



CITY OF SAFETY HARBOR
APPLICATION FOR CONSIDERATION OF BOARD/COMMITTEE APPOINTMENT
(Board/Committee Members must be residents of the City of Safety Harbor)

PLEASE PROVIDE A ONE-PAGE RESUME WITH THIS APPLICATION

PERSONAL INFORMATION:

Name: _____

Home Address: _____

E-mail Address: _____

Phone: _____ Cell: _____

How long have you been a resident of Safety Harbor? _____ Are you a registered voter in the City? _____

EMPLOYMENT:

Employer: (Name/Address) _____

Occupation: _____

If retired, former occupation: _____

EDUCATION/EXPERIENCE:

Degree(s) Received: _____ School/College: _____

Volunteer Experience/Community Service/Other Applicable Experience:

Please note active membership on any other boards/committees/non-profit organizations: (Note dates/name of organization/title, if applicable.)

BOARD INTEREST:

1. Have you ever been a member of a board? YES _____ NO _____

If yes, please specify: _____

Board *Dates of Service*

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2. What is your understanding of the board's duties and responsibilities? _____

3. What background and/or qualifications do you have that you feel would qualify you to serve?

4. What do you hope to accomplish by serving? _____

5. What do you feel is the most pressing issue facing your prospective board?

6. Describe ways you have contributed to the community? _____

7. Please provide any additional information you feel would be useful in considering your application.

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8. What board(s)/committee(s) are you interesting in serving? *(Number in order of preference.)*

_____ Code Enforcement Board (Helps to promote, protect and improve the health, safety and welfare of the residents, with authority to impose administrative fines and other non-criminal penalties to provide equitable, expeditious, effective and inexpensive methods of enforcing City codes and ordinances where a pending or repeated violation continues to exist). Meets the 3rd Wednesday of each month, 7:00 p.m., at City Hall.

_____ Finance Advisory Committee (Reviews budget, financial policies and procedures, and other financial related matters. The Committee makes recommendations to the City Commission geared toward fiscal sustainability of the City). Meets the 2nd Thursday of each month, 6:30 p.m., at City Hall.

_____ Firefighter Pension Trust Fund Board of Trustees (Administers the Pension Trust Fund). Meets quarterly, on the 4th Thursday, 9:00 a.m., at City Hall.

_____ Library Advisory Committee (Advises and assists the Library Director to ensure the Library provides the best possible service to the community. Provides guidance to the Director and City in planning and establishing library policies, and support the Director regarding appropriate levels of library funding and promotion). Meets the 2nd Tuesday of each month, 7:00 p.m., at the Library.

_____ Parks and Recreation Advisory Board (Advises the City Commission and staff as to interpretation of community needs regarding the types of leisure programs and facilities). Meets the 1st Wednesday of each month, 7:00 p.m., at the Community Center.

_____ Personnel Review Board (Hears and rules on employee appeals of suspensions and terminations. The Board is also responsible for conducting a public hearing on changes to the Personnel Rules). Meets when needed.

_____ Planning & Zoning Board/Board of Appeals – SEE ADDITIONAL PAGE ATTACHED (Makes recommendations to the City Commission regarding the City's Comprehensive Plan, the downtown redevelopment plan, historic site designations, zoning and land use requests, site plans and special use permits. Members of this Board also serve on the Board of Appeals. The Board of Appeals is established to hear and decide on requests for variances to zoning regulations based upon a hardship or other unusual circumstance as defined by specific criteria). Meets the 2nd Wednesday of each month, 6:30 p.m., at City Hall.

_____ Public Art Committee (Advisory committee for the selection of artwork, artists or commissioning and sitting associated with public art in the City). Meets the 4th Monday of every other month, 6:30 p.m., at the Museum.

_____ 3rd Friday Committee (Serves as an advisory committee to review and make recommendations on 3rd Friday event rules, procedures, vendor applications, and benefactor selection). Meets when needed, 11:00 a.m., at City Hall.

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STANDARDS OF CONDUCT

RECOGNIZING THAT PERSONS HOLDING A POSITION OF PUBLIC TRUST ARE UNDER CONSTANT OBSERVATION, AND RECOGNIZING THAT MAINTAINING THE INTEGRITY AND DIGNITY OF YOUR PUBLIC APPOINTMENT IS ESSENTIAL FOR MAINTAINING HIGH LEVELS OF PUBLIC CONFIDENCE IN OUR INSTITUTIONS OF GOVERNMENT AND IN THE IMPARTIALITY OF THE VOLUNTEER BOARDS, EVERY APPOINTED BOARD MEMBER PLEDGES TO ADHERE TO THE FOLLOWING STANDARDS OF CONDUCT AND **CHAPTER 2, ARTICLE III SECTION 2 OF THE SAFETY HARBOR CITY CODE PROVIDED HEREIN.**

1. Regularly attend all scheduled meetings. *Board members who miss three (3) meetings within any twelve (12) month period shall automatically forfeit such appointment.*
2. Prepare for each meeting.
3. Create a positive environment in meetings.
4. Maintain an attitude of courtesy and consideration toward colleagues, citizens and staff during all discussions and deliberations.
5. Allow citizens, colleagues and staff sufficient opportunity to present their views, within the prescribed rules for conduct of meetings.
6. Avoid the use of abusive, threatening or intimidating language or gestures directed at colleagues, citizens or staff.
7. Avoid comments, body language or distracting activity that conveys a message of disrespect and lack of interest.
8. Respect all local, state and federal laws, rules and other regulations.
9. Publicly acknowledge the appointed position when asked about a decision of the board for which you serve.
10. Not engage in harassing behavior or unwelcome conduct of a sexual nature towards other Board Members, employees, or citizens.
11. Members shall uphold the prestige of their appointed position, and avoid impropriety and the appearance of impropriety.
12. Members shall not convey the impression that they are in a position to influence the outcome of a decision of the Board, and shall not attempt to use their office to influence or sway professional staff recommendation.

The understanding and performance of Board Appointees in meeting these Standards of Conduct is affirmed by the following signature:

Printed Name: _____

Signature: _____ Date: _____

If appointed, I will notify the City of Safety Harbor of any changes in my residence or of any relevant changes that would affect my appointment. I will also notify the City of any potential conflicts of interest arise. I am not employed by, or a member of, any business entity (business of non-profit) with proposals, programs, contracts, requests, or any other matters that may become before the City Commission for review, funding or support during the next two years. I certify this application is complete, truthful, and accurate to the best of my knowledge.

Please return this application and resume to: Karen Sammons, City Clerk, via email at: ksammons@cityofsafetyharbor.com, or by mail to: City of Safety Harbor, Attn: Karen Sammons, 750 Main St., Safety Harbor, FL 34695.

Note: Boards require Safety Harbor residency, this application must be accompanied by a copy of one of the following:

- Current voter registration within city limits
- Valid current Florida Drivers' License issued to an address within city limits
- Declaration of Domicile filed with the city clerk affirming residency within city limits

Planning & Zoning Board/Board of Appeals applicants only:

Are you a property or business owner within the Community Redevelopment District? _____

Do you possess a background in the following (check all that apply):

_____ historic preservation

_____ building or landscape architecture

_____ urban planning

_____ real estate

_____ building/construction trades

_____ environmental sciences

_____ civil or transportation engineering, or a related field