



## CITY OF SAFETY HARBOR BUILDING PERMIT AND INSPECTIONS SUMMARY

<b>Summary</b>	Effective May 1, 2021, the City of Safety Harbor building permit and inspection activities are subject to an Interlocal Agreement with Pinellas County. The City of Safety Harbor is responsible for reviewing building permits and conducting inspections to ensure consistency with the Land Development Code, City Code, and Florida Fire Code. Pinellas County is responsible for reviewing permits and conducting inspections to ensure consistency with the Florida Building Code.
<b>Permit Review Types</b>	Permit requirements will be based on the permit type as listed below: 1) City Only Review 2) City/County Review 3) County Only Review A list of permit categories and permit review types is on page 2.
<b>City Only Review</b>	“City Only Review” permits are submitted to the City of Safety Harbor and may be submitted on-line. Prior to permit issuance, permit fees are paid to the City of Safety Harbor either on-line or in person at City Hall. Credit card payments are subject to a 2.95% transaction fee. Once the permit is paid, it is issued by the City of Safety Harbor. Instructions for submitting “City Only Review” permits and permit payments are on the city’s website at: <a href="http://www.cityofsafetyharbor.com/95/Permits">http://www.cityofsafetyharbor.com/95/Permits</a>
<b>City/County Review</b>	<p>“City/County Review” permits are submitted first to the permitting counter at the City of Safety Harbor City Hall to ensure consistency with Land Development Code and City Code. After this review is complete, impact fees and utility connection fees are paid to the City of Safety Harbor either on-line or in person at City Hall. Credit card payments are subject to a 2.95% transaction fee. As part of the application submittal, the contractor/owner will include the Staff Permit Review Form with the top section filled out. After the review is complete, city staff will issue a signed Staff Permit Review form. Instructions for submitting “City Only Review” permits and permit payments are on the city’s website at: <a href="http://www.cityofsafetyharbor.com/95/Permits">http://www.cityofsafetyharbor.com/95/Permits</a></p> <p>The applicant then drops off three fire plan sets to Pinellas County and submits a building permit application (with the signed Staff Permit Review form) to Pinellas County at Building Services, 440 Court Street, Clearwater. Phone: (727)-464-3888.</p> <p>For new development, applicants should contact the city two weeks before they need a Certificate of Occupancy to schedule city inspections.</p>
<b>County Only Review</b>	“County Only Review” permits are submitted to Pinellas County at Building Services, 440 Court Street, Clearwater. Permit fees are paid to Pinellas County. Phone: (727)464-3888.
<b>City Contact Information</b>	<b>Email:</b> <a href="mailto:ebpermits@cityofsafetyharbor.com">ebpermits@cityofsafetyharbor.com</a> <b>Phone:</b> 727-724-1515 <b>Address:</b> City Hall, 750 Main Street, Safety Harbor, FL 34695 <b>Hours:</b> 8:00 am – 4:30 pm

### BUILDING PERMITS BY PERMIT REVIEW TYPE

City Review Only	City/County Review	County Only Reviews
<ol style="list-style-type: none"> <li>1. Driveway</li> <li>2. Sheds up to 100 sq. ft.</li> <li>3. Tree</li> <li>4. Fence and walls (non-masonry and without columns and non pool fences)</li> <li>6. Pavers</li> <li>7. Parking Lot/Site Work</li> <li>8. Irrigation Permits (after home is built or new meter)</li> <li>9. Docks**</li> <li>10. Sidewalks for Residential Uses or in the right of way</li> <li>11. Boat Ramp or Kayak Launch**</li> <li>12. Water and Sewer Connections and Retaps/Tie Ins</li> <li>13. Shallow Wells</li> <li>14. Fire Stand Pipe</li> <li>15. Fire Sprinkler</li> </ol>	<ol style="list-style-type: none"> <li>1. Residential New Construction*</li> <li>2. Residential Additions*</li> <li>3. Commercial New *</li> <li>4. Commercial Addition*</li> <li>5. Commercial Alteration*</li> <li>6. Interior Renovation</li> <li>7. Signs</li> <li>8. Accessory Dwelling</li> <li>9. Accessory Structure</li> <li>10. Mobile Home – set ups &amp; accessories</li> <li>11. Commercial Pool / Spas</li> <li>12. Residential Pool / Spas</li> <li>13. House Move</li> <li>14. Exterior Demolition (Entire Structure)</li> <li>15. Interior Commercial Demolition</li> <li>16. Mechanical (not AC changeouts)</li> <li>17. Generators</li> <li>18. Commercial interior renovation</li> <li>19. Propane gas tank</li> <li>20. Concrete Slabs</li> <li>21. Decks</li> <li>22. Porches</li> <li>23. Pool cages</li> <li>24. Sheds greater than 100 sq. ft.</li> <li>25. Sunroom /screen room / patio covered roof / carports/ glass room</li> <li>26. Walls with Masonry/Columns or over 6'</li> <li>27. Pool Fences</li> <li>28. Solar</li> <li>29. Foundation Stabilization / Sinkholes</li> <li>30. Residential / Commercial Interior Demolition</li> <li>31. Vehicle damage assessments</li> <li>32. Hood Suppression Permit</li> <li>33. Fire Alarm/</li> <li>34. Sidewalks for Non Residential Uses on Private Property</li> <li>35. Gas permit for natural gas new service</li> </ol>	<ol style="list-style-type: none"> <li>1. Electric on private property only</li> <li>2. Plumbing on private property only</li> <li>3. Windows / garage doors</li> <li>4. Roof</li> <li>5. Re-Roof</li> <li>6. Mechanical and A/C Changeouts</li> <li>7. Gas permits for natural gas without new service</li> </ol>

\*Certificates of Occupancy and Certificates of Completion are required to be approved by the City first, then Pinellas County

\*\*Requires approval by the Pinellas County Water and Navigation Board.