church regarding a possible agreement for access and shared parking for the City owned 10 acre property, known as the Messinger Property. No funding is currently in the five year CIP for such project.
   e. The City and private property owner entered into an easement agreement on the north side of Mullet Creek just west of Philippe Parkway. The City has since cleaned all exotic vegetation from the creek shoulders and has replanted Florida native plants which will thrive on the creek shoulders and upland.
   f. In 2011, the City began negotiations with the Safety Harbor Resort & Spa and in February 2012 the City closed on property to be used mainly for parkland.

2. Continue engaging in partnerships which strengthen economic development

a. In April 2010, the EDC sponsored an online survey and hosted an Economic Development Forum at City Hall. Based on feedback gathered the City Commission expanded the CRA grant opportunities and created the Downtown Partnership Program. The program allocates up-to $150,000 per year in grant money for residential and commercial properties in the CRA. Since the Downtown Partnership Program inception in FY 09/10, the City has awarded 46 grants totaling $200,093. The private dollars invested in the downtown as a result of these grants was $1,743,716. See the attached documents for specific information on the grant locations and applicant.

3. Federal funding opportunities to assist in affordable housing projects
   a. The City Staff relies on the County to assist us with any affordable housing projects in our City limits.

4. Beautification and entryway plan for recently acquired land at SE corner of Main Street and McMullen-Booth Road
   a. The City purchased two lots at the southeast corner of Main Street and McMullen Booth Road in March 2010. In January 2012 the entryway project was completed.

5. Optimization of current resources and advance planning on budget review
   a. In 2010, the City Commission reestablished the duties of the Budget Advisory Committee, properly changing the name to Finance Advisory Committee. The Commission also created the Audit Committee to review financial reports and figures prior to the final CAFR being presented to the City Commission.
   b. FY 09/10, 10/11, and 11/12 the City Commission approved a voluntary separation program (different each FY) which assisted the City in maintaining and decreasing personnel expenditures and total full time (FT) employee head count. As the spreadsheet on the next page shows, the number of full time employees in the general fund has decreased from a 2007 high of 112.25 to a 2012 low of 95.25. A reduction of 17 full time general fund employees or 15% of the general fund workforce during the five year span. Note that during the same span, part time (PT) counts increased from 14.20 to 22.30.
   c. In 2011, the City scheduled two budget workshops prior to the July workshops to discuss "big picture" macro budget figures, items and concerns. In 2012, the Commission has two budget workshops scheduled in May and June to address macro budget issues.

General Fund Budget Comparison

FY	Millage Rate	Property Value	Ad Valorem Revenue	FT	PT	Revenue	Expenditures	Use of Reserves	Reserve Balance
07/08	2.5140	1,331,055	3,077,663	112.25	14.20	12,930,379	13,560,171	(629,792)	8,908,959
08/09	2.7830	1,200,730	3,059,206	112.45	14.45	14,142,503	13,728,844	413,659	9,322,618
09/10	3.0674	1,089,449	3,084,968	107.55	15.30	12,567,868	13,092,044	(524,176)	8,798,442
10/11	3.3808	989,829	3,147,547	104.05	21.00	12,593,628	12,796,551	(202,923)	8,595,519
11/12	3.3808	947,337	2,990,749	95.25	22.30	12,082,340	12,613,268	(530,928)	8,436,466
12/13	*3.3808*	*951,588*	*2,951,352*	*96.55*	*24.19*	*12,151,006*	*12,266,414*	*(115,408)*	*8,321,060*
13/14	*3.7343*	*964,163*	*3,420,460*	*98.05*	*24.40*	*12,761,150*	*12,829,420*	*(68,270)*	*8,116,160*

Notes:

a. Figures updated April 9, 2014
b. Property Value 000's omitted
c. FT count is full-time general fund personnel and does not exclude vacant FT positions
d. PT count is part-time general fund personnel and does not exclude vacant PT positions
e. FY 07/08 peak year for assessed property value - 97 year history of Safety Harbor
f. FY 07/08 includes Other Financing Sources of $226,130, Other Financing Use of $348,306, Loss of $216,212 and Prior Period Adjustment (increase in fund reserve) of $544,930
g. FY 07/08 and FY 08/09 include restatement of actual to include library grants
h. FY 08/09 includes Other Financing Source of $753,525 and Other Financing Use of $223,700
i. FY 10/11 excludes street lighting and parking impact fee as required for GASB No. 54 financial reporting (fund reserve of $612,688 @ 9/30/2010)
j. FY 11/12 budget does not include street lighting
k. FY 13/14 adopted budgeted all other years are actual CAFR figures (including other Financing Sources and Uses)

6. Green living and landscaping education for residents
    a. Through partnerships with the Garden Club, the Free Tree Program, Bloomin Garden Special Event and our website the City has made green landscaping education and information available to our residents.
    b. 279 residents participated in the free tree program. Each resident has met with and discussed green landscaping with one of our City Arborists prior to selection and placement of the tree.

7. Provide City services within County enclaves
    a. There have been discussions at the county-wide level involving Sanitation and Recycling. The County has since tabled the idea of county-wide recycling and has continued to allow private sanitation contractors to service county enclaves within the City.

8. Expand our volunteer program to include parks and County partnerships
    a. City Park Pals volunteer program allows for residents to assist with parks maintenance, recreation activities, sports leagues and the Trash Walker program. The County has a similar volunteer program to assist with maintenance at Philippe Park. In the last year the City has seen 98 people volunteer their time and talents. Most of the help is of seasonal nature assisting with summer camps and athletic leagues. On a weekly basis, 18 of the 98 are volunteering in Park Pals, tutoring, Rigsby office, SHARP, and/or Daisy Douglas Park.

9. Continue city-wide beautification and maintenance efforts
    a. The City has added rights-of-way beautification projects along 9th Avenue North, 2nd Street South, Philippe Parkway, and South Bayshore. In 2010, the City canceled our Main Street maintenance contract and now maintains the landscaping on Main Street with City staff. With the exception of two part-time employees being added, from the savings in cancelation of the Main Street contract, no additional Parks Maintenance staff has been added. With the addition of Mullet Creek Park and the future waterfront parkland it will be necessary to (1) add staff to handle or (2) contract out any future maintenance responsibilities.

10. Increase marina utilization through expanded concession sales
    a. Since winter 2011, The Parks and Recreation Advisory Board (PRAB) has been discussing the marina vendor contract, current and future vendor guidelines and avenues to attract a variety of new vendors. In March 2012, PRAB made a recommendation to staff which should encourage more recreational type vendors at the Marina and other facilities. This item is scheduled for City Commission consideration at your April, 16, 2012 regular meeting.
    b. The Commission budgeted $250,000 (CIP FY 12/13) for the renovation and expansion of the Marina Restroom facility. The funding timeline falls nicely into place with the recent acquisition of the waterfront parkland behind the Spa.
    c. Through the purchase of the waterfront parkland property the City retains future development rights on one acre just north of Veterans Boulevard. The location is adjacent to the current restroom facility. Future development could include increasing the public restrooms and add room for a food and/or bait concessionaire.

11. Revisit, “tweak” City Codes regarding property maintenance
    a. In February 2011, the City Commission approved Ordinance No. 2018-18 updating the Building and Property Maintenance Regulations to be modeled after the most recent International Model Property Maintenance Code developed by the International Code Council.

2008 Goal and Status Update

1. Complete Community Redevelopment Agency Master Plan
    a. January 20, 2009, the City Commission approved the update to the Community Redevelopment Agency Master Plan prepared by Staff. The Master Plan is an outgrowth of several meetings and workshops conducted as part of the Community Visioning process in 2007. The Plan was fined tuned by the Planning and Zoning Board and City Commission. Several of the projects and initiatives called for in the Master Plan

have been implemented. The Downtown Master Plan is currently undergoing a series of amendments to update the tax increment finance revenue projections and future funding allocations and revise the Master Development Plan to account for the City's acquisition of property adjoining the Safety Harbor Resort and Spa and establish a more vision based plan framework.

2. Review Sanitation level of service city-wide
    a. May 2008 the City Commission initiated changes to the Sanitation level of service which reduced the bulk pick up days from two days a week to one. Sanitation staff implemented the changes June 1, 2008.
    b. The changes resulted in savings of operating and personnel costs and long term capital improvement costs. The action resulted in a sustainable and healthy sanitation fund. Prior to these changes the fund was running a negative fund balance annually.

3. Update Inventory of all City properties
    a. The City Real Estate Property Inventory was completed in March 2009. The first major update since October 1999. The Inventory is now kept current by the Community Development Department.

4. Improve relationship with the Chamber, Hospital and Businesses
    a. The Downtown Marketing Advisory Committee (DMAC) was formed in April 2008 with members from the chamber, City and downtown merchants. In 2009 the committee grew into what is now the Economic Development Committee (EDC).
    b. The City Manager and Morton Plant Mease Countryside Director meet on a regular basis to discuss any issues or concerns.
    c. The EDC, Downtown Business Council, 3rd Friday Committee and Farmers Market Committee all meet on a monthly or quarterly basis.

5. Philippe Parkway Median Beautification Project
    a. This capital improvement project was completed in Fall 2009.

6. Budget- continuing to monitor and report revenues and expenditures
    a. See 2010 Goal #5 for a complete five year analysis.

7. 9th Avenue Beautification and Entryways
    a. 2008 the City began working with the Safety Harbor Garden Club to beautify the existing entryways. In FY 07/08 the City initiated a multi-year project (FY07/08, FY08/09, and FY09/10) to beautify the 9th Avenue Corridor. With the final phase of the 9th Avenue Corridor completed in 2010, the City added 2,300 feet of decorative vinyl fence and 1,387 plants and shrubs.
    b. See 2010 Goal #4 for more information.

8. Downtown Parking
    a. Since 2008 the City has added or enhanced brick parking spaces on 2nd Street North (Rigsby Center), 9th Lane North, 2nd Street South (800 block), City Hall Public Parking Lot (behind FD 52) and reconfigured 45 degree parking to 90 degree parking on North Bayshore which increased public parking spaces in front of the Safety Harbor Resort and Spa.
    b. See 2008 Goal #11 for more information on the 2nd Street South Linear Parking Improvements.

9. Additional uses of the Marina
    a. National Marina Day was at held in August 2008 and the City began its current Kayak and Canoe vending contract in October 2008.
    b. See 2010 Goal #10 for more information

10. Address Goals from the Visioning Process
    a. The goals established as a result of the visioning process have been, and will continue to be, incorporated into the downtown master plan, the land development code and the capital improvement program budget.

b. See the attached Community Development Memo dated April 2011.

11. Parking on 2nd Street South
    a. The 2nd Street South Parking Improvement project began in May 2009. The first phase was completed in early 2010 and the second phase will be finished within the month. The entire two-phased project provides 111 public parking spaces within one city block of Main Street. No private property acquisition was needed to build these parking spaces. (see 2010 Goal #1)

12. Trail Master Plan
    a. The concept in 2008 was to connect Oldsmar and Safety Harbor by a pedestrian bridge. Expanding the width of the 590 bridge and building our pedestrian bridge have been discussed between staff and elected officials from both cities. The current state of City budgets prohibits any action at this time. If the City Commission would like staff to revive this discussion, we can and will do so.

13. Improve Bayshore Linear Parkway and Trail
    a. The current South Bayshore project and planned North Bayshore project (FY 13/14) call for a trail widening from 4 feet to 10 feet on South Bayshore and 4 feet to 8 or 10 feet depending on the ROW and land area on North Bayshore. The goal is to connect the two linear trails with Veterans Park, Marina Park and the recently purchased waterfront park property.

14. Church Street Property - Mullet Creek Nature Park
    a. The initial planning meeting was held in August 2008. Staff applied for a grant in FY 09/10 and received $150,000 in Community Development Block Grant funding in FY 10/11. The project has been approved by the City Commission and completed in 2013.

15. City-Wide Green Designation
    a. A team was developed to research the Green City designation in January 2009. After review the team made a presentation to the City Commission and it was decided that the cost and time to apply for the certification outweighed the certification advantageous. The City Commission and staff made a commitment to initiate green practices in the community.
    b. Applied for, received and completed a city-wide tree inventory of every tree on public property, including parks, public buildings and rights-of-ways. The inventory identifies all trees, the species, size of the trunk and canopy, GPS location and general health based on a rating system.
    c. In 2007, the City Commission approved the Grand Tree Protection Ordinance.
    d. In 2009, the City Commission approved the Community Garden Ordinance.

16. Work Force Housing project on Elm and Cedar
    a. Staff met with the School Board in April 2008. Since this time the Secondary School has been demolished and three vacant lots on Elm Street have reverted back to City ownership per the original deeds. The majority of the vacant area is still owned by the School Board. In March 2010 the School Board received an appraised value of $855,000. The School Board is not interested in selling the property to a private individual for residential development.
    b. See 2010 Goal #1 for more information

17. Hire Economic Development Person/Business Liaison
    a. With annual revenue decreases since FY 08/09, a new position has not been added to the budget. The Chamber attempted to re-initiation the BAPS program and the City approved funding for the program. The County has been unable to allocate the proper funding. Staff continues to work with the Chamber, Downtown Business Council, Economic Development Committee, Third Friday Committee and Farmer's Market Committee on several different initiatives, communications and opportunities. Since 2008 the City has partnered with the DBC on marketing campaigns; added a “Business Community” portion to the City's website; planned and partnered on several annual special events; supported the “Florida Backyard Card Program" in partnership with the Chamber, DMAC and State and; has supported multiple co-op advertising initiatives, brought forward from the DBC, DMAC, EDC, etc.

18. Acquire Property from Clearwater/Pinellas County School Board - Bus Depot
    a. In 2008 the Pinellas County School Board informed the City and residents that it was not moving forward with the planned bus depot. Staff contacted the City of Clearwater and requested that we be considered and/or consulted as a partner on any future parkland improvements on this site. To date, no action has been taken by the City of Clearwater.

19. Tree Replacement Program
    a. The "free tree" program began in April 2009. The program allows residents to request and obtain a free tree which is planted and paid for by the City. The resident commits to watering and maintaining the tree after the initial planting. The program uses City arborists to educate residents on "Florida Friendly" tree species and the practice of "right tree in the right place." During the past three years the City has planted 279 trees at a cost of $30,690.

Executive Summary

Citywide

The FY 2015 budget workshops beginning in May 2014, preceded by a goal-setting session in April 2014, have included lengthy discussions regarding fund reserve, the millage rate, funding of improvements at the Waterfront Park, and reductions in general fund appropriations. At the City's budget workshop on June 16th, the City Commission directed $401,350 in proposed general fund cuts and an increase in ad valorem revenue of $320,370, a total decrease in the use of general fund reserves of $721,720. The adopted budget reflects citywide revenues and expenditures, including transfers and fund balance, of $63,801,390, which is 2.8 percent more than the estimated year-end budget for fiscal year ending 2014.

REVENUES
The summaries of revenues by category are as follows:

	Estimated FY 2014	Adopted FY 2015	$ Change Over (Under)	% Change Over (Under)
Ad Valorem Taxes	$ 3,705,910	$ 4,282,160	$ 576,250	15.55%
Other Taxes	4,111,190	4,136,470	25,280	0.61%
Franchise Fees	1,470,150	1,486,000	15,850	1.08%
Permits, Fees, Special Assessments	1,534,960	1,448,970	(85,990)	-5.60%
Intergovernmental Revenue	3,199,560	3,459,840	260,280	8.13%
Charges for Services	11,721,910	11,530,400	(191,510)	-1.63%
Fines & Forfeitures	44,000	36,000	(8,000)	-18.18%
Miscellaneous Revenue	797,880	834,380	36,500	4.57%
Indirect Allocations	1,439,810	1,502,220	62,410	4.33%
Interfund Transfers	2,529,930	5,123,290	2,593,360	102.51%
Fund Balance Carryforward	31,523,860	28,344,220	(3,179,640)	-10.09%
Total	$ 62,079,160	$ 62,183,950	$ 104,790	0.17%

Taxes – Taxes are increased by 7.7 percent with a total budget of $8,418,630. This includes an increase in the millage rate to a two-thirds majority vote maximum millage rate of 4.0479, an 8.40 percent increase over the current year millage rate of 3.7343, resulting in a total increase of ad valorem revenue of $576,250 over FY 2014, cumulatively for the General Fund and Community Redevelopment Agency Fund. The 4.0479 millage rate is the second consecutive increase in millage since fiscal year 2010. Utility taxes, occupational licenses, and the "Penny" from Pinellas 1 percent sales taxes are increased nominally by $25,280 or less than 1 percent.

Franchise Fees – With a budget of $1,486,000, these fees are projected to increase by just over 1 percent over FY 2014. The projection is based on historical and current year trends.

Permits, Fees & Special Assessments – The budget of $1,448,970 is $85,990 under FY 2014 year-end estimates due primarily to the reduction of street light fees from $4.25 to $3.25 per equivalent residential unit (ERU).

Intergovernmental Revenue – The increase in revenue from $3.20 million to $3.46 million is primarily a result of increases in state revenue sharing as a result of the improved state economy and county funding for EMS.

Charges for Services – Charges for services provided to the citizens are estimated to decrease by $191,510 to $11.5 million attributed to water and wastewater revenues. Projections for the sale of water and wastewater to residents are reevaluated annually based on current year and historical consumption.

Miscellaneous Revenue – Miscellaneous revenue with a budget of $834,380 is $36,500 higher than FY 2014 year-end estimates. Increased revenues from DBC events are primarily responsible for the increase. Investment earnings in the 2015 adopted budget are estimated to be flat.

EXPENDITURES

The summaries of expenditures by object are as follows:

	Estimated FY 2014	Adopted FY 2015	$ Change Over (Under)	% Change Over (Under)
Personnel Services	$ 11,886,730	$ 12,113,700	$ 226,970	1.91%
Operating Expenses	9,786,480	9,871,280	84,800	0.87%
Capital Expenses	4,766,380	8,444,080	3,677,700	77.16%
Non-Operating Expenses	7,295,350	9,919,220	2,623,870	35.97%
Fund Balance	28,344,220	21,835,670	(6,508,550)	-22.96%
Total	$ 62,079,160	$ 62,183,950	$ 104,790	0.17%

Personnel Services – Personnel services with an adopted budget of $12,113,700 is 30.00 percent of citywide budgeted expenditures, excluding fund reserve. Personnel services are 1.91 percent higher than fiscal year 2014 year end estimates, which include some large payouts to retiring employees.

Staffing Levels - The total net decrease in staffing over the fiscal year 2014 adopted budget is 3.48 full-time equivalents, which reflects as a decrease of 3 full-time SAFER grant positions in the Fire Department, a decrease of an Inventory Coordinator position in Public Works, an increase of 1.0 full-time position and decrease of 0.7 on-call positions in Water & Wastewater Finance and a net increase of 0.22 positions in the Library.

The City has reduced full-time staff positions by almost 6 percent since 2009. A comprehensive schedule by department within the operating funds reflects adopted full and part-time positions from FY 2011 through FY 2015 Adopted. The City has deleted 11 full time positions since 2008 in an effort to control personnel expenses. The schedule is on page 283 in this report.

Salaries and Fringes – The citywide budget reflects a net increase in salaries and fringes of $226,970 compared to estimates for the 2014 fiscal year. Decreases resulting from the elimination of the Fire SAFER grant positions and retirement payout for the HR Director and Fire personnel in fiscal year 2014 were offset by the 3% merit increase and the projected 10% increase in health insurance expenditures adopted for fiscal year 2015.

Operating Expenses – Operating expenses with a adopted budget of $9,871,280 is 24.45 percent of the citywide budget, excluding fund reserve. Operating expenses are 0.87 percent and $84,800 higher than fiscal year 2014 year end estimates.

Some of the larger expenditure increases include $33,720 for the Sheriff's contract; increased street sweeping contract and NPDES fee of $20,110; increased elections costs of $15,510; $22,000 for replacement of lift station impellar; $16,380 for Parks horticulture, playground and chemical supplies; and $64,000 for Fire bunker gear.

Capital Expenses – Capital expenses with a adopted budget of $8,444,080 is 20.91 percent of the citywide budget, excluding fund reserve.

Of note in the adopted budget are infrastructure improvements of $753,000 at the NE Regional Wastewater Treatment Plant; $1,891,860 for Waterfront Park design and construction; $2,100,000 for the replacement of sewer lines at Joyce

and Irwin Street; $700,000 for water line replacement in the South Green Springs area; $300,000 for North Bayshore water quality and drainage improvements; $481,600 for replacement/refurbishment of 3 sanitation collection trucks; $295,000 for Community Center building repairs and improvements; and $150,000 each for Ian Tilmann Skatepark equipment replacement, replacement of Fireboat 52 and Marina boat basin and channel dredging. A comprehensive schedule of capital expenses is included in the Capital Improvement Program within the budget document as well as a summary schedule on pages 71-73. The Capital Improvement Program is higher than Capital Expenses due to account classification, i.e. Stormwater and Street Improvement fund planned CIP programs for drainage, pond maintenance, pipe relining and street resurfacing are not included in the Capital Expense roll-up. Library books and audio visual supplies are included in Capital Expense roll-up but are excluded from the CIP reporting.

Non-Operating Expenses – Non-operating expenses with a adopted budget of $9,946,220 is 24.63 percent of the citywide budget, excluding fund reserves.

This category includes transfers for debt service principal and interest and amortized costs and fees of $1,627,230, which takes into consideration debt service requirements that one-twelfth of the prior year's principal and interest payments be maintained in fund reserve. Contribution to non-profits from City Commission total $50,000. Indirect cost allocations (shared services) between funds are $1,502,220. Interfund transfers are $5,123,290.

The following table reflects staff's estimate of beginning fund balance as of October 1, 2014 and ending fund balance as of September 30, 2015. Appropriated fund balance is $6,535,550 for all funds citywide.

Fund No.	Fund Description	Estimated Fund Balance (10/01/2014)	Adopted Revenues FY 2015	Adopted Expenditures FY 2015	Estimated Fund Balance (9/30/2015)	Appropriated Fund Balance FY 2015
GOVERNMENTAL FUNDS						
001	General Fund	$ 8,240,910	$ 12,994,620	$ (14,620,670)	$ 6,614,860	$ (1,626,050)
012	Public Safety	5,600	7,720	-	13,320	7,720
014	Street Improvement	327,270	253,180	(171,660)	408,790	81,520
015	Marina	285,870	57,990	(194,690)	149,170	(136,700)
021	Debt Service - 2012 Public Improvement Bond	70,030	316,080	(316,080)	70,030	-
023	Debt Service - 2006 Revenue Note	26,720	25,030	(25,030)	26,720	-
024	Debt Service - 2008 Revenue Note	44,720	547,600	(547,600)	44,720	-
032	Capital Projects	534,910	3,491,640	(3,930,570)	95,980	(438,930)
062	Street Lighting	91,100	257,160	(272,760)	75,500	(15,600)
063	Parkland	672,950	27,180	(273,300)	426,830	(246,120)
064	Transportation Impact Fee	356,470	163,180	-	519,650	163,180
065	Library Impact Fee Trust Fund	18,390	6,900	-	25,290	6,900
067	Community Redevelopment Agency (CRA)	187,160	371,490	(219,080)	339,570	152,410
069	Parking Impact Fee Fund	3,600	-	-	3,600	-
074	Street Assessment	34,990	100	-	35,090	100
	Subtotal Governmental Funds	**10,900,690**	**18,519,870**	**(20,571,440)**	**8,849,120**	**(2,051,570)**
ENTERPRISE FUNDS						
011	Stormwater	765,010	1,262,700	(1,692,070)	335,640	(429,370)
020	Debt Service - 2001/2012 Revenue Bond	215,160	27,000	(166,800)	75,360	(139,800)
022	Debt Service - 2006 Revenue Note	718,920	66,420	(571,720)	213,620	(505,300)
041	Water & Wastewater	10,236,240	8,498,220	(10,245,120)	8,489,340	(1,746,900)
043	Reclaimed Water	679,010	16,470	-	695,480	16,470
044	Sanitation	2,026,050	2,997,810	(3,234,230)	1,789,630	(236,420)
047	Wastewater Development	842,660	36,650	(10,000)	869,310	26,650
048	Water & Wastewater Renewal & Replacement	1,942,310	2,414,590	(3,856,900)	500,000	(1,442,310)
077	Wastewater Construction Assessment	18,170	-	-	18,170	-
	Subtotal Enterprise Funds	**17,443,530**	**15,319,860**	**(19,776,840)**	**12,986,550**	**(4,456,980)**
	Total All Funds	**$ 28,344,220**	**$ 33,839,730**	**$ (40,348,280)**	**$ 21,835,670**	**$ (6,508,550)**

General Fund

The City Commission adopted a general fund reserve policy in 2011 requiring a twenty percent fund reserve committed for the specific purpose of emergency stabilization as well as a sustainable targeted minimum fund reserve of two months (seventeen percent) of operating expenses. For FY 2015 Adopted, the fund reserve requirement for emergency stabilization is $2.9 million and the targeted minimum fund reserve is estimated at $2.5 million. Total budgeted fund reserve in FY 2015 is $6,587,860.

General Fund revenues and expenditures are $21,235,530, including transfers and fund balance. The adopted appropriated use of General Fund reserves is $1,653,050.

REVENUES – Excluding transfers, adopted General Fund revenues of $12,952,770 are $293,280 or 2.32 percent above 2014 estimated year end.

Ad Valorem Tax – The City's gross taxable value increased by $55,632,955 or 5.76 percent over the prior year's final gross taxable value. The adopted millage of 4.0479 per $1,000 of assessed property value will generate $3,931,280 in ad valorem revenue. This is an increase of $510,820 or 14.9 percent over budgeted ad valorem for FY 2014. The 4.0479 millage rate reflects an increase from the FY 2014 adopted millage rate of 8.40 percent and is 13.45 percent higher than the rolled-back rate of 3.5675 mills. The rolled-back rate would generate $3,464,745 in ad valorem revenue.

	FY 2013 Final	FY 2014 Final	FY 2015 Proposed
Millage Rate (mills per $1,000)	3.3808	3.7343	4.0479
Gross Taxable Value	$ 948,213,280	$ 966,672,163	$ 1,022,305,118
Total Taxes Levied	$ 3,205,719	$ 3,609,844	$ 4,138,189
Amount Collected	$ 3,045,432	$ 3,429,351	$ 3,931,278
Percentage Collected	95.00%	95.00%	95.00%

Ad valorem revenue is assumed to be 95 percent of taxes levied.

Although general fund revenues are $293,280 over fiscal year-end 2014 estimates, ad valorem revenue increased $510,820 with other net decreases totaling $217,540.

EXPENDITURES – Excluding transfers, adopted General Fund expenditures of $13,013,020 are $266,180 or 1.87 percent higher than 2014 estimated year end.

Personnel services total $8,513,120 and are $29,640 or 0.35 percent above estimated year end. Personnel services are 58.23 percent of total general fund appropriations. Decreases resulting from the elimination of the Fire SAFER grant positions and retirement payout for the HR Director and Fire personnel in fiscal year 2014 were offset by the 3% merit increase and the projected 10% increase in health insurance expenditures adopted for fiscal year 2015.

Operating expenses total $3,750,500 and are $207,460 or 5.86 percent over estimated year end. Operating expenses are 25.65 percent of total general fund appropriations. Of the total increase, $64,000 is programmed in the Fire Department special clothing and uniforms line for the purchase of bunker gear to comply with infection control and other safety regulations. A grant has been applied for that will fund 90 percent of this purchase. If the grant is not awarded, the gear will not all be purchased in fiscal year 2015. Elections increased by $15,510 for the mid-term elections; the contract with the Pinellas County Sheriff for Law Enforcement increased by $33,720 or 2.86 percent; Recreation increased 0.73 percent; miscellaneous special activities by $13,600; and the Parks special supplies budget increased by $14,450.

Capital expenses total $107,120 and are $14,900 or 16.16 percent over estimated year-end as a result of interior painting of the Library. Capital expenses are 0.73 percent of total general fund appropriations. The adopted budget reflects outlay for Library books and audiovisual materials.

Non-operating expenses total $2,249,930. This includes $1.6 million transferred to the Capital Projects Fund for the Waterfront Park project and data processing fees reimbursed to Information Services Division for $290,810.

General Fund - Other Information

The FY 2015 adopted budget retains a contingency for unanticipated expenditures to address emergencies, unanticipated expenditures and/or opportunities that were unforeseen at the time of budget preparation. The amount allocated to this account is $300,000, which represents approximately 2.1 percent of adopted budget appropriations. Per City Code, the City Commission approves all appropriation transfers from this account.

City Commission included funding for non-city agencies in the adopted budget at reduced amounts from what was requested. Neighborly Care Network Inc. requested $15,000 and $9,750 was awarded; Safety Harbor Neighborhood Family Center requested $45,000 and $29,200 was awarded; Safety Harbor Chamber of Commerce requested $15,000 and $9,750 was awarded; and Paint Your Heart out requested $2,000 and was awarded $1,300.

Capital Projects Fund

CAPITAL PROJECTS revenues and expenditures, including transfers and fund balance, are $4,026,550. A detailed listing of capital projects is located in the Capital Improvement Program on pages 289-368 within this document.

Revenues generated from "Penny" or local government infrastructure tax is estimated at $1,486,970 and is $29,160 or 2 percent above year end estimate. Funds distributed from the "Penny" tax steadily declined from FY 2006 until bottoming out in FY 2010 and FY 2011. The "Penny" revenues have increased in each of the last two years by about 5 percent.

The City is fortunate to continue to receive a bequest from the Chrissie Schull Elmore Library Trust. The trust has agreed to fund $22,000 in the adopted budget. These funds will be used in FY 2015 to construct the glass enclosure for the teen reading room.

The adopted capital projects by type are as follows: Public Safety improvements of $327,500; Transportation improvements of $110,000; Fleet Maintenance improvements of $103,000; and Culture and Recreation improvements of $2,501,360, including $1.892 million for Waterfront Park improvements. Transfers scheduled to service debt total $888,710. Fund reserve is $95,980.

Special Revenue Funds

CRA (COMMUNITY REDEVELOPMENT AGENCY) FUND revenues and expenditures total $558,650.

Ad valorem revenues total $350,880 at the adopted millage rate of 4.0479. Taxable values in the tax increment area increased from $65,922,878 in FY 2013 to $71,186,452 in 2014 (preliminary certification). This is an increase of 8 percent.

Operating expenses including personnel services are $130,610. This is $7,430 more than the 2014 year end estimate. Moving forward in the five-year Capital Improvement Program beginning fiscal year 2015, the CRA will fund Waterfront Park $44,860 for improvements.

PARKLAND FUND revenues and expenditures total $700,130.

Impact fees of $9,900 and investment earnings of $17,280 comprise current year revenues. FY 2015 expenditures include $200,000 for Messinger Property park entry, $45,000 for Marshall Street boardwalk replacement, $16,800 for Parkland dedication costs, $6,500 for resurfacing NCP Tennis Court and $5,000 for the annual lease payment to Pinellas County Schools for the Elm Street property.

STREET LIGHT FUND revenues and expenditures total $348,260.

The City Commission implemented a street light assessment in fiscal year 2013. The Street Lighting Services and Facilities charges are allocated among benefitted tax parcels using a methodology based upon "Equivalent Residential Units" or "ERUs" with one (1) ERU equal to 2,629 square feet, which is the size of the average single family residential building in the City. The methodology requires annual validation of all properties assessed the fee.

In fiscal year 2014, benefitted properties were billed $4.25 per month. Effective October 1, 2014, the monthly assessment will be $3.25, if approved by City Commission. Revenue from the assessment is estimated at $245,120 annually in the adopted budget. Estimated utility services are $272,760.

Enterprise Funds

Stormwater
The adopted stormwater budget is $2,027,710. In fiscal year 2013, the City Commission approved a rate of $7.25 per ERU in an effort to have the fund sustain the operations, maintenance, non-operating and debt service of the fund but also to build a fund reserve to meet ongoing capital costs.

With the ERU generating revenue of $990,000 annually, the prioritization of capital projects remains critical. The North Bayshore improvements project is moving forward as grant funding from SWFWMD has been approved for $500,000 for each of the next three years, while DEP grant funding has been applied for but has not yet been approved. Debt may need to be issued, even with grant funding, to be able to move forward with this project. Other large projects such as Upper Mullet Creek are pushed out in the five year CIP and/or remain in the unfunded category until such time the City either builds a reserve or issues debt for the projects.

Water and Wastewater
The adopted budget for water and wastewater is $24,684,320 inclusive of fund reserves.

Sanitation
Sanitation charges for services of $2,805,800 are estimated to remain flat in the adopted budget. To save money in future years, provide better services to residents and protect the environment for future generations, the City began moving to single stream recycling in FY 2013 with full implementation completed in FY 2014. Landfill fees remain flat until additional historical information is obtained that will serve as a better guide on the savings associated with single stream recycling.

Capital Improvement Plan

The Capital Improvement Plan (CIP) for FY 2014/15 – FY 2018/19, beginning on page 289, includes projects totaling $29,405,460, of which $8,691,960 is planned for expenditure during FY 2015 budget year. Expenditures in the five year plan by type are as follows: General Government - $739,000; Public Safety - $572,500; Physical Environment - $22,295,100; Transportation - $2,337,500; and Culture and Recreation - $3,461,360.

Conclusion

Preparation of the budget document requires a substantial amount of time and commitment. This process would not be possible without the efforts and dedication of many individuals. Gratitude is extended to the Department Directors for their cooperation and diligence in developing a pragmatic record outlining the needs of their departments and the residents of Safety Harbor. A special note of appreciation is extended to the Administrative Support staff in other departments for their unfailing support and assistance to the Finance Department and to the Finance Department for their hard work and professionalism in preparing a well thought out budget document. Finally, an acknowledgement and a special thank you is extended to the Finance Advisory Committee for their review and their advisory contributions to our financial security.

Respectfully,

Matthew L. Spoor
City Manager

GENERAL FUND
FUND BALANCE
TEN YEAR HISTORY

FUND BALANCE

YEAR	GENERAL EXPENDITURES	RESERVE AMOUNT	PERCENT OF BUDGET
2014/15	$ 14,620,670	$6,614,860	45.24%
2013/14	$ 12,781,490	$8,240,910	64.48%
2012/13	$ 12,266,420	$8,321,060	67.84%
2011/12	$ 12,613,264	$8,436,470	66.89%
2010/11	$ 13,061,230	$8,595,519	65.81%
2009/10	$ 13,092,044	$8,798,442	67.20%
2008/09	$ 13,408,432	$9,322,618	69.53%
2007/08	$ 13,308,599	$8,908,959	66.94%
2006/07	$ 12,423,862	$8,993,821	72.39%
2005/06	$ 11,106,171	$9,449,107	85.08%

CITY PROFILE

SAFETY HARBOR:

Its Place In History and Today

Safety Harbor is comfortably nestled along the northwest edge of Old Tampa Bay in Pinellas County. Safety Harbor enjoys a unique place in the history books and in the hearts of its citizens and visitors. The first inhabitants were the Timucuan Indians who called the area Tocobaga. In 1528, Spanish adventurers led by the explorer Navarez landed on our shores. Safety Harbor is the home of the historic Espiritu Santo Springs. Given this name in 1539 by the Spanish explorer Hernando de Soto, who was searching for the legendary Fountain of Youth, these natural springs have attracted attention worldwide for their curative powers. Safety Harbor was first homesteaded by Count Odet Philippe, a French surgeon in Napoleon's navy, who is credited with introducing citrus growing to Florida. Established in 1823, the Count's homestead is now the site of Philippe Park a 122-acre Pinellas County owned and operated facility that is very popular among our residents and visitors.

Safety Harbor was formally incorporated as a City in 1917 with a population of 200 persons. Today 17,572 persons call Safety Harbor their home. As primarily a residential community, the City has maintained the character of a family oriented community while preserving our environmentally sensitive lands and revitalizing our historic downtown Business District. Recently, a resident who has lived in numerous cities throughout the country gave our City what must be viewed as the ultimate of compliments when she stated that she chose Safety Harbor because it offered the best parts of each of the communities she had previously called home.

Safety Harbor features easy access to the region's cultural, recreational and transportation facilities. These include Tampa International Airport, Ruth Eckerd Hall, Busch Gardens, Raymond James Stadium, Tropicana Field, the Sun Dome and, of course, the beautiful beaches of the Florida Suncoast. Within easy driving distance are Walt Disney World, SeaWorld, Universal Studios, Legoland and other major attractions. Miami in the southern end of the state and Tallahassee to the north are less than a half-day's drive.

Safety Harbor is one of 24 cities in Pinellas County. The County has a population of over nine hundred thousand residents. However, Safety Harbor's low-density development gives it an oasis-like quality in contrast to the high population of Pinellas County in general.

CITY OF SAFETY HARBOR
General Information

- Incorporated: June 11, 1917
- Form of Government: Commissioner-Manager
- Elected Officials: Mayor and four at-large Commissioners
- Administration: City Manager appointed by City Commission

Population Characteristics:

Population:	17,572	
Median Age:	48.0	
Age Distribution:	Number	Percent
Under 5	575	3.3%
5-14	1,754	10.0%
15-24	1,740	9.9%
25-44	3,588	20.4%
45-64	6,347	36.1%
65-84	2,960	16.8%
85 and Older	608	3.5%
Household Profile:	Number	Percent
Households with families	4,748	66.3%
Households with one or more people 65 years and over	2,226	32.0%
Average household size	2.31	
Average family size	2.84	
Householder living alone	2,054	
Gender Distribution:	Number	Percent
Male	8,779	50.0%
Female	8,793	50.0%
Other Characteristics:	Number	Percent
Veteran Status	1,899	10.8%

Education:

Educational Attainment: *(25 years or older)*	Number	Percent
Less than 9th grade	349	3.1%
Some high school, no diploma	613	6.1%
High school graduate or GED	3,261	27.0%
Some college, no degree	2,693	20.7%
Associate's degree	1,229	9.6%
Bachelor's degree	3,080	22.2%
Graduate or professional degree	1,663	11.3%

Employment:

Labor Force: *(For those 16 years or older)*	Number	Percent
In labor force	8,855	62.0%
Civilian labor force	8,818	61.7%
Employed	8,318	58.2%
Unemployed	500	3.5%
Armed forces	37	0.3%
Not in labor force	5,435	38.0%

Employed Work Classifications:	Number	Percent
Private employment	6,950	83.6%
Government employment	751	9.0%
Self-employment	617	7.4%

Income:	
Per Capita Income	$ 36,072
Median household income	$ 62,529
Median family income	$ 80,156

Public Assistance and Poverty Rates:	Percent
Families with income below poverty level	6.6%
Households receiving Social Security	34.5%
Households receiving Supplemental Security Income	2.2%
Households receiving cash public assistance income	1.9%
Households receiving Food Stamp/SNAP benefits	5.2%

Housing:

Number of Housing Units:	Number	Percent
Single Family	6,171	73.1%
Duplex	39	0.5%
Multi-Family	939	11.1%
Mobile Homes	1,294	15.3%
Total	8,443	100.0%

Tenure Characteristics:	Number	Percent
Owner Occupied	6,238	82.2%
Renter Occupied	1,267	17.8%

Economy:

Type of Business:	Number of Establishments
Retail Trade	113
Food and Beverage Stores (15)	
Health and Personal Care Stores (15)	
Miscellaneous Retail Stores (83)	
Finance, Insurance and Real Estate	154
Real Estate and Rental and Leasing (77)	
Finance Related Services (60)	
Insurance Carriers (17)	
Accommodation and Food Services	55
Accommodation (5)	
Food Services and Drinking Places (50)	
Agriculture, Forestry, Fishing and Hunting	3
Utilities	5
Construction	137
Manufacturing	64
Wholesale Trade	61
Transportation and Warehousing	18
Information	51
Professional, Scientific and Technical Services	245
Administrative, Waste Management, Remediation	366
Management of Companies and Enterprises	6
Educational Services	20
Healthcare and Social Assistance	142
Arts, Entertainment and Recreation	23
Other Services (except Public Administration)	143
Public Administration	8
Total	1,614

Top 6 Employers by Business Type:	Number of Employees
Healthcare and Social Assistance	3,805
Administrative, Support, Waste Management	994
Professional, Scientific & Tech Services	646
Construction	564
Other Services (Except Public Administration)	517
Manufacturing	507

Source: Pinellas County Economic Development, December 2013

Top 4 Safety Harbor Employers:	Number of Employees
Mease Countryside Hospital	1,872
Angelica Corporation	273
Safety Harbor Resort & Spa	218
Jacobsen Manufacturing, Inc.	142

Source: A to Z Databases

Top 3 Safety Harbor Taxpayers - Real Property:	Taxable Value
Mease Countryside Hospital	$ 14,651,200
Safety Harbor Resort & Spa	$ 14,372,491
Preedom Land Trust	$ 12,957,600

Top 3 Safety Harbor Taxpayers - Personal Property:	Taxable Value
Duke Energy Florida	$ 8,523,230
Mastercut Tool Corp	$ 5,100,215
Florida Gas Transmission	$ 3,798,660

Source: Pinellas County Property Appraiser

Land:

Land Area	5.32 square miles
Water	0.10 square miles

Source: U.S. Census Bureau 2010 American FactFinder, unless otherwise noted

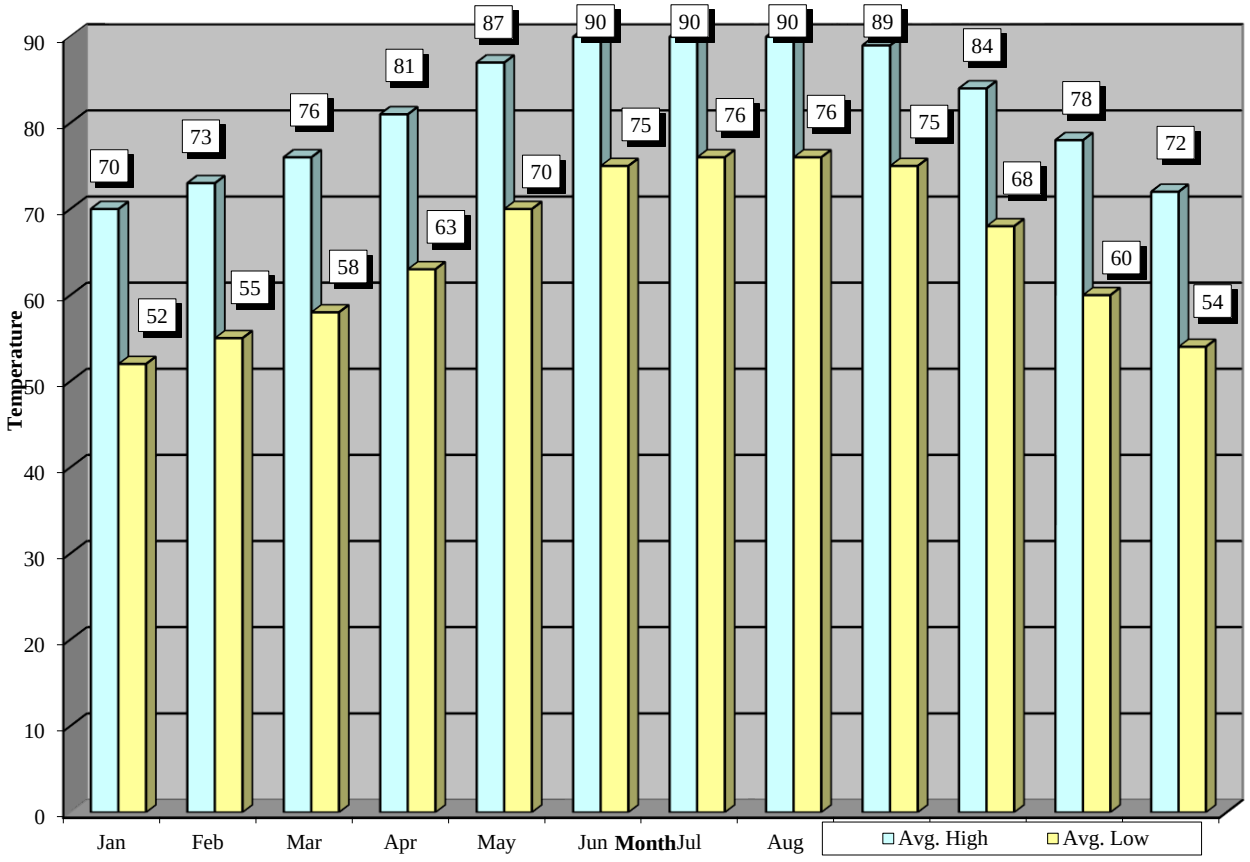
CITY OF SAFETY HARBOR

Geography

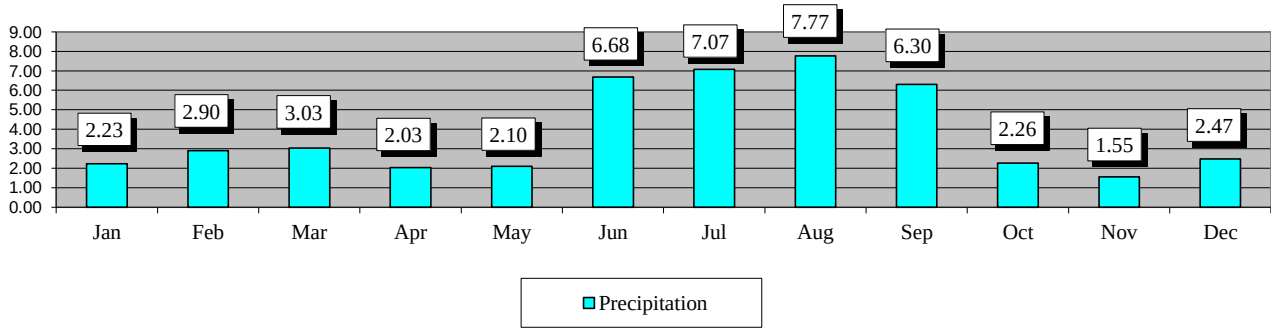
CITY OF SAFETY HARBOR

Climate

Safety Harbor enjoys a year round tropical climate . . . . . .

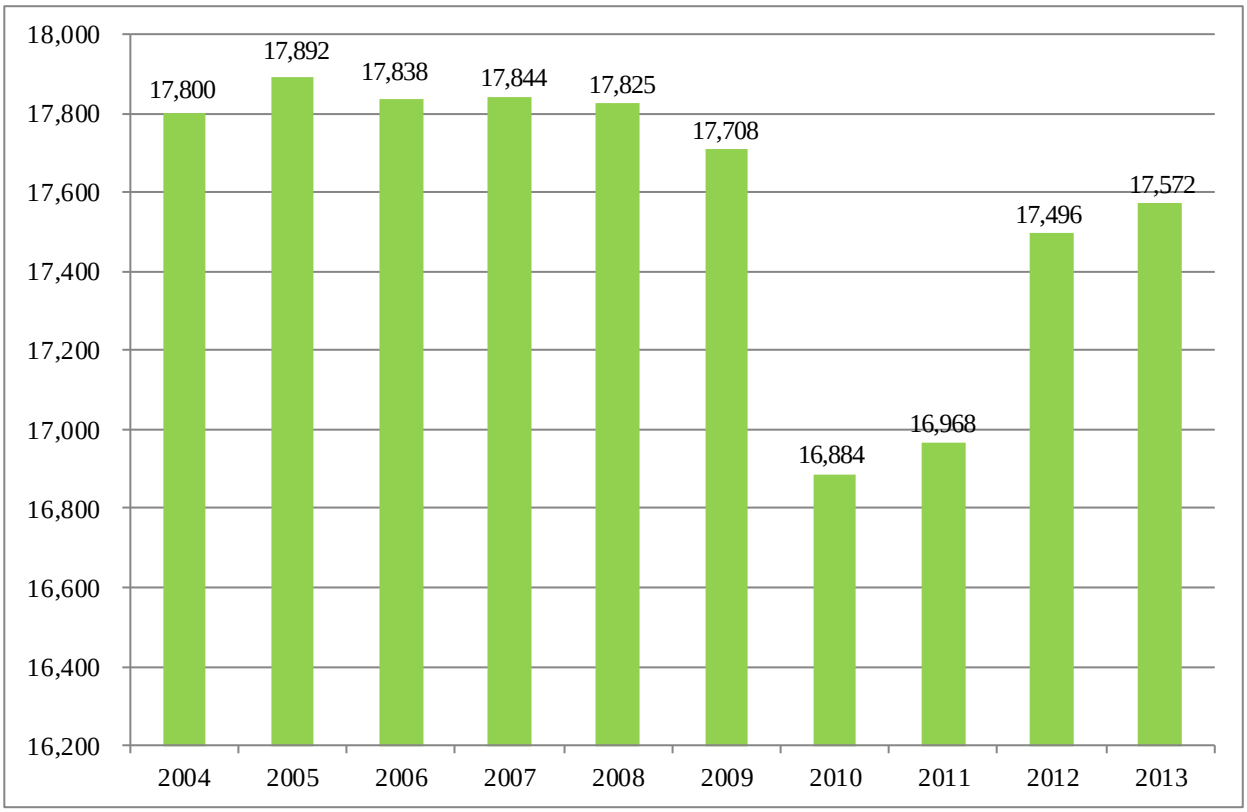


Rainfall (In.)



Source: www.weather.com

CITY OF SAFETY HARBOR
Population



	YEAR	POPULATION	CHANGE	POPULATION % CHANGE
(1)	2004	17,800	321	1.84%
(1)	2005	17,892	92	0.52%
(1)	2006	17,838	(54)	-0.30%
(1)	2007	17,844	6	0.03%
(1)	2008	17,825	(19)	-0.11%
(1)	2009	17,708	(117)	-0.66%
(2)	2010	16,884	(824)	-4.65%
(2)	2011	16,968	84	0.50%
(2)	2012	17,496	528	3.11%
(2)	2013	17,572	76	0.43%

SOURCE:

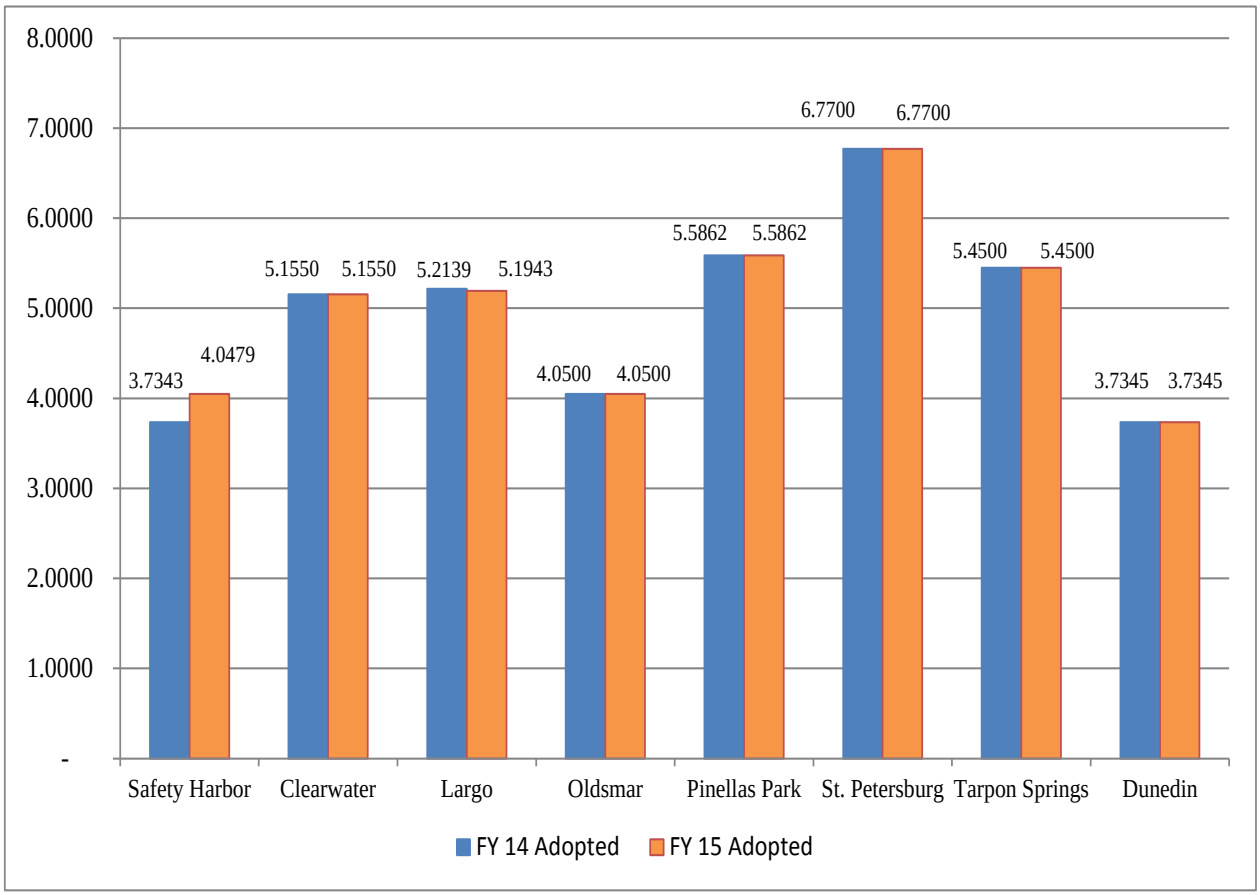
(1) University of Florida, Bureau of Economic and Business Research as of April 1st of each year

(2) 2010 US Bureau of the Census

CITY OF SAFETY HARBOR
MILLAGE RATE
Past Ten Years

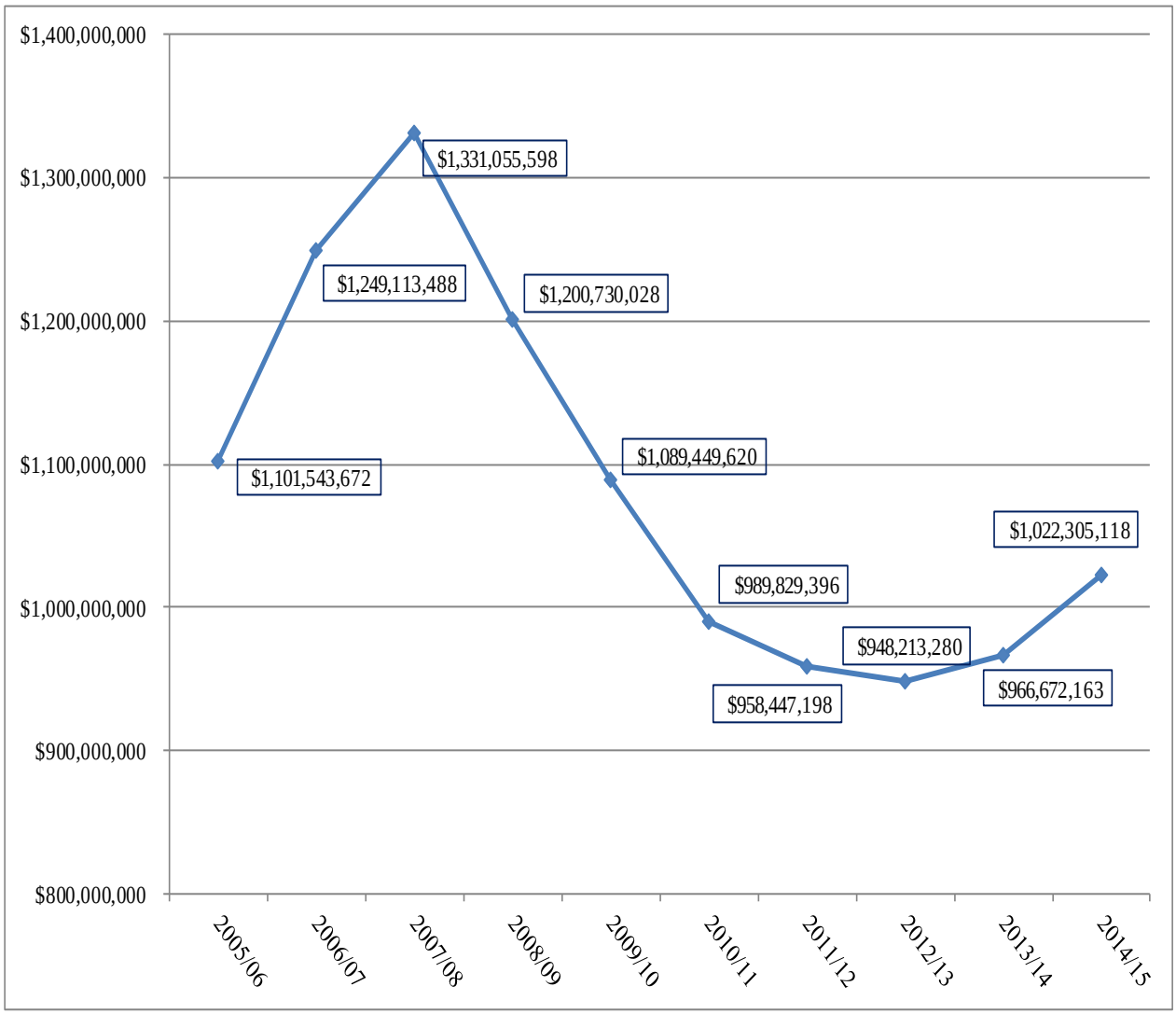
FISCAL YEAR	ADOPTED	ROLLBACK
2006	2.7391	2.4963
2007	2.7391	2.4257
2008	2.5140	2.6134
2009	2.7830	2.8137
2010	3.0674	3.0835
2011	3.3808	3.3394
2012	3.3808	3.4853
2013	3.3808	3.4123
2014	3.7343	3.3457
2015	4.0479	3.5675

COMPARATIVE MILLAGE RATES FISCAL YEAR 2014/2015



	FY 2014 Adopted	FY 2015 Adopted
Safety Harbor	**3.7343**	**4.0479**
Clearwater	**5.1550**	**5.1550**
Largo	**5.2139**	**5.1943**
Oldsmar	**4.0500**	**4.0500**
Pinellas Park	**5.5862**	**5.5862**
St. Petersburg	**6.7700**	**6.7700**
Tarpon Springs	**5.4500**	**5.4500**
Dunedin	**3.7345**	**3.7345**

CITY OF SAFETY HARBOR
ASSESSED VALUATION
Past Ten Years



2005/06	$ 1,101,543,672
2006/07	$ 1,249,113,488
2007/08	$ 1,331,055,598
2008/09	$ 1,200,730,028
2009/10	$ 1,089,449,620
2010/11	$ 989,829,396
2011/12	$ 958,447,198
2012/13	$ 948,213,280
2013/14	$ 966,672,163
2014/15	$ 1,022,305,118

BUDGET GUIDE

INTRODUCTION

The FY 2014/2015 Annual Operating Budget for the City of Safety Harbor, Florida is intended to serve four purposes:

The Budget as a Policy Document

As a policy document, the Budget indicates what services the City will provide during the twelve-month period beginning October 1, 2014. The Budget Message (City Manager Letter) summarizes the issues facing Safety Harbor and how the budget has and will address them. On a more detailed level, each department has submitted goals and objectives as well as performance measures upon which progress will be monitored.

The Budget as an Operations Guide

The Budget is the operating plan used as a guide in providing services to the citizens we serve. Each department budget section provides goals and objectives, performance measures, line item appropriation budgets, organizational charts, and a personnel summary count for FY 2014/2015.

The Budget as a Financial Plan

As a financial plan, the Budget outlines how much City services will cost and how they will be funded. The Budget Message section provides an overview of City goals, a citywide budget summary including revenue and expenditure categories, followed by discussion of the general fund and special revenue fund budgets. Following the message, there is a discussion of the City's budget process, fund structure and measurements focus. The fund sections include estimates of the City's financial condition at September 30, 2014 and a comparison of financial activity for fiscal years ended September 30, 2012 and September 30, 2013 for each department within each fund. The estimates for fiscal year ending September 30, 2014 were conservatively derived in April 2014. The total Capital Improvement Plan is summarized in its own section along with the location, description, justification, and incremental operating costs associated with each capital project.

The Budget as a Communications Device

The Budget is designed to be user friendly with summary information in text, tables and graphs. A glossary of budget terms is included in the appendices section for the reader’s reference. In addition to this reader's guide, the table of contents provides a sequential listing of the sections within this document. Should you have questions about the City Budget that this document does not answer, please feel free to contact the City of Safety Harbor Finance Department at (727) 724-1555.

FY2014/2015 Budget Calendar

DATE	FUNCTION	PARTIES
February 13th	Distribute budget schedule & provide guidance for preparation of Department Budgets. Budget Manual will be distributed electronically to all involved with the budget process.	Department Heads
February 28th	Submit Facility Maintenance, Information Systems, Fleet & Capital Projects to respective Departments through email.	Department Heads
March 14th	Submit corrected Salary Sheets & Organizational Charts to Finance. Review with Personnel Director prior to submission to Finance.	Department Heads
March 14th	Fleet, IS & Building Maintenance submit recommendations to Finance and requesting department through email.	Fleet Mnt. Supervisor, Network Administrator & Building Mnt. Supervisor
March 28th	Submit request for Capital Outlay to Finance.	Department Heads
March 28th	Submit CIP Projects to Finance	Department Heads
March 28th	Submit travel and training worksheets to Finance.	Department Heads
March 28th	Enter and submit all operating/departmental budgets for FY14 estimate and FY15 requests into Naviline. ***IMPORTANT: THE TOTAL AMOUNTS FOR BOTH FY14 AND FY15 MUST BE FULLY DETAILED IN THE MISCELLANEOUS INFORMATION***.	Department Heads
March 28th	Submit revenue estimates to Finance for the FY13 and FY14 projections for Occupational Licenses, Building Permits, Library, and Recreation accounts, including a brief explanation for the basis of the projections.	Respective Department Heads
April TBD	Goal Setting Session	City Commission & City Manager

FY2014/2015 Budget Calendar (continued)

DATE	FUNCTION	PARTIES
May 5th	City Manager preliminary summary review with City Commissioners. Budget Work Session @ 6:00 PM.	City Manager
May 12th - May 16th	Finance reviews budget submissions with City Manager and Department Heads. Make necessary changes and develop City Manager's recommendation.	City Manager & Finance Department
May 16th	Submit Department Goals and Prior Year Accomplishments through email.	Department Heads
May 16th	Submit Performance Measurements to Finance.	Department Heads
May 19th - July 3rd	Finalize FY15 Proposed Budget Document for Printing.	Finance Department
June 1st	Update City Commission on budget progress. Budget Work Session prior to Commission meeting (6:00 PM).	City Manager
July 1st	The Property Appraiser shall complete assessment of the value of all property no later than July 1 of each year (F.S. 193.023(1)). The Property Appraiser transmits "Certification of Taxable Value" to City (F.S. 200.065(1)).	Property Appraiser
July 7th – July 11th	Print Proposed Operating Budget document. Distribute to City Commissioners and Department Heads.	Finance Department
July 21st	Agency Request Presentations to City Commission @ 6:30 PM.	Outside Agencies & City Commission
July 28th	Budget Workshop @ 5:30 PM	City Commission

FY2014/2015 Budget Calendar (continued)

DATE	FUNCTION	PARTIES
July 28th	Approve millage certification including tentative millage rate, rolled-back rate, date, time, and place of first public hearing. Date will be set based on receipt of "Certification of Taxable Value".	City Commission
By August 4th	Within 35 days of Certification of Value, the City shall advise the Property Appraiser of its proposed millage rate, rolled-back rate, and of the date, time, and place at which a public hearing will be held to consider the proposed millage rate and the tentative budget. The Property Appraiser will utilize this information in preparing the notice of Adopted property taxes (Section 200.065(4)(b), Fla. Stat.).	City Commission
August 22nd	Property Appraiser mails TRIM Notice.	Property Appraiser
September 3rd	Hold first public hearing and adopt tentative millage and operating budget resolutions (Section 200.065(2)(c), Fla. Stat).	City Commission
September 11th / 12th	Newspaper publications of "Notice of Public Hearing of City Commission's Intent to Adopt Final Millage Rate and Budget." Within 15 days of the meeting adopting the tentative budget, the City must advertise in a newspaper of general circulation in the City, its intent to finally adopt a millage rate and budget.	City Clerk
September 15th	Hold second public hearing and adopt final budget and final millage rate (Section 200.065(2)(d), Fla. Stat.). Date of hearing to be 2-5 days after ad is published.	City Commission
September 18th	Resolution to establish final millage rate due to Property Appraiser and Tax Collector within 3 days of adoption of final millage rate (Section 200.065(4), Fla. Stat).	City Commission
October 1st	New budget goes into effect.	All

FY2014/2015 Budget Calendar (continued)

DATE	FUNCTION	PARTIES
TBD	Make final adjustments as approved by the City Commission to the Budget and make available Final Budget as required.	Finance Department
October 8th	Property Appraiser delivers DR-422 to taxing authority (Section 200.065(6), Fla. Stat).	Property Appraiser
October 10th	Certification of Final Taxable Value to Property Appraiser (Form DR-422).	Finance Department
October 15th	Certification of Compliance with Property Tax Oversight Program to the Florida Dept. of Revenue (Chapter 200, F.S.) within 30 days of adoption of resolutions establishing final budgeted millage rate.	Finance Department
October 15th	Post final budget on City's website within 30 days after adoption.	Finance Department

EXPLANATION OF BUDGETARY BASIS

Budgets for funds that have formal budgetary integration are prepared in accordance with generally accepted accounting principles (GAAP). This includes an original appropriation resolution, a budget amendment for encumbrances outstanding at the end of the previous year and other budget adjustments approved by the City Commission. The basis of budgeting is the same as the basis of accounting.

Governmental funds are budgeted using the modified accrual basis of accounting, whereby expenditures are recognized in the accounting period when the liability is incurred, if measurable, and revenues and other resources are recognized in the accounting period when they become available and measurable. Revenues are considered to meet the availability test if they are collectible within the current period or soon thereafter for use in payment of liabilities of the current period.

Licenses and permits, fines and forfeitures, charges for services and miscellaneous revenue (except investment earnings) are recorded as revenue when cash is received because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available. Where grant revenue is dependent upon expenditures by the City, revenue is accrued when the related expenditures are incurred.

Special assessments levied are recognized when they become available. Available means when due, or past due and receivable and collected within the current period. Special assessments are a first lien on real property and are due at the date of final levy plus 30 days. If a property owner is unable to pay an assessment in full, the City allows the lien to be paid in annual/monthly installments at interest rates established in Florida Statute 170.09.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule is principal and interest on general long-term debt which is recognized when due.

Proprietary funds are budgeted using the accrual basis of accounting. Revenue is recognized in the period when earned and expenses are recognized when they are incurred. Unbilled utility service receivables are estimated and recorded quarterly and at year-end.

Fixed assets, which are not used in Proprietary or Fiduciary Fund operations, are accounted for in a separate self-balancing General Fixed Assets Account Group. Long-term debt, which is not intended to be financed through Proprietary or Fiduciary Funds, is accounted for in a separate self-balancing General Long-Term Debt Account Group.

The City maintains budgetary controls at the object of expenditure level by the encumbrance of estimated purchase amounts or contracts.

THE BUDGET PROCESS

In accordance with Article III, Section 45 (6) of the City Charter, the City Manager annually submits to the City Commission the City of Safety Harbor's Budget, Budget Message and Capital Program. The budget is a policy document that establishes the levels of service to be provided to the City's residents. The budget is subject to certain restrictions, some of which are imposed by state statute and are relatively inflexible. Other factors are the result of policy decisions by the City Commission and may be subject to modification according to changing conditions.

The budget process involves four (4) primary phases comprised of preparation, review, adoption and implementation.

In the preparation phase, each department develops goals and strategies for the upcoming fiscal year and prepares a department budget based on these goals and strategies.

The review phase initially encompasses an extensive review by the City Manager's office, the Finance Department and individual department directors. Upon completion of this review and matching with projected revenues, the Proposed Budget is presented for review to the Finance Advisory Committee and City Commission at respective Budget Work Sessions.

The budget adoption phase must be in accordance with the timing and requirements specified in State Law (F.S. 200.65), wherein a required series of two public hearings are held. At these public hearings, the Ad Valorem millage rate required to fund the budget, as well as the budget, is adopted.

The budget and property tax rate adoption process is governed by the State Statute known as TRIM (Truth in Millage). In Florida, properties are assessed by the county Property Appraiser and property taxes are collected by the county Tax Collector. Property owners are eligible to receive a homestead exemption between $25,000 and $50,000 on their principal place of residence. All property is assessed at 100% of real value, which is approximately 85% of market value.

The City is required to hold two public hearings for adoption of a property tax rate and budget. The first public hearing is advertised by the Property Appraiser mailing to each property owner through the TRIM notice. The second public hearing is advertised in the newspaper. Accompanying this advertisement is a summary of revenues and expenditures contained within the budget tentatively approved at the first public hearing.

During the budget review and adoption phase the public is invited and encouraged to attend and participate in the budget process. Prior to adoption, City Commission holds several budget workshops reviewing major issues, programs and capital projects included in the proposed budget.

The implementation phase encompasses the administration of the budget as formally adopted by the City Commission. Budgets for the General, Special Revenue, Debt Service and Capital Projects Funds are budgeted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted, or as amended in accordance with City Ordinance.

Section 7.28 of the City's Code of Ordinances prohibits the expenditure of any money or the occurrence of any liability in excess of the amounts appropriated for these general classifications of expenditures: personal services, contractual and other services, materials and supplies, capital outlay and debt service.

During the fiscal year, budgetary control and revisions are maintained within the department level. The budget process allows for amendments during the year as conditions warrant. Per the City Charter, the City Commission is authorized to make such changes to the budget, as it deems necessary for the proper and economical operation of the City. If, at any time during the fiscal year, the City Manager recommends the re-appropriation of funds not needed for the purpose for which they were appropriated, or the appropriation of any un-appropriated cash surplus, the City Commission may appropriate such funds to any municipal purpose. An amendment may be initiated by the Finance Director, reviewed and approved by the City Manager, and submitted to the City Commission for consideration. With City Commission approval, the fund appropriations are realigned. In addition, the City Manager is authorized to transfer budgeted amounts between line items within a department. All other transfers require Commission approval.

THE FUND STRUCTURE

The City of Safety Harbor organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. The various funds are grouped into six generic fund types and three broad fund categories as follows:

Governmental Fund Types

General Fund

The General Fund accounts for all unrestricted sources, except for those that are required to be accounted for in another fund. The following departments or services are categorized in the General Fund: City Commission, City Manager, City Clerk, Personnel, General Finance, Planning, City Attorney, General Government, Law Enforcement, Fire Services, Building, Engineering Services, Streets, Fleet Maintenance, Recreation, Parks, Building Maintenance and Library.

Special Revenue Funds

The Special Revenue Funds account for the proceeds of specific revenue sources that are restricted by law or administrative action for specific purposes. Special Revenue Funds include the following departments and services: Public Safety Impact Fund, Street Improvement funded primarily with gas tax revenues, Marina Boat Basin services, Street Lighting, Parkland, Transportation, Library, and Street Assessment; and the City's Community Redevelopment Agency (Tax Increment Financing District).

Debt Service Funds

The Debt Service Funds account for the accumulation of resources for as well as the payment of interest and principal on general long-term debt. Debt Service Funds include the Capital Improvement Revenue Note, Series 2006, which funded Brick Street Rehabilitation; the Capital Improvement Revenue Note, Series 2008, which funded the Library Expansion/Renovation project; and the Public Improvement Bond, Series 2012, which funded the purchase of land for the Safety Harbor Waterfront Park.

Capital Projects Fund

The Capital Projects Fund accounts for financial resources segregated for the acquisition of major capital facilities and equipment. The Capital Projects Fund records the revenue from the Local Option Sales Tax referred to as "Penny for Pinellas". The Penny for Pinellas Program is vital to the City's Capital Projects. The 'Penny' will generate approximately $1.487 million dollars in 2014/15. The Capital Projects fund is one of many funds contained within the City's Capital Improvement Program and accounts for all Capital Improvement Projects that are funded without Enterprise, Special Revenue or impact fee revenues.

Proprietary Fund Types

Enterprise Funds

The Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises. The City of Safety Harbor has Stormwater, Water and Wastewater, and Sanitation enterprise funds. The Water and Wastewater Fund consists of seven funds, of which two are for debt service. The Series 2012 Revenue Refunding Bond and Series 2006 Capital Improvement Revenue Note record debt service for the Stormwater, Water & Wastewater and Sanitation funds. The Water and Wastewater Fund includes Finance Utility Billing, Information Systems, Water and Wastewater. The City is a wholesale water customer of Pinellas County and is responsible for the distribution water lines. The water department constructs and maintains the City's water system infrastructure and conducts water sample testing. The City is part owner of treatment facilities with the City of Clearwater. The wastewater department is responsible for the construction and maintenance of the City's sanitary sewer system infrastructure. The Water Re-Use Fund is set up to accumulate funding for a reclaimed water system in the future. The Sewer Development Fund accounts for sewer impact fee revenue and is restricted for system expansion. The Water & Wastewater/Renewal & Replacement Fund is separated into a Water and Wastewater division. This fund records the capital projects for the Water and Wastewater Enterprise as well as retains a $500,000 reserve per debt covenant. The last of the Water and Wastewater Funds is the Sewer Assessment Fund, which records billing and collections of old sewer assessments from City residents that are not yet satisfied. The Sanitation Fund accounts for waste collection and recycling services to the residents of Safety Harbor. Costs for solid waste removal, commercial and temporary container services, yard waste pick-up and special pick-ups are captured within this fund.

Fiduciary Fund Types

Trust and Agency Funds

The Trust and Agency Funds account for the assets held by a governmental unit as a trustee or agent for individuals, private organizations and/or other governmental units. The City of Safety Harbor has one fiduciary fund for the Fire Pension held by the Florida Municipal Public Trust Fund. The City does not budget for this fund.

Account Groups

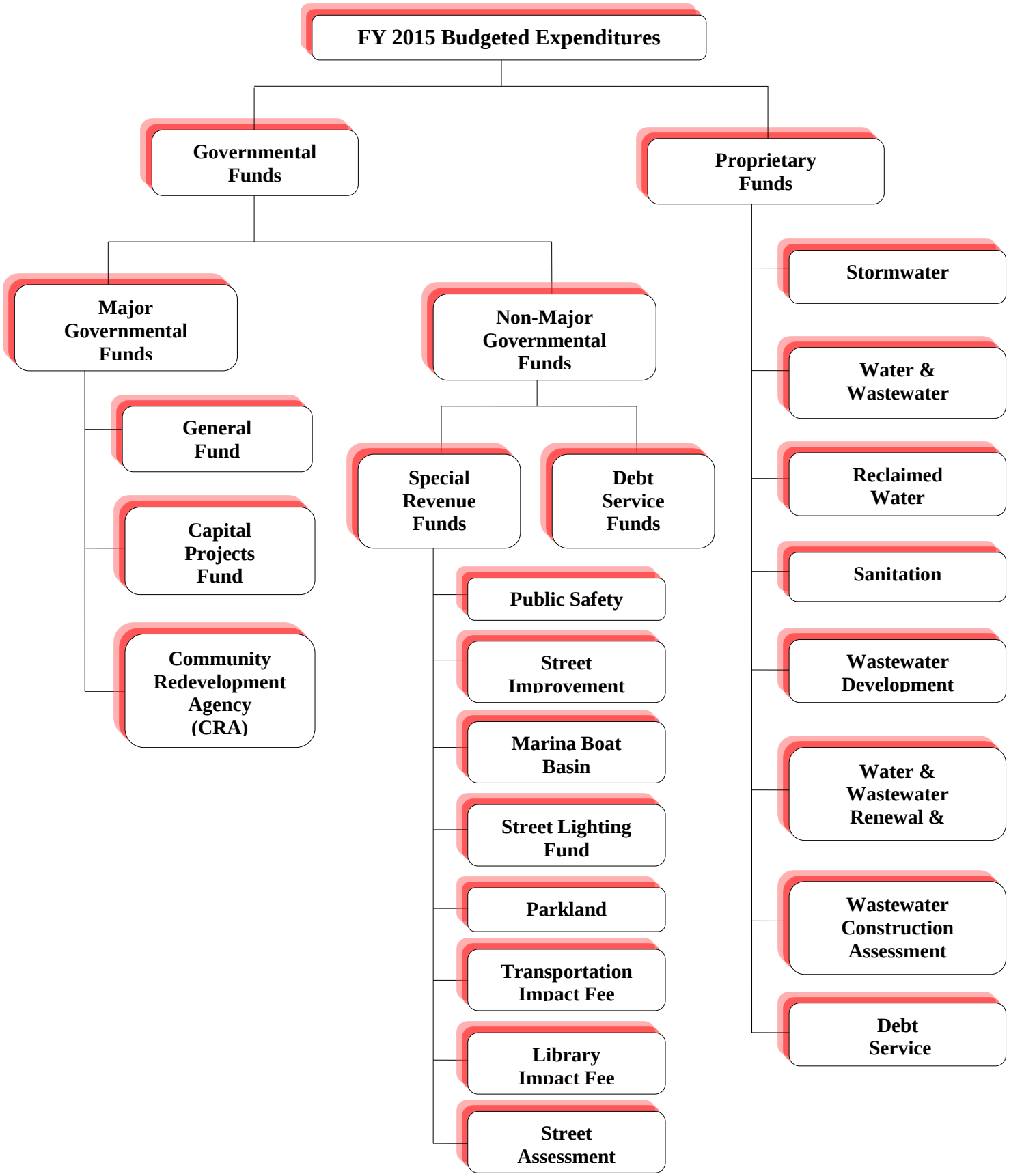
General Fixed Assets

The General Fixed Assets Account Group accounts for all fixed assets of the City (except fixed assets of the Enterprise Funds), and certain improvements other than buildings, which includes roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems. This fund is not budgeted.

General Long-Term Debt

The General Long-Term Debt Group accounts for the outstanding principal balances on any general or special obligation bonds or other long-term debt of the City other than those recorded in the Proprietary Funds. This fund is not budgeted.

CITY OF SAFETY HARBOR
FUND STRUCTURE



FINANCIAL MANAGEMENT POLICIES

Budget Preparation:

Adoption of an annual budget establishes a short-term fiscal plan; however, short-term decisions can have long-term implications. For example, acquisition of land for additional parks and construction of capital facilities often creates new recurring expenditures such as personnel, repairs and utilities. Evaluating long-term fiscal trends is important in order to make sound short-term spending or service level decisions.

The Government Finance Officers Association (GFOA) recommends that governments forecast major revenues and expenditures for a three to five year period beyond the current budget in order to assess the long-term financial implications of current or proposed policies, programs, and assumptions. The GFOA also recommends that the forecast should be monitored, periodically updated and made available to all participants in the budget process. Financial forecasting is intended to accomplish the following goals:

- Provide an understanding of available funding
- Evaluate financial risk
- Assess the likelihood that services can be continued beyond the current year
- Assess the level at which capital investments can be made based on available resources
- Identify future commitments and resource demands
- Identify key variables that can affect future revenues or expenditures

The first step in the City's annual financial forecasting process is development of the multi-year financial plan, which projects fund balances, revenues, and expenditures for a five year period for all funds with programmed capital improvements, along with the development and adoption of a five year Capital Improvements Program (CIP). The purpose of the CIP process is to evaluate the capital needs of the City compared to anticipated resources. When sufficient resources are not available, project plans must be reduced or new resources must be identified. The CIP includes all capital expenditures such as buildings, equipment, and major maintenance projects costing in excess of $25,000. The CIP also includes a projection of major revenues, fund balances, and operating costs for the same five year period. Currently, the multi-year financial does not include operating funds of the City.

The review and adoption of the Annual Operating and Capital Budget represents one of the important policy-making responsibilities of the City Commission. The budget is more than just the legal document that appropriates revenue; it establishes priorities among competing governmental services. After establishing priorities, the City Commission must establish service levels which are within the fiscal capacity of the City. While the budget adoption process is the primary opportunity for the City Commission and Management to focus on the operations and services of the City, it is only one part of the overall policy-making process in which the City Commission engages throughout the year. As the needs and requirements of the community change, so too must the operations of the City.

When preparing the budget for FY 2015, City Management was guided by the following:

- Maintain the overall quality of life for residents with given economic limitations.
- Make sound financial reductions in specific services to meet the budget challenges presented by the economy and property tax reform.
- Review and adjust user charges based on related service costs and long-term sustainability of the services.
- Review financial forecasts for funds that include capital improvements for the next five years to determine appropriate service levels.
- Maintain the quality and variety of City services provided.
- Meet current facilities and infrastructure maintenance needs before acquiring or building additional facilities or infrastructure.
- Review functions, activities, departmental personnel levels, and determine whether cost savings or service level improvements can be achieved.
- Ensure all enterprise funds are self-supporting through user charges.
- Replace equipment and vehicles in the most cost effective manner with consideration given to identifying opportunities for use of renewal and alternative sources of fuel.
- Make all budgetary decisions in the context of the City's 2007 Visioning plan and subsequent goal setting sessions.

Operating Budget Policies:

The City will operate with a balanced budget on the basis of actual revenues and obligations within the current budget year. The City will avoid budgetary procedures that balance current expenditures at the expense of future years, such as postponing expenditures, underestimating expenditures, overestimating revenues, or utilizing short-term borrowing to balance the budget.

The budget will present expenditures classified by personnel services, contractual services, materials and supplies, capital outlay, and debt service.

The budget will provide for adequate maintenance and repair of capital assets and for their orderly replacement.

The City will maintain a budgetary control system to ensure compliance with the adopted budget.

The City will update expenditure projections for each fiscal year.

The budget document will be prepared in a format that clearly and accurately conveys financial, programmatic, and policy data and issues to the lay reader.

Capital Improvement Program (CIP) Policies:

The City will develop a five year Capital Improvements Program (CIP) and update it annually.

The CIP will include all capital and maintenance projects costing $25,000 or more.

The City will identify Capital Improvements Program projects that are unfunded in the five year CIP.

The City will make all major capital improvements in accordance with the adopted Capital Improvement Program.

The City will identify the estimated acquisition and potential funding sources; including estimated revenues, bond issuances, federal and/or state grants and loans or other sources, for each capital improvement project proposal before submittal to the City Commission for approval.

All projects must demonstrate a specific need and will be included in the CIP with appropriate supporting documentation as to the necessity for each.

Fund projections used in the annual CIP process shall become the Long Range Financial Plan for that fiscal year.

Debt Policies:

The City's authorization to borrow is governed by City Charter, Sec. 7.31. - Borrowing in anticipation of taxes, which states: *"The City Commission may by resolution, borrow money and issue negotiable notes of the City in anticipation of the collection of revenues for the budget year, but not in excess of seventy-five (75) percent of such revenue then uncollected";* and, F.S. Ch. 166, Part II: Municipal Borrowing.

The City defines debt as any form of deferred payment that does not require the use of current, available financial resources to purchase goods or services. Debt includes obligations made by or with promissory notes, commercial loans, loan pools, bonds, bond anticipation notes, inter-fund loans, capital leases and other financing arrangements. The City's practice has been to issue debt under the following conditions:

- The City's debt issuance is conducted with a clear understanding of the goals, objectives, and total costs of borrowing.
- The City's practice has been to utilize long-term borrowing for capital improvement projects that are relatively large and non-routine in nature.
- The City recognizes that debt issuance results in certain benefits, obligations, and responsibilities to both current and future City stakeholders.
- The City prefers using fixed interest rates and avoids using variable interest rates.
- The City will fully disclose all debt attributes in financial reports.
- The City will repay debt within a period not to exceed the expected useful life of related projects.
- The City will amortize debt with relatively level total payments, including principal and interest, so as not to inordinately defer principal repayments to future years.

Revenue Policies:

The City will maintain, as permitted by state law, a varied revenue base to mitigate the effects of short-term fluctuations in any one revenue source.

The City will estimate its annual revenues by a conservative and analytical process.

The City will project, and update annually, revenues for the next five fiscal years, as part of the CIP preparation process, and include them in the five year CIP Plan.

Annually, the City will calculate the full direct costs of activities supported by user fees and consider such information when establishing user charges.

Non-recurring revenues will be used only to fund non-recurring expenditures.

Reserve Policies:

The fund reserve available for appropriation shall be limited to the amount by which liquid or current assets are estimated to exceed liabilities at the beginning of the fiscal year.

The City will maintain in each fund an adequate balance to accommodate unanticipated expenditures, expenditures of a non-recurring nature, unanticipated revenue declines, and cash flow needs.

The City will maintain an available balance within the General Fund equal to 17% of annual expenditures based on the prior year's audited financial statements.

The City will maintain a stabilization balance within the General Fund equal to 20% of the current year budget. This balance is for use only for the specific purpose for use in the event of a major storm or other unforeseen disaster of a nonrecurring character.

Investment Policies:

The policy of the City is to invest public funds in a manner that preserves principal over time while maintaining liquidity and generating income to meet the City's projected cash needs.

Quarterly and annual information reports will present cash position and investment performance.

Accounting, Auditing and Financial Reporting Policies:

Quarterly and annual financial reports will present a summary of financial activity by funds, departments and/or program.

The City's Comprehensive Annual Financial Report (CAFR) will present the City's financial position and results of operations on a basis consistent with Generally Accepted Accounting Principles (GAAP) applicable to local government.

In accordance with state law, an independent accounting firm will perform an annual audit of the financial statements of the City and will publicly issue an opinion thereon.

Purchasing Policies:

Purchases will be made in accordance with all federal, state, and municipal requirements. If there are no specific requirements, purchases will be made in the best interest of the City.

Purchases will be made in an impartial, economical, competitive, and efficient manner.

Qualitative factors such as vendor reputation, financial condition, quality of product, and timeliness of delivery will be considered as much as price when making purchasing decisions.

BUDGETED PERSONNEL

DEPARTMENT	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Proposed Changes	Proposed FY14/15	Department Staffing as a % of Total FTEs
City Manager's Office	1.95	1.95	3.18	1.30	-	1.30	**0.75%**
City Clerk's Office	2.00	1.30	1.38	1.35	-	1.35	**0.78%**
Personnel	3.50	3.50	2.00	1.88	-	1.88	**1.08%**
Finance	4.00	3.50	3.50	3.00	-	3.00	**1.73%**
Community Development	3.65	3.15	3.30	3.45	-	3.45	**1.99%**
Building	4.00	4.00	4.00	4.00	-	4.00	**2.31%**
Fire Control & EMS	31.20	29.50	32.00	32.00	**(3.00)**	29.00	**16.71%**
Engineering	5.80	4.30	4.30	4.30	-	4.30	**2.48%**
Streets	12.20	10.30	10.30	10.30	**(0.10)**	10.20	**5.88%**
Fleet Maintenance	4.05	3.15	3.15	3.15	**(0.10)**	3.05	**1.76%**
Building Maintenance	5.80	5.80	5.80	5.70	-	5.70	**3.29%**
Library	17.40	17.90	17.45	17.44	**0.22**	17.66	**10.18%**
Recreation	18.95	18.65	19.83	21.53	-	21.53	**12.41%**
Marina	0.10	0.10	0.10	0.10	-	0.10	**0.06%**
Parks	10.55	10.55	10.55	13.93	-	13.93	**8.03%**
Stormwater	5.20	5.20	5.20	5.20	-	5.20	**3.00%**
Water & Wastewater Finance	9.85	9.35	9.20	9.70	**0.30**	10.00	**5.76%**
Information Systems	3.50	4.00	4.00	4.00	-	4.00	**2.31%**
Water	8.20	8.60	7.60	7.60	**(0.40)**	7.20	**4.15%**
Wastewater	8.20	8.60	8.60	8.60	**(0.40)**	8.20	**4.73%**
Sanitation	19.15	19.35	19.35	18.15	-	18.15	**10.46%**
CRA	0.60	0.60	0.30	0.30	-	0.30	**0.17%**
Total	**179.85**	**173.35**	**175.09**	**176.98**	**(3.48)**	**173.50**	**100.00%**

Explanation of changes in Budgeted Personnel:

1. **Fire Control & EMS**: Reduction of three positions resulting from the expiration of the SAFER Grant. (3.0 FTE)

2. **Streets:** Reduction of Inventory Coordinator position (.10 FTE).

3. **Fleet Maintenance:** Reduction of Inventory Coordinator position (.10 FTE).

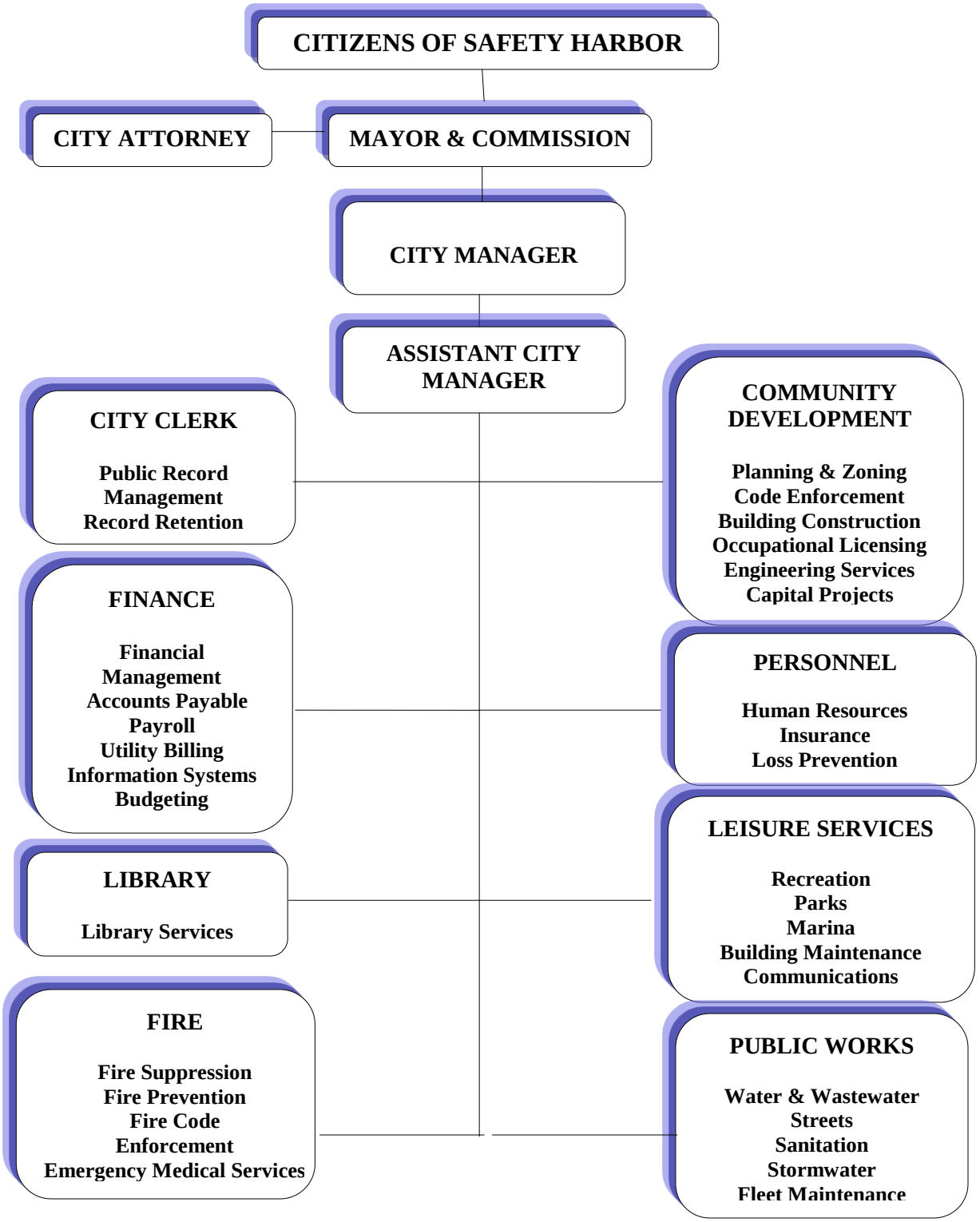
4. **Library**: Added a Librarian I position (1.0 FTE). Reduction in part-time Library Assistant II hours (1.23 FTE). Increase in part-time Library Assistant I hours (0.20 FTE). Increase in part-time Library Aide hours (0.25 FTE).

5. **Water/Waste Water Finance:** Add a new position Senior Customer Servies Rep (1.0 FTE). Reduction of two On-call Customer Service Rep positions (0.70 FTE)

6. **Water:** Reduction of Inventory Coordinator position (.40 FTE).

7. **Wastewater**: Reduction of Inventory Coordinator position (.40 FTE).

CITY OF SAFETY HARBOR, FLORIDA
ORGANIZATION CHART



BUDGET SUMMARY

BUDGET

	GOVERNMENTAL FUNDS			
	GENERAL	CAPITAL PROJECTS	SPECIAL REVENUE	DEBT SERVICE
ESTIMATED REVENUES				
Ad Valorem Taxes	$ 3,931,280	$ -	$ 350,880	$ -
Other Taxes	2,649,500	1,486,970	-	-
Franchise Fees	1,450,000	-	-	-
Permits, Fees & Special Assessments	152,900	-	306,070	-
Intergovernmental Revenue	2,705,520	247,000	243,850	-
Charges for Services	973,420	-	51,000	-
Fines & Forfeitures	36,000	-	-	-
Miscellaneous	161,190	112,810	64,650	-
Indirect Allocation	892,960	-	-	-
TOTAL REVENUES	12,952,770	1,846,780	1,016,450	-
Interfund Transfers In	41,850	1,644,860	128,450	888,710
Fund Balances/Reserves/Net Assets	8,240,910	534,910	1,983,400	141,470
TOTAL REVENUES, TRANSFERS & FUND BALANCES	**$ 21,235,530**	**$ 4,026,550**	**$ 3,128,300**	**$ 1,030,180**
APPROPRIATED EXPENDITURES				
General Government	$ 2,201,610	$ 103,000	$ 174,220	$ -
Public Safety	5,224,190	327,500	-	-
Physical Environment	399,620	-	-	-
Transportation	764,080	110,000	444,420	-
Culture and Recreation	4,132,710	2,501,360	441,740	-
Debt Service	-	-	-	888,710
Non-Operating Expenditures	290,810	-	26,250	-
TOTAL EXPENDITURES	13,013,020	3,041,860	1,086,630	888,710
Interfund Transfers Out	1,607,650	888,710	44,860	-
Fund Balances/Reserves/Net Assets	6,614,860	95,980	1,996,810	141,470
TOTAL APPROPRIATIONS, TRANSFERS & FUND BALANCES	**$ 21,235,530**	**$ 4,026,550**	**$ 3,128,300**	**$ 1,030,180**

SUMMARY

	ENTERPRISE FUNDS				
	STORMWATER	WATER & WASTEWATER	SANITATION	DEBT SERVICE	TOTAL ALL FUNDS
ESTIMATED REVENUES					
Ad Valorem Taxes	$ -	$ -	$ -	$ -	$ 4,282,160
Other Taxes	-	-	-	-	4,136,470
Franchise Fees	-	-	36,000	-	1,486,000
Permits, Fees & Special Assessments	990,000	-	-	-	1,448,970
Intergovernmental Revenue	250,000	-	13,470	-	3,459,840
Charges for Services	-	7,700,180	2,805,800	-	11,530,400
Fines & Forfeitures	-	-	-	-	36,000
Miscellaneous	22,700	330,490	142,540	-	834,380
Indirect Allocation	-	609,260	-	-	1,502,220
TOTAL REVENUES	1,262,700	8,639,930	2,997,810	-	28,716,440
Interfund Transfers In	-	2,326,000	-	93,420	5,123,290
Fund Balances/Reserves/Net Assets	765,010	13,718,390	2,026,050	934,080	28,344,220
TOTAL REVENUES, TRANSFERS & FUND BALANCES	**$ 2,027,710**	**$ 24,684,320**	**$ 5,023,860**	**$ 1,027,500**	**$ 62,183,950**
APPROPRIATED EXPENDITURES					
General Government	$ -	$ 1,674,210	$ -	$ -	$ 4,153,040
Public Safety	-	-	-	-	5,551,690
Physical Environment	1,183,110	8,336,910	2,768,550	-	12,688,190
Transportation	-	-	-	-	1,318,500
Culture and Recreation	-	-	-	-	7,075,810
Debt Service	-	-	-	738,520	1,627,230
Non-Operating Expenditures	333,440	1,694,350	465,680	-	2,810,530
TOTAL EXPENDITURES	1,516,550	11,705,470	3,234,230	738,520	35,224,990
Interfund Transfers Out	175,520	2,406,550	-	-	5,123,290
Fund Balances/Reserves/Net Assets	335,640	10,572,300	1,789,630	288,980	21,835,670
TOTAL APPROPRIATIONS, TRANSFERS & FUND BALANCES	**$ 2,027,710**	**$ 24,684,320**	**$ 5,023,860**	**$ 1,027,500**	**$ 62,183,950**

METHODOLOGY OF REVENUE FORECASTING

The following are assumptions concerning revenues on a fund-by-fund basis, unless otherwise indicated.

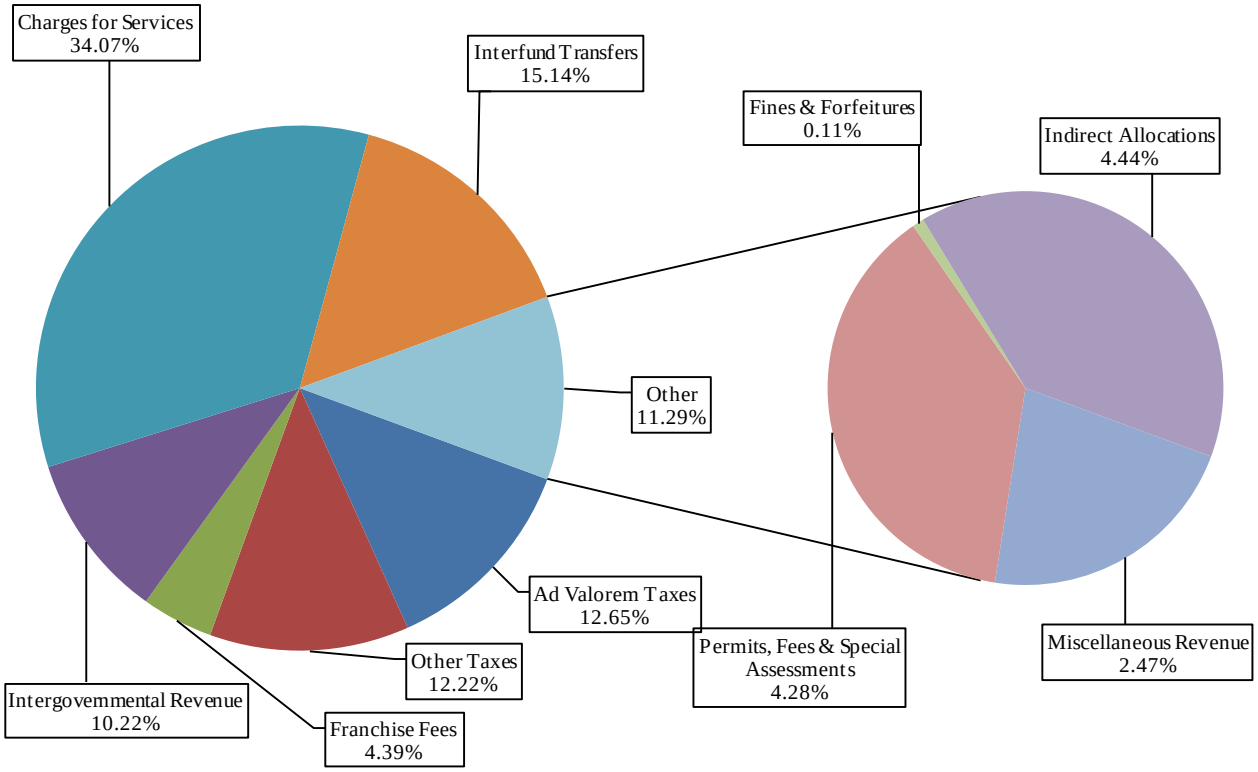
FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
All Applicable	Investments (Interest Income)	The revenue generated from interest investments is estimated based on the investment market and cash flow forecasts. Interest income has fluctuated over the past years due mainly to the variances in interest rates. Therefore, interest income is difficult to estimate.
General Fund	Ad Valorem Taxes **Chart Reference Page 93**	Assessed Valuation multiplied by the proposed millage of 4.0479, less 5% for assumed non-collection and/or discounts taken for early payment.
	Franchise Fees **Chart Reference Page 95**	The City collects franchise fees for electric, natural gas and cable television. The revenue estimated is based on rate increase information received from the respective companies and historical trend analysis.
	Utility Service Taxes/Other Taxes **Chart Reference Page 94**	The revenue received from this tax is based on expected growth and historical trends.
	Occupational Taxes	The revenue received from issuing licenses to City businesses is estimated based on license costs, historical trends and conservative growth expectations.
	Permits (Building and Other)	The revenue generated by the various types of building permits is calculated by determining the amount of undeveloped land and anticipated new development, as well as the historical trend for improving existing buildings.

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
General Fund (continued)	State Revenue Sharing **Chart Reference Page 96**	The City receives revenue from the State of Florida. The State determines the distribution to the local governments based upon receipts, population and municipal assessed value per capita. The City receives revenue from the State from the following sources: sales tax, gas tax, mobile home licenses and State Revenue Sharing.
	Fire District Taxes	Assumes approximately 5.64 percent of Fire Budget, net EMS. This percentage changes based on the portion of the unincorporated areas serviced in the County.
	General Government	The City receives revenue from engineering fees, plan check fees, re-inspection fees and fire inspection fees. This revenue estimate is determined by historical trend analysis
	Public Safety Fees	Historical trend analysis and tracking of fire inspections and building construction.
	Physical Environment	Historical trend analysis and tracking of code violations.
	Culture/Recreation Fees **Chart Reference Page 98**	These user fees offset a portion of the costs associated with the Recreation Department. Public participation is estimated to result in revenues three percent higher than current year. No fee increases are incorporated in this budget.
	Court/Library Fees and Fines	This revenue is the City's share of fines collected by the County for traffic offenses and misdemeanors, combined with library fees and fines collected throughout the year based on trend analysis.
	Other Miscellaneous Revenues	The revenue is based upon prior years' historical trends.
	Administrative Overhead	Based upon indirect cost allocation formulas.
	Interfund Transfers	These transfers vary annually depending on debt service requirements and prioritization of City priorities.
Stormwater Fund	Intergovernmental Revenue	This revenue is based on grants awarded by the Florida Department of Environmental Protection (FDEP) and/or the Southwest Florida Water Management District for stormwater capital infrastructure improvements.

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
Stormwater Fund (cont'd)	Stormwater Utility Fees	Based on $7.25 per Equivalent Residential Unit (ERU) effective 10/1/12
	Interfund Transfers	These transfers vary annually depending on debt service requirements and prioritization of City projects.
Public Safety Fund	Public Service Building Construction	Based on estimate of new building construction.
Street Improvement Fund	Local Option Gas Tax	State's forecast adjusted for historical trend analysis, the discretionary rate and population. Distributed by Pinellas County to municipalities per Interlocal Agreement.
Debt Service Funds	*Interfund Transfers*	Debt service requirements per bond covenants. Transfer of funds from non ad valorem revenues.
2001 Water & Wastewater Revenue Bond	*Interfund Transfers* Water & Wastewater Revenue Fund	Balance required for FY 2014/2015 debt service payment. Utility system improvements and refunding.
2006 Capital Improvement Revenue Note	*Interfund Transfers* Water & Wastewater Revenue Fund	Balance required for FY 2014/2015 debt service payment. Stormwater, water and wastewater system and sanitation capital improvements.
2006 Capital Improvement Revenue Note	*Interfund Transfers* Capital Projects & Stormwater	Balance required for FY 2014/2015 debt service payment. Capital improvements include streets.
2008 Public Improvement Revenue Note	*Interfund Transfers*	Balance required for FY 2014/2015 debt service payments from the Capital Projects Fund. Capital improvement for the Library Expansion Project.
Capital Projects Fund	Local Government Infrastructure (Penny for Pinellas)	Funded by Discretionary Sales Tax to be used only for new or improved infrastructure throughout the City. State forecasts. Revenue is distributed to the County based on formula for discretionary rate percentage and population. Pinellas County distributes to municipalities per the distribution formula in an Interlocal Agreement.
Water & Wastewater Fund	Water Sales/Sewer Charges & Late Charges	Historical trend analysis and current rate structure adopted by the City Commission. No rate increases scheduled.
	Indirect Cost Allocation	Based upon indirect cost allocation formulas.
Sanitation Fund	Solid Waste Franchise Fee	Historical trend analysis
	Sanitation/Refuse Charges	Based on number of residential homes and historical trend analysis and rate increases. No rate increases scheduled.
	Sanitation Impact Fee	Based on estimate of new construction.

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
Wastewater Development Fund	Sewer Development Fee	Based on estimate of new construction.
Water & Wastewater Renewal & Replacement	Miscellaneous Revenue	Departmental estimate for backflow prevention installations.
	Interfund Transfers	These transfers vary annually dependent upon City priorities and projects. Per bond covenant, requires minimum fund reserve of $500,000. Transfers from Water & Wastewater Fund to maintain the minimum fund reserve.
Street Light Fund	Street Light Assessment	In FY 2014/2015, proposed rates decreased from $50.97 to $39.00, annualized, per improved parcel that lies within the City limits and adjoins a street with one or more street lights along its length.
Parkland Fund	Parkland Impact Fee	Based on estimate of new construction.
Transportation Impact Fee Fund	Transportation Impact Fee	Based on estimate of new construction.
Library Impact Fee Fund	Library Impact Fee	Based on estimate of new construction.
Assessment Funds – Street Improvement/ Sewer Construction	Street Improvement Assessments/ Sewer Construction Assessments	Revenues are collected on a project-by-project basis. The revenues estimated are reimbursements for completed projects.

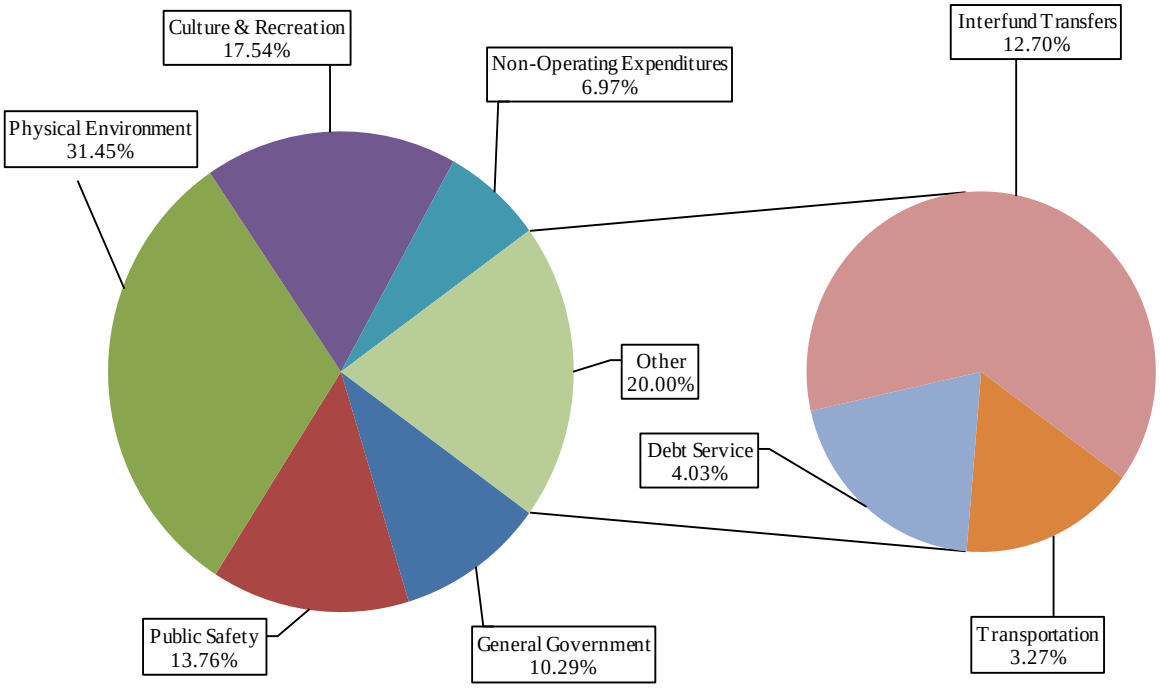
CITYWIDE ESTIMATED REVENUES



Percentages are based on Total Revenue and Transfers excluding Reserves

REVENUE CATEGORY	Adopted Budget 2014-15
Ad Valorem Taxes	$ 4,282,160
Other Taxes	4,136,470
Franchise Fees	1,486,000
Permits, Fees & Special Assessments	1,448,970
Intergovernmental Revenue	3,459,840
Charges for Services	11,530,400
Fines & Forfeitures	36,000
Miscellaneous Revenue	834,380
Indirect Allocations	1,502,220
Subtotal Revenues	**28,716,440**
Interfund Transfers	5,123,290
Total Revenues and Transfers	33,839,730
Fund Balance Carryforward	28,344,220
Total Revenues, Transfers and Fund Balance Carryforward	**$ 62,183,950**

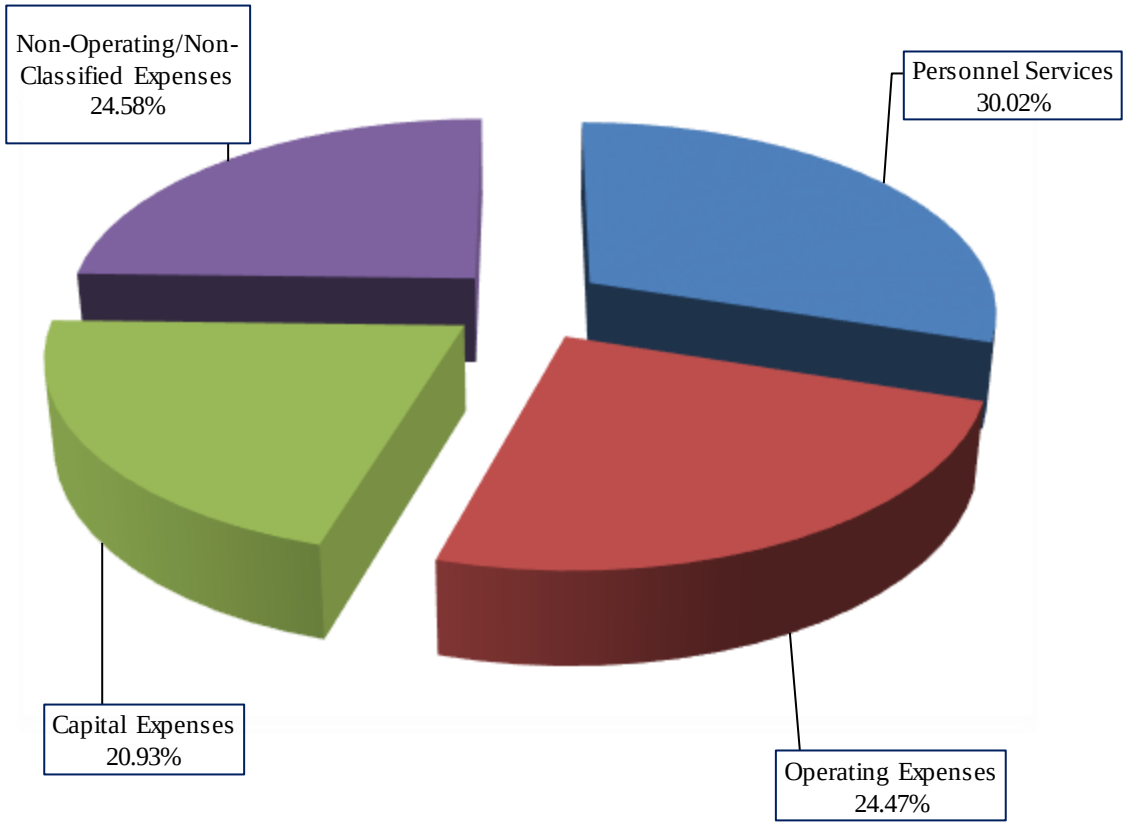
CITYWIDE ESTIMATED EXPENDITURES



EXPENDITURE CATEGORY		Adopted Budget 2014-15
General Government	$	4,153,040
Public Safety		5,551,690
Physical Environment		12,688,190
Transportation		1,318,500
Culture & Recreation		7,075,810
Debt Service		1,627,230
Non-Operating Expenditures		2,810,530
Subtotal Expenditures		**35,224,990**
Interfund Transfers		5,123,290
Total Expenditures & Transfers		40,348,280
Fund Balance		21,835,670
Total Expenditures, Transfers, Fund Balance	**$**	**62,183,950**

Percentages are based on Total Expenditures and Transfers excluding Reserves

CITYWIDE ESTIMATED EXPENDITURES BY OBJECT



	Estimate FY 2014	% of Total	Adopted FY 2015	% of Total
Personnel Services	$ 11,886,730	35.24%	$ 12,113,700	30.02%
Operating Expenses	9,786,480	29.01%	9,871,280	24.47%
Capital Expenses	4,766,380	14.13%	8,444,080	20.93%
Non-Operating/Non-Classified Expenses	7,295,350	21.63%	9,919,220	24.58%
Total Expenditures	**$ 33,734,940**	**100%**	**$ 40,348,280**	**100%**
Fund Balance	28,344,220		21,835,670	
Total Expenditures & Reserves	**$ 62,079,160**		**$ 62,183,950**	

CITYWIDE EXPENDITURES BY FUND

Fund Description	Personnel Services	Operating Expenses	Capital Expenses	Non-Operating Expenses	Reserves	Total Expenditures & Reserves
01 - General Fund	$ 8,513,120	$ 3,750,500	$ 107,120	$ 2,249,930	$ 6,614,860	$ 21,235,530
12 - Public Safety	-	-	-	-	13,320	13,320
14 - Street Improvement	-	39,160	132,500	-	408,790	580,450
15 - Marina	12,510	10,930	150,000	21,250	149,170	343,860
21 - 2012 Public Improvement Bond	-	-	-	316,080	70,030	386,110
23 - 2006 Capital Improvement Revenue Note	-	-	-	25,030	26,720	51,750
24 - 2008 Capital Improvement Revenue Note	-	-	-	547,600	44,720	592,320
32 - Capital Projects	-	-	3,041,860	888,710	95,980	4,026,550
62 - Street Lighting	-	272,760	-	-	75,500	348,260
63 - Parkland Impact	-	23,300	245,000	-	426,830	700,130
64 - Transportation Impact	-	-	-	5,000	519,650	519,650
65 - Library Impact Fee Trust Fund	-	-	-	-	25,290	25,290
67 - Community Development Agency	43,610	130,610	-	44,860	339,570	558,650
69 - Parking Impact Fee Fund	-	-	-	-	3,600	3,600
74 - Street Assessment	-	-	-	-	35,090	35,090
Total Governmental Funds	**8,569,240**	**4,227,260**	**3,676,480**	**4,098,460**	**8,849,120**	**29,420,560**
11 - Stormwater	334,090	531,020	318,000	508,960	335,640	2,027,710
20 - 2001/2012 Public Improvement Bond	-	-	-	166,800	75,360	242,160
22 - 2006 Capital Improvement Revenue Note	-	-	-	571,720	213,620	785,340
41 - Water & Wastewater	2,006,660	4,041,360	90,000	4,107,100	8,489,340	18,734,460
43 - Reclaimed Water	-	-	-	-	695,480	695,480
44 - Sanitation	1,203,710	952,740	611,600	466,180	1,789,630	5,023,860
47 - Wastewater Development	-	10,000	-	-	869,310	879,310
48 - Water & Wastewater Renewal & Replacement	-	108,900	3,748,000	-	500,000	4,356,900
77 - Wastewater Assessment	-	-	-	-	18,170	18,170
Total Enterprise Funds	**3,544,460**	**5,644,020**	**4,767,600**	**5,820,760**	**12,986,550**	**32,763,390**
TOTAL ALL FUNDS	**$ 12,113,700**	**$ 9,871,280**	**$ 8,444,080**	**$ 9,919,220**	**$ 21,835,670**	**$ 62,183,950**

CITYWIDE ESTIMATED REVENUES BY SOURCE

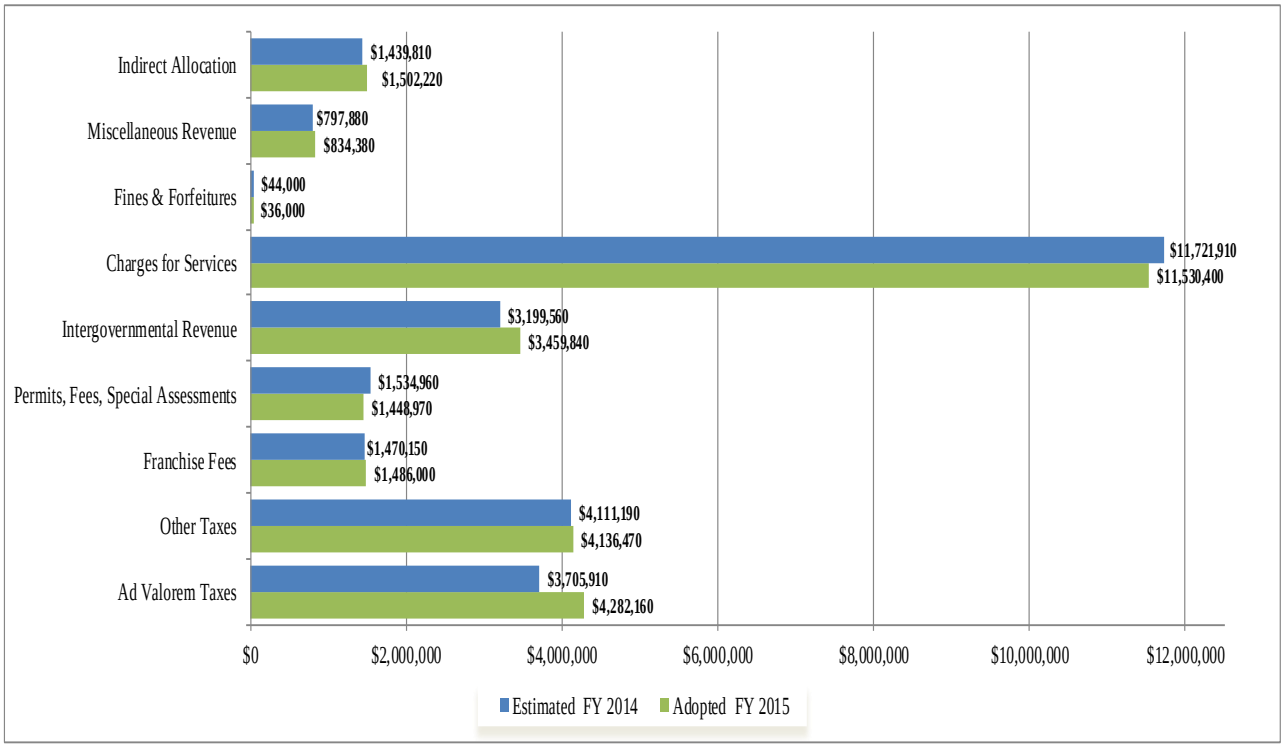
Revenue Category	Estimated Actual 2013-14	Adopted Budget 2014-15	FY 2015 Adopted Over (Under) FY 2014 Estimated	% Change FY 2015 Over (Under) FY14 Estimate
Ad Valorem Taxes	$ 3,705,910	$ 4,282,160	$ 576,250	15.55%
Other Taxes	4,111,190	4,136,470	25,280	0.61%
Franchise Fees	1,470,150	1,486,000	15,850	1.08%
Permits, Fees, Special Assessments	1,534,960	1,448,970	(85,990)	-5.60%
Intergovernmental Revenue	3,199,560	3,459,840	260,280	8.13%
Charges for Services	11,721,910	11,530,400	(191,510)	-1.63%
Fines & Forfeitures	44,000	36,000	(8,000)	-18.18%
Miscellaneous Revenue	797,880	834,380	36,500	4.57%
Indirect Allocation	1,439,810	1,502,220	62,410	4.33%
Revenues Sub-Total	**28,025,370**	**28,716,440**	**691,070**	**2.47%**
Interfund Transfers	2,529,930	5,123,290	2,593,360	102.51%
Total Revenues & Transfers	30,555,300	33,839,730	3,284,430	10.75%
Fund Balance Carryforward	31,523,860	28,344,220	(3,179,640)	-10.09%
Total Revenues, Transfers & Fund Balance	**$ 62,079,160**	**$ 62,183,950**	**$ 104,790**	**0.17%**

CITYWIDE ESTIMATED EXPENDITURES BY TYPE

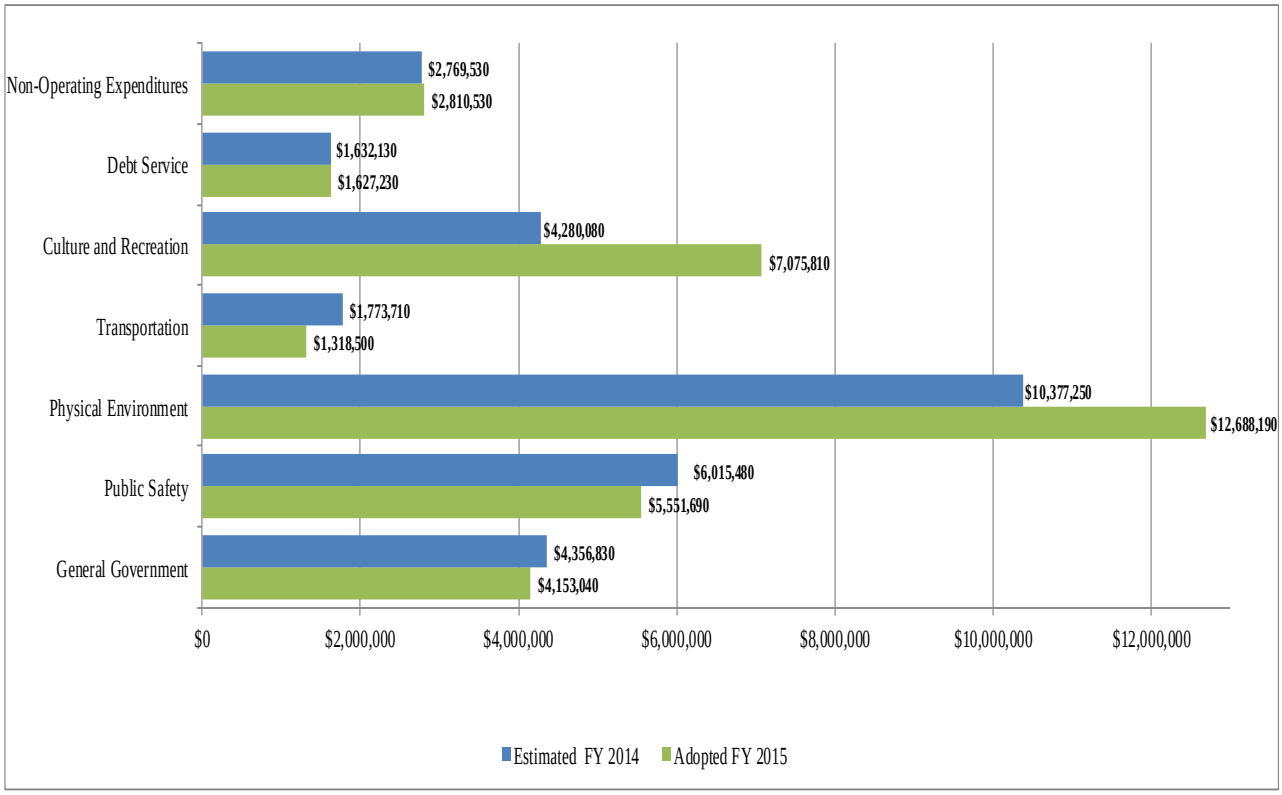
Expenditure Category	Estimated Actual 2013-14	Adopted Budget 2014-15	FY 2015 Adopted Over (Under) FY 2014 Estimated	% Change FY 2015 Over (Under) FY14 Estimate
General Government	$ 4,356,830	$ 4,153,040	$ (203,790)	-4.68%
Public Safety	6,015,480	5,551,690	(463,790)	-7.71%
Physical Environment	10,377,250	12,688,190	2,310,940	22.27%
Transportation	1,773,710	1,318,500	(455,210)	-25.66%
Culture and Recreation	4,280,080	7,075,810	2,795,730	65.32%
Debt Service	1,632,130	1,627,230	(4,900)	-0.30%
Non-Operating Expenditures	2,769,530	2,810,530	41,000	1.48%
Expenditures Sub-Total	**31,205,010**	**35,224,990**	**4,019,980**	**12.88%**
Interfund Transfers	2,529,930	5,123,290	2,593,360	102.51%
Total Expenditures & Transfers	33,734,940	40,348,280	6,613,340	19.60%
Fund Balance	28,344,220	21,835,670	(6,508,550)	-22.96%
Total Expenditures, Transfers & Fund Balance	**$ 62,079,160**	**$ 62,183,950**	**$ 104,790**	**0.17%**

CITYWIDE FISCAL YEAR COMPARISON

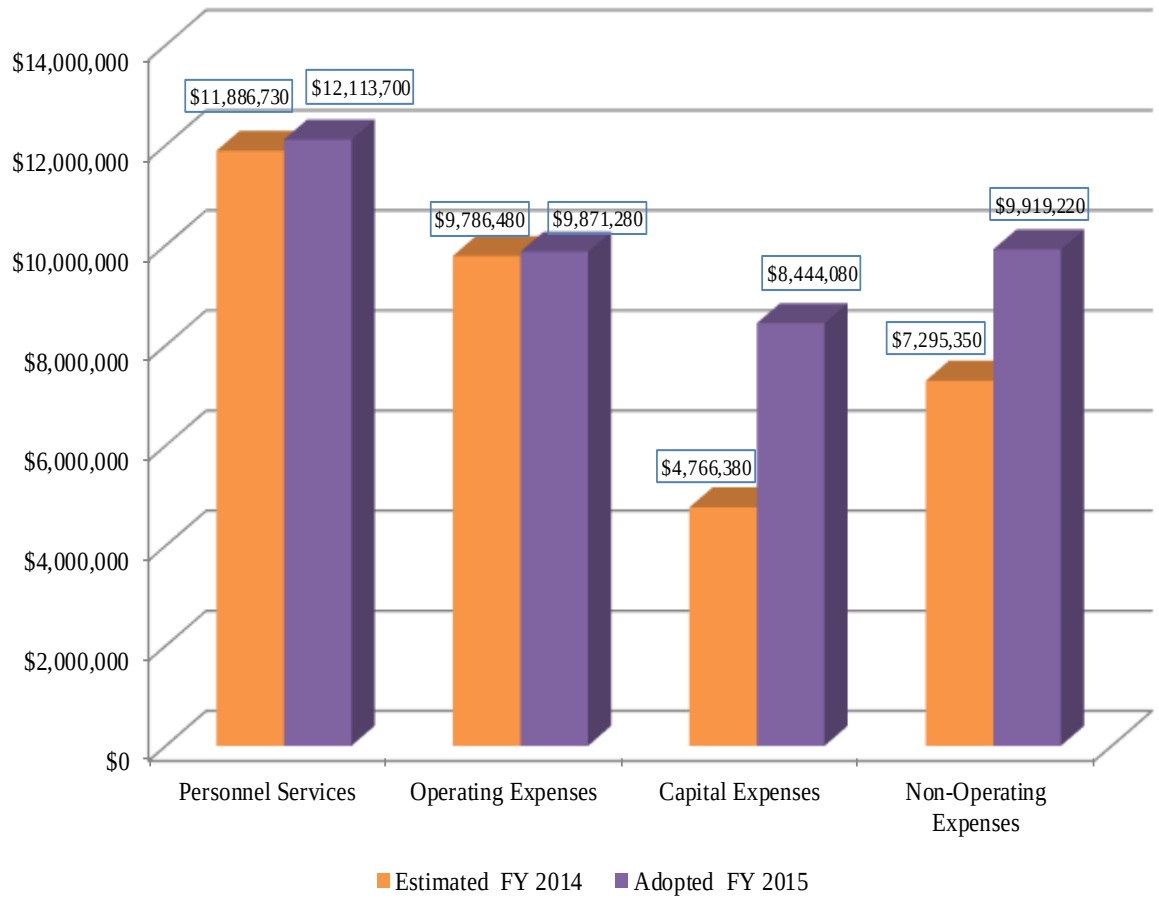
REVENUES BY SOURCE



EXPENDITURES BY TYPE



CITYWIDE EXPENDITURES BY OBJECT



	Estimate FY2014	Adopted FY2015	FY 2015 Over (Under) FY 2014	% Change Over FY 2014
Personnel Services	$ 11,886,730	$ 12,113,700	$ 226,970	1.91%
Operating Expenses	9,786,480	9,871,280	84,800	0.87%
Capital Expenses	4,766,380	8,444,080	3,677,700	77.16%
Non-Operating Expenses	7,295,350	9,919,220	2,623,870	35.97%
Subtotal Expenditures	**33,734,940**	**40,348,280**	**6,613,340**	19.60%
Fund Balance	28,344,220	21,835,670	(6,508,550)	-22.96%
Total Expenditures & Reserves	**$ 62,079,160**	**$ 62,183,950**	**$ 104,790**	0.17%

FY 2014-2015 CITYWIDE CAPITAL IMPROVEMENT SUMMARY

Project #	Account #	Project		$	
Fund 11 - Stormwater					
DR0006	011-2037-538-5330	Citywide Stormwater Improvements	$ 250,000		
DR0040	011-2037-538-5330	Pond Maintenance Program	30,000		
DR0050	011-2037-538-5330	Pipe Relining	75,000		
DR0048	011-2037-538-6300	North Bayshore Water Quality & Drainage Improvements	300,000		
SME007	011-2037-538-6440	4" Double Diaphragm Pump Mounted on Site Trailer	18,000		
		Stormwater Fund Total		$	673,000
Fund 14 - Street Improvement					
ST0001	014-2031-541-6300	Sidewalk Repair & Replacement	45,000		
ST0024	014-2031-541-6300	Traffic Analysis & Implementation	2,500		
ST0031	014-2031-541-6300	Bridge Improvements	25,000		
ST0032	014-2031-541-6300	New Sidewalk Construction	5,000		
ST0038	014-2031-541-6300	Street Sign Improvement	15,000		
ST0039	014-2031-541-6300	Miscellaneous Street Repair	40,000		
		Street Improvement Fund Total		$	132,500
Fund 15 - Marina Boat Basin					
MAR008	015-2057-575-6300	Boat Basin & Channel Dredging	150,000		
		Marina Boat Basin Fund Total		$	150,000
Fire Control & EMS					
PSI005	032-3022-522-6200	Roof Replacement at FS52	$ 90,000		
PSI004	032-3022-522-6300	Concrete Pad Replacement (Fire Station 53)	20,000		
PS0014	032-3022-522-6440	Washer Extractor (Fire Station 52 and 53)	7,500		
PSV004	032-3022-522-6401	Replacement of 1996 Jeep Cherokee (Fire Station 53 (800)	60,000		
PSV005	032-3022-522-6401	Replacement of Fire Boat 52	150,000		
		Capital Improvement - Fire Control & EMS Total	327,500		
Streets					
PWB001	032-3031-541-6200	Building "A" Office Renovation	15,000		
NP0001	032-3031-541-6300	Neighborhood Projects & Beautification Grants	15,000		
ST0028	032-3031-541-6300	Citywide Brick Street Restoration	20,000		
STV002	032-3031-541-6401	Replace Ford F550 Dump Truck (Veh #346)	60,000		
		Capital Improvement - Streets Total	110,000		
Fleet					
PWB001	032-3033-519-6200	Building "A" Office Renovation	15,000		
FLV001	032-3033-519-6401	New Service Truck	80,000		
FLE005	032-3033-519-6440	Air Conditioning Recovery Machine	8,000		
		Capital Improvement - Fleet Total	103,000		

FY 2014-2015 CITYWIDE CAPITAL IMPROVEMENT SUMMARY

Project #	Account #	Project	$	
Library				
LBIMP2	032-3055-571-6200	Glass Enclosure for Teen Computer Room	22,000	
		Capital Improvement - Library Total	22,000	
Recreation				
PR0052	032-3056-572-6200	Community Center Improvements	195,000	
PR0058	032-3056-572-6200	Community Center Roof Replacement	100,000	
CRMUIM	032-3056-572-6300	Museum Additional Parking	45,000	
		Capital Improvement - Recreation Total	340,000	
Parks				
PRI001	032-3058-572-6200	Parks & Building Maintenance Building Improvements	72,500	
PKI004	032-3058-572-6300	Iam Tilmann Skatepark Equipment Replacement	150,000	
CRAWPD	032-3058-572-6300	Waterfront Park Design & Construction	1,891,860	
PKE005	032-3058-572-6440	Parks Equipment Renewal & Replacement	25,000	
		Capital Improvement - Parks Total	2,139,360	
		Capital Improvement Fund Total		$ 3,041,860
Fund 41 - Water & Wastewater				
UT0065	041-4015-513-6440	Radio Frequency Meter/Water Readers	40,000	
SWE003	041-4036-535-6440	Replace Portable Generator #640	50,000	
		Water & Wastewater Fund Total		$ 90,000
Fund 44 - Sanitation				
SNV014	044-4532-534-6401	Refurbish (2) Side Loader Collection Trucks (Veh # 308 and 309)	280,000	
SNV009	044-4532-534-6401	Replace Collection Truck (Veh # 310)	201,600	
EQSN06	044-4532-534-6440	Radio Frequency Identification Device	30,000	
PWE004	044-4532-534-6440	Trash Containers	100,000	
		Sanitation Fund Total		$ 611,600
Fund 48 - Water & Wastewater Renewal & Replacement Fund				
Water				
UT0066	048-4035-533-6300	Extend Water Line at McMullen Booth & SR 590	140,000	
UT0082	048-4035-533-6300	Replace Galvanized Water Line in the South Green Springs Area	700,000	
		Water & Wastewater Renewal & Replacement Fund - Water Total	840,000	
Wastewater				
UT0005	048-4036-535-6300	Northeast Regional Wastewater Treatment Plant Improvements	753,000	
UT0074	048-4036-535-6300	Replace Sewer Line at Joyce and Irwin St	2,100,000	
UT0099	048-4036-535-6300	Amber Glades Lift Station Repair	55,000	
		Water & Wastewater Renewal & Replacement Fund - Wastewater Total	2,908,000	
		Water & Wastewater Renewal & Replacement Fund Total		$ 3,748,000

Fund 63 - Parkland Fund

PDI004	063-6058-572-6300	Marshall Street Park Boardwalk Replacement	45,000	
PKI020	063-6058-572-6300	Messinger Property Park Entry Drive	200,000	
		Parkland Fund Total		$ 245,000
		Total Capital Improvements		**$ 8,691,960**

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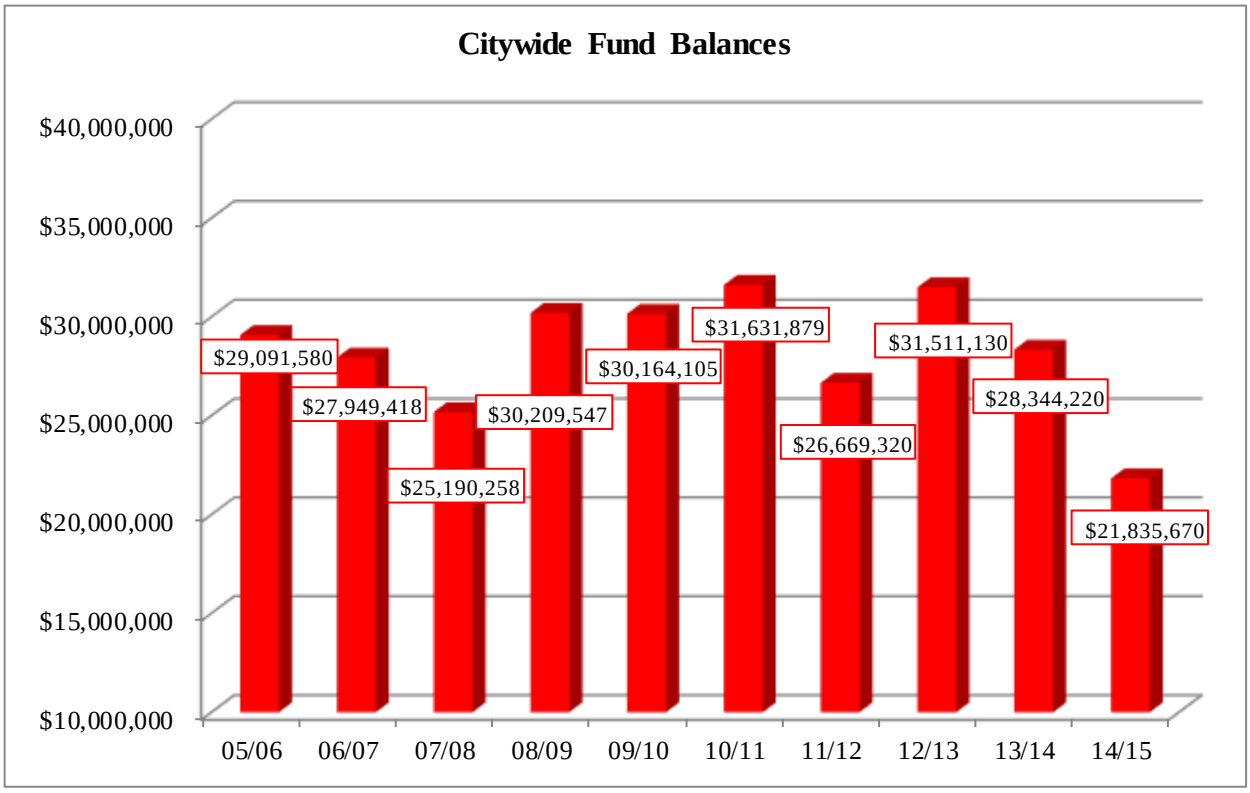
SCHEDULE OF INTERFUND TRANSFERS

	Governmental Funds	Enterprise Funds	Total Interfund Transfers
Governmental			
Transfer from General Fund to:			
Capital Projects Fund	$ 1,600,000	$ -	$ 1,600,000
Street Light Fund	7,650	-	7,650
Community Redevelopment Fund	-	-	-
Transfer from Capital Projects Fund to:			
Debt Service - 2006 Revenue Note	25,030	-	25,030
Debt Service - 2008 Revenue Note	547,600	-	547,600
Debt Service - 2012 Revenue Bond	316,080	-	316,080
Transfer from Parkland Fund to:			
Capital Projects Fund	-	-	-
Transfer from Community Redevelopment Fund to:			
Capital Projects Fund	44,860	-	44,860
Total Governmental Funds	2,541,220	-	2,541,220
Enterprise			
Transfer from Stormwater Fund to:			
General Fund	41,850	-	41,850
Transportation Impact Fee	120,800	-	120,800
Debt Service - 2006 Revenue Note	-	12,870	12,870
Transfer from Water and Wastewater Fund to:			
Debt Service - 2006 Revenue Note	-	53,550	53,550
Debt Service - 2012 Revenue Bond	-	27,000	27,000
Water & Wastewater Renewal & Replacement	-	2,326,000	2,326,000
Total Enterprise Funds	162,650	2,419,420	2,582,070
TOTAL INTERFUND TRANSFERS	**$ 2,703,870**	**$ 2,419,420**	**$ 5,123,290**

CITYWIDE 10 YEAR FUND BALANCES

	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	Estimated 13/14	Proposed 14/15
Governmental Funds										
General Fund	$ 9,449,107	$ 8,993,821	$ 8,908,959	$ 9,322,618	$ 8,798,442	$ 8,595,519	$ 8,436,470	$ 8,321,060	$ 8,240,910	$ 6,614,860
Public Safety	86,591	78,816	68,227	64,082	69,820	73,360	79,320	8,620	5,600	13,320
Street Improvement	633,613	289,277	226,533	328,371	320,250	513,130	491,110	545,900	327,270	408,790
Marina Boat Basin	227,252	66,970	61,354	156,831	191,730	231,980	268,930	269,830	285,870	149,170
Debt Service	11,130	20,261	297,920	112,510	59,510	72,520	76,080	141,540	141,470	141,470
Capital Projects	2,299,590	2,163,831	1,173,928	2,187,100	2,095,650	2,022,080	1,617,840	1,348,230	534,910	95,980
Street Light Assessment	740,582	761,419	744,379	807,963	607,980	-	-	31,290	91,100	75,500
Parkland	1,725,786	1,669,802	1,104,747	806,876	753,580	747,890	682,740	684,320	672,950	426,830
Transportation Impact Fee	1,006,442	1,006,442	733,047	486,501	511,980	533,080	48,520	191,700	356,470	519,650
Library Impact Fee	51,476	51,477	4,177	21,937	23,515	-	4,980	11,490	18,390	25,290
Community Redevelopment Agency	105,066	97,421	-	709,809	898,330	684,430	398,870	264,400	187,160	339,570
Drainage Impact Fee	11,474	11,903	12,203	185	200	-	-	-	-	-
Parking Impact Fee	101,122	101,123	103,623	117,293	4,700	-	-	-	3,600	3,600
Street Assessment	41,756	34,172	21,052	9,048	18,720	20,160	30,860	18,170	34,990	35,090
Total Governmental Funds	**$ 16,490,987**	**$ 15,346,735**	**$ 13,460,149**	**$ 15,131,124**	**$ 14,354,407**	**$ 13,494,149**	**$ 12,135,720**	**$ 11,836,550**	**$ 10,900,690**	**$ 8,849,120**
Enterprise Funds										
Stormwater	$ 1,133,966	$ 520,067	$ 1,801,607	$ 2,376,064	$ 1,822,500	$ 1,341,400	$ 1,307,810	$ 960,360	765,010	335,640
Water and Wastewater	9,819,276	10,937,001	8,800,843	11,861,631	12,834,558	15,494,990	11,692,220	16,653,550	14,652,470	10,861,280
Sanitation	1,647,351	1,145,615	1,127,659	840,728	1,152,640	1,301,340	1,533,570	2,060,670	2,026,050	1,789,630
Total Enterprise Funds	**$ 12,600,593**	**$ 12,602,683**	**$ 11,730,109**	**$ 15,078,423**	**$ 15,809,698**	**$ 18,137,730**	**$ 14,533,600**	**$ 19,674,580**	**$ 17,443,530**	**$ 12,986,550**
Total All Funds	**$ 29,091,580**	**$ 27,949,418**	**$ 25,190,258**	**$ 30,209,547**	**$ 30,164,105**	**$ 31,631,879**	**$ 26,669,320**	**$ 31,511,130**	**$ 28,344,220**	**$ 21,835,670**

The City, for the most part, follows a pay-as-you-go philosophy towards funding capital projects. As the above table and the following graphs indicate, most of the fund balance, as well as the use of fund balance, occurs within the Enterprise and Special Revenue Funds (Street Improvement, Capital Projects) where the large majority of the City's capital projects are budgeted.


Citywide Fund Balances
$40,000,000
$35,000,000
$30,000,000
$25,000,000
$20,000,000
$15,000,000
$10,000,000
$29,091,580
$27,949,418
$25,190,258
$30,209,547
$30,164,105
$31,631,879
$26,669,320
$31,511,130
$28,344,220
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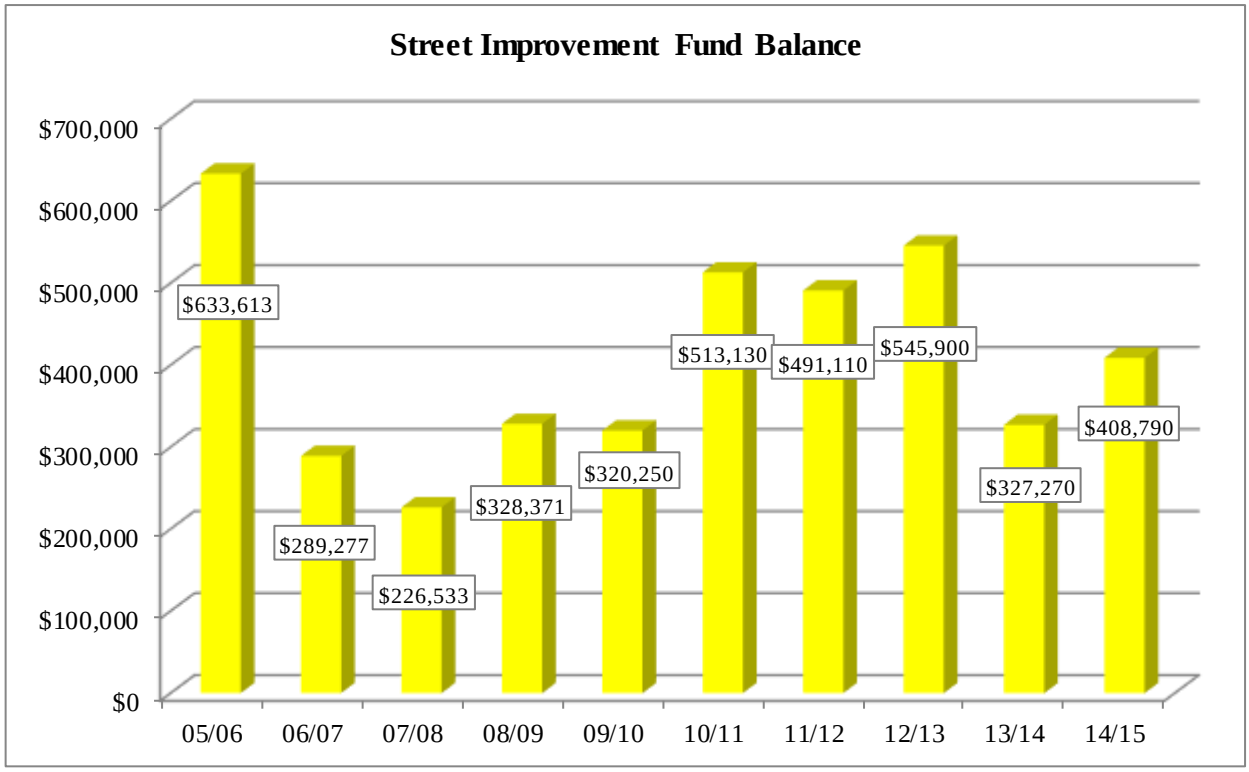
Street Improvement Fund Balance
$700,000
$600,000
$500,000
$400,000
$300,000
$200,000
$100,000
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$633,613
$289,277
$226,533
$328,371
$320,250
$513,130
$491,110
$545,900
$327,270
$408,790
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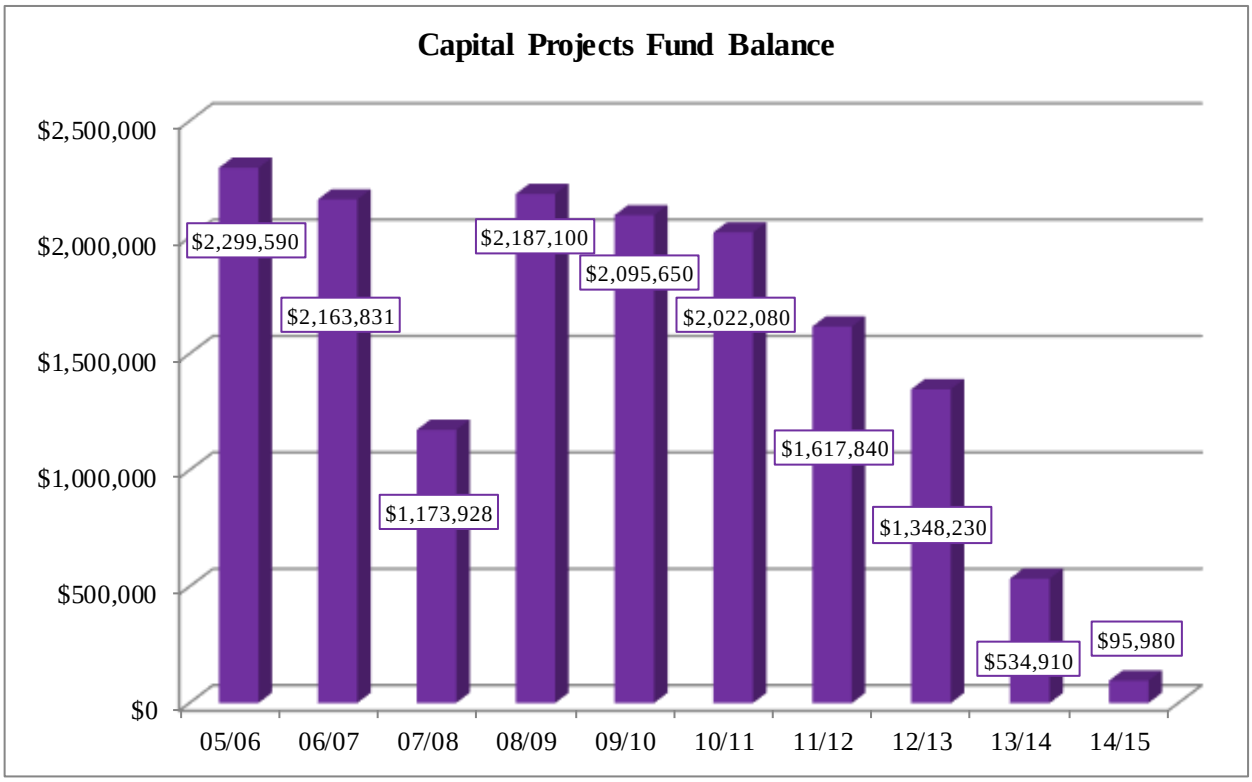
Capital Projects Fund Balance
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$0
$2,299,590
$2,163,831
$1,173,928
$2,187,100
$2,095,650
$2,022,080
$1,617,840
$1,348,230
$534,910
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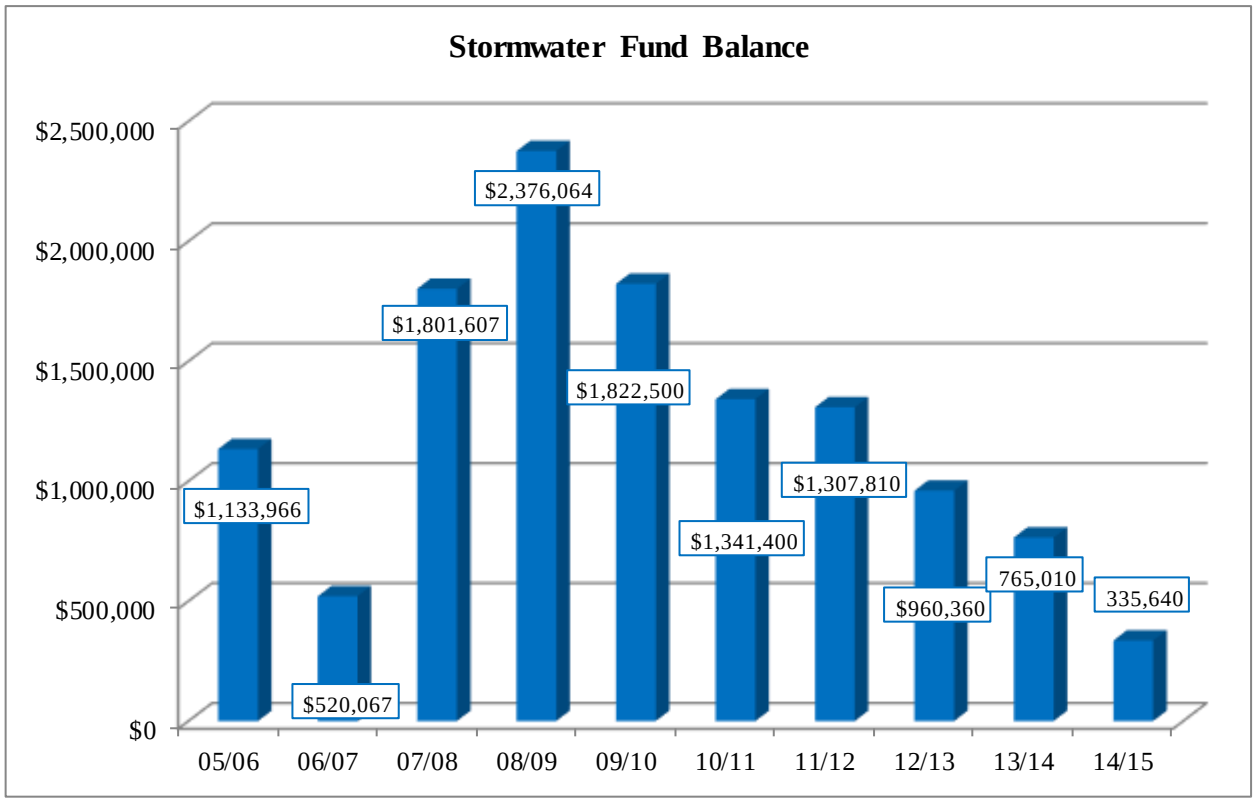
Stormwater Fund Balance
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$0
$1,133,966
$520,067
$1,801,607
$2,376,064
$1,822,500
$1,341,400
$1,307,810
$960,360
765,010
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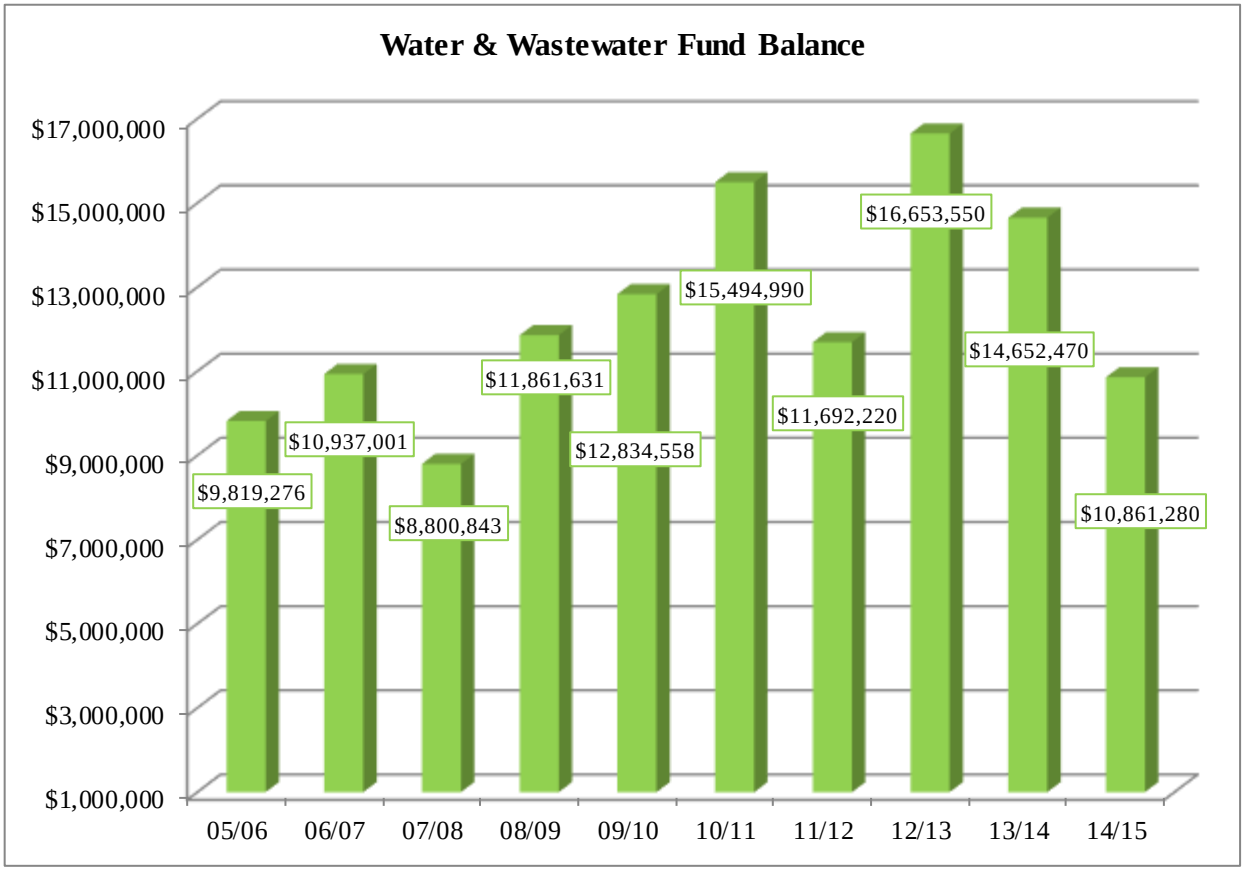
Water & Wastewater Fund Balance
$17,000,000
$15,000,000
$13,000,000
$11,000,000
$9,000,000
$7,000,000
$5,000,000
$3,000,000
$1,000,000
$9,819,276
$10,937,001
$8,800,843
$11,861,631
$12,834,558
$15,494,990
$11,692,220
$16,653,550
$14,652,470
$10,861,280
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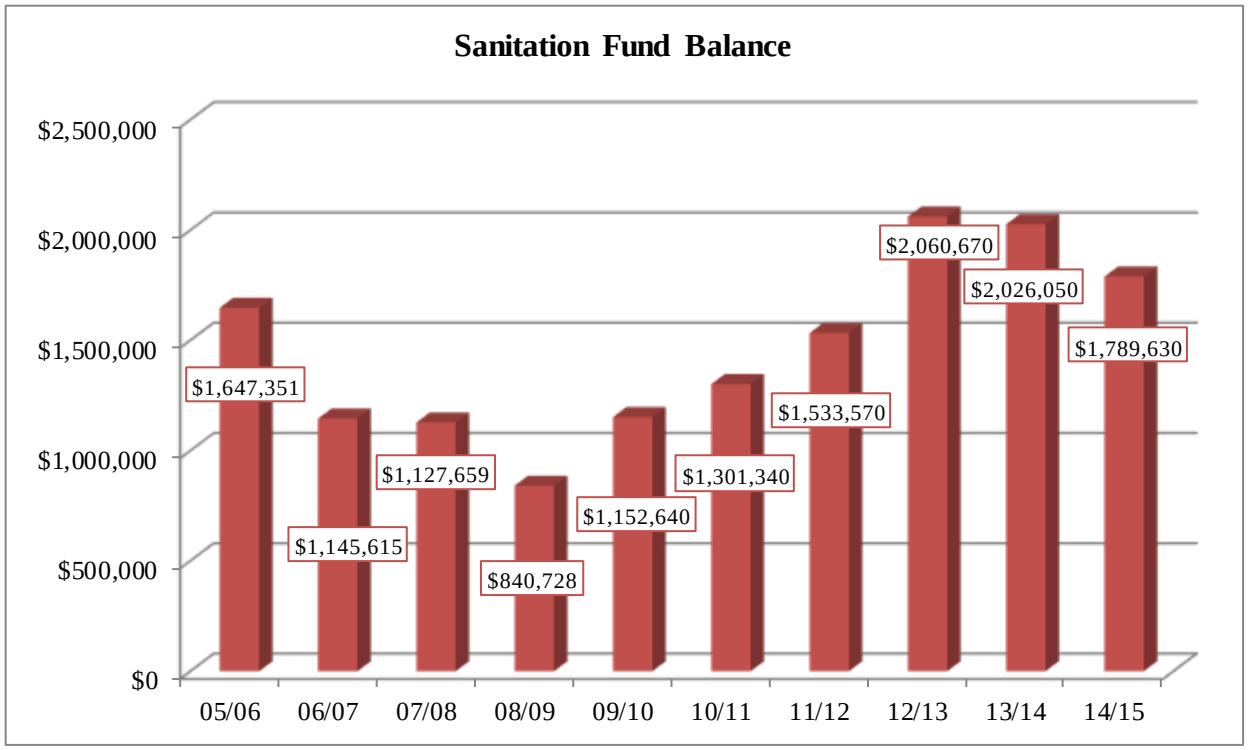
Sanitation Fund Balance
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$0
$1,647,351
$1,145,615
$1,127,659
$840,728
$1,152,640
$1,301,340
$1,533,570
$2,060,670
$2,026,050
$1,789,630
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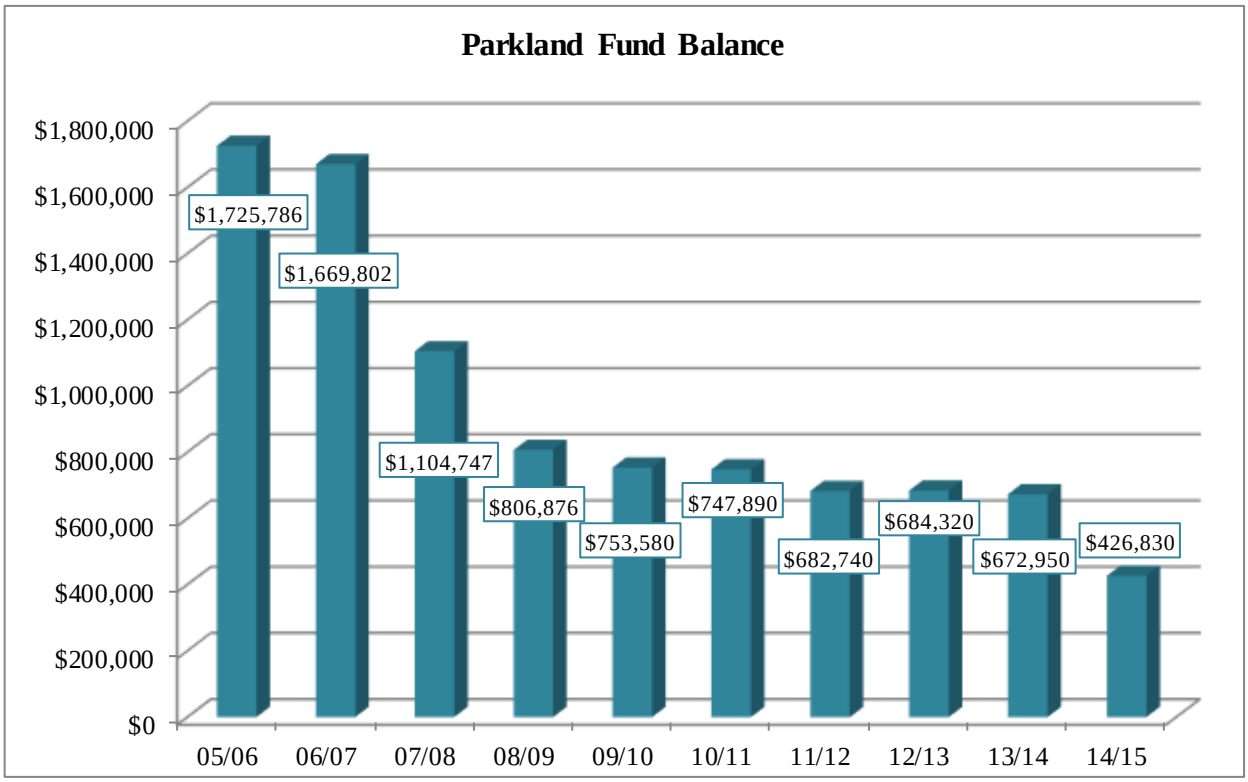

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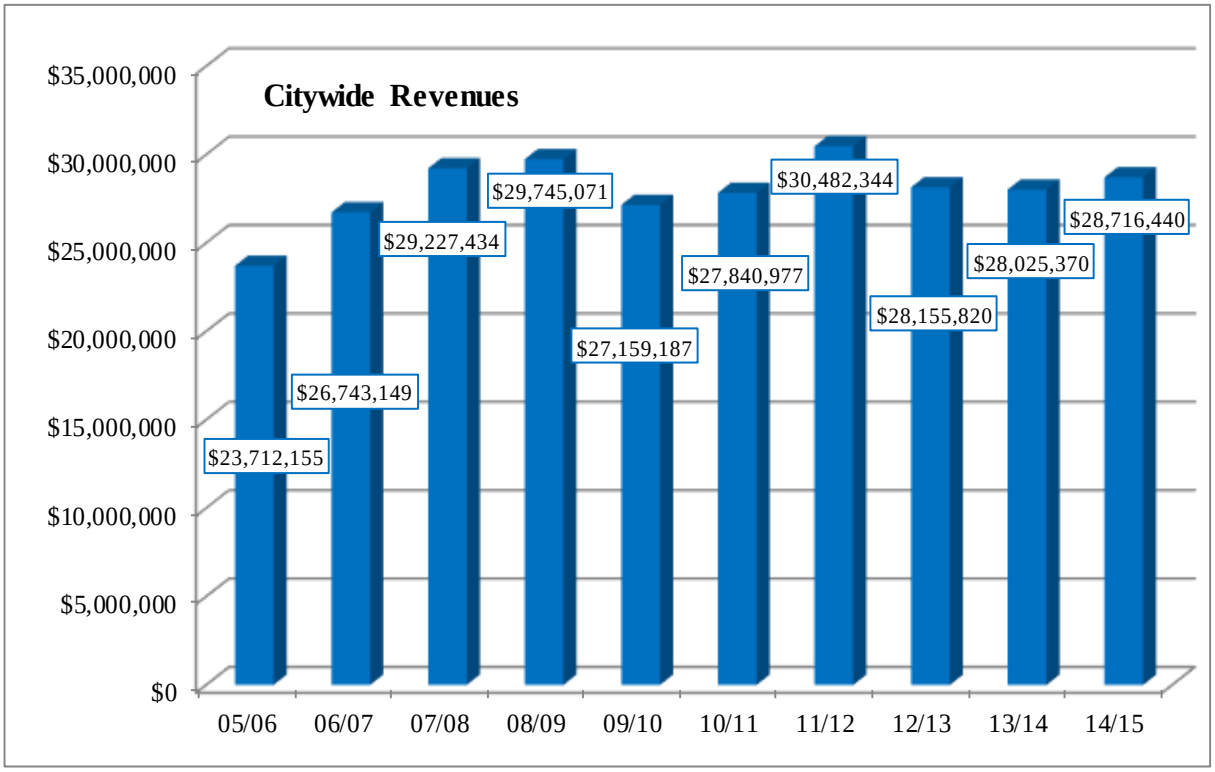
CITYWIDE 10 YEAR REVENUE/EXPENSES

	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	Estimated 13/14	Proposed 14/15
REVENUES										
Ad Valorem*	$ 3,155,726	$ 3,585,742	$ 3,534,380	$ 3,543,283	$ 3,493,007	$ 3,454,605	$ 3,267,040	$ 3,320,550	$ 3,705,910	$ 4,282,160
Franchise Fees & Other Taxes	3,851,276	3,922,869	5,573,837	5,700,363	5,561,813	5,481,242	5,595,040	5,487,120	5,581,340	5,622,470
Permits, Fees, Special Assessments	389,840	334,405	697,144	549,818	281,193	828,197	872,253	1,644,910	1,534,960	1,448,970
Intergovernmental	4,849,732	5,611,952	3,469,731	2,951,999	3,015,277	3,129,659	4,009,836	3,448,510	3,199,560	3,459,840
Charges For Services	8,934,634	9,846,070	10,195,149	11,398,661	11,986,398	11,954,476	11,613,411	11,947,190	11,721,910	11,530,400
Fines & Forfeitures	90,330	95,895	189,258	187,954	93,498	127,865	140,659	99,600	44,000	36,000
Indirect Allocation	1,371,587	1,530,986	1,803,959	2,027,904	1,591,710	1,551,760	1,504,630	1,439,810	1,439,810	1,502,220
Miscellaneous	1,058,830	1,052,930	2,267,689	1,628,410	1,136,291	1,313,173	704,475	768,130	797,880	834,380
Debt Proceeds	10,200	762,300	1,496,287	1,756,679	-	-	2,775,000	-	-	-
SUBTOTAL	**23,712,155**	**26,743,149**	**29,227,434**	**29,745,071**	**27,159,187**	**27,840,977**	**30,482,344**	**28,155,820**	**28,025,370**	**28,716,440**
Interfund Transfers	1,197,490	1,319,220	3,020,454	3,131,262	2,329,933	1,482,711	2,791,025	2,360,340	2,529,930	5,123,290
TOTAL REVENUES	**$ 24,909,645**	**$ 28,062,369**	**$ 32,247,888**	**$ 32,876,333**	**$ 29,489,120**	**$ 29,323,688**	**$ 33,273,369**	**$ 30,516,160**	**$ 30,555,300**	**$ 33,839,730**
EXPENDITURES										
General Government	$ 3,062,838	$ 4,158,365	$ 4,673,754	$ 4,568,427	$ 4,434,527	$ 4,746,484	$ 4,470,621	$ 4,501,670	4,405,170	4,069,760
Public Safety	4,868,011	4,664,614	5,724,299	5,442,030	5,078,706	5,213,623	5,319,800	6,177,200	6,015,480	5,551,690
Physical Environment	8,139,723	11,463,166	9,424,481	8,841,927	9,275,941	8,577,955	7,085,829	11,275,310	10,377,250	12,688,190
Transportation	1,776,054	2,886,711	2,216,328	2,837,257	2,327,320	1,561,671	1,646,885	1,539,200	1,773,710	1,309,650
Culture/Recreation	3,182,104	4,099,674	6,432,556	5,940,314	3,420,695	3,618,104	6,540,873	3,925,070	4,265,080	7,075,810
Debt Service	626,349	393,579	496,388	657,688	920,501	934,932	915,066	1,588,360	1,632,130	1,627,230
Non-Operating	2,268,789	1,114,031	2,068,196	2,053,763	1,506,017	1,282,167	2,535,165	2,601,710	2,769,530	2,810,530
SUBTOTAL	**23,923,868**	**28,780,140**	**31,036,002**	**30,341,406**	**26,963,707**	**25,934,936**	**28,514,239**	**31,608,520**	**31,238,350**	**35,132,860**
Interfund Transfers	1,197,490	1,319,220	3,020,454	4,583,934	2,329,933	1,482,711	2,837,751	2,360,340	2,529,930	5,123,290
TOTAL EXPENDITURES	**$ 25,121,358**	**$ 30,099,360**	**$ 34,056,456**	**$ 34,925,340**	**$ 29,293,640**	**$ 27,417,647**	**$ 31,351,990**	**$ 33,968,860**	**$ 33,768,280**	**$ 40,256,150**

**Includes Pinellas County Contribution*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$30,000,000
$25,000,000
$20,000,000
$15,000,000
$10,000,000
$5,000,000
$0
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$29,745,071
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$27,840,977
$30,482,344
$28,155,820
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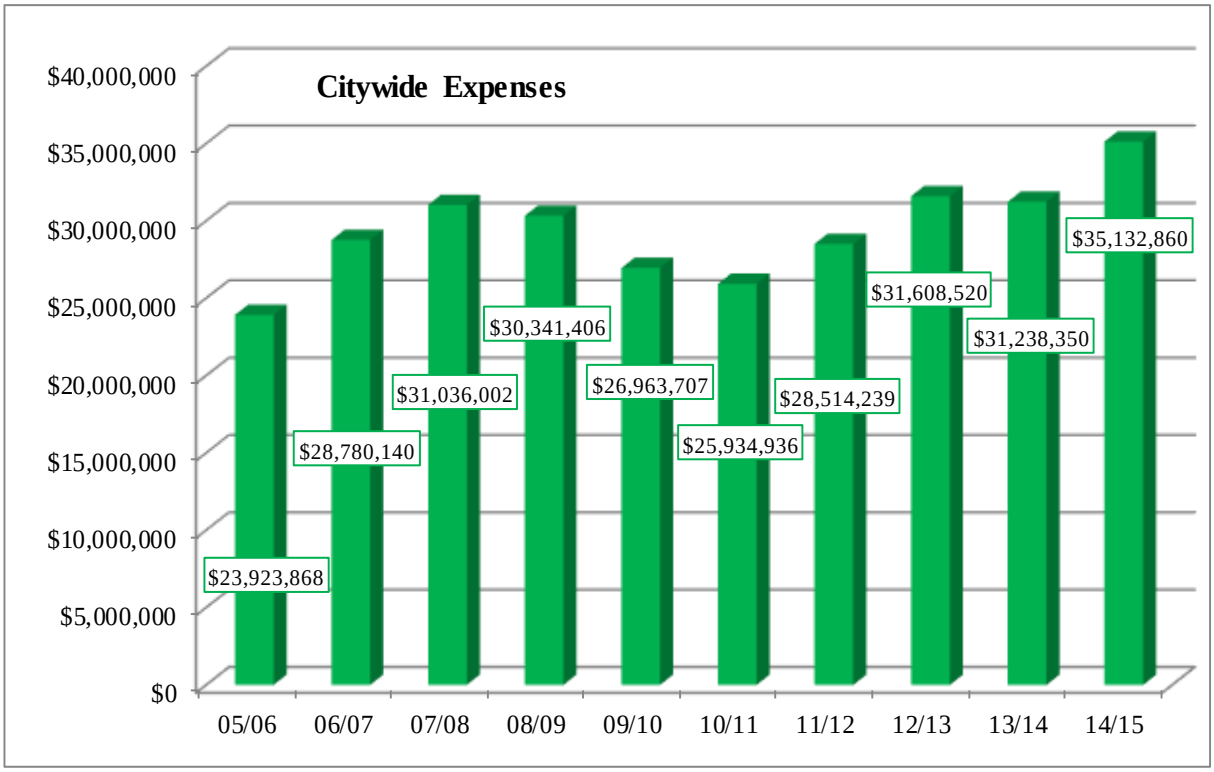
Citywide Expenses
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$30,000,000
$25,000,000
$20,000,000
$15,000,000
$10,000,000
$5,000,000
$0
$23,923,868
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$31,036,002
$30,341,406
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$28,514,239
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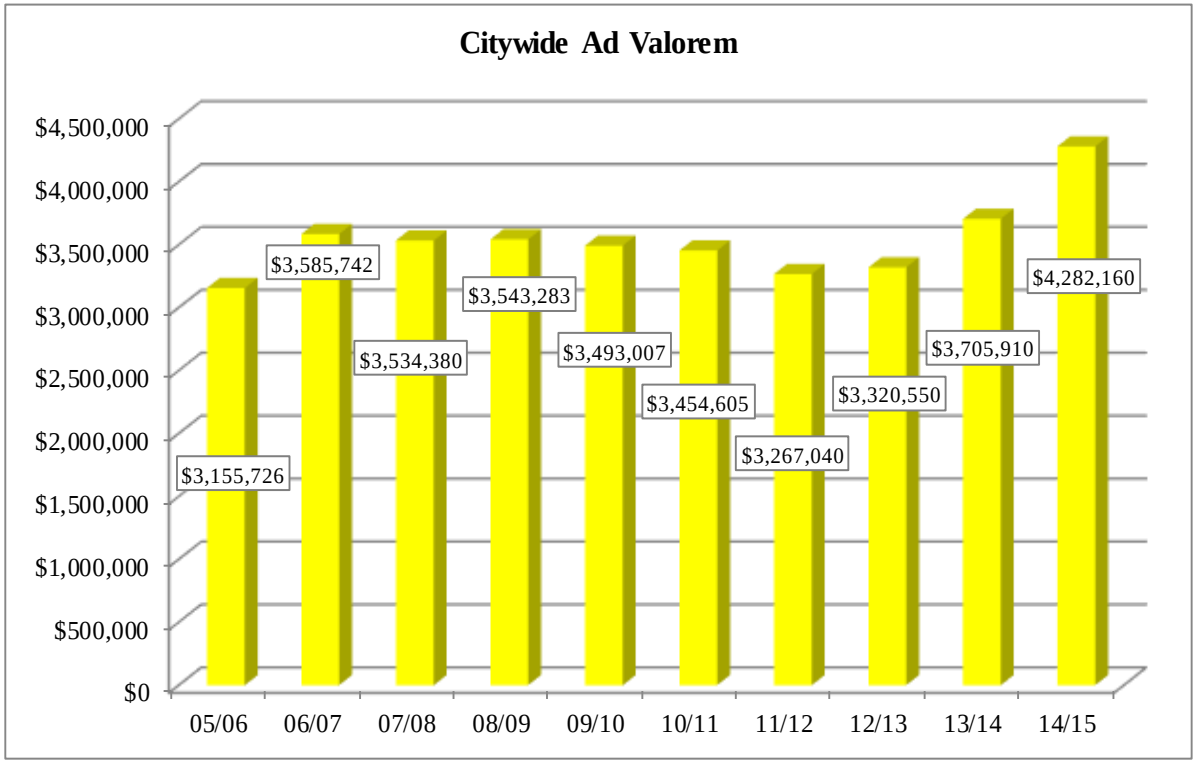
Citywide Ad Valorem
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$3,500,000
$3,000,000
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$0
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$3,585,742
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$3,320,550
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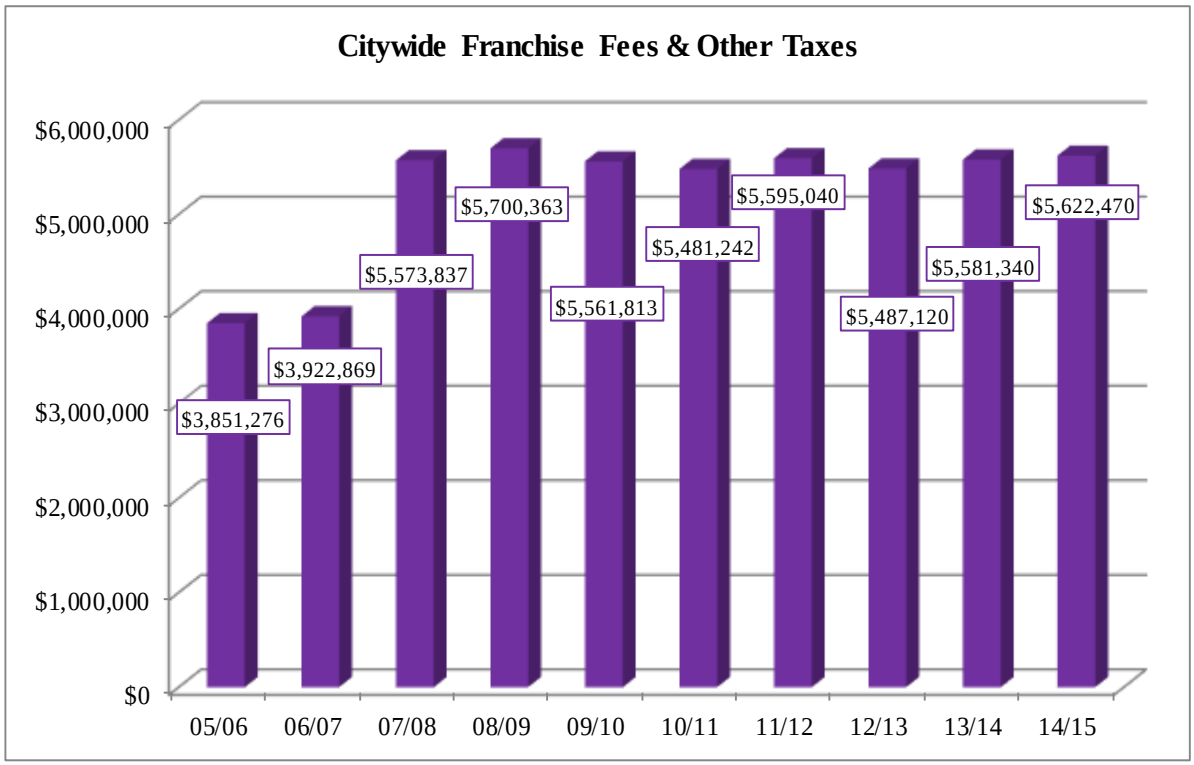
Citywide Franchise Fees & Other Taxes
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$5,000,000
$4,000,000
$3,000,000
$2,000,000
$1,000,000
$0
$3,851,276
$3,922,869
$5,573,837
$5,700,363
$5,561,813
$5,481,242
$5,595,040
$5,487,120
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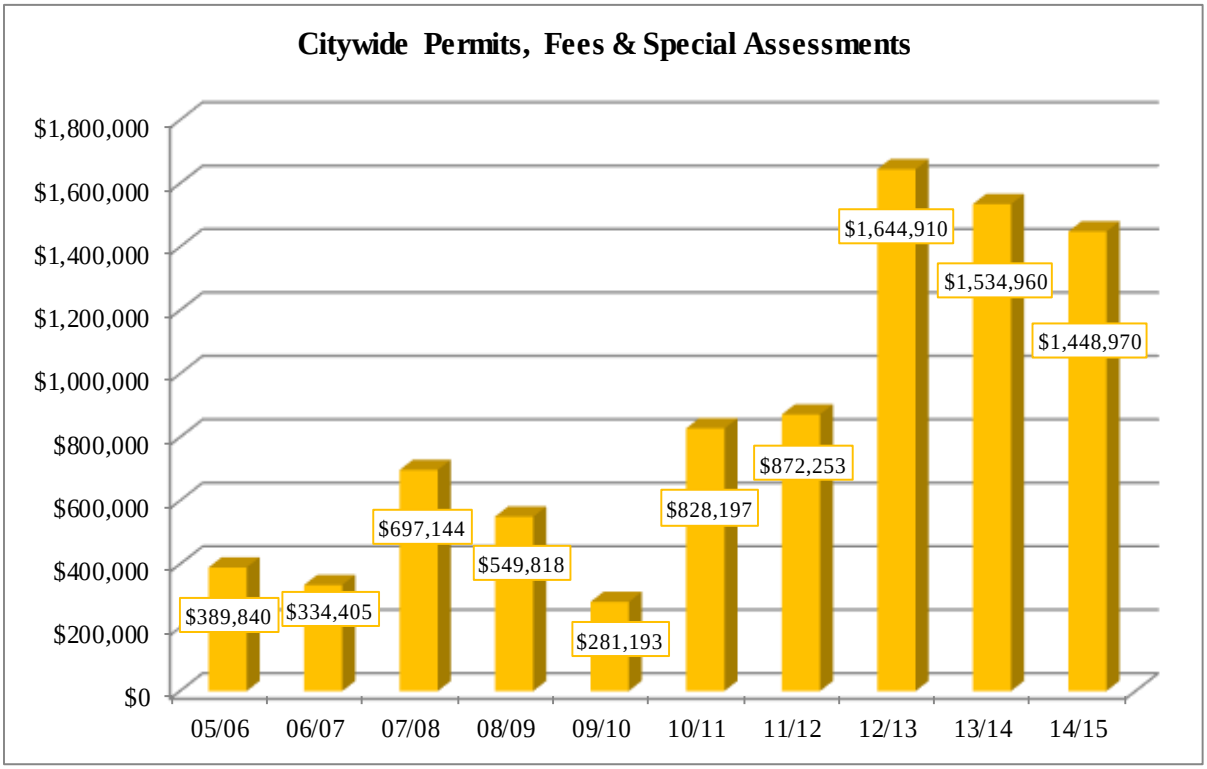
Citywide Permits, Fees & Special Assessments
$1,800,000
$1,600,000
$1,400,000
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$0
$389,840
$334,405
$697,144
$549,818
$281,193
$828,197
$872,253
$1,644,910
$1,534,960
$1,448,970
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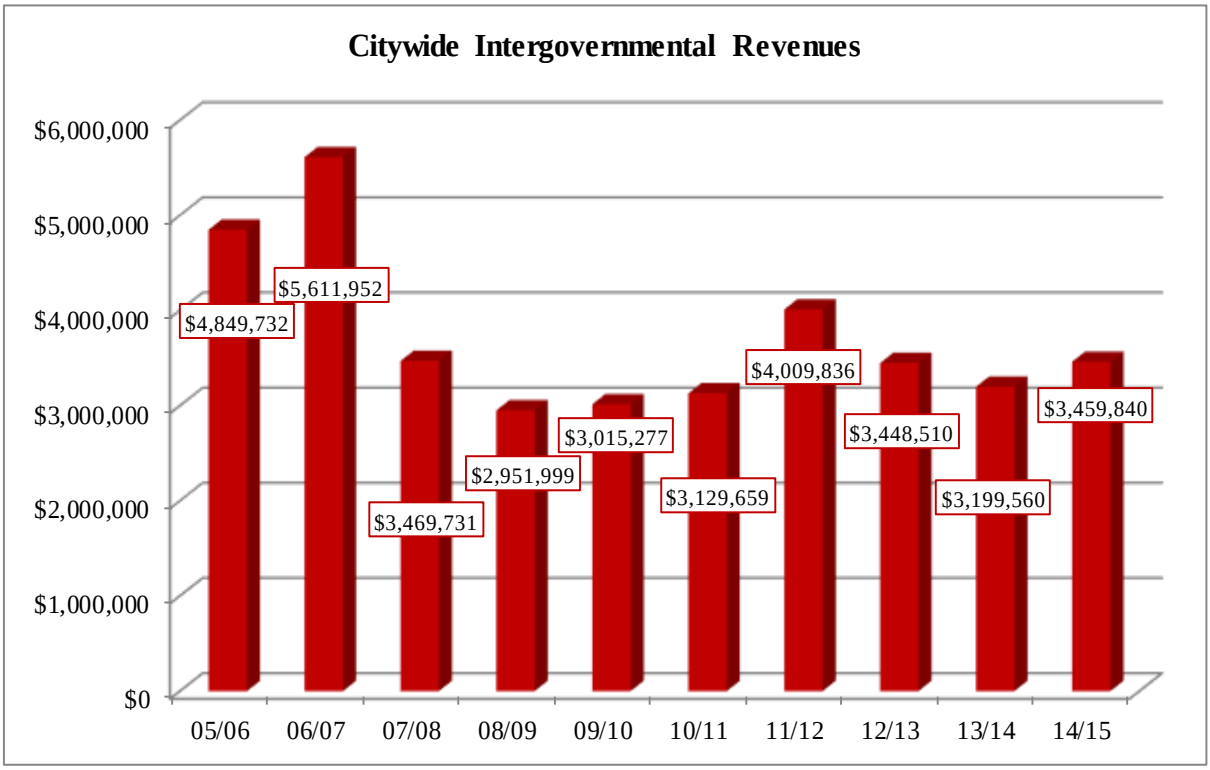
Citywide Intergovernmental Revenues
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$5,000,000
$4,000,000
$3,000,000
$2,000,000
$1,000,000
$0
$4,849,732
$5,611,952
$3,469,731
$2,951,999
$3,015,277
$3,129,659
$4,009,836
$3,448,510
$3,199,560
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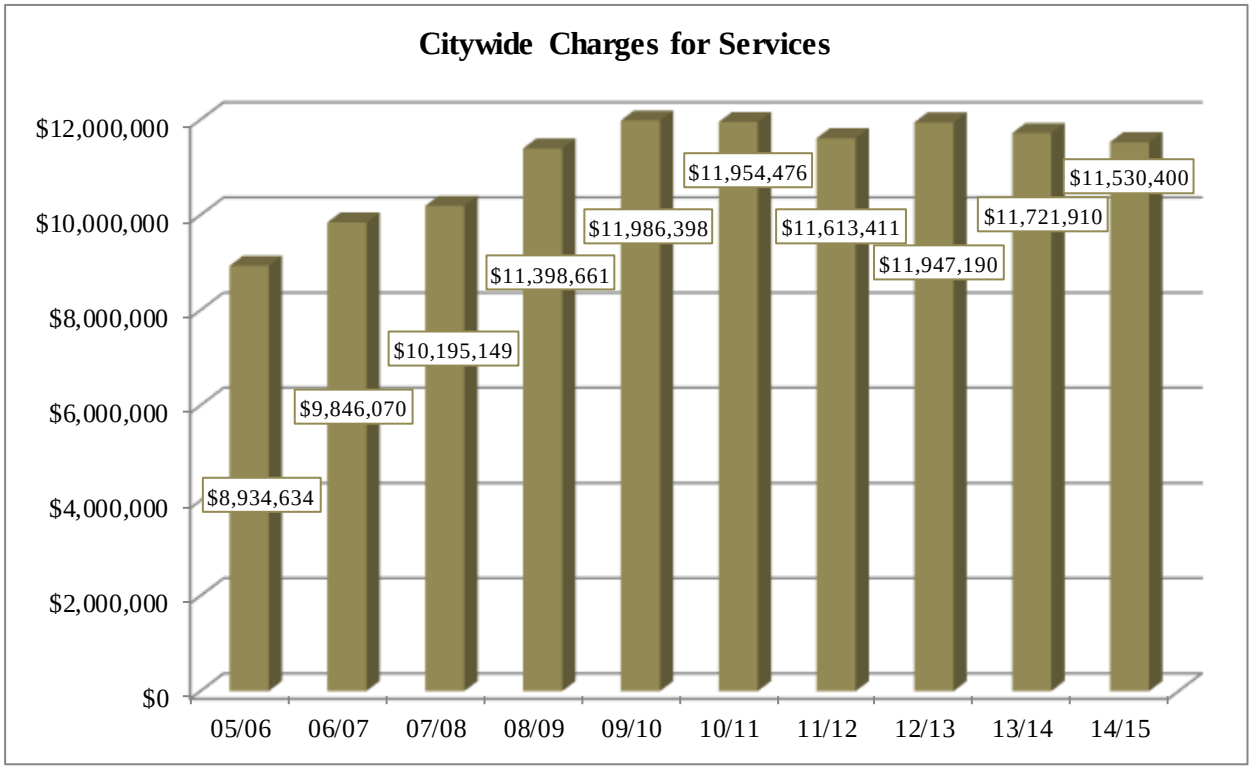
Citywide Charges for Services
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$6,000,000
$4,000,000
$2,000,000
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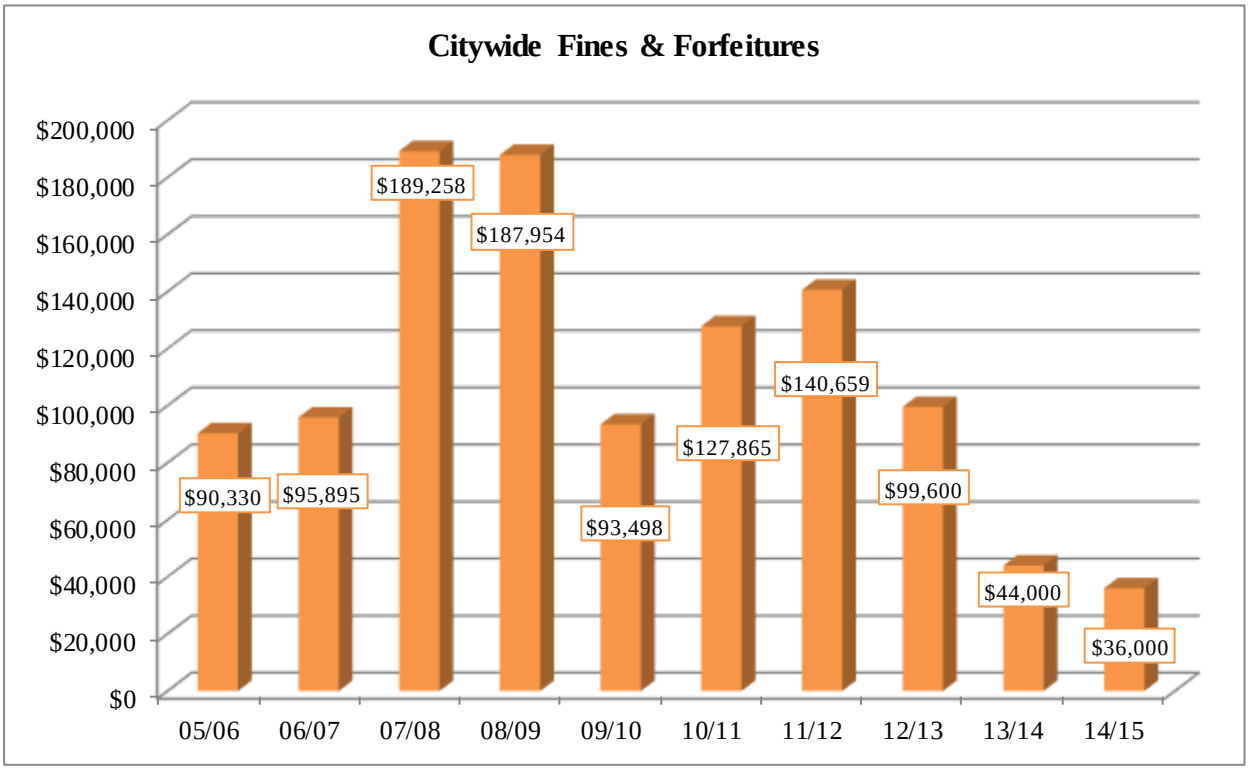
Citywide Fines & Forfeitures
$200,000
$180,000
$160,000
$140,000
$120,000
$100,000
$80,000
$60,000
$40,000
$20,000
$0
$90,330
$95,895
$189,258
$187,954
$93,498
$127,865
$140,659
$99,600
$44,000
$36,000
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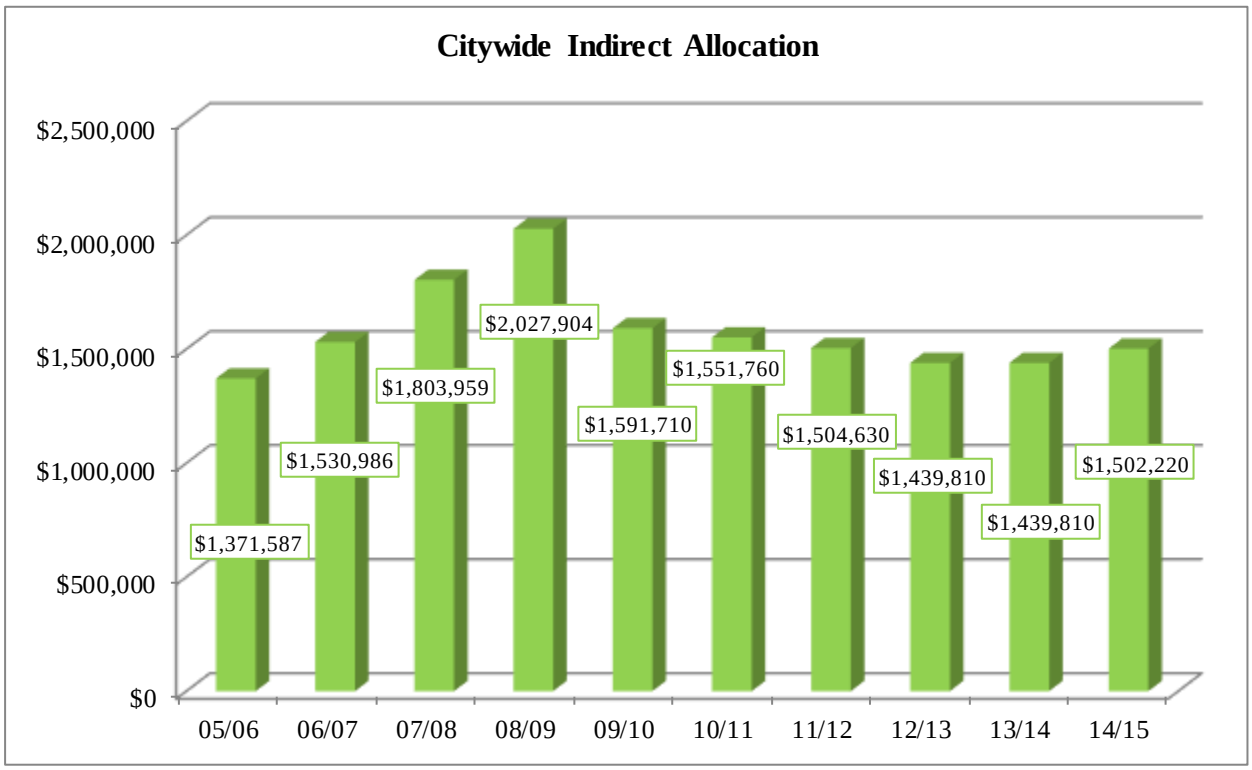
Citywide Indirect Allocation
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$1,500,000
$1,000,000
$500,000
$0
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$1,530,986
$1,803,959
$2,027,904
$1,591,710
$1,551,760
$1,504,630
$1,439,810
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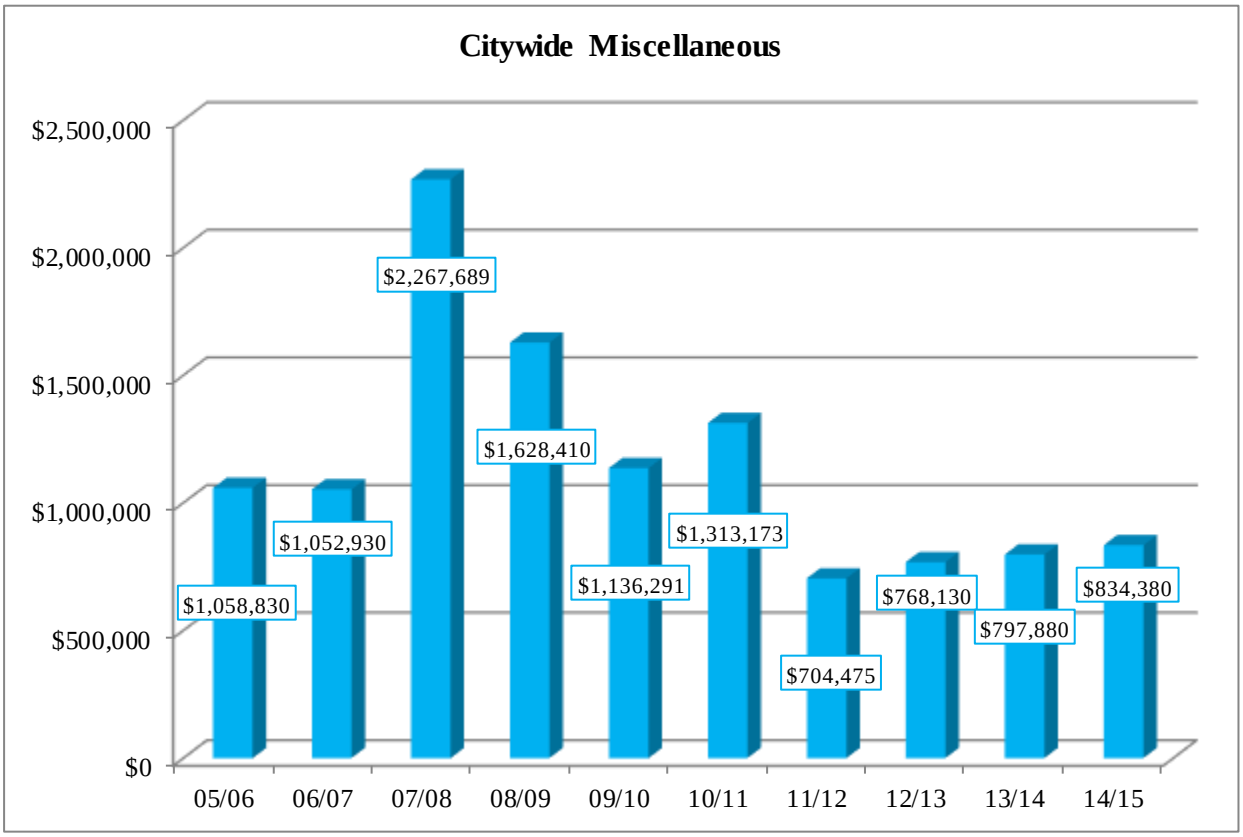
Citywide Miscellaneous
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$1,500,000
$1,000,000
$500,000
$0
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$1,052,930
$2,267,689
$1,628,410
$1,136,291
$1,313,173
$704,475
$768,130
$797,880
$834,380
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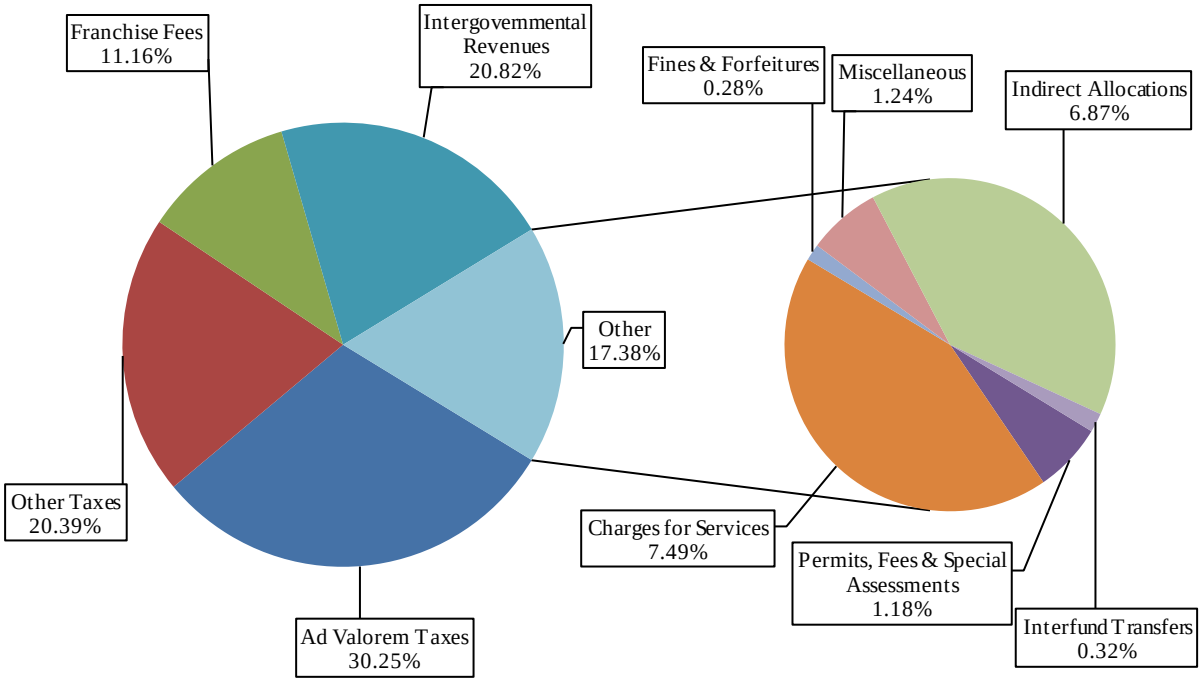
GENERAL FUND REVENUES BY SOURCE



	Adopted Budget 2014-2015	%
Ad Valorem Taxes	$ 3,931,280	30.25%
Other Taxes	2,649,500	20.39%
Franchise Fees	1,450,000	11.16%
Permits, Fees & Special Assessments	152,900	1.18%
Intergovernmental Revenues	2,705,520	20.82%
Charges for Services	973,420	7.49%
Fines & Forfeitures	36,000	0.28%
Miscellaneous	161,190	1.24%
Indirect Allocations	892,960	6.87%
Interfund Transfers	41,850	0.32%
GENERAL FUND REVENUES	$ 12,994,620	100.00%

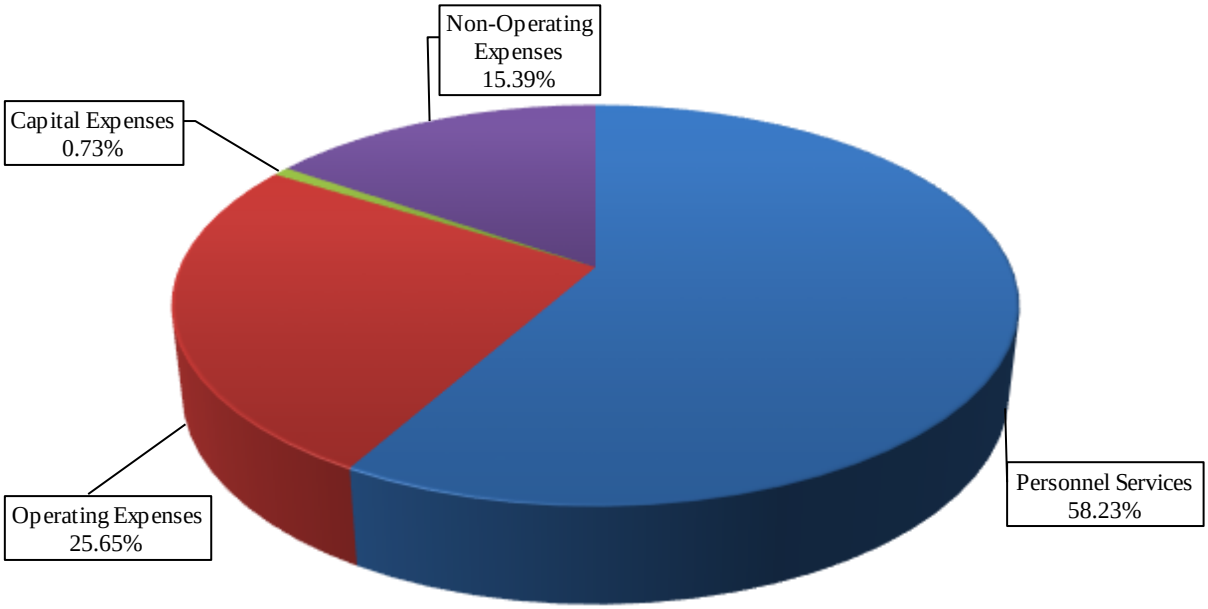
GENERAL FUND REVENUES BY SOURCE
FISCAL YEAR COMPARISON

	Estimate FY2014	Adopted FY2015	FY 2015 Over/(Under) FY 2014	% Change Over/(Under) FY 2014
Ad Valorem Taxes	$ 3,420,460	$ 3,931,280	$ 510,820	14.93%
Other Taxes	2,653,380	2,649,500	(3,880)	-0.15%
Franchise Fees	1,434,150	1,450,000	15,850	1.11%
Permits, Fees & Special Assessments	152,900	152,900	-	0.00%
Intergovernmental Revenues	2,902,060	2,705,520	(196,540)	-6.77%
Charges for Services	947,810	973,420	25,610	2.70%
Fines & Forfeitures	44,000	36,000	(8,000)	-18.18%
Miscellaneous	261,520	161,190	(100,330)	-38.36%
Indirect Allocations	843,210	892,960	49,750	5.90%
GENERAL FUND REVENUES	12,659,490	12,952,770	293,280	2.32%
Interfund Transfers	41,850	41,850	-	0.00%
TOTAL REVENUES & TRANSFERS	12,701,340	12,994,620	293,280	2.31%
Fund Balance Carryforward	8,321,060	8,240,910	(80,150)	-0.96%
TOTAL REVENUES/TRANSFERS/FUND BALANCE	**$ 21,022,400**	**$ 21,235,530**	**$ 213,130**	**1.01%**

GENERAL FUND EXPENDITURES BY TYPE
FISCAL YEAR COMPARISON

	Estimate FY2014	Adopted FY2015	FY 2015 Over/(Under) FY 2014	% Change Over/(Under) FY 2014
General Government	$ 2,179,950	$ 2,201,610	$ 21,660	0.99%
Public Safety	5,245,220	5,224,190	(21,030)	-0.40%
Physical Environment	385,330	399,620	14,290	3.71%
Transportation	757,030	764,080	7,050	0.93%
Culture and Recreation	3,908,270	4,132,710	224,440	5.74%
Non-Operating Expenses	298,040	290,810	(7,230)	-2.43%
GENERAL FUND EXPENDITURES	12,773,840	13,013,020	239,180	1.87%
Interfund Transfers	7,650	1,607,650	1,600,000	-
TOTAL EXPENDITURES & TRANSFERS	12,781,490	14,620,670	1,839,180	14.39%
Fund Balance	8,240,910	6,614,860	(1,626,050)	-19.73%
TOTAL EXPENDITURES/TRANSFERS/FUND BALANCE	**$ 21,022,400**	**$ 21,235,530**	**$ 213,130**	**1.01%**

GENERAL FUND
EXPENDITURES BY OBJECT

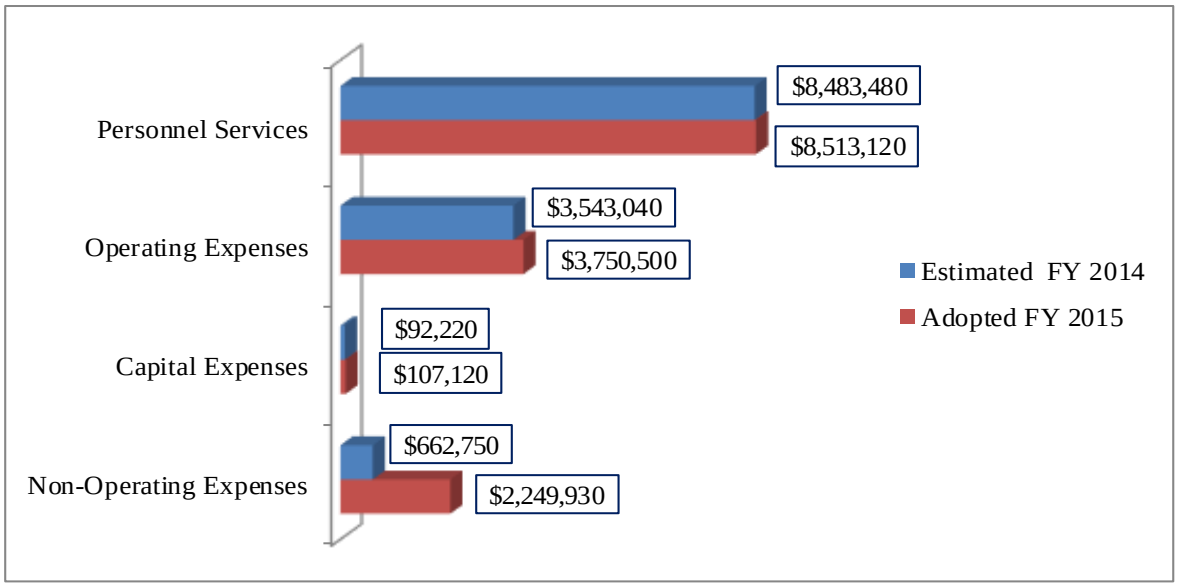


		Adopted Budget 2014-15	%
Personnel Services	$	8,513,120	58.23%
Operating Expenses		3,750,500	25.65%
Capital Expenses		107,120	0.73%
Non-Operating Expenses		2,249,930	15.39%
Total Expenditures		**14,620,670**	**100.00%**
Fund Balance		6,614,860	
Total Expenditures & Reserves	**$**	**21,235,530**	

GENERAL FUND EXPENDITURES BY DEPT & OBJECT

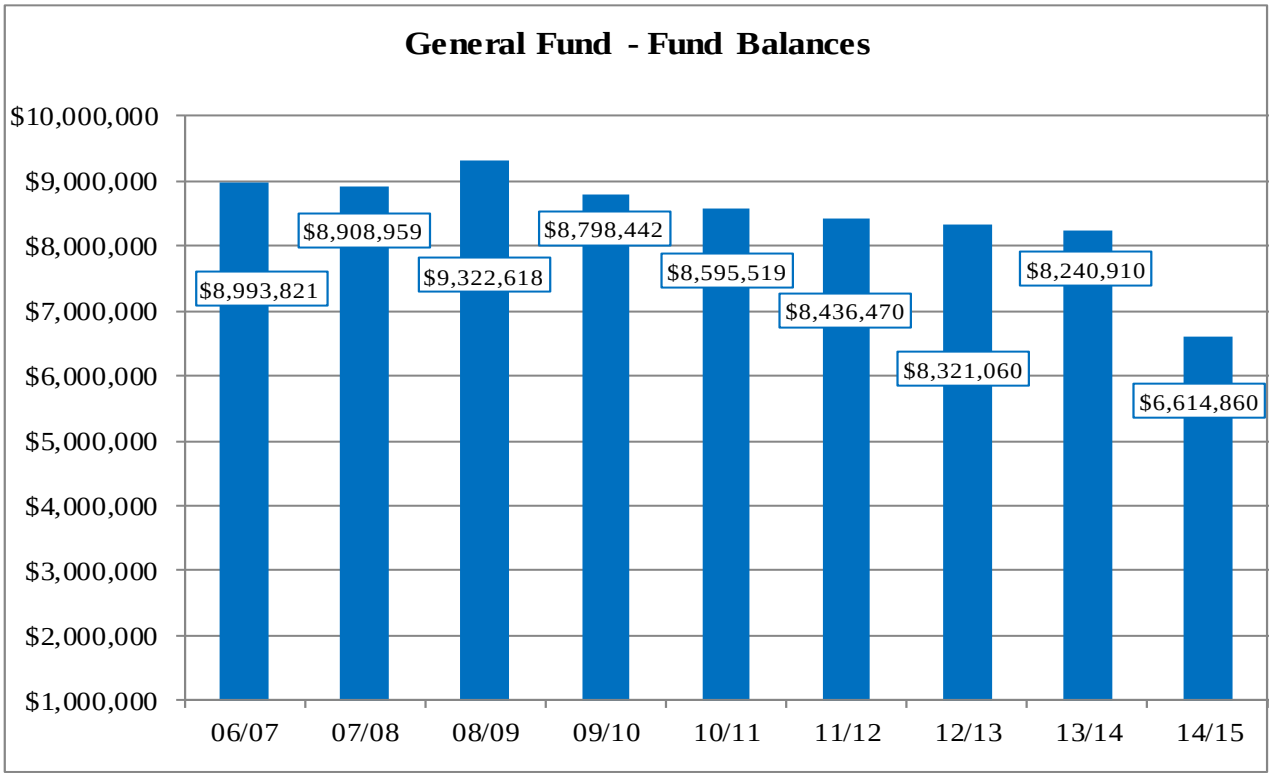
Department	Personnel Services	Operating Expenses	Capital	Non-Operating	Total Expenses	As a % of Total GF Expenditures
City Commission	$ 28,410	$ 48,990	$ -	$ 50,000	$ 127,400	0.87%
City Manager	176,540	4,860	-	-	181,400	1.24%
City Clerk	95,690	56,780	-	-	152,470	1.04%
Personnel	152,060	16,840	-	-	168,900	1.16%
Finance	227,060	11,420	-	-	238,480	1.63%
Planning	255,610	20,050	-	-	275,660	1.89%
City Attorney	-	114,600	-	-	114,600	0.78%
Elections	-	23,650	-	-	23,650	0.16%
General Government	62,980	249,070	-	-	312,050	2.13%
Law Enforcement	-	1,211,300	-	-	1,211,300	8.28%
Fire	3,215,780	383,630	-	99,150	3,698,560	25.30%
Building	298,960	15,370	-	-	314,330	2.15%
Engineering	379,420	20,200	-	-	399,620	2.73%
Streets	593,610	170,470	-	-	764,080	5.23%
Fleet Maintenance	193,570	56,640	-	-	250,210	1.71%
Building Maintenance	323,510	33,280	-	-	356,790	2.44%
Main St.	-	200,270	-	-	200,270	1.37%
Library	777,090	210,320	98,300	202,320	1,288,030	8.81%
Recreation	1,078,740	548,220	8,820	-	1,635,780	11.19%
Parks	654,090	354,540	-	-	1,008,630	6.90%
Other	-	-	-	1,898,460	1,898,460	12.98%
TOTAL EXPENDITURES	**$ 8,513,120**	**$ 3,750,500**	**$ 107,120**	**$ 2,249,930**	**$ 14,620,670**	**100.00%**

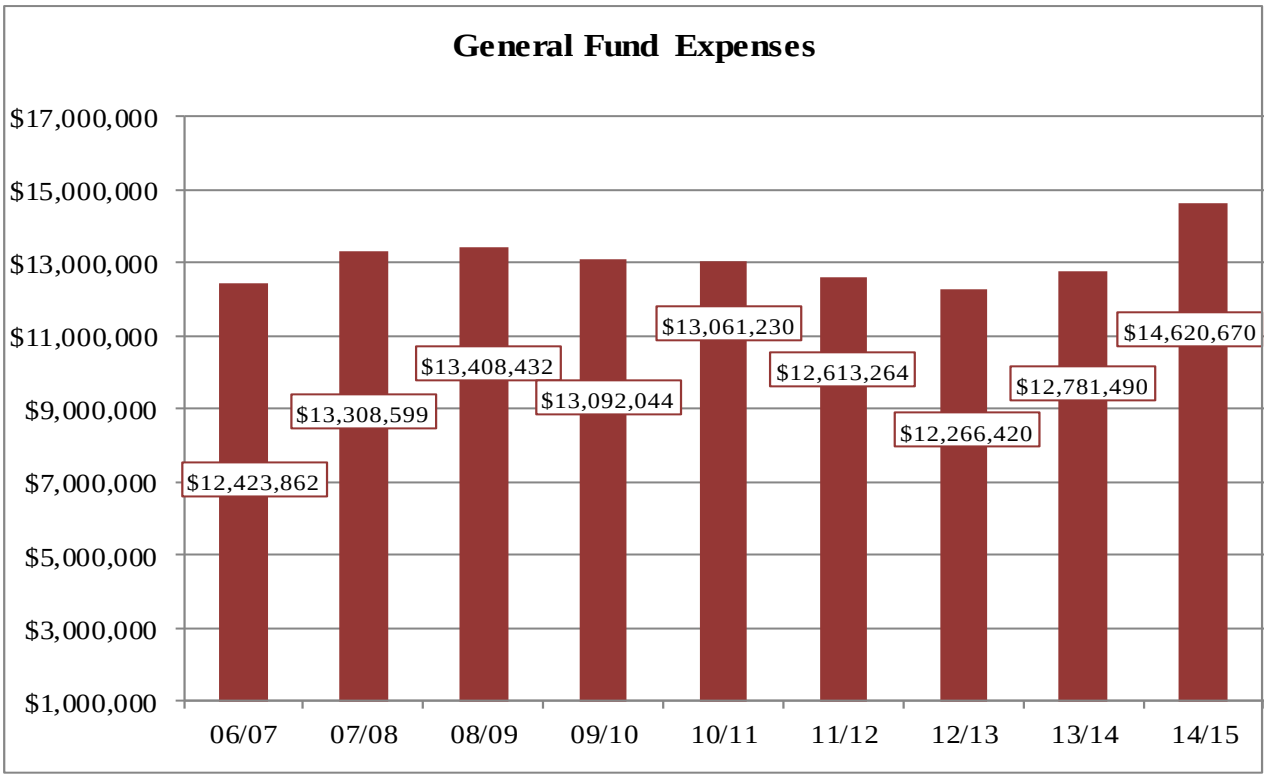
GENERAL FUND EXPENDITURES BY OBJECT FISCAL YEAR COMPARISON

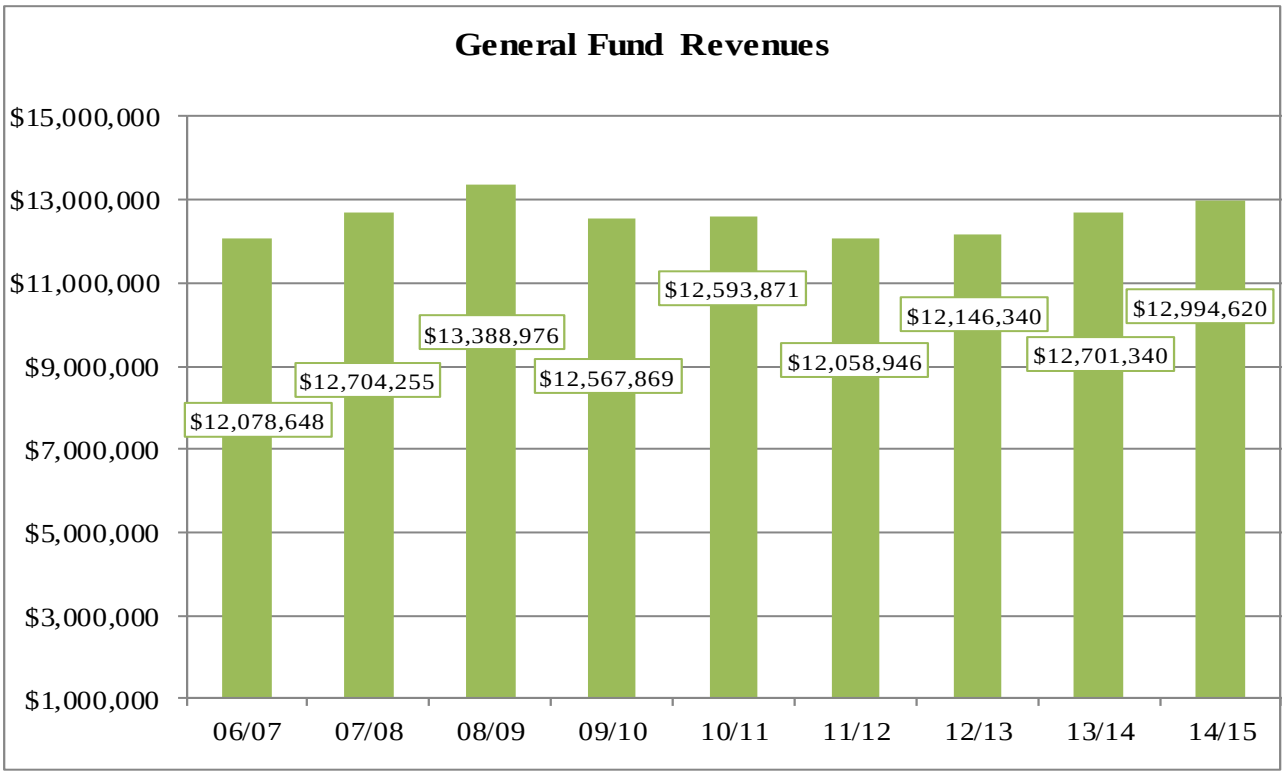


	Estimated FY2014	Adopted FY2015	$ Change FY2015 Over/(Under) FY2014	% Change FY2015 Over/(Under) FY2014
Personnel Services	$ 8,483,480	$ 8,513,120	$ 29,640	0.35%
Operating Expenses	3,543,040	3,750,500	207,460	5.86%
Capital Expenses	92,220	107,120	14,900	16.16%
Non-Operating Expenses	662,750	2,249,930	1,587,180	239.48%
TOTAL EXPENDITURES	**$ 12,781,490**	**$14,620,670**	**$ 1,839,180**	**14.39%**

GENERAL FUND 10 YEAR COMPARISONS







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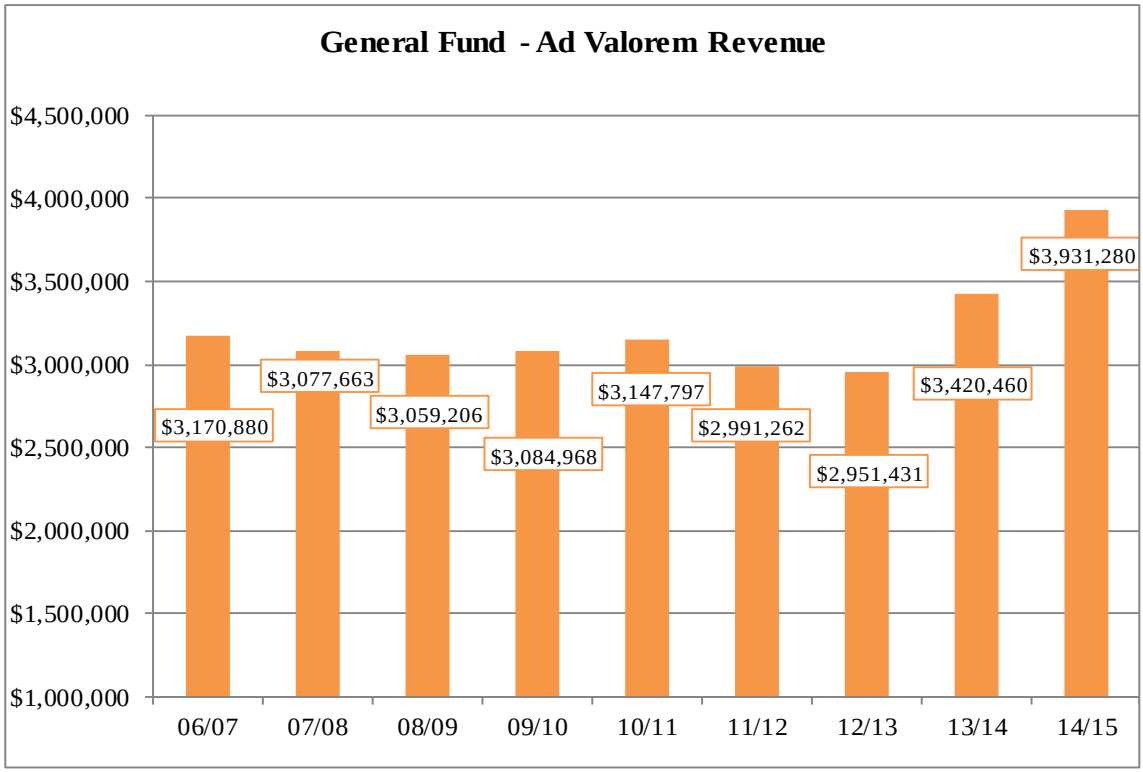
General Fund Major Revenue Sources

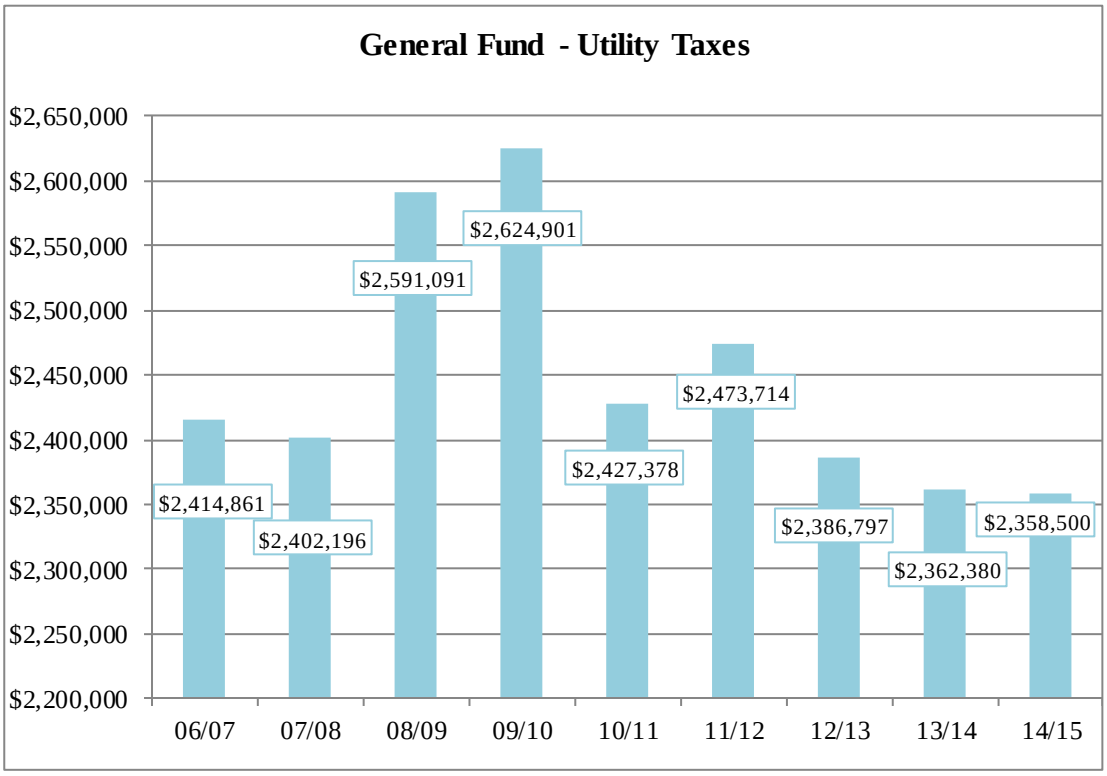
The General Fund is the chief operating fund of the City. Most General Fund revenues are derived from property taxes, utility taxes, franchise fees and State shared revenues. The following graphs represent the major revenue sources in the General Fund.



Under Florida Law, the assessment of all properties and the collection of all City property taxes are consolidated in the offices of the Pinellas County Property Appraiser and the Pinellas County Tax Collector. State laws regulating tax assessments are also designed to assure a consistent property valuation method statewide. Florida Statute, Section 200.081, limits ad valorem taxes against real properties and tangible personal property to 10 mills, exept for voted levies. The tax levy of the City is established by the City Commission prior to October 1 of each year. The Pinellas County Property Appraiser incorporates the millage into the total tax levy, which includes the tax requirements of the municipalities, independent districts, and the Pinellas County School Board.

For fiscal year 2015, the City's gross taxable value of $1,022,305,118 increased $55,632,955, or 5.76% from the prior year's final gross taxable value. The proposed millage rate of 4.0479 mills per $1,000 assessed property value will generate $3,931,280 in ad valorem revenue. This is an increase of $510,820 or 14.93% over fiscal year 2014. The proposed millage is the second consecutive increase in millage since FY2010. Ad valorem revenue is assumed to be 95 percent of taxes levied.

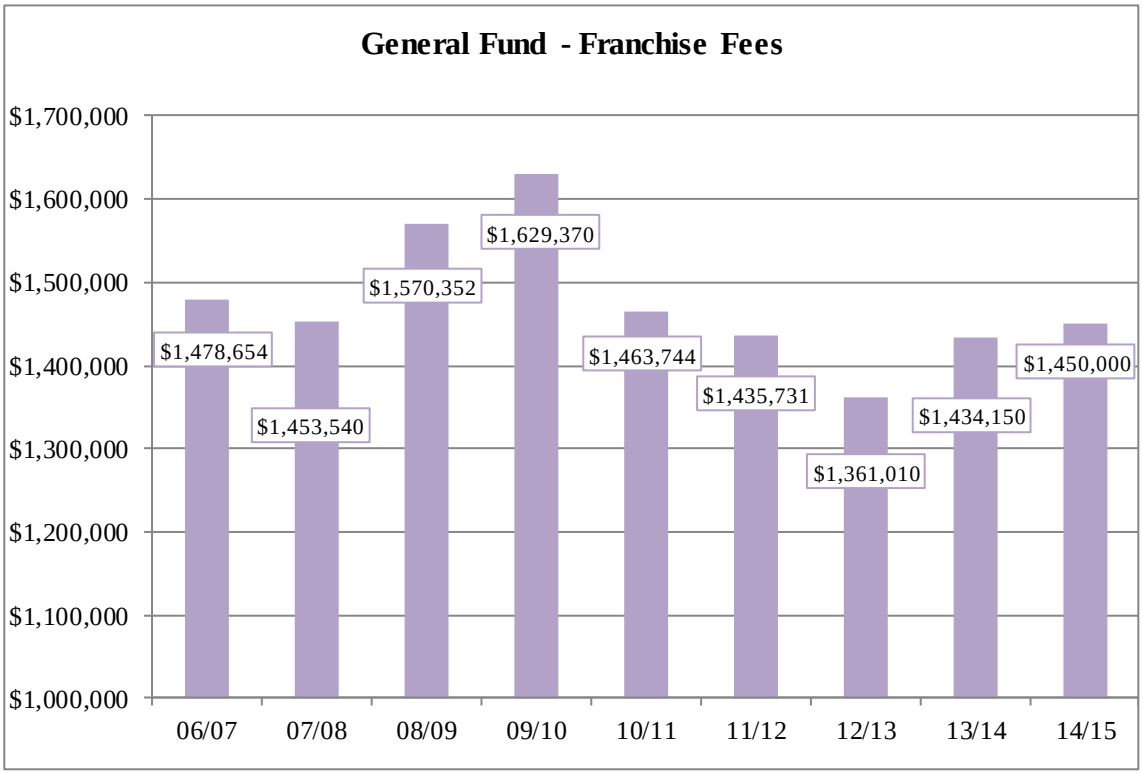
Ad valorem revenue represents approximately 30.25% of total General Fund revenues.



Utility tax revenues are derived from taxes levied on the purchase of electricity, fuel oil, natural gas and propane gas within City limits. Per Florida Statute, Section 166.231, the utility tax on electricity, natural gas and liquid propane is limited to 10% of gross receipts. Fuel oil purchases are taxed at 4 cents per gallon. Collections from utility taxes are estimated at $1,448,500 for fiscal year 2015. These estimates are based on known or approved rate adjustments by the public utility companies. In addition, these revenues are estimated based on prior and current year revenues received by the City.

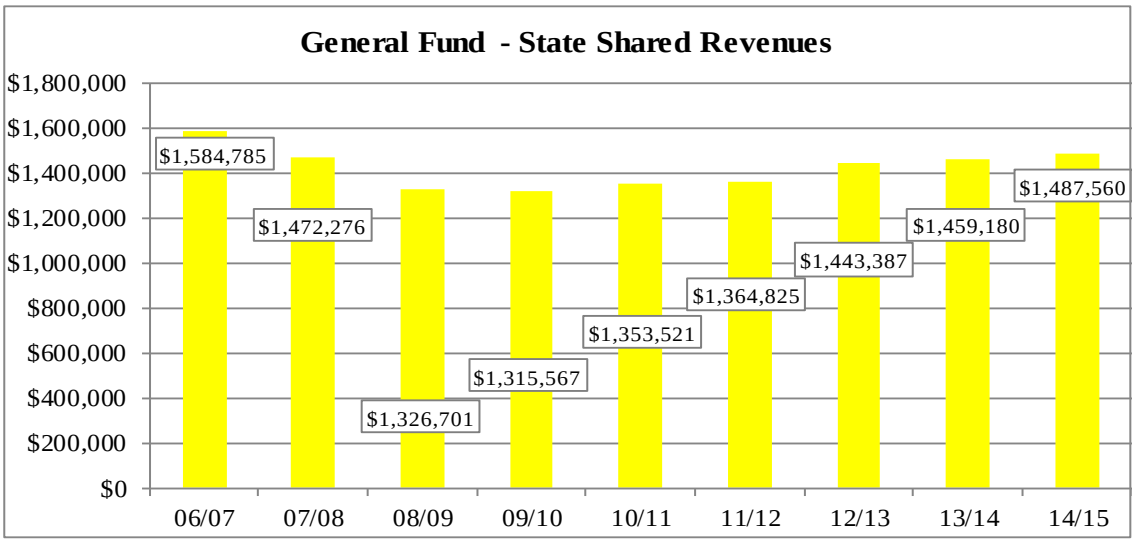
Utility taxes also include Telecommunications tax. The Communications Services Tax Simplification Law was enacted to restructure taxes on telecommunications, cable, direct-to-home satellite and related services that existed prior to October 1, 2001. The tax is imposed on retail sales of communication services at a rate of 6.52%. Revenue estimates are based on expected growth, historical trends and estimates provided by the Florida Department of Revenue. Collections from Communication Service Taxes are estimated at $910,000 for fiscal year 2015.

Utility tax revenues represent approximately 18.95% of total General Fund revenues.



The City collects a franchise fee of 6% of gross receipts levied on a business in exchange for the purpose of operating a franchise for an electric power plant (Duke Energy) or a gas system (Clearwater Gas). Collections from electric franchise fees and gas franchise fees are estimated at $1,372,000 and $78,000, respectively, for fiscal year 2015. These estimates are based on known or approved rate adjustments by the public utility companies. In addition, these revenues are estimated based on prior and current year revenues received by the City.

Franchise fee revenues represent approximately 11.16% of total General Fund revenues.



The City receives revenues from the State of Florida from the following sources: Municipal Revenue Sharing; Mobile Home License Tax; Alcoholic Beverage License Tax; Half-Cent Sales Tax and Firefighters' Supplemental Compensation Insurance. The State determines the distribution to the local governments based upon tax collections, population and local ability to raise revenue.

Municipal Revenue Sharing - The Florida Revenue Sharing Act of 1972 was a major attempt by the Legislature to ensure a minimum level of revenue parity across units of local government. Provisions in the enacting legislation created the Revenue Sharing Trust Fund for Municipalities. The program is funded with revenues received from the sales and use tax collections, state alternative fuel user decal fee collections and net collections from the one-cent municipal fuel tax. Per Florida Statute, Section 218.245, an allocation formula serves as the basis for the distribution of these revenues to each municipality that meets strict eligibility requirements. Per Florida Statute, Section 206.605, municipalities are required to expend the portion of funds derived from the One-Cent Municipal Fuel Tax for transportation-related expenditures.

Mobile Home License Tax - The State levies a mobile home license tax ranging from $20 to $80 per single wide unit, based on the length of the mobile home, and is collected in lieu of ad valorem taxes. Per Florida Statute, Section 320.081, the first $1.50 of each license is paid to the State General Fund, with the remainder divided equally between the County School Board and the City.

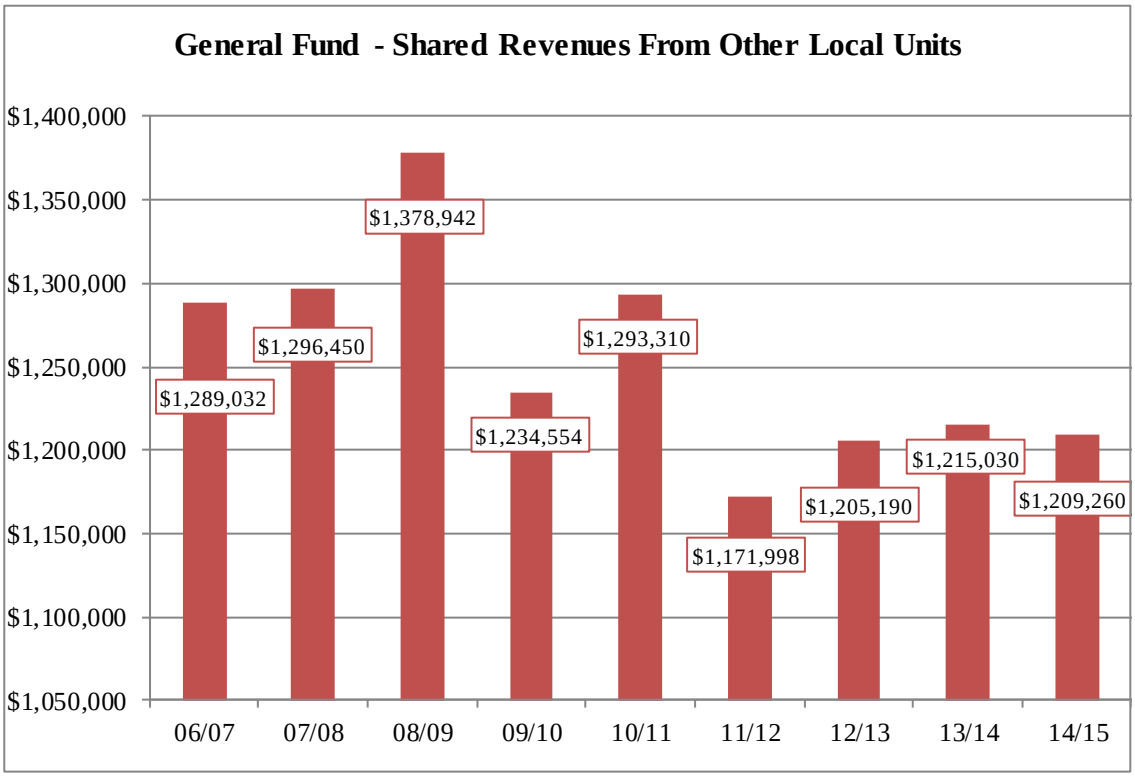
Alcoholic Beverage License Tax - A portion of the annual state license tax levied on manufacturers, distributors, vendors, brokers, sales agents and importers of alcoholic beverages and collected within a county or municipality is shared with those local governments. Per Florida Statute, Section 561.342, thirty-eight percent of the eligible taxes collected within an incorporated municipality shall be returned to the appropriate municipal officer.

Local Government Half-Cent Sales Tax - The Local Government Half-Cent Sales Tax Program returns to cities and counties 9.88% of sales tax proceeds remitted to the State of Florida from the Local Government Half-Cent Sales Tax Clearing Trust Fund. Per Florida Statute, Section 218.62, the proportion for each municipal government is computed by dividing the population of that municipality by the sum of the total county population plus two-thirds of the unincorporated area population.

Firefighters' Supplemental Compensation Insurance - The Firefighters' Supplemental Compensation Program was established for firefighters who complete certain fire-related educational programs. Per Florida Statute, Section 633.382, any municipality employing firefighters shall be paid supplemental compensation based on the following criteria: 1) $50 shall be paid monthly to each firefighter who receives an associate degree from a college, which degree is applicable to fire department duties, and 2) $100 shall be paid monthly to each firefighter who receives a bacheor's degree, applicable to fire department duties, from an accredited college or university.

Revenue estimates are based on historical trends and expected growth. Collections from State Shared Revenues for fiscal year 2014 are estimated at $1,487,560. This amount represents $478,800 for State Revenue Sharing; $15,000 for Mobile Home Licenses Tax; $7,000 for Alcoholic Beverage License Tax; $969,000 for Half-Cent Sales Tax; $10,800 for Motor Fuel Tax rebate; and $6,960 for Firefighters' Supplemental Compensation Insurance.

State shared revenues represent approximately 11.45% of total General Fund revenues.



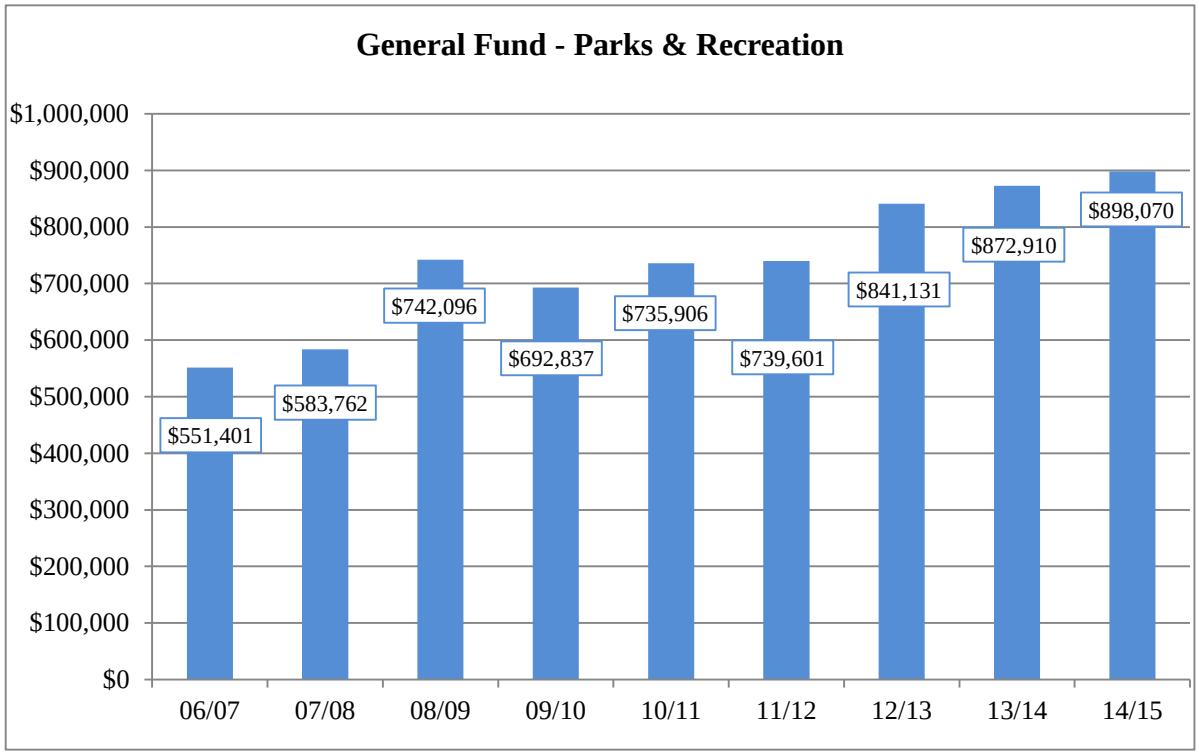
The City receives revenues from Pinellas County based on interlocal agreements and state law requirements for Emergency Medical Services, Fire Services and Library Services. Collections from the County for these services are estimated to be $1,209,260 for fiscal year 2015.

Emergency Medical Services (EMS) Tax - The County levies a special County-wide EMS property tax. The City then provides Advanced Life Support (ALS) under contract with the Pinellas Emergency Medical Services Authority. For fiscal year 2015, the City expects to receive $871,620 from Pinellas County for this service.

Safety Harbor Fire District Tax - The City provides fire protection services within a fire district established by Pinellas County. Within the unincorporated portion of the fire district, the County levies a fire district property tax, the proceeds from which are remitted to the City in return for the provision of fire services. Currently, the Fire District Tax provides approximately 5.64% of the portion of the Fire Department budget not supported by EMS funding. For fiscal year 2015, the City expects to receive $153,000 from Pinellas County for this service.

Library Cooperative Tax - The City is a member of the Pinellas Public Library Cooperative (PPLC), which provides the City a portion of County ad valorem taxes. Municipal libraries provide services free of charge to residents of the unincorporated County and participating municipalities in return for this funding. The ability of the Cooperative to fund core services enhances the quality of library services County-wide and allows libraries to leverage their local dollars to their best possible use. For fiscal year 2015, the City expects to receive $184,640 from the PPLC.

Shared revenues from other local units represent approximately 9.3% of total General Fund revenues.



The City Commission grants recreation fee authority to the Leisure Services Department to maintain and improve the quality of residents' amenities and services. The collection of recreation fees directly supports the General Fund. Fees for classes, programs and events vary due to specialized services offered; for example, gymnastics class, dance lessons, karate lessons, yoga lessons, etc. Instructional, educational and recreational activities are conducted throughout the year through various venues (recreation centers, parks, etc.). A large recreation revenue generator is the licensed after-school programs and full-day summer camps. The City Commission directs Leisure Services staff to conduct city-wide special events throughout the year and emphasizes the inclusion of Safety Harbor non-profit organizations, which benefit from the events.

Revenue estimates are based on historical trends and expected participation growth. For fiscal year 2015, Parks and Recreation revenues are estimated at $910,570.

Parks and recreation revenues represent approximately 7.00% of total General Fund revenues.

GENERAL FUND

GENERAL FUND REVENUE SUMMARY

	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Est Actual 2013-14	Adopted Budget 2014-15
Ad Valorem Taxes	$ 2,990,749	$ 2,951,352	$ 3,420,460	$ 3,420,460	$ 3,420,460	$ 3,931,280
Other Taxes	142,828	138,063	140,000	140,000	140,000	140,000
Utility Taxes	2,473,714	2,386,797	2,410,490	2,410,490	2,362,380	2,358,500
Local Business Tax	154,396	150,074	156,830	156,830	151,000	151,000
Building Permits	166,827	308,621	182,240	182,240	149,300	149,300
Franchise Fees	1,435,731	1,361,010	1,420,450	1,420,450	1,434,150	1,450,000
Other Permits & Fees	2,580	2,651	3,000	3,000	3,600	3,600
Federal Grants	-	222,028	227,850	227,850	227,850	8,700
State Shared Revenues	1,364,825	1,443,387	1,419,590	1,419,590	1,459,180	1,487,560
Grants from Other Local Units	183,098	222,441	216,890	216,890	216,890	184,640
Shared Revenue from Other Local Units	1,006,372	982,749	1,045,140	998,140	998,140	1,024,620
General Government	13,232	17,306	18,550	18,550	16,950	15,050
Public Safety	43,872	121,938	100,700	100,700	47,600	47,600
Physical Environment	811	190	200	200	250	200
Culture & Recreation	759,282	859,925	842,620	888,363	883,010	910,570
Other Charges For Services	16,084	(9,146)	-	-	-	-
Judgements & Fines	77,056	45,377	21,600	21,600	11,000	11,000
Fines-Library	28,999	28,520	27,590	27,590	23,500	25,000
Fines-Local Ordinance Violation	34,604	3,633	-	-	9,500	-
Interest Earnings	153,284	(29,840)	195,690	195,690	205,220	135,450
Rents & Royalties	20,840	20,540	400	400	20,940	20,940
Disposition of Fixed Assets	18,523	18,632	1,500	1,500	3,840	1,500
Sales of Surplus Materials & Scrap	718	4,558	1,500	1,500	1,500	1,500
Contributions and Donations from Private Sources	14,322	21,305	21,600	21,600	20,500	500
Other Miscellaneous Revenue	48,744	35,688	1,200	1,200	9,520	1,300
Indirect Allocations	930,850	843,210	843,210	843,210	843,210	892,960
TOTAL REVENUES	**12,082,341**	**12,151,009**	**12,719,300**	**12,718,043**	**12,659,490**	**12,952,770**
Interfund Transfers	-	-	41,850	41,850	41,850	41,850
TOTAL OTHER SOURCES REVENUE	**-**	**-**	**41,850**	**41,850**	**41,850**	**41,850**
TOTAL REVENUE AND OTHER SOURCES	**12,082,341**	**12,151,009**	**12,761,150**	**12,759,893**	**12,701,340**	**12,994,620**
FUND BALANCE CARRYFORWARD	**-**	**-**	**8,184,430**	**8,091,592**	**8,321,060**	**8,240,910**
TOTAL GENERAL FUND REVENUES, TRANSFERS, OTHER SOURCES AND FUND BALANCE CARRYFORWARD	**$ 12,082,341**	**$ 12,151,009**	**$ 20,945,580**	**$ 20,851,485**	**$ 21,022,400**	**$ 21,235,530**

GENERAL FUND EXPENDITURES

Department	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Est Actual 2013-14	Adopted Budget 2014-15
City Commission	$ 148,968	$ 136,893	$ 140,550	$ 152,350	$ 144,600	$ 127,400
City Manager	186,332	278,026	177,040	177,040	179,090	181,400
City Clerk	135,029	129,168	144,710	144,772	134,490	152,470
Elections	10,338	3,002	1,000	7,940	8,140	23,650
Personnel	278,411	166,117	179,830	212,340	237,060	168,900
Finance	246,801	235,826	230,770	230,770	232,290	238,480
Planning	250,800	270,725	282,780	282,780	226,150	275,660
Building	293,273	288,643	306,990	306,990	310,460	314,330
City Attorney	152,479	98,491	112,200	119,700	112,200	114,600
General Government	276,547	262,281	324,560	330,741	309,150	312,050
Law Enforcement	1,264,935	1,221,973	1,177,580	1,177,580	1,177,580	1,211,300
Fire	3,566,685	3,672,859	3,791,910	3,844,088	3,757,180	3,698,560
Engineering	386,410	388,422	383,840	383,840	385,330	399,620
Streets	998,674	697,550	755,650	759,100	757,030	764,080
Fleet Maintenance	241,495	233,847	258,330	258,330	249,190	250,210
Building Maintenance	356,770	365,430	392,300	392,300	347,590	356,790
Main St.	199,441	160,420	197,270	200,520	181,940	200,270
Library	1,258,174	1,183,309	1,256,720	1,256,720	1,240,980	1,288,030
Recreation	1,347,636	1,390,973	1,532,290	1,579,825	1,585,070	1,635,780
Parks	726,556	784,425	877,410	880,394	900,280	1,008,630
Non-Operating	287,510	298,040	298,040	298,040	298,040	290,810
TOTAL EXPENDITURES	12,613,264	12,266,420	12,821,770	12,996,160	12,773,840	13,013,020
Interfund Transfers	-	-	7,650	7,650	7,650	1,607,650
TOTAL EXPENDITURES AND TRANSFERS	12,613,264	12,266,420	12,829,420	13,003,810	12,781,490	14,620,670
FUND BALANCE	-	-	8,116,160	7,847,675	8,240,910	6,614,860
TOTAL GENERAL FUND EXPENDITURES, TRANSFERS AND FUND BALANCE	**$ 12,613,264**	**$ 12,266,420**	**$ 20,945,580**	**$ 20,851,485**	**$ 21,022,400**	**$ 21,235,530**
SUMMARY (excluding interfund transfers)						
Total Revenues	$ 12,082,341	$ 12,151,009	$ 12,719,300	$ 12,718,043	$ 12,659,490	$ 12,952,770
Total Expenditures	12,613,264	12,266,420	12,821,770	12,996,160	12,773,840	13,013,020
Total Difference	$ (530,923)	$ (115,411)	$ (102,470)	$ (278,117)	$ (114,350)	$ (60,250)

GENERAL FUND REVENUE DETAIL

Revenue Code		Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Est Actual 2013-14	Adopted Budget 2014-15
	TAXES						
311.01-00	Ad Valorem	$ 2,991,262	$ 2,951,431	$ 3,420,460	$ 3,420,460	$ 3,420,460	$ 3,931,280
311.02-00	Prior Year	(513)	(79)	-	-	-	-
	Ad Valorem Taxes	**2,990,749**	**2,951,352**	**3,420,460**	**3,420,460**	**3,420,460**	**3,931,280**
312.01-00	Insur Prem Tax Firefighters Pension	142,828	138,063	140,000	140,000	140,000	140,000
	Other Taxes	**142,828**	**138,063**	**140,000**	**140,000**	**140,000**	**140,000**
314.01-00	Electric	1,304,600	1,365,466	1,340,000	1,340,000	1,340,000	1,353,400
314.04-00	Natural Gas	83,210	79,440	82,230	82,230	82,230	84,200
314.08-00	Propane Gas	8,102	9,010	8,260	8,260	9,900	10,900
314.09-00	Telecommunications Tax	1,077,802	932,881	980,000	980,000	930,250	910,000
	Utility Taxes	**2,473,714**	**2,386,797**	**2,410,490**	**2,410,490**	**2,362,380**	**2,358,500**
316.01-00	Occupational Licenses	154,396	150,074	156,830	156,830	151,000	151,000
	Local Business Tax	**154,396**	**150,074**	**156,830**	**156,830**	**151,000**	**151,000**
	TOTAL TAXES	**5,761,687**	**5,626,286**	**6,127,780**	**6,127,780**	**6,073,840**	**6,580,780**
	PERMITS, FEES, & SPECIAL ASSESSMENTS						
322.01-00	Building	82,037	222,855	113,500	113,500	80,000	80,000
322.02-00	Electrical	13,392	19,609	14,000	14,000	13,700	13,700
322.03-00	Plumbing	8,200	9,288	7,740	7,740	8,900	8,900
322.04-00	Mechanical	30,514	29,039	14,000	14,000	21,000	21,000
322.09-00	Other	32,684	27,830	33,000	33,000	25,700	25,700
	Building Permits	**166,827**	**308,621**	**182,240**	**182,240**	**149,300**	**149,300**
323.01-00	Electricity	1,366,752	1,287,457	1,358,450	1,358,450	1,358,450	1,372,000
323.04-00	Gas	68,979	73,553	62,000	62,000	75,700	78,000
	Franchise Fees	**1,435,731**	**1,361,010**	**1,420,450**	**1,420,450**	**1,434,150**	**1,450,000**
329.01-00	Signs	1,445	1,436	1,800	1,800	1,800	1,800
329.09-00	Misc Building Fees	1,135	1,215	1,200	1,200	1,800	1,800
	Other Permits & Fees	**2,580**	**2,651**	**3,000**	**3,000**	**3,600**	**3,600**
	TOTAL PERMITS, FEES & SPECIAL ASSESSMENTS	**1,605,138**	**1,672,282**	**1,605,690**	**1,605,690**	**1,587,050**	**1,602,900**

GENERAL FUND REVENUE DETAIL

Revenue Code		Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Est Actual 2013-14	Adopted Budget 2014-15
	INTERGOVERNMENTAL REVENUE						
331.09-00	Federal	-	222,028	227,850	$ 227,850	227,850	8,700
	Federal Grants	**-**	**222,028**	**227,850**	**227,850**	**227,850**	**8,700**
335.01-20	State General Rev Sharing	449,468	475,835	462,130	462,130	469,420	478,800
335.01-40	Mobile Home Licenses	14,727	14,820	15,000	15,000	15,000	15,000
335.01-50	Alcoholic Bev Licenses	5,309	3,707	7,000	7,000	7,000	7,000
335.01-80	Local Govt 1\2 Sales Tx	889,029	928,330	917,700	917,700	950,000	969,000
335.02-30	Firefighters Suppl Comp	7,800	7,940	6,960	6,960	6,960	6,960
335.04-10	Motor Fuel Tax Rebate	(1,508)	12,755	10,800	10,800	10,800	10,800
	State Shared Revenues	**1,364,825**	**1,443,387**	**1,419,590**	**1,419,590**	**1,459,180**	**1,487,560**
337.70-00	Library Grant	183,098	222,441	216,890	216,890	216,890	184,640
	Grants from Other Local Units	**183,098**	**222,441**	**216,890**	**216,890**	**216,890**	**184,640**
338.09-01	Fire District Taxes	142,982	161,938	200,000	153,000	153,000	153,000
338.09-02	Ems District Taxes	845,918	820,811	845,140	845,140	845,140	871,620
338.09-55	Library	17,472	-	-	-	-	-
	Shared Revenue from Other Local Units	**1,006,372**	**982,749**	**1,045,140**	**998,140**	**998,140**	**1,024,620**
	TOTAL INTERGOVERNMENTAL REVENUE	**2,554,295**	**2,870,605**	**2,909,470**	**2,862,470**	**2,902,060**	**2,705,520**
	CHARGES FOR SERVICES						
341.02-00	Zoning Fees	10,255	14,099	11,500	11,500	11,500	11,500
341.04-00	Certif; Records Search	1,752	2,400	6,500	6,500	4,500	3,000
341.08-40	State Sales Tax	660	807	550	550	550	550
341.09-01	Election Qualifying Fees	565	-	-	-	400	-
	General Government	**13,232**	**17,306**	**18,550**	**18,550**	**16,950**	**15,050**
342.05-10	Engineering	1,315	550	1,250	1,250	1,200	1,200
342.05-20	Bldg Plan Checks	39,068	107,010	88,900	88,900	40,000	40,000
342.05-30	Reinspections	1,445	890	1,050	1,050	1,400	1,400
342.05-40	Fire Inspection Fees	2,044	13,488	9,500	9,500	5,000	5,000
	Public Safety	**43,872**	**121,938**	**100,700**	**100,700**	**47,600**	**47,600**
343.09-10	Lot Mowing/Cleaning Fees	811	190	200	200	250	200
	Physical Environment	**811**	**190**	**200**	**200**	**250**	**200**
347.01-00	Library	2,481	387	700	700	700	700
347.01-10	Library Space Rental	5,381	5,650	3,800	3,800	2,600	4,000
347.01-15	Library Copier Revenues	4,160	6,434	4,900	4,900	5,000	6,000
347.01-16	Library Fax Revenue	1,223	1,575	1,100	1,100	1,800	1,800
	Library	**13,245**	**14,046**	**10,500**	**10,500**	**10,100**	**12,500**

GENERAL FUND REVENUE DETAIL

Revenue Code		Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Est Actual 2013-14	Adopted Budget 2014-15
347.02-10	Community Ctr Classes	124,113	147,504	132,000	132,000	143,140	140,310
347.02-11	Long/Skatepark	2,508	1,991	2,400	2,400	1,880	2,000
347.02-12	Rigsby Center Classes	86,121	104,388	93,190	123,680	103,130	135,000
347.02-13	Athletic Programs	60,216	75,851	73,710	73,710	63,910	65,000
347.02-14	Summer Daycamps	123,651	118,968	124,000	124,000	118,960	122,000
347.02-15	Misc Special Activities	7,861	6,060	6,360	6,360	5,330	7,000
347.02-16	Concession Sales	2	-	-	-	-	-
347.02-17	Museum Programs	2,100	14,730	30,000	30,000	16,620	20,000
347.02-39	Special Events	3,348	6,835	10,000	25,253	25,250	22,000
347.02-90	Other Parks & Rec Fees	20,828	24,632	22,530	22,530	26,050	22,000
347.03-00	Recreation Field Trips	96	11,337	-	-	34,740	-
347.05-90	Rent - Community Ctr	24,017	28,399	26,000	26,000	26,490	24,050
347.05-91	Rent - Rigsby Center	12,748	21,338	10,500	10,500	25,980	28,410
347.05-92	Rent - Marina Slips	302	-	-	-	-	-
347.05-93	Museum Rentals	-	-	1,000	1,000	1,600	3,000
347.05-94	Brochure Advertising	2,962	2,783	3,000	3,000	1,200	2,000
347.12-14	Recreation Daycamps	115,326	119,413	119,930	119,930	136,160	137,000
349.11-00	Utility Fixtures	6,436	4,748	-	-	-	-
369.01-00	DBC Events Revenue	153,402	156,902	177,500	177,500	142,470	168,300
	Recreation	**746,037**	**845,879**	**832,120**	**877,863**	**872,910**	**898,070**
	Culture & Recreation	**759,282**	**859,925**	**842,620**	**888,363**	**883,010**	**910,570**
349.01-00	Erate Reimbursement	16,084	(9,146)	-	-	-	-
	Other Charges For Services	**16,084**	**(9,146)**	**-**	**-**	**-**	**-**
	TOTAL CHARGES FOR SERVICES	**833,281**	**990,213**	**962,070**	**1,007,813**	**947,810**	**973,420**
	FINES & FORFEITURES						
351.01-00	Fines	77,056	45,377	21,600	21,600	11,000	11,000
	Judgements & Fines	**77,056**	**45,377**	**21,600**	**21,600**	**11,000**	**11,000**
352.01-00	Fines	28,999	28,520	27,590	27,590	23,500	25,000
	Fines-Library	**28,999**	**28,520**	**27,590**	**27,590**	**23,500**	**25,000**
354.01-00	Code Enforcement	34,604	3,633	-	-	9,500	-
	Fines-Local Ordinance Violation	**34,604**	**3,633**	**-**	**-**	**9,500**	**-**
	TOTAL FINES & FORFEITURES	**140,659**	**77,530**	**49,190**	**49,190**	**44,000**	**36,000**

GENERAL FUND REVENUE DETAIL

Revenue Code		Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Est Actual 2013-14	Adopted Budget 2014-15
	MISCELLANEOUS REVENUE						
361.01-00	Investments	77,342	190,809	195,690	195,690	205,220	135,450
361.50-00	Market Value Adj	75,942	(220,649)	-	-	-	-
	Interest Earnings	**153,284**	**(29,840)**	**195,690**	**195,690**	**205,220**	**135,450**
362.01-00	Rent-Public Facilities	20,840	20,540	400	400	20,940	20,940
	Rents & Royalties	**20,840**	**20,540**	**400**	**400**	**20,940**	**20,940**
364.01-00	Sale/Disposal Of F.A.	18,523	18,632	1,500	1,500	3,840	1,500
	Disposition of Fixed Assets	**18,523**	**18,632**	**1,500**	**1,500**	**3,840**	**1,500**
365.01-00	Scrap Sales	418	4,558	1,500	1,500	1,500	1,500
365.09-00	Other Scrap/Surplus Sales	300	-	-	-	-	-
	Sales of Surplus Materials & Scrap	**718**	**4,558**	**1,500**	**1,500**	**1,500**	**1,500**
366.05-55	Chrissie Elmore Trust	11,122	19,088	20,000	20,000	20,000	-
366.91-00	Library Donations	3,200	2,217	1,600	1,600	500	500
	Contributions and Donations from Private Sources	**14,322**	**21,305**	**21,600**	**21,600**	**20,500**	**500**
369.02-00	Claims/Insur. Settlements	9,331	19,334	-	-	6,520	-
369.09-00	Miscellaneous Revenue	39,413	16,354	1,200	1,200	3,000	1,300
	Other Miscellaneous Revenue	**48,744**	**35,688**	**1,200**	**1,200**	**9,520**	**1,300**
369.04-01	Admin Reimb - W&S	232,900	212,120	212,120	212,120	212,120	193,150
369.04-02	Fleet/Bldg Reimb - W&S	123,360	117,330	117,330	117,330	117,330	135,670
369.04-03	Admin Reimb - Sanitation	166,710	113,520	113,520	113,520	113,520	104,970
369.04-04	Fleet/Bldg Reimb - Sanit	50,470	48,170	48,170	48,170	48,170	69,430
369.04-09	Fleet/Bldg Reimb-Stormwtr	40,850	21,460	21,460	21,460	21,460	22,900
369.04-11	Admin Reimb. Fr Stormwtr	19,140	44,000	44,000	44,000	44,000	35,480
369.04-13	Engineering Reimb - Storm	152,980	36,320	36,320	36,320	36,320	32,570
369.04-14	Engineering Reimb-W&S Fd	140,050	229,040	229,040	229,040	229,040	277,540
369.04-58	Bldg Maint - Marina Fund	4,390	21,250	21,250	21,250	21,250	21,250
	Indirect Allocations	**930,850**	**843,210**	**843,210**	**843,210**	**843,210**	**892,960**
	TOTAL MISCELLANEOUS REVENUE	**1,187,281**	**914,093**	**1,065,100**	**1,065,100**	**1,104,730**	**1,054,150**
	TOTAL SOURCES REVENUE	**12,082,341**	**12,151,009**	**12,719,300**	**12,718,043**	**12,659,490**	**12,952,770**
	INTERFUND TRANSFERS						
381.11-00	Tsfr From Stormwater	-	-	41,850	41,850	41,850	41,850
	Interfund Transfers	**-**	**-**	**41,850**	**41,850**	**41,850**	**41,850**
	TOTAL TRANSFERS/OTHER SOURCES	**-**	**-**	**41,850**	**41,850**	**41,850**	**41,850**
389.01-00	Fund Balance Carryforward	-	-	8,184,430	8,091,592	8,321,060	8,240,910
	TOTAL REVENUES, TRANSFERS, OTHER SOURCES AND FUND BALANCE	**$ 12,082,341**	**$ 12,151,009**	**$ 20,945,580**	**$ 20,851,485**	**$ 21,022,400**	**$ 21,235,530**

DEPARTMENT BUDGETS

Fund:	Department:	Fund #:
General	City Commission	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
1010-511.11-01	Salaries & Wages	$ 25,200	$ 25,200	$ 25,200	$ 25,200	$ 25,200	$ 25,200
	Salaries & Wages Sub-Total	25,200	25,200	25,200	25,200	25,200	25,200
1010-511.21-00	Fica Taxes	2,519	3,036	3,210	3,210	3,210	3,210
	Benefits Sub-Total	2,519	3,036	3,210	3,210	3,210	3,210
	Total Personnel Services	27,719	28,236	28,410	28,410	28,410	28,410
Operating Expenses							
1010-511.34-90	Other Fees And Contracts	4,560	676	3,000	8,000	7,850	17,850
1010-511.40-02	Travel Mayor	827	696	500	500	500	500
1010-511.40-03	Travel Seat #1	17	-	500	500	500	500
1010-511.40-04	Travel Seat #2	-	-	500	1,470	500	500
1010-511.40-05	Travel Seat #3	227	495	500	-	500	500
1010-511.40-06	Travel Seat #4	-	-	500	-	500	500
1010-511.40-20	Commissioner's Allowance	16,737	16,737	16,740	16,740	16,740	16,740
1010-511.41-00	Communication Services	100	104	100	100	100	100
1010-511.49-30	Other Current Charges	5,317	3,215	2,500	9,300	2,500	2,500
1010-511.51-10	Office Supplies-General	256	847	500	900	670	500
1010-511.54-20	Membership And Dues	6,801	6,111	6,800	6,800	6,800	6,800
1010-511.54-32	Education Mayor	375	75	400	400	400	400
1010-511.54-33	Education Seat #1	-	-	400	400	400	400
1010-511.54-34	Education Seat #2	-	75	400	400	400	400
1010-511.54-35	Education Seat #3	245	285	400	430	430	400
1010-511.54-36	Education Seat #4	-	-	400	400	400	400
	Total Operating Expenses	35,462	29,316	34,140	46,340	39,190	48,990
Non-Operating Expenses							
1010-511.82-01	Neighborly Senior Service	15,000	15,000	15,000	15,000	15,000	9,750
1010-511.82-03	Museum	11,287	2,179	-	-	-	-
1010-511.82-04	Paint Your Heart Out	-	2,000	2,000	2,000	2,000	1,300
1010-511.82-05	Safe Harbor	2,500	-	-	-	-	-
1010-511.82-06	Neighborhood Family Center	45,000	45,000	45,000	45,000	45,000	29,200
1010-511.82-07	Chamber Of Commerce	12,000	15,000	15,000	15,000	15,000	9,750
1010-511.82-08	Black History Extravaganza	-	162	1,000	600	-	-
	Total Non-Operating Expenses	85,787	79,341	78,000	77,600	77,000	50,000
	Total City Commission	**$ 148,968**	**$ 136,893**	**$ 140,550**	**$ 152,350**	**$ 144,600**	**$ 127,400**

City Manager's Office

The City Manager's Office implements the policies, regulations, legislation and directives of the Elected Officials through leadership and management of various City departments and work force. The office is a central location for citizens to access information, request assistance, or resolve potential and/or existing issues. The City Manager, the City's Chief Administrative Officer, is appointed by the City Commission and is responsible for the City's day-to-day operations, while overseeing all departments and partnering with outside agencies to provide the highest quality of life for all.

Current and Prior Year Accomplishments

The City Manager's Office responds routinely to the elected officials and to resident requests and provides up-to-date information via several forms of communication. In order to disseminate information a Quarterly Activity Report is prepared and delivered to the City Commission. The City Manager's Office coordinates a multi-year City Commission goal-setting session to establish priorities. In April 2014, a goal-setting workshop was held to review the status of prior year goals and to establish goals for 2014 and beyond. The session provided action items in the four following categories:

1. Business and Economic Development
2. Regulatory Environment
3. Natural Environment
4. Leisure Services and Library Environment
5. Fiscal and Operating Environment

Fiscal Year 2015 Goals

In fiscal year 2015, the focus will continue to be on the budget, economic conditions and continued service sustainability. The City Manager's goal is to maintain the existing levels of service while simultaneously holding expenses to a reasonable and sustainable level for current and future years. This task is much easier said than done and requires participation from every employee within the organization. Department Heads will continue to offer cost-saving opportunities. Every vacant position will be evaluated for future funding consolidation, cross-training opportunities, and/or staff reorganization. Each major project and purchase will be debated and discussed to allow for the most efficient and sustainable use of the City's capital resources in all funds.

Long-Term Vision and Future Financial Impact

The City Manager's office realizes the responsibility to remain current on federal, state, and local issues and legislation that affect the City. Decisions are based on the commitment to ensure high-quality, cost-effective services for the citizens of Safety Harbor. The long-term vision of Safety Harbor is dictated by several tools; (1) Visioning Process goals and directives, (2) updated Comprehensive Plan, (3) Community Redevelopment Agency-Master Plan, and (4) the City Commission's directives and priorities. The City Manager will consistently review and mediate the vision and ideas of residents to work towards the most sustainable Safety Harbor for the future.

CITY MANAGER PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1012

Jurisdiction Data	Actual 2011-12	Actual 2012-13	Estimated 2013-14	Adopted 2014-15
Population	16,881	16,884	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 186,332	$ 278,026	$ 179,090	$ 181,400
Total # of Full Time Equivalent Employees	1.95	3.18	1.30	1.30
Efficiency				
O&M Cost Per Capita	$ 11.04	$ 16.47	$ 10.24	$ 10.32
O&M Cost per Full Time Equiv. Employee	$ 95,555	$ 87,430	$ 137,762	$ 139,538

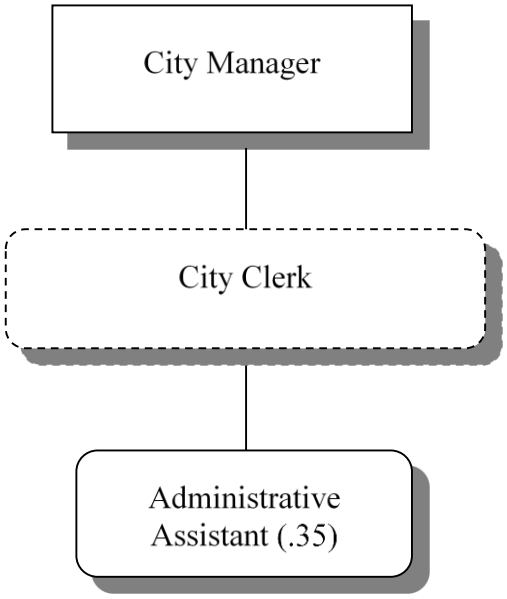
Fund:	Department:	Fund #:
General	City Manager	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
1012-512.12-01	Salaries & Wages	$ 137,285	$ 214,997	$ 132,550	$ 132,550	$ 132,930	$ 133,800
1012-512.14-00	Overtime-Time & One Half	-	-	-	-	-	-
	Salaries & Wages Sub-Total	137,285	214,997	132,550	132,550	132,930	133,800
1012-512.21-00	Fica Taxes	9,652	15,284	10,140	10,140	10,170	10,240
1012-512.22-00	Retirement	13,071	16,904	14,660	14,660	14,690	14,770
1012-512.23-00	Life & Health Insurance	21,164	22,726	14,710	14,710	15,760	17,730
	Benefits Sub-Total	43,887	54,914	39,510	39,510	40,620	42,740
	Total Personnel Services	181,172	269,911	172,060	172,060	173,550	176,540
Operating Expenses							
1012-512.34-90	Other Fees & Contracts	-	-	-	-	-	-
1012-512.40-01	Employee Travel	592	310	500	500	500	500
1012-512.40-30	Manager's Phone Allowance	1,650	1,205	1,200	1,200	1,200	1,200
1012-512.41-00	Communication Services	533	1,058	430	430	430	460
1012-512.46-20	Equipment Repairs	-	-	-	-	-	-
1012-512.49-30	Other Current Charges	466	350	500	500	500	500
1012-512.51-10	Office Supplies-General	358	3,090	750	750	750	750
1012-512.51-11	Non-Capital Office Equip	-	-	-	-	-	-
1012-512.54-10	Publications	15	-	-	-	-	-
1012-512.54-20	Memberships & Dues	1,182	1,081	600	600	1,160	450
1012-512.54-30	Educational Costs	364	1,021	1,000	1,000	1,000	1,000
	Total Operating Expenses	5,160	8,115	4,980	4,980	5,540	4,860
	Total City Manager	**$ 186,332**	**$ 278,026**	**$ 177,040**	**$ 177,040**	**$ 179,090**	**$ 181,400**

Organizational Chart

CITY MANAGER'S OFFICE



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 12/13	ADOPTED FY 13/14	ADOPTED FY 14/15
City Manager*	CM	0..90	0.90	0.90
Assistant City Manager/City Engineer	135	0.20	0.00	0.00
Assistant City Manager/Director of Community Development	135	0.00	0.05	0.05
Communications Manager	125	1.00	0.00	0.00
Video Production Specialist	115	0.70	0.00	0.00
Administrative Assistant	119	0.38	0.35	0.35
Total Division		**2.19**	**1.30**	**1.30**

*City Manager 10% funded in CRA Fund (067)

City Clerk Department

The City Clerk's Office is responsible for proper documentation of legislative affairs, management of records, and supervision of elections. Many of the duties are fixed by State and local law. The Clerk records, transcribes, and maintains minutes and prepares agendas for the City Commission as well as the Community Redevelopment Agency, Audit Committee, and other committees when warranted; maintains the City's Charter and Code of Ordinances; prepares supplements, and coordinates drafts of ordinances, and resolutions; files documents with the Pinellas County Clerk of the Circuit Court for recording; prepares proclamations and certificates awarded by the Mayor and Commission; is custodian of the City's corporate seal and all City records and documents, such as deeds and contracts; prepares legal advertisements and required public notices and other information for the City website; and maintains all board and committee records, ensuring the appointees are notified when their terms are near expiration, and scheduling appointments before the City Commission. The Clerk's Office is also responsible for planning and hosting the annual Board Appreciation Reception. The Pinellas County Supervisor of Elections holds municipal elections, and the Clerk coordinates local elections and referenda with the SOE, providing information to municipal candidates, qualifying the candidates for municipal office, maintains candidate's financial reports, prepares legal advertisements for publication, and prepares the installation ceremony and administering the oaths of office for incoming and returning Commissioners.

Current and Prior Year Accomplishments

Transparency in Government continues to be accomplished through prompt posting of the City Commission meeting package to the website preceding each meeting. Video and/or audio recordings of the City Commission meetings are available on the website live or the following day. The website also contains current legal and event notices, and archives of previous agendas, minutes, and recordings of City Commission, boards and committee meetings. The public accesses this information conveniently on the City website. Records Management imaging software has successfully assisted departments in storage and retrieval. Use of the OptiView system has improved response times for public records requests. The Office is currently scanning older, critical documents into the system, and has completed the scanning of all ordinances and resolutions from 1917 – present, as well as most of the City Commission minutes and agendas. The use of the large format scanner has now enabled us to begin entering plans and blueprints into the system which will be critical in the event of a disaster. The Records Center contents have been reviewed for identification of destruction dates. This office coordinated agendas, attended, and prepared minutes for approximately 43 City Commission and CRA meetings.

Fiscal Year 2015 Goals

The Office of the City Clerk will support the Mayor, City Commission, and City Manager's legislative affairs and serve as a liaison with the citizens. Accurate recordings, safeguarding, and retrieving of City records remains a top priority by archiving documents electronically, in accordance with statutory requirements, and to build an electronic database of current information critical to operations. Staff will work to complete the scanning of minutes and agendas as far back as possible. Training will continue to be offered for City staff to utilize records and website systems, as well as proper handling of public records.

CITY CLERK PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1013

Jurisdiction Data	Actual 2011-12	Actual 2012-13	Estimated 2013-14	Adopted 2014-15
Population	16,881	16,884	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 135,029	$ 129,168	$ 134,490	$ 152,470
Total # of Full Time Equivalent Employees	2.00	1.38	1.35	1.35
Outputs				
Prepared Agendas, Minutes & Attend Meetings Of:				
City Commission	23	59	32	30
Other Meetings	3	-	-	-
Ordinances Prepared	18	44	26	30
Resolutions Prepared	23	28	20	25
Legal Advertisements Prepared	39	39	30	35
Documents Recorded	719	622	600	650
Cubic Feet of Records Disposed Of	255	157	200	200
Cubic Feet of Records in Storage	750	700	750	750
Documents Imaged	9,000	11,000	11,000	11,000
Efficiency				
O&M Cost Per Capita	$ 8.00	$ 7.65	$ 7.69	$ 8.68
O&M Cost per Full Time Equiv. Employee	$ 67,515	$ 93,600	$ 99,622	$ 112,941
Per Capita per Full Time Equiv. Employee	8,441	12,235	12,960	13,016

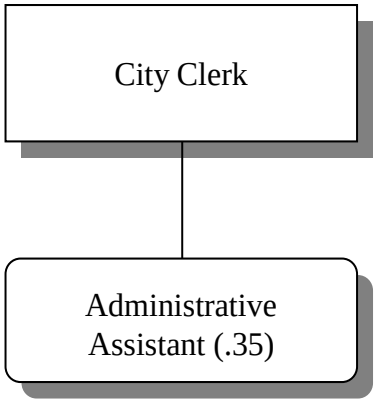
Fund:	Department:	Fund #:
General	City Clerk	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
1013-512.12-01	Salaries & Wages	$ 68,325	$ 73,123	$ 74,480	$ 74,480	$ 74,480	$ 75,920
1013-512.14-00	Overtime-Time & One Half	-	-	-	-	-	-
	Salaries & Wages Sub-Total	68,325	73,123	74,480	74,480	74,480	75,920
1013-512.21-00	Fica Taxes	5,250	5,617	5,700	5,700	5,700	5,810
1013-512.22-00	Retirement	4,901	3,812	4,970	4,970	4,970	5,070
1013-512.23-00	Life & Health Insurance	7,977	7,546	7,870	7,870	8,370	8,890
	Benefits Sub-Total	18,128	16,975	18,540	18,540	19,040	19,770
	Total Personnel Services	86,453	90,098	93,020	93,020	93,520	95,690
Operating Expenses							
1013-512.34-90	Other Fees & Contracts	1,835	934	3,000	3,256	3,260	6,550
1013-512.40-01	Employee Travel	-	-	-	-	-	-
1013-512.41-00	Communication Services	425	415	430	430	430	430
1013-512.46-20	Equipment Repairs	-	-	200	200	130	200
1013-512.46-40	Maintenance Contracts	24,390	15,489	21,980	21,980	21,980	22,020
1013-512.49-10	Legal Advertising	12,013	14,494	16,000	16,000	9,500	15,000
1013-512.49-30	Other Current Charges	7,195	6,251	8,500	8,500	4,400	10,000
1013-512.51-10	Office Supplies-General	1,067	1,247	1,400	1,206	1,100	1,400
1013-512.51-11	Non-Capital Office Equip.	1,426	-	-	-	-	1,000
1013-512.54-10	Publications	-	-	-	-	-	-
1013-512.54-20	Memberships & Dues	225	240	180	180	170	180
1013-512.54-30	Educational Costs	-	-	-	-	-	-
	Total Operating Expenses	48,576	39,070	51,690	51,752	40,970	56,780
	Total City Clerk	**$ 135,029**	**$ 129,168**	**$ 144,710**	**$ 144,772**	**$ 134,490**	**$ 152,470**

Organizational Chart

CITY CLERK'S OFFICE



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 12/13	ADOPTED FY 13/14	ADOPTED FY 14/15
City Clerk	130	1.00	1.00	1.00
Administrative Assistant	119	0.38	0.35	0.35
Total Division		**1.38**	**1.35**	**1.35**

City Clerk Department - Elections

The City Clerk is the Supervisor of Elections for the City, providing for the conduct of municipal elections of Safety Harbor officials and referendums. The Pinellas County Supervisor of Elections holds municipal elections, and the Clerk coordinates local elections and referenda with the SOE, providing information to municipal candidates, qualifying the candidates for municipal office, maintains candidate's financial reports, prepares legal advertisements for publication, and prepares the installation ceremony and administering the oaths of office for incoming and returning Commissioners.

Current and Prior Year Accomplishments

An election for the purpose of electing a Mayor-Commissioner (three-year term), and Commissioners for Seat #3 (for the remaining portion of the unexpired three-year term), and Seat #4 (three-year term) is currently underway with the election date scheduled for March 11, 2014.

Fiscal Year 2015 Goals

The terms for Seats #1, #2, and #3 will expire in March 2015. An election is tentatively scheduled for March 10, 2015 to coincide with the countywide election. Cost estimates provided by the Supervisor of Elections Office is approximately $22,000 for the cost of the election. Per the City Charter, it is again time to perform a Charter review. If there are revisions, then they would be placed on this ballot (2015) for voter approval, which increases the election cost for a two-card ballot.

Long-Term Vision and Future Financial Impact

The Clerk's Office strives to conduct all elections and referendums in an open and impartial manner. All candidates and issues are afforded equal consideration at all times. Citizens are given access to candidates' financial reports and the candidate forum through the City website. State and federal election laws continue to impact the cost of holding municipal elections.

Fund:	Department:	Fund #:
General	Elections	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Operating Expenses							
1019-519.49-10	Legal Advertising	1,224	725	1,000	1,000	1,000	1,000
1019-519.49-30	Other Current Charges	9,114	2,277	-	6,940	7,140	22,650
	Total Operating Expenses	10,338	3,002	1,000	7,940	8,140	23,650
	Total Elections	**$ 10,338**	**$ 3,002**	**$ 1,000**	**$ 7,940**	**$ 8,140**	**$ 23,650**

Personnel Department

The Personnel Department is responsible for supporting management and employees by developing and administering personnel and management policies. Responsibilities include recruitment, employment, labor relations, collective bargaining, classification, pay, training and development, risk management, property and casualty insurance, safety, workers' compensation, employee benefits administration, employee recognition and retirement plans administration. The department monitors compliance with established City policies and compliance with state and federal employment laws. In addition, the Personnel Department hosts the annual Safety Harbor Citizens' Academy.

Current and Prior Year Accomplishments

The Personnel Department has continued to provide superior service to management, employees and the public. Over 400 employment applications were processed for approximately 21 position recruitments, including summer seasonal positions.

Successful collective bargaining with the Firefighters' union resulted in ratification of a new three-year collective bargaining agreement, expiring September 30, 2016.

A main focus of the department is employee benefits. The City successfully negotiated a renewal of the employee benefits plan with Aetna. The agreement resulted in renewal of the medical and dental plans with no plan changes, with a modest premium increase shared by the City and employees with dependent coverage. Other employee benefit programs conducted this year were the Employee of the Quarter Program, Years of Service Pin Program, Employee Flu-Shot Program, Sick Leave Conversion Program, and the continuation of wellness lunch-and-learn seminars. The Personnel Department also developed a new Walking Wellness Incentive Program.

Employee safety training has been enhanced with more training seminars for the Public Works and Parks/Building Maintenance Departments. In addition, the City has implemented an internet-based safety training program for individual study.

The Personnel Department also manages the Firefighters' Retirement Pension Plan. This year, the City successfully negotiated and implemented changes to the pension plan resulting in significant savings for the City. These changes allow the City to utilize more of the annual state premium tax distribution to fund the plan, offsetting the City's cost. The changes also established a Share Plan for excess premium tax contributions, and a deferred retirement DROP plan.

Fiscal Year 2015 Goals

For fiscal year 2015, the Personnel Department will evaluate the employee benefit plans and explore strategies for maintaining quality benefits for the employees and reducing City costs. Also, the Personnel Department will continue to work with management and the Firefighters' union, promoting a spirit of cooperation and developing shared goals. The Firefighters' union and management will work together to reach agreement on re-opener articles of the Collective Bargaining Agreement. The Personnel Department will continue to provide all programs and maintain all policies in the most cost efficient manner, and to support management and employees in achieving the City's goals.

Long-Term Vision and Future Financial Impact

The Personnel Department will continue to design, evaluate, refine and implement policies and procedures that will support organizational goals for the purpose of fulfilling the City's mission, in the most cost efficient manner.

PERSONNEL PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1014

Jurisdiction Data	Actual 2011-12	Actual 2012-13	Estimated 2013-14	Adopted 2014-15
Population	16,881	16,884	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 278,411	$ 166,117	$ 237,060	$ 168,900
Total # of Full Time Equivalent Employees	3.50	2.00	1.88	1.88
Outputs				
# Applications Reviewed	745	552	560	350
# Grievances Handled	-	-	1	1
# New Hires - Regular Employees	21	25	24	25
# New Hires - Temp. Employees	21	30	21	30
# Salary Surveys Sent/Received	15	13	12	10
# Training Sessions Conducted	14	14	14	14
# Action Forms (PA's) Processed	235	65	65	270
Total Workers Comp. Claims Processed	6	8	7	8
Efficiency				
O&M Cost Per Capita	$ 16.49	$ 9.84	$ 13.55	$ 9.61
O&M Cost per Full Time Equiv. Employee	$ 79,546	$ 83,059	$ 126,096	$ 89,840
Per Capita per Full Time Equiv. Employee	4,823	8,442	9,306	9,347
Effectiveness				
Avg. Time to Fill Vacancy Requests	3 Weeks	3 Weeks	3 Weeks	3 Weeks

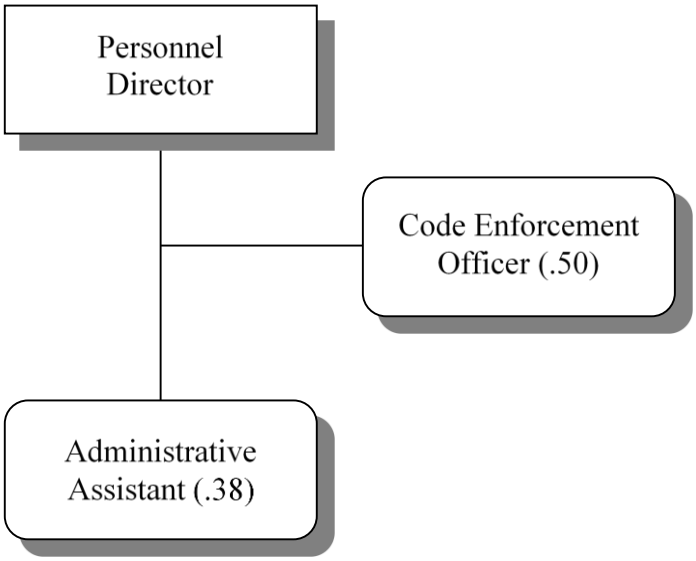
Fund:	Department:	Fund #:
General	Personnel	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
1014-512.12-01	Salaries & Wages	$ 215,639	$ 130,514	130,990	161,190	180,210	119,920
	Salaries & Wages Sub-Total	215,639	130,514	130,990	161,190	180,210	119,920
1014-512.21-00	Fica Taxes	16,544	10,027	10,020	12,330	13,790	9,180
1014-512.22-00	Retirement	11,103	7,645	16,890	16,890	19,640	6,430
1014-512.23-00	Life & Health Insurance	16,202	4,886	8,290	8,290	8,290	16,530
	Benefits Sub-Total	43,849	22,558	35,200	37,510	41,720	32,140
	Total Personnel Services	259,488	153,072	166,190	198,700	221,930	152,060
Operating Expenses							
1014-512.31-30	Employee Physicals	875	1,470	1,000	1,500	1,500	1,500
1014-512.34-90	Other Fees & Contracts	3,614	750	500	1,280	980	1,120
1014-512.40-01	Employee Travel	-	-	-	-	500	-
1014-512.41-00	Communication Services	1,239	588	600	600	600	600
1014-512.46-20	Equipment Repairs	1,584	-	200	200	200	200
1014-512.49-20	Advertising - Other	485	706	700	600	700	700
1014-512.49-30	Other Current Charges	2,013	1,598	2,050	1,350	1,550	2,050
1014-512.49-36	Special Program Costs	6,585	6,570	6,920	6,920	6,920	6,920
1014-512.51-10	Office Supplies-General	1,658	724	800	800	800	1,020
1014-512.51-11	Non-Capital Office Equip.	-	-	-	-	-	2,100
1014-512.54-20	Memberships & Dues	870	639	870	390	380	630
1014-512.54-30	Educational Costs	-	-	-	-	1,000	-
	Total Operating Expenses	18,923	13,045	13,640	13,640	15,130	16,840
	Total Personnel	**$ 278,411**	**$ 166,117**	**$ 179,830**	**$ 212,340**	**$ 237,060**	**$ 168,900**

Organizational Chart

PERSONNEL DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 12/13	ADOPTED FY 13/14	ADOPTED FY 14/15
Personnel Director	132	1.00	1.00	1.00
Code Enforcement Officer	120	0.50	0.50	0.50
Administrative Assistant	119	0.50	0.38	0.38
Total Division		**2.00**	**1.88**	**1.88**

FINANCE DEPARTMENT

The Finance Department is responsible for the administration, direction, supervision and coordination of all City financial functions including financial planning, budgeting, debt management, investments, purchasing, accounting, payroll, utilities' customer service, accounts receivable and billings and Information Systems. The Department's role is divided between Administration, Accounting & Budgeting, Utilities and Information Systems. Accounting & Budgeting are reported within the General Fund while Utilities and Information Systems are reported within the Water & Sewer Utility Enterprise Fund. Overall, Administration is accounted for jointly between the two funds.

Current and Prior Year Accomplishments

The Finance Department will continue to document procedures, streamline processes and look for efficiencies, cross-train employees, provide training regarding new accounting issues, and provide timely reporting.

Fiscal Year 2015 Goals

For fiscal year 2015, the Finance Department will focus on activities which will best serve the needs of the City with emphasis placed on timely and transparent financial reporting to the City's Elected Officials and Management Staff for informed decision making. Staff will play an active role in financial grant management, continued cross-training of staff in Accounting and Utility billing, and early preparation of the Comprehensive Annual Financial Report.

Long-Term Vision and Future Financial Impact

The Finance Department will continue to work with other departments in evaluating the resources needed for the City to complete the capital infrastructure needs identified in the City's Capital Improvements Program as well as provide input on efficiencies that will have a long term effect on operations.

FINANCE PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1015

Jurisdiction Data	Actual 2011-12	Actual 2012-13	Estimated 2013-14	Adopted 2014-15
Population	16,881	16,884	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 246,801	$ 235,826	$ 232,290	$ 238,480
Total # of Full Time Equivalent Employees	3.50	3.50	3.00	3.00
Outputs				
# Accounts Payable Checks	5,315	4,497	4,800	4,800
# P-Card Transactions	1,933	1,951	1,975	1,975
# GL Transactions	97,000	120,000	125,000	125,000
# of Purchase Orders	2,021	2,053	2,100	2,100
Efficiency				
O&M Cost Per Capita	$ 14.62	$ 13.97	$ 13.28	$ 13.57
O&M Cost per Full Time Equiv. Employee	$ 70,515	$ 67,379	$ 77,430	$ 79,493
Per Capita per Full Time Equiv. Employee	4,823	4,824	5,832	5,857
Effectiveness				
Interest Rate on Bond Investments	2.65%	2.39%	2.35%	2.22%
% of Invoices Paid with Discounts	< 1.0%	< 1.0%	< 1.0%	< 1.0%

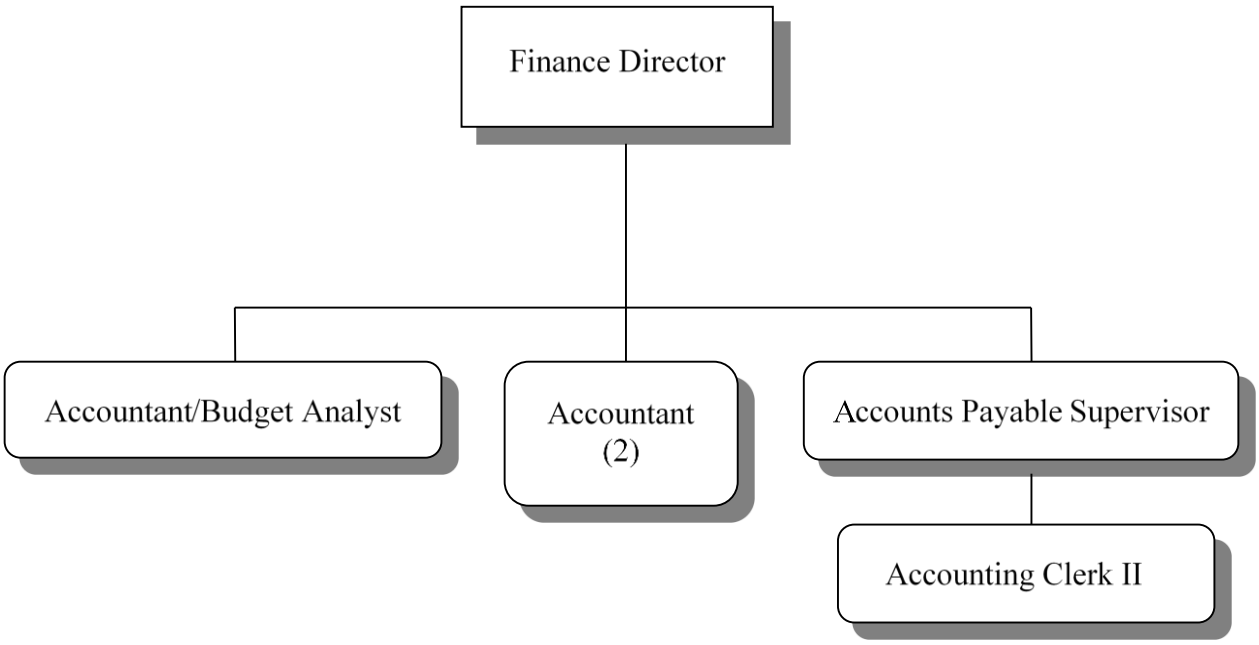
Fund:	Department:	Fund #:
General	Finance	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
1015-513.12-01	Salaries & Wages	$ 180,588	$ 180,230	$ 164,890	$ 164,890	$ 161,340	$ 164,080
1015-513.14-00	Overtime-Time & One Half	64	-	-	-	30	-
	Salaries & Wages Sub-Total	180,652	180,230	164,890	164,890	161,370	164,080
1015-513.21-00	Fica Taxes	13,740	13,698	12,620	12,620	12,350	12,560
1015-513.22-00	Retirement	14,443	2,511	13,200	13,200	12,910	13,130
1015-513.23-00	Life & Health Insurance	29,894	32,229	29,110	29,110	34,540	37,290
1015-513.26-00	OPEB	-	-	-	-	-	-
	Benefits Sub-Total	58,077	48,438	54,930	54,930	59,800	62,980
	Total Personnel Services	238,729	228,668	219,820	219,820	221,170	227,060
Operating Expenses							
1015-513.34-90	Other Fees & Contracts	-	-	1,500	1,500	1,500	1,500
1015-513.40-01	Employee Travel	374	44	550	550	550	670
1015-513.41-00	Communication Services	1,399	938	930	930	1,030	1,030
1015-513.46-40	Maintenance Contracts	-	419	860	860	860	870
1015-513.47-01	Printing & Binding	1,065	310	1,000	1,000	1,000	1,000
1015-513.51-10	Office Supplies-General	3,730	3,478	3,500	3,500	3,900	3,900
1015-513.51-11	Non-Capital Office Equip	497	902	980	980	980	980
1015-513.52-70	Special Clothing/Uniforms	-	-	180	180	-	-
1015-513.54-01	Subscriptions	-	-	110	110	110	110
1015-513.54-10	Publications	479	356	400	400	400	400
1015-513.54-20	Memberships & Dues	383	530	590	590	440	590
1015-513.54-30	Educational Costs	145	181	350	350	350	370
	Total Operating Expenses	8,072	7,158	10,950	10,950	11,120	11,420
	Total Finance	**$ 246,801**	**$ 235,826**	**$ 230,770**	**$ 230,770**	**$ 232,290**	**$ 238,480**

Organizational Chart

FINANCE DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 12/13	ADOPTED FY 13/14	ADOPTED FY 14/15
Finance Director	133	0.50	0.50	0.50
Assistant Finance Director	128	0.50	0.00	0.00
Accountant/Budget Analyst	125	0.00	0.50	0.50
Accountant (2)	122	1.00	1.00	1.00
Accounts Payable Supervisor	122	0.50	0.50	0.50
Accounting Clerk II	116	1.00	0.50	0.50
Total Division		**3.50**	**3.00**	**3.00**

Finance Department 50% funded in Water & Wastewater Finance

COMMUNITY DEVELOPMENT

The Community Development Department is responsible for ensuring that land use, building, and infrastructure activities comply with the City's adopted plans, codes and specifications. The Department is actively involved in comprehensive and strategic planning; code administration, community redevelopment; natural resource protection; building and site plan review; and code inspections and enforcement. The Department also oversees the planning, design, and implementation of the City's capital improvements program based on the priorities established in the adopted budget.

Current and Prior Year Accomplishments

Planning and Zoning

The Planning and Zoning Division is responsible for developing and maintaining the City's Comprehensive Plan as required by State law; developing specific plans and special studies as needed; participating in Countywide Planning through the Planners Advisory Council. The Community Development Director serves as the Director of Planning and Zoning and chairs the City's Technical Review Committee.

Over the past two years, the Planning and Zoning Division has processed 215 zoning permits, 15 annexation petitions, 8 site plans, 6 conditional use reviews, 3 subdivision applications, 8 variance cases, and 140 grand tree inspections. The amount of staff time spent on each of these cases depends on the size of the project and the complexity of the review. On an annual basis, the Division performs a level of service review to ensure concurrency standards are being met and the Capital Improvements Element of the Comprehensive Plan is current with the 5-year Schedule of Capital Improvements contained in the adopted City budget. Planning Staff also prepares regulatory amendments to bring the Code into compliance with changes in State laws and conform to evolving trends and community desires. Examples include the creation of a new Flex Business/Industrial zoning district, modification of R-2, Single-Family Residential District (suburban) development standards in subdivisions platted prior to 1950 to facilitate traditional neighborhood design reminiscent of historical development patterns, amendment to the C1-A, Restricted Commercial District to provide for hotels on a limited basis, along with major amendments to the sign code.

The Planning and Zoning Division also provides major support to the City's Community Redevelopment Agency and prepares its Annual Report. In 2013, the City's Community Redevelopment Agency funded seventeen applications for $76,546 in incentives towards leveraging $610,882 in matching private investment (8:1 ratio) for qualified improvements to commercial and residential properties downtown. Recipients included Lola's Laces, Safety Harbor Investments, Inc., Harbor Oaks Office Park, Lawson Contracting, Sandwich on Main, Harbor Bar, Dabbler's Endeavors, Copperhead's Taphouse, Safety Harbor Galleria, Tupelo on 4th, Burgess Heating and Air, and Safety Harbor Senior Living.

In the upcoming fiscal year, Planning and Zoning Staff will coordinate with the City Commission on advancing goals and priorities regarding tree protection, floodplain management, community character preservation, continued revitalization of the downtown and industrial sectors, and corridor planning along S.R. 590 (10th Street South).

Engineering and Capital Projects

The Engineering Division provides technical services for the City including: field surveys, studies and reports, drainage problem solutions, traffic engineering, environmental monitoring. Staff designs, inspects and manages the capital improvement projects when performed in-house and the management of consultant services for capital improvement projects when performed under professional service agreements.

During the previous fiscal year, the South Bayshore Water Quality & Drainage Improvement Project and Mullet Creek Park capital improvements were completed. Engineering Staff also facilitated the establishment of no-parking zones for various downtown streets to allow for access of emergency vehicles.

During the current fiscal year, the Engineering Department provided construction observation services for the Fire Station 52 building renovation, completed construction documents, specifications and bid documents for the North Bay Hills Sanitary Force Main and Water Main Replacement Project and Mullet Creek bridge renovation project, prepared construction plans for dock, sidewalk and retaining wall replacement and provided construction observation services for the Alligator Lake Dock Replacement project, coordinated bidding and provided construction observation services for storm and sanitary pipe relining, and selected streets and prepared scope and exhibits for the City's street resurfacing contract, and prepared design and construction documents for the 9-11 Memorial and Safety Harbor Museum and Cultural Center parking lot improvements. Design and permitting work also commenced on the design and permitting of Phase 1, Waterfront Park improvements which included coordination with outside consultants to set the wetland jurisdiction line and boardwalk alignment, preparation of a topographic survey, and geotechnical analysis of the site.

In the upcoming fiscal year, work will continue on the Safety Harbor Waterfront Park and North Bay Hills Sanitary Force Water Main and Water Main Replacement projects as they move from design into construction. Construction plans and permitting for Marina dredging and water and sewer projects in the Green Springs subdivision, Hillsborough Street, Joyce and Irwin Streets, and McMullen Booth Road at S.R. 590 will be initiated.

Building and Code Enforcement

The Building Division is in charge of enforcing the Florida Building Code by conducting plan review and inspections for building alterations and new construction. The Building Official also serves as the City's Floodplain Manager and provides the Federal Emergency Management Agency with required documentation to maintain and elevate the City's current rating. Staff also administers the City's local business tax receipt registration process. During the past fiscal year, the Building Department issued 1,632 permits and conducted 3,664 inspections. In the current fiscal year, it is estimated that the number of permits issued will decline by 7% over the previous year to around 1,519 permits. The percentage of inspections being outsourced to the County is expected to remain around one percent with the City's building inspector averaging 15 inspections per day.

In the upcoming fiscal year, the Building Division will review its fee schedule relative to the costs incurred by permit type and parity with comparable local governments.

The City's Code Enforcement Officer is responsible for ensuring land use activities and structures comply with the minimum standards set forth by City ordinance. This involves responding to citizen complaints, staff investigations, and routine surveillance. In the vast majority of cases, voluntary compliance is achieved without a hearing before the Code Enforcement Board. The most common violations involve illegal signs, overgrowth, abandoned vehicles, license and permit violations, animal complaints, and right-of-way violations.

Long-Term Vision and Future Financial Impact

The long-term vision of the Department is to create a seamless operation in the planning, design, and implementation of public policy and capital improvement projects. Management's focus will continue to be on Staff training and development to reduce reliance on outside professional services. Management will continue to seek out efficiencies, process and customer service improvements.

PLANNING & ZONING PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1017

Jurisdiction Data	**Actual 2011-12**	**Actual 2012-13**	**Estimated 2013-14**	**Adopted 2014-15**
Population	16,881	16,884	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 200,151	$ 213,664	$ 167,026	$ 215,879
Total # of Full Time Equivalent Employees	2.15	2.30	2.45	2.45
Outputs				
# of Annexations	2	9	6	6
# of Site Plans	3	4	4	4
# of Comp Plan Amendments Completed	2	3	3	3
# of Land Development and City Code Amendments	4	3	6	5
# of Zoning Map Amendments	3	7	6	6
# of Conditional Use Reviews	2	3	3	3
# of Subdivisions	1	-	3	1
# of Variances	2	6	2	3
# of Grand Tree Permit Inspections	39	66	74	74
# of Zoning Permits	142	105	110	110
Efficiency				
O&M Cost Per Capita	$ 11.86	$ 12.65	$ 9.55	$ 12.29
O&M Cost per Full Time Equiv. Employee	$ 93,093	$ 92,897	$ 68,174	$ 88,114
Per Capita per Full Time Equiv. Employee	7,852	7,341	7,141	7,172
Effectiveness				
Avg. # days to Review Development Cases	30	30	30	30
% of Projects Completed on Schedule	100%	100%	100%	100%

CODE ENFORCEMENT PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1017

Jurisdiction Data	**Actual 2011-12**	**Actual 2012-13**	**Estimated 2013-14**	**Adopted 2014-15**
Population	16,881	16,884	17,496	17,500
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 50,649	$ 57,061	$ 59,124	$ 59,781
Total # of Full Time Equivalent Employees	1.00	1.00	1.00	1.00
Outputs				
Remove illegal signs	658	670	672	667
Lot mowing	-	-	4	1
Abandoned cars	38	24	20	27
Illegal dumping and trash accumulation	32	45	30	36
License and permit violations	48	40	38	42
Watering ban violations	2	4	4	3
Watering information (pool discharge)	6	8	8	7
Tree violations (illegal cutting)	7	2	2	4
Animal complaints	7	14	8	10
Visual obstruction	1	1	-	1
Illegal land clearing	-	-	2	1
Damaging city property	-	2	8	3
Zoning violations (grass)	76	92	64	77
Rights-of-way violations	24	39	32	32
Assist fire department	-	-	-	-
Miscellaneous code violations	152	148	84	128
Code Enforcement Board violations	50	30	2	27
Posting official notices	30	37	10	26
Efficiency				
O&M Cost Per Capita	$ 3.00	$ 3.38	$ 3.38	$ 3.40
O&M Cost per Full Time Equiv. Employee	$ 50,649	$ 57,061	$ 59,124	$ 59,781
Per Capita per Full Time Equiv. Employee	16,881	16,884	17,496	17,572
Effectiveness				
Avg. Time to Gain Compliance	20 days	20 days	20 days	20 days
Avg. Time to Initial Response to a Complaint	2 days	2 days	2 days	2 days

Fund:	Department:	Fund #:
General	Community Development/Planning & Zoning/Code Enforcement	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
1017-515.12-01	Salaries & Wages	$ 172,577	$ 189,471	$ 189,480	$ 177,880	$ 145,850	$ 180,790
	Salaries & Wages Sub-Total	172,577	189,471	189,480	177,880	145,850	180,790
1017-515.21-00	Fica Taxes	12,805	14,160	14,500	14,500	11,160	13,840
1017-515.22-00	Retirement	13,157	12,339	14,940	14,940	11,440	14,260
1017-515.23-00	Life & Health Insurance	38,617	36,991	45,060	45,060	35,360	46,720
	Benefits Sub-Total	64,579	63,490	74,500	74,500	57,960	74,820
	Total Personnel Services	237,156	252,961	263,980	252,380	203,810	255,610
Operating Expenses							
1017-515.34-20	Planning Services	600	5,273	2,500	10,500	2,500	2,500
1017-515.34-90	Other Fees And Contracts	155	134	1,500	900	900	1,500
1017-515.40-01	Employee Travel	433	-	730	120	730	830
1017-515.41-00	Communication Services	1,106	698	710	710	710	710
1017-515.46-10	Outside Vehicle Repair	-	-	-	420	300	-
1017-515.46-20	Equipment Repairs	-	-	200	180	200	200
1017-515.46-40	Maintenance Contracts	2,260	6,384	6,410	5,600	6,410	6,710
1017-515.47-01	Printing & Binding	5,187	601	1,200	2,780	1,250	2,000
1017-515.51-10	Office Supplies-General	361	477	500	500	500	500
1017-515.51-11	Non-Capital Office Equip.	786	239	250	1,670	1,350	250
1017-515.51-50	Reproduction Supplies	367	468	500	500	500	500
1017-515.52-01	Gas	1,222	997	1,250	900	1,250	1,250
1017-515.52-03	Oil & Other Lubricants	21	10	100	20	100	100
1017-515.52-10	Vehicle Parts	20	171	150	640	400	150
1017-515.52-70	Special Clothing /Uniform	84	48	150	150	150	150
1017-515.52-80	Tires And Tubes	-	-	450	290	450	450
1017-515.54-10	Publications	20	-	250	20	250	250
1017-515.54-20	Memberships & Dues	855	721	1,220	1,330	1,220	1,220
1017-515.54-30	Educational Costs	167	1,543	730	730	730	780
1017-515.64-30	Office Furniture/Equipment	-	-	-	2,440	2,440	-
	Total Operating Expenses	13,644	17,764	18,800	30,400	22,340	20,050
	Total Community Development	**$ 250,800**	**$ 270,725**	**$ 282,780**	**$ 282,780**	**$ 226,150**	**$ 275,660**

ENGINEERING PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1025

Jurisdiction Data	Actual 2011-12	Actual 2012-13	Estimated 2013-14	Adopted 2014-15
Population	16,881	16,884	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 386,410	$ 388,422	$ 385,330	$ 399,620
Total # of Full Time Equivalent Employees	5.80	4.30	4.30	4.30
Outputs				
Number of Capital Projects	-	15	23	15
Number of In-House Design Projects	-	5	12	12
Number of Site Plans Reviewed	-	-	30	30
Number of Right-Of-Way Permits Issued	60	61	66	70
Value of Grants Received	$ 995,196	$ 295,653	$ 940,000	$ 500,000
Efficiency				
O&M Cost Per Capita	$ 22.89	$ 23.01	$ 22.02	$ 22.74
O&M Cost per Full Time Equiv. Employee	$ 66,622	$ 90,331	$ 89,612	$ 92,935
Per Capita per Full Time Equiv. Employee	2,911	3,927	4,069	4,087

Fund:	Department:	Fund #:
General	Engineering	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
1025-539.12-01	Salaries & Wages	$ 276,761	$ 296,736	$ 271,860	$ 271,860	$ 274,840	$ 282,680
	Salaries & Wages Sub-Total	276,761	296,736	271,860	271,860	274,840	282,680
1025-539.21-00	Fica Taxes	20,482	23,499	20,800	20,800	21,030	21,630
1025-539.22-00	Retirement	21,491	14,589	21,530	21,530	21,760	22,410
1025-539.23-00	Life & Health Insurance	54,472	43,526	50,070	50,070	49,010	52,700
	Benefits Sub-Total	96,445	81,614	92,400	92,400	91,800	96,740
	Total Personnel Services	373,206	378,350	364,260	364,260	366,640	379,420
Operating Expenses							
1025-539.31-20	Engineering Services	1,928	3,191	7,500	3,480	4,540	7,500
1025-539.34-90	Other Fees And Contracts	-	39	200	2,000	200	200
1025-539.40-01	Employee Travel	-	25	500	300	500	500
1025-539.41-00	Communication Services	2,302	1,440	1,200	1,200	1,200	1,200
1025-539.46-10	Outside Vehicle Repairs	-	-	300	300	300	300
1025-539.46-20	Equipment Repairs	-	-	500	500	500	500
1025-539.46-40	Maintenance Contracts	6,698	1,795	4,210	4,210	4,210	4,400
1025-539.47-01	Printing	-	-	900	330	900	900
1025-539.47-10	Blueprinting	-	9	-	-	-	-
1025-539.51-10	Office Supplies	259	317	500	540	510	500
1025-539.51-11	Non-Capital Office Equp	40	532	500	3,320	3,100	500
1025-539.51-40	Computer Paper & Supplies	392	573	600	1,050	600	600
1025-539.52-01	Gas	962	594	1,200	980	300	500
1025-539.52-03	Oil & Other Lubricants	45	9	50	50	50	50
1025-539.52-10	Vehicle Parts	(26)	319	300	300	300	300
1025-539.52-30	Small Tools & Supplies	590	-	70	10	10	70
1025-539.52-70	Special Clothing/Uniforms	-	58	70	130	130	150
1025-539.52-80	Tires And Tubes	-	146	150	-	150	150
1025-539.52-90	Special Supplies	14	-	100	-	100	100
1025-539.54-20	Memberships & Dues	-	469	230	590	590	1,280
1025-539.54-30	Educational Costs	-	556	500	290	500	500
	Total Operating Expenses	13,204	10,072	19,580	19,580	18,690	20,200
	Total Engineering	**$ 386,410**	**$ 388,422**	**$ 383,840**	**$ 383,840**	**$ 385,330**	**$ 399,620**

Fund:	Department:	Fund #:
General	Engineering	001

FUNDING SOURCE

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	Program Expenditure Budget	$ 386,410	$ 388,422	$ 383,840	$ 383,840	$ 385,330	$ 399,620
	Less Revenues Generated:						
	342 Public Safety Fees	1,315	550	1,250	1,250	1,200	1,200
	Net Unsupported Budget	**$ 385,095**	**$ 387,872**	**$ 382,590**	**$ 382,590**	**$ 384,130**	**$ 398,420**
	% Of Budget Supported By Program	0.3%	0.1%	0.3%	0.3%	0.3%	0.3%

BUILDING DEPT PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1024

Jurisdiction Data	Actual 2011-12	Actual 2012-13	Estimated 2013-14	Adopted 2014-15
Population	16,881	16,884	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 293,273	$ 288,643	$ 310,460	$ 314,330
Total # of Full Time Equivalent Employees	4.00	4.00	4.00	4.00
Total # of Full-Time Inspectors	1.00	1.00	1.00	1.00
Total # of Full-Time Plan Examiners	1.00	1.00	1.00	1.00
Outputs				
# of Bldg. Plans Reviewed	334	379	454	450
# of Bldg. Permits Issued	1,606	1,632	1,834	1,834
# of Inspection Performed	3,628	3,664	3,814	3,814
Outputs Occupational Licenses				
# of Licenses Issued	1,163	1,073	1,100	1,100
# of Renewals	1,059	887	1,000	1,000
# of Inspections Performed (By Code Enforcement)	80	80	80	80
Efficiency				
Avg # of Insp. Per Full Time Equiv. Employee	3,628	3,664	3,814	3,814
Avg. # of Plans Reviewed per FTE	334	379	454	450
O&M Cost Per Capita	$ 17.37	$ 17.10	$ 17.74	$ 17.89
O&M Cost per Full Time Equiv. Employee	$ 73,318	$ 72,161	$ 77,615	$ 78,583
Per Capita per Full Time Equiv. Employee	4,220	4,221	4,374	4,393
Effectiveness				
Avg. Permit Review Time	0.45	0.45	0.45	0.45
% of Inspections Performed on Schedule	100%	100%	100%	100%
% of Recovery	100%	100%	100%	100%

Fund:	Department:	Fund #:
General	Building	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
1024-524.12-01	Salaries & Wages	$ 203,653	$ 206,043	$ 206,050	$ 206,050	$ 206,050	$ 210,330
	Salaries & Wages Sub-Total	203,653	206,043	206,050	206,050	206,050	210,330
1024-524.21-00	Fica Taxes	15,159	15,504	15,770	15,770	15,770	16,090
1024-524.22-00	Retirement	13,744	14,261	23,480	23,480	23,420	24,510
1024-524.23-00	Life & Health Insurance	49,056	42,318	46,420	46,420	50,250	48,030
	Benefits Sub-Total	77,959	72,083	85,670	85,670	89,440	88,630
	Total Personnel Services	281,612	278,126	291,720	291,720	295,490	298,960
Operating Expenses							
1024-524.34-90	Other Fees & Contracts	2,136	1,134	3,500	4,450	3,500	3,500
1024-524.40-01	Employee Travel	-	-	550	-	550	550
1024-524.41-00	Communications Services	1,891	1,712	1,900	1,900	1,900	1,900
1024-524.46-10	Outside Vehicle Repairs	-	-	750	750	650	280
1024-524.46-40	Maintenance Contracts	318	345	300	300	300	300
1024-524.47-01	Printing & Binding	1,147	947	1,200	1,200	1,200	1,200
1024-524.49-30	Other Current Charges	72	342	450	120	450	450
1024-524.51-10	Office Supplies-General	1,508	1,171	1,200	1,200	1,200	1,200
1024-524.51-11	Non-Capital Office Equipmnet	-	500	-	-	-	-
1024-524.52-01	Gas	2,251	2,241	2,200	2,200	2,200	2,610
1024-524.52-03	Oil & Lubricants	158	39	100	100	100	100
1024-524.52-10	Vehicle Parts	358	586	600	600	600	600
1024-524.52-70	Special Clothing/Uniforms	268	294	500	500	500	500
1024-524.52-80	Tires & Tubes	-	495	270	270	270	430
1024-524.54-10	Publications	774	-	500	500	300	500
1024-524.54-20	Memberships & Dues	250	215	450	450	450	450
1024-524.54-30	Educational Costs	530	496	800	730	800	800
	Total Operating Expenses	11,661	10,517	15,270	15,270	14,970	15,370
	Total Building	**$ 293,273**	**$ 288,643**	**$ 306,990**	**$ 306,990**	**$ 310,460**	**$ 314,330**

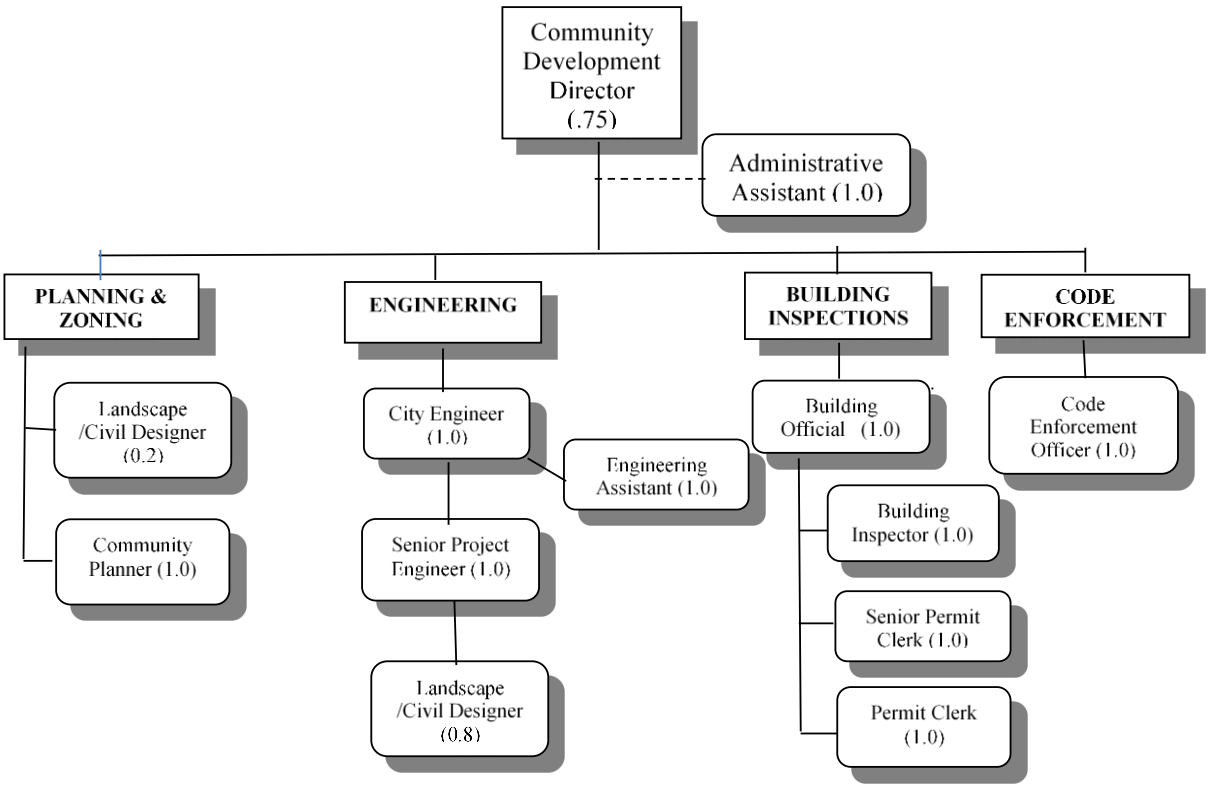
Fund:	Department:	Fund #:
General	Building	001

FUNDING SOURCE

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	Program Expenditure Budget	$ 293,273	$ 288,643	$ 306,990	$ 306,990	$ 310,460	$ 314,330
	Less Revenues Supporting Program:						
	316 Local Business Tax	154,396	150,074	156,830	156,830	151,000	151,000
	322 Permits, Fees & Special Assessments	166,827	308,621	182,240	182,240	149,300	149,300
	329 Other Permits & Fees	2,580	2,651	3,000	3,000	3,600	3,600
	342 Public Safety	42,557	121,388	99,450	99,450	46,400	46,400
	Net Unsupported/(Supported) Budget	**$ (73,087)**	**$ (294,091)**	**$ (134,530)**	**$ (134,530)**	**$ (39,840)**	**$ (35,970)**
	% Of Budget Supported	124.9%	201.9%	143.8%	143.8%	112.8%	111.4%

Organizational Chart

COMMUNITY DEVELOPMENT DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 12/13	ADOPTED FY 13/14	ADOPTED FY 14/15
Community Development Director*	**133**	**0.80**	**0.75**	**0.75**
PLANNING & ZONING/CODE ENFORCEMENT DIVISIONS				
Landscape/Civil Designer	125	0.00	0.20	0.20
Community Planner	122	1.00	1.00	1.00
Administrative Assistant	119	0.50	0.50	0.50
Code Enforcement Officer	120	1.00	1.00	1.00
Total Planning & Zoning		**2.50**	**2.70**	**2.70**
ENGINEERING DIVISION				
City Engineer	134	0.80	1.00	1.00
Senior Project Engineer	128	0.00	1.00	1.00
Senior Staff Engineer	125	1.00	0.00	0.00
Landscape/Civil Designer	125	0.00	0.80	0.80
Engineering Assistant	122	0.00	1.00	1.00
Staff Engineer	122	2.00	0.00	0.00
Administrative Assistant	119	0.50	0.50	0.50
Total Engineering		**4.30**	**4.30**	**4.30**
BUILDING DIVISION				
Building Codes Official	130	1.00	1.00	1.00
Building Inspector	124	1.00	1.00	1.00
Senior Permit Clerk	118	1.00	1.00	1.00
Permit Clerk	116	1.00	1.00	1.00
Total Building		**4.00**	**4.00**	**4.00**
Total Community Development		**11.60**	**11.75**	**11.75**

*Community Development Director is 20% funded in Fund 067 - CRA and 5% funded in Fund 001 - General Fund, Department 1012 (City Manager) as the Assistant City Manager.

Fund:	Department:	Fund #:
General	City Attorney	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Operating Expenses							
1018-514.31-10	Legal Services	146,754	95,013	104,600	112,100	104,600	107,000
1018-514.31-20	Other Legal	3,425	2,053	5,000	5,000	5,000	5,000
1018-514.40-01	Employee Travel	598	715	750	1,100	750	750
1018-514.54-10	Publications	1,427	710	1,500	1,500	1,500	1,500
1018-514.54-30	Educational Costs	275	-	350	-	350	350
	Total Operating Expenses	152,479	98,491	112,200	119,700	112,200	114,600
	Total City Attorney	**$ 152,479**	**$ 98,491**	**$ 112,200**	**$ 119,700**	**$ 112,200**	**$ 114,600**

Fund:	Department:	Fund #:
General	General Government	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
1020-519.24-00	Workers Compensation Ins.	28,844	28,873	31,990	31,990	32,740	34,380
1020-519.25-00	Unemployment Contribution	31,096	11,454	28,600	28,600	28,600	28,600
Benefits Sub-Total		59,940	40,327	60,590	60,590	61,340	62,980
Total Personnel Services		59,940	40,327	60,590	60,590	61,340	62,980
Operating Expenses							
1020-519.32-10	Auditing And Accounting	25,221	16,062	17,480	23,480	23,480	17,480
1020-519.34-90	Other Fees & Contracts	9,565	14,193	12,400	12,400	13,280	13,300
1020-519.41-00	Communications Services	5,849	5,366	5,750	5,750	4,800	5,040
1020-519.42-10	Postage	20,581	25,860	30,530	30,530	26,710	27,650
1020-519.43-00	Utility Services	31,149	28,726	33,910	33,910	29,440	30,620
1020-519.45-00	General Liability Ins	59,109	59,127	65,020	65,020	65,480	68,760
1020-519.46-01	Building & Grounds Maint	10,833	10,822	13,030	13,030	13,030	13,030
1020-519.46-40	Maintenance Contracts	32,383	39,734	41,990	42,171	43,910	45,300
1020-519.47-01	Printing & Binding	9,355	8,619	9,100	9,935	9,310	9,380
1020-519.49-20	Advertising - Other	-	-	-	-	-	-
1020-519.49-30	Other Current Charges	5,886	3,817	23,010	23,010	8,870	9,010
1020-519.49-50	Bad Debt Expense	-	-	-	-	-	-
1020-519.51-10	Office Supplies-General	3,902	6,715	8,000	7,165	5,000	5,000
1020-519.51-11	Non-Capital Office Equip.	-	-	-	-	-	-
1020-519.52-40	Builders Supplies	-	-	-	-	-	-
1020-519.52-42	Supplies City Hall BR	-	966	1,800	1,800	1,800	1,800
1020-519.52-41	Housekeeping Supplies	2,606	1,735	1,750	1,750	2,500	2,500
1020-519.52-90	Special Supplies	-	44	-	-	-	-
1020-519.54-01	Subscriptions	168	168	200	200	200	200
1020-519.54-10	Publications	-	-	-	-	-	-
Total Operating Expenses		216,607	221,954	263,970	270,151	247,810	249,070
Total General Government		**$ 276,547**	**$ 262,281**	**$ 324,560**	**$ 330,741**	**$ 309,150**	**$ 312,050**

Fund:	Department:	Fund #:
General	Law Enforcement	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Operating Expenses							
1021-521.34-30	Sheriff's Contract	1,264,935	1,221,973	1,177,580	1,177,580	1,177,580	1,211,300
1021-521.49-30	Other Current Charges	-	-	-	-	-	-
	Total Operating Expenses	1,264,935	1,221,973	1,177,580	1,177,580	1,177,580	1,211,300
	Total Law Enforcement	**$ 1,264,935**	**$ 1,221,973**	**$ 1,177,580**	**$ 1,177,580**	**$ 1,177,580**	**$ 1,211,300**

Fire Department

The Fire Department protects life and property from all hazards through emergency preparedness and response. The department is primarily responsible for directing and coordinating all fire, medical and emergency management functions. These responsibilities involve planning, budgeting, training, mitigating, fire suppression, advance life support emergency medical services, hazardous material response, fire inspections, arson investigations, public education, hurricane preparedness and terrorism response. Services are provided with emphasis on quality, public safety, injury reduction, environmental protection, cost effectiveness and customer service. Pride and Ownership in everything we do is our creed.

Current and Prior Year Accomplishments

The department continues to make significant progress with developing and enhancing services to the community. Utilizing the Insurance Service Office (ISO) standards as a foundation, we continue to strive to improve to ensure the community is protected. This comprehensive and thorough inspection rates the department on its ability to protect the community. The ISO is a leading source of information concerning fire risk and provides the fire department ratings based on their ability to deliver services. The grading schedule is Class 1 to a Class 10 rating (no fire protection). We are currently rated as a Class 3 department which is average for the most departments in Pinellas County. This rating brings the community to one of 122 out of the 765 communities in the State of Florida with a Class 3 or better rating. The department has identified and begun implementing cost savings measures related to energy efficiency at all facilities. We are continuing to meet and exceed all training requirements for all positions as identified by ISO standards. New purchases include a new ladder truck that is in service at fire station 53 and a new engine is ordered for the downtown station.

Fiscal Year 2015 Goals

The department will continue with its professional development program and will require further education and training requirements for all positions. The department will continue to focus on physical fitness and wellness for its members as defined in the 5 Year Strategic Plan. Staff will continue to work with county Fire/EMS for efficiencies while either maintaining or increasing the level of service.

Long-Term Vision and Future Financial Impact

The department will continue to focus on mentoring members to fill future supervisory and management positions. Staff will continue to work with our county partners on fire-ems issues.

FIRE PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1022

Jurisdiction Data	Actual 2011-12	Actual 2012-13	Estimated 2013-14	Adopted 2014-15
Population	16,881	16,884	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$3,488,275	$3,565,379	$3,649,700	$3,599,410
Total # of Full Time Equivalent Employees	31.20	32.00	32.00	29.00
Prevention				
Complete all fire safety inspections (commercial)	700	700	700	700
Conduct 15 high hazard inspections	15	15	15	15
# Public Education Programs Conducted	90	90	90	90
# Education Program Attendees	900	900	900	900
# Fire Investigations	10	10	10	12
Update prefire plans annually	70	70	70	70
Inspect and test all hydrants within district	700	700	700	700
Emergency Response				
Prevent fire deaths on all fire incidents in district (%)	100	100	100	100
Confine 90% of bldg fires to area involved on arrival	100	100	100	100
Provide a minimum of ALS to all incidents within City	100	100	100	100
Respond to emergencies within 7 minutes or less	100	100	100	100
Training				
Avg Inservice Training Hours per Firefighter	200	270	270	270
Training hours for Live Fire Evolutions	150	150	150	150
ISO Training Hours Per FF	200	240	240	240
CPR Classes Conducted	12	12	12	12
# of NFPA 1410 drills conducted	36	36	36	36
Total Emergency Readness Efficiency	**862**	**972**	**972**	**972**
% of ISO Training requirements met	100	100	100	100
% of emergency response criteria met	100	100	100	100
% of company inspections conducted	100	100	100	100
O&M Cost Per Capita	$ 206.64	$ 211.17	$ 208.60	$ 204.84
O&M Cost per Full Time Equiv. Employee	$ 111,804	$ 111,418	$ 114,053	$ 124,118
Per Capita per Full Time Equiv. Employee	541	528	547	606

Fund:	Department:	Fund #:
General	Fire And EMS	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
1022-522.12-01	Salaries & Wages	$ 1,859,945	$ 2,024,744	$ 1,940,220	$ 1,977,836	$ 1,977,830	$ 1,802,800
1022-522.14-00	Overtime-Time & One Half	142,717	72,165	95,000	95,000	85,000	111,200
1022-522.15-10	Incentive Pay	29,745	32,135	34,260	34,260	34,260	28,560
	Salaries & Wages Sub-Total	2,032,407	2,129,044	2,069,480	2,107,096	2,097,090	1,942,560
1022-522.21-00	Fica Taxes	150,519	157,346	158,320	160,465	157,020	148,610
1022-522.22-00	Retirement	406,026	371,999	438,920	478,920	438,920	458,360
1022-522.22-01	Passing Thru State	142,828	138,063	140,000	140,000	140,000	140,000
1022-522.23-00	Life & Health Insurance	363,533	386,419	399,850	399,850	399,850	427,250
1022-522.24-00	Workers Compensation Ins.	89,991	89,991	99,000	99,000	99,000	99,000
	Benefits Sub-Total	1,152,897	1,143,818	1,236,090	1,278,235	1,234,790	1,273,220
	Total Personnel Services	3,185,304	3,272,862	3,305,570	3,385,331	3,331,880	3,215,780
Operating Expenses							
1022-522.31-30	Employee Physicals	12,824	12,586	13,500	13,020	13,500	13,500
1022-522.32-10	Auditing & Accounting	1,459	5,798	6,310	6,310	6,310	6,310
1022-522.34-90	Other Fees & Contracts	1,232	256	-	280	280	-
1022-522.40-01	Employee Travel	267	201	300	300	300	300
1022-522.41-00	Communication Services	16,432	14,582	18,040	18,040	18,040	16,900
1022-522.42-10	Postage	17	50	70	70	70	70
1022-522.43-00	Utility Services	29,366	27,282	30,890	30,890	30,890	30,890
1022-522.45-00	General Liability Ins.	61,065	61,046	67,170	67,170	67,170	67,170
1022-522.46-01	Building & Grounds Maint	19,246	6,767	9,260	12,260	9,260	9,260
1022-522.46-10	Outside Vehicle Repairs	46,206	35,689	35,000	27,545	35,000	35,000
1022-522.46-20	Equipment Repairs	6,050	6,530	6,000	7,000	7,000	6,000
1022-522.46-30	Nextel/Radio Maintenance	377	606	600	600	600	600
1022-522.46-40	Maintenance Contracts	10,434	8,483	10,790	8,084	10,790	11,800
1022-522.49-30	Other Current Charges	3,151	2,609	4,500	4,500	4,500	4,500
1022-522.51-10	Office Supplies-General	1,972	1,411	2,000	2,000	2,000	2,000
1022-522.51-11	Non-Capital Office Equip	3,737	533	1,000	1,000	1,000	4,000
1022-522.52-01	Gas	7,491	8,460	8,730	8,730	8,730	8,730

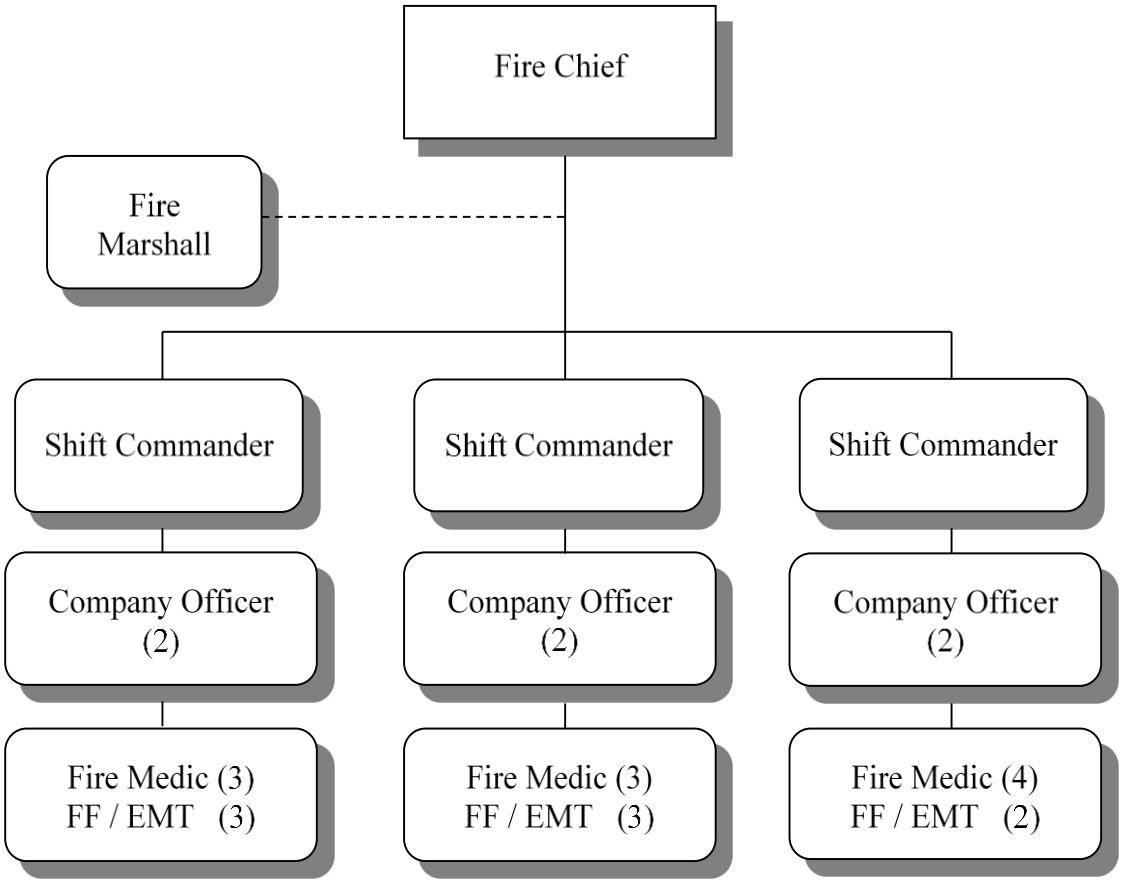
Fund: General	Department: Fire And EMS	Fund #: 001

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	EXPENDITURE DETAIL						
1022-522.52-02	Diesel	27,655	27,773	33,000	33,000	33,000	33,000
1022-522.52-03	Oil & Other Lubricants	907	1,275	1,000	1,100	1,200	1,200
1022-522.52-10	Vehicle Parts	2,447	13,266	6,000	15,480	7,050	6,000
1022-522.52-20	Equipment Parts	5,167	5,875	4,000	7,596	4,200	4,000
1022-522.52-30	Small Tools & Supplies	1,542	1,848	1,900	1,900	1,900	1,900
1022-522.52-40	Builders Supplies	114	316	200	200	200	200
1022-522.52-41	Housekeeping Supplies	4,176	5,284	5,500	5,566	5,500	5,500
1022-522.52-70	Special Clothing/Uniforms	13,740	16,739	79,000	39,550	15,000	79,000
1022-522.52-80	Tires And Tubes	5,394	3,557	3,000	4,650	3,080	3,000
1022-522.52-90	Special Supplies	1,749	1,057	3,500	4,695	4,250	3,500
1022-522.52-92	Fire Hose & Supplies	4,206	5,101	5,000	5,200	5,000	5,000
1022-522.54-10	Publications	412	514	1,000	1,200	1,000	1,300
1022-522.54-20	Memberships & Dues	584	3,125	1,600	1,600	1,000	3,000
1022-522.54-30	Educational Costs	13,552	13,898	20,000	21,741	20,000	20,000
	Total Operating Expenses	302,971	292,517	378,860	351,277	317,820	383,630
	Internal Services						
1022-590.94-16	Data Processing Fee Reimb	78,410	107,480	107,480	107,480	107,480	99,150
	Total Internal Services	78,410	107,480	107,480	107,480	107,480	99,150
	Total Fire And EMS	**$ 3,566,685**	**$ 3,672,859**	**$ 3,791,910**	**$ 3,844,088**	**$ 3,757,180**	**$ 3,698,560**

	FUNDING SOURCE					
Program Expenditure Budget	$ 3,488,275	$ 3,565,379	$ 3,684,430	$ 3,736,608	$ 3,649,700	$ 3,599,410
Less Revenues Supporting Program:						
312 Other Taxes	142,828	138,063	140,000	140,000	140,000	140,000
331 Federal Grants	-	222,028	227,850	227,850	227,850	8,700
338 Shared Revenue From Other Local Units	988,900	982,749	1,045,140	998,140	998,140	1,024,620
Net Unsupported Budget	**$ 2,356,547**	**$ 2,222,539**	**$ 2,271,440**	**$ 2,370,618**	**$ 2,283,710**	**$ 2,426,090**
% Of Budget Supported	32.4%	37.7%	38.4%	36.6%	37.4%	32.6%

Organizational Chart

FIRE DEPARTMENT



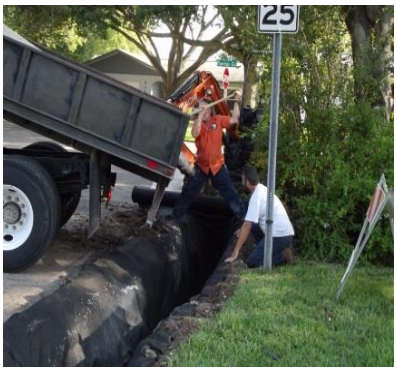
JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 12/13	ADOPTED FY 13/14	ADOPTED FY 14/15
Fire Chief	133	1.00	1.00	1.00
Shift Commander	130	3.00	3.00	3.00
Company Officer	02	6.00	6.00	6.00
Fire Marshall	130	1.00	1.00	1.00
Fire Medic	F3	10.00	13.00	10.00
Fire Fighter EMT	F2	11.00	8.00	8.00
Total Division		**32.00**	**32.00**	**29.00**

Public Works Department

Street Division

The City of Safety Harbor's Street Division provides for the maintenance and repair of the City's streets, right-of-ways, sidewalks, ADA (American with Disabilities Act) ramps, underdrains and all traffic signage and pavement markings. Tree trimming and/or removal and work order requests generated by resident inquiries are scheduled and service is performed on a priority basis.

Current and Prior Year Accomplishments



Approximately 170 work orders were completed. The Street Division installed 255 feet of underdrain on Flamingo Circle in the North Bay Hills subdivision. Three hundred seventy five cubic yards of concrete has been used for replacement of sidewalks and curbs.

Fiscal Year 2015 Goals

A goal for FY 14/15 is to install 370 feet of underdrain on Oak Haven Drive South, south side of street, in the Oak Haven Estates. This will prevent the ground water from seeping through the asphalt in the center of the street and deteriorating the asphalt. Another goal is to replace the existing underdrain on the west side of Lotus Drive between Hillcrest Drive and Meadowcross Drive in Country Villas subdivision. The maintenance of sidewalks, curbs and the trimming of trees will continue.

Long-Term Vision and Future Financial Impact

The Street Division will continue to provide a reliable level of service that the city's residents have become accustomed to and at the same time maintaining the city's traditions and small town atmosphere. The street sign replacement program mandated by Federal and State regulations is ahead of schedule and will be completed well in advance of the 2015 deadline.

STREET PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1031

Jurisdiction Data	Actual 2011-12	Actual 2012-13	Estimated 2013-14	Adopted 2014-15
Population	16,881	16,884	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 998,674	$ 697,550	$ 757,030	$ 764,080
Total # of Full Time Equivalent Employees	10.30	10.30	10.30	10.20
Outputs				
Curb Miles of Street Swept Per Year	918	918	918	918
Cubic Yds of Curb/Gutter/Sidewalks/Replaced	290	374	475	500
Tons of Asphalt Pot Hole Repairs	32	16	10	15
# of Service Requests	250	225	215	250
Curb Miles of Street	100	100	100	100
Yards of Debris Removed	304	500	450	400
Efficiency				
Cost Per Curb Mile Swept	$ 1,087.88	$ 759.86	$ 824.65	$ 832.33
# of Curb Miles of Street per FTE	89	89	89	90
O&M Cost Per Capita	$ 59.16	$ 41.31	$ 43.27	$ 43.48
O&M Cost Per Full Time Equiv. Employee	$ 96,959	$ 67,723	$ 73,498	$ 74,910
Per Capita per Full Time Equiv. Employee	1,639	1,639	1,699	1,723
Effectiveness				
# of Service Request Completed	255	179	160	165

Fund:	Department:	Fund #:
General	Streets	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
1031-541.12-01	Salaries & Wages	$ 409,324	$ 398,344	$ 403,750	$ 403,750	$ 398,550	$ 394,690
1031-541.14-00	Overtime-Time & One Half	1,225	1,769	2,500	2,500	2,400	2,510
	Salaries & Wages Sub-Total	410,549	400,113	406,250	406,250	400,950	397,200
1031-541.21-00	Fica Taxes	30,015	29,310	31,150	31,150	30,680	30,390
1031-541.22-00	Retirement	26,900	22,187	33,270	33,270	32,740	32,560
1031-541.23-00	Life & Health Insurance	124,517	110,994	121,380	121,380	129,500	133,460
	Benefits Sub-Total	181,432	162,491	185,800	185,800	192,920	196,410
	Total Personnel Services	591,981	562,604	592,050	592,050	593,870	593,610
Operating Expenses							
1031-541.34-60	Uniform Rental & Laundry	2,775	1,591	2,060	2,060	1,980	1,980
1031-541.34-90	Other Fees & Contracts	30,977	33,162	39,750	43,200	43,200	45,910
1031-541.40-01	Employee Travel	66	-	330	330	330	250
1031-541.41-00	Communication Services	3,849	2,787	2,840	2,840	2,840	2,840
1031-541.43-00	Utility Services	9,788	5,714	10,080	10,080	10,080	10,080
1031-541.43-01	Utility Services/Street Lights	265,102	-	-	-	-	-
1031-541.44-00	Rental & Leases	5,200	4,374	5,200	5,200	5,200	5,200
1031-541.46-01	Building & Grounds Maint	637	2,230	2,160	2,160	2,160	7,070
1031-541.46-10	Outside Vehicle Repairs	2,435	2,800	2,800	2,800	2,800	2,800
1031-541.46-20	Equipment Repairs	2,000	829	2,000	2,000	2,000	2,000
1031-541.46-30	Nextel/Radio Maintenance	-	-	200	200	200	200
1031-541.46-40	Maintenance Contracts	11,904	15,044	14,620	14,620	14,620	15,170
1031-541.46-90	Special Services	3,975	5,703	6,000	6,000	6,000	6,000
1031-541.49-30	Other Current Charges	259	460	430	430	430	490
1031-541.51-10	Office Supplies-General	576	576	700	700	700	700
1031-541.51-11	Non-Capital Office Equip	125	185	200	200	200	200
1031-541.52-01	Gas	4,938	6,405	6,160	6,160	7,000	7,500
1031-541.52-02	Diesel	16,474	14,020	19,000	19,000	15,000	17,000
1031-541.52-03	Oil & Other Lubricants	935	726	1,000	1,000	1,000	1,000
1031-541.52-10	Vehicle Parts	8,011	7,173	8,000	8,000	8,050	8,050
1031-541.52-20	Equipment Parts	8,727	7,050	8,000	8,000	8,000	8,000

Fund:	Department:	Fund #:
General	Streets	001

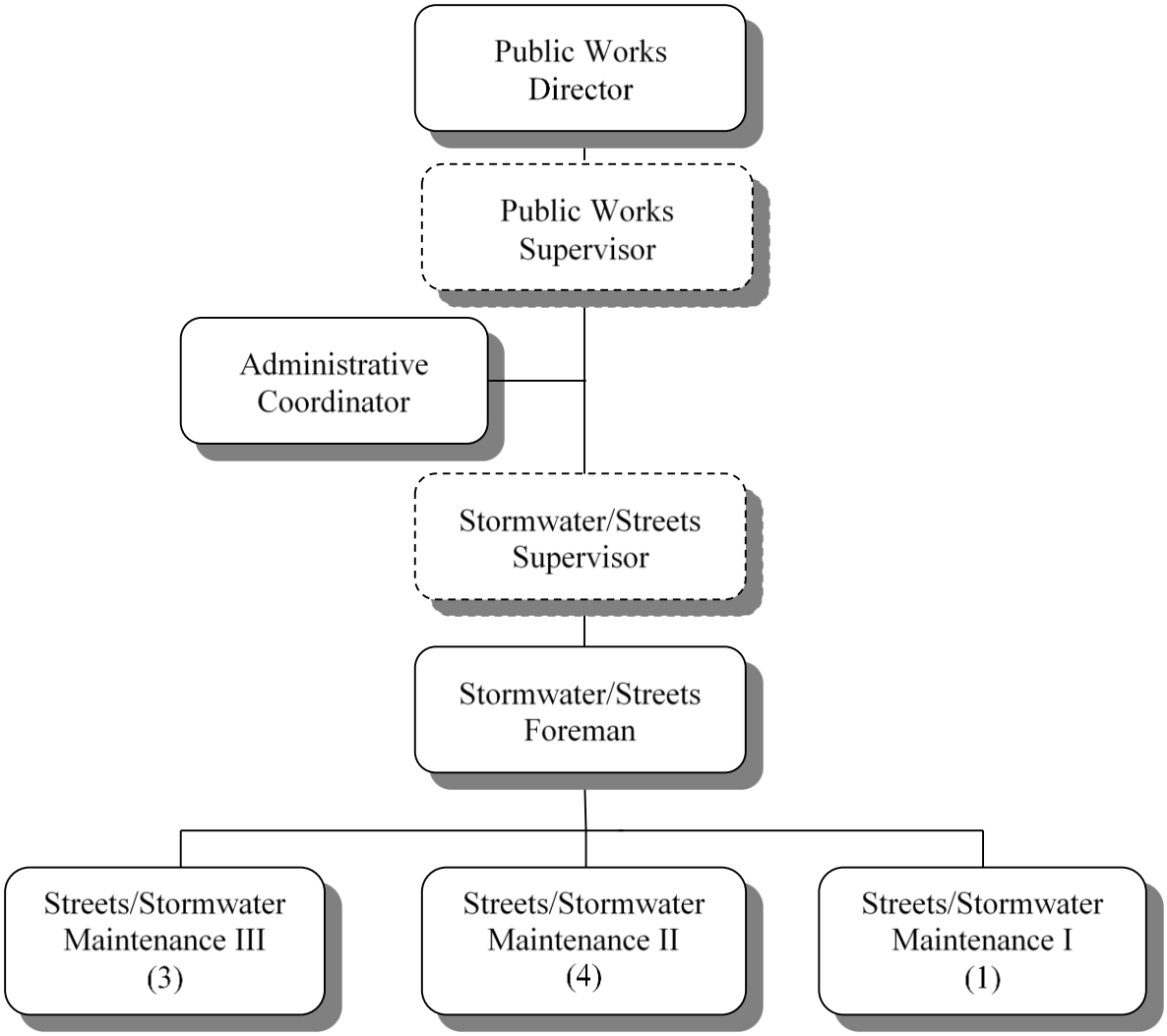
EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
1031-541.52-30	Small Tools & Supplies	5,145	5,522	6,000	6,000	6,000	6,000
1031-541.52-50	Chemicals	1,243	1,113	1,300	1,300	1,300	1,300
1031-541.52-70	Special Clothing/Uniforms	2,842	3,241	3,660	3,660	3,660	3,660
1031-541.52-80	Tires And Tubes	6,011	4,500	8,500	8,500	8,500	5,000
1031-541.52-90	Special Supplies	1,443	1,748	2,000	2,000	2,000	2,000
1031-541.52-93	Safety Supplies	1,972	1,908	2,000	2,000	2,000	2,000
1031-541.53-10	Street Repair	2,010	4,227	5,000	5,000	5,000	5,000
1031-541.53-90	Street Signs	5,074	107	-	-	-	-
1031-541.54-20	Memberships	179	335	410	410	410	570
1031-541.54-30	Educational Costs	2,021	1,416	3,200	3,200	2,500	2,500
	Total Operating Expenses	406,693	134,946	163,600	167,050	163,160	170,470
	Total Streets	**$ 998,674**	**$ 697,550**	**$ 755,650**	**$ 759,100**	**$ 757,030**	**$ 764,080**

Organizational Chart

PUBLIC WORKS DEPARTMENT

STREET DIVISION



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 12/13	ADOPTED FY 13/14	ADOPTED FY 14/15
Public Works Director	134	0.20	0.20	0.20
Administrative Coordinator	121	1.00	1.00	1.00
Streets/Stormwater Foreman	120	1.00	1.00	1.00
Inventory Coordinator	119	0.10	0.10	0.00
Streets/Stormwater Maintenance III	118	3.00	3.00	3.00
Streets/Stormwater Maintenance II	116	4.00	4.00	4.00
Streets/Stormwater Maintenance I	114	1.00	1.00	1.00
Total Division		**10.30**	**10.30**	**10.20**

Public Works Department

Fleet Maintenance Division

The primary objective and responsibilities of the Fleet Maintenance Division is to maintain all City vehicles and equipment. The division performs and coordinates necessary repairs, including preventative and corrective maintenance as well as roadside service for all vehicles/equipment. Other maintenance includes small engine repairs for portable power-driven equipment and small and heavy off-road equipment such as lawn and turf equipment. Fleet participates in analyzing the specifications relative to the acquisition of new or replacement vehicles and equipment and the useful life of the equipment.

Current and Prior Year Accomplishments

This past year the Fleet division increased the repair capabilities with the addition of four 18,000 lb. column lifts. These lifts will allow for all vehicles to be raised overhead in order to make repairs to the under carriage. Fleet Maintenance, along with the City's Safety Officer, updated the disposal of hazardous materials to meet compliance for our NPDES (National Pollutant Discharge Elimination System) local, state and federal requirements.

Fiscal Year 2015 Goals

Fleet Maintenance will continue to make improvements to the shop area and update shop tools to include electronic diagnostic tools. Fleet Maintenance will be working with the City Fire Marshall on gathering information for making the Fleet Maintenance area compliant will all fire codes for CNG (Compressed Natural Gas) vehicle repair.

Long-Term Vision and Future Financial Impact

Fleet Maintenance Division's long term plan is to maintain the efficiency, productivity and safety of the equipment. This type of quality of service will minimize vehicle down-time and increase the life cycle of all of the City's vehicles and equipment. A CNG (Compressed Natural Gas) slow fill fueling station has been added to the 5 year plan.

FLEET MAINTENANCE PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1033

Jurisdiction Data	Actual 2011-12	Actual 2012-13	Estimated 2013-14	Adopted 2014-15
Population	16,881	16,884	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 241,495	$ 233,847	$ 249,190	$ 250,210
Total # of Full Time Equivalent Employees	3.15	3.15	3.15	3.05
Total Number of Vehicles/Equipment Maintained	306	317	315	315
Vehicle and Equipment Service				
Number of Preventative Maintenance	129	123	120	118
Number of Work Order Repairs	673	558	540	550
Efficiency Heavy/Light Vehicles				
Avg. Cost per Repair Including Preventative Maint	$ 301.12	343.3876652	$ 377.56	$ 374.57
O&M Cost per Capita	$ 14.31	$ 13.85	$ 14.24	$ 14.24
O&M Cost per Full Time Equiv. Employee	$ 76,665	$ 74,237	$ 79,108	$ 82,036
Per Capita per Full Time Equiv. Employee	5,359	5,360	5,554	5,761
Effectiveness				
% of Mechanics Hours Billed to Repairs	90%	9000%	91%	91%
% of Preventative Maint Completed on Schedule	90%	97%	97%	98%

Fund:	Department:	Fund #:
General	Fleet Maintenance	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
1033-519.12-01	Salaries & Wages	$ 137,335	$ 139,855	$ 140,210	$ 140,210	$ 135,020	$ 136,310
1033-519.14-00	Overtime-Time & One Half	809	319	3,000	3,000	1,000	2,030
	Salaries & Wages Sub-Total	138,144	140,174	143,210	143,210	136,020	138,340
1033-519.21-00	Fica Taxes	10,277	10,427	11,190	11,190	10,410	10,590
1033-519.22-00	Retirement	9,266	7,461	11,150	11,150	10,390	10,610
1033-519.23-00	Life & Health Insurance	31,711	28,955	36,830	36,830	38,230	34,030
	Benefits Sub-Total	51,254	46,843	59,170	59,170	59,030	55,230
	Total Personnel Services	189,398	187,017	202,380	202,380	195,050	193,570
Operating Expenses							
1033-519.34-60	Uniform Rental & Laundry	998	433	520	520	520	440
1033-519.34-90	Other Fees & Contracts	3,062	2,014	3,660	3,660	3,500	4,500
1033-519.40-01	Employee Travel	585	1,058	2,200	2,200	1,600	2,200
1033-519.41-00	Communications Services	3,178	2,647	2,680	2,680	2,680	2,680
1033-519.43-00	Utility Services	4,980	4,759	5,340	5,340	5,340	5,340
1033-519.44-00	Rental And Leases	150	58	230	230	230	250
1033-519.46-01	Building & Grounds Maint	530	1,244	1,510	1,510	1,510	1,400
1033-519.46-10	Outside Vehicle Repairs	-	40	200	200	200	200
1033-519.46-20	Equipment Repairs	1,016	1,193	1,900	1,900	1,900	1,900
1033-519.46-40	Maintenance Contracts	181	271	700	700	700	780
1033-519.49-30	Other Current Charges	226	291	230	230	230	230
1033-519.51-10	Office Supplies-General	318	162	350	350	350	350
1033-519.51-11	Non-Capital Office Equip	224	123	300	300	300	300
1033-519.52-01	Gas	2,080	3,551	3,700	3,700	3,700	3,700
1033-519.52-02	Diesel	365	314	500	500	500	500
1033-519.52-03	Oil & Other Lubricants	2,532	222	200	200	200	200
1033-519.52-10	Vehicle Parts	3,370	170	1,500	1,500	1,000	1,500

Fund:	Department:	Fund #:
General	Fleet Maintenance	001

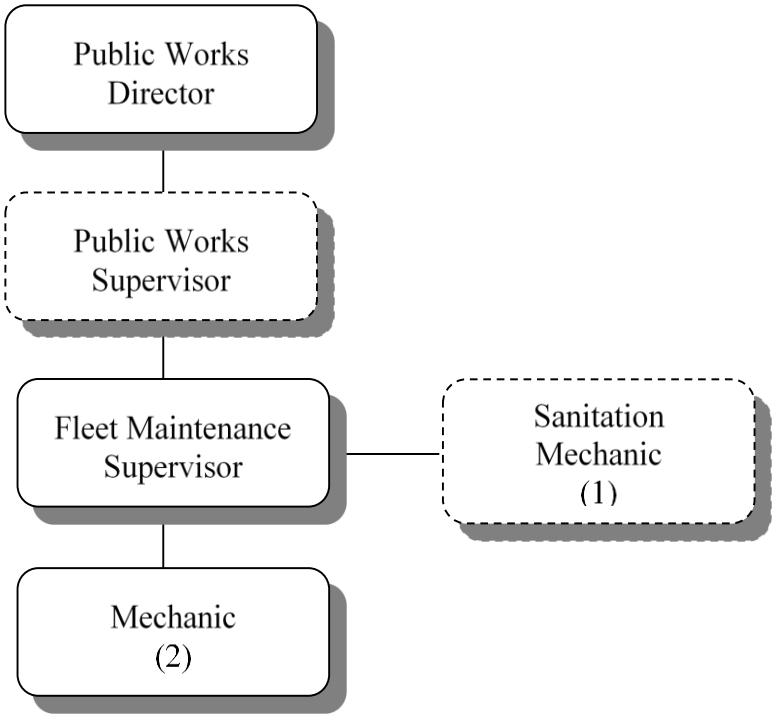
EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
1033-519.52-20	Equipment Parts	1,011	696	1,000	950	700	1,000
1033-519.52-30	Small Tools & Supplies	6,913	8,000	7,000	7,000	7,000	7,000
1033-519.52-40	Builders Supplies	219	370	300	300	-	-
1033-519.52-70	Special Clothing/Uniforms	900	993	1,080	1,080	1,080	1,320
1033-519.52-90	Special Supplies	15,889	15,851	17,900	17,900	17,900	17,900
1033-519.52-93	Safety Supplies	240	245	250	250	250	250
1033-519.54-10	Publications	2,300	1,500	1,600	1,600	1,600	1,600
1033-519.54-20	Memberships & Dues	-	50	50	100	100	50
1033-519.54-30	Educational Costs	830	575	1,050	1,050	1,050	1,050
	Total Operating Expenses	52,097	46,830	55,950	55,950	54,140	56,640
	Total Fleet Maintenance	**$ 241,495**	**$ 233,847**	**$ 258,330**	**$ 258,330**	**$ 249,190**	**$ 250,210**

Organizational Chart

PUBLIC WORKS DEPARTMENT

FLEET MAINTENANCE DIVISON



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 12/13	ADOPTED FY 13/14	ADOPTED FY 14/15
Public Works Director	134	0.05	0.05	0.05
Fleet Maintenance Supervisor	125	1.00	1.00	1.00
Mechanic	119	2.00	2.00	2.00
Inventory Coordinator	119	0.10	0.10	0.00
Total Division		**3.15**	**3.15**	**3.05**

Leisure Services Department
Building Maintenance Division

The Building Maintenance Division is responsible for all interior & exterior maintenance of City building facilities along with Park facilities; which include carpentry, electrical, plumbing, roofing, flooring and construction projects. In addition to the maintenance responsibilities, the Division oversees the installation of all holiday/seasonal decorations; provides specialized needs of recreational programs/special events qualified groups and contracted services.

Current and Prior Year Accomplishments

The Building Maintenance Division continues to provide top quality service through improved maintenance techniques and procedures. Fiscal year 2013-2014, in addition to completing daily facility work order requests the following projects were completed: Painted buildings at Daisy Douglas Park, North City Park, installed flat screen TV's at Rigsby and Community Centers, installed various indoor / outdoor lighting at Museum along with projector screen, new "dial" timers installed on Marshall Street Park Tennis Courts, fans installed on deck at Rigsby Center, installed Art tracks for Museum, installed railings for Rigsby Centers deck, light pole installed at Mullet Creek for Sheriff's Department, 220v circuit installed in concession stand for Little Leagues Icee machine, replaced galvanized drain system at Community Center, built two new electrical panels for Special Events, water fountain replaced at Marshall Street Park, new dog bag dispensers were built/sealed, electric / lights installed on Main Street Ear Tree, pilings replaced on Pier, Baranoff fencing was re-done, new office installed for City Engineer, installed bench and signs for new Jolly Trolley stations, repaired Skate Park structure/material, renovated Engineering area at City Hall, installed new bleachers for Safety Harbor Community Park, installed new sidewalk for Marshall Street Park boardwalk.

Division provided support staff for the Senior Expo, San Gennaro Festival, Seafood Festival, Chalk Art Festival, Kiwanis Arts & Crafts, Singer-Songwriter Festival, continued 3rd Friday and Farmers Market events, 4th of July celebration, Harbor Sounds Music Festival, British Car Show, Winefest, Tree Lighting, Snowfest, Kiwanis Arts and Crafts Show, Holiday Parade, Memorial Day Ceremony; continue to cross train personnel for better department flexibility.

Fiscal Year 2015 Goals

During the fiscal year 2014-2015, the Building Maintenance Division will continue to provide the highest level of service to enhance maintenance productivity through innovative techniques, trends and networking; while staying current with technologies and cost effectiveness. Initiatives for LED lighting and Security Cameras will be developed. Work with Steering Committee and staff to develop 13 acres Waterfront Park, Messinger Tract and Elm Street property, along with other City wide projects.

Long-Term Vision and Future Financial Impact

The Building Maintenance Division's long term mission is to continue to provide the highest level of maintenance service while staying on the forefront of innovativeness, trends, technology and creativity. The division will continue to be an integral part of facility capital improvement projects; both during construction and evolving into the overall maintenance schedule.

BUILDING MAINTENANCE PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1034

Jurisdiction Data	Actual 2011-12	Actual 2012-13	Estimated 2013-14	Adopted 2014-15
Population	16,881	16,884	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 356,770	$ 365,430	$ 347,590	$ 356,790
Total # of Full Time Equivalent Employees	5.80	5.80	5.70	5.70
Outputs				
Total Square Feet Maintained	220,175	319,772	319,772	1,143,056
# Maintenance/Repair Work Orders	590	515	570	660
# of Facility Preventative Maintenance Completed	500	450	500	600
# Special Projects/Events Completed	113	120	124	125
Efficiency				
O&M Cost per Square Ft. Maintained	$ 1.62	$ 1.14	$ 1.09	$ 0.31
Square Ft. Maintained per FTE	37,961	55,133	56,100	200,536
O&M Cost per Capita	$ 21.13	$ 21.64	$ 19.87	$ 20.30
O&M Cost per Full Time Equiv. Employee	$ 61,512	$ 63,005	$ 60,981	$ 62,595
Per Capita per Full Time Equiv. Employee	2,911	2,911	3,069	3,083
Effectiveness				
% Work Orders Completed Within 7 Work Days	92%	90%	91%	93%
% Preventative Maint. Completed on Schedule	92%	95%	94%	95%
% Quality Checks Meeting Standard	95%	95%	96%	96%

Fund:	Department:	Fund #:
General	Building Maintenance	001

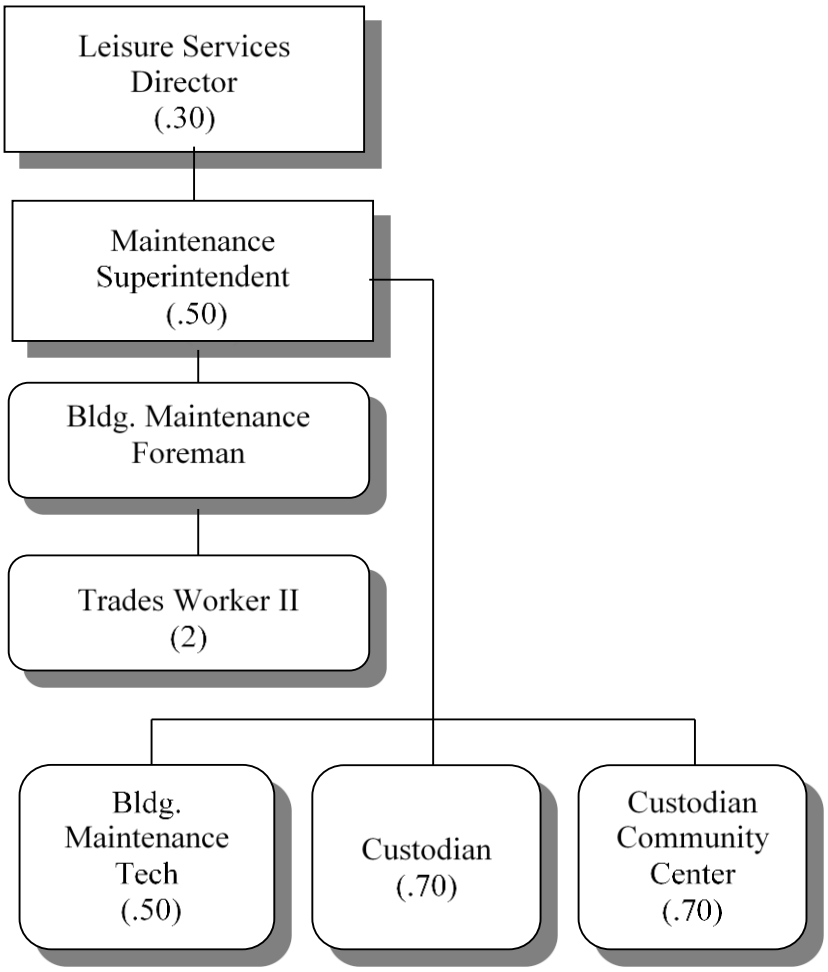
EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
1034-519.12-01	Salaries & Wages	$ 246,606	$ 250,288	$ 262,460	$ 266,335	$ 231,700	$ 235,620
1034-519.14-00	Overtime-Time & One Half	4,170	6,170	8,000	8,000	8,000	7,100
	Salaries & Wages Sub-Total	250,776	256,458	270,460	274,335	239,700	242,720
1034-519.21-00	Fica Taxes	18,823	19,123	20,690	20,690	18,340	18,570
1034-519.22-00	Retirement	16,398	14,567	21,350	21,350	18,820	19,350
1034-519.23-00	Life & Health Insurance	41,338	40,735	40,540	40,540	39,620	42,870
	Benefits Sub-Total	76,559	74,425	82,580	82,580	76,780	80,790
	Total Personnel Services	327,335	330,883	353,040	356,915	316,480	323,510
Operating Expenses							
1034-519.34-90	Other Fees & Contracts	970	648	1,000	1,000	1,000	1,000
1034-519.40-01	Employee Travel	-	37	-	50	-	-
1034-519.41-00	Communications Services	4,078	3,946	3,980	3,980	3,980	3,980
1034-519.43-00	Utility Services	1,669	1,318	1,730	1,730	1,730	1,730
1034-519.46-01	Building & Grounds Maint	1,301	1,653	5,000	5,000	1,500	3,150
1034-519.46-10	Outside Vehicle Repairs	138	357	400	-	400	400
1034-519.46-30	Nextel/Radio Maintenance	48	-	200	200	100	200
1034-519.49-30	Other Current Charges	781	549	880	680	880	800
1034-519.51-10	Office Supplies-General	387	351	400	400	400	400
1034-519.52-01	Gas	5,564	6,819	5,550	5,550	5,550	5,550
1034-519.52-02	Diesel	-	1,498	3,000	3,000	3,000	3,000
1034-519.52-03	Oil & Other Lubricants	51	64	100	100	100	100
1034-519.52-10	Vehicle Parts	1,082	723	750	1,150	750	750
1034-519.52-30	Small Tools & Supplies	2,812	8,120	7,300	3,425	3,420	2,800
1034-519.52-40	Builders Supplies	5,904	3,905	2,500	2,500	2,500	2,500
1034-519.52-41	Housekeeping Supplies	311	483	500	500	500	500
1034-519.52-70	Special Clothing/Uniforms	2,602	2,576	3,480	3,480	3,480	3,480
1034-519.52-80	Tires & Tubes	48	224	800	1,000	800	800
1034-519.52-90	Special Supplies	1,669	1,261	1,670	1,620	1,000	2,120
1034-519.54-30	Educational Costs	20	15	20	20	20	20
	Total Operating Expenses	29,435	34,547	39,260	35,385	31,110	33,280
	Total Building Maintenance	**$ 356,770**	**$ 365,430**	**$ 392,300**	**$ 392,300**	**$ 347,590**	**$ 356,790**

Organizational Chart

BUILDING MAINTENANCE DIVISION

LEISURE SERVICES DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 12/13	ADOPTED FY 13/14	ADOPTED FY 14/15
Leisure Services Director	133	0.30	0.30	0.30
Maintenance Superintendent	128	0.00	0.50	0.50
Parks & Building Maintenance Supervisor	125	1.00	0.00	0.00
Building Maintenance Foreman	120	1.00	1.00	1.00
Trades Worker II	116	2.00	2.00	2.00
Building Maintenance Tech	112	0.00	0.50	0.50
Custodian	111	0.75	0.70	0.70
Custodian Community Center	111	0.75	0.70	0.70
Total Division		**5.80**	**5.70**	**5.70**

Fund:	Department:	Fund #:
General	Main Street	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Operating Expenses							
1054-572.34-90	Other Fees And Contracts	-	-	-	-	-	-
1054-572.43-00	Utility Services	35,406	28,177	37,970	37,970	37,970	37,970
1054-572.46-01	Building & Grounds Maint	1,358	948	1,500	1,500	1,500	4,000
1054-572.49-30	Other Current Charges	162,677	131,295	157,800	161,050	142,470	158,300
	Total Operating Expenses	199,441	160,420	197,270	200,520	181,940	200,270
	Total Main Street	**$ 199,441**	**$ 160,420**	**$ 197,270**	**$ 200,520**	**$ 181,940**	**$ 200,270**

FUNDING SOURCE

Program Expenditure Budget	$ 199,441	$ 160,420	$ 197,270	$ 200,520	$ 181,940	$ 200,270
Less Revenues Supporting Program:						
369 DBC Events Revenue	153,402	156,902	177,500	177,500	142,470	168,300
Net Unsupported Budget	**$ 46,039**	**$ 3,518**	**$ 19,770**	**$ 23,020**	**$ 39,470**	**$ 31,970**
% Of Budget Supported	76.9%	97.8%	90.0%	88.5%	78.3%	84.0%

Library

The mission of the Safety Harbor Public Library is to inspire lifelong learning and offer individuals of all ages a center for literacy and cultural activity within the community. The Library will provide an empowering and caring environment where educational, cultural, and business needs can be successfully met through quality materials, programs, services, and the use of traditional and emerging technologies.

With growing emphasis and use of e-books and other new technologies, the Library, along with the Pinellas Public Library Cooperative, strives to provide and sustain services such as OverDrive (e-books), an online language learning resource, Freegal downloadable music, Ancestry, and business resources, such as AtoZ Databases.

The Library is a vital part of our community, not only providing books, music, magazines, and DVDs, but as a meeting place for quiet study or group collaboration, as well as a safe place for youth after school. Offering a wide range of cultural and educational programs for all ages on diverse topics is a main priority. The Library will continue to reach out to the community to provide technology and ESOL classes, as well as opportunities for early childhood literacy through story times and summer reading programs.

Our volunteer program continues to thrive, providing personal growth for all ages and an environment for high school students to fulfill service hours for scholarship opportunities and our gallery provides local artists an outlet to exhibit their works.

Current and Prior Year Accomplishments

For the fourth straight year, the Library saw significant growth in program attendance setting a new record of annual visitors with over a quarter million people entering our doors. Material checkouts remain high with an annual circulation of 279,330 items. E-book circulation rose with 3,300 more e-books checked out than last fiscal year. Our strong circulation for a library of our size indicates we continue to purchase quality, popular books, DVDs, and CDs, and other items within our budget that members want to read, listen to, and view. This year, through Chrissie Elmore Grant funds, we added three iPads to use for outreach, programs, and in-house use in the youth department. A Seed Library was started in cooperation with members of the Common Grounds Community Garden.

The Library continues to be open 62 hours, seven days a week. Staff will continue to work with and support our non-profit organizations, the Library Foundation and the Friends of the Library, which fundraise to provide monetary support for programs and new technologies to keep our Library in the forefront. This past year, the Library evaluated electronic resources and added Zinio, e-magazines, and IndieFlix streaming films to balance our physical collections in the evolving library world.

The number of creative and varied adult and youth programs grew from 516 programs to 628 this year, with overall attendance of 17,113, ranging from story times to musical performances, informational, cultural programs, and more. The youth department attendance set a record with 12,326 children and families attending 450 programs. Almost 700 students attended a computer class or were helped in one-on-one tutoring sessions. Three large mosaic panels purchased with Chrissie Elmore Grant funds were added at

the entrance of the library providing public art for community enjoyment, with two additional murals pending in 2014. This year, the reference collection was downsized to create a welcoming space for adults with the addition of study cubicles and a lounge area.

Statistics: *October 1, 2012 through September 30, 2013*

- Library Visitors: 250,414 Annual Visitors (average 715 per day)
- Circulation: 279,330
- Answer Desk Questions Answered: 25,164
- 54,801 Public Internet Computer Use Sessions
- 7,043 Community Members Attended 473 Meetings in our Rooms

Fiscal Year 2015 Goals

The Library will continue follow our mission as a center for cultural activity in the community and provide recreational and educational materials for all ages.

Information Literacy: Continue to provide quality computer and technology training, public Internet access, ESOL training, story times and summer reading for all ages to promote literacy in the community.

Collection: Purchase quality, popular materials, budgeting expenditures of genres based on circulation usage figures to increase circulation. Balance digital and print collections with evolving technologies. Ensure print collections are not dated and damaged. Continue to work on historical digitization projects including the Safety Harbor Herald collection.

Programming: Continue to provide a variety of free, quality programs for all ages at convenient times for the community to attend.

Facility: Enclose the Teen Area to create a designated space for teens to gather and utilize Internet PCs. (Chrissie Elmore Grant) Paint exterior of building.

Long-Term Vision and Future Financial Impact

Our vision is to maintain the excellence of our library by maintaining a professional staff who manage programs and events, technology, our collection and daily circulation functions. The library will continue to use dollars wisely and budget conservatively. Staff will promote library services to the community and provide outreach as much as possible, and continue to work with the Foundation and Friends of the Library on fundraising efforts. The Library Advisory Committee's long term vision includes a second floor expansion to meet increased demand for meeting space post 2020.

LIBRARY PERFOMANCE INDICATORS

FUND: 001 DEPARTMENT: 1055

Jurisdiction Data	Actual 2011-12	Actual 2012-13	Estimated 2013-14	Adopted 2014-15
Population	16,881	16,884	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 972,306	$ 922,973	$ 982,200	$ 987,410
Total # of Full Time Equivalent Employees	17.90	17.45	17.44	17.66
Total Number of Holdings (All Formats)	111,165	102,135	102,000	102,000
Outputs				
# of Items per Capita	6.59	6.05	5.83	5.80
Circulation	296,348	287,052	286,000	286,000
Turnover (Circ/Item)	2.67	2.81	2.80	2.80
Efficiency				
O&M Cost per Capita	$ 57.60	$ 54.67	$ 56.14	$ 56.19
O&M Cost per Full Time Equiv. Employee	$ 54,319	$ 52,892	$ 56,319	$ 55,912
Per Capita per Full Time Equiv. Employee	943.07	967.56	1,003.21	995.02
Effectiveness Measures				
Reference Questions	29,578	26,919	26,000	26,000
# SH Registered Borrowers	10,056	10,043	10,050	10,050
# of New Library Cards Issued	1,420	1,072	1,100	1,100
Total Number of Visitors (Gate Count)	201,137	250,414	250,000	250,000
Total Program Attendance (Youth, Teen, Adult)	13,493	17,113	17,000	17,000
Total # of Programs (Youth, Teen, Adult)	504	690	600	600
Total Program Attendance Per Capita	0.80	1.01	0.97	0.97
System Item Loans (SH items loaned inside PPLC)	65,111	62,646	60,000	60,000
Total # Volunteer Hours	5,582	6475	6000	6000
Volunteer Hours FTE Equivalent	3	3	3	3
Total # of Public Computer Use Logins	48,410	54,801	55,000	55,000
# of Technology Training Classes	50	51	50	50
Outside Group Meeting Room # of Meetings	389	473	475	475
Outside Group Meeting Room Attendance	6,857	7,043	7,000	7,000

Fund:	Department:	Fund #:
General	Library	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
1055-571.12-01	Salaries & Wages	$ 599,258	$ 597,265	$ 601,430	$ 601,430	$ 586,740	$ 600,080
1055-571.12-10	Reg Wages-Temporary Empl	3,092	3,480	6,600	6,600	4,370	4,370
1055-571.14-00	Overtime-Time & One Half	76	209	-	-	-	-
	Salaries & Wages Sub-Total	602,426	600,954	608,030	608,030	591,110	604,450
1055-571.21-00	Fica Taxes	45,795	45,801	46,520	46,520	45,220	46,240
1055-571.22-00	Retirement	30,757	23,329	33,460	33,460	32,020	33,670
1055-571.23-00	Life & Health Insurance	81,415	75,496	79,930	79,930	85,650	91,420
1055-571.24-00	Workers Comp. Insurance	1,187	1,187	1,310	1,310	1,310	1,310
	Benefits Sub-Total	159,154	145,813	161,220	161,220	164,200	172,640
	Total Personnel Services	761,580	746,767	769,250	769,250	755,310	777,090
Operating Expenses							
1055-571.32-10	Auditing & Accounting	3,492	2,086	2,270	2,270	2,270	2,270
1055-571.34-90	Other Fees And Contracts	1,105	7,791	19,670	19,670	19,670	17,650
1055-571.40-01	Employee Travel	451	1,319	1,990	1,990	1,990	2,150
1055-571.41-00	Communication Services	28,876	(10,394)	8,560	8,560	8,560	12,080
1055-571.42-10	Postage	1,650	1,694	1,600	1,600	1,600	1,600
1055-571.43-00	Utilities	83,412	83,530	88,310	88,310	88,310	88,310
1055-571.45-00	Liability Insurance	6,635	6,635	7,300	7,300	7,300	7,300
1055-571.46-01	Building & Grounds Maint	17,467	18,053	18,650	19,850	18,650	19,500
1055-571.46-20	Equipment Repairs	54	-	500	1,500	500	-
1055-571.46-40	Maintenance Contracts	12,329	9,807	16,180	15,180	16,180	15,340
1055-571.47-01	Printing & Binding	384	643	500	500	500	500
1055-571.49-30	Other Current Charges	128	-	-	-	-	-
1055-571.49-32	Diehl Trust	1,000	1,000	1,000	1,000	1,000	1,000
1055-571.49-33	Chrissie Elmore Trust	11,122	19,088	20,000	20,000	20,000	-
1055-571.49-34	Grant Expenditures	-	450	-	-	-	-
1055-571.49-36	Special Program Costs	7,261	8,703	7,900	7,900	7,900	8,600
1055-571.51-10	Office Supplies-General	11,316	7,292	8,500	7,300	8,000	7,500
1055-571.51-11	Non-Capital Office Equip	8,687	3,453	7,200	7,200	6,700	5,800
1055-571.51-40	Computer Supplies	2,379	1,877	2,300	2,300	2,000	2,200
1055-571.51-50	Reproduction Supplies	1,232	886	1,200	1,200	1,200	1,200
1055-571.51-55	Copier Expenses	2,897	2,900	3,080	3,080	3,080	3,130

Fund:	Department:	Fund #:
General	Library	001

EXPENDITURE DETAIL

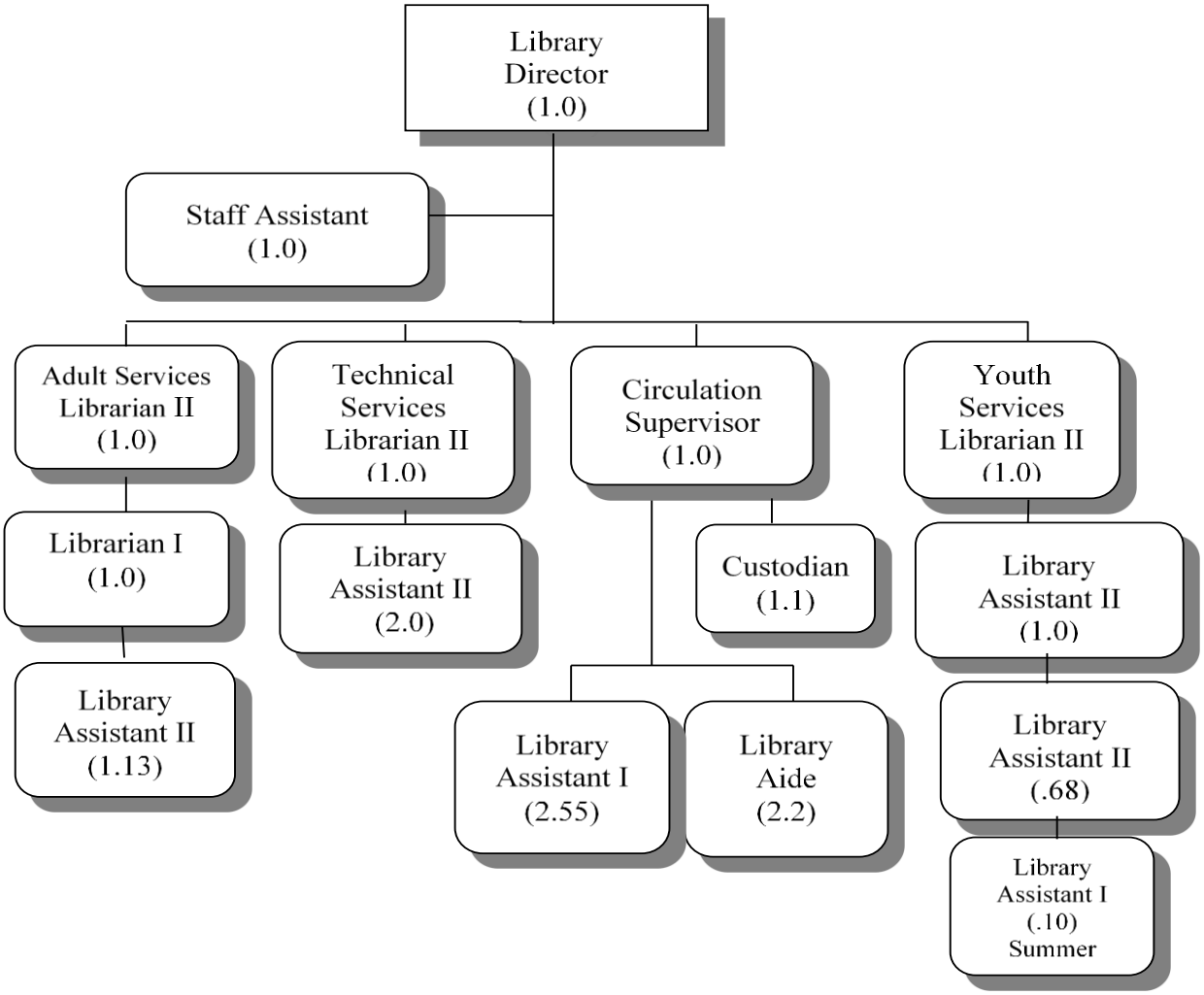
Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
1055-571.52-41	Housekeeping Supplies	5,039	5,020	5,500	5,500	5,100	5,200
1055-571.54-01	Subscriptions	3,585	4,000	5,800	5,800	5,800	8,250
1055-571.54-20	Memberships & Dues	225	223	230	230	230	260
1055-571.54-30	Educational Costs	-	150	450	450	350	480
	Total Operating Expenses	210,726	176,206	228,690	228,690	226,890	210,320
Capital Expenses							
1055-571.63-00	Improvements Other Than Buildings	-	-	-	-	-	11,000
1055-571.64-40	Special Equipment	-	-	-	-	-	5,800
1055-571.66-01	Books & Publications	74,609	67,081	65,700	65,700	65,700	63,000
1055-571.66-05	Audio Visual Supplies	26,189	20,675	20,500	20,500	20,500	18,500
	Total Capital Expenses	100,798	87,756	86,200	86,200	86,200	98,300
Internal Services							
1055-590.94-16	Data Processing Fee Reimb	185,070	172,580	172,580	172,580	172,580	202,320
	Total Internal Services	185,070	172,580	172,580	172,580	172,580	202,320
	Total Library	**$ 1,258,174**	**$ 1,183,309**	**$ 1,256,720**	**$ 1,256,720**	**$ 1,240,980**	**$ 1,288,030**

FUNDING SOURCE

Program Expenditure Budget	$ 972,306	$ 922,973	$ 997,940	$ 997,940	$ 982,200	$ 987,410
Less Revenues Generated:						
337 Grants From Other Local Units	183,098	222,441	216,890	216,890	216,890	184,640
347 Culture & Recreation	13,245	14,046	10,500	10,500	10,100	12,500
349 Other Charges For Services	16,084	(9,146)	-	-	-	-
352 Library Fines	28,999	28,520	27,590	27,590	23,500	25,000
366 Contributions And Donations From Private Sources	14,322	21,305	21,600	21,600	20,500	500
Net Unsupported Budget	**$ 716,558**	**$ 645,807**	**$ 721,360**	**$ 721,360**	**$ 711,210**	**$ 764,770**
% Of Budget Supported By Program	26.3%	30.0%	27.7%	27.7%	27.6%	22.5%

Organizational Chart

LIBRARY DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 12/13	ADOPTED FY 13/14	ADOPTED FY 14/15
Library Director	132	1.00	1.00	1.00
Librarian	122	3.00	3.00	0.00
Librarian II	122	0.00	0.00	3.00
Librarian I	119	0.00	0.00	1.00
Circulation Supervisor	121	1.00	1.00	1.00
Administrative Assistant	116	1.00	1.00	1.00
Library Assistant II (full-time)	114	3.00	3.00	3.00
Library Assistant II (part-time)	114	3.05	3.04	1.81
Library Assistant I (part-time)	112	2.35	2.35	2.55
Library Aide (part-time)	108	1.95	1.95	2.20
Custodian (part-time)	111	1.10	1.10	1.10
Total Division		**17.45**	**17.44**	**17.66**

Leisure Services Department
Recreation and Special Events Division

The Recreation Division is responsible for administering, operating, and maintaining the recreation facilities, program/activity/league/childcare coordination, and citywide special events. In addition, the Division oversees Marina operations, facility/parks grounds rental, Main Street public relations, and liaison with local nonprofit groups/downtown businesses.

Mission Statement:
"To increase the quality of life through parks, events, recreation and play for residents & visitors."

Current and Prior Year Accomplishments

During the fiscal year of 2013-2014 the Recreation & Events division focused on 3 main areas of **Planning, Partnerships,** and **Development.** The 3 areas combined have produced several accomplishments. A city wide health initiative in collaboration with the nationwide campaign "Let's Move". Research and studies for a fitness room were conducted and increased programming for fitness. Revitalized teen programs have increased community youth involvement and leadership trainings. In 2014 Safety Harbor became a nationally recognized Runner Friendly Community due to our dedication to trails, events, maintenance and connectivity. Cultural programming has increased along with a new Historical Society bringing more volunteers to the Museum & Cultural Center. Volunteer efforts have increased with new formed partnerships of ADT Adult Day Training and local churches.

Fiscal Year 2015 Goals

The Recreation & Events division will continue to have a strong focus tied to our mission of "Quality of Life" for Safety Harbor residents and visitors. Partnerships will continue to be fostered and strengthened while new partnerships are sought out to optimize resources, programming and usage. We will emphasize growth through partnerships. Research for financial feasibility will be conducted in the following focus areas: kayak launches, connectivity to Old Tampa Bay, athletic fields, and a water play area. Community education on sustainable resources and recycling will be conducted at events and in facilities. We will strengthen our ties with the business community through communication efforts and marketing. Our internship program will be revitalized to attract college students. Health initiatives will continue to grow through our National recognitions as a Playful City, Let's Move City, and Runner Friendly Community.

Long-Term Vision and Future Financial Impact

As the City services & offerings continue to grow in a positive direction for the residents & businesses; the challenge to maintain the level of service and offerings without the addition of personnel is heightened. The recreation division consistently looks at our processes, procedures, and partners to increase our efficiency. The division continuously surveys our participants, programs, revenue sources and expenses to maintain the highest level of service.

RECREATION DIVISON PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1056

Jurisdiction Data	Actual 2011-12	Actual 2012-13	Estimated 2013-14	Adopted 2014-15
Population	16,881	16,884	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 1,347,636	$ 1,371,142	$ 1,579,050	$ 1,626,960
Total # of Full Time Equivalent Employees	18.65	19.83	21.53	21.53
Total Recreation Revenues	$ 587,651	$ 592,635	$ 693,810	$ 604,370
Outputs				
Trips Senior/Teen				
# of Persons Listed in Programs	2,445	2,355	2,545	2,800
# of Programs Offered	112	117	129	132
# of User Hours	13,807	13,667	20,684	22,752
Classes/Programs				
# of Persons Listed in Programs	26,377	33,630	31,635	34,798
# of Programs Offered	725	967	7,337	8,070
# of User Hours	45,821	54,790	55,293	60,822
Camps/After-school				
# of Persons Listed in Programs	19,617	35,257	35,328	36,034
# of Programs Offered	144	138	140	145
# of User Hours	69,595	175,953	176,657	180,190
Rentals (Facility & Shelter)				
# of Facility Rentals	305	350	369	370
# of Shelter Rentals	285	323	431	440
# of Field Rentals	636	620	581	600
# of Gazebo Rentals	15	51	42	50
# of Skatepark Rentals	2	2	2	2
Recreation Passes				
# of NR Individual	35	22	23	25
# of NR Family	27	24	26	26
# of Skate Passes	63	57	45	75
# of Inter-local Passes	46	45	48	55
# of Seasonal Passes	139	213	240	240
Recreation Center Special Events				
# of Persons Listed in Programs	843	3,761	2,583	2,841
# of Programs Offered	27	31	21	30
# of User Hours	2,427	7,051	5,474	6,021
Museum Visitors	-	896	1,200	1,080
Citywide Special Events				
# of Co-Sponsored Citywide Events	70	54	65	62
Efficiency				
Avg. Cost per Person Enrolled	$ 27.35	$ 18.28	$ 21.90	$ 21.27
Avg. Cost per Program Offered	$ 1,026.38	$ 855.36	$ 197.48	$ 186.00
Avg. Cost per User Hour	$ 10.24	$ 5.45	$ 6.12	$ 6.03
O&M Cost per Capita	$ 79.83	$ 81.21	$ 90.25	$ 92.59
O&M Cost per Full Time Equiv. Employee	$ 72,259	$ 69,145	$ 73,342	$ 75,567
Per Capita per Full Time Equiv. Employee	905.15	851.44	812.63	816.16
Effectiveness				
% Recreation Program Cost Recovery	43.6%	43.2%	43.9%	37.1%

Fund:	Department:	Fund #:
General	Recreation	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
1056-572.12-01	Salaries & Wages	$ 646,250	$ 627,205	$ 714,200	$ 717,400	$ 715,680	$ 734,260
1056-572.12-10	Reg Wages-Temporary Empl	53,213	53,558	63,680	63,680	63,680	68,880
1056-572.14-00	Overtime-Time & One Half	5,700	6,502	7,000	7,000	7,000	7,110
	Salaries & Wages Sub-Total	705,163	687,265	784,880	788,080	786,360	810,250
1056-572.21-00	Fica Taxes	52,526	51,291	60,390	60,390	60,500	61,990
1056-572.22-00	Retirement	39,389	27,965	45,810	45,810	46,040	47,130
1056-572.23-00	Life & Health Insurance	124,077	115,789	144,820	144,820	156,190	159,370
	Benefits Sub-Total	215,992	195,045	251,020	251,020	262,730	268,490
	Total Personnel Services	921,155	882,310	1,035,900	1,039,100	1,049,090	1,078,740
Operating Expenses							
1056-572.34-90	Other Fees And Contracts	8,752	11,608	12,050	12,050	12,050	12,600
1056-572.34-93	Museum Instructors	2,398	15,798	20,100	14,100	16,850	13,600
1056-572.34-94	Concession Expense	20	-	200	200	200	-
1056-572.34-95	Misc Special Activities	15,304	12,931	17,950	42,950	42,950	56,550
1056-572.34-96	Rigsby Instructors	22,247	39,119	36,350	36,350	36,350	40,500
1056-572.34-97	Community Center Instructors	70,118	78,924	75,350	75,350	75,350	81,100
1056-572.34-98	Athletic Program Expenses	17,962	15,535	17,600	17,600	17,600	17,600
1056-572.34-99	Special Project Expenses	1,302	1,756	3,140	3,140	3,140	3,140
1056-572.40-01	Employee Travel	2,233	2,352	3,300	1,800	3,300	5,120
1056-572.41-00	Communication Services	8,000	10,516	13,210	13,210	13,210	14,210
1056-572.42-10	Postage	3,616	2,587	-	-	-	-
1056-572.43-00	Utility Services	63,833	63,019	64,370	64,370	64,370	64,370
1056-572.46-01	Building & Grounds Maint	23,737	36,917	30,100	30,100	30,100	29,490
1056-572.46-10	Outside Vehicle Repair	876	4,637	4,640	3,540	4,640	4,000
1056-572.46-30	Radio Maintenance	179	-	450	450	450	450
1056-572.46-40	Maintenance Contracts	3,333	6,977	10,920	10,920	10,920	11,520
1056-572.47-01	Printing & Binding	23,240	27,018	30,000	27,500	27,500	26,600
1056-572.49-30	Other Current Charges	473	594	600	-	600	600
1056-572.49-32	Daycamp Expenses	69,708	68,944	75,000	74,800	75,000	71,500
1056-572.49-33	4th Of July Celebration	25,756	19,927	6,000	21,853	21,000	21,000
1056-572.49-36	Special Program Costs	12,613	15,750	19,940	17,440	17,440	16,400
1056-572.49-38	Holiday Festivities	4,490	2,748	5,500	6,928	5,500	5,500

Fund:	Department:	Fund #:
General	Recreation	001

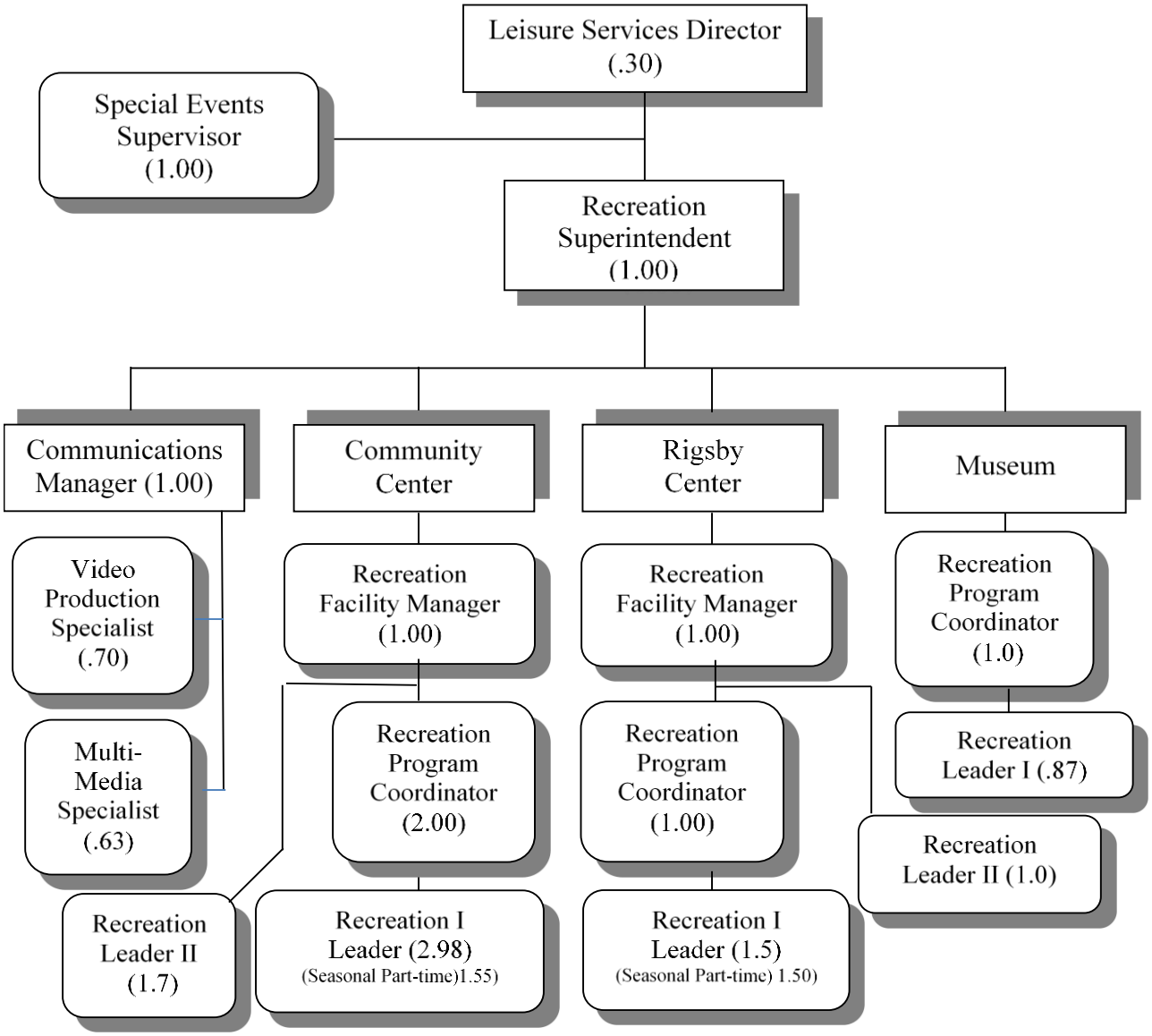
EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
1056-572.51-10	Office Supplies-General	5,294	6,360	8,500	8,500	8,500	8,150
1056-572.51-11	Non-Capital Office Equip.	107	562	250	250	250	300
1056-572.52-01	Gas	2,102	2,555	2,470	2,470	2,470	2,470
1056-572.52-02	Diesel	3,828	3,741	4,270	4,270	4,270	4,270
1056-572.52-03	Oil & Other Lubricants	184	77	150	150	150	150
1056-572.52-10	Vehicle Parts	607	525	300	1,600	440	1,000
1056-572.52-30	Small Tools & Supplies	25	117	200	200	200	200
1056-572.52-40	Builders Supplies	428	159	700	700	700	700
1056-572.52-41	Housekeeping Supplies	3,420	4,820	3,900	10,500	3,900	4,500
1056-572.52-60	Playground & Athletic Supplies	4,694	3,997	4,900	3,300	3,300	4,200
1056-572.52-61	Games And Indoor Supplies	4,198	4,061	5,700	5,399	5,400	9,080
1056-572.52-70	Special Clothing/Uniforms	3,121	2,867	3,150	3,274	3,150	3,150
1056-572.52-80	Tires and Tubes	436	436	1,000	1,000	1,000	1,000
1056-572.52-90	Special Supplies	13,987	16,011	7,700	10,680	11,280	4,500
1056-572.52-91	Medical Supplies - EMS	41	52	400	400	400	200
1056-572.54-20	Memberships & Dues	1,555	1,838	2,630	2,630	2,630	3,200
1056-572.54-30	Educational Costs	2,264	2,997	3,400	4,900	3,400	5,300
	Total Operating Expenses	426,481	488,832	496,390	534,874	529,960	548,220
Capital Expenses							
1056-572.64-40	Special Equipment	-	6,000	-	-	-	8,820
1056-572.68-00	Intangible Asset/Software	-	13,831	-	5,851	6,020	-
	Total Capital Expenses	-	19,831	-	5,851	6,020	8,820
	Total Recreation	**$ 1,347,636**	**$ 1,390,973**	**$ 1,532,290**	**$ 1,579,825**	**$ 1,585,070**	**$ 1,635,780**

FUNDING SOURCE

Program Expenditure Budget	$ 1,347,636	$ 1,371,142	$ 1,532,290	$ 1,573,974	$ 1,579,050	$ 1,626,960
Less Revenues Generated:						
347 Culture & Recreation (Net of DBC Event Revenue)	592,635	688,977	654,620	700,363	730,440	729,770
Net Unsupported Budget	**$ 755,001**	**$ 682,165**	**$ 877,670**	**$ 873,611**	**$ 848,610**	**$ 897,190**
% Of Budget Supported By Program	44.0%	50.2%	42.7%	44.5%	46.3%	44.9%

Organizational Chart
RECREATION DEPARTMENT



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 12/13	ADOPTED FY 13/14	ADOPTED FY 14/15
Leisure Services Director	133	0.30	0.30	0.30
Recreation Superintendent	128	1.00	1.00	1.00
Communications Manager	125	0.00	1.00	1.00
Recreation Facility Manager	125	2.00	2.00	2.00
Special Events Supervisor	123	1.00	1.00	1.00
Recreation Program Coordinator	121	4.00	4.00	4.00
Graphics Specialist	116	0.00	0.00	0.00
Recreation Leader II	116	1.70	2.70	2.70
Special Events Specialist	116	1.00	0.00	0.00
Video Production Specialist	115	0.00	0.70	0.70
Recreation Leader I (part-time)	112	5.78	5.78	5.78
Seasonal Part-time	105	3.05	3.05	3.05
Total Division		**19.83**	**21.53**	**21.53**

Leisure Services Department
Parks Division

The Parks Division is responsible for administrating, supervising, operating and maintaining the City's parklands and buildings one hundred (100+) acre system. In addition to the maintenance responsibilities, the Division oversees citywide aesthetic horticultural plantings, specialized needs of recreational programs/special events/qualified groups and contracted services.

Current and Prior Year Accomplishments

The Parks Division continues to provide top quality service through improved maintenance techniques and procedures. During fiscal year 2013-2014, in addition to the daily maintenance of existing parklands & facility grounds, the following were incorporated into the maintenance schedule by the division: new "foam" soap dispensers were installed in all Parks, interior fencing/irrigation removed at Elm Street property, Marina berm area irrigation and sod refurbished, fields aerated at Safety Harbor City Park (SHCP), additional field prep for outside organizations, trees trimmed at various locations, installation of new Dog Bag dispensers, installation of baseball field distance signage for Little League, new aluminum bleachers installed at SHCP, Streetscape pots were refurbished, Library was re-landscaped and drip irrigation installed, raised planter beds were installed at Marina boat docks, Mangrove trimming was completed, Community Center landscape project was completed and efficient drip irrigation installed, Rigsby Centers entrance was re-landscaped and efficient drip irrigation installed, various trees removed, Elm Street buffer zone designed, Fire Station 52 was re-landscaped along with bump-out and drip/micro drip irrigation installed, annuals installed at various locations, "Spring Planting" and Butterfly Gardening" seminars were conducted by Horticulture Department, hanging baskets installed at Museum with basket emitters, sixteen native trees were installed at SHCP, Baranoff Tree Preservation project, Potato Beetles were released to help combat growth of Potato Vines, Gazebo landscape project was completed.

Division provided support staff for the San Gennaro Festival, Seafood Festival, St Patrick's Day 5K, Chalk Art Festival, Kiwanis Arts & Crafts, St Baldricks Fundraiser, Singer-Songwriter Festival, March for Babies, Running for Children, Paddle for the Kids, Draft Dash 5k, 4th of July Parade and Celebration, Thin Mint Sprint, Harbor Sounds Music Festival, British car Show, Main Street Trick-or-Treat, Winefest, Tree Lighting, Snowfest, Kiwanis Arts & Crafts Show, Holiday Parade, Best Dam Race run / races that occurred thru-out the year, Junk-in the Trunk, continued 3rd Friday & Farmers Market events. The Division celebrated the 27th year as a Tree City USA.

Fiscal Year 2015 Goals

During the fiscal year 2014-2015, the Parks Division will continue to provide the highest level of service to enhance maintenance productivity through innovative techniques, trends and networking; while staying current with technologies and cost effectiveness. Continue to work development of Waterfront Park, Messinger Tract, and Elm Street property; repair Main Street irrigation; provide 911 Memorial landscaping; SHCP concession area re-landscaping; Streetscape pots planted; Fire Station 53 re-landscaping and irrigation installation; Marina/Rigsby Center and Public Works re-landscaping; and other City wide projects. Continue in-house training for Horticultural staff in identifying hazardous trees on City properties and streamlining repetitive task. "Going Green" & "Florida Friendly Landscaping" will continue to serve as a basis for irrigation, recycling and overall conservation of resources throughout the City parkland system. Continue to transfer viable plant material removed from renovated properties to other locations where appropriate and will thrive.

Long-Term Vision and Future Financial Impact The Parks Division's long term mission is to continue to provide the highest level of maintenance service to the community while staying on the forefront of innovativeness, trends, technology and creativity.

PARKS PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1058

Jurisdiction Data	Actual 2011-12	Actual 2012-13	Estimated 2013-14	Adopted 2014-15
Population	16,881	16,884	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 726,556	$ 784,425	$ 900,280	$ 1,008,630
Total # of Full Time Equivalent Employees	10.55	10.55	13.93	13.93
Outputs				
# of Acres Maintained	88.99	93.99	100.39	100.39
# of Facilities Maintained	27	29	30	30
# of Parks Maintained	13	15	15	15
# of Playgrounds Maintained	7	7	8	8
Efficiency				
Cost per Acre Maintained	$ 8,164	$ 8,346	$ 8,968	$ 10,047
# of Acres Maintained per Full Time Equiv. Employee	8.44	8.91	7.21	7.21
O&M Cost per Capita	$ 43.04	$ 46.46	$ 51.46	$ 57.40
O&M Cost per Full Time Equiv. Employee	$ 68,868	$ 74,353	$ 64,629	$ 72,407
Per Capita per Full Time Equiv. Employee	1,600	1,600	1,256	1,261
Effectiveness				
% of Maintenance Completed on Schedule	97%	96%	97%	98%
% of Parks & Facilities in Good Condition	97%	96%	97%	98%

Fund:	Department:	Fund #:
General	Parks	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
1058-572.12-01	Salaries & Wages	$ 329,998	$ 337,868	$ 378,590	$ 378,590	$ 378,590	$ 419,970
1058-572.12-10	Reg Wages-Temporary Empl	10,458	10,562	3,630	3,630	3,630	3,630
1058-572.14-00	Overtime-Time & One Half	6,958	6,369	8,000	8,000	9,000	9,170
	Salaries & Wages Sub-Total	347,414	354,799	390,220	390,220	391,220	432,770
1058-572.21-00	Fica Taxes	25,694	26,382	30,780	30,780	32,400	34,490
1058-572.22-00	Retirement	21,422	15,879	32,520	32,520	31,910	32,890
1058-572.23-00	Life & Health Insurance	85,192	85,528	101,340	101,340	120,410	153,940
	Benefits Sub-Total	132,308	127,789	164,640	164,640	184,720	221,320
	Total Personnel Services	479,722	482,588	554,860	554,860	575,940	654,090
Operating Expenses							
1058-572.34-90	Other Fees And Contracts	29,299	30,974	56,760	49,560	56,760	57,160
1058-572.40-01	Employee Travel	37	-	-	-	-	600
1058-572.41-00	Communication Services	7,061	5,267	5,360	5,360	5,360	5,360
1058-572.43-00	Utility Services	103,954	131,063	121,690	121,690	121,690	121,690
1058-572.44-00	Rental & Leases	-	419	500	500	500	500
1058-572.46-01	Building & Grounds Maint	20,511	21,159	22,550	28,150	22,550	31,260
1058-572.46-10	Outside Vehicle Repair	203	123	400	2,600	2,600	400
1058-572.46-20	Equipment Repairs	49	314	1,000	1,000	1,000	1,000
1058-572.46-30	Radio Maintenance	110	-	200	200	100	200
1058-572.49-30	Other Current Charges	1,000	1,163	480	480	480	360
1058-572.51-10	Office Supplies-General	304	324	400	400	540	400
1058-572.52-01	Gas	15,555	17,319	16,520	16,520	16,520	16,520
1058-572.52-02	Diesel	1,270	357	400	400	400	400
1058-572.52-03	Oil & Other Lubricants	367	155	350	350	350	350
1058-572.52-10	Vehicle Parts	2,567	2,357	3,500	1,000	1,500	1,500
1058-572.52-20	Equipment Parts	6,231	6,243	7,000	7,300	7,000	7,000
1058-572.52-30	Small Tools & Supplies	4,214	15,491	6,300	6,300	6,300	3,800
1058-572.52-40	Builders Supplies	376	821	750	750	750	750
1058-572.52-41	Housekeeping Supplies	17,036	16,919	17,000	19,500	19,000	19,000
1058-572.52-50	Chemicals	2,751	2,309	4,000	2,500	2,500	4,000
1058-572.52-51	Horticultural Supplies	12,099	33,664	30,000	36,250	30,000	39,300

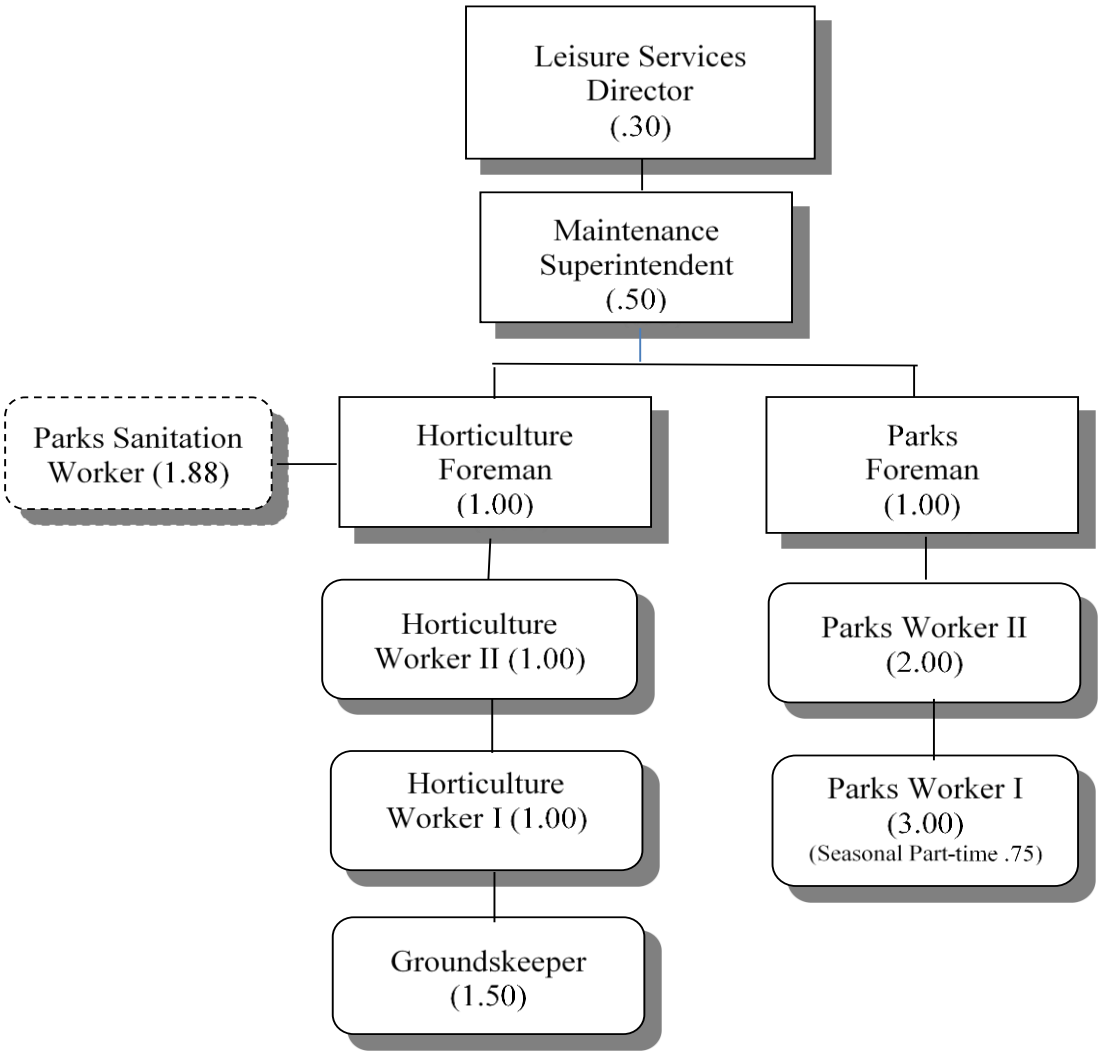
Fund:	Department:	Fund #:
General	Parks	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
1058-572.52-70	Special Clothing/Uniforms	4,845	3,901	7,000	7,000	7,000	7,000
1058-572.52-80	Tires And Tubes	1,094	1,531	2,000	2,384	2,000	2,000
1058-572.52-90	Special Supplies	15,398	9,707	17,300	13,500	17,300	31,750
1058-572.52-91	Medical Supplies - EMS	55	-	-	-	-	-
1058-572.54-20	Memberships & Dues	315	15	610	310	610	610
1058-572.54-30	Educational Costs	133	242	480	1,530	1,530	1,630
	Total Operating Expenses	246,834	301,837	322,550	325,534	324,340	354,540
	Total Parks	**$ 726,556**	**$ 784,425**	**$ 877,410**	**$ 880,394**	**$ 900,280**	**$ 1,008,630**

Organizational Chart

PARKS DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 12/13	ADOPTED FY 13/14	ADOPTED FY 14/15
Leisure Services Director	133	0.30	0.30	0.30
Maintenance Superintendent	128	0.00	0.50	0.50
Parks Supervisor	125	1.00	0.00	0.00
Horticulture Foreman	120	0.00	1.00	1.00
Horticulture Technician	118	1.00	0.00	0.00
Horticulture Worker II	116	0.00	1.00	1.00
Horticulture Worker I	114	0.00	1.00	1.00
Parks Foreman	120	0.00	1.00	1.00
Parks Worker III	118	1.00	0.00	0.00
Parks Worker II	116	2.00	2.00	2.00
Parks Sanitation Worker	114	0.00	1.88	1.88
Parks Worker I	114	3.00	3.00	3.00
Groundskeeper	112	1.50	1.50	1.50
Seasonal Part-time	105	0.75	0.75	0.75
Total Division		**10.55**	**13.93**	**13.93**

Fund:	Department:	Fund #:
General	Non-Operating And Non-Classified	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Internal Services							
1094-590.94-16	Data Processing Fee Reimb	287,510	298,040	298,040	298,040	298,040	290,810
	Total Internal Services	287,510	298,040	298,040	298,040	298,040	290,810
Non-Operating Expenses							
1095-581.91-32	To Capital Project Fd	-	-	-	-	-	1,600,000
1095-581.91-62	To Street Light Fund	-	-	7,650	7,650	7,650	7,650
	Total Non-Operating Expenses	-	-	7,650	7,650	7,650	1,607,650
Non-Classified							
1099-588.99-01	Fund Reserve	-	-	5,250,270	5,069,906	5,423,754	3,390,726
1099-588.99-04	Cont./Unanticipated Exp.	-	-	300,000	211,879	251,190	300,000
1099-588.99-06	Stabilization Reserve	-	-	2,565,890	2,565,890	2,565,966	2,924,134
	Total Non-Classified	-	-	8,116,160	7,847,675	8,240,910	6,614,860
	Total Non-Operating & Non-Classified	287,510	298,040	8,421,850	8,153,365	8,546,600	8,513,320
	Total General Fund	**$ 12,613,264**	**$ 12,266,420**	**$ 20,945,580**	**$ 20,851,485**	**$ 21,022,400**	**$ 21,235,530**

CAPITAL PROJECTS FUND

FUND 032 - CAPITAL PROJECTS

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Intergovernmental Revenue							
3000-312.06-00	Local Govt Infrastructure	$ 1,354,218	$ 1,429,225	$ 1,375,000	$ 1,375,000	$ 1,457,810	$ 1,486,970
3000-331.07-00	Federal Pass-through-State	-	-	-	-	-	177,000
3000-338.07-00	Local	-	-	-	-	-	70,000
3000-338.09-10	County	9,932	42,210	-	37,950	37,950	-
	Total Intergovernmental Revenue	1,364,150	1,471,435	1,375,000	1,412,950	1,495,760	1,733,970
Miscellaneous Revenue							
3000-361.01-00	Investments	4,546	23,095	27,170	27,170	21,020	90,810
3000-361.50-00	Market Value Adj	10,570	(26,298)	-	-	-	-
3000-366.21-00	Donation/Private	5,000	-	20,000	24,360	24,360	22,000
3000-369.09-00	Miscellaneous Revenue	-	-	-	10,000	-	-
	Total Miscellaneous Revenue	20,116	(3,203)	47,170	61,530	45,380	112,810
Interfund Transfers In							
3000-381.01-00	Tfr From General Fund	-	-	-	-	-	1,600,000
3000-381.12-00	Tsfr From Public Safety	-	80,990	-	-	-	-
3000-381.63-00	Tsfr From Parkland	-	-	-	-	-	-
3000-381.67-00	Tsfr From CRA	-	-	-	-	-	44,860
	Total Interfund Transfers In	-	80,990	-	-	-	1,644,860
3000-389.01-00	Balance Carryforward	-	-	1,063,380	1,275,478	1,348,230	534,910
	Total Capital Projects Revenue	**$ 1,384,266**	**$ 1,549,222**	**$ 2,485,550**	**$ 2,749,958**	**$ 2,889,370**	**$ 4,026,550**

Fund:	Department:	Fund #:
Capital Projects		032

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
General Government							
Capital Expenses							
3020-519.63-00	Imprv Other Than Building	10,460	-	58,000	78,000	78,000	-
3020-519.64-40	Special Equipment	37,300	-	-	-	-	-
	Total Capital Expenses	47,760	-	58,000	78,000	78,000	-
	Total General Government	**47,760**	**-**	**58,000**	**78,000**	**78,000**	**-**
Fire Control							
Capital Expenses							
3022-522.62-00	Buildings	51,155	9,450	79,000	211,366	203,680	90,000
3022-522.63-00	Imprv Other Than Buildings	-	-	-	-	-	20,000
3022-522.64-01	Automotive Equipment	32,999	748,400	500,000	530,900	530,900	210,000
3022-522.64-30	Office Furniture & Equip	1,637	-	-	-	-	-
3022-522.64-40	Special Equipment	109,116	22,937	25,000	25,000	22,770	7,500
	Total Capital Expenses	194,907	780,787	604,000	767,266	757,350	327,500
	Total Fire Control	**194,907**	**780,787**	**604,000**	**767,266**	**757,350**	**327,500**
Streets							
Capital Expenses							
3031-541.62-00	Buildings	-	9,102	178,260	228,210	170,000	15,000
3031-541.63-00	Imprv Other Than Buildings	40,281	17,174	35,000	57,412	52,090	35,000
3031-541.64-01	Automotive Equip	44,157	19,342	-	-	-	60,000
3031-541.64-40	Special Equipment	7,668	723	55,000	55,000	54,740	-
	Total Capital Expenses	92,106	46,341	268,260	340,622	276,830	110,000
	Total Streets	**92,106**	**46,341**	**268,260**	**340,622**	**276,830**	**110,000**

Fund:	Department:	Fund #:
Capital Projects		032

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Fleet Maintenance							
Capital Expenses							
3033-519.62-00	Buildings	-	-	13,260	13,260	5,000	15,000
3033-519.64-01	Automotive Equipment	-	-	-	-	-	80,000
3033-519.64-40	Special Equipment	83,545	419	33,000	33,000	29,400	8,000
	Total Capital Expenses	83,545	419	46,260	46,260	34,400	103,000
	Total Fleet Maintenance	**83,545**	**419**	**46,260**	**46,260**	**34,400**	**103,000**
Library							
Capital Expenses							
3055-571.62-00	Buildings	-	-	-	-	-	22,000
	Total Capital Expenses	-	-	-	-	-	22,000
	Total Library	**-**	**-**	**-**	**-**	**-**	**22,000**
Recreation							
Capital Expenses							
3056-572.62-00	Buildings	-	-	-	-	-	295,000
3056-572.63-00	Imprv Other Than Building	-	-	45,000	45,000	-	45,000
3056-572.64-01	Automotive Equipment	-	28,496	-	-	-	-
3056-572.64-30	Office Furniture/Equip	1,680	9,229	-	-	-	-
3056-572.64-40	Special Equipment	34,537	-	-	-	-	-
	Total Capital Expenses	36,217	37,725	45,000	45,000	-	340,000
	Total Recreation	**36,217**	**37,725**	**45,000**	**45,000**	**-**	**340,000**
Parks							
Capital Expenses							
3058-572.62-00	Buildings	-	-	-	-	-	72,500
3058-572.63-00	Improv Other Than Bldgs	75,037	-	317,000	357,000	215,980	2,041,860
3058-572.64-01	Automotive Equipment	22,712	-	65,000	62,000	61,980	-
3058-572.64-30	Office Furniture/Equip	2,098	1,178	-	-	-	-
3058-572.64-40	Special Equipment	30,406	49,343	39,600	42,600	39,600	25,000
	Total Capital Expenses	130,253	50,521	421,600	461,600	317,560	2,139,360
	Total Parks	**130,253**	**50,521**	**421,600**	**461,600**	**317,560**	**2,139,360**

Fund:	Department:	Fund #:
Capital Projects	Non-Operating Expenditures	032

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Non-Operating Expenses							
3095-581.91-11	Transfer To Stormwater	306,520	-	-	-	-	-
3095-581.91-14	Tsfr To Street Improvement	300,000	-	-	-	-	-
3095-581.91-21	To Series 2012 Public Imp	23,000	328,020	317,220	317,220	317,220	316,080
3095-581.91-23	To Loc Governmental	25,190	25,020	25,020	25,020	25,020	25,030
3095-581.91-24	To 08 Public Revenue Note	549,000	550,000	548,080	548,080	548,080	547,600
	Total Non-Operating Expenses	**1,203,710**	**903,040**	**890,320**	**890,320**	**890,320**	**888,710**
Non-Classified							
3099-588.99-02	Reserved For Future Exp	-	-	152,110	120,890	534,910	95,980
	Total Non-Classified	**-**	**-**	**152,110**	**120,890**	**534,910**	**95,980**
	Total Capital Projects	**$ 1,788,498**	**$ 1,818,833**	**$ 2,485,550**	**$ 2,749,958**	**$ 2,889,370**	**$ 4,026,550**

DEBT SERVICE

DEBT SUMMARY

ANALYSIS AND SCHEDULES

Overview and Debt Management Policy

The City of Safety Harbor takes a planned and programmed approach with a view toward funding from internally generated capital and from financing where appropriate. The City's code requires general obligation debt not exceed 75 percent of anticipated taxes. Under Florida law, the use of general obligation debt requires approval at referendum due to the implied or expressed pledge of ad valorem taxes. Currently, the City has no general obligation debt.

The State of Florida has no statutory limit on debt obligations. Since the City rarely incurs debt, preferring to fund capital purchases utilizing current revenues or fund balance, the City has not developed its own debt limit policy.

General Government Funds

As of September 30, 2014, the General Governmental Funds have $6,739,393 (principal and interest) in outstanding debt from bank loans, which are collateralized by the City's pledge to covenant to budget and appropriate from legally available non ad valorem sources on an annual basis sufficient to make the debt service payment. The City does not pledge ad valorem taxes or specific non ad valorem sources of revenue to secure borrowings.

- On April 25, 2008, the City issued a **$5,412,000 Capital Improvement Revenue Note, Series 2008**, at a fixed interest rate of 3.3396% with Regions Bank. The note was issued for the acquisition and construction of certain capital improvements, Library Expansion, of the City. Debt service payments are made semi-annually through October 1, 2020. The loan repayment obligations of the City are payable from and secured by a lien upon and a pledge of non-ad valorem funds budgeted and appropriated for purposes of payment.

Enterprise Funds

As of September 30, 2013, the Enterprise Funds have $9,908,305 (principal and interest) in outstanding debt, which is secured solely by the revenues from the operations of the water, sewer and sanitation systems.

General Government and Enterprise Funds

- On June 21, 2006, the City issued a **$9,000,000 Capital Improvement Revenue Note, Series 2006**, at a variable rate per annum equal to the one month London Interbank Offered Rate ("LIBOR Rate") plus .23 basis points (.023%) with Bank of America. The line of credit was issued to finance various capital improvements as well as capital improvements for the City's stormwater, water and wastewater system and sanitation. The line of credit converted to a fixed rate of 2.860% on April 1, 2009 with debt service payable annually. The note matures on July 1, 2029. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues.

- On January 19, 2012, the City issued a **$4,275,000 Refunding Revenue Bond, Series 2012**, at an average coupon interest rate of 2.34%. Proceeds of the Series 2012 Bond were used to refund $1,445,000 Florida Municipal Loan Council Revenue Bonds, Series 2001A. The refunding was undertaken to reduce total debt service payments by $187,786 over the next 10 years. The remaining proceeds of $2,775,000 of the refunding bond were used to purchase parkland on the waterfront adjacent to the Marina. Debt service payments are made semi-annually through November 1, 2021. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues.

FUND 020 - WATER & WASTEWATER FUND - 2012 PUBLIC IMPROVEMENT BOND*

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Miscellaneous Revenue							
4000-381.41-00	Tsfr From W&S Revenue Fund	$ 28,195	$ 33,410	$ 33,410	$ 33,410	$ 33,410	$ 27,000
4000-389.01-00	Balance Carryforward	-	-	220,030	220,030	351,820	215,160
	Total Miscellaneous Revenue	28,195	33,410	253,440	253,440	385,230	242,160
	Total Series 2012 and 2001 Debt	**$ 28,195**	**$ 33,410**	**$ 253,440**	**$ 253,440**	**$ 385,230**	**$ 242,160**
	EXPENDITURE DETAIL						
Debt Service							
4070-582.71-01	Principal Payment	$ -	$ -	$ 140,000	$ 140,000	$ 140,000	$ 140,000
4070-582.72-01	Interest Payment	71,501	46,615	30,070	30,070	30,070	26,800
	Total Debt Service	71,501	46,615	170,070	170,070	170,070	166,800
Non-Classified							
4099-588.99-03	Fund Reserve Designated	-	-	83,370	83,370	215,160	75,360
	Total Non-Classified	-	-	83,370	83,370	215,160	75,360
	Total Series 2012 and 2001 Debt	**$ 71,501**	**$ 46,615**	**$ 253,440**	**$ 253,440**	**$ 385,230**	**$ 242,160**

*Actual FY2011 - 2001 Florida Municipal Loan

FUND 021 - 2012 PUBLIC IMPROVEMENT BOND

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Miscellaneous Revenue							
2500-381.32-00	Tsfr From Capital Project	$ 23,000	$ 328,020	$ 317,220	$ 317,220	$ 317,220	$ 316,080
2500-381.63-00	Tsfr From Parkland	24,530	-	-	-	-	-
2500-389.01-00	Balance Carryforward	-	-	70,070	70,070	70,030	70,030
	Total Miscellaneous Revenue	47,530	328,020	387,290	387,290	387,250	386,110
	Total 2012 Public Improvement Bond Revenue	**$ 47,530**	**$ 328,020**	**$ 387,290**	**$ 387,290**	**$ 387,250**	**$ 386,110**
	EXPENDITURE DETAIL						
Non-Expendable Disbursement							
2570-582.49-30	Closing Costs	$ 24,521	$ -	$ -	$ -	$ -	$ -
	Total Non-Expendable Disbursement	24,521	-	-	-	-	-
Debt Service							
2570-582.71-01	Principal Payment	-	200,000	260,000	260,000	260,000	265,000
2570-582.72-01	Interest Payment	18,398	62,595	57,220	57,220	57,220	51,080
	Total Debt Service	18,398	262,595	317,220	317,220	317,220	316,080
Non-Classified							
2599-588.99-03	Fund Reserve Designated	-	-	70,070	70,070	70,030	70,030
	Total Non-Classified	-	-	70,070	70,070	70,030	70,030
	Total 2012 Public Improvement Bond	**$ 42,919**	**$ 262,595**	**$ 387,290**	**$ 387,290**	**$ 387,250**	**$ 386,110**

FUND 022 - 2006 CAPITAL IMPROVEMENT REVENUE NOTE

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Miscellaneous Revenue							
2500-381.11-00	Tsfr From Stormwater Fund	$ 95,750	$ 95,750	$ 34,540	$ 34,540	$ 34,540	$ 12,870
2500-381.41-00	Tsfr From Water & Wastewater Fund	423,640	423,800	153,890	153,890	153,890	53,550
2500-381.44-00	Sanitation Fund	52,360	56,340	-	-	-	-
2500-389.01-00	Balance Carryforward	-	-	745,450	745,450	1,102,220	718,920
	Total Miscellaneous Revenue	571,750	575,890	933,880	933,880	1,290,650	785,340
Total 2006 Capital Improvement Revenue Note		**$ 571,750**	**$ 575,890**	**$ 933,880**	**$ 933,880**	**$ 1,290,650**	**$ 785,340**
	EXPENDITURE DETAIL						
Debt Service							
2570-517.71-11	Stormwater Principal	$ -	$ -	$ 60,570	$ 60,570	$ 60,570	$ 62,300
2570-517.71-41	Water & Wastewater Principal	-	-	269,910	269,910	269,910	277,630
2570-517.71-44	Sanitation Principal	-	-	33,640	33,640	33,640	34,600
2570-517.72-11	Stormwater Interest	37,445	37,357	34,540	34,540	34,540	32,800
2570-517.72-41	Water & Wastewater Interest	166,839	158,487	153,890	153,890	153,890	146,170
2570-517.72-44	Sanitation Interest	20,798	19,748	19,180	19,180	19,180	18,220
	Total Debt Service	225,082	215,592	571,730	571,730	571,730	571,720
Non-Classified							
4099-588.99-03	Fund Reserve Designated	-	-	362,150	362,150	718,920	213,620
	Total Non-Classified	-	-	362,150	362,150	718,920	213,620
Total 2006 Capital Improvement Revenue Note		**$ 225,082**	**$ 215,592**	**$ 933,880**	**$ 933,880**	**$ 1,290,650**	**$ 785,340**

FUND 023 - 2006 CAPITAL IMPROVEMENT REVENUE NOTE

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Miscellaneous Revenue							
2500-381.32-00	Tsfr From Capital Project	$ 25,190	$ 25,020	$ 25,020	$ 25,020	$ 25,020	$ 25,030
2500-389.01-00	Balance Carryforward	-	-	26,750	26,750	26,730	26,720
	Total Miscellaneous Revenue	25,190	25,020	51,770	51,770	51,750	51,750
Total 2006 Capital Improvement Revenue Note		**$ 25,190**	**$ 25,020**	**$ 51,770**	**$ 51,770**	**$ 51,750**	**$ 51,750**
	EXPENDITURE DETAIL						
Debt Service							
2570-517.71-01	Governmental	$ 15,062	$ 15,982	$ 15,940	$ 15,940	$ 15,940	$ 16,400
2570-517.72-01	Interest	9,960	9,050	9,090	9,090	9,090	8,630
	Total Debt Service	25,022	25,032	25,030	25,030	25,030	25,030
Non-Classified							
2599-588.99-03	Fund Reserve Designated	-	-	26,740	26,740	26,720	26,720
	Total Non-Classified	-	-	26,740	26,740	26,720	26,720
Total 2006 Capital Improvement Revenue Note		**$ 25,022**	**$ 25,032**	**$ 51,770**	**$ 51,770**	**$ 51,750**	**$ 51,750**

FUND 024 - 2008 CAPITAL IMPROVEMENT REVENUE NOTE

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Miscellaneous Revenue							
2500-381.32-00	Tsfr From Capital Project	$ 549,000	$ 550,000	$ 548,080	$ 548,080	$ 548,080	$ 547,600
2500-389.01-00	Balance Carryforward	-	-	44,720	44,720	44,720	44,720
	Total Miscellaneous Revenue	549,000	550,000	592,800	592,800	592,800	592,320
Total 2008 Capital Improvement Revenue Note		**$ 549,000**	**$ 550,000**	**$ 592,800**	**$ 592,800**	**$ 592,800**	**$ 592,320**
	EXPENDITURE DETAIL						
Debt Service							
2570-582.71-01	Principal Payment	$ 399,000	$ 413,000	$ 427,000	$ 427,000	$ 427,000	$ 441,000
2570-582.72-01	Interest Payment	151,214	136,999	121,080	121,080	121,080	106,600
	Total Debt Service	550,214	549,999	548,080	548,080	548,080	547,600
Non-Classified							
2599-588.99-03	Fund Reserve Designated	-	-	44,720	44,720	44,720	44,720
	Total Non-Classified	-	-	44,720	44,720	44,720	44,720
Total 2008 Capital Improvement Revenue Note		**$ 550,214**	**$ 549,999**	**$ 592,800**	**$ 592,800**	**$ 592,800**	**$ 592,320**

Summary of Bonds Outstanding

	Governmental Activities				Business - Type Activities				
	Library Expansion	Capital Improvements	Land Purchase	Total	Stormwater Capital Improvements	Water & Sewer Capital Improvements	Solid Waste Capital Improvements	Refunding Water & Sewer Capital Improvements	Total
Issue Date	2008	2006	2012		2006	2006	2006	2012	
Retirement Date	2020	2029	2022		2029	2029	2029	2022	
Debt at Issuance	$ 5,412,000	$ 385,198	$ 2,775,000	$ 8,572,198	$ 1,425,296	$ 6,393,426	$ 796,080	$ 1,500,000	$ 10,114,802
Outstanding Principal	$ 3,412,000	$ 301,294	$ 2,312,913	$ 6,026,207	$ 1,147,994	$ 5,110,325	$ 636,912	$ 1,217,087	$ 8,112,318
Interest Rate	3.340%	2.860%	2.340%		2.860%	2.860%	2.860%	2.340%	
Annual Debt Service									
2015	547,584	25,021	316,071	888,676	95,103	423,797	52,819	166,793	738,512
2016	546,622	25,021	319,752	891,395	95,103	423,797	52,819	163,517	735,236
2017	547,622	25,021	318,260	890,903	95,102	423,798	52,819	165,182	736,901
Thereafter	2,183,945	300,262	1,584,212	4,068,419	1,141,228	5,085,569	633,825	837,034	7,697,656
	$ 3,825,773	$ 375,325	$ 2,538,295	$ 6,739,393	$ 1,426,536	$ 6,356,961	$ 792,282	$ 1,332,526	$ 9,908,305
	A	B	C		B	B	B	C	

	PRINCIPAL	INTEREST	TOTAL
A = 2008 REVENUE NOTE	$ 3,412,000	$ 413,773	$ 3,825,773
B = 2006 CAP IMPR REV NOTE	$ 7,196,525	$ 1,754,579	$ 8,951,104
C = 2012 REFUNDING BOND	$ 3,530,000	$ 340,821	$ 3,870,821
	$ 14,138,525	$ 2,509,173	$ 16,647,698

City of Safety Harbor

$9,000,000

Capital Improvement Revenue Note, Series 2006

Purpose: Capital Improvements

Fixed Interest Rate = 2.860%

Payment Date	Outstanding Principal	Principal Payment	Interest Payment	Annual Debt Service
7/1/2015	7,196,402	390,919	205,821	596,740
7/1/2016	6,805,483	402,100	194,640	596,740
7/1/2017	6,403,383	413,601	183,139	596,740
7/1/2018	5,989,782	425,429	171,311	596,740
7/1/2019	5,564,353	437,596	159,144	596,740
7/1/2020	5,126,757	450,112	146,628	596,740
7/1/2021	4,676,645	462,985	133,756	596,741
7/1/2022	4,213,660	476,226	120,514	596,740
7/1/2023	3,737,434	489,846	106,894	596,740
7/1/2024	3,247,588	503,856	92,884	596,740
7/1/2025	2,743,732	518,266	78,474	596,740
7/1/2026	2,225,466	533,089	63,652	596,741
7/1/2027	1,692,377	548,334	48,406	596,740
7/1/2028	1,144,043	564,017	32,723	596,740
7/1/2029	580,026	580,149	16,593	596,742
		$ 7,196,525	$ 1,754,579	$ 8,951,104

City of Safety Harbor

$5,412,000

Capital Improvement Revenue Note, Series 2008

Purpose: Library Expansion

Fixed Interest Rate = 3.3396%

Payment Date	Outstanding Principal	Principal Payment	Interest Payment	Annual Debt Service
10/1/2014	3,412,000	441,000	56,974	547,584
04/01/15	-	-	49,610	
10/1/2015	2,971,000	455,000	49,610	546,622
4/1/2016	-	-	42,012	
10/1/2016	2,516,000	471,000	42,012	547,159
4/1/2017	-	-	34,147	
10/1/2017	2,045,000	486,000	34,147	546,179
4/1/2018	-	-	26,032	
10/1/2018	1,559,000	503,000	26,032	546,665
4/1/2019	-	-	17,633	
10/1/2019	1,056,000	519,000	17,633	545,600
4/1/2020	-	-	8,967	
10/1/2020	537,000	537,000	8,964	545,964
		$ 3,412,000	$ 413,773	$ 3,825,773

City of Safety Harbor

$4,275,000

Revenue Refunding Bond, Series 2012

Purpose: Refunding and Land Purchase

Fixed Interest Rate = 2.340%

Date	Outstanding Principal	Principal Payment	Interest Payment	Total Payment
11/1/2014	3,530,000	405,000	41,301	446,301
5/1/2015	-	-	36,563	36,563
11/1/2015	3,125,000	415,000	36,562	451,562
5/1/2016	-	-	31,707	31,707
11/1/2016	2,710,000	425,000	31,707	456,707
5/1/2017	-	-	26,735	26,735
11/1/2017	2,285,000	435,000	26,734	461,734
5/1/2018	-	-	21,645	21,645
11/1/2018	1,850,000	445,000	21,645	466,645
5/1/2019	-	-	16,439	16,439
11/1/2019	1,405,000	460,000	16,438	476,438
5/1/2020	-	-	11,057	11,057
11/1/2020	945,000	465,000	11,056	476,056
5/1/2021	-	-	5,616	5,616
11/1/2021	480,000	480,000	5,616	485,616
		$ 3,530,000	$ 340,821	$ 3,870,821

SPECIAL REVENUE FUNDS

FUND 012 - PUBLIC SAFETY

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Permits, Fees & Special Assessments							
2000-324.01-10	Residential	$ 5,038	$ 5,950	$ 11,250	$ 11,250	$ 7,000	$ 7,000
2000-324.01-20	Commercial	114	3,938	5,000	5,000	530	470
	Total Permits, Fees & Special Assessments	5,152	9,888	16,250	16,250	7,530	7,470
Miscellaneous Revenue							
2000-361.01-00	Investments	542	622	1,400	1,400	250	250
2000-361.50-00	Market Value Adj	616	(212)	-	-	-	-
	Total Miscellaneous Revenue	1,158	410	1,400	1,400	250	250
Miscellaneous Revenue							
2000-363.22-00	Public Serv/Bldg Constr	(350)	-	-	-	-	-
2000-389.01-00	Balance Carryforward	-	-	13,800	13,800	8,620	5,600
	Total Miscellaneous Revenue	(350)	-	13,800	13,800	8,620	5,600
	Total Public Safety Revenue	**$ 5,960**	**$ 10,298**	**$ 31,450**	**$ 31,450**	**$ 16,400**	**$ 13,320**
	EXPENDITURE DETAIL						
Operating Expenses							
2022-522.51-11	Non-Capital Office Equip	$ -	$ -	$ 10,800	$ 10,800	$ 10,800	$ -
	Total Operating Expenses	-	-	10,800	10,800	10,800	-
Non-Operating Expenses							
2095-581.91-32	To Capital Project Fund	-	80,990	-	-	-	-
	Total Non-Operating Expenses	-	80,990	-	-	-	-
Non-Expendable Disbursement							
2099-588.99-01	Fund Reserves	-	-	20,650	20,650	5,600	13,320
	Total Non-Expendable Disbursement	-	-	20,650	20,650	5,600	13,320
	Total Public Safety	**$ -**	**$ 80,990**	**$ 31,450**	**$ 31,450**	**$ 16,400**	**$ 13,320**

FUND 014 - STREET IMPROVEMENT

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Intergovernmental Revenue							
2000-338.01-00	Local Option Gas Tax	$ 224,915	$ 230,995	$ 224,000	$ 224,000	$ 235,610	$ 240,330
	Total Intergovernmental Revenue	224,915	230,995	224,000	224,000	235,610	240,330
Miscellaneous Revenue							
2000-361.01-00	Investments	4,541	9,980	11,190	11,190	12,850	12,850
2000-361.50-00	Market Value Adj	4,634	(12,855)	-	-	-	-
	Total Miscellaneous Revenue	9,175	(2,875)	11,190	11,190	12,850	12,850
Miscellaneous Revenue							
2000-381.32-00	Tsfr From Capital Projects	300,000	-	-	-	-	-
2000-389.01-00	Balance Carryforward	-	-	358,030	545,148	545,900	327,270
	Total Miscellaneous Revenue	300,000	-	358,030	545,148	545,900	327,270
	Total Street Improvement Revenue	**$ 534,090**	**$ 228,120**	**$ 593,220**	**$ 780,338**	**$ 794,360**	**$ 580,450**

Fund:	Department:	Fund #:
Street Improvement	Street Improvement	014

	EXPENDITURE DETAIL						
Operating Expenses							
2031-541.34-70	Street Resurfacing	$ 438,432	$ 39,515	$ 200,000	$ 353,385	$ 333,390	$ -
2031-541.49-30	Other Current Charges	20,240	19,925	26,200	26,200	26,200	26,660
2031-541.52-90	Special Supplies	8,873	13,553	12,500	12,500	12,500	12,500
	Total Operating Expenses	467,545	72,993	238,700	392,085	372,090	39,160
Capital Expenses							
2031-541.63-00	Impr Other Than Buildings	88,560	100,339	107,500	141,233	95,000	132,500
	Total Capital Expenses	88,560	100,339	107,500	141,233	95,000	132,500
	Total Street Improvement	556,105	173,332	346,200	533,318	467,090	171,660
Non-Expendable Disbursement							
2099-588.99-01	Fund Reserves	-	-	247,020	247,020	327,270	408,790
	Total Non-Expendable Disbursement	-	-	247,020	247,020	327,270	408,790
	Total Street Improvement Fund	**$ 556,105**	**$ 173,332**	**$ 593,220**	**$ 780,338**	**$ 794,360**	**$ 580,450**

Leisure Services Department
Marina Division

The Marina Division (a subsidiary of Recreation) is responsible for administrating, supervising, operating and maintaining the marina boat basin wet slips. In addition to these responsibilities, the division oversees transient dockage, basin capital improvement projects and emergency preparedness/operations.

Current and Prior Year Accomplishments

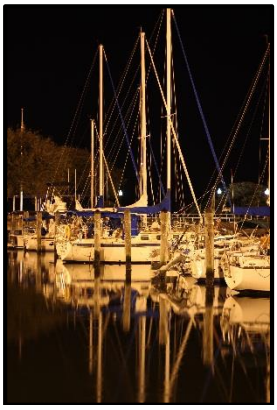
The Marina Division continues to be a popular amenity of the community with 100+ boat owners on the wet slip waiting list. Visitors flock to this landmark to take in a sunset or catch the Manatees playing near the Pier. Strong partnerships continue with the Safety Harbor Boat Club, Florida Fish & Wildlife Commission and Pinellas County Blue Ways to increase awareness of boat safety. The Safety Harbor Marina continues to possess a Clean Marina certification with the Department of Environmental Protection.

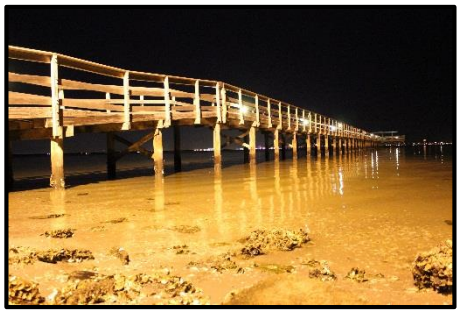
Fiscal Year 2015 Goals

The Division will continue to provide high quality events that attract residents & visitors to the waterfront and business in the downtown district. FY 2014/2015 planned capital projects include: dredging of the boat basin & channel, and development of the adjacent Waterfront Park.

Long-Term Vision and Future Financial Impact

The Marina Division's long term mission is to continue to provide the highest level of service for the community's interests while staying on the forefront of innovativeness, trends, technology and creativity.





MARINA BOAT BASIN PERFORMANCE INDICATORS

FUND: 015 DEPARTMENT: 2057

Jurisdiction Data	Actual 2011-12	Actual 2012-13	Estimated 2013-14	Adopted 2014-15
Population	16,881	16,884	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 12,441	$ 15,726	$ 20,700	$ 23,440
Total # of Full Time Equivalent Employees	0.10	0.10	0.10	0.10
Total Marina Slip Revenue	$ 49,914	$ 42,965	$ 51,000	$ 51,000
Outputs				
44 Slip Capacity	44	44	44	44
Efficiency				
Average Cost per Marina Slip Rental	$ 282.75	$ 357.41	$ 470.45	$ 532.73
O&M Cost per Capita	$ 0.74	$ 0.93	$ 1.18	$ 1.33
Effectiveness				
% of Marina Program Cost Recovery	401.21%	273.21%	246.38%	217.58%

FUND 015 - MARINA BOAT BASIN

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Charges For Services							
2000-347.05-92	Rent - Marina Slips	$ 49,914	$ 42,965	$ 51,000	$ 51,000	$ 51,000	$ 51,000
	Total Charges For Services	49,914	42,965	51,000	51,000	51,000	51,000
Miscellaneous Revenue							
2000-361.01-00	Investments	1,843	5,518	4,550	4,550	6,990	6,990
2000-361.50-00	Market Value Adj	2,020	(6,695)	-	-	-	-
	Total Miscellaneous Revenue	3,863	(1,177)	4,550	4,550	6,990	6,990
Miscellaneous Revenue							
2000-389.01-00	Balance Carryforward	-	-	269,380	269,380	269,830	285,870
	Total Miscellaneous Revenue	-	-	269,380	269,380	269,830	285,870
	Total Marina Boat Basin Revenue	**$ 53,777**	**$ 41,788**	**$ 324,930**	**$ 324,930**	**$ 327,820**	**$ 343,860**

Fund:	Department:	Fund #:
Marina Boat Basin	Marina	015

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
2057-575.12-01	Salaries & Wages	$ 6,027	$ 5,795	$ 8,310	$ 8,310	$ 8,310	$ 8,560
	Salaries & Wages Sub-Total	6,027	5,795	8,310	8,310	8,310	8,560
2057-575.21-00	Fica Taxes	461	463	640	640	640	660
2057-575.22-00	Retirement	482	484	1,530	1,530	1,530	1,630
2057-575.23-00	Life & Health Insurance	779	768	1,430	1,430	1,540	1,660
	Benefits Sub-Total	1,722	1,715	3,600	3,600	3,710	3,950
	Total Personnel Services	7,749	7,510	11,910	11,910	12,020	12,510
Operating Expenses							
2057-575.43-00	Utility Services	3,824	3,551	3,980	3,980	3,980	3,980
2057-575.46-01	Building & Grounds Maint	868	4,665	3,700	3,700	3,700	3,700
2057-575.52-40	Builders Supplies	-	-	1,000	1,000	1,000	2,250
2057-575.52-51	Builders Supplies	-	-	-	-	-	1,000
	Total Operating Expenses	4,692	8,216	8,680	8,680	8,680	10,930
Capital Expenses							
2057-575.63-00	Imprv Other Than Bldgs	-	3,650	150,000	150,000	-	150,000
	Total Capital Expenses	-	3,650	150,000	150,000	-	150,000
Indirect Allocations							
2057-575.94-34	Bldg Maint Reimb	4,390	21,250	21,250	21,250	21,250	21,250
	Total Indirect Allocations	4,390	21,250	21,250	21,250	21,250	21,250
	Total Marina Boat Basin	**$ 16,831**	**$ 40,626**	**$ 191,840**	**$ 191,840**	**$ 41,950**	**$ 194,690**

FUNDING SOURCE

Program Expenditure Budget	$ 12,441	$ 15,726	$ 20,590	$ 20,590	$ 20,700	$ 23,440
Less Revenues Generated:						
347 Culture & Recreation	49,914	42,965	51,000	51,000	51,000	51,000
Net Unsupported/(Supported) Budget	**$ (37,473)**	**$ (27,239)**	**$ (30,410)**	**$ (30,410)**	**$ (30,300)**	**$ (27,560)**
% Of Budget Supported By Program	401.2%	273.2%	247.7%	247.7%	246.4%	217.6%

Fund:	Department:	Fund #:
Marina Boat Basin	Marina	015

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Non-Classified							
2099-588.99-01	Fund Reserve	$ -	$ -	$ 133,090	$ 133,090	$ 285,870	$ 149,170
	Total Non-Classified	-	-	133,090	133,090	285,870	149,170
	Total Marina Boat Basin	**$ 16,831**	**$ 40,626**	**$ 324,930**	**$ 324,930**	**$ 327,820**	**$ 343,860**

Organizational Chart

MARINA BOAT BASIN

Leisure Services Director

JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 12/13	ADOPTED FY 13/14	ADOPTED FY 14/15
Leisure Services Director	133	0.10	0.10	0.10
Total Division		**0.10**	**0.10**	**0.10**

COMMUNITY REDEVELOPMENT AGENCY

In 1992, the City of Safety Harbor established a Community Redevelopment Agency (CRA) to guide the implementation of the Safety Harbor Downtown Master Plan. Since its creation, the CRA has been successful in improving the physical and economic conditions of the district through strategic investments in public facilities and infrastructure and by providing matching grants to encourage the redevelopment, rehabilitation, and reuse of vacant and underutilized buildings. The CRA uses Tax Increment Financing (TIF) as its primary method of funding community redevelopment projects and initiatives. The CRA is scheduled to end in 2022.

Current and Prior Year Accomplishments

Implementation of the Downtown Master Plan is motivated by the City's desire to achieve its vision of becoming a vibrant destination city with a unique quality of life – a City is successful in balancing responsible, innovative growth with careful preservation of its small town atmosphere, its quaint character, and its valued treasures. According to the Citizen Survey performed in tandem with the visioning process, the majority of residents feel that the City, in addition to ensuring public safety and protecting the environment, should concentrate its redevelopment efforts on: (1) addressing traffic safety and parking issues; (2) bringing in more dining and retail stores Downtown, (3) encouraging compatible economic development and diversification of the tax base; and (4) addressing the availability of affordable housing.

Community Parkland

- FY 12-13: The CRA completed the construction of Mullet Creek Park, a new neighborhood park, and funded the construction of a new children's playground in the park. The playground is nature themed, in keeping with the surrounding park setting and encourages creative natural play. The park was planned and designed by City Staff with extensive community involvement. The project was identified in the Downtown Master Plan as a needed enhancement to the northern gateway to the downtown.

  Following an extensive public planning process to develop a master plan for a new waterfront park on Old Tampa Bay, this fiscal year the CRA began funding the implementation of this master plan. With the assistance of the CRA the Safety Harbor Waterfront Park was opened to the public as unimproved greenspace during a celebratory "roll back the fence" event. Since this grand opening the greenspace has been readily used by the community for special events (such as "The Best Damn Race" half marathon), festivals (such as the San Gennaro Festa), and passive recreation. Additionally, the CRA has begun funding the environmental studies needed in order to develop the future physical improvements of the master plan.

- FY 13-14: The CRA set aside funds for waterfront park development. Outside consultants have completed environmental, topographical survey, and geotechnical work that will be used to prepare design and construction documents. As part of the budget process, Staff continues to explore cost saving ideas and design alternatives with the CRA in finalizing the initial scope of work. To date, the City has been awarded a $177,000 grant from the Florida Department of Environmental Protection for boardwalk construction and a $70,000 grant from Tampa Bay Estuary Program for the removal of exotics from the mangrove fringe on the north side of the site. In February 2014, the City submitted a $200,000 Land and Water Conservation Fund grant request for Phase 1 improvements that is anticipated to be announced later this summer.

Arts, Preservation, Culture and Environment

- FY 12-13: The CRA also funded improvements to the newly renovated Safety Harbor Museum and Cultural Center. The Museum and Cultural Center offers a multitude of activities that celebrates the history of Safety Harbor while welcoming the growing arts community. Activities and classes include art and creative writing workshops, and historic exhibits and celebrations. Success in the transformative renovation of the museum has created a significant increase in public interest and use of the renovated facility. Thus, CRA funding was provided for the installation of additional cabinetry for exhibits, welcome desk, and storage, and a security alarm system.

The Public Art Committee commissioned community art projects at Mullet Creek Park (sculpture and art walls), City Hall (sculpture), Library (benches and exterior mosaics), Museum and Cultural Center (sculpture) and Chamber of Commerce (mural).

- FY 13-14: The Public Art Committee is in the process of developing signage for all City owned public art and creating a brochure. Art and sculpture work at Mullet Creek Park, City Hall, and the Museum and Cultural Center will be retained or replaced during the fiscal year.

Economic Development

- FY 12/13: The CRA continued its success with the Downtown Partnership Program awarding 12 grants totaling $37,817 to leverage $172,459 in matching private investment (1:4 public to private investment ratio) during the fiscal year. These grants included the funding of major renovations for small business owners along Main Street. A mixed-use retail/office space was created for a boutique jewelry store and financial services office. Another successful example of CRA support of small business includes the interior and exterior renovations of a bistro restaurant, called "The Sandwich on Main" right in the heart of downtown. This renovation included full upgrades for ADA accessibility and compliance for a business establishment of this nature.

- FY 13/14: The Downtown Partnership Program was not funded in the current fiscal year.

Streetscape/Transportation

- FY 12/13: None.

- FY 13/14: The CRA continues to refresh the streetscape through the replacement and refurbishment of benches, trash cans, planters, banners, and related fixtures. Mullet Creek Bridge is scheduled to be renovated this fiscal year. The CRA also funded a share of the cost to extend the North County Jolley Trolley Coastal Route to Safety Harbor via Dunedin as part of a pilot program through the Pinellas Suncoast Transit Authority (PSTA).

Fiscal Year 2014-15 Goals

The top goal for the fiscal year is to complete the construction documents and permitting for Phase 1 Waterfront Park improvements and commence construction. In addition, the CRA will work to stimulate private sector interest in infill housing, rehabilitation, and redevelopment projects that are compatible with the Downtown Master Plan.

Long-Term Vision and Future Financial Impact

The long term vision for the CRA is to continue promoting and supporting community and economic development through the Downtown Partnership Program. The development of the waterfront park property into a successful community and regional destination attraction will be a major focus in the upcoming years.

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FUND 067 - COMMUNITY REDEVELOPMENT AGENCY

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Ad Valorem Taxes							
6500-311.01-00	Ad Valorem	$ 276,291	$ 264,264	$ 285,450	$ 285,450	$ 285,450	$ 350,880
	Total Ad Valorem Taxes	276,291	264,264	285,450	285,450	285,450	350,880
Intergovernmental Revenue							
6500-331.05-00	Federal Grants	150,000	-	-	-	-	-
	Total Intergovernmenal Revenue	150,000	-	-	-	-	-
Charges For Services							
6500-344.01-00	Parking - In Lieu of Fee	14,480	5,175	-	-	-	-
	Total Charges For Services	14,480	5,175	-	-	-	-
Miscellaneous Revenue							
6500-361.01-00	Investments	2,113	5,107	9,090	9,090	5,610	5,610
6500-361.50-00	Market Value Adj	4,531	(6,725)	-	-	-	-
6500-369.09-00	Miscellaneous Revenue	-	-	-	-	10,000	15,000
	Total Miscellaneous Revenue	6,644	(1,618)	9,090	9,090	15,610	20,610
Miscellaneous Revenue							
6500-381.01-00	Trf From General Fund	-	-	-	-	-	-
	Total Miscellaneous Revenue	-	-	-	-	-	-
6500-389.01-00	Balance Carryforward	-	-	56,780	270,303	264,400	187,160
	Total Community Redevelopment Agency	**$ 447,415**	**$ 267,821**	**$ 351,320**	**$ 564,843**	**$ 565,460**	**$ 558,650**

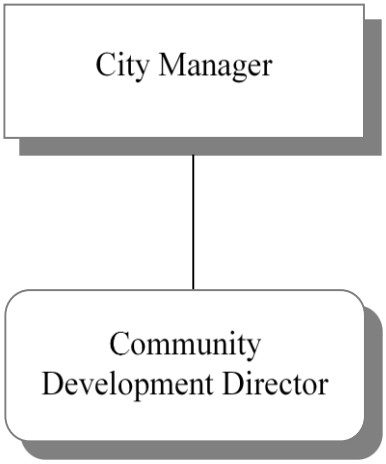
Fund:	Department:	Fund #:
Community Redevelopment Agency	Community Redevelopment Agency	067

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
6517-515.12-01	Salaries & Wages	$ 60,708	$ 30,634	$ 31,990	$ 31,990	$ 31,990	$ 32,590
	Salaries & Wages Sub-Total	60,708	30,634	31,990	31,990	31,990	32,590
6517-515.21-00	Fica Taxes	4,369	2,379	2,450	2,450	2,450	2,500
6517-515.22-00	Retirement	6,069	3,130	3,130	3,130	3,130	3,190
6517-515.23-00	Life & Health Insurance	9,075	4,991	4,600	4,970	4,950	5,330
	Benefits Sub-Total	19,513	10,500	10,180	10,550	10,530	11,020
	Total Personnel Services	80,221	41,134	42,170	42,540	42,520	43,610
Operating Expenses							
6517-515.49-30	Other Current Charges	146,861	64,437	43,910	135,920	123,180	130,610
	Total Operating Expenses	146,861	64,437	43,910	135,920	123,180	130,610
Capital Expenses							
6517-515.63-00	Improv Other Than Bldgs	505,898	295,365	150,000	386,383	212,600	-
	Total Capital Expenses	505,898	295,365	150,000	386,383	212,600	-
Non-Expendable Disbursement							
6595-581.91-32	Trf To Capital Projects Fund	-	-	-	-	-	44,860
6599-588.99-02	Reserved For Future Exp	-	-	115,240	-	187,160	339,570
	Total Non-Expendable Disbursement	-	-	115,240	-	187,160	384,430
	Total Community Redevelopment Agency	**$ 732,980**	**$ 400,936**	**$ 351,320**	**$ 564,843**	**$ 565,460**	**$ 558,650**

Organizational Chart

COMMUNITY REDEVELOPMENT AGENCY



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 12/13	ADOPTED FY 13/14	ADOPTED FY 14/15
City Manager	CM	0.10	0.10	0.10
Community Development Director	133	0.20	0.20	0.20
Total Division		**.30**	**.30**	**.30**

FUND 061 - LAW ENFORCEMENT TRUST FUND

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Intergovernmental Revenue							
6000-335.09-00	Other Grants	$ -	$ -	$ -	$ 2,111	$ 2,110	$ -
	Total Intergovernmental Revenue	-	-	-	2,111	2,110	-
	Total Law Enforcement Trust Revenue	**$ -**	**$ -**	**$ -**	**$ 2,111**	**$ 2,110**	**$ -**
	EXPENDITURE DETAIL						
Capital Expenses							
6021-521.64-40	Special Equipment	$ -	$ -	$ -	$ 2,111	$ 2,110	$ -
	Total Capital Expenses	-	-	-	2,111	2,110	-
	Total Law Enforcement Trust Fund	**$ -**	**$ -**	**$ -**	**$ 2,111**	**$ 2,110**	**$ -**

FUND 062 - STREET LIGHT ASSESSMENT FUND

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Charges For Services							
6000-325.02-00	Street Light Assessment	$ -	$ 312,557	$ 313,020	$ 313,020	$ 320,530	$ 245,120
6000-334.04-90	Street Light Fee	-	-	3,520	3,520	3,520	3,520
	Total Charges For Services	-	312,557	316,540	316,540	324,050	248,640
Miscellaneous Revenue							
6000-361.01-00	Investments	-	99	-	-	870	870
6000-361.50-00	Market Value Adj	-	(448)	-	-	-	-
	Total Miscellaneous Revenue	-	(349)	-	-	870	870
Miscellaneous Revenue							
6000-381.01-00	Tsfr From General Fund	-	-	7,650	7,650	7,650	7,650
6000-389.01-00	Balance Carryforward	-	-	20,580	20,580	31,290	91,100
	Total Miscellaneous Revenue	-	-	28,230	28,230	38,940	98,750
	Total Street Light Fund Revenue	**$ -**	**$ 312,208**	**$ 344,770**	**$ 344,770**	**$ 363,860**	**$ 348,260**
	EXPENDITURE DETAIL						
Operating Expenses							
6031-541.31-00	Professional Services	$ -	$ 30,700	$ -	$ -	$ -	$ -
6031-541.43-00	Utility Services	-	250,210	272,760	272,760	272,760	272,760
	Total Operating Expenses	-	280,910	272,760	272,760	272,760	272,760
Non-Classified							
6099-588.99-03	Fund Reserve Designated	-	-	72,010	72,010	91,100	75,500
	Total Non-Classified	-	-	72,010	72,010	91,100	75,500
	Total Street Light Fund	**$ -**	**$ 280,910**	**$ 344,770**	**$ 344,770**	**$ 363,860**	**$ 348,260**

FUND 063 - PARKLAND FUND

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Permits, Fees & Special Assessments							
6000-324.06-10	Residential Impact Fees	$ 4,095	$ 18,034	$ 6,930	$ 6,930	$ 9,900	$ 9,900
	Total Permits, Fees & Special Assessments	4,095	18,034	6,930	6,930	9,900	9,900
Intergovernmental Revenue							
6000-331.05-00	Other Grants	-	-	200,000	200,000	-	-
	Total Intergovernmental Revenue	-	-	200,000	200,000	-	-
Miscellaneous Revenue							
6000-361.01-00	Investments	3,893	13,923	10,900	10,900	17,280	17,280
6000-361.50-00	Market Value Adj	4,909	(16,844)	-	-	-	-
	Total Miscellaneous Revenue	8,802	(2,921)	10,900	10,900	17,280	17,280
Miscellaneous Revenue							
6000-366.20-00	Parkland	1,634	-	-	-	-	-
6000-366.21-00	Donation/Private	-	-	200,000	200,000	-	-
6000-384.21-00	Debt Proceeds/Series 2012	2,775,000	-	-	-	-	-
6000-389.01-00	Balance Carryforward	-	-	669,250	676,800	684,320	672,950
	Total Miscellaneous Revenue	2,776,634	-	869,250	876,800	684,320	672,950
	Total Parkland Fund Revenue	**$ 2,789,531**	**$ 15,113**	**$ 1,087,080**	**$ 1,094,630**	**$ 711,500**	**$ 700,130**
	EXPENDITURE DETAIL						
Operating Expenses							
6058-572.49-30	Other Current Charges	$ 13,468	$ 8,526	$ 26,000	$ 26,000	$ 26,000	$ 23,300
	Total Operating Expenses	13,468	8,526	26,000	26,000	26,000	23,300
Capital Expenses							
6058-572.61-00	Land	2,765,388	-	-	-	-	-
6058-572.63-00	Improv Other Than Bldgs	51,299	-	445,000	452,550	7,550	245,000
	Total Capital Expenses	2,816,687	-	445,000	452,550	7,550	245,000
Other Expenditures							
6094-584.71-01	Principal Payment	-	5,000	-	-	5,000	5,000
6095-581.91-21	To Series 2012 Public Imp	24,530	-	-	-	-	-
	Total Other Expenditures	24,530	5,000	-	-	5,000	5,000
Non-Classfiied							
6099-588.99-03	Fund Reserve Designated	-	-	616,080	616,080	672,950	426,830
	Total Non-Classified	-	-	616,080	616,080	672,950	426,830
	Total Parkland Fund	**$ 2,854,685**	**$ 13,526**	**$ 1,087,080**	**$ 1,094,630**	**$ 711,500**	**$ 700,130**

FUND 064 - TRANSPORTATION IMPACT FEE TRUST FUND

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Permits, Fees & Special Assessments							
6000-324.03-10	Residential Impact Fees	$ 13,687	$ 15,952	$ 21,630	$ 21,630	$ 35,000	$ 35,000
6000-324.03-20	Commercial Impact Fees	1,687	9,490	1,680	1,680	3,170	1,580
	Total Permits, Fees & Special Assessments	15,374	25,442	23,310	23,310	38,170	36,580
Miscellaneous Revenue							
6000-361.01-00	Investments	(1,627)	2,243	2,500	2,500	5,800	5,800
6000-361.50-00	Market Value Adj	1,700	(5,307)	-	-	-	-
	Total Miscellaneous Revenue	73	(3,064)	2,500	2,500	5,800	5,800
Miscellaneous Revenue							
6000-381.11-00	Tsfr From Stormwater	-	120,800	120,800	120,800	120,800	120,800
6000-389.01-00	Balance Carryforward	-	-	196,290	196,290	191,700	356,470
	Total Miscellaneous Revenue	-	120,800	317,090	317,090	312,500	477,270
	Total Transportation Impact Fee Revenue	**$ 15,447**	**$ 143,178**	**$ 342,900**	**$ 342,900**	**$ 356,470**	**$ 519,650**
	EXPENDITURE DETAIL						
Other Expenditures							
6095-581.91-11	Tsfr To Stormwater	$ 500,000	$ -	$ -	$ -	$ -	$ -
	Total Other Expenditures	500,000	-	-	-	-	-
Non-Classfiied							
6099-588.99-01	Fund Reserve	-	-	342,900	342,900	356,470	519,650
	Total Non-Classified	-	-	342,900	342,900	356,470	519,650
	Total Transportation Impact Fee Fund	**$ 500,000**	**$ -**	**$ 342,900**	**$ 342,900**	**$ 356,470**	**$ 519,650**

FUND 065 - LIBRARY IMPACT FEE TRUST FUND

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Permits, Fees & Special Assessments							
6000-324.06-10	Residential Impact Fees	$ 4,979	$ 6,511	$ 8,100	$ 8,100	$ 6,900	$ 6,900
	Total Permits, Fees & Special Assessments	4,979	6,511	8,100	8,100	6,900	6,900
Miscellaneous Revenue							
6000-361.01-00	Investments	-	-	500	500	-	-
	Total Miscellaneous Revenue	-	-	500	500	-	-
Miscellaneous Revenue							
6000-389.01-00	Balance Carryforward	-	-	13,340	13,340	11,490	18,390
	Total Miscellaneous Revenue	-	-	13,340	13,340	11,490	18,390
	Total Library Impact Fee Trust Revenue	**$ 4,979**	**$ 6,511**	**$ 21,940**	**$ 21,940**	**$ 18,390**	**$ 25,290**
	EXPENDITURE DETAIL						
Non-Classfiied							
6099-588.99-01	Fund Reserve	$ -	$ -	$ 21,940	$ 21,940	$ 18,390	$ 25,290
	Total Non-Classified	-	-	21,940	21,940	18,390	25,290
	Total Library Impact Fee Trust Fund	**$ -**	**$ -**	**$ 21,940**	**$ 21,940**	**$ 18,390**	**$ 25,290**

FUND 069 - PARKING IMPACT FEE

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Miscellaneous Revenue							
6000-366.70-00	Park Impact	$ -	$ -	$ -	$ -	$ 3,600	$ -
	Total Miscellaneous Revenue	-	-	-	-	3,600	-
Miscellaneous Revenue							
6000-389.01-00	Balance Carryforward	-	-	-	-	-	3,600
	Total Miscellaneous Revenue	-	-	-	-	-	3,600
	Total Parking Impact Fee Revenue	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,600**	**$ 3,600**
	EXPENDITURE DETAIL						
Non-Expendable Disbursement							
6099-588.99-02	Reserved For Future Exp	$ -	$ -	$ -	$ -	$ 3,600	$ 3,600
	Total Non-Expendable Disbursement	-	-	-	-	3,600	3,600
	Total Parking Impact Fee	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,600**	**$ 3,600**

FUND 074 - STREET ASSESSMENT

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Permits, Fees & Special Assessments							
2000-325.01-10	Interest/Street Assessments	$ 228	$ 100	$ 100	$ 100	$ 4,030	$ 100
	Total Permits, Fees & Special Assessments	228	100	100	100	4,030	100
Miscellaneous Revenue							
2000-363.34-00	Interest On Street Assess	5,340	-	-	-	-	-
2000-389.01-00	Balance Carryforward	-	-	30,960	30,960	30,960	34,990
	Total Miscellaneous Revenue	5,340	-	30,960	30,960	30,960	34,990
	Total Street Assessment Revenue	**$ 5,568**	**$ 100**	**$ 31,060**	**$ 31,060**	**$ 34,990**	**$ 35,090**
	EXPENDITURE DETAIL						
Non-Classified							
2099-588.99-01	Fund Reserve	$ -	$ -	$ 31,060	$ 31,060	$ 34,990	$ 35,090
	Total Non-Classified	-	-	31,060	31,060	34,990	35,090
	Total Street Assessment	**$ -**	**$ -**	**$ 31,060**	**$ 31,060**	**$ 34,990**	**$ 35,090**

ENTERPRISE FUNDS

Enterprise Funds Revenue Sources

The City maintains three Enterprise Funds and uses these funds to account for its Stormwater (drainage) operation, Water and Wastewater operations and Sanitation operation. The Enterprise operations are funded primarily from user fees and charges.

The Stormwater Utility rate for one equivalent residential unit (ERU) is currently $7.25/month effective October 2012 and continuing on an annual basis through 2017.

In 2006, the City underwent a utility rate study, which encompassed Water, Wastewater and Sanitation rates. City Commission approved an 11.5% rate increase for both Water and Wastewater effective February 2006, with an additional 11.5% increase effective October 2006 and continued on an annual basis through 2009.

The Sanitation Fund was also evaluated during the rate study. City Commission approved a 9.5% rate increase effective February 2006, with an additional 9.5% increase effective October 2006 and continued on an annual basis through 2009.

No rate increases are scheduled in FY2014/2015

The FY 2015 Budget is based on the following rates:

Base charge for Water service, monthly	$	13.53
Base charge for Sewer service, monthly	$	12.33
Flat charge for Sanitation service, monthly	$	22.32
Flat charge for Stormwater service (per residential unit)	$	7.25
Flat charge for Recycling service, monthly	$	2.77

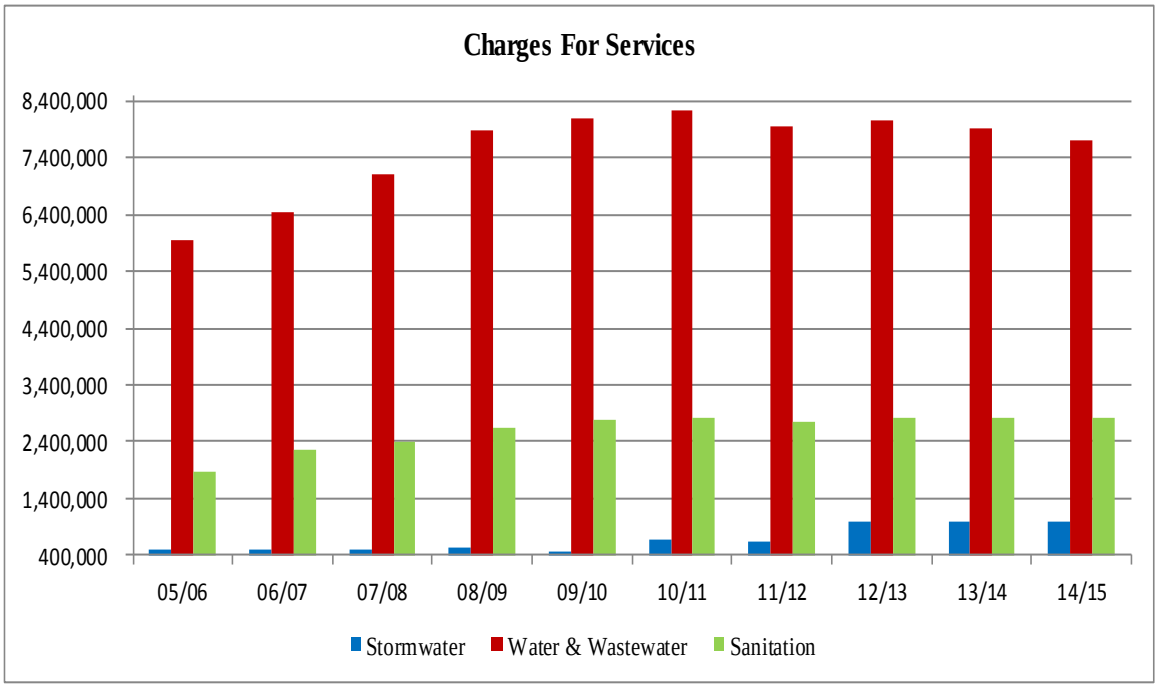
Plus: Consumption rates for Water (based on thousand gallons):

0.0 - 7.0 gallons	$	2.03
7.0 - 10.0 gallons	$	5.53
10.0 - 15.0 gallons	$	8.31
15.0 - 20.0 gallons	$	12.45
Over 20.0 gallons	$	15.58

Plus: Consumption rates for Sewer (based on thousand gallons of water used):

0.0 - 15.0 gallons	$	5.17

Outside City Limits - Rates are 25% higher



For FY 2015, Stormwater Utility Fee revenue is budgeted at $990,000; Water and Wastewater revenues are budgeted at $7,684,180; and Sanitation revenues are budgeted at $2,805,800. These estimates are based on historical trend analyses of the currently adopted rate structure and consumption.

Public Works Department

Stormwater Division

The main function of the Stormwater Division is to protect both public and private property by maintaining the positive flows to prevent flooding, yet sustain nature's hydrological balance. We achieve this by working in conjunction with Pinellas County, State and Federal regulatory agencies. These efforts are necessary to remain in compliance for our NPDES (National Pollutant Discharge Elimination System) permit. The division is responsible for maintaining 12.88 miles of ditches and creeks, which includes maintaining positive flow by removing trash and debris from our creeks and excavating sediment deposits from ditches and ponds caused by erosion. This division provides routine inspections and cleaning of over 1,075 catch basins. Seventeen baffle boxes are inspected and cleaned after every half inch of rainfall. Other annual maintenance includes the cleaning of two CDS (Continuous Deflection System) units, the sweeping of 800 curb miles of streets, and the maintenance of 27 City-owned retention ponds.

Current and Prior Year Accomplishments

Approximately 70 work order requests originating from resident inquiries were completed. Staff has continued routine catch basin inspection and cleanings which is a condition of our NPDES (National Pollutant Discharge Elimination System) permit. A section of Bishop Creek within the North Rainbow Farms subdivision along with the detention pond was reconstructed, dredged, and stabilized. The banks are more secure and the pond was brought back to design capacity. The Tangelo Groves subdivision pond banks were rebuilt and secured.

Fiscal Year 2015 Goals

A goal for the upcoming year is to reconstruct the stormwater system that has settled on Fayette Circle North. This project will include the replacement of both the inlet and catch box and the replacement of the R.C.P. (Reinforced Concrete Pipe) from the south property line north to the north property line. Invasive and nuisance plants will continue to be removed as part of the routine maintenance tasks for this division. Staff will continue routine catch basin inspections and cleanings which is now a condition of the NPDES (National Pollutant Discharge Elimination System) permit.

Long-Term Vision and Future Financial Impact

The Stormwater Division's long-term vision is to increase public awareness of the Best Management Practices (BMP's) for protecting our waterways. Pamphlets, brochures and other informational and educational material will be made more available at City buildings and on the City's website. The Division will continue to monitor as required in the NPDES (National Pollutant Discharge Elimination System) permit through routine catch basin, and pond inspections, cleaning, and reporting.

STORMWATER PERFORMANCE INDICATORS

FUND: 011 DEPARTMENT: 2037

Jurisdiction Data	Actual 2011-12	Actual 2012-13	Estimated 2013-14	Adopted 2014-15
Population	16,881	16,884	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 648,362	$ 679,460	$ 592,100	$ 865,110
Total # of Full Time Equivalent Employees	5.20	5.20	5.20	5.20
Outputs				
# of Service Requests Completed	115	75	60	65
# of Emergency Calls Responded to	30	35	15	20
# of Outfalls Cleaned	81	85	125	150
# of Catch Basins	1,075	1,075	1,088	1,088
# of Catch Basins Repaired	8	11	15	10
# of Catch Basins Cleaned	1,162	1,090	1,500	1,500
Square Miles of Drainage Basins (Creeks)	5.5	12.88	12.88	12.88
Feet of Storm Drain/Pipe Cleaned	1,124	1,082	1,500	1,500
Miles of Ditches/Creeks	12.88	12.88	12.88	12.88
Miles of Ditches/Creeks Cleaned	22.48	13.88	13.88	12.88
Efficiency				
O&M Cost per Capita	$ 38.41	$ 40.24	$ 33.84	$ 49.23
O&M Cost per Full Time Equiv. Employee	$ 124,685	$ 130,665	$ 113,865	$ 166,367
Per Capita per Full Time Equiv. Employee	3,246	3,247	3,365	3,379
% of Service Requests Compl. Within 5 Days	30%	30%	30%	30%

FUND 011 - STORMWATER

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Permits, Fees & Special Assessments							
2000-329.08-00	Stormwater Fee	$ 661,809	$ 993,033	$ 971,500	$ 971,500	$ 995,000	$ 990,000
	Total Permits, Fees & Special Assessments	661,809	993,033	971,500	971,500	995,000	990,000
Intergovernmental Revenue							
2000-331.03-90	Other Physical Environment	716,833	241,627	-	-	-	-
2000-334.03-60	Stormwater Management	340,794	171,662	-	-	4,840	250,000
	Total Intergovernmental Revenue	1,057,627	413,289	-	-	4,840	250,000
Miscellaneous Revenue							
2000-361.01-00	Investments	9,605	21,000	23,100	23,100	22,700	22,700
2000-361.50-00	Market Value Adj	10,899	(21,923)	-	-	-	-
2000-364.01-10	Gain/Loss From Sale/Disp	-	2,317	-	-	-	-
2000-369.09-00	Miscellaneous Revenue	-	497	-	-	-	-
	Total Miscellaneous Revenue	20,504	1,891	23,100	23,100	22,700	22,700
Miscellaneous Revenue							
2000-381.32-00	Tsfr Fr Capital Projects	306,520	-	-	-	-	-
2000-381.91-64	Tsfr Fr Transp Impact Fund	500,000	-	-	-	-	-
2000-389.01-00	Balance Carryforward	-	-	666,100	678,552	960,360	765,010
	Total Miscellaneous Revenue	806,520	-	666,100	678,552	960,360	765,010
	Total Stormwater Revenue	**$ 2,546,460**	**$ 1,408,213**	**$ 1,660,700**	**$ 1,673,152**	**$ 1,982,900**	**$ 2,027,710**

Fund:	Department:	Fund #:
Stormwater	Stormwater	011

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
2037-538.12-01	Salaries & Wages	$ 191,065	$ 203,067	$ 209,150	$ 209,150	$ 184,530	$ 210,630
2037-538.14-00	Overtime	1,467	2,223	2,000	2,000	1,650	2,020
2037-538.16-00	Compensated Annual Leave	(7,807)	(843)	-	-	-	-
2037-538.17-00	Compensated Sick Leave	4,294	2,481	-	-	-	-
	Salaries & Wages Sub-Total	189,019	206,928	211,150	211,150	186,180	212,650
2037-538.21-00	Fica Taxes	14,198	15,061	16,220	16,220	14,250	16,270
2037-538.22-00	Retirement Contributions	11,927	11,619	15,290	15,290	17,610	19,700
2037-538.23-00	Life & Health Insurance	52,654	55,888	70,620	70,620	61,880	75,890
2037-538.24-00	Workers Compensation	8,706	8,702	9,580	9,580	9,580	9,580
2037-538.26-00	OPEB	1,720	2,252	-	-	-	-
	Benefits Sub-Total	89,205	93,522	111,710	111,710	103,320	121,440
	Total Personnel Services	278,224	300,450	322,860	322,860	289,500	334,090
Operating Expenses							
2037-538.32-10	Auditing & Accounting	-	1,286	1,400	1,400	1,400	1,400
2037-538.34-60	Uniform Rental & Laundry	1,269	863	960	960	880	880
2037-538.34-80	Landfill Fees	15,617	15,741	18,000	16,108	16,100	16,000
2037-538.34-90	Other Fees & Contracts	45,353	45,258	62,940	62,940	62,940	83,050
2037-538.40-01	Employee Travel	16	-	130	130	130	130
2037-538.41-00	Communication Services	2,300	2,684	2,720	2,720	2,720	2,720
2037-538.43-00	Utility Services	5,383	4,995	5,850	5,850	5,850	5,850
2037-538.44-00	Rental & Leases	3,020	4,000	4,000	4,000	4,000	4,000
2037-538.45-00	Liability Insurance	4,976	4,980	5,480	5,480	5,480	5,480
2037-538.46-01	Bldg. & Ground Maint	62	-	1,770	1,770	1,770	1,050
2037-538.46-10	Outside Vehicle Repairs	279	135	400	400	400	400
2037-538.46-20	Equipment Repairs	90	6,431	500	500	500	500
2037-538.46-30	Radio Maintenance	-	-	200	200	200	200
2037-538.46-40	Maint Contracts	261	305	470	470	470	560
2037-538.49-30	Other Current Charges	383	424	410	410	410	470
2037-538.52-01	Gas	1,396	818	1,540	1,540	400	500
2037-538.52-02	Diesel	5,058	4,302	5,790	5,790	5,000	5,000
2037-538.52-03	Oil & Other Lubricants	219	308	400	400	400	400
2037-538.52-10	Vehicle Parts	1,606	2,012	4,000	4,000	4,000	4,000
2037-538.52-20	Equipment Parts	2,836	5,800	7,500	7,500	7,500	7,500

Fund:	Department:	Fund #:
Stormwater	Stormwater	011

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
2037-538.52-30	Small Tools & Supplies	2,076	2,681	2,600	2,600	2,600	2,600
2037-538.52-70	Special Clothing/Uniforms	1,767	2,048	2,200	2,200	2,200	2,200
2037-538.52-80	Tires & Tubes	1,062	1,200	1,200	1,200	1,200	1,200
2037-538.52-90	Special Supplies	1,975	1,998	2,500	2,500	2,500	2,500
2037-538.52-93	Safety Supplies	761	799	800	800	800	800
2037-538.53-30	Drainage	252,725	254,697	140,000	142,000	146,220	355,000
2037-538.53-32	Drainage Related Charges	13,970	11,995	16,320	14,320	19,330	19,330
2037-538.53-33	Drainage - Other	4,729	2,725	5,000	5,000	5,000	5,000
2037-538.54-30	Educational Costs	949	525	1,200	1,200	1,200	1,300
2037-538.57-00	Bad Debt	-	-	5,000	5,000	1,000	1,000
	Total Operating Expenses	370,138	379,010	301,280	299,388	302,600	531,020
Capital Expenses							
2037-538.63-00	Imprv Other Than Building	1,507,509	667,626	-	12,452	12,450	300,000
2037-538.64-01	Automotive Equipment	-	23,298	70,000	71,892	71,900	-
2037-538.64-40	Special Equipment	49,648	724	-	-	-	18,000
	Total Capital Expenses	1,557,157	691,648	70,000	84,344	84,350	318,000
	Total Stormwater	**$ 2,205,519**	**$ 1,371,108**	**$ 694,140**	**$ 706,592**	**$ 676,450**	**$ 1,183,110**

FUNDING SOURCE

Program Expenditure Budget	$ 648,362	$ 679,460	$ 624,140	$ 622,248	$ 592,100	$ 865,110
Less Revenues Generated:						
329 Permits, Fees, & Special Assessments	661,809	993,033	971,500	971,500	995,000	990,000
Net Unsupported/(Supported) Budget	**$ (13,447)**	**$ (313,573)**	**$ (347,360)**	**$ (349,252)**	**$ (402,900)**	**$ (124,890)**
% Of Budget Supported By Program	102.1%	146.2%	155.7%	156.1%	168.0%	114.4%
Stormwater Fixed Assets						
2090-583.69-00 Reclassify Account	(1,778,504)	(909,808)	-	-	-	-
Total Stormwater Fixed Assets	(1,778,504)	(909,808)	-	-	-	-

Fund:	Department:	Fund #:
Stormwater	Stormwater	011

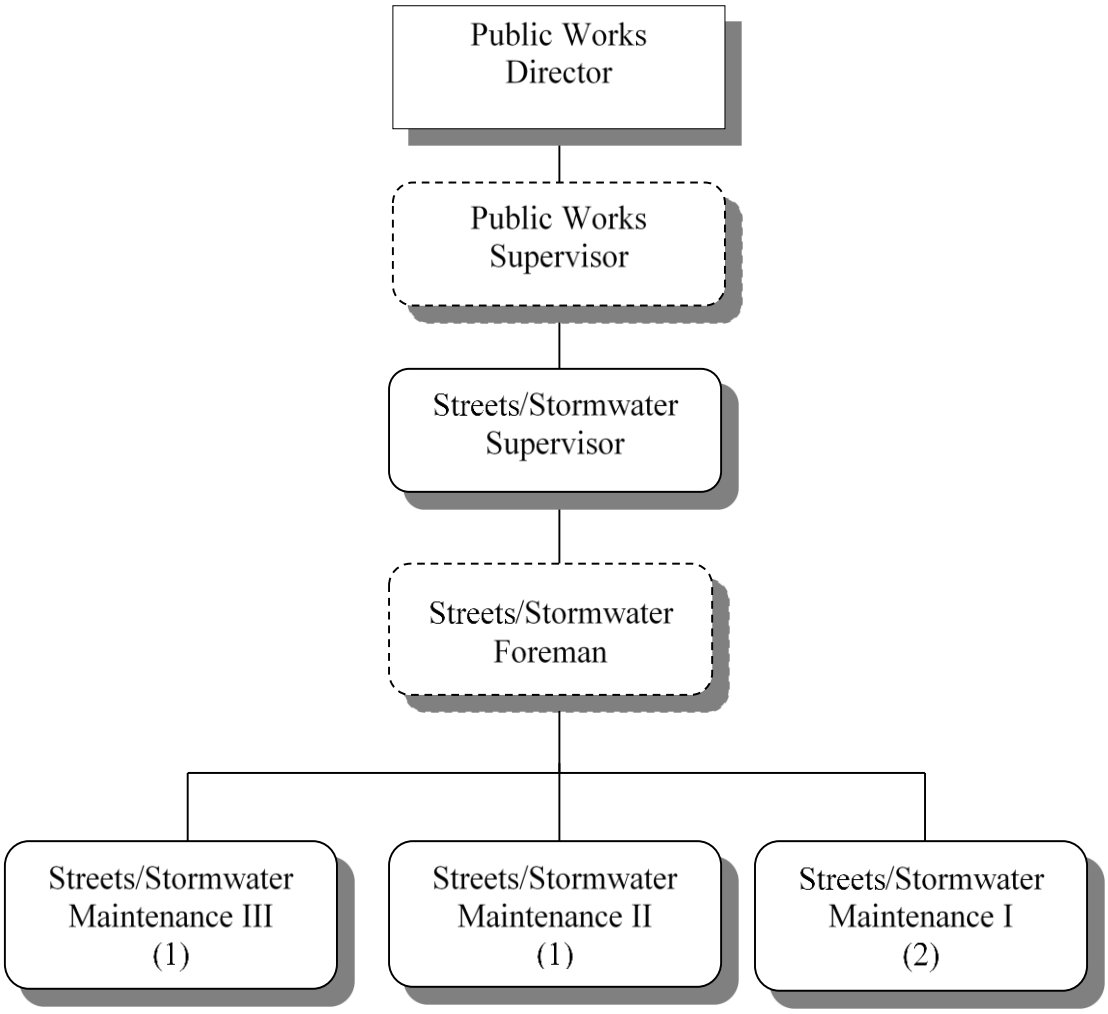
EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Internal Services							
2094-590.94-01	Administration Fee Reimb	19,140	44,000	44,000	44,000	44,000	35,480
2094-590.94-02	Data Processing Fee Reimb	8,560	8,470	8,470	8,470	8,470	8,490
2094-590.94-03	Engineering Fee Reimb	152,980	36,320	36,320	36,320	36,320	32,570
2094-590.94-04	Bldg & Fleet Maint Reimb	40,850	-	-	-	-	-
2094-590.94-33	Fleet Maint Reimb	-	15,980	15,980	15,980	15,980	17,420
2094-590.94-34	Bldg Maint Reimb	-	5,480	5,480	5,480	5,480	5,480
	Total Internal Services	221,530	110,250	110,250	110,250	110,250	99,440
Non-Operating Expenses							
2095-581.58-00	Depreciation Expense	131,718	232,975	233,600	233,600	233,600	233,600
2095-581.72-11	Capitalized	-	(13,861)	-	-	-	-
2095-581.72-50	Amortization Exp Bond Dis	404	-	400	400	400	400
2095-581.91-01	To General Fund	-	-	41,850	41,850	41,850	41,850
2095-581.91-22	To Bank of America Note	95,750	95,750	34,540	34,540	34,540	12,870
2095-581.91-64	To Transportation Impact Fee	-	120,800	120,800	120,800	120,800	120,800
	Total Non-Operating Expenses	227,872	435,664	431,190	431,190	431,190	409,520
Non-Expendable Disbursement							
2099-588.99-01	Fund Reserve	-	-	425,120	425,120	765,010	335,640
	Total Non-Expendable Disbursement	-	-	425,120	425,120	765,010	335,640
	Total Stormwater Expenses	**$ 876,417**	**$ 1,007,214**	**$ 1,660,700**	**$ 1,673,152**	**$ 1,982,900**	**$ 2,027,710**

Organizational Chart

PUBLIC WORKS DEPARTMENT

STORMWATER DIVISION



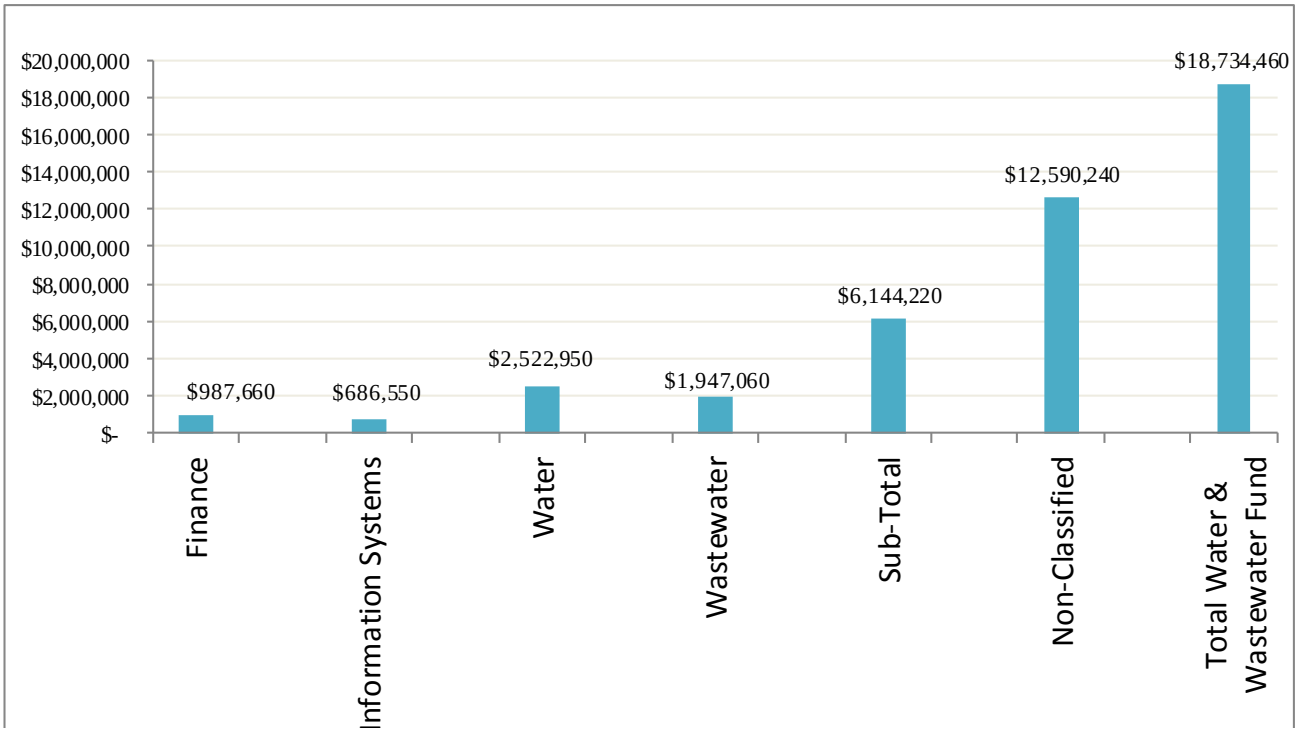
JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 12/12	ADOPTED FY 13/14	ADOPTED FY 14/15
Public Works Director	134	0.20	0.20	0.20
Streets/Stormwater Supervisor	125	1.00	1.00	1.00
Streets/Stormwater Maintenance III	118	1.00	1.00	1.00
Streets/Stormwater Maintenance II	116	1.00	1.00	1.00
Streets/Stormwater Maintenance I	114	2.00	2.00	2.00
Total Division		**5.20**	**5.20**	**5.20**

FUND 041 - WATER & WASTEWATER

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Intergovernmental Revenue							
4000-334.03-50	Wastewater Physical Environment	$ -	$ -	$ 150,000	$ 150,000	$ -	$ -
	Total Intergovernmental Revenue	-	-	150,000	150,000	-	-
Charges For Services							
4000-343.09-15	Sale Of Water	3,346,925	3,428,882	3,470,000	3,470,000	3,430,000	3,212,880
4000-343.09-20	Water Tap Fees	4,100	8,100	4,800	4,800	4,800	4,800
4000-343.09-40	Sewer Services	4,409,460	4,352,715	4,580,000	4,580,000	4,350,000	4,350,000
4000-343.09-60	Late Charges - Utilities	165,590	234,427	232,000	232,000	100,000	100,000
4000-343.09-70	Industrial Surcharge	14,736	16,863	24,000	24,000	15,000	15,000
4000-349.11-00	Utility Fixtures	2,256	2,064	1,500	1,500	1,500	1,500
	Total Charges For Services	7,943,067	8,043,051	8,312,300	8,312,300	7,901,300	7,684,180
Miscellaneous Revenue							
4000-361.01-00	Investments	42,311	126,495	104,780	104,780	170,280	170,280
	Total Miscellaneous Revenue	89,626	177,312	104,780	104,780	170,280	170,280
Miscellaneous Revenue							
4000-364.01-10	Gain/Loss From Sale/Disp	5,755	(4,108)	4,500	4,500	4,500	4,500
4000-369.02-00	Claims/Insur Settlements	2,004	7,817	-	-	-	-
4000-369.04-06	Data Proc Reimb - General Fund	287,510	298,040	298,040	298,040	298,040	290,810
4000-369.04-07	Data Proc Reimb - Sanitation	14,230	10,030	10,030	10,030	10,030	8,490
4000-369.04-12	Data Proc Reimb - Stormwater	8,560	8,470	8,470	8,470	8,470	8,490
4000-369.04-19	Data Proc Reimb - Library	185,070	172,580	172,580	172,580	172,580	202,320
4000-369.04-22	Data Proc Reimb - Fire	78,410	107,480	107,480	107,480	107,480	99,150
4000-369.09-00	Miscellaneous Revenue	27,989	51,131	30,000	30,000	30,000	30,000
	Total Miscellaneous Revenue	609,528	651,440	631,100	631,100	631,100	643,760
Miscellaneous Revenue							
4000-389.01-00	Balance Carryforward	-	-	7,270,420	7,284,945	11,083,070	10,236,240
	Total Miscellaneous Revenue	-	-	7,270,420	7,284,945	11,083,070	10,236,240
	Total Water & Wastewater Revenue	**$ 8,642,221**	**$ 8,871,803**	**$ 16,468,600**	**$ 16,483,125**	**$ 19,785,750**	**$ 18,734,460**

Fund: Water & Wastewater **Expenditure Summary** **Fund #: 041**

DEPARTMENT	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Finance	$ 705,647	$ 812,787	$ 921,530	$ 922,220	$ 932,850	$ 987,660
Information Systems	616,719	641,993	781,270	794,643	753,330	686,550
Water	2,411,301	2,449,532	2,597,720	2,598,164	2,531,460	2,522,950
Wastewater	1,771,416	2,200,144	2,575,470	2,575,488	2,250,620	1,947,060
Sub-Total	5,505,083	6,104,456	6,875,990	6,890,515	6,468,260	6,144,220
Non-Classified	2,291,591	2,380,681	9,592,610	9,592,610	13,317,490	12,590,240
Total Water & Wastewater Fund	**$ 7,796,674**	**$ 8,485,137**	**$ 16,468,600**	**$ 16,483,125**	**$ 19,785,750**	**$ 18,734,460**



WATER & WASTEWATER FINANCE

The Finance Department is responsible for the administration, direction, supervision and coordination of all City financial functions including financial planning, budgeting, debt management, investments, purchasing, accounting, payroll, utilities, customer service, accounts and billings and Information Systems. The Department's role is divided between Administration, Accounting & Budgeting, Utilities and Information Systems. Accounting & Budgeting are reported within the General Fund while Utilities and Information Systems are reported within the Water & Wastewater Utility Enterprise Fund. Overall, Administration is accounted for jointly between the two funds.

Current and Prior Year Accomplishments

The Utilities Billing Department has used the billing system process as an opportunity to keep residents informed on various matters related to utilities, including water restrictions, local weather conditions, City events and E-notifications for utility billing. With shrinking resources, the Customer Service and Utilities staff have received training and cross-training on various functions in the Utility Billing department so that cycle billings, title searches, lien processing and delinquency notices are timely communicated to the residents and community as a whole.

Steps that can be taken to lower water consumption, as well as an overview of ways to determine leak detection were communicated to residents in a quarterly Water Resource Workshop that kicked-off in August 2012. The workshop is no longer available but two videos were developed that are available on the City's website to educate residents.

Fiscal Year 2015 Goals

Customer Service remains the highest priority of Utility Billing. The focus this year will continue to be on residents being informed in ways to maximize savings on their utility bills. E-notification and bank draft services for utility billing continue to be a priority with regular notices provided to the residents to encourage sign-up. Take an active role in assisting other departments in developing updates to Utilities city code.

Long-Term Vision and Future Financial Impact

The continued procurement of radio transmitted meters, as well as installation in coordination with the Public Works Department, is a priority that will continue to provide long-term efficient utilization of City resources. The goal is to have approximately 33% of the City's meters radio transmitted meters by October 2015.

Finance's long term goal is continued sustainability of the Water and Wastewater fund to meet the demands of debt service as well as major capital infrastructure projects that are programmed in the 5-year Capital Improvement Program.

WATER & WASTEWATER FINANCE PERFORMANCE INDICATORS
FUND: 041 DEPARTMENT: 4015

Jurisdiction Data	Actual 2011-12	Actual 2012-13	Estimated 2013-14	Adopted 2014-15
Population	16,901	17,069	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	179.85	173.35	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 696,674	$ 726,387	$ 889,340	$ 941,460
Total # of Full Time Equivalent Employees	9.35	9.20	9.70	10.00
Outputs				
Total # of Utility Bills	77,765	79,427	81,000	81,000
Total # of Water Customers	7,578	7,586	7,600	7,600
Total # of Sewer Customers	8,878	8,946	8,960	8,960
Total # of Sanitation Customers	7,985	8,054	8,070	8,070
Total # of Service Orders	8,689	8,650	8,670	8,680
Total # of New Water Deposits	735	645	670	650
Total # of E-Notifications Billings	3,227	4,000	4,960	5,000
Efficiency				
O&M Cost per Capita	$ 41.22	$ 42.56	$ 50.83	$ 53.58
O&M Cost per Full Time Equiv. Employee	$ 74,511	$ 78,955	$ 91,685	$ 94,146
Per Capita per Full Time Equiv. Employee	1,808	1,855	1,804	1,757

Fund:	Department:	Fund #:
Water & Wastewater	Finance	041

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
4015-513.12-01	Salaries & Wages	$ 382,274	$ 387,240	$ 427,500	$ 427,500	$ 428,410	$ 440,310
4015-513.12-10	Reg Wages-Temporary Empl	3,667	-	-	-	-	-
4015-513.14-00	Overtime-Time & One Half	3,372	3,514	2,430	2,430	3,450	2,750
4015-513.16-00	Compensated Annual Leave	(5,007)	1,025	-	-	-	-
4015-513.17-00	Compensated Sick Leave	-	2,401	-	-	-	-
Salaries & Wages Sub-Total		384,306	394,180	429,930	429,930	431,860	443,060
4015-513.21-00	Fica Taxes	29,147	29,194	32,890	32,890	33,040	33,900
4015-513.22-00	Retirement	26,347	28,115	35,270	35,270	35,010	37,740
4015-513.23-00	Life & Health Insurance	84,986	88,217	98,620	98,620	109,360	134,440
4015-513.24-00	Workers Compensation Ins.	26,305	26,305	28,940	28,940	29,330	32,270
4015-513.26-00	OPEB	2,408	2,702	-	-	-	-
Benefits Sub-Total		169,193	174,533	195,720	195,720	206,740	238,350
Total Personnel Services		553,499	568,713	625,650	625,650	638,600	681,410
Operating Expenses							
4015-513.32-10	Auditing & Accounting	13,214	11,523	12,540	12,540	12,540	12,540
4015-513.34-60	Uniform Rental & Laundry	209	-	-	-	-	-
4015-513.40-01	Employee Travel	374	-	550	550	550	910
4015-513.41-00	Communication Services	1,148	906	890	1,090	1,030	1,030
4015-513.42-10	Postage	26,676	38,023	40,000	40,000	44,000	44,000
4015-513.45-00	Liability Insurance	73,118	73,117	80,450	80,450	81,550	89,700
4015-513.46-40	Maintenance Contracts	7,388	13,021	13,820	13,820	13,820	13,830
4015-513.47-01	Printing & Binding	6,831	4,890	8,500	8,990	6,000	6,000
4015-513.49-30	Other Current Charges	225	89	250	250	250	250
4015-513.51-10	Office Supplies-General	3,976	2,911	3,800	3,800	3,200	3,200
4015-513.51-11	Non-Capital Office Equip	497	4,188	970	970	970	970
4015-513.52-01	Gas	4,768	4,010	5,000	5,000	4,000	4,000
4015-513.52-03	Oil & Other Lubrucants	39	26	40	40	100	100
4015-513.52-10	Vehicle Parts	563	448	700	700	700	700
4015-513.52-30	Small Tools & Supplies	119	178	150	150	150	150

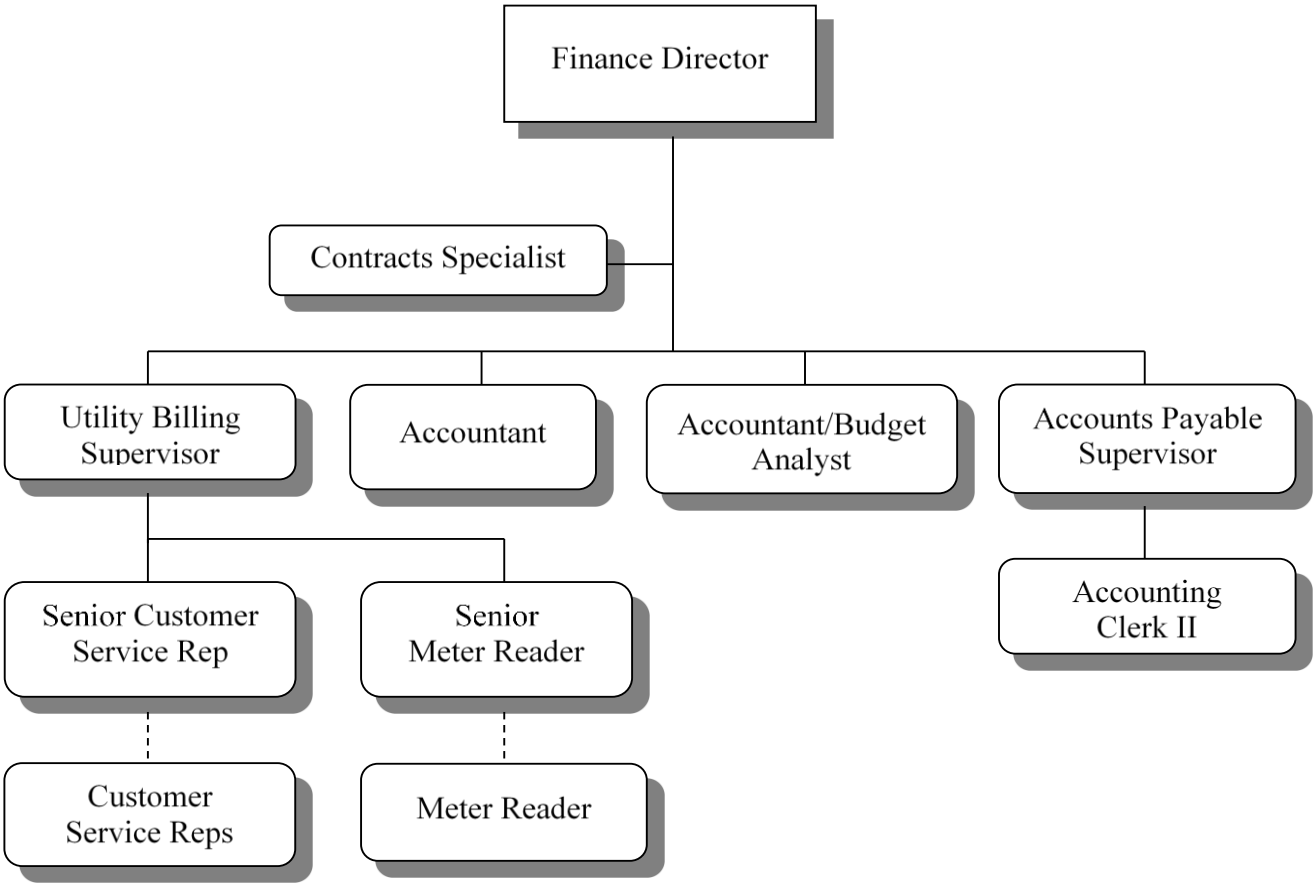
Fund:	Department:	Fund #:
Water & Wastewater	Finance	041

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
4015-513.52-70	Special Clothing/Uniforms	418	436	490	490	490	490
4015-513.52-80	Tires And Tubes	218	225	430	430	430	430
4015-513.52-90	Special Supplies	164	24	170	170	170	170
4015-513.54-10	Publications	105	105	-	-	-	-
4015-513.54-20	Memberships & Dues	383	859	580	580	440	860
4015-513.54-30	Educational Costs	167	120	350	350	350	720
4015-513.57-00	Bad Debts	2,575	2,575	80,000	80,000	80,000	80,000
	Total Operating Expenses	143,175	157,674	249,680	250,370	250,740	260,050
Capital Expenses							
4015-513.64-01	Automotive Equipment	-	16,179	-	-	-	-
4015-513.64-40	Special Equipment	6,500	68,637	40,000	40,000	37,310	40,000
	Total Capital Expenses	6,500	84,816	40,000	40,000	37,310	40,000
	Total Water & Wastewater Finance	**703,174**	**811,203**	**915,330**	**916,020**	**926,650**	**981,460**
Non-Operating Expenses							
4015-513.72-20	Customer Deposits	1,345	1,584	4,000	4,000	4,000	4,000
4015-513.73-00	Bond Agent Fees	1,128	-	2,200	2,200	2,200	2,200
	Total Non-Operating Expenses	2,473	1,584	6,200	6,200	6,200	6,200
	Total Water & Wastewater Finance	**$ 705,647**	**$ 812,787**	**$ 921,530**	**$ 922,220**	**$ 932,850**	**$ 987,660**

Organizational Chart

WATER & WASTEWATER FINANCE DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 12/13	ADOPTED FY 13/14	ADOPTED FY 14/15
Finance Director	133	0.50	0.50	0.50
Assistant Finance Director	128	0.50	0.00	0.00
Accountant/Budget Analyst	125	0.00	0.50	0.50
Contracts Specialist	125	0.00	1.00	1.00
Accountant (2)	122	1.00	1.00	1.00
Accounts Payable Supervisor	122	0.50	0.50	0.50
Utility Billing Supervisor	123	1.00	1.00	1.00
Senior Meter Reader	117	1.00	1.00	1.00
Senior Customer Service Rep	117	0.00	0.00	1.00
Customer Service Rep (2)	116	2.00	2.00	2.00
Meter Reader	115	1.00	1.00	1.00
Accounting Clerk II	116	1.00	0.50	0.50
On Call Customer Service Rep (2)	112	0.70	0.70	0.00
Total Division		**9.20**	**9.70**	**10.00**

INFORMATION SYSTEMS

The Information Systems Department administers the City's computers and electronic communications. The department's primary objective is to install and maintain computer systems that automate and expedite manual information management tasks. Data services include systems management, file maintenance, printing, systems backup and recovery, data security, user training, remote communications, office automation technology, computer integration and networking. Electronic communications responsibilities include cellular telephones and wired desktop telephones. Services are provided Citywide, including these facilities: City Hall, Community Center, Fire Stations 52 and 53, Library, Museum, Parks and Building Maintenance, Public Works, and Rigsby Center.

Current and Prior Year Accomplishments

Information Systems increased the departmental focus on cybersecurity. In accordance with recommendations in an Information Technology security audit, new computer firewalls were purchased and installed. These offer increased protection for City computers against modern internet threats.

The Citywide implementation of the Siemens telephone systems, along with their interconnectivity, was completed. All City facilities now use the Siemens platform and are connected over the computer network. This allows employees to direct dial and transfer to any extension in any department or building, improving productivity and customer service.

Information Systems worked with the Recreation department to improve services. Recreation facilities, including the Community Center, Museum, and Rigsby Center, now have public wireless internet access available. Webtrac software was implemented to allow for activity participants to register online. Digital signature readers at facilities allow for electronic storage and retrieval of consent forms.

In keeping current with technology, the use of mobile computer solutions has increased. The City Commission has been using Apple iPads to access paperless agendas. The Fire Department will soon use Apple iPads to lessen the use of paper in the field and expedite retrieval of data. Recreation is using Microsoft Surface tablets as the mobile computing technology most beneficial for their department. A mobile device app of information on the website will be available this year on Google Play and the Apple App Store.

Although computer power consumption has become more efficient over time, it is still something to be mitigated wherever feasible. Information Systems is exploring methods by which electricity can be saved in the context of computer and communication devices. City computers are in the process of being configured to power on automatically in the morning. This allows for employees to turn them off when not in use, while still providing the ability to automatically update software on them during non-working hours.

The office software suite that was standard on all City computers, Microsoft Office 2007, was upgraded to the latest version. Now all 176 computers have Microsoft Office 2013 installed. Along with keeping office software technology current, server virtualization and operating systems are using the current versions.

Fiscal Year 2015 Goals

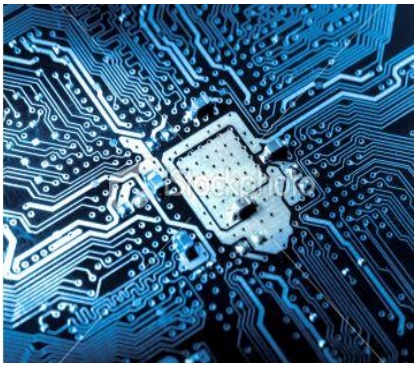
Considering the increasing frequency and damage done by computer-based attacks, cybersecurity will continue to be a primary focus. As staff gains familiarity with the technology of the new firewalls, more thorough use will be made of their protective measures. There are plans to implement a new Security Information and Event Management solution for improved monitoring and incident handling.

Mobility will continue to be addressed in areas where it increases employee productivity and improves City services. There will be further development of solutions already in place with the Fire Department and Recreation.

Information Systems staff will continue to search for methods by which electricity can be conserved in the context of computers and communication devices.

Long-Term Vision and Future Financial Impact

The use of computer technology by the employees, residents, and business partners of the City of Safety Harbor is increasing at a profound rate. Within the City government, computers have gone from being tools used by a few of the office employees for particular tasks to now being requisite parts of all office workstations. Citizens and businesses are increasing use of the internet to access information and transact with the City. There are increased expectations of the availability of systems and the mobility with which data can be accessed. The communication devices known as "telephones" have transformed into computer hardware using software and data packets.



All technology-related services require a steady expenditure of labor by a trained staff to keep them functioning properly. Judging by the past and current direction, the demand for data and communications services will only be increasing in the future.

INFORMATION SYSTEMS PERFORMANCE INDICATORS

FUND: 041 DEPARTMENT: 4016

Jurisdiction Data	Actual 2011-12	Actual 2012-13	Estimated 2013-14	Adopted 2014-15
Population	16,881	16,884	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 600,219	$ 641,993	$ 753,330	$ 686,550
Total # of Full Time Equivalent Employees	4.00	4.00	4.00	4.00
Total # of Employee Computer Users Supported	139	143	146	146
Outputs				
# of Additional Computers Installed	1	3	13	2
# of Replacement Computers Installed	61	53	16	27
PC/LAN Services				
# of Computer Training Classes Obtained	8	6	6	6
# of Microcomputers Supported	173	176	191	192
# of Mobile Devices Supported (smartphones/tablets)	13	21	26	27
Ratio of Staff to Computers & Mobile Devices	1:47	1:49	1:54	1:55
# of Servers Supported	17	18	19	20
Ratio of Staff to Servers Supported	1:4	1:5	1:5	1:5
# of Operating Systems Supported	5	6	6	5
# of Printers/Fax/Copiers Supported	72	73	73	73
Communication Services				
# of Desk Telephones Supported	127	127	127	127
# of Cell Phones	104	108	111	110
Efficiency				
O&M Cost per Capita	$ 35.56	$ 38.02	$ 43.06	$ 39.07
O&M Cost per Full Time Equiv. Employee	$ 150,055	$ 160,498	$ 188,333	$ 171,638
Per Capita per Full Time Equiv. Employee	4,220	4,221	4,374	4,393

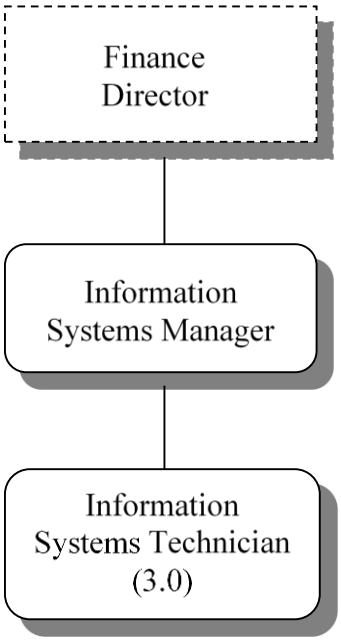
Fund:	Department:	Fund #:
Water & Wastewater	Information Systems	041

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
4016-513.12-01	Salaries & Wages	$ 228,212	$ 223,913	$ 234,130	$ 234,130	$ 234,130	$ 238,960
4016-513.14-00	Overtime-Time & One Half	1,983	803	2,000	2,000	1,800	1,840
4016-513.16-00	Compensated Annual Leave	(2,377)	(2,752)	-	-	-	-
4016-513.17-00	Compensated Sick Leave	(604)	1,791	-	-	-	-
	Salaries & Wages Sub-Total	227,214	223,755	236,130	236,130	235,930	240,800
4016-513.21-00	Fica Taxes	17,199	17,582	18,150	18,150	18,050	18,430
4016-513.22-00	Retirement	18,416	14,156	18,980	18,980	18,880	19,270
4016-513.23-00	Life & Health Insurance	45,263	41,809	49,180	49,180	53,010	57,150
4016-513.26-00	OPEB	1,376	2,252	-	-	-	-
	Benefits Sub-Total	82,254	75,799	86,310	86,310	89,940	94,850
	Total Personnel Services	309,468	299,554	322,440	322,440	325,870	335,650
Operating Expenses							
4016-513.32-30	Data Processing Services	2,253	16,285	37,600	41,473	37,400	25,600
4016-513.34-90	Other Fees & Contracts	3,575	3,575	4,030	4,030	4,030	3,950
4016-513.40-01	Employee Travel	2,573	2,143	3,810	2,710	3,810	3,690
4016-513.41-00	Communication Services	3,476	2,733	2,880	2,880	2,880	12,780
4016-513.46-01	Building Grounds Maint	-	-	1,750	1,750	1,750	250
4016-513.46-10	Outside Vehicle Repairs	-	-	400	400	400	400
4016-513.46-40	Maintenance Contracts	203,506	174,681	232,190	232,816	232,190	211,630
4016-513.51-10	Office Supplies-General	264	310	300	300	300	300
4016-513.51-11	Non-Capital Office Equipment	64,189	131,694	159,400	166,307	129,400	76,700
4016-513.51-40	Computer Papers & Supplies	2,986	177	3,000	3,000	2,000	2,000
4016-513.52-01	Gas	181	128	200	200	200	200
4016-513.52-03	Oil & Other Lubricants	21	-	60	60	60	60
4016-513.52-10	Vehicle Parts	125	95	500	500	500	500
4016-513.52-90	Special Supplies	7	-	50	50	50	50
4016-513.54-01	Subscriptions	730	-	790	790	620	660
4016-513.54-10	Publications	199	167	300	300	300	300
4016-513.54-20	Memberships & Dues	370	370	370	370	370	730
4016-513.54-30	Educational Costs	6,296	10,081	11,200	12,300	11,200	11,100
	Total Operating Expenses	290,751	342,439	458,830	472,203	427,460	350,900
Capital Expenses							
4016-513.64-40	Special Equipment	16,500	-	-	-	-	-
	Total Capital Expenses	16,500	-	-	-	-	-
	Total Information Systems	**$ 616,719**	**$ 641,993**	**$ 781,270**	**$ 794,643**	**$ 753,330**	**$ 686,550**

Organizational Chart

INFORMATION SYSTEMS DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 12/13	ADOPTED FY 13/14	ADOPTED FY 14/15
Information Systems Manager	128	1.00	1.00	1.00
Information Systems Tech	124	3.00	3.00	3.00
Total Division		**4.00**	**4.00**	**4.00**

Public Works Department

Water Division

The water division's mission is to provide high water quality, adequate water pressure at all times as well as prompt and good quality customer service. Safety is our main concern with continual water samples, so we can ensure compliance with regulation set forth by federal, state and county agencies pertaining to potable water quality. Our division maintains 553 fire hydrants and 6,245 water meters. The water pressure is approximately 60 to 65 pounds per square inch (PSI). We have 76.3 miles of water mains at this time that distributes water to the City's metered customers including approximately 15,500 residents.

Current and Prior Year Accomplishments

Inspections are being performed on a new water system in Philippe Oaks Subdivision. A meeting was held with the Department of Environmental Protection and adjustments are being made on our record keeping and valve exercise program. A new water system for Harbor Key Town Homes on Main Street and Oak Avenue was approved by the Department of Environmental Protection and placed into service.

Fiscal Year 2015 Goals

New radio transmitter (RTR) meters and backflow devices are continually being installed throughout the City. Forty-two (42) aging American Darling B-62-B fire hydrants will be rebuilt with new inside parts. Thus lessening the chance of a failure. The construction of the water main replacement project in the North Bay Hills and Tangelo Groves Subdivisions will enhance fire flows and water quality. The main breaks and boil water notice will greatly be reduced.

Long-Term Vision and Future Financial Impact

This division will continue to provide outstanding service to the residents in Safety Harbor in a prompt and professional manor. Fire protection is a top priority, which includes keeping the 552 fire hydrants functioning properly. Our inventory is monitored continuously. Less inventory is needed since the city is almost built out and the continuing effort to upgrade the water system with interchangeable parts, and a better inventory process.

WATER PERFORMANCE INDICATORS
FUND: 41 DEPARTMENT: 4035

Jurisdiction Data	Actual 2011-12	Actual 2012-13	Estimated 2013-14	Adopted 2014-15
Population	16,881	16,884	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 2,389,416	$ 2,420,223	$ 2,466,460	$ 2,522,950
Total # of Full Time Equivalent Employees	8.60	7.60	7.60	7.20
Outputs				
# of Pipeline Repairs	164	243	230	230
# of Water Meters Installed/Replaced	30-316	46/193	50/270	40/200
# of Emergency Calls	41	60	55	55
# of Fire Hydrants Maintained	548	552	552	554
# of New Services Connected	30	46	30	35
# of Miles of Pipeline	76.1	76.31	76.31	76.6
# of Customers	7,549	7,630	7,660	7,695
Efficiency				
O&M Cost per Mile of Distribution System	$ 31,398	$ 31,716	$ 32,322	$ 32,958
O&M Cost per Customer Account	$ 316.52	$ 317.20	$ 321.99	$ 327.87
O&M Cost per Capita	$ 141.54	$ 143.34	$ 140.97	$ 143.58
O&M Cost per Full Time Equiv. Employee	$ 277,839	$ 318,450	$ 324,534	$ 350,410
Per Capita per Full Time Equiv. Employee	1,963	2,222	2,302	2,441

Fund:	Department:	Fund #:
Water & Wastewater	Water	041

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
4035-533.12-01	Salaries & Wages	$ 451,201	$ 349,605	$ 361,590	$ 361,590	$ 300,000	$ 348,320
4035-533.14-00	Overtime-Time & One Half	2,644	3,840	5,000	5,000	5,000	5,080
4035-533.16-00	Compensated Annual Leave	(710)	1,601	-	-	-	-
4035-533.17-00	Compensated Sick Leave	(1,950)	3,034	-	-	-	-
Salaries & Wages Sub-Total		451,185	358,080	366,590	366,590	305,000	353,400
4035-533.21-00	Fica Taxes	25,844	24,754	28,200	28,200	26,460	27,040
4035-533.22-00	Retirement	18,659	19,659	35,400	35,400	33,670	34,360
4035-533.23-00	Life & Health Insurance	82,577	81,333	91,550	91,550	92,970	93,370
4035-533.26-00	OPEB	2,752	4,053	-	-	-	-
Benefits Sub-Total		129,832	129,799	155,150	155,150	153,100	154,770
Total Personnel Services		581,017	487,879	521,740	521,740	458,100	508,170
Operating Expenses							
4035-533.34-60	Uniform Rental & Laundry	1,078	1,085	1,180	1,180	1,180	1,700
4035-533.34-90	Other Fees & Contracts	6,992	5,113	6,200	6,200	6,200	6,200
4035-533.34-92	Purchases Water/Sewer	1,729,647	1,843,690	1,908,000	1,908,000	1,908,000	1,908,000
4035-533.40-01	Employee Travel	-	-	170	170	50	110
4035-533.41-00	Communication Services	3,976	4,166	4,170	4,170	4,170	4,170
4035-533.43-00	Utilities	5,265	4,759	5,850	5,850	5,850	5,850
4035-533.44-00	Rental & Leases	816	622	1,000	1,000	1,000	1,000
4035-533.46-01	Building & Grounds Maint	569	1,081	1,760	1,760	1,760	6,040
4035-533.46-10	Outside Vehicle Repairs	2,861	305	800	800	800	800
4035-533.46-20	Equipment Repairs	454	487	1,000	1,000	1,000	1,000
4035-533.46-30	Radio Maintenance	-	-	200	200	200	200
4035-533.46-40	Maintnenance Contracts	323	532	820	820	820	900
4035-533.46-90	Special Services	5,475	8,552	16,000	16,000	16,000	15,300
4035-533.49-30	Other Current Charges	320	407	430	430	430	530
4035-533.51-10	General Office Supplies	757	625	800	800	800	800
4035-533.51-11	Non-Capital Office Equip.	1,688	422	300	300	300	300
4035-533.52-01	Gas	10,852	11,827	12,700	12,700	11,500	12,500
4035-533.52-02	Diesel	4,055	4,398	5,000	5,000	4,500	5,000
4035-533.52-03	Oil & Other Lubricants	430	554	500	500	500	500
4035-533.52-10	Vehicle Parts	3,029	3,283	4,500	4,500	4,500	4,500

Fund:	Department:	Fund #:
Water & Wastewater	Water	041

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
4035-533.52-20	Equipment Parts	1,500	1,413	1,500	1,500	1,500	1,500
4035-533.52-30	Small Tools & Supplies	2,000	1,866	2,000	2,000	2,000	2,000
4035-533.52-40	Builders Supplies	485	485	500	500	500	500
4035-533.52-41	Housekeeping Supplies	100	93	100	100	100	100
4035-533.52-50	Chemicals	2,670	2,118	2,700	2,700	2,500	2,500
4035-533.52-70	Special Clothing/Uniforms	2,921	2,890	3,700	3,700	3,400	3,000
4035-533.52-80	Tires And Tubes	1,200	1,199	1,200	1,644	1,200	1,200
4035-533.52-90	Special Supplies	2,886	1,005	1,000	1,000	1,000	1,000
4035-533.52-93	Safety Supplies	585	779	800	800	800	800
4035-533.52-95	Special Supplies - W&S	14,065	27,113	25,000	25,000	25,000	25,000
4035-533.54-30	Educational Costs	1,400	1,475	1,100	1,100	800	1,380
	Total Operating Expenses	1,808,399	1,932,344	2,010,980	2,011,424	2,008,360	2,014,780
Capital Expenses							
4035-533.62-00	Buildings	-	-	65,000	65,000	65,000	-
4035-533.64-01	Automotive Equipment	19,866	20,877	-	-	-	-
4035-533.64-40	Special Equipment	2,019	8,432	-	-	-	-
	Total Capital Expenses	21,885	29,309	65,000	65,000	65,000	-
	Total Water	**$ 2,411,301**	**$ 2,449,532**	**$ 2,597,720**	**$ 2,598,164**	**$ 2,531,460**	**$ 2,522,950**

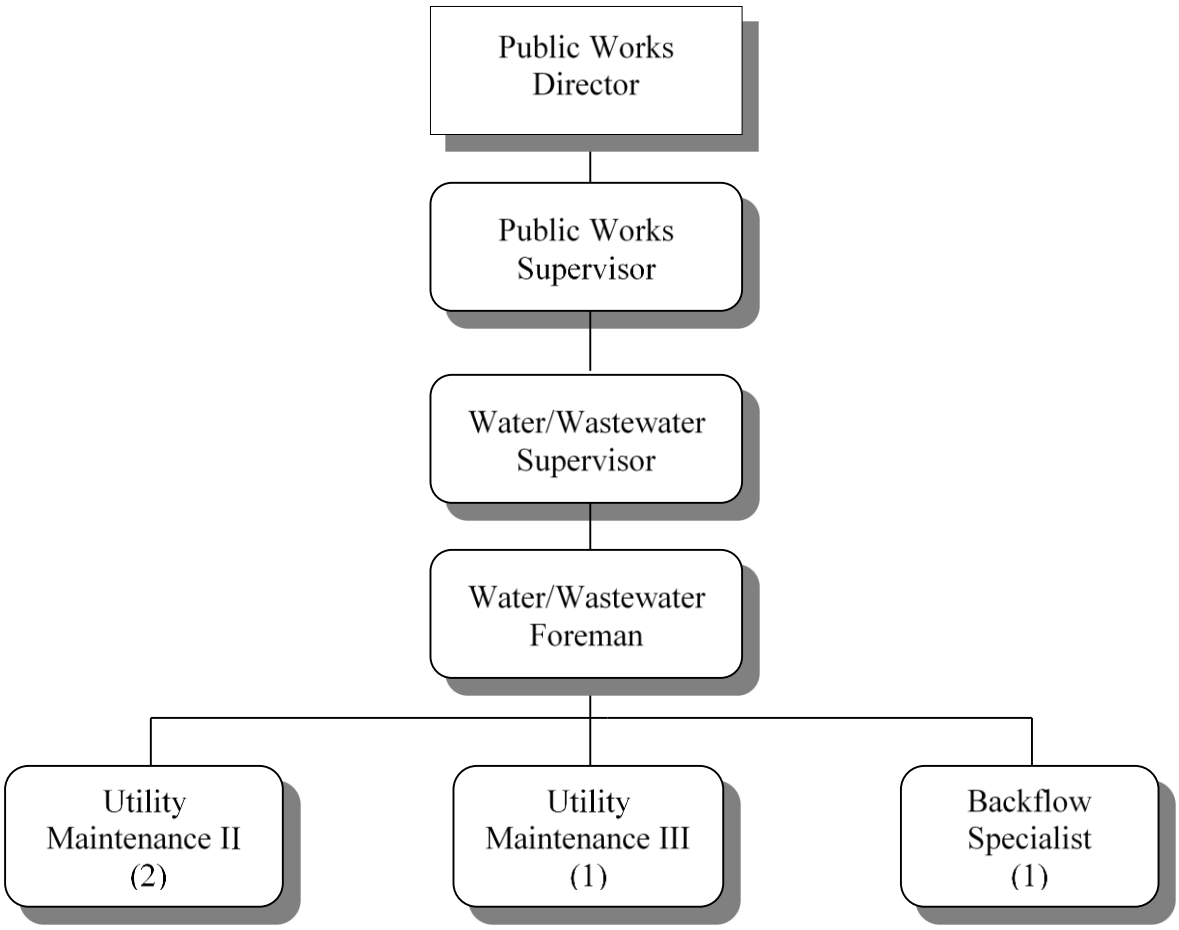
FUNDING SOURCE

Program Expenditure Budget	$ 2,389,416	$ 2,420,223	$ 2,532,720	$ 2,533,164	$ 2,466,460	$ 2,522,950
Less Revenues Generated:						
343 Charges For Services	3,351,025	3,436,982	3,474,800	3,474,800	3,434,800	3,217,680
Net Unsupported/(Supported) Budget	**$ (961,609)**	**$ (1,016,759)**	**$ (942,080)**	**$ (941,636)**	**$ (968,340)**	**$ (694,730)**
% Of Budget Supported By Program	140.2%	142.0%	137.2%	137.2%	139.3%	127.5%

Organizational Chart

PUBLIC WORKS DEPARTMENT

WATER DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 12/13	ADOPTED FY 13/14	ADOPTED FY 14/15
Public Works Director	134	0.20	0.20	0.20
Public Works Supervisor	128	1.00	1.00	1.00
Water/Wastewater Supervisor	125	1.00	1.00	1.00
Water/Wastewater Foreman	120	1.00	1.00	1.00
Inventory Coordinator	119	0.40	0.40	0.00
Backflow Specialist	118	1.00	1.00	1.00
Utility Maintenance III	118	1.00	1.00	1.00
Utility Maintenance II	116	2.00	2.00	2.00
Total Division		**7.60**	**7.60**	**7.20**

Public Works Department

Wastewater Division

The primary responsibility of the Wastewater Division is to collect and pump all the wastewater to the City of Clearwater's Northeast Advanced Wastewater Treatment Plant located at North McMullen Booth Road and SR 580. Approximately 1.2 million gallons of wastewater is pumped daily, safely, effectively and efficiently. Other functions include daily inspections of the 25 city owned pump stations, main line pipe repairs, lateral and service locates, video inspection, contractor site inspecting, after hour emergency calls, and general maintenance of the city's 66.3 miles of sanitary sewer system infrastructure. These daily tasks are carried out by professional Public Works' Wastewater employees.

Current and Prior Year Accomplishments

The Briar Creek Lift Station is in the rehabilitating stages. It was necessary to upgrade this station by downsizing the two 47HP pumps, installing a new electrical control panel, new concrete valve pit, check valves and gate valves, because the station had obsolete parts and was using oversized pumps. A lot of time was used doing exploratory work for the 10" sanitary sewer force main to be installed in FY 2014 from North Bay Hills Pump Station to City of Clearwater's 30" force main on Allen Avenue at Rigsby Lane.

Fiscal Year 2015 Goals

Due to the age of the Amber Glades Lift Station it is necessary to upgrade this station with new 10 HP pumps, electrical control panel, valves and check valves. The Wastewater Division will continue to televise the sanitary sewer infrastructure and document where damaged lines will need to be relined in the future.

Long-Term Vision and Future Financial Impact

The Wastewater Division's long term vision has and always will be to provide uninterrupted quality service to the citizens of Safety Harbor. We will continue to do preventative maintenance by monitoring daily the City's 25 owned pump stations and the sanitary sewer system infrastructure.

WASTEWATER PERFORMANCE INDICATORS

FUND: 41 DEPARTMENT: 4036

Jurisdiction Data	Actual 2011-12	Actual 2012-13	Estimated 2013-14	Adopted 2014-15
Population	16,881	16,884	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$ 1,749,311	$ 2,061,956	$ 1,855,620	$ 1,897,060
Total # of Full Time Equivalent Employees	8.60	8.60	8.60	8.20
# of Lift Stations	25	25	25	25
Outputs				
# of Emergency Repair Calls	14	25	20	20
# of Repairs (Including Emergency)	64	92	80	85
Miles of Collection System Inspected	3	2.6	2.3	2.5
Miles of Collection System Cleaned	4	2.7	2.5	3
# of Lift Stations Repaired	168	186	170	175
# of New Service Connections	-	16	20	20
Miles of Mains in Collection System	66.3	66.3	66.3	66.44
# of Customers	8,883	8,889	8,919	8,939
Efficiency				
O&M Cost per Mile of Collection System	$ 26,385	$ 31,100	$ 27,988	$ 28,553
O&M per Customer Account	$ 196.93	$ 231.97	$ 208.05	$ 212.22
O&M Cost per Capita	$ 103.63	$ 122.12	$ 106.06	$ 107.96
O&M Cost per Full Time Equiv. Employee	$ 203,408	$ 239,762	$ 215,770	$ 231,349
Per Capita per Full Time Equiv. Employee	1,963	1,963	2,034	2,143

Fund:	Department:	Fund #:
Water & Wastewater	Wastewater	041

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
4036-535.12-01	Salaries & Wages	$ 287,340	$ 288,785	$ 322,000	$ 322,000	$ 310,540	$ 315,730
4036-535.14-00	Overtime-Time & One Half	6,253	7,338	8,000	8,000	7,110	7,240
4036-535.16-00	Compensated Annual Leave	2,542	(1,795)	-	-	-	-
4036-535.17-00	Compensated Sick Leave	6,566	(1,613)	-	-	-	-
Salaries & Wages Sub-Total		302,701	292,715	330,000	330,000	317,650	322,970
4036-535.21-00	Fica Taxes	21,565	22,855	25,180	25,180	24,300	24,710
4036-535.22-00	Retirement	19,839	15,509	25,140	25,140	24,380	24,890
4036-535.23-00	Life & Health Insurance	81,133	82,654	98,100	98,100	99,990	108,860
4036-535.26-00	OPEB	3,096	4,053	-	-	-	-
Benefits Sub-Total		125,633	125,071	148,420	148,420	148,670	158,460
Total Personnel Services		428,334	417,786	478,420	478,420	466,320	481,430
Operating Expenses							
4036-535.34-60	Uniform Rental & Laundry	2,129	829	1,620	1,620	1,540	1,540
4036-535.34-90	Other Fees & Contracts	65,565	53,964	46,300	46,300	46,300	48,000
4036-535.34-92	Purchases Water/Sewer	1,133,632	1,463,682	1,192,000	1,192,000	1,192,000	1,192,000
4036-535.40-01	Employee Travel	-	-	220	220	100	170
4036-535.41-00	Communication Services	4,393	3,444	3,470	3,470	3,470	3,470
4036-535.43-00	Utility Services	58,853	65,800	82,430	82,430	82,430	82,430
4036-535.44-00	Rental & Leases	1,060	-	1,300	1,300	1,000	1,000
4036-535.46-01	Building & Grounds Maint	518	590	1,560	1,560	1,560	1,500
4036-535.46-10	Outside Vehicle Repairs	750	450	1,000	1,000	1,000	1,000
4036-535.46-20	Equipment Repairs	1,664	672	2,000	2,000	2,000	2,000
4036-535.46-30	Radio Maintenance	-	-	200	200	200	200
4036-535.46-40	Maintenance Contracts	531	443	800	800	800	880
4036-535.46-90	Special Services	6,273	8,930	8,000	8,000	8,000	8,000
4036-535.49-30	Other Current Charges	240	231	230	230	230	720
4036-535.51-10	General Office Supplies	899	955	1,000	1,000	1,000	1,000
4036-535.51-11	Non-Capital Office Equip	121	32	200	200	200	200
4036-535.52-01	Gas	5,465	4,673	6,000	6,000	5,000	5,500
4036-535.52-02	Diesel	8,067	7,624	8,600	8,600	8,600	9,000
4036-535.52-03	Oil & Other Lubricants	483	523	400	400	400	400
4036-535.52-10	Vehicle Parts	4,620	3,632	5,000	5,018	5,000	5,500
4036-535.52-20	Equipment Parts	990	2,094	3,500	3,500	3,500	25,500
4036-535.52-30	Small Tools & Supplies	3,000	2,933	3,000	3,000	3,000	3,000

Fund:	Department:	Fund #:
Water & Wastewater	Wastewater	041

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
4036-535.52-40	Builders Supplies	1,000	1,000	1,000	1,000	1,000	1,000
4036-535.52-41	Housekeeping Supplies	180	200	200	200	200	200
4036-535.52-50	Chemicals	1,977	1,136	2,000	2,000	1,500	1,500
4036-535.52-70	Special Clothing/Uniforms	2,151	2,006	2,670	2,670	2,670	2,670
4036-535.52-80	Tires & Tubes	2,600	2,561	2,600	2,600	2,600	2,600
4036-535.52-90	Special Supplies	4,223	3,606	2,000	2,000	2,000	2,000
4036-535.52-93	Safety Supplies	1,487	999	1,200	1,200	1,200	1,200
4036-535.52-95	Special Supplies - W&S	7,218	9,901	10,000	10,000	10,000	10,000
4036-535.54-20	Memberships & Dues	-	-	-	-	-	150
4036-535.54-30	Educational Costs	888	1,260	1,550	1,550	800	1,300
	Total Operating Expenses	1,320,977	1,644,170	1,392,050	1,392,068	1,389,300	1,415,630
Capital Expenses							
4036-535.62-00	Buildings	-	-	65,000	65,000	65,000	-
4036-535.63-00	Improv Other Than Bldgs	-	-	300,000	300,000	-	-
4036-535.64-01	Automotive Equipment	20,085	136,780	-	-	-	-
4036-535.64-40	Special Equipment	2,020	1,408	340,000	340,000	330,000	50,000
	Total Capital Expenses	22,105	138,188	705,000	705,000	395,000	50,000
	Total Wastewater	**$ 1,771,416**	**$ 2,200,144**	**$ 2,575,470**	**$ 2,575,488**	**$ 2,250,620**	**$ 1,947,060**

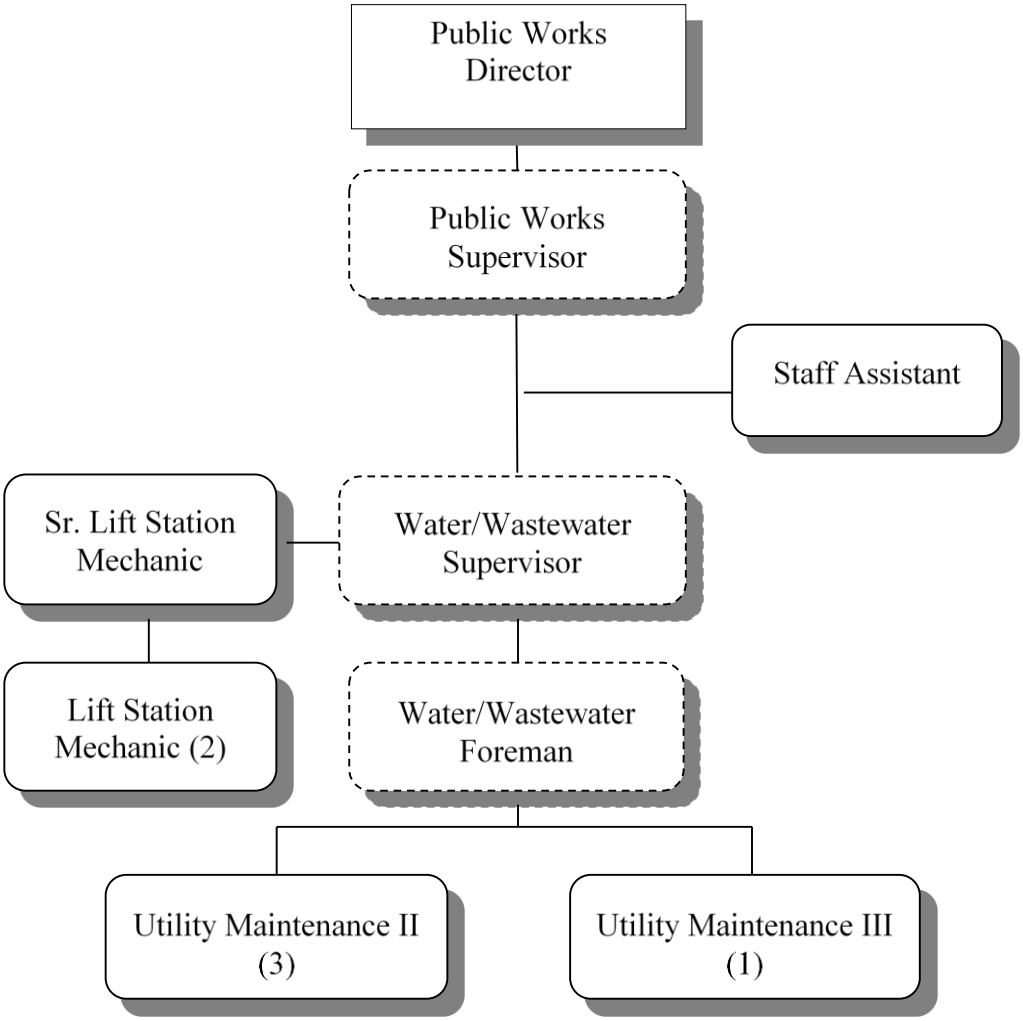
FUNDING SOURCE

Program Expenditure Budget	$ 1,749,311	$ 2,061,956	$ 1,870,470	$ 1,870,488	$ 1,855,620	$ 1,897,060
Less Revenues Generated:						
343 & 349 Charges For Services	4,592,042	4,606,069	4,837,500	4,837,500	4,466,500	4,466,500
Net Unsupported/(Supported) Budget	**$ (2,842,731)**	**$ (2,544,113)**	**$ (2,967,030)**	**$ (2,967,012)**	**$ (2,610,880)**	**$ (2,569,440)**
% Of Budget Supported By Program	262.5%	223.4%	258.6%	258.6%	240.7%	235.4%

Organizational Chart

PUBLIC WORKS DEPARTMENT

WASTEWATER DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 12/13	ADOPTED FY 13/14	ADOPTED FY 14/15
Public Works Director	134	0.20	0.20	0.20
Sr. Lift Station Mechanic	120	1.00	1.00	1.00
Lift Station Mechanic	119	2.00	2.00	2.00
Inventory Coordinator	119	0.40	0.40	0.00
Utility Maintenance III	118	2.00	2.00	1.00
Utility Maintenance II	116	2.00	2.00	3.00
Staff Assistant	116	1.00	1.00	1.00
Total Division		**8.60**	**8.60**	**8.20**

Fund:	Department:	Fund #:
Water & Wastewater	Non-Classified	041

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Water & Wastewater Fixed Assets							
4090-583.69-00	Reclassify Account	(58,591)	(251,964)	-	-	-	-
	Total Water & Wastewater Fixed Assets	(58,591)	(251,964)	-	-	-	-
Internal Services							
4094-590.94-01	Administration Fee Reimb	232,900	212,120	212,120	212,120	212,120	193,150
4094-590.94-25	Engineering Fee Reimb.	140,050	229,040	229,040	229,040	229,040	277,540
4094-590.94-33	Fleet Maint. Reimb	123,360	74,590	74,590	74,590	74,590	92,930
4094-590.94-34	Bldg. Maint. Reimb	-	42,740	42,740	42,740	42,740	42,740
	Total Internal Services	496,310	558,490	558,490	558,490	558,490	606,360
Non-Operating Expenses							
4095-581.58-00	Depreciation Expense	895,782	1,040,500	1,087,490	1,087,490	1,087,490	1,087,490
	Total Non-Operating Expenses	895,782	1,040,500	1,087,490	1,087,490	1,087,490	1,087,490
Other Expenditures							
4095-581.20-00	Series 2012	28,195	-	-	-	-	-
4095-581.72-50	Amortization Exp Bond Dis	(3,311)	(6,815)	500	500	500	500
4095-581.91-20	2012 Public Improvement Bond	-	33,410	33,410	33,410	33,410	27,000
4095-581.91-22	To Bank Of America Credit	423,640	423,800	153,890	153,890	153,890	53,550
4095-581.91-43	Tsfr To Reuse Water Fund	46,726	11,000	-	-	-	-
4095-581.91-48	Tsfr To W&S R&R Fund	462,840	572,260	1,247,470	1,825,620	1,247,470	2,326,000
	Total Other Expenditures	958,090	1,033,655	1,435,270	2,013,420	1,435,270	2,407,050
Non-Classified							
4099-588.99-01	Fund Reserve	-	-	6,511,360	5,933,210	10,236,240	8,489,340
	Total Non-Classified	-	-	6,511,360	5,933,210	10,236,240	8,489,340
	Total Water & Wastewater Fund	**$ 7,796,674**	**$ 8,485,137**	**$ 16,468,600**	**$ 16,483,125**	**$ 19,785,750**	**$ 18,734,460**

FUND 043 - RECLAIMED WATER

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Miscellaneous Revenue							
4000-361.01-00	Investments	$ 4,623	$ 13,197	$ 11,150	$ 11,150	$ 16,470	$ 16,470
4000-361.50-00	Market Value Adj	4,661	(16,037)	-	-	-	-
	Total Miscellaneous Revenue	9,284	(2,840)	11,150	11,150	16,470	16,470
Miscellaneous Revenue							
4000-381.41-00	Tsfr From W&S Revenue Fund	46,726	11,000	-	-	-	-
4000-389.01-00	Balance Carryforward	-	-	667,700	667,700	662,540	679,010
	Total Miscellaneous Revenue	46,726	11,000	667,700	667,700	662,540	679,010
	Total Reclaimed Water Revenue	**$ 56,010**	**$ 8,160**	**$ 678,850**	**$ 678,850**	**$ 679,010**	**$ 695,480**
	EXPENDITURE DETAIL						
Non-Classified							
4035-533.99-01	Fund Reserve	-	-	678,850	678,850	679,010	695,480
	Total Non-Classified	-	-	678,850	678,850	679,010	695,480
	Total Reclaimed Water	**$ -**	**$ -**	**$ 678,850**	**$ 678,850**	**$ 679,010**	**$ 695,480**

FUND 047 - WASTEWATER DEVELOPMENT

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Charges For Services							
4000-343.09-90	Sewer Development Fees	$ 9,300	$ 16,500	$ 4,000	$ 4,000	$ 16,000	$ 16,000
	Total Charges For Services	9,300	16,500	4,000	4,000	16,000	16,000
Miscellaneous Revenue							
4000-361.01-00	Investments	5,377	16,626	14,900	14,900	20,650	20,650
4000-361.50-00	Market Value Adj	6,473	(20,085)	-	-	-	-
	Total Miscellaneous Revenue	11,850	(3,459)	14,900	14,900	20,650	20,650
Miscellaneous Revenue							
4000-389.01-00	Balance Carryforward	-	-	828,670	828,670	816,010	842,660
	Total Miscellaneous Revenue	-	-	828,670	828,670	816,010	842,660
	Total Wastewater Development Revenue	**$ 21,150**	**$ 13,041**	**$ 847,570**	**$ 847,570**	**$ 852,660**	**$ 879,310**
	EXPENDITURE DETAIL						
Operating Expenses							
4036-535.52-95	Special Supplies - W&S	$ 9,930	$ 9,886	$ 10,000	$ 10,000	$ 10,000	$ 10,000
	Total Operating Expenses	9,930	9,886	10,000	10,000	10,000	10,000
Non-Classified							
4099-588.99-02	Reserved For Future Exp	-	-	837,570	837,570	842,660	869,310
	Total Non-Classified	-	-	837,570	837,570	842,660	869,310
	Total Wastewater Development Fund	**$ 9,930**	**$ 9,886**	**$ 847,570**	**$ 847,570**	**$ 852,660**	**$ 879,310**

FUND 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Miscellaneous Revenue							
4000-361.01-00	Investments	$ 24,374	$ 72,527	$ 69,910	$ 69,910	$ 83,390	$ 83,390
4000-361.50-00	Market Value Adj	25,981	(101,465)	-	-	-	-
	Total Miscellaneous Revenue	50,355	(28,938)	69,910	69,910	83,390	83,390
Miscellaneous Revenue							
4000-369.09-00	Miscellaneous Revenue	10,715	12,381	5,200	5,200	5,200	5,200
	Total Miscellaneous Revenue	10,715	12,381	5,200	5,200	5,200	5,200
Miscellaneous Revenue							
4000-381.41-00	Tsfr From W&S Revenue Fund	462,840	572,260	1,247,470	1,825,620	1,247,470	2,326,000
4000-389.01-00	Balance Carryforward	-	-	966,320	1,993,667	2,619,720	1,942,310
	Total Miscellaneous Revenue	462,840	572,260	2,213,790	3,819,287	3,867,190	4,268,310
Total Water & Wastewater Renewal & Replacement		**$ 523,910**	**$ 555,703**	**$ 2,288,900**	**$ 3,894,397**	**$ 3,955,780**	**$ 4,356,900**

Fund:	Department:	Fund #:
Water & Wastewater Renewal & Replacement	Water & Wastewater	048

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Water Operating Expenses							
4035-533.52-20	Equipment Parts	$ 8,305	$ 3,063	$ 9,500	$ 9,500	$ 9,500	$ 9,500
4035-533.52-95	Special Supplies - W&S	55,959	59,318	60,000	60,000	60,000	60,000
	Total Operating Expenses	64,264	62,381	69,500	69,500	69,500	69,500
Capital Expenses							
4035-533.63-00	Improv Other Than Bldgs	282,931	83,850	545,000	1,306,739	656,270	840,000
	Total Capital Expenses	282,931	83,850	545,000	1,306,739	656,270	840,000
	Total Water	**347,195**	**146,231**	**614,500**	**1,376,239**	**725,770**	**909,500**
Wastewater Operating Expenses							
4036-535.34-90	Other Fees & Contracts	-	-	-	-	-	-
4036-535.46-20	Equipment Repairs	7,225	6,109	8,000	8,000	8,000	8,000
4036-535.52-20	Equipment Parts	8,018	8,170	12,000	14,498	12,000	12,000
4036-535.52-95	Special Supplies - W&S	17,951	15,108	19,400	37,677	19,400	19,400
	Total Operating Expenses	33,194	29,387	39,400	60,175	39,400	39,400
Capital Expenses							
4036-535.63-00	Improv Other Than Bldgs	1,540,262	780,231	1,135,000	1,957,983	1,248,300	2,908,000
4036-535.64-40	Special Equipment	-	6,750	-	-	-	-
	Total Capital Expenses	1,540,262	786,981	1,135,000	1,957,983	1,248,300	2,908,000
	Total Wastewater	**1,573,456**	**816,368**	**1,174,400**	**2,018,158**	**1,287,700**	**2,947,400**
Water & Wastewater Fixed Assets							
4090-583.69-00	Reclassify Account	(1,823,193)	(848,694)	-	-	-	-
	Water & Wastewater Fixed Assets	(1,823,193)	(848,694)	-	-	-	-
Non-Classified							
4099-588.99-02	Reserved For Future Exp	-	-	500,000	500,000	1,942,310	500,000
	Total Non-Classified	-	-	500,000	500,000	1,942,310	500,000
Total Water & Wastewater Renewal & Replacement		**$ 97,458**	**$ 113,905**	**$ 2,288,900**	**$ 3,894,397**	**$ 3,955,780**	**$ 4,356,900**

FUND 077 - WASTEWATER ASSESSMENT

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Miscellaneous Revenue							
4000-363.36-00	Interest Wastewater Assessment	$ 741	$ -	$ -	$ -	$ -	$ -
4000-389.01-00	Balance Carryforward	-	-	18,170	18,170	18,170	18,170
	Total Miscellaneous Revenue	741	-	18,170	18,170	18,170	18,170
	Total Wastewater Assessment Revenue	**$ 741**	**$ -**	**$ 18,170**	**$ 18,170**	**$ 18,170**	**$ 18,170**
	EXPENDITURE DETAIL						
Non-Classified							
4095-581.99-01	Fund Reserve	$ -	$ -	$ 18,170	$ 18,170	$ 18,170	$ 18,170
	Total Non-Classified	-	-	18,170	18,170	18,170	18,170
	Total Wastewater Assessment	**$ -**	**$ -**	**$ 18,170**	**$ 18,170**	**$ 18,170**	**$ 18,170**

Public Works Department
Sanitation Division

The Sanitation Division encompasses five programs: Residential Service, Commercial Dumpster Service, Curbside Recycling Service, Drop-off Recycling Sites and Special Pick-up Service. The Residential Service Program provides once a week curbside garbage collection in 96-gallon automated collection containers, once a week bulk items collection and Wednesday yard-waste collection. The division collects approximately 6,800 homes averaging 7,349 tons of garbage a year. Approximately 1,172 tons of yard waste is hauled and processed into free mulch for the residents. The Commercial Dumpster Service collects approximately 4,345 tons of garbage and 141 tons of recycling per year. All of the City's apartments and townhomes are also collected by our commercial routes. These businesses and communities all vary in service from once per week to five days a week collecting either 2 yard, 4 yard, 6 yard, or 8 yard dumpsters. The Curbside Recycling Service is collected once a week in 64-gallon automated collection recycling containers. The program collects approximately 25 tons of newspaper, 32 tons of mixed paper, 10 tons of #1 & #2 plastic bottles, 3.5 tons of aluminum/steel cans, 1.5 tons of glass and 1,226 tons of single stream recycling. The apartment complexes receive the same service but are collected in larger containers/dumpsters. There are two drop off recycling sites in Safety Harbor where residents can drop off newspaper, mixed paper, cardboard, aluminum/tin cans, glass and #1-7 plastic containers. These sites contained a total of 141 tons of recycling. The Special Pick-up Service provides collection to the community for services that do not fall under the curbside collection requirements. These services entail an additional cost to the residents for the services provided. These include large amounts of yard waste collection, trash collection, clean up dumpster services and appliance collections.

Current and Prior Year Accomplishments

In the FY 2012/2013 curbside recycling collection completed the transition to single stream collection which allowed the conversion to once a week trash collection to start in the beginning of the 2013/2014 fiscal year. The first six months figures show the curbside recycling tonnage has increased by 93% and the residential landfill tonnages have decreased by 15%.

Fiscal Year 2015 Goals

Our goal for 2015 is to continue evaluating the recycling and sanitation program to look for ways to improve collection and increase customer satisfaction. New data collections systems will be installed on vehicles allowing the evaluation of the collection process. Recycling participation will be monitored to target areas for increased tonnages.

Long-Term Vision and Future Financial Impact

The Division will continue to provide, reliable service to the residential and commercial customers. The staff will continue to encourage recycling throughout the City to continue to increase revenue generated from commodities collected, increase landfill diversion and to cut operational costs.

SANITATION PERFORMANCE INDICATORS

FUND: 044 DEPARTMENT: 4532

Jurisdiction Data	Actual 2011-12	Actual 2012-13	Estimated 2013-14	Adopted 2014-15
Population	16,881	16,884	17,496	17,572
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.98	173.50
Departmental Inputs				
Total Personnel Services & Operating Expenses	$2,140,730	$2,112,404	$2,105,330	$2,156,450
Total # of Full Time Equivalent Employees	19.35	19.35	18.15	18.15
Total # of Collection Vehicles Used	20	19	19	19
Solid Waste Outputs				
Tons of Refuse Collected	12,618	12,016	11,200	10,500
# of Trips to Resource Facility Commercial	517	499	517	500
# of Trips to Resource Facility Residential	1,233	1,114	950	950
Total # of All Trips	1,753	1,613	1,467	1,450
# of Yard Waste Specials	121	99	100	100
# of Commercial Dumpster Specials	79	75	70	70
# of Temporary Dumpsters	121	145	130	130
Recycling				
Recycling Bins Delivered	278	6,155	300	200
Tons of Material Collected Curbside	809	1,126	1,700	1,900
Tons of Material Collected at Drop Off Sites	234	151	150	150
Total of Yard Waste Collected in Tons	1,081	1,148	1,300	1,200
# of Freon Units Recovered	14	15	15	15
Scrap Metal Collected in Tons	17	43	35	32
Efficiency				
O&M Cost per Ton	$ 169.66	$ 175.80	$ 187.98	$ 205.38
O&M Cost per Capita	$ 126.81	$ 125.11	$ 120.33	$ 122.72
O&M Cost per Full Time Equiv. Employee	$ 110,632	$ 109,168	$ 115,996	$ 118,813
Per Capita per Full Time Equiv. Employee	872	873	964	968

FUND 044 - SANITATION

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
	REVENUE DETAIL						
Permits, Fees & Special Assessments							
4500-323.07-00	Solid Waste Franchise Fee	$ 34,153	$ 34,708	$ 36,000	$ 36,000	$ 36,000	$ 36,000
	Total Permits, Fees & Special Assessments	34,153	34,708	36,000	36,000	36,000	36,000
Intergovernmental							
4500-334.20-00	Local Grants	13,067	12,959	13,470	13,470	13,470	13,470
	Total Intergovernmental	13,067	12,959	13,470	13,470	13,470	13,470
Charges For Services							
4500-343.09-70	Industrial Surcharge	1,891	6,149	500	500	500	500
4500-343.40-10	Sanitation/Refuse Charges	2,761,478	2,806,303	2,805,300	2,805,300	2,805,300	2,805,300
	Total Charges For Services	2,763,369	2,812,452	2,805,800	2,805,800	2,805,800	2,805,800
Miscellaneous Revenue							
4500-361.01-00	Investments	12,495	26,071	28,300	28,300	34,370	34,370
4500-361.50-00	Market Value Adj	12,303	(30,171)	-	-	-	-
4500-364.01-10	Gain/Loss From Sale/Disp	12,380	-	-	-	-	73,000
4500-365.09-10	Recycling Sales	81,345	45,004	40,000	40,000	40,000	35,000
4500-369.02-00	Claims/Insur Settlements	4	7,459	7,460	7,460	-	-
4500-369.09-00	Other Misc Revenue	92	165	170	170	170	170
	Total Miscellaneous Revenue	118,619	48,528	75,930	75,930	74,540	142,540
Miscellaneous Revenue							
4500-389.01-00	Balance Carryforward	-	-	816,000	816,000	2,060,670	2,026,050
	Total Miscellaneous Revenue	-	-	816,000	816,000	2,060,670	2,026,050
	Total Sanitation Revenue	**$ 2,929,208**	**$ 2,908,647**	**$ 3,747,200**	**$ 3,747,200**	**$ 4,990,480**	**$ 5,023,860**

Fund:	Department:	Fund #:
Sanitation	Sanitation	044

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Personnel Services							
4532-534.12-01	Salaries & Wages	$ 728,238	$ 727,434	$ 722,060	$ 722,060	$ 723,870	$ 734,470
4532-534.12-10	Reg Wages-Temporary Empl	27,294	29,047	28,000	28,000	28,000	28,000
4532-534.14-00	Overtime-Time & One Half	23,342	20,593	27,000	27,000	22,100	22,350
4532-534.16-00	Compensated Annual Leave	(252)	1,727	-	-	-	-
4532-534.17-00	Compensated Sick Leave	3,903	3,967	-	-	-	-
	Salaries & Wages Sub-Total	782,525	782,768	777,060	777,060	773,970	784,820
4532-534.21-00	Fica Taxes	54,336	54,682	57,310	57,310	57,070	57,900
4532-534.22-00	Retirement	49,452	38,604	60,100	60,100	59,690	60,740
4532-534.23-00	Life & Health Insurance	233,440	220,073	227,920	227,920	232,810	253,470
4532-534.24-00	Workers Comp Insurance	42,523	42,523	46,780	46,780	46,780	46,780
4532-534.26-00	OPEB	6,191	7,656	-	-	-	-
	Benefits Sub-Total	385,942	363,538	392,110	392,110	396,350	418,890
	Total Personnel Services	1,168,467	1,146,306	1,169,170	1,169,170	1,170,320	1,203,710
Operating Expenses							
4532-534.32-10	Auditing & Accounting	2,964	4,144	4,500	4,500	4,500	4,500
4532-534.34-60	Uniform Rental & Laundry	5,432	2,552	3,960	3,960	3,660	3,660
4532-534.34-80	Landfill Fees	495,225	489,115	480,000	480,000	450,000	450,000
4532-534.34-81	Recycling Fees	721	921	1,000	1,000	1,000	1,000
4532-534.34-90	Other Fees/Contracts	597	400	720	720	520	7,580
4532-534.40-01	Employee Travel	1,321	1,301	1,680	1,680	1,680	1,950
4532-534.41-00	Communication Services	4,059	3,236	3,300	3,300	3,300	3,300
4532-534.43-00	Utilities	4,980	4,759	5,300	5,300	5,300	5,300
4532-534.44-00	Rental & Leases	-	90	400	400	400	450
4532-534.45-00	General Liability Insur	96,799	96,798	106,490	106,490	106,490	106,490
4532-534.46-01	Bldg & Grounds Maintenance	315	1,129	1,720	1,720	1,720	1,440
4532-534.46-10	Outside Vehicle Repairs	39,959	30,932	40,000	27,000	25,000	35,000
4532-534.46-20	Equipment Repairs	9,951	10,000	10,000	10,000	10,000	12,000
4532-534.46-30	Radio Maintenance	74	-	200	200	200	200
4532-534.46-40	Maintenance Contracts	192	353	550	550	550	630
4532-534.47-00	Printing & Binding	274	420	500	500	500	750
4532-534.49-30	Other Current Charges	533	393	350	350	350	250
4532-534.49-34	Grant Expenditures	11,325	14,109	13,360	13,360	13,360	13,360

Fund:	Department:	Fund #:
Sanitation	Sanitation	044

EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
4532-534.51-10	Office Supplies-General	442	452	600	600	600	600
4532-534.52-01	Gas	3,017	2,841	2,500	2,500	2,500	2,800
4532-534.52-02	Diesel	152,840	168,317	170,000	170,000	160,000	160,000
4532-534.52-03	Oil & Other Lubricants	8,829	7,333	7,600	7,600	7,600	7,900
4532-534.52-10	Vehicle Parts	39,947	42,374	40,000	40,000	40,000	40,000
4532-534.52-20	Equipment Parts	13,379	8,802	16,000	29,000	21,000	18,000
4532-534.52-30	Small Tools & Supplies	1,500	1,269	1,800	1,800	1,800	1,800
4532-534.52-41	Housekeeping Supplies	500	500	500	500	500	500
4532-534.52-50	Chemicals	1,867	1,880	1,880	1,880	1,880	1,880
4532-534.52-70	Special Clothing/Uniforms	4,990	4,702	5,730	5,730	5,730	5,730
4532-534.52-80	Tires & Tubes	42,050	33,501	30,000	30,000	30,000	30,000
4532-534.52-90	Special Supplies	24,366	29,652	26,600	26,600	26,600	26,600
4532-534.52-93	Safety Supplies	2,185	1,863	2,200	2,200	2,200	2,200
4532-534.54-20	Memberships & Dues	647	470	800	800	670	870
4532-534.54-30	Educational Costs	983	1,490	1,400	1,400	1,400	2,000
4532-534.57-00	Bad Debt	-	-	12,000	12,000	4,000	4,000
	Total Operating Expenses	972,263	966,098	993,640	993,640	935,010	952,740
Capital Expenses							
4532-534.62-00	Buildings	131	162,583	-	-	-	-
4532-534.64-01	Automotive Equipment	200,908	523,288	330,000	330,000	317,090	481,600
4532-534.64-40	Special Equipment	2,020	235,487	87,000	87,000	87,000	130,000
	Total Capital Expenses	203,059	921,358	417,000	417,000	404,090	611,600
Non-Operating Expenses							
4532-534.72-20	Interest-Customer Deposit	165	185	500	500	500	500
	Total Non-Operating Expenses	165	185	500	500	500	500
	Total Sanitation	**$ 2,343,954**	**$ 3,033,947**	**$ 2,580,310**	**$ 2,580,310**	**$ 2,509,920**	**$ 2,768,550**

FUNDING SOURCE

Program Expenditure Budget	$ 2,140,730	$ 2,112,404	$ 2,162,810	$ 2,162,810	$ 2,105,330	$ 2,156,450
Less Revenues Generated:						
313 Franchise Fees	34,153	34,708	36,000	36,000	36,000	36,000
334 Local Grants	13,067	12,959	13,470	13,470	13,470	13,470
343 Physical Environment	2,763,369	2,812,452	2,805,800	2,805,800	2,805,800	2,805,800
Net Unsupported/(Supported) Budget	**$ (669,859)**	**$ (747,715)**	**$ (692,460)**	**$ (692,460)**	**$ (749,940)**	**$ (698,820)**
% Of Budget Supported By Program	131.3%	135.4%	132.0%	132.0%	135.6%	132.4%

Fund:	Department:	Fund #:
Sanitation	Sanitation	044

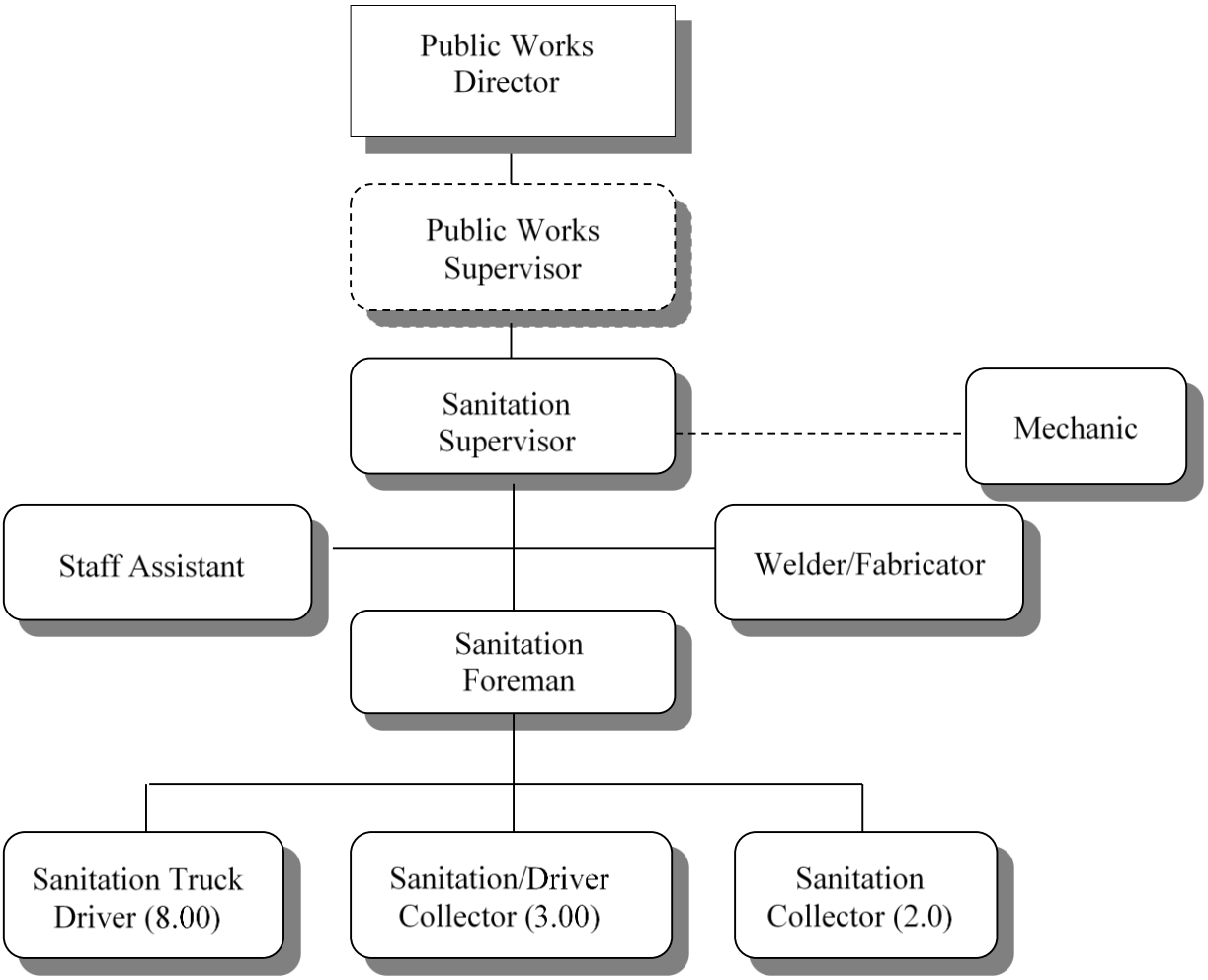
EXPENDITURE DETAIL

Acct #	Account Description	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Adjusted Budget 2013-14	Estimated Year End	Adopted Budget 2014-15
Sanitation Fixed Assets							
4590-583.69-00	Reclassify Account	$ (202,109)	$ (918,864)	$ -	$ -	$ -	$ -
	Total Sanitation Fixed Assets	(202,109)	(918,864)	-	-	-	-
Non-Operating Expenses							
4594-584.72-01	Interest Payment	328	-	-	-	-	-
	Total Non-Operating Expenses	328	-	-	-	-	-
Internal Services							
4594-590.94-01	Administration Fee Reimb	166,710	113,520	113,520	113,520	113,520	104,970
4594-590.94-16	Data Processing Fee Reimb	14,230	10,030	10,030	10,030	10,030	8,490
4594-590.94-33	Fleet Maint. Reimb	50,470	42,630	42,630	42,630	42,630	63,890
4594-590.94-34	Bldg. Maint. Reimb	-	5,540	5,540	5,540	5,540	5,540
	Total Internal Services	231,410	171,720	171,720	171,720	171,720	182,890
Non-Operating Expenses							
4595-581.58-00	Depreciation Expense	269,338	325,982	282,700	282,700	282,700	282,700
	Total Non-Operating Expenses	269,338	325,982	282,700	282,700	282,700	282,700
Other Expenditures							
4595-581.72-50	Amortization Exp Bond Dis	84	-	90	90	90	90
4595-581.91-22	To Bank Of America Note	52,360	56,340	-	-	-	-
	Total Other Expenditures	52,444	56,340	90	90	90	90
Non-Classified							
4599-588.99-01	Fund Reserve	-	-	712,380	712,380	2,026,050	1,789,630
	Total Non-Classified	-	-	712,380	712,380	2,026,050	1,789,630
	Total Sanitation Fund	**$ 2,695,365**	**$ 2,669,125**	**$ 3,747,200**	**$ 3,747,200**	**$ 4,990,480**	**$ 5,023,860**

Organizational Chart

PUBLIC WORKS DEPARTMENT

SANITATION DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 12/13	ADOPTED FY 13/14	ADOPTED FY 14/15
Public Works Director	134	0.15	0.15	0.15
Sanitation Supervisor	125	1.00	1.00	1.00
Sanitation Foreman	119	1.00	1.00	1.00
Welder/Fabricator	119	1.00	1.00	1.00
Mechanic	119	1.00	1.00	1.00
Sanitation Truck Driver	118	6.00	8.00	8.00
Sanitation Driver/Collector	116	5.00	3.00	3.00
Staff Assistant	116	1.00	1.00	1.00
Sanitation Collector	114	3.20	2.00	2.00
Total Division		**19.35**	**18.15**	**18.15**

APPENDICES

PAY CLASSIFICATIONS AND PROPOSED PAY PLAN

* Exempt ** Management	Classification	Pay Grade	Salary Range Hourly Minimum		Hourly Maximum	Annual Minimum		Annual Maximum
*	Accountant	122	$17.43	-	$27.99	$36,254	-	$58,219
*	Accountant/Budget Analyst	125	$20.17	-	$32.42	$41,954	-	$67,434
	Accounting Clerk II	116	$13.01	-	$20.90	$27,061	-	$43,472
*	Accounts Payable Supervisor	122	$17.43	-	$27.99	$36,254	-	$58,219
	Administrative Assistant	119	$15.06	-	$24.19	$31,325	-	$50,315
	Administrative Coordinator	121	$16.59	-	$26.68	$34,507	-	$55,494
**	Assistant City Manager	135	$32.85	-	$52.89	$68,328	-	$110,011
*	Assistant Finance Director	128	$23.35	-	$37.51	$48,568	-	$78,021
	Backflow Specialist	118	$14.34	-	$23.05	$29,827	-	$47,944
	Building Inspector	124	$19.21	-	$30.88	$39,957	-	$64,230
	Building Maintenance Foreman	120	$15.81	-	$25.40	$32,885	-	$52,832
	Building Maintenance Technician	112	$10.70	-	$17.20	$22,256	-	$35,776
**	Building Official	130	$25.74	-	$41.35	$53,539	-	$86,008
	Circulation Supervisor	121	$16.59	-	$26.68	$34,507	-	$55,494
	City Arborist	124	$19.21	-	$30.88	$39,957	-	$64,230
**	City Clerk	130	$25.74	-	$41.35	$53,539	-	$86,008
**	City Engineer	134	$31.29	-	$50.38	$65,083	-	$104,790
	Code Enforcement Officer	120	$15.81	-	$25.40	$32,885	-	$52,832
*	Communications Manager	125	$20.17	-	$32.42	$41,954	-	$67,434
**	Community Development Director	133	$29.80	-	$47.98	$61,984	-	$99,798
*	Community Planner	125	$20.17	-	$32.42	$41,954	-	$67,434
*	Contracts Specialist	125	$20.17	-	$32.42	$41,954	-	$67,434
	Custodian	111	$10.20	-	$16.37	$21,216	-	$34,050
	Customer Service Representative	116	$13.01	-	$20.90	$27,061	-	$43,472
	Engineering Assistant	122	$17.43	-	$27.99	$36,254	-	$58,219
**	Finance Director	133	$29.80	-	$47.98	$61,984	-	$99,798
**	Fire Chief	133	$29.80	-	$47.98	$61,984	-	$99,798
*	Fire Marshal	130	$25.74	-	$41.35	$53,539	-	$86,008
*	Fleet Maintenance Supervisor	125	$20.17	-	$32.42	$41,954	-	$67,434
	Groundskeeper	112	$10.70	-	$17.20	$22,256	-	$35,776
	Horticulture Foreman	120	$15.81	-	$25.40	$32,885	-	$52,832
	Horticulture Worker I	114	$11.79	-	$18.96	$24,523	-	$39,437
	Horticulture Worker II	116	$13.01	-	$20.90	$27,061	-	$43,472
**	Human Resources Director	132	$28.24	-	$45.69	$58,739	-	$95,035

PAY CLASSIFICATIONS AND PROPOSED PAY PLAN

* Exempt ** Management	Classification	Pay Grade	Salary Range Hourly Minimum		Hourly Maximum	Annual Minimum		Annual Maximum
*	Information Systems Manager	128	$23.35	-	$37.51	$48,568	-	$78,021
	Information Systems Technician	124	$19.21	-	$30.88	$39,957	-	$64,230
*	Landscape/Civil Designer	125	$20.17	-	$32.42	$41,954	-	$67,434
**	Leisure Services Director	133	$29.80	-	$47.98	$61,984	-	$99,798
	Librarian I	119	$15.06	-	$24.19	$31,325	-	$50,315
	Librarian II	122	$17.43	-	$27.99	$36,254	-	$58,219
	Library Aide	108	$8.81	-	$14.14	$18,325	-	$29,411
	Library Assistant I	112	$10.70	-	$17.20	$22,256	-	$35,776
	Library Assistant II	114	$11.79	-	$18.96	$24,523	-	$39,437
**	Library Director	132	$28.24	-	$45.69	$58,739	-	$95,035
	Lift Station Mechanic	119	$15.06	-	$24.19	$31,325	-	$50,315
*	Maintenance Superintendent	128	$23.35	-	$37.51	$48,568	-	$78,021
	Mechanic	119	$15.06	-	$24.19	$31,325	-	$50,315
	Meter Reader	115	$12.39	-	$19.91	$25,771	-	$41,413
	On-Call Finance	114	$11.79	-	$18.96	$24,523	-	$39,437
	Parks Maintenance Foreman	120	$15.81	-	$25.40	$32,885	-	$52,832
	Parks Sanitation Worker	112	$10.70	-	$17.20	$22,256	-	$35,776
	Parks Worker I	114	$11.79	-	$18.96	$24,523	-	$39,437
	Parks Worker II	116	$13.01	-	$20.90	$27,061	-	$43,472
	Parks Worker III	118	$14.34	-	$23.05	$29,827	-	$47,944
	Permit Clerk	116	$13.01	-	$20.90	$27,061	-	$43,472
**	Public Works Director	134	$31.29	-	$50.38	$65,083	-	$104,790
*	Public Works Supervisor	128	$23.35	-	$37.51	$48,568	-	$78,021
	Recreation Aide	109	$9.25	-	$14.86	$19,240	-	$30,909
*	Recreation Facilities Manager	125	$20.17	-	$32.42	$41,954	-	$67,434
	Recreation Leader I	112	$10.70	-	$17.20	$22,256	-	$35,776
	Recreation Leader II	116	$13.01	-	$20.90	$27,061	-	$43,472
	Recreation Program Coordinator	121	$16.59	-	$26.68	$34,507	-	$55,494
*	Recreation Superintendent	128	$23.35	-	$37.51	$48,568	-	$78,021
	Reserved	107	$8.38	-	$13.47	$17,430	-	$28,018
	Reserved	110	$9.71	-	$15.59	$20,197	-	$32,427
	Reserved	113	$11.24	-	$18.06	$23,379	-	$37,565
	Reserved	126	$21.19	-	$34.03	$44,075	-	$70,782
	Reserved	127	$22.24	-	$35.74	$46,259	-	$74,339
	Reserved	129	$24.50	-	$39.39	$50,960	-	$81,931
	Reserved	131	$27.03	-	$43.42	$56,222	-	$90,314

PAY CLASSIFICATIONS AND PROPOSED PAY PLAN

* Exempt ** Management	Classification	Pay Grade	Salary Range Hourly Minimum		Hourly Maximum	Annual Minimum		Annual Maximum
	Sanitation Collector	114	$11.79	-	$18.96	$24,523	-	$39,437
	Sanitation Driver/Collector	116	$13.01	-	$20.90	$27,061	-	$43,472
	Sanitation Foreman	120	$15.81	-	$25.40	$32,885	-	$52,832
*	Sanitation Supervisor	125	$20.17	-	$32.42	$41,954	-	$67,434
	Sanitation Truck Driver	118	$14.34	-	$23.05	$29,827	-	$47,944
	Senior Customer Service Representat	117	$13.66	-	$21.95	$28,413	-	$45,656
	Senior Lift Station Mechanic	120	$15.81	-	$25.40	$32,885	-	$52,832
	Senior Meter Reader	117	$13.66	-	$21.95	$28,413	-	$45,656
	Senior Permit Clerk	118	$14.34	-	$23.05	$29,827	-	$47,944
*	Senior Project Engineer	128	$23.35	-	$37.51	$48,568	-	$78,021
*	Shift Commander	130	$25.74	-	$41.35	$53,539	-	$86,008
	Special Events Supervisor	123	$18.30	-	$29.39	$38,064	-	$61,131
	Staff Assistant	116	$13.01	-	$20.90	$27,061	-	$43,472
	Streets/Stormwater Foreman	120	$15.81	-	$25.40	$32,885	-	$52,832
	Streets/Stormwater Maintenance I	114	$11.79	-	$18.96	$24,523	-	$39,437
	Streets/Stormwater Maintenance II	116	$13.01	-	$20.90	$27,061	-	$43,472
	Streets/Stormwater Maintenance III	118	$14.34	-	$23.05	$29,827	-	$47,944
*	Streets/Stormwater Supervisor	125	$20.17	-	$32.42	$41,954	-	$67,434
	Summer Leisure Services Staff	112	$10.70	-	$17.20	$22,256	-	$35,776
	Temporary Employees	106	$7.93	-	$12.83	$16,494	-	$26,686
	Tradesworker II	116	$13.01	-	$20.90	$27,061	-	$43,472
	Utilities Maintenance II	116	$13.01	-	$20.90	$27,061	-	$43,472
	Utilities Maintenance III	118	$14.34	-	$23.05	$29,827	-	$47,944
*	Utility Billing Supervisor	123	$18.30	-	$29.39	$38,064	-	$61,131
	Utility Maintenance I	114	$11.79	-	$18.96	$24,523	-	$39,437
	Video Production Specialist	115	$12.39	-	$19.91	$25,771	-	$41,413
	Water/Wastewater Foreman	120	$15.81	-	$25.40	$32,885	-	$52,832
*	Water/Wastewater Supervisor	125	$20.17	-	$32.42	$41,954	-	$67,434
	Welder/Fabricator	119	$15.06	-	$24.19	$31,325	-	$50,315

Budgeted Personnel - Full-Time & Part-Time

	FY11 Adopted			FY12 Adopted			FY13 Adopted			FY14 Adopted			FY15 Adopted		
Governmental	**Full Time**	**All Other**	**Total FTE's**	**Full Time**	**All Other**	**Total FTE's**	**Full Time**	**All Other**	**Total FTE's**	**Full Time**	**All Other**	**Total FTE's**	**Full Time**	**All Other**	**Total FTE's**
City Manager	1.95	-	1.95	1.95	-	1.95	2.10	1.08	3.18	0.95	0.35	1.30	0.95	0.35	1.30
City Clerk	2.00	-	2.00	1.00	0.30	1.30	1.00	0.38	1.38	1.00	0.35	1.35	1.00	0.35	1.35
Personnel	2.00	1.50	3.50	2.00	1.50	3.50	1.00	1.00	2.00	1.00	0.88	1.88	1.00	0.88	1.88
Finance	3.50	0.50	4.00	3.50	-	3.50	3.50	-	3.50	3.00	-	3.00	3.00	-	3.00
Planning	3.65	-	3.65	3.15	-	3.15	3.30	-	3.30	3.25	-	3.45	3.45	-	3.45
Building Department	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Fire Control & EMS	31.00	0.20	31.20	29.00	0.50	29.50	32.00	-	32.00	32.00	-	32.00	29.00	-	29.00
Engineering	5.80	-	5.80	4.30	-	4.30	4.30	-	4.30	4.50	-	4.30	4.30	-	4.30
Streets	12.20	-	12.20	10.30	-	10.30	10.30	-	10.30	10.30	-	10.30	10.20	-	10.20
Fleet Maintenance	4.05	-	4.05	3.15	-	3.15	3.15	-	3.15	3.15	-	3.15	3.05	-	3.05
Building Maintenance	4.30	1.50	5.80	4.30	1.50	5.80	4.30	1.50	5.80	4.30	1.90	5.70	3.80	1.90	5.70
Library	10.00	7.40	17.40	9.00	8.90	17.90	9.00	8.45	17.45	9.00	8.44	17.44	9.00	8.34	17.66
Recreation	11.30	7.65	18.95	11.30	7.35	18.65	10.30	9.53	19.83	11.30	10.23	21.53	11.30	10.23	21.53
Parks	8.30	2.25	10.55	8.30	2.25	10.55	8.30	2.25	10.55	10.30	2.25	13.93	10.80	3.13	13.93
Subtotal General Fund	**104.05**	**21.00**	**125.05**	**95.25**	**22.30**	**117.55**	**96.55**	**24.19**	**120.74**	**98.05**	**24.40**	**123.33**	**94.85**	**25.18**	**120.35**
Marina	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10
CRA	0.60	-	0.60	0.60	-	0.60	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30
Total Governmental	**104.75**	**21.00**	**125.75**	**95.95**	**22.30**	**118.25**	**96.95**	**24.19**	**121.14**	**98.45**	**24.40**	**123.73**	**95.25**	**25.18**	**120.75**
Enterprise															
Water & Sewer Finance	9.00	0.85	9.85	8.50	0.85	9.35	8.50	0.70	9.20	9.00	0.70	9.70	10.00	-	10.00
Information Systems	3.00	0.50	3.50	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Water	8.20	-	8.20	8.60	-	8.60	7.60	-	7.60	7.60	-	7.60	7.20	-	7.20
Wastewater	8.20	-	8.20	8.60	-	8.60	8.60	-	8.60	8.60	-	8.60	8.20	-	8.20
Subtotal Water & Wastewater	**28.40**	**1.35**	**29.75**	**29.70**	**0.85**	**30.55**	**28.70**	**0.70**	**29.40**	**29.20**	**0.70**	**29.90**	**29.40**	**-**	**29.40**
Stormwater	5.20	-	5.20	5.20	-	5.20	5.20	-	5.20	5.20	-	5.20	5.20	-	5.20
Sanitation	19.15	-	19.15	18.15	1.20	19.35	18.15	1.20	19.35	18.15	-	18.15	18.15	-	18.15
Total Enterprise	**52.75**	**1.35**	**54.10**	**53.05**	**2.05**	**55.10**	**52.05**	**1.90**	**53.95**	**52.55**	**0.70**	**53.25**	**52.75**	**-**	**52.75**
Total Citywide	**157.50**	**22.35**	**179.85**	**149.00**	**24.35**	**173.35**	**149.00**	**26.09**	**175.09**	**151.00**	**25.10**	**176.98**	**148.00**	**25.18**	**173.50**

GLOSSARY

Ad Valorem Taxes - Real estate and personal property taxes. Webster's New World Dictionary as "in proportion to the value of the property" defines ad Valorem. Local Governments set the levy.

Adjusted Final Millage - Under Florida law, the actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually such charges are very slight and the adjusted millage sometimes does not change from the levy set by the taxing agency.

Adopted Millage - The tax rate certified to a property appraiser by each taxing agency within a county. Adopted millage is to be sent to an appraiser within 30 days after a county's tax roll is certified by the State Department of Revenue and is listed on notices sent to property owners. No taxing agency may approve a levy that is larger than the one it originally proposed.

Aggregate Millage Rate - The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to $10 per $1000 worth of assessed taxable value.

Assessment - The value for the tax purposes determined by the property appraiser for a given piece of real property or personal property.

Balance Forward, Transfers and Other - Amounts received by the City which are not additions to the assets of the government as a whole, although they may be to the receiving fund. These items include inter-fund transfers, inter-fund reimbursements except the receipts of an internal service fund. Also, includes fund balances carried over from the previous year.

Budget - The document that details how much revenue is expected and how it will be spent during a year.

Capital Improvement - Land, buildings, structures and all facilities other than buildings, traffic lights, machinery, equipment, automobiles, etc., with a unit cost in excess of $400 and a useful life of one or more years.

Capital Outlay - Outlays for the acquisition of or addition to fixed assets. The cost of acquiring land, buildings, equipment, furnishings etc. (See Capital Improvement).

Charges for Services - This series of accounts includes all revenues stemming from charges for current services excluding revenues of internal service funds.

CIP – Acronym for "Capital Improvement Program".

Contingency - Funds that are earmarked for a specific purpose and may be used for emergency expenses or to make up cost overruns during a budget period.

CRA - Acronym for "Community Redevelopment Agency".

Culture and Recreation - The cost of providing and maintaining cultural and recreational facilities and activities for the benefit of citizens and visitors.

Current Ad Valorem Taxes - Property taxes computed as a percentage of the value of the real property or personal property.

Debt Service - The expense of retiring such debts as loans and bond issues.

DEP - Acronym for "Department of Environmental Protection".

Depreciation - The periodic expiration of a plant asset's useful life. There are several methods for computing depreciation. Straight line, which is the most common, divides the value of the asset at acquisition by its estimated useful life. This amount is then charged to expense until the asset is written off. Depreciation is a requirement in proprietary type funds such as enterprises and internal service funds. (It is not used in any other funds, except to establish insurance values, since assets are recorded only in a general grouping.) Depreciation is a non-cash expense; however, it should be budgeted in proprietary

funds to ensure that there is sufficient revenue being collected from rates to cover the expense. Most bond rate covenants require that all operating and maintenance expenses (including depreciation) be covered by revenue from rates.

Economic Environment - The cost of providing services that develop and improve the economic condition of the community and its citizens.

EMS - Acronym for "Emergency Medical Service".

ERU - Acronym for "Equivalent Residential Unit".

Exempt, Exemption, Non-Exempt - Amounts that state law determines should be deducted from the assessed values of property for tax purposes. Tax rates are applied to the balance, which is called the non-exempt portion of the assessment. A 1980 amendment to the Florida Constitution sets the exemptions for homesteads as $25,000. That means a homeowner with property assessed at $50,000 would have to pay taxes on $25,000 of the assessment. Eligible homeowners must apply for the exemptions by March 2 each year. Other exemptions apply to agricultural land and property owned by widows, the blind and permanently and totally disabled people who meet certain income criteria.

Expenditure - Decreases in (uses of) financial resources other than through interfund transfers.

Expense - A use of financial resources, denoted by its use in the proprietary funds, which are accounted for on a basis consistent with the business accounting model (full accrual basis).

FEMA - Acronym for "Federal Emergency Management Agency".

Final Millage - The tax rate adopted at the second public budget hearing of a taxing agency.

Fines and Forfeitures - This group of accounts includes revenues received from fines and penalties imposed for the commission of statutory offenses, violations of lawful administrative rules and regulations, and for neglect of official duty. Forfeits include revenues resulting from confiscation of deposits or bonds held as performance guarantees.

Fiscal Year - The budget year which runs from October 1st through September 30th.

FS - Acronym for "Fire Station".

FTE - Acronym for "Full Time Equivalent".

Function - A major class or grouping of activities directed toward a common goal such as improvements to the public safety, improvement of the physical environment, etc. For the purposes utilized in budgetary analysis, the categories of functions have been established by the State of Florida and financial reports must be grouped according to those established functions.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance - Unspent funds that can be included as a source in the following year's budget.

FY - Acronym for "Fiscal Year".

General Government - A major class of services provided by the legislative, judicial and administrative branches of City government as a whole. This classification encompasses the Board of City Commissioners, administration (including central service staff departments), auditing, property appraiser, tax collector, finance, legal, planning, judicial, and various other general government services.

Grants and Aids - Includes all grants, subsidies and contributions to other governmental agencies and private organizations excluding the transfers to agencies within the same governmental entity.

Health and Human Services - The cost of providing services for the care and treatment and control of illness, injury or handicap, and for the welfare of the community as a whole and its individuals.

Indirect Costs - Cost associated with, but not directly attributable to, the providing of a product or service. There are usually costs incurred by other departments in the support of operating departments.

Infrastructure - Includes water and sewer lines, streets and roads, communications, drainage systems, and public facilities such as fire houses, parks, etc.

Interfund Transfers - Transfers among funds. These are utilized to track items for management purposes. They represent a "double counting" and, therefore, are subtracted when computing a "net" operating budget.

Inter-Governmental Revenues - This group of accounts includes all revenues received from federal, state and other local governmental sources in the form of grants, shared revenues and payments in lieu of taxes.

Internal Services - Those expenses incurred exclusively by internal service funds in providing goods and services to user departments or agencies.

Intra-Governmental Revenues - Those revenues derived from goods and services furnished by central service agencies of the City to other departments and funds.

IS - Acronym for “Information Systems”.

Licenses, Permits, and Other Taxes - Revenue derived from the issuance of local licenses, permits and other taxes. Licenses include both professional and occupational licenses; permits consist of building and various other permits; other taxes consist of user type taxes, franchise fees and delinquent Ad Valorem taxes.

Mill - 1/1000 of one dollar; used in computing taxes by multiplying adopted millage rate per thousand, taxable value.

Miscellaneous Revenue - Revenue from sources not otherwise provided for in preceding categories. This includes interest earnings, rents and royalties, special assessments, sale and compensation for loss of fixed assets, sale of surplus materials and contributions from private sources.

Non-Operating - Includes all transfers between funds that do not represent operating expenditures.

Object Code - An account to which an expense or expenditure is recorded in order to accumulate and categorized the various types of payments that are made by government. These are normally grouped into Personal Services, Operating Capital and Other categories for budgetary analysis and financial reporting purposes. The State of Florida Uniform Accounting System mandates certain object codes.

Operating Costs - Also known as Operating and Maintenance costs, these are the expenses of day-to-day operations and exclude personal services and capital costs.

Operating Fund - Also called general fund. Usually, the operating fund is the major portion of a budget. It details the expenses of day-to-day operations.

Other Expenses or Expenditures - These include items of a non-expense or expenditure in nature such as reserves, transfers to other funds, depreciation and debt service.

Personal Property - Livestock, commercial equipment and furnishings, attachments to mobile homes, railroad cars and similar possessions that are taxable under state law.

Personal Services - Costs related to compensating employees including salaries, wages and benefit costs.

Physical Environment and Utilities - The cost of services provided by the City for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment.

Property Appraiser - Elected county official responsible for setting property valuations for tax purposes and preparing the annual tax roll.

PT - Acronym for "Part-Time".

Public Safety - A major category of services provided by the City for the security of persons and property.

Real Property - Land and the buildings and other structures attached to it that are taxable under state law.

Revenue - An increase in (source of) fund financial resources other than from interfund transfers or debt issue proceeds.

Revenue Sharing - State money allocated to local governments.

Rolled Back Rate - That millage rate which, when multiplied times the tax rate roll, would yield the same amount of revenue for the taxing authority as was yielded by the millage rate levied in the previous year. In normal circumstances, as the tax roll rises by virtue of reassessment, the rolled back rate will be slightly lower than the previous year's millage levy. This reduced rate multiplied by the valued of the new construction/annexations added to the roll during the year provides the only source of additional tax revenue if the rolled back is levied.

R&R - Acronym for "Renewal & Replacement".

SWFWMD - Acronym for "Southwest Florida Water Management District".

Tax Base - The total property valuations on which each taxing agency levies its tax rates.

Tax Roll - The certification of assessed/taxable values prepared by the Property Appraiser and presented to the taxing authority by July 1 (or later if an extension is granted by the State of Florida) of each year.

Tax Year - A calendar year from January 1st to December 31st. The tax roll for the current calendar year would be used in figuring the next year's budget. The tax bills mailed November 1st represent the property taxes due for the next tax year.

Tentative Millage - The tax rate in the first public hearing of a taxing agency. Under state law, the agency may reduce, but not increase, the tentative millage during the second budget hearing.

Transfers, Reserves and Other - This is a basic account category to provide for disbursements that are not classified as expenditures.

Transportation - Costs of services provided by the City for the safe and adequate flow of vehicles, travelers and pedestrians.

Truth in Millage Law - Also called the TRIM BILL, a 1980 law that changed the budget process for local taxing agencies. It was designed to keep the public informed about the taxing intentions of the agencies.

Uniform Accounting System - The chart of accounts prescribed by the Office of the State Comptroller designed to standardize financial information to facilitate comparison and evaluation reports.

Voted Millage - Property tax levies authorized by voters within a taxing agency. Bond issues that are backed by property taxes are a common form of voted millage in the state. Such issues are called general obligation bonds.

SAFETY HARBOR, FLORIDA

CAPITAL IMPROVEMENT PROGRAM

FY 2014/15 – FY 2018/19

FY 2014/2015 – FY 2018/2019 CAPITAL IMPROVEMENT PROGRAM

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September 15, 2014

Citizens, Honorable Mayor and City Commission:

Pursuant to the City Code, the Proposed Capital Improvement Program (CIP) of the City of Safety Harbor for Fiscal Years 2014/2015 - 2018/2019 is hereby presented to the City Commission. The CIP budget is prepared in coordination with the Capital Improvement Element of the City's Comprehensive Plan, which is due annually in December.

The CIP includes all projects and equipment (with a useful life of ten or more years) that exceed $25,000 as well as projects and equipment with fewer years of useful life that meet the criteria of capital improvements. Staff continues to include maps and pictures related to the projects in the CIP whenever possible. The CIP contains five-year summaries by project type, by fund and revenues by source. The revenue summary includes fund balance and carry-overs in the "other" category. Only new revenues are listed by source. A summary page is provided detailing each project. The summary sheet includes project location, description, justification, funding source and cost detail.

The Five-Year Capital Improvements Plan (CIP) for FY 2014/15 – FY 2018/19 is presented with funded projects totaling $29,405,460 of which $8,691,960 is planned for expenditure during the FY 2014/15 Budget Year. Expenditures by category in FY 2014/15 are: Drainage - $673,000; Streets/Sidewalks - $132,500; Marina - $150,000; Capital Projects - $3,041,860; Water & Wastewater - $90,000; Sanitation - $611,600; Water & Wastewater R & R - $3,748,000; and Parkland - $245,000.

All budgeted expenditures are balanced with estimated revenues. In preparing the CIP, all revenue sources were utilized and each fund was programmed in such a manner as to maximize the number of projects that could be implemented with available funding, manpower and other known constraints within the proposed fiscal year. If sufficient funding is not available, projects are either deferred to a later year, deleted, or unfunded, in which case staff seeks the availability of potential grant funding or alternate funding mechanisms. Some of the projects included in the capital plan are on-going maintenance, repair, and renewal projects that are funded on an annual basis. Management will work within current and future budgetary constraints. However, in order to satisfy full funding of all projects within the five year CIP a multitude of funding sources will be needed including Penny for Pinellas, State Revenue Sharing, State and Federal Grants, Enterprise Fund Revenue, Impact Fees, and CRA funds.

The following projects do not represent all capital expenditures, only CIP projects. Each department and Fund has recurring capital expenditures that do not meet the criteria to be a CIP project.

By formally adopting a five-year program and its first-year relationship to the budget, the Commission establishes a firm statement relative to upcoming City improvements. The Capital Program presents a legislative declaration of intent of future projects. The anticipated means of financing each project will be evaluated and discussed each year.

Respectfully submitted,

Matthew Spoor
City Manager

FUNDING SOURCE DESCRIPTIONS

Stormwater Utility Fees: The City of Safety Harbor Commission adopted an ordinance effective November 1, 1991 establishing the Stormwater Utility Fee. The current rate is $7.25 per ERU (Equivalent Residential Unit) as adopted by the City Commission effective October 1, 2012.

Local Option Gas Tax: Pinellas County levied a tax on motor fuel in accordance with Florida Statute 336.025(1)(a). The State of Florida collects and remits the tax to Pinellas County and the City receives its proceeds according to the distribution formula in the Interlocal Agreement. Per the terms of the first amendment of the Interlocal Agreement, the agreement expires on December 31, 2017. These revenues are restricted to use for road or street improvements.

Penny for Pinellas: These revenues are the 1% sales tax reapproved in Pinellas County by voter referendum in March 1997, effective for 10 years until January 2010. The referendum for another ten year extension took place in 2007, effective until January 2020. The State of Florida Department of Revenue collects the tax and remits to Pinellas County. The City receives its distribution of 1.2869% in accordance with the Interlocal Agreement with Pinellas County. These revenues are restricted to use on Infrastructure and are referred to as "Penny for Pinellas".

Water and Wastewater Fund Revenues: These revenues are derived from regular charges for service to customers of the City's Water and Wastewater System. The current rate structure for water is a tiered water rate table adopted in February 2006, with the last scheduled increase on October 1, 2009.

Sewer Development Fee: This fee was established in 1978 by City ordinance. The current fee for new residents is $400.00 for the first water closet and $100.00 for each additional water closet. These dollars are restricted for system expansion.

Parkland Dedication Fee: Parkland fees were established in 1990 for new residential units. The current fee is $315.00 per residence. The revenue is restricted to use for improvements of park facilities.

Sanitation Refuse Charges: These revenues are derived from regular charges for service to customers of the City’s Sanitation system. Effective October 1, 2009, the monthly residential rate is $22.32.

Other: Other sources of funding include grants from state and local governments, cooperative funds, balances forward (prior year available fund balance), interest earned on reserves and investments, debt proceeds and non-revenue transfers from other funds.

PROPOSED FY 2015-2019 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	FY 2018/2019
FUNDED CIP PROJECTS								
GOVERNMENTAL FUNDS								
Street Resurfacing Program	ST0013	Street Improvement	Streets	-	400,000	-	400,000	-
Sidewalk Repair and Replacement	ST0001	Street Improvement	Streets	45,000	45,000	45,000	45,000	45,000
Traffic Analysis and Implementation	ST0024	Street Improvement	Streets	2,500	2,500	2,500	2,500	2,500
Bridge Improvements	ST0031	Street Improvement	Streets	25,000	25,000	25,000	110,000	25,000
New Sidewalk Construction	ST0032	Street Improvement	Streets	5,000	5,000	5,000	5,000	5,000
Street Sign Improvement	ST0038	Street Improvement	Streets	15,000	15,000	15,000	15,000	15,000
Miscellaneous Street Repair	ST0039	Street Improvement	Streets	40,000	20,000	20,000	20,000	20,000
Boat basin and channel dredging	MAR009	Marina Boat Basin	Marina	150,000	-	-	-	-
New Vehicle for City Arborist	PDV001	Capital Projects	Planning	-	-	-	-	-
CH Roof Replacement & Exterior Paint	GEN006	Capital Projects	General Government	-	60,000	-	-	-
CH Window Replacement	GEN007	Capital Projects	General Government	-	-	150,000	-	-
Roof replacement at FS52	PSI005	Capital Projects	Fire Control	90,000	-	-	-	-
Concrete Pad Replacement at FS 53	PSI004	Capital Projects	Fire Control	20,000	-	-	-	-
Washer/extractor FS 52 and 53	PS0014	Capital Projects	Fire Control	7,500	-	-	-	-
Self Contained Breathing Apparatus FS 52 and 53	PS0015	Capital Projects	Fire Control	-	-	150,000	-	-
Replacement of vehicle 800	PSV004	Capital Projects	Fire Control	60,000	-	-	-	-
Replacement of Fire Station 52 boat	PSV005	Capital Projects	Fire Control	150,000	-	-	-	-
Replacement of vehicle 801	PSV006	Capital Projects	Fire Control	-	-	35,000	-	-
Replacement of vehicle 804	PSV007	Capital Projects	Fire Control	-	-	-	-	60,000
Neighborhood Projects & Beautification Grants	NP0001	Capital Projects	Streets	15,000	15,000	15,000	15,000	15,000
Citywide Brick Street Restoration	ST0028	Capital Projects	Streets	20,000	20,000	20,000	20,000	20,000
Repave Public Works Complex - Streets	PWI001	Capital Projects	Streets	-	-	15,000	-	-
Replace 1989 1 1/4 Ton Dump Truck (Vehicle #346)	STV002	Capital Projects	Streets	60,000	-	-	-	-
Buiilding "A" Office Renovation	PWB001	Capital Projects	Streets	15,000	-	-	-	-
Concrete Mixer	STE002	Capital Projects	Streets	-	35,000	-	-	-
Stationary Concrete Dispenser	STE006	Capital Projects	Streets	-	-	70,000	-	-
Main Street Intersections Brick Street Reconstruction	ST0041	Capital Projects	Streets	-	-	-	50,000	250,000
West Side of Philippe Parkway South of Enterprise Imp.	ST0042	Capital Projects	Streets	-	-	-	30,000	170,000
Repave Public Works complex - Fleet	PWI001	Capital Projects	Fleet	-	-	10,000	-	-
New service truck	FLV001	Capital Projects	Fleet	80,000	-	-	-	-
Fuel tank monitoring system	FLE003	Capital Projects	Fleet	-	25,000	-	-	-
Air Conditioning Recovery Machine	FLE005	Capital Projects	Fleet	8,000	-	-	-	-
CNG Filling Station	FLE006	Capital Projects	Fleet	-	-	-	-	300,000
Buiilding "A" Office Renovation	PWB001	Capital Projects	Fleet	15,000	-	-	-	-
Garage Doors for Building A	PWI002	Capital Projects	Fleet	-	11,000	-	-	-
Install Glass Enclosure for Teen Computer Area	LBIMP2	Capital Projects	Library	22,000	-	-	-	-
Museum Additional Parking	CRMUIM	Capital Projects	Recreation	45,000	-	-	-	
Community Center Improvements	PR0052	Capital Projects	Recreation	195,000	-	-	-	-
Community Center Roof Replacement	PR0058	Capital Projects	Recreation	100,000	-	-	-	-
Community Center A/C Replacement	PR0059	Capital Projects	Recreation	-	70,000	-	-	-
Community Center Back Deck Shade Structure	PR0060	Capital Projects	Recreation	-	50,000	-	-	-
Museum Storage	PR0061	Capital Projects	Recreation	-	40,000	-	-	-
Replacement of Vehicle #450	PKV008	Capital Projects	Recreation	-	-	-	85,000	-
Parks and Building Maintenance Building Improvements	PRI001	Capital Projects	Parks	72,500	-	-	-	-
Ian Tillman Skatepark Equipment Replacement	PKI004	Capital Projects	Parks	150,000	-	-	-	-
Parks Equipment Renewal & Replacement	PKE005	Capital Projects	Parks	25,000	-	-	-	-
Marina Fountain Improvements	PR0063	Capital Projects	Parks	-	25,000	-	-	-
Mease Park Playground Improvements	PKI005	Capital Projects	Parks	-	-	75,000	-	-

PROPOSED FY 2015-2019 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	FY 2018/2019
SHCP Turr Replacement & Additions	PR0064	Capital Projects	Parks	-	-	-	-	80,000
Fishing Pier Shelter Replacement	PR0057	Capital Projects	Parks	-	-	-	45,000	-
Replace Vehicle #411 (Water Truck)	PKV005	Capital Projects	Parks	-	45,000	-	-	-
Replace Vehicle #105	PKV009	Capital Projects	Parks	-	25,000	-	-	-
Replace Vehicle #400	PKV010	Capital Projects	Parks	-	-	-	-	25,000
Waterfront Park Design and Construction	CRAWPD	Capital Projects	Parks	1,891,860	-	-	-	-
Marshall Street Park Boardwalk Replacement	PDI004	Parkland	Parks	45,000	-	-	-	
Messinger Property Park Entry Drive	PKI020	Parkland	Parks	200,000	-	-	-	-
TOTAL GOVERNMENTAL FUNDS				$ 3,569,360	$ 933,500	$ 652,500	$ 842,500	$ 1,032,500
ENTRERPRISE FUNDS								
Stormwater improvements	DR0006	Stormwater	Stormwater	$ 250,000	$ 1,000,000	$ 500,000	$ 500,000	$ -
Pond maintenance program	DR0040	Stormwater	Stormwater	30,000	40,000	50,000	30,000	50,000
Pipe relining	DR0050	Stormwater	Stormwater	75,000	150,000	50,000	175,000	-
North Bayshore Water Quality and Drainage Improvement	DR0048	Stormwater	Stormwater	300,000	2,600,000	-	-	-
Repave Public Works complex	PWI001	Stormwater	Stormwater	-	-	15,000	-	-
Replace 1982 International 5-yard dump (Vehicle #357)	SMV004	Stormwater	Stormwater	-	-	85,000	-	-
Replace 2002 3/4 ton dump truck (Vehicle #348)	SMV003	Stormwater	Stormwater	-	60,000	-	-	-
Replace Elgin Whirlwind street sweeper	SMV001	Stormwater	Stormwater	-	200,000	-	-	-
Replace 1991 Ford 12-yard dump truck (Vehicle #337)	SMV006	Stormwater	Stormwater	-	-	-	205,000	-
Replace 1990 Chevy Flat Bed Dump (Vehicle #341)	SMV007	Stormwater	Stormwater	-	-	-	-	91,000
4" Double Diaphragm Pump Mounted on Site Trailer	SME007	Stormwater	Stormwater	18,000	-	-	-	-
Radio Frequency Meter Replacement	UT0065	Water & Wastewater	Finance	40,000	40,000	-	-	-
Replace Garage Doors in Buildings A & C	PWI003	Water & Wastewater	Water	-	16,000	-	-	-
Repave Public Works complex - Water	PWI001	Water & Wastewater	Water	-	-	30,000	-	-
Replace 1991 1 Ton Dump Truck (Vehicle #211)	WTV002	Water & Wastewater	Water	-	-	60,000	-	-
Replace 1997 3/4 Ton Utility Truck (Vehicle #215)	WTV004	Water & Wastewater	Water	-	32,000	-	-	-
Replace 3/4 Ton Pick Up Truck (Vehicle #203)	WTV005	Water & Wastewater	Water	-	-	-	-	30,000
Replace Wellpoint Pump	WTE002	Water & Wastewater	Water	-	-	-	-	50,000
Directional Boring Machine	WTE003	Water & Wastewater	Water	-	-	-	-	50,000
Replace Portable Light Towers #618 and #639	WTE005	Water & Wastewater	Water	-	-	-	30,000	-
Replace Portable Air Compressor #629	WTE006	Water & Wastewater	Water	-	-	-	20,000	-
DeSoto Estates Sanitary Sewer Collection System	SWI002	Water & Wastewater	Wastewater	-	-	-	-	-
Repave Public Works Complex	PWI001	Water & Wastewater	Wastewater	-	-	30,000	-	-
Replace Portable Generator #640	SWE003	Water & Wastewater	Wastewater	50,000	-	-	-	-
Replace Portable Generator #630	SWE004	Water & Wastewater	Wastewater	-	85,000	-	-	-
Replace #906 Skid Steer Loader	SWE005	Water & Wastewater	Wastewater	-	-	60,000	-	-
Replace Portable Pump #620	SWE006	Water & Wastewater	Wastewater	-	-	-	50,000	-
Replace Roof and Garage Doors Building D	PWI004	Sanitation	Sanitation	-	55,500	-	-	-
Equipment Storage Awning	SNI002	Sanitation	Sanitation	-	-	90,000	-	-
Repave Public Works Complex	PWI001	Sanitation	Sanitation	-	-	30,000	-	-
Refurbish Side Loaders #308 & 309	SNV014	Sanitation	Sanitation	280,000	-	-	-	-
Replace Rear Loader Truck #330	SNV009	Sanitation	Sanitation	201,600	-	-	-	-
Replace Front Loader Truck #310	SNV013	Sanitation	Sanitation	-	240,000	-	-	-
Replace Fully Automated Side Loader #315	SNV008	Sanitation	Sanitation	-	285,000	-	-	-
Replace Claw Truck #307	SNV012	Sanitation	Sanitation	-	-	140,000	-	-
Refurbish Side Loader #312	SNV016	Sanitation	Sanitation	-	-	145,000	-	-
Extended Cab Pick Up	SNV021	Sanitation	Sanitation	-	-	30,000	-	-
Replace 2 side loaders #316 and #317	SNV015	Sanitation	Sanitation	-	-	-	570,000	-
Dumpster Transporter	SNV022	Sanitation	Sanitation	-	-	-	-	93,000
Refurbish (1) Side Loader	SNV023	Sanitation	Sanitation	-	-	-	-	170,000
Radio frequency identification device	EQSN06	Sanitation	Sanitation	30,000	-	30,000	-	-
Trash Containers	PWE004	Sanitation	Sanitation	100,000	100,000	60,000	-	-
Auto Paint Booth	SNE001	Sanitation	Sanitation	-	-	10,000	-	-
Recycling Containers	SNE002	Sanitation	Sanitation	-	-	-	50,000	-

PROPOSED FY 2015-2019 CIP - SUMMARY BY YEAR

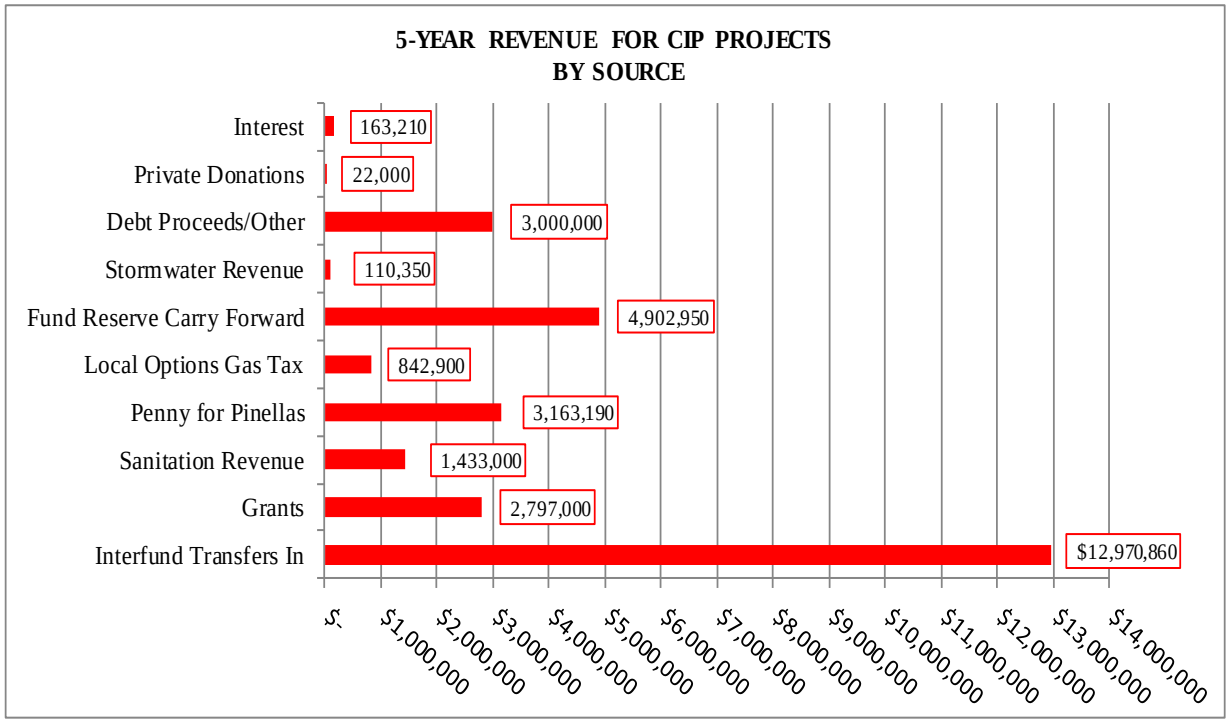
Project Name	Project #	Fund	Division	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	FY 2018/2019
Extend Water Line at McMullen-Booth & SR 590	UT0066	Water & Wastewater R & R	Water	140,000	-	-	-	-
Galvanized Water Line in the South Green Springs Area and 400 Feet on	UT0082	Water & Wastewater R & R	Water	700,000	-	-	-	-
12" Cast Iron Water Main from 13th Ave N to 9th Ave N	UT0083	Water & Wastewater R & R	Water	-	420,000	-	-	-
6" Cast Iron Water Main in the Green Springs Subdivision	UT0084	Water & Wastewater R & R	Water	-	-	440,000	-	-
12" Cast Iron Water Main at the Huntington Office Park/North City Park	UT0086	Water & Wastewater R & R	Water	-	-	125,000	-	-
6" Cast Iron Water Main and 1 1/2" Galvanized Water Main in the Espiritu	UT0091	Water & Wastewater R & R	Water	-	-	-	440,000	-
Install 600' of 6" PVC Water Main and Fire Protection on Pinellas Avenue. To be	UT0094	Water & Wastewater R & R	Water	-	-	-	-	25,000
Relocate 8" Water Main from the Philippe Pointe Pedestrian Bridge. To be	UT0095	Water & Wastewater R & R	Water	-	-	-	-	50,000
Replace 4,550' of 2" Galvanized Water Line in the Seminole Park Revised and Harbor	UT0096	Water & Wastewater R & R	Water	-	-	-	-	80,000
North Bay Hills Water Main Replacement Phase III	UT0097	Water & Wastewater R & R	Water	-	-	-	-	1,100,000
Northeast Regional Wastewater Treatment Plant improvements	UT0005	Water & Wastewater R & R	Wastewater	753,000	1,125,000	2,930,000	-	-
Replace Sewer Line at Joyce & Irwin St	UT0074	Water & Wastewater R & R	Wastewater	2,100,000	-	-	-	-
Amber Glades Lift Station Repair	UT0099	Water & Wastewater R & R	Wastewater	55,000	-	-	-	-
Baywoods I Sewer Replacement	UT0054	Water & Wastewater R & R	Wastewater	-	50,000	-	-	-
Washington-Brennan Sewer Replacement	UT0085	Water & Wastewater R & R	Wastewater	-	175,000	-	-	-
Replace Pumps and Standby Generator at South Bayshore Lift Station	UT0088	Water & Wastewater R & R	Wastewater	-	120,000	-	-	-
Sanitary Sewer Main Relining	UT0077	Water & Wastewater R & R	Wastewater	-	-	150,000	-	-
Reline Clay Sewer Main in Briar Creek Mobile Home Community	UT0087	Water & Wastewater R & R	Wastewater	-	-	350,000	-	-
North Bayshore Lift Station Repair	UT0089	Water & Wastewater R & R	Wastewater	-	-	60,000	-	-
Reline Clay Sewer Main in the South Green Springs Subdivision	UT0078	Water & Wastewater R & R	Wastewater	-	-	-	560,000	-
Highlands Lift Station Repair	UT0093	Water & Wastewater R & R	Wastewater	-	-	-	60,000	-
Reline Clay Sewer Main in Baywoods I, II & III Subdivisions	UT0092	Water & Wastewater R & R	Wastewater	-	-	-	-	450,000
Baytowne West Lift Station Repair	UT0098	Water & Wastewater R & R	Wastewater	-	-	-	-	60,000
TOTAL ENTERPRISE FUNDS				$ 5,122,600	$ 6,793,500	$ 5,470,000	$ 2,690,000	$ 2,299,000
TOTAL FUNDED CIP PROJECTS				**$ 8,691,960**	**$ 7,727,000**	**$ 6,122,500**	**$ 3,532,500**	**$ 3,331,500**
UNFUNDED CIP PROJECTS								
Lower Mullet Creek Water Quality Treatment System	DR0049	Stormwater	Stormwater	$ -	$ 300,000	$ 3,000,000	$ -	$ -
Elm Street Property Development	PDI006	Parkland	Parks	250,000	-	-	-	-
TOTAL UNFUNDED CIP PROJECTS				**$ 250,000**	**$ 300,000**	**$ 3,000,000**	**$ -**	**$ -**
TOTAL CIP PROJECTS				**$ 8,941,960**	**$ 8,027,000**	**$ 9,122,500**	**$ 3,532,500**	**$ 3,331,500**

5-YEAR REVENUE FOR CIP PROJECTS
BY SOURCE

	2014/15	2015/16	2016/17	2017/18	2018/19	TOTAL 5 YR CIP
Interfund Transfers In	$ 3,970,860	$ 1,890,000	$ 4,055,000	$ 1,260,000	$ 1,795,000	$ 12,970,860
Grants	497,000	2,300,000	-	-	-	2,797,000
Sanitation Revenue	300,000	300,000	300,000	300,000	233,000	1,433,000
Penny for Pinellas	1,037,190	421,000	540,000	245,000	920,000	3,163,190
Local Options Gas Tax	132,500	241,500	112,500	243,900	112,500	842,900
Fund Reserve Carry Forward	2,630,250	1,003,300	415,000	624,800	229,600	4,902,950
Stormwater Revenue	-	46,750	-	33,950	29,650	110,350
Debt Proceeds/Other	-	1,500,000	700,000	800,000	-	3,000,000
Private Donations	22,000	-	-	-	-	22,000
Interest	102,160	24,450	-	24,850	11,750	163,210
Total	$ 8,691,960	$ 7,727,000	$ 6,122,500	$ 3,532,500	$ 3,331,500	$ 29,405,460

5-YEAR CAPITAL EXPENDITURES
BY TYPE

	2014/15	2015/16	2016/17	2017/18	2018/19	TOTAL 5 YR CIP
General Government	$ 143,000	$ 136,000	$ 160,000	$ -	$ 300,000	$ 739,000
Public Safety	327,500	-	185,000	-	60,000	572,500
Physical Environment	5,082,600	6,753,500	5,470,000	2,690,000	2,299,000	22,295,100
Transportation	242,500	582,500	232,500	712,500	567,500	2,337,500
Culture/Recreation	2,896,360	255,000	75,000	130,000	105,000	3,461,360
Total	$ 8,691,960	$ 7,727,000	$ 6,122,500	$ 3,532,500	$ 3,331,500	$ 29,405,460


5-YEAR REVENUE FOR CIP PROJECTS
BY SOURCE
Interest
163,210
Private Donations
22,000
Debt Proceeds/Other
3,000,000
Stormwater Revenue
110,350
Fund Reserve Carry Forward
4,902,950
Local Options Gas Tax
842,900
Penny for Pinellas
3,163,190
Sanitation Revenue
1,433,000
Grants
2,797,000
Interfund Transfers In
$12,970,860
$-
$1,000,000
$2,000,000
$3,000,000
$4,000,000
$5,000,000
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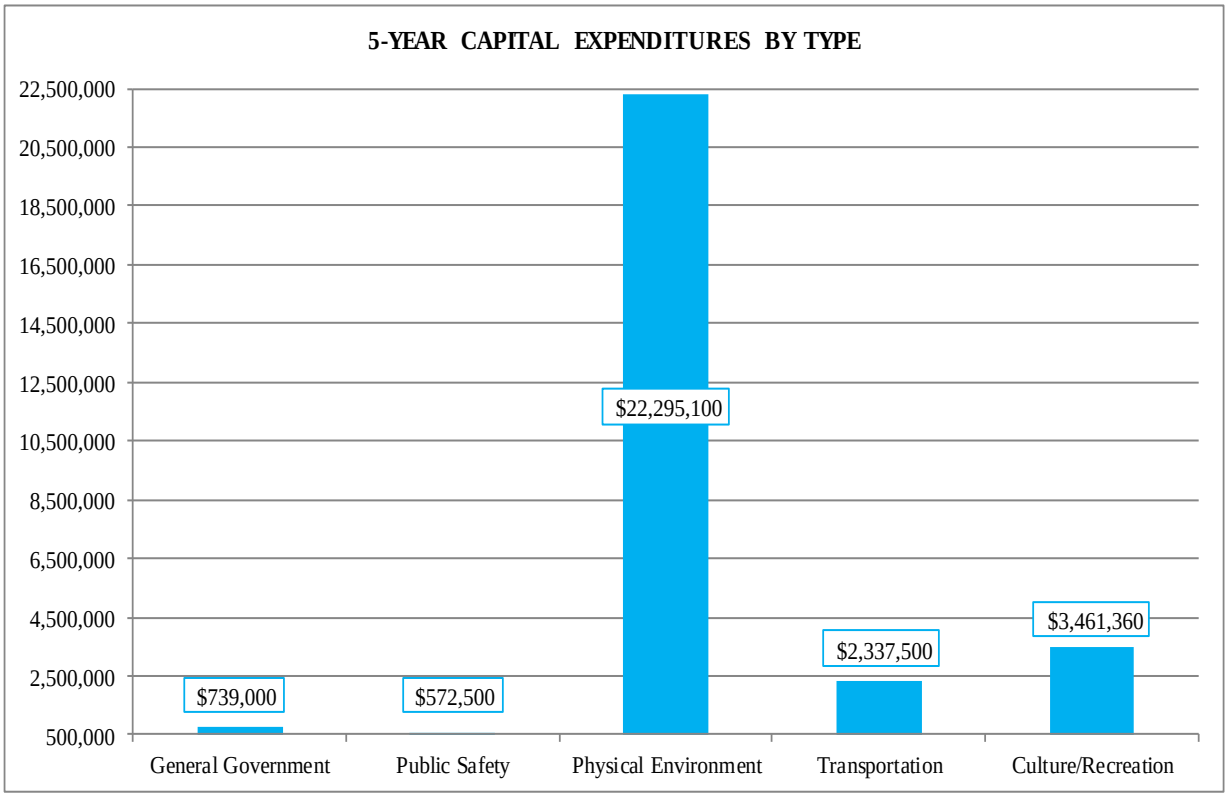
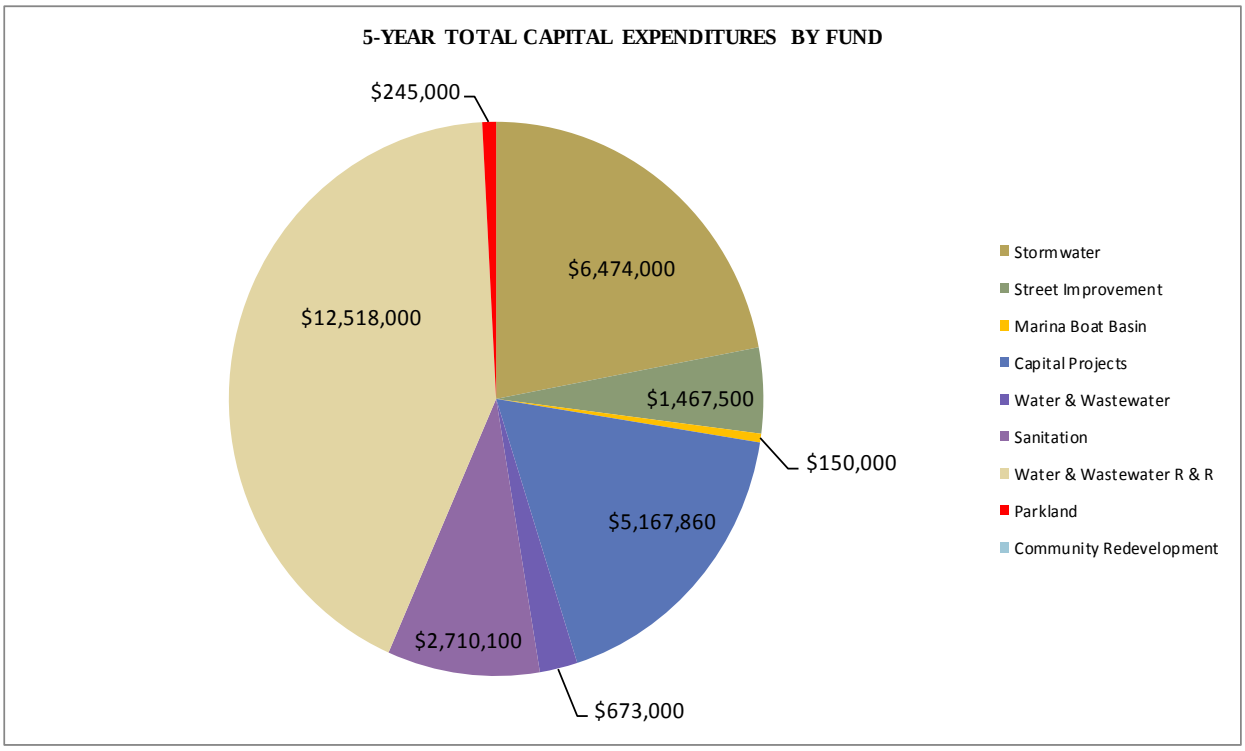

5-YEAR CAPITAL EXPENDITURES BY TYPE
22,500,000
20,500,000
18,500,000
16,500,000
14,500,000
12,500,000
10,500,000
8,500,000
6,500,000
4,500,000
2,500,000
500,000
$739,000
$572,500
$22,295,100
$2,337,500
$3,461,360
General Government
Public Safety
Physical Environment
Transportation
Culture/Recreation

5-YEAR CAPITAL EXPENDITURES
BY FUND

	2014/15	2015/16	2016/17	2017/18	2018/19	TOTAL 5 YR CIP
Stormwater	$ 673,000	$ 4,050,000	$ 700,000	$ 910,000	$ 141,000	$ 6,474,000
Street Improvement	132,500	512,500	112,500	597,500	112,500	1,467,500
Marina Boat Basin	150,000	-	-	-	-	150,000
Capital Projects	3,041,860	421,000	540,000	245,000	920,000	5,167,860
Water & Wastewater	90,000	173,000	180,000	100,000	130,000	673,000
Sanitation	611,600	680,500	535,000	620,000	263,000	2,710,100
Water & Wastewater R & R	3,748,000	1,890,000	4,055,000	1,060,000	1,765,000	12,518,000
Parkland	245,000	-	-	-	-	245,000
Community Redevelopment	-	-	-	-	-	-
Total	$ 8,691,960	$ 7,727,000	$ 6,122,500	$ 3,532,500	$ 3,331,500	$ 29,405,460



FUND # 011 - STORMWATER

		2014/15	2015/16	2016/17	2017/18	2018/19
REVENUES:						
Stormwater Revenue		$ 990,000	$ 990,000	$ 990,000	$ 990,000	$ 990,000
Interest		22,700	22,900	23,100	23,300	23,500
Grants		250,000	2,300,000	-	-	-
Debt Proceeds/Other		-	1,500,000	700,000	800,000	-
Total Revenues		1,262,700	4,812,900	1,713,100	1,813,300	1,013,500
Carry Over		765,010	-	109,650	463,900	705,550
TOTAL REVENUES		$ 2,027,710	$ 4,812,900	$ 1,822,750	$ 2,277,200	$ 1,719,050
APPROPRIATIONS:						
Capital Improvements	Proj #					
Stormwater improvements	DR0006	$ 250,000	$ 1,000,000	$ 500,000	$ 500,000	$ -
Pond maintenance program	DR0040	30,000	40,000	50,000	30,000	50,000
Pipe relining	DR0050	75,000	150,000	50,000	175,000	-
North Bayshore Water Quality and Drainage Improvements	DR0048	300,000	2,600,000	-	-	-
Repave Public Works complex	PWI001	-	-	15,000	-	-
Replace 1982 International 5-yard dump (Vehicle #357)	SMV004	-	-	85,000	-	-
Replace 2002 3/4 ton dump truck (Vehicle #348)	SMV003	-	60,000	-	-	-
Replace Elgin Whirlwind street sweeper	SMV001	-	200,000	-	-	-
Replace 1991 Ford 12-yard dump truck (Vehicle #337)	SMV006	-	-	-	205,000	-
Replace 1990 Chevy Flat Bed Dump (Vehicle #341)	SMV007	-	-	-	-	91,000
4" Double Diaphragm Pump Mounted on Site Trailer	SME007	18,000	-	-	-	-
Capital Improvements Total		673,000	4,050,000	700,000	910,000	141,000
Stormwater Dept. Costs		551,960	557,500	563,100	565,900	568,700
Interfund Transfers Out						
To General Fund		12,870	-	-	-	-
To Debt Service Funds		-	95,750	95,750	95,750	95,750
To Transportation Impact Fee Fund		409,520	-	-	-	-
Total Interfund Transfers Out		422,390	95,750	95,750	95,750	95,750
FUND RESERVE		-	109,650	463,900	705,550	913,600
BUDGETED APPROPRIATIONS		$ 1,647,350	$ 4,812,900	$ 1,822,750	$ 2,277,200	$ 1,719,050

		2014/15	2015/16	2016/17	2017/18	2018/19
UNFUNDED PROJECTS:	Proj #					
Lower Mullet Creek	DR0049	$ -	$ 300,000	$ 3,000,000	$ -	$ -
TOTAL UNFUNDED PROJECTS		$ -	$ 300,000	$ 3,000,000	$ -	$ -

Fund No: 011

Department: 37 - Stormwater

Project Title: Stormwater Drainage

Funding Source: Stormwater Revenues, Other

Location: Citywide

Account: 011-2037-538-5330

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Stormwater Improvements	DR0006	250,000	1,000,000	500,000	500,000	-	2,250,000
Pond Maintenance Program	DR0040	30,000	40,000	50,000	30,000	50,000	200,000
Pipe Relining	DR0050	75,000	150,000	50,000	175,000	-	450,000
TOTAL		**$ 355,000**	**$ 1,190,000**	**$ 600,000**	**$ 705,000**	**$ 50,000**	**$ 2,900,000**

JUSTIFICATIONS

ONGOING

Citywide Stormwater Improvements: Provides the minor improvements to storm drain system at various locations throughout the city. Provides for short stretches of pipe, ditch work and drainage structures, i.e. catch basins.

Pond Maintenance Program: Ponds periodically need dredging, bank erosion repair, outlet and inlet structure repair, and top-of-bank maintenance.

Pipe Relining: Existing drainage pipes, especially corrugated metal pipes are deteriorating at various locations throughout the city. These funds will allow repair of pipes on an as needed basis.

1. **STORMWATER IMPROVEMENTS:** Development and implementation of specific creek/ditch bank or other stormwater structure repair or replacement projects where erosion issues are causing damage to the existing bank, both private and public property, the drainage area and overall stormwater system. The goal of this program is to provide improvements to the citywide storm drainage system at various locations throughout the City as the need arises.

FY 14/15

a. **Tall Pine Drive:** Years of stormwater flow and time itself is eroding the banks of the ditch within the right-of-way of Tall Pine Drive. This site needs dredging and bank stabilization. A block wall on private property adjacent to the right-of-way is showing signs of undermining and potential collapse. Should the wall collapse, it would block the flow and flooding could occur. This ditch carries stormwater flow from other areas of the City and helps prevent various localized flooding. South end of ditch needs stabilization of banks and an outfall structure replaced.

b. **Jefferson Street and North Bayshore:** Drainage system at this intersection is antiquated and undersized. A system needs to be installed with filtration as this area discharges directly into Tampa Bay.

FY 15/16

a. **Mullet Creek Bank Repair:** A large area of erosion along the City-owned ditch banks of Meldrum Street is beginning to cause the undermining of the pedestrian bridge at 6th Avenue North. Adjacent to Meldrum Street east of 9th Avenue North, the creek is being reshaped and causing damage to the embankment adjacent to the box culvert under 9th Avenue North. The scouring of soils is caused by the junction of two drainage areas within Mullet Creek. Mullet Creek is a public drainage way in this location.

FY 16/17

a. **North Bay Hills:** Erosion along private property has realigned the creek located in a City stormwater easement and displaced soil into the flow line. The soil needs to be removed and the creek straightened. This ditch carries stormwater flow from other areas of the city and helps prevent various localized flooding.
b. **Old Oak Lane:** Erosion along private property has realigned the creek located in a City stormwater easement and displaced soil into the flow line. The soil needs to be removed and the creek straightened to prevent potential flooding and the future erosion of public and private property. This ditch carries stormwater flow from other areas of the City and helps prevent various localized flooding.

FY 17/18

a. **Bishop Creek Bank Repair:** Erosion along private property has realigned the creek located in a city easement and displaced soil into the flow line. The soil needs to be removed and the creek bank stabilized. This ditch carries stormwater flow from other areas of the city and helps prevent various localized flooding.

1. **POND MAINTENANCE PROGRAM:** City owned ponds are inspected annually to be in compliance with the Department of Environmental Protection Agency MS4 permit. Periodically, dredging, bank erosion repair, outlet and inlet structures repair, and top-of-bank maintenance is required to stay in compliance with the mandates of the MS4 permit. These funds provide for the work to be accomplished and thereby stay in compliance with the mandates.

FY 14/15

a. **Valencia Pond:** The City's maintenance program requires that the operation and maintenance of such facilities include the dredging of materials transported via water flow. This material creates a dam that can cause up-stream flooding.

FY 15/16

b. **Mullet Creek Swim Pond:** The City's maintenance program requires that the operation and maintenance of such facilities include the dredging of materials transported via water flow. This material creates a dam that can cause up-stream flooding.

FY 16/17

a. **7th Street South Pond:** The City's maintenance program requires that the operation and maintenance of such facilities include the dredging of materials transported via water flow. This material creates a dam that can cause up-stream flooding.

FY 17/18

a. **Bridgeport Pond:** The City's maintenance program requires that the operation and maintenance of such facilities include the dredging of materials transported via water flow. This material creates a dam that can cause up-stream flooding.

FY 18/19

b. **5th Street North Pond:** The City's maintenance program requires that the operation and maintenance of such facilities include the dredging of materials transported via water flow. This material creates a dam that can cause up-stream flooding.

2. **PIPE RELINING:** This project entails the annual rehabilitation/reconstruction of salvageable, deteriorated storm drain lines. Existing corrugated metal pipes are deteriorating at various locations throughout the City. These funds will allow for the repair of the deteriorated and collapsing pipes.

FY 14/15

a. **Tern Cove Pipe Relining:** Approximately 300 feet of 12 inch corrugated metal pipe have begun to fail creating holes and voids within the public drainage easement. These funds are for the re-lining of the pipe within this easement. This pipe drains the public roadway of Tern Cove.

a. **Widgeon Avenue:** Approximately 145 feet of 12" corrugated metal pipe have begun to fail creating holes and voids within the public easement. This pipe drains the public roadway of Widgeon Avenue.

FY15/16

a. **Country Villas Pipe Relining:** Approximately 900 feet (700 feet x 36 inch + 200 feet x 24 inch) of corrugated metal pipe have begun to fail creating holes and voids within the public drainage easement. These funds are for the re-lining of the pipes within this subdivision. These pipes drain the public roadways.

FY 16/17

a. **Tall Pine Circle:** Approximately 160 feet of 24 inch x 30 inch RCP have begun to fail creating holes and voids within the public drainage easement. This pipe drains the public roadway of Tall Pine Circle.

FY 17/18

a. **Railroad Storm Pipe Crossings:** The stormwater drainage pipes that convey the City's stormwater flow from west to east under the railroad are of utmost importance. We plan on investigating and repairing approximately 400 feet of these aging pipes to keep them in good working condition.
   - Alligator Lake – 50 feet of 36 inch RCP
   - 9th Avenue North and Main Street – 70 feet of 24 inch RCP
   - 9th Avenue North – 100 feet of 24 inch RCP
   - Widgeon Avenue – 60 feet of 50 inch steel pipe
     60 feet of 60 inch RCP
   - Bridgeport – 40 feet of 30 inch RCP

FY 18/19

a. **Park Street:** Approximately 325 feet of 24 inch RCP is starting to crack and showing signs of failure. This pipe drains the public roadway of Park Street.

Fund No: 011

Department: 37 - Stormwater

Project Title: Stormwater Improvements

Funding Source: Stormwater Revenues

Location: Public Works Complex/1200 Railroad Avenue

Account: 011-2037-538-6300

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
North Bayshore Water Quality and Drainage Improvements	DR0048	300,000	$ 2,600,000	$ -	$ -	$ -	2,900,000
Repave Public Works Complex	PWI001	-	-	15,000	-	-	15,000
TOTAL FUNDED		**$ 300,000**	**$ 2,600,000**	**$ 15,000**	**$ -**	**$ -**	**$ 2,915,000**

UNFUNDED PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Lower Mullet Creek Water Quality Treatment System	DR0049	-	300,000	3,000,000	-	-	3,300,000
TOTAL UNFUNDED		**$ -**	**$ 300,000**	**$ 3,000,000**	**$ -**	**$ -**	**$ 3,300,000**

ACCOUNTING DISTRIBUTION

REPAVE PUBLIC WORKS COMPLEX - PWI001

032-3031-541-6300	Capital Projects	$ 15,000
032-3033-519-6300	Capital Projects	10,000
011-2037-538-6300	Stormwater	15,000
041-4035-533-6300	Wtr/Wastewater	30,000
041-4036-535-6300	Wtr/Wastewater	30,000
044-4532-534-6300	Sanitation	30,000
TOTAL		$ 130,000

JUSTIFICATIONS

FY 14/15

1. **North Bayshore Water Quality and Drainage Improvements** – Begin survey and design of drainage and water quality treatment system improvements consisting of storm sewer, a 1,800 foot long treatment swale, and baffle box system. Project is to include a multi-use trail from the proposed city waterfront park to Philippe Park. SWFWMD has committed $500,000 this year for the project which the city must match. Construction will begin this year if the design work is completed. SWFWMD has tentatively committed an additional $1,000,000 in future funding for the project.

FY 15/16

1. **North Bayshore Water Quality and Drainage Improvements** – Continue or begin construction of drainage and water quality treatment system improvements consisting of storm sewer, a 1,800 foot long treatment swale, and baffle box system. Project is to include a multi-use trail from the proposed city waterfront park to Philippe Park. SWFWMD has committed $500,000 this year for the project which the city must match. Construction will begin this year if the design work is completed. SWFWMD has tentatively committed an additional $1,000,000 in future funding for the project.

2. **Lower Mullet Creek Water Quality Treatment System** – Begin survey and design of water quality improvements to enlarge the existing detention pond at the end of 5th Street North, redirect main channel through larger pond an d treatment device and provide erosion protection from 9th Avenue North to 5th Avenue North. The city anticipates receiving grant funds from SWFWMD and FDEP.

FY16/17

1. **Lower Mullet Creek Water Quality Treatment System** – Begin survey and design of water quality improvements to enlarge the existing detention pond at the end of 5th Street North, redirect main channel through larger pond and treatment device and provide erosion protection from 9th Avenue North to 5th Avenue North. The city anticipates receiving grant funds from SWFWMD and FDEP.

2. **Repave Public Works Complex:** The Public Works Complex asphalt surface was applied in 1994. The life expectancy of asphalt is approximately 10 years and use and sun has denigrated the surface to a point that by FY 16/17, the asphalt mat will require resurfacing. This is the Stormwater Division's share of the $130,000 total project cost.

Fund No: 011

Department: 37 - Stormwater

Project Title: Vehicles

Funding Source: Stormwater Revenues

Location: Public Works Complex/1200 Railroad Avenue

Account: 011-2037-538-6401

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Replace Elgin Whirlwind Street Sweeper	SMV001	-	200,000	-	-	-	200,000
Replace 2002 3/4 Ton Dump Truck (Vehicle #348)	SMV003	-	60,000	-	-	-	60,000
Replace 1982 International 5-Yard Box Dump (Vehicle #357)	SMV004	-	-	85,000	-	-	85,000
Replace 1991 Ford 12-Yard Dump Truck (Vehicle #337)	SMV006	-	-	-	205,000	-	205,000
Replace 1990 Chevy Flat Bed Dump (Vehicle #341)	SMV007	-	-	-	-	91,000	91,000
TOTAL		**$ -**	**$ 260,000**	**$ 85,000**	**$ 205,000**	**$ 91,000**	**$ 641,000**

JUSTIFICATIONS

FY 15/16

1. **Replace Elgin Whirlwind Street Sweeper:** The current street sweeper was purchased in 2004, making it 11 years old by FY 14/15. This equipment ensures that public streets, roadways and highways are maintained in such a manner that pollutant discharges to the stormwater system are reduced. This is a requirement that the City must meet annually to ensure compliance with our NPDES (National Pollutant Discharge Elimination System) permit. This vehicle will also be used for clean up before and after special events. It will be available on an as needed basis for inadvertent spills.

2. **Replace Vehicle #348 with 2015 GMC Sierra TC3100:** Vehicle #348 is a 2002 ¾ ton dump truck used daily by the Stormwater crew to transport equipment and materials to the field. Typical useful life of these types of vehicles is 8 years. By the FY 14/15 budget, this vehicle will be 15 years old.

FY16/17

1. **Replace Vehicle #357 with 25,000 lb. GVWR Cab & Chassis 4 x 2:** Vehicle #357 is a 1982 International 5 Yard Box Dump. By the year 2016, this truck will be 33 years old. This vehicle is used for hauling wet debris from ditches.

FY 17/18

1. **Replace Vehicle #337:** Vehicle #337 is a 1991 Ford 12-yard dump truck used by the stormwater crew to transport debris to the landfill. By FY 17/18, this vehicle will be 27 years old.

FY 18/19

1. **Replace Vehicle #341:** Vehicle #341 is a 1990 Chevy Flat Bed Dump Truck used by the Stormwater crew to transport materials to and from the field. By FY 18/19, this vehicle will be 29 years old.

Fund No: 011

Department: 37 - Stormwater

Project Title: Stormwater Equipment

Funding Source: Penny for Pinellas, Other

Location: Public Works Department/1200 Railroad Avenue

Account: 011-2037-538-6440

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
4" Double Diaphragm Pump Mounted on Site Trailer	SME007	18,000	-	-	-	-	18,000
TOTAL		**$ 18,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 18,000**

JUSTIFICATIONS

FY 14/15

1. **4" Double Diaphragm Pump Mounted on a Site Trailer:** The Double Diaphragm Pump is a smaller light weight pump ideal for getting into remote areas to well point or pump down a pond.

FUND # 014 - STREET IMPROVEMENT

		2014/15	2015/16	2016/17	2017/18	2018/19
REVENUES:						
Local Option Gas Tax		$ 240,330	$ 241,500	$ 242,700	$ 243,900	$ 245,100
Interfund Transfer In From Capital Projects Fund		-	-	-	200,000	-
Interest		12,850	13,000	13,100	13,200	13,300
Total Revenues		253,180	254,500	255,800	457,100	258,400
Carry Over		327,270	408,790	111,590	215,690	36,090
TOTAL REVENUES		$ 580,450	$ 663,290	$ 367,390	$ 672,790	$ 294,490
APPROPRIATIONS:						
Capital Improvements	Proj #					
Street Resurfacing Program *	ST0013	$ -	$ 400,000	$ -	$ 400,000	$ -
Sidewalk Repair and Replacement	ST0001	45,000	45,000	45,000	45,000	45,000
Traffic Analysis and Implementation	ST0024	2,500	2,500	2,500	2,500	2,500
Bridge Improvements	ST0031	25,000	25,000	25,000	110,000	25,000
New Sidewalk Construction	ST0032	5,000	5,000	5,000	5,000	5,000
Street Sign Improvement	ST0038	15,000	15,000	15,000	15,000	15,000
Miscellaneous Street Repair	ST0039	40,000	20,000	20,000	20,000	20,000
Capital Improvements Total		132,500	512,500	112,500	597,500	112,500
Street Improvement Dept Costs		39,160	39,200	39,200	39,200	39,200
FUND RESERVE		408,790	111,590	215,690	36,090	142,790
BUDGETED APPROPRIATIONS		$ 580,450	$ 663,290	$ 367,390	$ 672,790	$ 294,490

Fund No: 014

Department: 31 - Street

Project Title: Street Resurfacing

Funding Source: Local Option Gas Tax, Penny for Pinellas, Other

Location: Citywide

Account: 014-2031-541-3470

PROJECT COSTS							
Project Description	**Project #**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**FY 18/19**	**5 YR TOTAL**
Street Resurfacing Program	ST0013	-	400,000	-	400,000	-	800,000
TOTAL		**$ -**	**$ 400,000**	**$ -**	**$ 400,000**	**$ -**	**$ 800,000**

JUSTIFICATIONS

ONGOING

Street Resurfacing

1. ST0013 – Street Resurfacing Program: Extends the life of street system, prevents deterioration of pavement and maintains safe roads.

There are approximately 60 miles of asphalt streets in Safety Harbor. If an asphalt street has adequate base material underlying the asphalt surface, it can be expected to last anywhere from 7 to 15 years before requiring attention. Over time the asphalt surface will oxidize, wear thin, crack, allow water to get into the base material, lose its structural integrity and deteriorate.

The most effective and oft-employed street maintenance methodology is to overlay or resurface the street with an inch depth of new asphalt. Failure to resurface before deterioration begins can result in the expensive necessity to entirely rebuild the street with new base and surface courses.

The simplest of logic dictates that if streets can be expected to serve an average of ten years before resurfacing is required, then in order to have each street resurfaced at a ten-year frequency, one-tenth of the streets in Safety Harbor should be resurfaced each year which means an annual resurfacing budget sufficient to resurface six miles of streets should be provided each year.

In the actual practice of this ten-year cycle scheme streets are chosen for resurfacing on a “most-needed” basis and each street is not resurfaced every ten years – some will be resurfaced more frequently than every ten years while some will be resurfaced less frequently; however if one-tenth of the total mileage is chosen each year there will be an average recurrence of ten years. By choosing streets on a most-needed basis instead of a ten-year scheduling basis, we take advantage of those streets which last in the fifteen year range and pick up earlier those which fall in the seven year range.

With 60 miles of streets we would need to resurface 6 miles per year. At $100,000 per mile, which allows for utility cover adjustments and restriping, we will need $600,000 per year to maintain a ten-year resurfacing cycle.

Fund No: 014

Department: 31 - Street

Project Title: Miscellaneous Street Work

Funding Source: Gas Tax, Other

Location: Public Works Department/1200 Railroad Avenue

Account: 014-2031-541-6300

PROJECT COSTS							
Project Description	**Project #**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**FY 18/19**	**5 YR TOTAL**
Sidewalk Repair and Replacement	ST0001	45,000	45,000	45,000	45,000	45,000	225,000
Traffic Analysis and Implementation	ST0024	2,500	2,500	2,500	2,500	2,500	12,500
Bridge Improvements	ST0031	25,000	25,000	25,000	110,000	25,000	210,000
New Sidewalk Construction	ST0032	5,000	5,000	5,000	5,000	5,000	25,000
Street Sign Improvement	ST0038	15,000	15,000	15,000	15,000	15,000	75,000
Miscellaneous Street Repair	ST0039	40,000	20,000	20,000	20,000	20,000	120,000
TOTAL		**$ 132,500**	**$ 112,500**	**$ 112,500**	**$ 197,500**	**$ 112,500**	**$ 667,500**

JUSTIFICATIONS

ONGOING

ST0001 – Sidewalk Repair and Replacement: Provide for repair and replacement of existing sidewalks which have been broken up or up-heaved by tree roots.

ST0024 – Traffic Analysis and Implementation: Traffic study i.e., speed, volume, road conditions, accident history and the installation of various calming devices approved by commission.

ST0031 – Bridge Improvements: Improvements required for all traffic-bearing and pedestrian boardwalks. The amount budgeted represents an average needed annually for minor repairs. Bridges are not necessarily improved each year.

ST0032 – New Sidewalk Construction: Provides safe travel ways throughout the city for the motoring public and pedestrians.

ST0038 – Street Sign Improvement: Provide safe travel ways throughout the city for the motoring public and pedestrians.

ST0039 – Miscellaneous Street Repair: These funds will allow contract work for unanticipated road repair throughout the city.

FY 17/18

ST0031 - Bridge Improvements: Replace wooden boardwalk on east side of State Road 590 crossing Bishop Creek with metal bridge.

FUND # 015 - MARINA BOAT BASIN

		2014/15	2015/16	2016/17	2017/18	2018/19
REVENUES:						
Rent - Marina Slips		$ 51,000	$ 51,000	$ 51,000	$ 51,000	$ 51,000
Interest		6,990	7,100	7,200	7,300	7,400
Total Revenues		57,990	58,100	58,200	58,300	58,400
Carry Over		285,870	191,610	247,410	303,311	359,311
TOTAL REVENUES		$ 343,860	$ 249,710	$ 305,611	$ 361,611	$ 417,712
APPROPRIATIONS:						
Capital Improvements	Proj #					
Boat basin and channel dredging	MAR009	$ 150,000	$ -	$ -	$ -	$ -
Capital Improvements Total		150,000	-	-	-	-
Marina Boat Basin Dept Costs		2,250	2,300	2,300	2,300	2,300
FUND RESERVE		191,610	247,410	303,311	359,311	415,412
BUDGETED APPROPRIATIONS		$ 343,860	$ 249,710	$ 305,611	$ 361,611	$ 417,712

Fund No: 15 - Marina Fund

Department: 57 - Marina

Project Title: Boat Basin Improvements

Funding Source: Marina Reserve Fund

Location: Veterans Memorial Lane

Account: 015-2057-575-6300

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Boat Basin & Channel Dredging	MAR009	150,000	-	-	-	-	150,000
TOTAL		**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**

JUSTIFICATIONS

FY 14/15

Boat Basin Maintenance Dredge: Re-occurring maintenance dredging of the Marina to a depth of 4 feet below mean sea level. No permit should be required for the boat basin, but a suitable spoil site may need to be identified. Permitting costs for the channel dredge may be required. Cost for project must reflect transporting dredge material to designated spoil site. The boat basin was last dredged in 2004. Maintenance dredging needs to be performed every 5-10 years depending on the amount of siltation.

FUND # 032 - CAPITAL PROJECTS

		2014/15	2015/16	2016/17	2017/18	2018/19
REVENUES:						
Penny For Pinellas		$ 1,486,970	$ 1,539,000	$ 1,592,900	$ 1,648,700	$ 1,706,400
Florirda Greenways and Trails Grant		177,000	-	-	-	-
Florida Land and Water Conservation Grant (applied for)			-	-	-	-
Tampa Bay Estuary Grant		70,000	-	-	-	-
Interfund Transfer In From CRA		1,100,000	-	-	-	-
Interfund Transfer In From Parkland		44,860	-	-	-	-
Interfund Transfer In From General Fund		500,000	-	-	-	-
Interest		90,810	89,904	89,004	89,897	90,797
Donations		22,000	-	-	-	-
Total Revenues		3,491,640	1,628,904	1,681,904	1,738,597	1,797,197
Carry Over		534,910	95,980	312,484	363,948	668,715
TOTAL REVENUES		$ 4,026,550	$ 1,724,884	$ 1,994,388	$ 2,102,545	$ 2,465,912
APPROPRIATIONS:						
Capital Improvements	Proj #					
General government						
CH Roof Replacement & Exterior Paint	GEN006	$ -	$ 60,000	$ -	$ -	$ -
CH Window Replacement	GEN007	-	-	150,000	-	-
Fire						
Roof replacement at FS52	PSI005	90,000	-	-	-	-
Replacement of vehicle 800	PSV004	60,000	-	-	-	-
Replacement of Fire Station 52 boat	PSV005	150,000	-	-	-	-
Concrete Pad Replacement at FS 53	PSI004	20,000	-	-	-	-
Washer/extractor FS 52 and 53	PS0014	7,500	-	-	-	-
Self Contained Breathing Apparatus FS 52 and 53	PS0015	-	-	150,000	-	-
Replacement of vehicle 801	PSV006	-	-	35,000	-	-
Replacement of vehicle 804	PSV007	-	-	-	-	60,000
Streets						
Neighborhood Projects & Beautification Grants	NP0001	15,000	15,000	15,000	15,000	15,000
Citywide Brick Street Restoration	ST0028	20,000	20,000	20,000	20,000	20,000
Building "A" Office Renovation	PWB001	15,000	-	-	-	-
Repave Public Works Complex - Streets	PWI001	-	-	15,000	-	-
Replace 1989 1 1/4 Ton Dump Truck (Vehicle #346)	STV002	60,000	-	-	-	-
Concrete Mixer	STE002	-	35,000	-	-	-
Stationary Concrete Dispenser	STE006	-	-	70,000	-	-
Main Street Intersections Brick Street Reconstruction	ST0041	-	-	-	50,000	250,000
West Side of Philippe Parkway South of Enterprise Improvements	ST0042	-	-	-	30,000	170,000
Fleet						
Building "A" Office Renovation	PWB001	15,000	-	-	-	-
Repave Public Works complex - Fleet	PWI001	-	-	10,000	-	-
New service truck	FLV001	80,000	-	-	-	-
Fuel tank monitoring system	FLE003	-	25,000	-	-	-
Air Conditioning Recovery Machine	FLE005	8,000	-	-	-	-
CNG Filling Station	FLE006	-	-	-	-	300,000
Garage Doors for Building A	PWI002	-	11,000	-	-	-
Library						
Install Glass Enclosure for Teen Computer Area	LBIMP2	22,000	-	-	-	-
Recreation						
Museum Additional Parking	CRMUIM	45,000	-	-	-	-
Community Center Improvements	PR0052	195,000	-	-	-	-
Community Center Roof Replacement	PR0058	100,000	-	-	-	-
Community Center A/C Replacement	PR0059	-	70,000	-	-	-
Community Center Back Deck Shade Structure	PR0060	-	50,000	-	-	-
Museum Storage	PR0061	-	40,000	-	-	-
Replacement of Vehicle #450	PKV008	-	-	-	85,000	-

FUND # 032 - CAPITAL PROJECTS

		2014/15	2015/16	2016/17	2017/18	2018/19
Parks						
Parks and Building Maintenance Building Improvements	PRI001	72,500	-	-	-	-
Ian Tillman Skatepark Equipment Replacement	PKI004	150,000	-	-	-	-
Parks Equipment	PKE005	25,000	-	-	-	-
Marina Fountain Improvements	PR0063	-	25,000	-	-	-
Mease Park Playground Improvements	PKI005	-	-	75,000	-	-
SHCP Turr Replacement & Additions	PR0064	-	-	-	-	80,000
Fishing Pier Shelter Replacement	PR0057	-	-	-	45,000	-
Replace Vehicle #411 (Water Truck)	PKV005	-	45,000	-	-	-
Replace Vehicle #105	PKV009	-	25,000	-	-	-
Replace Vehicle #400	PKV010	-	-	-	-	25,000
Waterfront Park Design and Construction	CRAWPD	1,423,600	-	-	-	-
Waterfront Park Boardwalk	CRAWPD	354,000	-	-	-	-
Waterfront Park Vehicular Use and Pedestrian Walkways	CRAWPD	114,260	-	-	-	-
Capital Improvements Total		3,041,860	421,000	540,000	245,000	920,000
Transfers Out						
To Waterfront Park debt service (Series 2012)		316,080	319,750	318,260	316,650	316,650
To Library debt service (Series 2008)		547,600	546,630	547,160	547,160	546,180
To Capital Improvements debt service (Series 2006)		25,030	25,020	25,020	25,020	25,020
To Street Improvement fund		-	-	100,000	200,000	100,000
To General Fund		-	100,000	100,000	100,000	100,000
FUND RESERVE		95,980	312,484	363,948	668,715	458,062
BUDGETED APPROPRIATIONS		$ 4,026,550	$ 1,724,884	$ 1,994,388	$ 2,102,545	$ 2,465,912

Fund No: 32- Capital Projects

Department: 20 - General Government

Project Title: Building Improvements

Funding Source: Penny for Pinellas

Location: City Hall

Account: 032-3020-519-6200

PROJECT COSTS							
Project Description	**Project #**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**FY 18/19**	**5 YR TOTAL**
CH Roof Replacement & Exterior Paint	GEN006	-	60,000	-	-	-	60,000
CH Window Replacement	GEN007	-	-	150,000	-	-	150,000
TOTAL		**$ -**	**$ 60,000**	**$ 150,000**	**$ -**	**$ -**	**$ 210,000**

JUSTIFICATIONS

FY 15/16

CH Roof Replacement & Exterior Paint: The existing SPF Roofing System is nearing the end of the warranty period and requires refurbishing to qualify for another 10 year warranty and extend its functionality. The exterior paint is nearing the end of its useful life and requires repainting.

FY16/17

CH Window Replacement: The existing windows are in the original state, continue to deteriorate and leak due to age. Replacement windows would meet necessary wind resistant hurricane code, and not require covering in hazardous conditions.

Fund No: 032- Capital Projects

Department: 20 - Fire

Project Title: Building Improvements

Funding Source:

Location: Fire Station 52

Account: 032-3022-522-6200

PROJECT COSTS							
Project Description	**Project #**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**FY 18/19**	**5 YR TOTAL**
FS 52 Roof Replacement	PSI005	90,000	-	-	-	-	90,000
TOTAL		**$ 90,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 90,000**

JUSTIFICATIONS

FY 14/15

FS 52 Roof Replacement: The current roof over fire station 52 is 23 years old, leaking, in need of major repair, and beyond its useful life. The City has requested and received an independent inspection analysis which recommends complete replacement of the roof in order to mitigate more costly damage caused by the current roof conditions. Repairs will only cost more over the next few years. Staff recommends replacing the entire roof.

Fund No: 032

Department: Fire

Project Title: Fire Department Building Improvements

Funding Source:

Location: Fire Stataion 53

Account: 032-3022-522-6300

PROJECT COSTS							
Project Description	**Project #**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**FY 18/19**	**5 YR TOTAL**
FS 53 Concrete Pad Replacement	PSI004	20,000	-	-	-	-	20,000
TOTAL		**$ 20,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 20,000**

JUSTIFICATIONS

FY 14/15

FS 53 Concrete Pad Replacement: Current concrete pad at fire station 53 is in need of repair. The concrete pad is 31 years old and over time has developed cracks that are now expanding. This deterioration is causing the pad to break up into small pieces. The concrete pad is the front apron where the units exit the station.

Fund No: 032

Department: 22-Fire

Project Title: Fire Department Vehicle

Funding Source: Penny for Pinellas,

Location: Fire Station 52

Account: 032-3022-0522-6401

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Replacement for vehicle 800	PSV004	60,000	-	-	-	-	60,000
Replacement for Fire Boat 52	PSV005	150,000	-	-	-	-	150,000
Replacement for vehicle 801	PSV006	-	-	35,000	-	-	35,000
Replacement for vehicle 804	PSV007	-	-	-	-	60,000	60,000
TOTAL		**$ 210,000**	**$ -**	**$ 35,000**	**$ -**	**$ 60,000**	**$ 245,000**

JUSTIFICATIONS

FY 14/15

Replacement of vehicle 800: This vehicle is an 18 year old, 1996 Jeep Cherokee with 49,928 miles and beyond the expected vehicle life span. Repair parts are becoming hard to find. The replacement vehicle will serve as the lead Shift Commander/Incident Command vehicle. All DC vehicles in Pinellas County are becoming Command Vehicles with enhanced technology to better serve the community during disasters. The cost of the replacement vehicle is approx. $30,000, the command center and all electronic components is an additional $30,000 for a total cost of $60,000.

Replacement of Fire Boat 52: This vessel is 23 years old. The motors have been replaced once and are currently 16 years old. The replacement vessel will enhance our rescue capabilities as well as provide better protection from the emergency and weather elements. The vessel manufacturer specializes in police, fire and military vessels. These vessels are durable and designed for tough applications, they are unsinkable. FB 52 is a specialty unit and is responsible for marine rescue calls on both Tampa Bay and the Gulf of Mexico.

Current fire boats in Pinellas include Safety Harbor (north Tampa Bay), St Petersburg (south Tampa Bay and Gulf), Clearwater (Gulf) and Tarpon Springs (Gulf). These vessels are subject to emergency calls anywhere in the county, Tampa or statewide.

Currently bad weather hampers our ability to maneuver the boat under power as there is no protection from the elements. The majority of marine rescue calls are made during bad weather or storm events. FB 52 is part of the US Coast Guards Salvage and Marine Firefighting Working Group for the Tampa Bay Area which is an arm of Homeland Security. This new vessel will provide better crew protection against bad weather, while powerful enough to maneuver in rough seas.

We no longer have a dive door to enhance rescue operations. The existing boat has had its dive door permanently sealed as the boat would take on water in rough seas. Cost of vessel, includes boat, trailer, and electronics, and emergency equipment.

Pinellas County will fund approx. 5% of total cost for both vehicles.

FY16/17

Replacement for vehicle 801: The vehicle is a 2001 Jeep Cherokee and is 15 years old with 70,000 miles and beyond its life span. Parts are hard to find. Pinellas County will fund approx. 5% of total cost.

FY 18/19

Replacement for vehicle 804: The vehicle is a 2007 Chevy Suburban and is 11 years old with 100,000 miles and beyond its life span. Parts are hard to find. Pinellas County will fund approx. 5% of total cost.

Fund No: 032

Department: Fire

Project Title: Fire Department Special Equipment

Funding Source: Penny fro Pinellas

Location: Fire Station 52 and 53

Account: 032-3022- 522-6440

PROJECT COSTS							
Project Description	**Project #**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**FY 18/19**	**5 YR TOTAL**
Washer/extractor FS53	PS0014	7,500	-	-	-	-	7,500
Self-Contained Breathing Apparatus (SCBA)	PS0015	-	-	150,000	-	-	150,000
TOTAL		**$ 7,500**	**$ -**	**$ 150,000**	**$ -**	**$ -**	**$ 157,500**

JUSTIFICATIONS

FY 14/15

Replace existing washer/extractor at FS53: Current machine is continually being repaired. Manufacturer of the machine is no longer in business. Department needs this machine to comply with NFPA and OSHA standards Infectious Control purpose.

FY16/17

Self-Contained Breathing Apparatus (SCBA): Current SCBA are approaching their lifespan. These life saving devices are constantly being repaired. These devices are mandatory for fire operations and there is no alternative but to replace them. In the past we have submitted for Federal Fire Act Grant. If grant is available we will seek federal funding.

Fund No: 032

Department: 31 - Street

Project Title: Improvements to Building "A"

Funding Source: Penny for Pinellas, Other

Location: Public Works Department/1200 Railroad Avenue

Account: 032-3031-541-6200

PROJECT COSTS							
Project Description	**Project #**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**FY 18/19**	**5 YR TOTAL**
Building "A" Office Renovation	PWB001	15,000	-	-	-	-	15,000
TOTAL		**$ 15,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 15,000**

JUSTIFICATIONS

FY 14/15

1. **Building "A" Office Renovation:** The flooring in the Building "A" admin offices is over 16 years old and worn. Carpets are stained, dingy and show signs of wear. Ceiling and lights are over 25 years old and are in need of updating. Some have significant water damage from upstairs A/C units leaking. The two bathrooms in Building "A" admin area are outdated, fixtures are worn and are beyond repair. The tile work is over 25 years old and in need of replacing.

Fund No: 032

Department: 31 - Street

Project Title: Improvements Other Than Building

Funding Source: Penny for Pinellas, Other

Location: Various Citywide, Public Works Complex/1200 Railroad Avenue

Account: 032-3031-541-6300

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Neighborhood Projects & Beautification Grants	NP0001	15,000	15,000	15,000	15,000	15,000	75,000
Citywide Brick Street Restoration	ST0028	20,000	20,000	20,000	20,000	20,000	100,000
Main Street Intersections Brick Street Reconstruction	ST0041	-	-	-	50,000	250,000	300,000
West side of Philippe Parkway south of Enterprise Road roadway recovery area improvements	ST0042	-	-	-	30,000	170,000	200,000
Repave Public Works Complex	PWI001	-	-	15,000	-	-	15,000
TOTAL		**$ 35,000**	**$ 35,000**	**$ 50,000**	**$ 115,000**	**$ 455,000**	**$ 690,000**

ACCOUNTING DISTRIBUTION

REPAVE PUBLIC WORKS COMPLEX - PWI001

032-3031-541-6300	Capital Projects	$ 15,000
032-3033-519-6300	Capital Projects	10,000
011-2037-538-6300	Stormwater	15,000
041-4035-533-6300	Wtr/Wastewater	30,000
041-4036-535-6300	Wtr/Wastewater	30,000
044-4532-534-6300	Sanitation	30,000
TOTAL		$ 130,000

JUSTIFICATIONS

ONGOING

1. **NP0001 – Neighborhood Projects & Beautification Grants:** Provides for grants to groups who improve the aesthetic quality and beautification at locations readily seen by the public. Provides for the Free Tree Program and Mayor's Award costs.

2. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction and small areas of brickwork in city right-of-ways that need replacement or resetting.

FY 17/18

1. **Main Street Intersections Brick Street Reconstruction:** Due to inadequate surface and subsurface drainage, the brick work at the Main Street intersections of 2nd, 3rd, 4th, 6th, 7th, and 8th Avenue require frequent maintenance. To improve drainage on Main Street and thus reduce the amount of brick work maintenance the additional inlets and stormsewer is to be installed and brick intersections reconstructed to allow for adequate surface and subsurface drainage. Topographic survey and design services are proposed in FY 17/18.

2. **West side of Philippe Parkway south of Enterprise Road roadway recovery area improvements:** Recovery area slopes on the west side of Philippe Parkway for approximately 400 feet south of Enterprise Road do not meet the minimum design standards for roadside recovery. Reconstruction is proposed to meet standards. Topographic survey and design is to be performed in FY 17/18.

FY 18/19

1. **Main Street Intersections Brick Street Reconstruction:** Following completion of topographic survey and design services in FY 17/18 as noted above, construction of drainage improvements and reconstruction of the brick intersections are proposed in FY 18/19.

2. **West side of Philippe Parkway south of Enterprise Road roadway recovery area improvements:** Construction is proposed in FY 18/19.

Fund No: 032

Department: 31 - Street

Project Title: Street Division Vehicles

Funding Source: Penny for Pinellas, Other

Location: Public Works Department/1200 Railroad Avenue

Account: 032-3031-541-6401

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
2014 Ford F-550 Dump Truck (Replace Vehicle #346)	STV002	60,000	-	-	-	-	60,000
TOTAL		**$ 60,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 60,000**

JUSTIFICATIONS

FY 14/15

2014 Ford F-550 Dump Truck: Vehicle 346 is a 1989 1¼ ton dump truck used daily by the sidewalk crew to transport equipment and material to the field. Typical useful life of these vehicles is 10 years. By the FY 14/15 Budget, this vehicle will be 26 years old.

Fund No: 032

Department: 31 - Street

Project Title: Street Division Equipment

Funding Source: Penny for Pinellas, Other

Location: Public Works Department/1200 Railroad Avenue

Account: 032-3031-541-6440

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Cart Away Concrete Mixer	STE002	-	35,000	-	-	-	35,000
Stationary Concrete Dispenser	STE006	-	-	70,000	-	-	70,000
TOTAL		**$ -**	**$ 35,000**	**$ 70,000**	**$ -**	**$ -**	**$ 105,000**

JUSTIFICATIONS

FY 15/16

1. **Cart Away Concrete Mixer:** Expected life of current mixer is 5 years which would put FY 15/16 a year past the anticipated year of replacement. The concrete mixer is used at least several times a week for hauling concrete to job sites for the purpose of sidewalk, curb and driveway replacements/repairs throughout the city.

FY16/17

1. **Stationary Concrete Dispenser:** By the year 2017, the existing concrete dispenser will be 17 years old. Estimated life span of this type of equipment is 15 years. The current stationary dispenser is beginning to show signs of mechanical wear.

Fund No: 032

Department: 33 - Fleet Division

Project Title: Improvements to Building A

Funding Source: Pennys for Pinellas, Other

Location: Public Works Department/1200 Railroad Avenue

Account: 032-3033-519-6200

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Building "A" Office Renovation	PWB001	15,000	-	-	-	-	15,000
Garage Doors for Building "A"	PWI002	-	11,000	-	-	-	11,000
TOTAL		**$ 15,000**	**$ 11,000**	**$ -**	**$ -**	**$ -**	**$ 26,000**

JUSTIFICATIONS

FY 14/15

1. **Building "A" Office Renovation:** The flooring in the Building "A" admin offices is over 16 years old and worn. Carpets are stained, dingy and show signs of wear. Ceiling and lights are over 25 years old and are in need of updating. Some have significant water damage from upstairs A/C units leaking. The two bathrooms in Building "A" admin area are outdated, fixtures are worn and are beyond repair. The tile work is over 25 years old and in need of replacing.

FY 15/16

1. **Garage doors for Bldg A**: The existing roll-up doors in the Fleet Maintenance area of building A are 12 years old and have multiple mechanical issues, such as coming off the tracks, or doors catching in the guides not allowing them to roll up or down.

Fund No: 032

Department: 33 - Fleet Division

Project Title: Repave Public Works Complex

Funding Source: Penny for Pinellas, Other

Location: Public Works Department/1200 Railroad Avenue

Account: 032-3033-519-6300

PROJECT COSTS							
Project Description	**Project #**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**FY 18/19**	**5 YR TOTAL**
Repave Public Works Complex	PWI001	-	-	10,000	-	-	10,000
TOTAL		**$ -**	**$ -**	**$ 10,000**	**$ -**	**$ -**	**$ 10,000**

ACCOUNTING DISTRIBUTION

REPAVE PUBLIC WORKS COMPLEX - PWI001

032-3031-541-6300	Capital Projects	$ 15,000
032-3033-519-6300	Capital Projects	10,000
011-2037-538-6300	Stormwater	15,000
041-4035-533-6300	Wtr/Wastewater	30,000
041-4036-535-6300	Wtr/Wastewater	30,000
044-4532-534-6300	Sanitation	30,000
TOTAL		$ 130,000

JUSTIFICATIONS

FY16/17

1. **Repave Public Works Complex**: The Public Works Complex asphalt surface was applied in 1994. The life expectancy of asphalt is approximately 10 years and use and sun has denigrated the surface to a point that by FY 16/17, the asphalt mat will require resurfacing. This is the Fleet Division's share of the $130,000 project.

Fund No: 032

Department: 33 - Fleet Division

Project Title: Fleet Division Vehicles

Funding Source: Penny for Pinellas, Other

Location: Public Works Department/1200 Railroad Avenue

Account: 032-3033-519-6401

PROJECT COSTS							
Project Description	**Project #**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**FY 18/19**	**5 YR TOTAL**
New service truck	FLV001	80,000	$ -	-	-	-	80,000
TOTAL		**$ 80,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 80,000**

JUSTIFICATIONS

FY 14/15

1. **New Service Truck**: This new service truck would allow Fleet Maintenance to make repairs to vehicles that require roadside service. It would also be used for after-hours service calls. This vehicle would be complete with necessary tools to make repairs, which would improve response time.

Fund No: 032

Department: 33 - Fleet Division

Project Title: Fleet Equipment

Funding Source: Penny for Pinellas, Other

Location: Public Works Department/1200 Railroad Avenue

Account: 032-3033-519-6440

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Fuel Tank Monitoring System	FLE003	$ -	25,000	-	-	-	25,000
Air Conditioning Recovery Machine	FLE005	8,000	-	-	-	-	8,000
CNG Filling Station	FLE006	-	-	-	-	300,000	300,000
TOTAL		**$ 8,000**	**$ 25,000**	**$ -**	**$ -**	**$ 300,000**	**$ 333,000**

JUSTIFICATIONS

FY 14/15

1. **Air conditioning recovery machine:** The current a/c recovery machine in the Fleet Maintenance Shop is no longer working. This machine is used weekly for recharging air conditioning units in all City vehicles. The cost of repairing this machine exceeds the value of the existing machine. Without this equipment all work involving air conditioning would have to be sourced out causing delays on equipment and increased repair cost.

FY 15/16

1. **Fuel tank monitoring system:** Existing monitoring system is over 20 years old. This system is used for leak detection and fuel level monitoring. An upgrade is necessary for proper monitoring of the underground storage tanks for the next 20 years.

FY 18/19

1. **CNG Filling Station:** The 10 hose slow fill Compressed Natural Gas Station will be used for the fueling needs of alternative fuel vehicles. This station will help reduce fuel costs and reduce CO2 emissions into the air. All natural gas will be provided by Clearwater Gas. Clearwater Gas currently does not have any charges for the gas to be supplied to the Public Works Complex.

Fund No: 032

Department: Capital Projects-Library

Project Title: Teen Room Enclosure

Funding Source: Chrissie Elmore Fund

Location: Library

Account: 032-3055-571.62-00

PROJECT COSTS							
Project Description	**Project #**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**FY 18/19**	**5 YR TOTAL**
Glass Enclosure for Teen Computer Area	LBIMP2	22,000	-	-	-	-	22,000
TOTAL		**$ 22,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 22,000**

JUSTIFICATIONS

FY 14/15 Installation of two glass walls, floor to ceiling to enclose a portion of the teen area to create a quiet space for teen Internet PCs. This will help noise levels and reduce complaints, while creating a space dedicated to teen library patrons. This will be funded via the annual Chrissie Elmore Fund library grant.

Fund No: 032 - Capital Projects

Department: 56 - Recreation

Project Title: Improvements Building

Funding Source: Penny for Pinellas

Location: Community Center, Rigsby Center, Museum

Account: 032-3056-572-6200

PROJECT COSTS							
Project Description	**Project #**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**FY 18/19**	**5 YR TOTAL**
Community Center Improvements	PR0052	195,000	-	-	-	-	195,000
Community Center Roof Replacement	PR0058	100,000	-	-	-	-	100,000
Community Center A/C Replacement	PR0059	-	70,000	-	-	-	70,000
TOTAL		**$ 295,000**	**$ 70,000**	**$ -**	**$ -**	**$ -**	**$ 365,000**

JUSTIFICATIONS

FY 14/15

Community Center Improvements: Current building was renovated in FY 02/03, and due to use is in need of improving the following areas: interior paint, replace basketball goals & scoreboards, restroom improvements, expand gyms 2/3 window to increase security, replace wall mats, re-configuration of reception area & furniture, replace water fountains, replace multi-purpose room flooring, installation of fitness room/equipment, repair sun deck wall to meet licensing requirements.

Community Center Roof Replacement: Current roofing was installed in 2002/03; with continued leak problems. Staff has exhausted every effort to identify & repair the leaks to no avail. The leaks are now causing safety concerns with growing mold on equipment and duct work.

FY 15/16

Community Center A/C Replacement: Replace exiting A/C units and repair duct work.

Fund No: 32 - Capital Projects

Department: 56 - Recreation

Project Title: Improvements Other than Building

Funding Source: Penny for Pinellas

Location: Community Center, Rigsby Center, Museum

Account: 032-3056-572-6300

PROJECT COSTS							
Project Description	**Project #**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**FY 18/19**	**5 YR TOTAL**
Musuem Storage	PR0061	-	40,000	-	-	-	40,000
Community Center Back Deck Shade Structure	PR0060	-	50,000	-	-	-	50,000
Musuem Additional Parking	CRMUIM	45,000	-	-	-	-	45,000
TOTAL		**$ 45,000**	**$ 90,000**	**$ -**	**$ -**	**$ -**	**$ 135,000**

JUSTIFICATIONS

FY 14/15

Lighted Additional Museum Parking: Constructing a structured, lighted parking area on the City-owned property to the west of the Museum. Current parking is not meeting the demands for the facility.

FY 15/16

Museum Storage: Building renovated in 2012, with no prospect for storage. Facility currently utilizes office space for table & chair storage.

Community Center Back Deck Shade Structure: Current area is limited in usage due exposure to elements. Shade structure (sail like) will allow for additional programming & rental space.

Fund No: 32- Capital Projects

Department: 56 - Recreation

Project Title: Automotive Equipment

Funding Source: Penny for Pinellas

Location: Community Center, Rigsby Center, Museum

Account: 032-3056-572-6401

PROJECT COSTS							
Project Description	**Project #**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**FY 18/19**	**5 YR TOTAL**
Vehicle Replacement #450	PKV008	-	-	-	85,000	-	85,000
TOTAL		**$ -**	**$ -**	**$ -**	**$ 85,000**	**$ -**	**$ 85,000**

JUSTIFICATIONS

FY 17/18

Vehicle Replacement #450: Current vehicle is a 2007 Ford E-450 Glaval passenger bus. Fleet recommends replacement FY 17/18.

Fund No: 032 - Capital Projects

Department: 58 - Parks

Project Title: Improvements Building

Funding Source: Penny for Pinellas

Location: various Locations

Account: 032-3058-572-6200

PROJECT COSTS							
Project Description	**Project #**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**FY 18/19**	**5 YR TOTAL**
Parks & Building Maint Improvements	PRI001	72,500	-	-	-	-	72,500
Fishing Pier Shelter Replacement	PR0057	-	-	-	45,000	-	45,000
TOTAL		**$ 72,500**	**$ -**	**$ -**	**$ 45,000**	**$ -**	**$ 117,500**

JUSTIFICATIONS

FY 14/15

Parks & Building Maintenance Improvements: The existing 25,000 square foot building has been in operation for many years; and is in need of repairs. The repairs required: roof leaks repairs, air conditioning units (2), fencing & gates, hurricane windows, security cameras, kitchen cabinets, gutter system, replace door openers, new awning, ceiling tiles, upgrade electrical panel, replace restroom toilets & sinks, replace front steel door, replace kitchen & wash sink.

FY 17/18

Fishing Pier Shelter Replacement: Current shelter was built in 1996, and will reach its end of useful life in 2017.

Fund No: 32 - Capital Projects

Department: 58 - Parks

Project Title: Improvements Other than Building

Funding Source: Penny for Pinellas

Location: Various Locations

Account: 032-3058-572-6300

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Waterfront Park Development	CRAWPD	1,891,860	-	-	-	-	1,891,860
Mease Park Playground Replacement	PKI005	-	-	75,000	-	-	75,000
Ian Tilmann Skatepark Equipment Replacement	PKI004	150,000	-	-	-	-	150,000
Marina Fountain Improvements	PR0063	-	25,000	-	-	-	25,000
SHCP Turf Replacement & Additions	PR0064	-	-	-	-	80,000	80,000
TOTAL		**$ 2,041,860**	**$ 25,000**	**$ 75,000**	**$ -**	**$ 80,000**	**$ 2,221,860**

JUSTIFICATIONS

FY 14/15

1. **Waterfront Park Development**: The City purchased approximately 13 acres of waterfront property from the Safety Harbor Resort and Spa for general public use and enjoyment. The acquisition area is currently unimproved. About six acres of the site is classified as uplands that consist of grassy open space and palm trees. The City has set aside one acre of the upland area fronting Veteran's Memorial Lane for partnered development. The balance of the uplands will be transformed into a venue for community events, leisure's and recreational activities, and serve as an extension to the Bayshore Linear Greenway Trail.

   The initial focus of the master planning effort will concentrate on environmental restoration and immediate needs for providing suitable public access to the property.

2. **Ian Tilmann Skatepark Equipment Replacement**: Current equipment was installed in FY 04/05 with a life expectancy of 8-10 years. The equipment surfacing has required numerous repairs. The wood base structure repairs required exceed the equipment value and is recommended for replacement.

FY 15/16

Marina Fountain Improvements: Constructed in 2002; the pool surfacing requires replacing, electrical & lighting need replacement.

FY16/17

Mease Area Playground Replacement: Current equipment installed in FY 96/97. Land lease with Trustees of Mease Hospital, Inc. scheduled for renewal in October 2016.

FY 18/19

SHCP Turf Replacement & Additions: Turf will reach the end of its useful life in FY 18; requiring replacement. Staff recommends installing additional turf in heavily used areas.

Fund No: 32- Capital Projects

Department: 58 - Parks

Project Title: Automotive Equipment

Funding Source: Penny for Pinellas

Location: Parks & Building Maintenance

Account: 032-3058-572-6401

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Vehicle Replacement #105	PKV009	-	25,000	-	-	-	25,000
Vehicle Replacement #411 (water truck)	PKV005	-	45,000	-	-	-	45,000
Vehicle Replacement #400	PKV010	-	-	-	-	25,000	25,000
TOTAL		**$ -**	**$ 70,000**	**$ -**	**$ -**	**$ 25,000**	**$ 95,000**

JUSTIFICATIONS

FY 15/16

Vehicle Replacement #105: Current vehicle is a 1991 Chevy G20 van. Fleet recommends replacement FY 15/16.

Vehicle Replacement #411: Current vehicle is 1992 Ford F-350 being utilized as the water truck. Fleet recommends replacement FY 15/16.

FY 18/19

Vehicle Replacement #400: Current vehicle is 2003 Chevy S-10 pickup truck. Fleet recommends replacement FY 18/19.

Fund No: 32 - Capital Projects

Department: 58 - Parks

Project Title: Machinery & Equipment

Funding Source: Penny for Pinellas

Location: Various Locations

Account: 032-3058-572-6440

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Parks Equipment Renewal & Replacement	PKE005	25,000	-	-	-	-	25,000
TOTAL		**$ 25,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 25,000**

JUSTIFICATIONS

FY 14/15

Parks Equipment Renewal & Replacement: The initial mowers purchased in 2007 have now reached the end of useful life. The mowers needing replacement are a 2007 60" ExMark and a 2007 72" ExMark.

FUND # 041 - WATER & WASTEWATER

		2014/15	2015/16	2016/17	2017/18	2018/19
REVENUES:						
Water Revenue		$ 3,212,880	$ 3,212,900	$ 3,212,900	$ 3,212,900	$ 3,212,900
Water Tap Fees		4,800	4,900	5,000	5,100	5,200
Sewer Services		4,350,000	4,437,000	4,525,700	4,616,200	4,708,500
Late Charges-Utilities		100,000	102,000	104,000	106,100	108,200
Industrial Surchage		15,000	15,000	15,000	15,000	15,000
Utility Fixtures		1,500	1,500	1,500	1,500	1,500
Interest		170,280	168,575	170,300	172,000	173,700
Miscellaneous Revenue		34,500	34,500	34,500	34,500	34,500
Non-Operating Dept Reimb		609,260	609,300	609,300	609,300	609,300
Total Revenues		8,498,220	8,585,675	8,678,200	8,772,600	8,868,800
Carry Over		10,236,240	8,388,790	6,883,365	3,220,865	2,649,665
TOTAL REVENUES		$ 18,734,460	$ 16,974,465	$ 15,561,565	$ 11,993,465	$ 11,518,465
APPROPRIATIONS:						
Capital Improvements	PROJ #					
Water and Wastewater Finance						
Replace existing water meters in Harbor Oaks and other locations with radio frequency meters	UT0065	$ 40,000	$ 40,000	$ -	$ -	$ -
Water						
Replace Garage Doors in Buildings A & C	PWI003	-	16,000	-	-	-
Repave Public Works complex - Water	PWI001	-	-	30,000	-	-
Replace 1991 1 Ton Dump Truck (Vehicle #211)	WTV002	-	-	60,000	-	-
Replace 1997 3/4 Ton Utility Truck (Vehicle #215)	WTV004	-	32,000	-	-	-
Replace 3/4 Ton Pick Up Truck (Vehicle #203)	WTV005	-	-	-	-	30,000
Replace Wellpoint Pump	WTE002	-	-	-	-	50,000
Directional Boring Machine	WTE003	-	-	-	-	50,000
Replace Portable Light Towers #618 and #639	WTE005	-	-	-	30,000	-
Replace Portable Air Compressor #629	WTE006	-	-	-	20,000	-
Wastewater						
Repave Public Works Complex	PWI001	-	-	30,000	-	-
Replace Portable Generator #640	SWE003	50,000	-	-	-	-
Replace Portable Generator #630	SWE004	-	85,000	-	-	-
Replace #906 Skid Steer Loader	SWE005	-	-	60,000	-	-
Replace Portable Pump #620	SWE006	-	-	-	50,000	-
Capital Improvements Total		90,000	173,000	180,000	100,000	130,000
Water & Wastewater Dept. Costs		7,742,370	7,819,800	7,898,000	7,977,000	8,056,800
Interfund Transfers Out						
To Water & Wastewater/Renewal & Replacement Fund		2,326,000	1,911,000	4,076,700	1,080,800	1,814,900
To Debt Service Funds						
2012 Refunding		33,410	33,410	30,000	30,000	30,000
2006 Revenue Note		153,890	153,890	156,000	156,000	156,000
Total Interfund Transfers Out		2,513,300	2,098,300	4,262,700	1,266,800	2,000,900
FUND RESERVE		8,388,790	6,883,365	3,220,865	2,649,665	1,330,765
BUDGETED APPROPRIATIONS		$ 18,734,460	$ 16,974,465	$ 15,561,565	$ 11,993,465	$ 11,518,465

Fund No: 041

Department: 15 - Water & Wastewater - Finance

Project Title: Machinery & Equipment

Funding Source: Water Revenue

Location: Various Locations

Account: 041-4015-513-6440

PROJECT COSTS							
Project Description	**Project #**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**FY 18/19**	**5 YR TOTAL**
Replace approximately 35% of the City's existing water meters with radio frequency meters	UT0065	40,000	40,000	-	-	-	80,000
TOTAL		**$ 40,000**	**$ 40,000**	**$ -**	**$ -**	**$ -**	**$ 80,000**

JUSTIFICATIONS

FY 14/15 and FY 15/16

1. **Radio Frequency Meters/Water Meters:** It is planned to replace existing water meters with radio frequency meters.

   The benefits of radio frequency water meters are:

   1. End low pressure drops.

   2. Provides higher flow rate capacity.

   3. Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader has to physically access the meter.

   4. Potential estimated meter readings are eliminated.

   5. Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

Fund No: 041

Department: 35- Water

Project Title: Water Division Building Improvements

Funding Source: Water Revenue Other

Location: Public Works Complex / 1200 Railroad

Account: 041-4035-533-6200

PROJECT COSTS							
Project Description	**Project #**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**FY 18/19**	**5 YR TOTAL**
Replace Garage Doors In Buildings A & C	PWI003	-	16,000	-	-	-	16,000
TOTAL		**$ -**	**$ 16,000**	**$ -**	**$ -**	**$ -**	**$ 16,000**

JUSTIFICATIONS

FY 15/16

1. **Replace Garage Doors in Buildings A & C:** Replace two (2) roll-up doors in building A and ten (10) roll-up doors in building C. These doors have major wear to their components and have multiple mechanical issues, such as coming off the tracks, doors catching in the guides and not allowing them to roll up or down.

Fund No: 041

Department: 35- Water

Project Title: Repave Public Works Complex

Funding Source: Water/Wastewater Revenue, Other

Location: Public Works Department/ 1200 Railroad Avenue

Account: 041-4035-533-6300

PROJECT COSTS							
Project Description	**Project #**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**FY 18/19**	**5 YR TOTAL**
Repave Public Works Complex	PW1001	-	-	30,000	-	-	30,000
TOTAL		**$ -**	**$ -**	**$ 30,000**	**$ -**	**$ -**	**$ 30,000**

ACCOUNTING DISTRIBUTION

REPAVE PUBLIC WORKS COMPLEX - PWI001

032-3031-541-6300	Capital Projects	$ 15,000
032-3033-519-6300	Capital Projects	10,000
011-2037-538-6300	Stormwater	15,000
041-4035-533-6300	Wtr/Wastewater	30,000
041-4036-535-6300	Wtr/Wastewater	30,000
044-4532-534-6300	Sanitation	30,000
TOTAL		$ 130,000

JUSTIFICATIONS

FY16/17

1. **Repave Public Works Complex:** The Public Works Complex asphalt surface was applied in 1994. The life expectancy of asphalt is approximately 10 years and use and sun has denigrated the surface to a point that by FY 16/17, the asphalt mat will require resurfacing. This is the Water Division's share of the $130,000 project.

Fund No: 041

Department: 035- Water

Project Title: Water Division Vehicles

Funding Source: Water & Wastewater Revenue, Other

Location: Public Works Complex/ 1200 Railroad Avenue

Account: 041-4035-533-6401

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Replace Vehicle #215 (3/4 Utility Truck)	WTV004	-	32,000	-	-	-	32,000
Replace Vehicle #211 (1 Ton Dump Truck)	WTV002	-	-	60,000	-	-	60,000
Replace Vehicle #203(3/4 Ton Pick Up Truck)	WTV005	$ -	$ -	$ -	$ -	30,000	30,000
TOTAL		**$ -**	**$ 32,000**	**$ 60,000**	**$ -**	**$ 30,000**	**$ 122,000**

JUSTIFICATIONS

FY 15/16

1. **Replace vehicle #215 (3/4 ton utility truck):** This 1997 utility truck is used by the Water and Wastewater Division to perform necessary daily field repairs. The utility body provides for storage of tools and numerous materials that are required to make repairs without having to return to the shop for the needed materials. The storage bins are also lockable for safe keeping at night. This vehicle has been repainted and refurbished and by FY15/16 will be 19 years old.

FY16/17

1. **Replace vehicle #211 (one ton dump truck):** Vehicle 211 is a 1991 one ton dump truck that has been repainted and refurbished. The vehicle's suspension is worn. Typical useful life for this type of vehicle is 15 years. In FY 16/17 this vehicle will be 26 years old. The vehicle is used by the Water and Wastewater Division field crews to haul material to and from the job site.

FY 18/19

1. **Replace vehicle #203 (3/4 ton pickup truck):** This 2004 pickup truck is used daily for pump station maintenance and by FY 18/19 will have approximately 100,000 miles and in FY 18/19 this vehicle will be 14 years old. This vehicle has exceeded its life expectancy.

Fund No: 041

Department: 035- Water

Project Title: Water Division Equipment

Funding Source: Water & Wastewater Revenues, Other

Location: Public Works Complex / 1200 Railroad Avenue

Account: 041-4035-533-6440

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Replace Portable Light Towers # 618 and #639	WTE005	-	-	-	30,000	-	30,000
Replace Portable Air Compressor #629	WTE006	-	-	-	20,000	-	20,000
Directional Boring Machine	WTE003	-	-	-	-	50,000	50,000
Replace Wellpoint Pump	WTE002	-	-	-	-	50,000	50,000
TOTAL		**$ -**	**$ -**	**$ -**	**$ 50,000**	**$ 100,000**	**$ 150,000**

JUSTIFICATIONS

FY 17/18

1. **Replace portable light towers #618 and #639:** Existing units are 1991 models. They are necessary to provide required lighting for field crews while performing emergency repair work and for special events.

2. **Replace portable air compressor #629:** Existing unit is a 1989 model and is used for various types of jobs including sandblasting, water main tapping, jack hammers and jack and bore equipment. By 17/18 budget year the existing unit will be 29 years old.

FY 18/19

1. **Directional Boring Machine:** The current boring machine is a 1985 pipe pusher that parts are no longer available. Without directional control of the boring head damage could happen to other buried utilities.

2. **Replace wellpoint pump:** The current pump is a 1991 model that frequently requires repairs. By FY 18/19, it will be 28 years old. The pump is necessary to dewater the ground prior to excavating for the repair of water and sewer pipelines and is required to run continuously 24 hours a day during these repairs. The new pump will have a 70 (dba) or lower noise level so that it is more environmentally/neighborhood friendly.

Fund No: 041

Department: 36- Wastewater

Project Title: Improvements Other Than Building

Funding Source: Water & Wastewater Revenue, Federal Funding, SWFWMD Grant, Other Local Funding (Pinellas County) Other

Location: DeSoto Estates Subdivision, Public Works Complex/ 1200 Railroad Avenue

Account: 041-4036-535-6300

PROJECT COSTS							
Project Description	**Project #**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**FY 18/19**	**5 YR TOTAL**
Repave Public Works Complex	PWI001	-	-	30,000	-	-	30,000
TOTAL		**$ -**	**$ -**	**$ 30,000**	**$ -**	**$ -**	**$ 30,000**

ACCOUNTING DISTRIBUTION

REPAVE PUBLIC WORKS COMPLEX - PWI001

032-3031-541-6300	Capital Projects	$ 15,000
032-3033-519-6300	Capital Projects	10,000
011-2037-538-6300	Stormwater	15,000
041-4035-533-6300	Wtr/Wastewater	30,000
041-4036-535-6300	Wtr/Wastewater	30,000
044-4532-534-6300	Sanitation	30,000
TOTAL		$ 130,000

JUSTIFICATIONS

FY16/17

1. **Repave Public Works Complex:** The Public Works Complex asphalt surface was applied in 1994. The life expectancy of asphalt is approximately 10 years old and use and sun has denigrated the surface to a point that by FY16/17, the asphalt mat will require resurfacing. This is the Wastewater Divisions share of the $130,000 total project cost.

Fund No: 041

Department: 036-Wastewater

Project Title: Wastewater Division Equipment

Funding Source: Water & Wastewater Revenue, Other

Location: Public Works Complex/1200 Railroad Avenue

Account: 041-4036-535-6440

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Replace Portable Generator # 640	SWE003	50,000	-	-	-	-	50,000
Replace Portable Generator # 630	SWE004	-	85,000	-	-	-	85,000
Replace # 906 Skid-Steer Loader	SWE005	-	-	60,000	-	-	60,000
Replace Portable Pump #620	SWE006	-	-	-	50,000	-	50,000
TOTAL		**$ 50,000**	**$ 85,000**	**$ 60,000**	**$ 50,000**	**$ -**	**$ 245,000**

JUSTIFICATIONS

FY 14/15

1. **Replace Portable Generator # 640:** Existing unit is a 50kw, 1984 model and replacement parts are beginning to be unavailable and during emergencies is not dependable. The new unit will have a 70(dba) or lower noise level so that it is more environmentally/neighborhood friendly.

FY 15/16

1. **Replace Portable Generator # 630:** Existing unit is a 200kw, 1990 model and replacement parts are beginning to be unavailable. The unit is very loud and is unbearable to surrounding homes when it is required to run long periods of time during emergencies. The new unit will have a 70 (dba) or lower noise level so that it is more environmentally/neighborhood friendly.

FY16/17

1. **Replace # 906 Skid Steer Loader:** Existing unit is a 2003 model and by FY 16/17 will be 14 years old. It is frequently used by the water and wastewater divisions to perform multi job tasks with a variety of existing attachments. During extended periods of running time it is beginning to break down in the field due to high hours and normal wear.

FY 17/18

1. **Replace portable pump #620:** Existing unit is a 1986 model, and is used to bypass sewage around lift stations during electrical or mechanical failures. The new unit will have a 70 (dba) or lower noise level so that it is more environmentally/neighborhood friendly.

FUND # 044 - SANITATION FUND

		2014/15	2015/16	2016/17	2017/18	2018/19
REVENUES:						
Solid Waste Franchise Fee		$ 36,000	$ 36,500	$ 37,000	$ 37,600	$ 38,200
Grants		13,470	13,470	13,470	13,470	13,470
Industrial Surchage		500	500	500	500	500
Sanitation/Refuse Charges		2,805,300	2,819,300	2,833,400	2,847,600	2,861,800
Interest		34,370	34,000	33,700	34,000	34,300
Recycling Sales		35,000	35,400	35,800	36,200	36,600
Miscellaneous		73,170	1,200	1,200	1,200	1,200
Total Revenues		2,997,810	2,940,370	2,955,070	2,970,570	2,986,070
Carry Over		2,026,050	1,789,630	1,426,480	1,210,730	925,480
TOTAL REVENUES		$ 5,023,860	$ 4,730,000	$ 4,381,550	$ 4,181,300	$ 3,911,550
APPROPRIATIONS:						
Capital Improvements	Proj #					
Replace Roof and Garage Doors Building D	PWI004	$ -	$ 55,500	$ -	$ -	$ -
Equipment Storage Awning	SNI002	-	-	90,000	-	-
Repave Public Works Complex	PWI001	-	-	30,000	-	-
Refurbish Side Loader #312	SNV014	280,000	-	-	-	-
Replace rear Loader Truck #330	SNV009	201,600	-	-	-	-
Replace Front Loader Truck #310	SNV013	-	240,000	-	-	-
Replace Fully Automated Side Loader #315	SNV008	-	285,000	-	-	-
Replace Claw Truck #307	SNV012	-	-	140,000	-	-
Refurbish Side Loader #312	SNV014	-	-	145,000	-	-
Extended Cab Pick Up	SNV021	-	-	30,000	-	-
Replace 2 side loaders #316 and #317	SNV015	-	-	-	570,000	-
Dumpster Transporter	SNV022	-	-	-	-	93,000
Refurbish (1) Side Loader	SNV023	-	-	-	-	170,000
Radio frequency identification device	EQSN06	30,000	-	30,000	-	-
Trash Containers	PWE004	100,000	100,000	60,000	-	-
Auto Paint Booth	SNE001	-	-	10,000	-	-
Recycling Containers	SNE002	-	-	-	50,000	-
Capital Improvements Total		611,600	680,500	535,000	620,000	263,000
Sanitation Dept. Costs		2,622,630	2,570,200	2,583,000	2,583,000	2,583,000
Interfund Transfer Out to Debt Service Fund		-	52,820	52,820	52,820	52,820
FUND RESERVE		1,789,630	1,426,480	1,210,730	925,480	1,012,730
BUDGETED APPROPRIATIONS		$ 5,023,860	$ 4,730,000	$ 4,381,550	$ 4,181,300	$ 3,911,550

Fund No: 044 Sanitation

Department: 4532 Sanitation

Project Title: Improvements for Sanitation Division

Funding Source: Sanitation Revenue

Location: Public Works Department/1200 Railroad Avenue

Account: 044-4532-534-6200

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Replace roof and garage doors Bldg D	PWI004	-	55,500	-	-	-	55,500
Equipment Storage Awning	SNI002	-	-	90,000	-	-	90,000
TOTAL		**$ -**	**$ 55,500**	**$ 90,000**	**$ -**	**$ -**	**$ 145,500**

JUSTIFICATIONS

FY 15/16

1. **Replace roof and garage doors for Building D**: Building D was constructed in 1991. The metal roof is weathered and leaks in several locations. The new roof will also have an updated ventilation system to remove exhaust fumes from inside of the building. The existing roll-up doors in the Welding Shop are 12 years old and have multiple mechanical issues, such as coming off the tracks, or doors catching in the guides not allowing them to roll up or down.

FY16/17

1. **Equipment storage awning**: This awning will be used by the Sanitation Division to keep equipment out of the weather when not in use. Equipment that has been kept out of the weather has historically lasted longer. The equipment awning will be a permanent structure that will meet all current wind load requirements.

Fund No: 044 Sanitation

Department: 4532 Sanitation

Project Title: Repave Public Works Complex

Funding Source: Sanitaiton Revenues, Other

Location: Public Works Department/1200 Railroad Avenue

Account: 044-4532-534-6300

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Repave Public Works Complex	PWI001	-	-	30,000	-	-	30,000
TOTAL		**$ -**	**$ -**	**$ 30,000**	**$ -**	**$ -**	**$ 30,000**

ACCOUNTING DISTRIBUTION

REPAVE PUBLIC WORKS COMPLEX - PWI001

032-3031-541-6300	Capital Projects	$ 15,000
032-3033-519-6300	Capital Projects	10,000
011-2037-538-6300	Stormwater	15,000
041-4035-533-6300	Wtr/Wastewater	30,000
041-4036-535-6300	Wtr/Wastewater	30,000
044-4532-534-6300	Sanitation	30,000
TOTAL		$ 130,000

JUSTIFICATIONS

FY16/17

1. **Repave Public Works Complex**: The Public Works Complex asphalt surface was applied in 1994. The life expectancy of asphalt is approximately 10 years and use and sun has denigrated the surface to a point that by FY 16/17, the asphalt mat will require resurfacing. This is the Sanitation Division's share of the $130,000 project.

Fund No: 044 Sanitation

Department: 4532 Sanitation

Project Title: Sanitation Division Automotive Equipment

Funding Source: Sanitaiton Revenues/Borrowed Funds

Location: Public Works Department/1200 Railroad Avenue

Account: 044-4532-534-6401

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Refurbish (2) side loader	SNV014	280,000	-	-	-	-	280,000
Rear loader recycling truck	SNV009	201,600	-	-	-	-	201,600
Front loader truck	SNV013	-	240,000	-	-	-	240,000
Autotmated side loader (replacement)	SNV008	-	285,000	-	-	-	285,000
Claw truck	SNV012	-	-	140,000	-	-	140,000
Refurbish side loader	SNV014	-	-	145,000	-	-	145,000
Extended cab pick-up truck	SNV021	-	-	30,000	-	-	30,000
Replace (2) side laoders	SNV015	-	-	-	570,000	-	570,000
Dumpster transporter	SNV022	-	-	-	-	93,000	93,000
Refurbish (1) side loader	SNV023	-	-	-	-	170,000	170,000
TOTAL		**$ 481,600**	**$ 525,000**	**$ 315,000**	**$ 570,000**	**$ 263,000**	**$ 2,154,600**

JUSTIFICATIONS

FY 14/15

1. **Refurbish (2) side loaders**: Trucks 308 and 309 are primary collection trucks, running four days a week. By the proposed replacement dates, these vehicles will be 7 years old, surpassing their life expectancy of 3 to 5 years. These vehicles will be refurbished with new refuse bodies and arms, due to the low mileage on the cab and chassis. This will save the City money because the two bodies are the same price as one new truck. This will prolong the life of the vehicles another 3 to 5 years.

2. **Rear load truck**: Truck 330 is a 1991. This collection truck runs five days a week. By the proposed replacement dates, this vehicle will have exceeded its typical useful life of 7 to 10 years. Upon acquiring the new vehicle, existing unit will be declared surplus.

FY 15/16

1. **Front loader truck**: Truck 310 is a primary collection vehicle for commercial accounts and multi-family units. It is on the road 5 days a week. This truck will be replacing 310 which will be 12 years old in the FY 16/17 and upon acquiring this new vehicle, the existing unit will become a backup collection vehicle.

2. **Automated side loader**: Truck 315 is primary collection truck, running four days a week. By the proposed replacement date, this vehicle will be 12 years old, surpassing their life expectancy of 3 to 5 years. Upon acquiring this new vehicle, existing unit will be declared surplus.

FY16/17

1. **Claw truck**: Truck 307 is a primary collection vehicle that is used to pick up special yard waste and bulk pick-up collections one to three days a week. This truck will be replacing truck 307 which will be 11 years old in FY 15/16 and upon acquiring this new vehicle, the existing unit will become a backup collection vehicle.

2. **Refurbish side loader**: Truck 312 is a primary collection truck, running four days a week. By the proposed date, the vehicle will be 7 years old, surpassing its life expectancy of 3 to 5 years. This vehicle will be refurbished with a new refuse body and arm, due to the low mileage on the cab and chassis. This will prolong the life of the vehicle another 3 to 5 years.

3. **Extended cab pick-up truck**: Truck 399 is the truck used by the Sanitation Supervisor on a daily basis for various duties involving sanitation and recycling. This vehicle is also used for transporting staff between vehicles when necessary and to meetings.

FY 17/18

1. **Replace (2) side loaders**: Trucks 316 and 317 are primary collection trucks, running four days a week. Both trucks have a 2003 cab and chassis, with refurbished bodies in 2012. By the proposed replacement dates, these vehicles will have surpassed their life expectancy of 3 to 5 years. Upon acquiring the new vehicles, existing units will be declared surplus.

FY 18/19

1. **Refurbish (1) side loaders**: Truck 509 is a primary collection truck, running four days a week. By the proposed replacement date, this vehicle will be 7 years old, surpassing their life expectancy of 3 to 5 years. The vehicle will be refurbished with a new refuse body and arm, due to the low mileage on the cab and chassis, saving the City money by only replacing the body and not the entire vehicle. This will prolong the life of the vehicle another 3 to 5 years.

2. **Dumpster transporter**: This vehicle is a key aspect to the additional services provided to residents. The transporter runs five days a week, 6 to 8 hours a day aiding in dumpster deliveries, temporary containers, appliance pick up and recycling drop off sites.

Fund No: 044 Sanitation

Department: 4532 Sanitation

Project Title: Radio Frequency Identification Device

Funding Source: Sanitaiton Revenues

Location: Public Works Department/1200 Railroad Avenue

Account: 044-4532-534-6440

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Radio Frequency Identification Device	EQSN06	30,000	-	30,000	-	-	60,000
Trash Containers	PWE004	100,000	100,000	60,000	-	-	260,000
Auto Paint Booth	SNE001	-	-	10,000	-	-	10,000
Recycling Containers	SNE002	-	-	-	50,000	-	50,000
TOTAL		**$ 130,000**	**$ 100,000**	**$ 100,000**	**$ 50,000**	**$ -**	**$ 380,000**

JUSTIFICATIONS

FY 14/15

1. **Radio Frequency Identification Device:** The RFID (radio frequency identification device) application will provide staff real-time visibility and status of all trucks, routes and customer service events depicted on a street based or satellite map. This will allow staff to track recycling habits to increase participation along with keeping track of the 5,200 recycling containers and over 6,000 trash containers. This system will also allow staff to provide more accurate customer service on "missed" collection calls by residents.
2. **Trash Containers:** In 2003 the Sanitation Division implemented the automated sanitation collection utilizing 90-gallon containers. The life expectancy of these containers is approximately 10 years. During the last year we have needed to replace several containers and have made multiple repairs.

FY 15/16

1. **Trash Containers:** In 2003 the Sanitation Division implemented the automated sanitation collection utilizing 90-gallon containers. The life expectancy of these containers is approximately 10 years. During the last year we have needed to replace several containers and have made multiple repairs.

FY16/17

1. **Trash Containers:** In 2003 the Sanitation Division implemented the automated sanitation collection utilizing 90-gallon containers. The life expectancy of these containers is approximately 10 years. During the last year we have needed to replace several containers and have made multiple repairs.
2. **Paint Booth:** Will allow equipment and dumpsters to be painted in a protected environment. Currently equipment is being painted outside subject to weather conditions.

FY 17/18

1. **Recycling Containers:** In 2013 the Sanitation Division implemented single stream recycling collection in 64 gallon containers. Containers will need to be purchased to replace ones that are beyond repairs.

FUND # 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT

	Proj #	2014/15	2015/16	2016/17	2017/18	2018/19
REVENUES:						
Backflow Revenue		$ 5,200	$ 5,300	$ 5,400	$ 5,500	$ 5,600
Interest		83,390	82,600	81,800	82,600	83,400
Interfund Transfer In From Water & Wastewater Fund		2,326,000	1,911,000	4,076,700	1,080,800	1,814,900
Total Revenues		2,414,590	1,998,900	4,163,900	1,168,900	1,903,900
Carry Over		1,942,310	500,000	500,000	500,000	500,000
TOTAL REVENUES		$ 4,356,900	$ 2,498,900	$ 4,663,900	$ 1,668,900	$ 2,403,900
APPROPRIATIONS:						
Capital Improvements						
Water						
Extend Water Line at McMullen-Booth & SR 590	UT0066	$ 140,000	$ -	$ -	$ -	$ -
Galvanized Water Line in the South Green Springs Area and 400 Feet on Hillsborough Street	UT0082	700,000	-	-	-	-
12" Cast Iron Water Main from 13th Ave N to 9th Ave N	UT0083	-	420,000	-	-	-
6" Cast Iron Water Main in the Green Springs Subdivision	UT0084	-	-	440,000	-	-
12" Cast Iron Water Main at the Huntington Office Park/North City Park	UT0086	-	-	125,000	-	-
6" Cast Iron Water Main and 1 1/2" Galvanized Water Main in the Espiritu Santo Springs/Washington-Brennan Subdivisions	UT0091	-	-	-	440,000	-
Install 600' of 6" PVC Water Main and Fire Protection on Pinellas Avenue. To be combined with DeSoto Estates Sewer Improvements.	UT0094	-	-	-	-	25,000
Relocate 8" Water Main from the Philippe Pointe Pedestrian Bridge. To be combined with DeSoto Estates Sewer Improvements.	UT0095	-	-	-	-	50,000
Replace 4,550' of 2" Galvanized Water Line in the Seminole Park Revised and Harbor Heights Subdivisions. To be combined with DeSoto Estates Sewer Improvements.	UT0096	-	-	-	-	80,000
North Bay Hills Water Main Replacement Phase III	UT0097	-	-	-	-	1,100,000
Wastewater						
Northeast Regional Wastewater Treatment Plant improvements	UT0005	753,000	1,125,000	2,930,000	-	-
Replace Sewer Line at Joyce & Irwin St	UT0074	2,100,000	-	-	-	-
Amber Glades Lift Station Repair	UT0079	55,000	-	-	-	-
Baywoods I Sewer Replacement	UT0054	-	50,000	-	-	-
Washington-Brennan Sewer Replacement	UT0085	-	175,000	-	-	-
Replace Pumps and Standby Generator at South Bayshore Lift Station	UT0088	-	120,000	-	-	-
Sanitary Sewer Main Relining	UT0077	-	-	150,000	-	-
Reline Clay Sewer Main in Briar Creek Mobile Home Community & in the Northwood East Subdivision	UT0087	-	-	350,000	-	-
North Bayshore Lift Station Repair	UT0089	-	-	60,000	-	-
Reline Clay Sewer Main in the South Green Springs Subdivision	UT0078	-	-	-	560,000	-
Highlands Lift Station Repair	UT0093	-	-	-	60,000	-
Reline Clay Sewer Main in Baywoods I, II & III Subdivisions	UT0092	-	-	-	-	450,000
Baytowne West Lift Station Repair	UT0098	-	-	-	-	60,000
Capital Improvements Total		3,748,000	1,890,000	4,055,000	1,060,000	1,765,000
Water & Sewer Renewal & Replacement Dept. Costs		108,900	108,900	108,900	108,900	108,900
FUND RESERVE *		500,000	500,000	500,000	500,000	530,000
BUDGETED APPROPRIATIONS		$ 4,356,900	$ 2,498,900	$ 4,663,900	$ 1,668,900	$ 2,403,900

* Requires minimum mandatory $500,000 Fund Reserve per debt convenant

Fund No: 048

Department: 35 - Water

Project Title: Citywide Water Improvements

Funding Source: Water & Wastewater Revenues, Other

Location: Various Citywide

Account: 048-4035-533-6300

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Extend water line at McMullen-Booth & SR 590	UT0066	140,000	-	-	-	-	140,000
South Green Springs water line replacement	UT0082	700,000	-	-	-	-	700,000
Replace 12" cast iron water main from 13th Avenue North to 9th Avenue North	UT0083	-	420,000	-	-	-	420,000
Replace 6" cast iron water main in the Green Springs subdivision	UT0084	-	-	440,000	-	-	440,000
Replace 12" cast iron water main at the Huntington Office Park/North City Park	UT0086	-	-	125,000	-	-	125,000
Replace water mains in Espirtiu Santo Springs/Washington-Brennan Subdivisions	UT0091	-	-	-	440,000	-	440,000
Install 6" PVC water main and fire protection on Pinellas Avenue	UT0094	-	-	-	-	25,000	25,000
Relocate 8" water main from the Philippe Pointe pedestrain bridge	UT0095	-	-	-	-	50,000	50,000
Replace 2" galvanized water lines in the Seminole Park Revised and the Harbor Heights subdivisions	UT0096	-	-	-	-	80,000	80,000
North Bay Hills water main replacement phase III	UT0097	-	-	-	-	1,100,000	1,100,000
TOTAL		**$ 840,000**	**$ 420,000**	**$ 565,000**	**$ 440,000**	**$ 1,255,000**	**$ 3,520,000**

JUSTIFICATIONS

FY 14/15

1. **Extend water line at McMullen Booth and SR 590:** The current water system dead ends at McMullen Booth and the railroad tracks. The installation of the proposed 6 inch water line would create a looped system, and decrease the possibility of the area businesses having water service interrupted and then receiving boil water notices that would remain in effect for a minimum of three (3) working days.

2. **South Green Springs Water Line Replacement:** Replace 5,650 feet of galvanized and old cast iron water line. The existing water line is in poor condition and it has been necessary to undertake repairs at various locations in order to maintain system integrity. The service connections and the main line will be replaced with PVC pipe.

FY 15/16

1. **Replace 12 inch cast iron water main from 13th Avenue North to 9th Ave North:** Replace approximately 1,750 feet of 12 inch cast iron water main that was installed in the late 1950's. This is a main distribution line for the City and has failed several times on Cherokee Street resulting in emergency repairs and interruption of service.

FY16/17

1. **Replace 6 inch cast iron water mains in the Green Springs subdivision:** Replace 5,500 feet of 6 inch cast iron water main. This targeted area originally installed in 1927 has had multiple pipe line failures resulting in emergency repairs and the interruption of service to surrounding residents. These cast iron pipes will be replaced with PVC pipe.

2. **Replace 12 inch cast iron water main at the Huntington Office Park/ North City Park:** Replace approximately 900 feet of 12 inch cast iron water main. This is a main distribution line for the City that is in poor condition. It has been necessary to undertake emergency repairs at several locations in this targeted area to maintain system integrity. This 12 inch main line currently runs underneath the detention pond for the Huntington Office Park.

FY 17/18

1. **Replace water mains in the Espiritu Santo Springs/Washington Brennan subdivision:** Replace 11,000 feet of galvanized and old cast iron water line. The existing water line is in poor condition and it has been necessary to undertake repairs at various locations in order to maintain system integrity. The service connections and the main line will be replaced with PVC pipes.

FY 18/19

1. **Install 6 inch PVC water main and fire protection on Pinellas Avenue:** Replace 600 feet of 2 inch galvanized water line. The existing water line is in poor condition and it has become necessary to undertake repairs at various locations in order to maintain system integrity. The service connections will be replaced and the main line will be upgraded to a 6 inch water main so fire hydrants can be installed to provide additional fire protection to surrounding areas.

2. **Relocate 8 inch water main from the Philippe Pointe pedestrian bridge:** Replace 520 feet of 8 inch flanged pipe that is currently attached to this bridge. Occasionally repairs have been required due to the movement of the wooden boardwalk. This project will require installing the water main underground including directional boring under Bishop Creek.

3. **Replace 2 inch galvanized water lines in the Seminole Park Revised and the Harbor Heights Subdivision:** Replace 4,600 feet of galvanized water lines. The existing water line is in poor condition and it has been necessary to undertake repairs at various locations in order to maintain system integrity. The service connections and the main line will be replaced with PVC pipe.

4. **North Bay Hills water main replacement phase III:** Replace 3,100 feet of 8 inch cast iron and 3,600 feet of 6 inch cast iron water main. These targeted areas originally installed in 1974 have had multiple pipe line failures resulting in emergency repairs and the interruption of service to surrounding residents. The cast iron and galvanized water lines will be replaced with PVC pipe. Targeted areas are North Bay Hills Blvd, Teal Terrace and Mallard Drive.

Fund No: 048

Department: 36- Wastewater

Project Title: Sanitary Sewer Improvements

Funding Source: Water & Wastewater Revenues, Other

Location: Various Citywide

Account: 048-4036-535-6300

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Northeast Regional Wastewater Treatment Plant Improvements	UT0005	753,000	1,125,000	2,930,000	-	-	4,808,000
Joyce & Irwin Street Sewer Line Replacement	UT0074	2,100,000	-	-	-	-	2,100,000
Amber Glades Lift Station Repair	UT0099	55,000	-	-	-	-	55,000
Baywoods 1 Sewer Replacement	UT0054	-	50,000	-	-	-	50,000
Washington-Brennan Sewer Replacement	UT0085	-	175,000	-	-	-	175,000
Replace pumps and standby generator at South Bayshore Lift Station	UT0088	-	120,000	-	-	-	120,000
Sanitary Sewer main relining	UT0077	-	-	150,000	-	-	150,000
Reline clay sewer main in the Briar Creek MH Community & in the Northwood East Subdivision	UT0087	-	-	350,000	-	-	350,000
North Bayshore Lift Station Repair	UT0089	-	-	60,000	-	-	60,000
Reline clay sewer main in the South Green Springs Subdivision	UT0078	-	-	-	560,000	-	560,000
Highlands lift station repair	UT0093	-	-	-	60,000	-	60,000
Reline clay sewer main in Baywoods I,II & III	UT0092	-	-	-	-	450,000	450,000
Baytowne West Lift Station repair	UT0098	$ -	$ -	$ -	$ -	60,000	60,000
TOTAL		**$ 2,908,000**	**$ 1,470,000**	**$ 3,490,000**	**$ 620,000**	**$ 510,000**	**$ 8,998,000**

JUSTIFICATIONS

FY 14/15

1. **Northeast Regional Wastewater Treatment Plant Improvements:** The NE Plant is a 13.5 million gallons a day advanced wastewater treatment facility. The City of Safety Harbor has the rights to 4 million gallons a day of treatment. By contractual agreement, the City of Clearwater will manage and maintain the facility and the City of Safety Harbor will assist financially with the capital improvement and maintenance cost of the facility at the pro rata rate of $^{4}/_{13½}$. The funds allocated are estimates from the City of Clearwater for those capital expenses and maintenance cost that will keep this facility in working order to meet the State and Federal regulation within the years listed. These funds change periodically due to project timing, construction costs, unforeseen conditions and regulations and requirement.

2. **Joyce and Irwin Street sewer line replacement:** Replace 3,200 feet of gravity sewer line including 10 manholes. This existing old 8- inch clay sewer main is in poor condition and requires significant maintenance. Some of the contributing problems are intruding taps - root intrusion and dropped joints.
3. **Amber Glades Lift Station repair:** Current pumping equipment is 23 years old and is in need of replacement. This project consists of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

FY 15/16

1. **Baywoods I sewer replacement:** Replace 500 feet of gravity sewer line including 2 manholes. The existing old 8 - inch clay sewer main is in poor condition and requires significant maintenance. Some of the contributing problems are intruding taps - root intrusion - and dropped joints.
2. **Washington-Brennon sewer replacement:** Replace 3,800 feet of gravity sewer line including 25 manholes. The existing old 8-inch clay sewer is in poor condition and requires significant maintenance. Some of the contributing problems are intruding taps – root intrusion – and dropped joints.
3. **Replace pumps and standby generator at South Bayshore Lift Station:** Current pumping equipment is 18 years old and is in need of replacement. This project consists of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the 100KW standby generator, 400 AMP transfer switch, pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

FY16/17

1. **Sanitary sewer main relining:** Reline approximately 4,800 feet of clay sewer mains in the Wilder Oaks, Oak Haven Estates and South Green Springs subdivisions. This type of pipe has joints every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant.
2. **Reline clay sewer main in the Briar Creek MH Community and in the Northwood East subdivision:** Reline approximately 10,100 feet of clay sewer mains. This type of pipe has joints every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant.
3. **North Bayshore Lift Station repair:** Current pumping equipment is 23 years old and is in need of replacement. This project consists of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

FY 17/18

1. **Reline clay sewer main in the South Green Springs subdivision:** Reline approximately 15,500 feet of clay sewer mains. This type of pipe has joints every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant.
2. **Highlands Lift Station repair:** Current pumping equipment is 19 years old and is in need of replacement. This project consists of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

FY 18/19

1. **Reline clay sewer main in Baywoods I, II, and III:** Reline approximately 11,200 feet of clay sewer mains. This type of pipe has joints every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant.
2. **Baytowne West Lift Station repair:** Current pumping equipment is 19 years old and is in need of replacement. This project consists of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

FUND # 063 - PARKLAND DEDICATION

		2014/15	2015/16	2016/17	2017/18	2018/19
REVENUES:						
Residential Impact Fees		$ 9,900	$ 10,100	$ 9,900	$ 9,700	$ 9,500
Interest		17,280	17,100	16,900	17,100	17,300
Total Revenues		27,180	27,200	26,800	26,800	26,800
Carry Over		672,950	426,830	424,030	420,830	417,630
TOTAL REVENUES		$ 700,130	$ 454,030	$ 450,830	$ 447,630	$ 444,430
APPROPRIATIONS:						
Capital Improvements	Proj #					
Marshall Street Park Boardwalk Replacement	PDI004	$ 45,000	$ -	$ -	$ -	$ -
Messinger Property Park Entry Drive	PKI020	200,000	-	-	-	-
Capital Improvements Total		245,000	-	-	-	-
Parkland Dedication Dept. Costs	PR0022	23,300	30,000	30,000	30,000	30,000
Principal Payment		5,000	-	-	-	-
Interfund transfer out to capital projects		-	-	-	-	-
FUND RESERVE		426,830	424,030	420,830	417,630	414,430
BUDGETED APPROPRIATIONS		$ 700,130	$ 454,030	$ 450,830	$ 447,630	$ 444,430
UNFUNDED						
Elm Street Property Development	PDI006	$ 250,000	$ -	$ -	$ -	$ -

Fund No: 063 - Parkland

Department: 58 - Parks

Project Title: Park Improvements

Funding Source: Parkland Impact Fees

Location: Various Citywide

Account: 063-6058-572-6300

PROJECT COSTS

Project Description	Project #	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	5 YR TOTAL
Messinger Property Park Entry Drive	PKI020	200,000	-	-	-	-	200,000
Marshall Street Park Boardwalk	PDI004	45,000	-	-	-	-	45,000
TOTAL		**$ 245,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 245,000**

JUSTIFICATIONS

FY 14/15

Messinger Property/ Harborside Christian Church Park Entry Drive: In April 2014 the City Commission authorized staff to negotiate with Harborside Christian Church for a Park Entry Drive at the intersection of Marshall Street and Green Springs Drive. Park entry drive to be utilized by HCC and by the city for access to a future 16+ acre park, Green Springs Preserve.

Marshall Street Park Boardwalk: Originally installed in 1993, the lumber and supports have reached the end of its useful life.

FUND # 067 - COMMUNITY REDEVELOPMENT

	2014/15	2015/16	2016/17	2017/18	2018/19
REVENUES:					
CRA Taxes	$ 350,880	$ 350,880	$ 350,880	$ 350,880	$ 350,880
Interest	5,610	5,600	5,500	5,600	5,700
Miscellaneous	15,000	-	-	-	-
Interfund Transfer In From General Fund	-	-	-	-	-
Total Revenues	371,490	356,480	356,380	356,480	356,580
Carry Over	187,160	339,570	311,350	278,430	241,010
TOTAL REVENUES	$ 558,650	$ 696,050	$ 667,730	$ 634,910	$ 597,590
Transfers Out					
To Capital Projects	44,860	-	-	-	-
To General Fund*	-	157,000	157,000	157,000	157,000
Community Redevelopment Dept. Costs	174,220	227,700	232,300	236,900	241,600
FUND RESERVE ASSIGNED FOR WFP REPAYMENT					
FUND RESERVE	339,570	311,350	278,430	241,010	198,990
BUDGETED APPROPRIATIONS	$ 558,650	$ 696,050	$ 667,730	$ 634,910	$ 597,590

*Transfers of $157,000 for 7 years beginning in FY 2016

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