

CITY OF SAFETY HARBOR ADOPTED BUDGET FY 2009/10



CITY COMMISSION

ANDY STEINGOLD, MAYOR

NINA BANDONI, VICE MAYOR

JOSEPH AYOUB, COMMISSIONER

NANCY BESORE, COMMISSIONER

MARY LYNDA WILLIAMS, COMMISSIONER

City Manager

Matthew L. Spoor

**PREPARED BY
FINANCE DEPARTMENT**

ELECTED CITY OFFICIALS



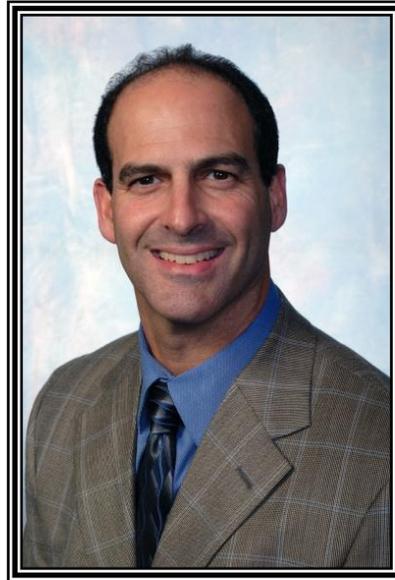
**MAYOR ANDY STEINGOLD (CENTER)
COMMISSIONER JOSEPH AYOUB (SEATED LEFT)
VICE-MAYOR NINA BANDONI (SEATED RIGHT)
COMMISSIONER NANCY BESORE (STANDING LEFT)
COMMISSIONER MARY LYNDA WILLIAMS (STANDING RIGHT)**



**COMMISSIONER
MARY LYNDA WILLIAMS**



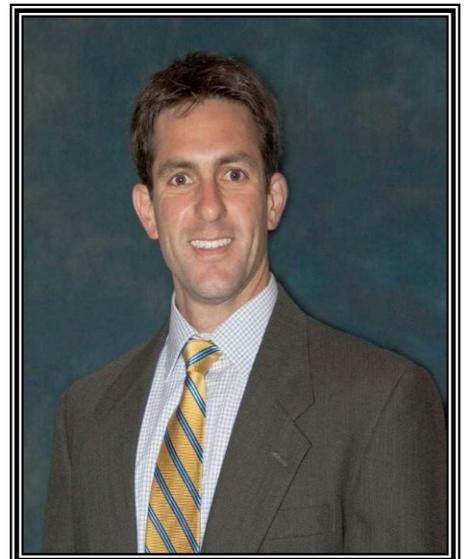
**COMMISSIONER
NANCY BESORE**



**MAYOR
ANDY STEINGOLD**



**VICE-MAYOR
NINA BANDONI**



**COMMISSIONER
JOSEPH AYOUB**



CITY OF SAFETY HARBOR APPOINTED OFFICIALS

CITY MANAGER

ASSISTANT CITY MANAGER / CITY ENGINEER

CITY ATTORNEY

CITY CLERK

COMMUNITY DEVELOPMENT DIRECTOR

FINANCE DIRECTOR

FIRE CHIEF

LEISURE SERVICES DIRECTOR

LIBRARY DIRECTOR

PERSONNEL DIRECTOR

PUBLIC WORKS DIRECTOR

MATTHEW SPOOR

BILL BAKER

ALAN ZIMMET

CATHY BENSON

MATTHEW MCLACHLAN

JUNE SOLANES

JOE ACCETTA

ANDREA NORWOOD

LANA BULLIAN

BILL CROUSEY

RAY BOLER



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**SAFETY HARBOR
MARINA FOUNTAIN**



City of Safety Harbor Florida

HOME OF ESPIRITU SANTO MINERAL SPRINGS

750 Main Street ☩ Safety Harbor, Florida 34695 ☩ (727) 724-1555
FAX 724-1566

Budget Message for Fiscal Year 2009/2010

September 21, 2009

Honorable Mayor and City Commissioners:

Pursuant to Article III, Section 43 (6), of the City Charter, the City Manager's Office hereby submits the Adopted Fiscal Year (FY) 2009/2010 Budget document. This document has been prepared based on staff's understanding of the goals and interests expressed by the City Commission, staff's awareness of the needs of the organization and the availability of financial resources. The Finance Department has experienced many changes during the past Fiscal Year and the City and Finance Department are now better equipped to move forward in a positive direction. During the past year staff has been guided by the goals set by the City Commission on February 23, 2008, which were understood to be multi-year goals.

Impacts on Budget

In preparing any multi-million dollar budget, the process always includes a number of challenges. Due to the State of Florida's Property Tax Reform, specifically the passage of Amendment One in January 2008, and the general economic decline, the preparation of the Proposed FY 2009/10 Budget was difficult to prepare. A decrease in our general fund of \$1,253,930 is expected due to the affects of Amendment One and the economic decline. The Adopted Budget was drafted in an effort to maintain the outstanding level of service our residents have come to expect; to continue to provide reasonable health benefits for our excellent employees; to meet the ever rising cost of operating expenses and to complete a variety of capital improvements throughout the City.

Budget Overview

The FY 2009/10 Adopted General Fund Budget of \$13,532,177 represents a 3.71% decrease from the 2008/09 Adopted Budget of \$14,054,203. A comparison of the two fiscal years is as follows:

	<u>FY 09/10</u>	<u>FY 08/09</u>	<u>% Change</u>
Personnel	\$9,002,959	\$9,400,992	-4.23%
Operating	3,722,681	3,777,634	-1.45%
Capital and Non-Operating	<u>806,537</u>	<u>875,577</u>	<u>-7.89%</u>
Total General Fund Appropriations	<u>\$13,532,177</u>	<u>\$14,054,203</u>	<u>-3.71%</u>

The FY 09/10 Adopted millage rate of 3.0674 generates the same level of general fund Ad Valorem revenue as in the FY 08/09 Adopted budget. The Adopted FY 2010 Governmental Fund sources of revenue, which includes General Fund, Special Revenue Funds, General Debt Service Funds and the Capital Projects Fund, have decreased by \$1,853,675 or 6.53% under the FY 2009 Adopted Budget. Decreases of 10.3% are estimated in Franchise Fees and Other Taxes. Minimal increases are anticipated in Licenses and Permits, Charges for Services, Fines and Forfeitures and Miscellaneous Revenues, which includes rent of public facilities, Downtown Business Council Event Revenues and Indirect Allocations from the Special Revenue and Enterprise Funds.

The Adopted Budget includes an estimated September 30, 2010 General Fund Reserve of \$7,633,107, which is \$1,253,930 or 14.11% under the estimated September 30, 2009 balance forward of \$8,887,037. Although the Adopted Budget represents an estimated 14.11% decline in fund reserves from the FY 2009 year end estimate, the City continues to remain in sound fiscal condition as the estimated General Fund reserves of \$7,633,107 represents 56.40% of the Adopted FY 2010 General Fund Expenditures of \$13,532,177.

Total General Fund Adopted Expenditures, less reserves, are decreased by 3.71% under the FY 2009 Adopted Budget. Descriptions of the Adopted 2009/10 expenditures by category pertaining to Personnel Services, Operating Expenses, Capital Expenses and Non-Operating Expenses are presented in the following sections.

Personnel costs have decreased by 4.23%, or \$398,033, from the FY 2009 Adopted Budget with a decrease of 4.05 positions (Citywide reduction of 8.45 FTE's). Additionally, merit increases are reduced from a maximum of 4% to 3%, longevity pay is limited to the union contract, and no cost of living increases are in the Adopted Budget. Workers' Compensation and health insurance costs are estimated to increase by 15% and 11%, respectively, over FY 2009 estimated year end.

Operating expenses, which represent the daily cost of doing business, comprise 27.51% of the General Fund Budget. Staff's goal to reduce overall operating expenses was not an easy task considering the rising costs of inflation (which has hovered in the range of 4.0% during calendar year 2008). Overall, operating increases are .44% lower than 2009 estimated year end and 1.45% lower than the FY 2009 adopted budget.

Capital outlay in the General Fund totals \$102,000. The capital outlay is in the Library Department and is eligible for funding from the Pinellas Public Library Cooperative grant and/or funds donated to the Library. The capital outlay consists of a new tape backup system for \$7,000, books and library materials for \$70,000 and audio visual materials for \$25,000.

The FY 2009/10 Adopted Budget retains a contingency for unanticipated expenditures to address emergencies, unanticipated expenses and/or opportunities that were unforeseen at the time of budget preparation. The amount allocated to this account is \$300,000, which represents approximately 2.36% of budgeted expenditures, less transfers and non-operating expenses. The City Commission approves all appropriation transfers from this account.

The City is fortunate to continue to receive the bequest from the Chrissie Schull Elmore Library Trust Fund. This year the trust has agreed to fund \$15,000. Expenses include furnishings outside the library, business resources, humanities programs, collection enhancement and local history.

The Adopted Budget includes funding requests for non-city agencies. Total requests submitted to City Commission for consideration were \$115,000. Total requests of \$75,000 were approved as follows:

Safety Harbor Neighborhood Family Center for \$35,000; the Safety Harbor Museum of Regional History for \$30,000; and Neighborly Care Network Inc. for \$10,000.

Funding of \$30,000 is included for the Neighborhood Projects, Beautification Matching Grants and Tree Program. These grants are funded by “Penny for Pinellas”, which can only be utilized for Capital Projects. Requests for these programs are administered by City Staff.

The Stormwater Utility rate of \$4.13 per equivalent residential unit (ERU) generates approximately \$521,000 in Stormwater Revenues. This rate was increased in November 2008 and is only the third increase since 1991 when the Stormwater fee was established at \$3.00 per ERU. Although no rate increase is scheduled in this year’s budget, Staff will be reviewing rates and proposing increases over the next few years in order to cover the operational costs of running the department. Stormwater projects completed since FY 2001/02 have exceeded \$8,800,000. Since 2006, approximately \$1,425 million for Erosion Control improvements have been funded by the 2006 Capital Improvement Revenue Note. The Adopted FY 2010 expenditures for this fund are \$1,900,000 with \$1,150,000 devoted to drainage projects. Proposed Stormwater projects include: Citywide Drainage Improvements for \$125,000, Old Tampa Bay Water Quality Improvements for \$1,000,000 and City-Owned Pond Maintenance for \$25,000.

For the second time in the last five years, the Water and Sewer Enterprise Funds experienced a net gain. For year ending September 30, 2008, the gain was \$640,856. The City Commission approved rate structure adjustments to water and wastewater rates effective June 1, 2008. The Adopted Budget includes an 11.5% rate increase to both Water and Wastewater charges in accordance with the City Ordinance passed February 7, 2006. The rate adjustments were designed to restore and continue a profitable status in the Water & Sewer Fund. The final increase approved by City Ordinance for these funds is October 1st of this budget year.

The costs for both the purchase of water, as a wholesale customer, and treatment of wastewater continue to increase and these increases will be experienced in future years. The Adopted Budget includes an estimated 10% increase for the purchase of water from Pinellas County. It also includes an 8% increase over the FY 2009 estimate for wastewater treatment costs to the City of Clearwater. Finally, Water and Wastewater projects in the amount of \$1,547,527 are included in the Proposed Budget, for which the largest expenditures are for Main Repairs at Mullet Creek for \$290,000, Bay Woods Lift Station for \$55,000, Northeast Treatment Plant for \$751,840 and Water Line replacement on Philippe Parkway for \$300,000.

Other capital outlay expenditures for the Water and Sewer Fund include: the replacement of 328 meters with radio frequency meters to allow electronic meter reading for a total of \$40,000, a lease payment for the John Deere backhoe for \$32,852 and replacement of a 1988 forklift for \$30,000.

The Sanitation Fund continues to post a net loss for Fiscal Year ended September 30, 2008. This fund was also evaluated during the Rate Study, for which City Commission approved rate increases in the amount of 9.5% evenly over a five and a half year period, the first four adjustments have occurred with this fiscal year being the final year of the increase. Additionally and through a “Frequency of Service” review, changes were approved by the City Commission and implemented on June 1, 2008. Both measures will accommodate efficient operation of the Sanitation Fund while decreasing the yearly deficit. The Adopted capital outlay for this fund includes replacement of a fully automated side loader for \$248,000 and a capital lease payment of \$38,268 for a sanitation truck purchased in FY 2008.

The Capital Improvement Plan (CIP) for FY 2009/10 – FY 2013/14 includes projects totaling \$26,746,248, of which \$5,031,493 is planned for expenditure during the FY 2009/10 budget year.

Expenditures by type are as follows: General Government \$840,663, Physical Environment \$3,122,527, Transportation \$812,567, Culture and Recreation \$155,000 and non-expendable disbursements for Capital Leases of \$100,736.

Future Budget Issues

Safety Harbor's fiscal conservatism in the past regarding the millage rate appears to have become a double-edged sword. On one hand, electing the rollback rate six times in the last ten years limited the State mandated millage rate reduction to 3% in FY 07/08; which is better than many of our neighboring cities and the majority of cities statewide. On the other hand, our millage rate being one of the lowest in Pinellas County will now only cover 23.5% of General Fund appropriations in contrast to 27.3% in 1998/99. This combined with the effects of Amendment One and the slowing economy has begun to negatively affect our general fund and subsequently our reserves. The City has grown significantly over the past ten years and continues to improve its aesthetic appearance and small town charm. Over the past ten years, General Fund expenditures have risen 74%, while ad valorem revenues have increased by just under 53%. With escalating costs and the economy, it is remarkable that the City was able to maintain its high level of service to the citizens of Safety Harbor while maintaining the lowest millage rate.

The City Commission completed its visioning process and subsequent goal setting session which was held February 23, 2008. The results of which will dictate a variety of projects in a set priority. Funding for these projects will be necessary to accomplish the goals.

Conclusion

The preparation of the budget document requires a substantial amount of time and commitment. This process would not be possible without the efforts and dedication of many individuals. Gratitude is extended to the Department Directors for their cooperation and diligence in developing a pragmatic record outlining the needs of their departments and the residents of Safety Harbor. A special note of appreciation is extended to the Finance Department for their hard work and professionalism in preparing a well thought out budget document. Finally, an acknowledgement and a special thank you is extended to the Budget Advisory Committee for their review during the budget process and their advisory contributions to our financial security.

Respectfully



Matthew L. Spoor
City Manager

GENERAL FUND FUND BALANCE TEN YEAR HISTORY

FUND BALANCE <u>OCTOBER 1 OF BUDGET YEAR</u>			
<u>YEAR</u>	<u>GENERAL FUND BUDGET</u>	<u>RESERVE AMOUNT</u>	<u>PERCENT OF BUDGET</u>
2009/10	\$13,532,177	\$8,887,037	65.67%
2008/09	\$14,054,203	\$7,911,862	56.30%
2007/08	\$13,777,893	\$8,846,290	64.21%
2006/07	\$12,760,029	\$9,351,363	73.29%
2005/06	\$11,302,109	\$8,984,191	79.49%
2004/05	\$10,708,119	\$8,320,269	77.70%
2003/04	\$10,256,949	\$6,586,501	64.22%
2002/03	\$11,145,070	\$7,977,379	71.58%
2001/02	\$11,450,699	\$10,128,307	88.45%
2000/01	\$9,372,756	\$9,586,735	102.28%

2000/2001 through 2008/2009 reflects Fund Balance figures taken from the City of Safety Harbor Comprehensive Annual Financial Reports as of September 30 of the preceding Budget Year. For example, 2000/2001 reflects the Fiscal Year 2000/01 Budget Information and the Fund Balance figure from the September 30, 2000 CAFR. Fiscal Year 2009/10 reflects the Adopted General Fund budgeted expenditures for the Fiscal Year and the estimated September 30, 2009 Fund Balance.

SAFETY HARBOR:

Its Place In History and Today



Safety Harbor is comfortably nestled along the northwest edge of Old Tampa Bay in Pinellas County. Safety Harbor enjoys a unique place in the history books and in the hearts of its citizens and visitors. The first inhabitants were the Timucuan Indians who called the area Tocobaga. In 1528, Spanish adventurers led by the explorer Navarez landed on our shores. Safety Harbor is the home of the historic Espiritu Santo Springs. Given this name in 1539 by the Spanish explorer Hernando de Soto, who was searching for the legendary Fountain of Youth, these natural springs have attracted attention worldwide for their curative powers. Safety Harbor was first homesteaded by Count Odet Philippe, a French surgeon in Napoleon's navy, who is credited with introducing citrus growing to Florida. Established in 1823, the Count's homestead is now the site of Philippe Park a 122-acre Pinellas County owned and operated facility that is very popular among our residents and visitors.

Safety Harbor was formally incorporated as a City in 1917 with a population of 200 persons. Today 17,825 persons call Safety Harbor their home. As primarily a residential community, the City has maintained the character of a family oriented community while preserving our environmentally sensitive lands and revitalizing our historic downtown Business District. Recently, a resident who has lived in numerous cities throughout the country gave our City what must be viewed as the ultimate of compliments when she stated that she chose Safety Harbor because it offered the best parts of each of the communities she had previously called home.

Safety Harbor features easy access to the region's cultural, recreational and transportation facilities. These include Tampa International Airport, Ruth Eckerd Hall, Busch Gardens, Raymond James Stadium, Tropicana Field, Sun Dome and of course, the beautiful beaches of the Florida Suncoast. Within easy driving distance are Walt Disney World, SeaWorld, Universal Studios and other major attractions. Miami in the southern end of the state and Tallahassee to the north are less than a half-day's drive.

Safety Harbor is one of the 24 cities in Pinellas County. The County has a population of almost one million residents. However, Safety Harbor's low-density development gives it an oasis-like quality in contrast to the high population of Pinellas County in general.

CITY OF SAFETY HARBOR

General Information

School Enrollment	Number	Percent
Population 3 years and over enrolled in school.....	3,891	
Nursery School, preschool	300	7.7
Kindergarten	159	4.1
Elementary School (grades 1-8).....	1,810	46.5
High School (grades 9-12)	854	22.0
College or graduate school.....	768	19.7
 Educational Attainment		
Population 25 years and over.....	12,633	
Less than 9 th grade	191	1.5
9 th to 12 th grade, no diploma	1,139	9.0
High school graduate (includes equivalency)	2,668	21.1
Some college, no degree	3,206	25.5
Associate degree	1,117	8.8
Bachelor's degree.....	2,816	22.3
Graduate or professional degree	1,496	11.8
Percent high school graduate or higher.....		89.5
Percent bachelor's degree or higher.....		34.1
 Race		
One race	16,994	98.8
White.....	15,867	92.2
Black or African American.....	712	4.1
American Indian.....	42	0.2
Asian	289	1.7
Other	76	0.4
Two or more races	209	1.2
 Economics		
Median Household Income		\$51,378
Per Capita Income.....		\$28,632
 Housing		
Median Value.....		\$134,500

Source: 2000 U.S. Certified Census

CITY OF SAFETY HARBOR

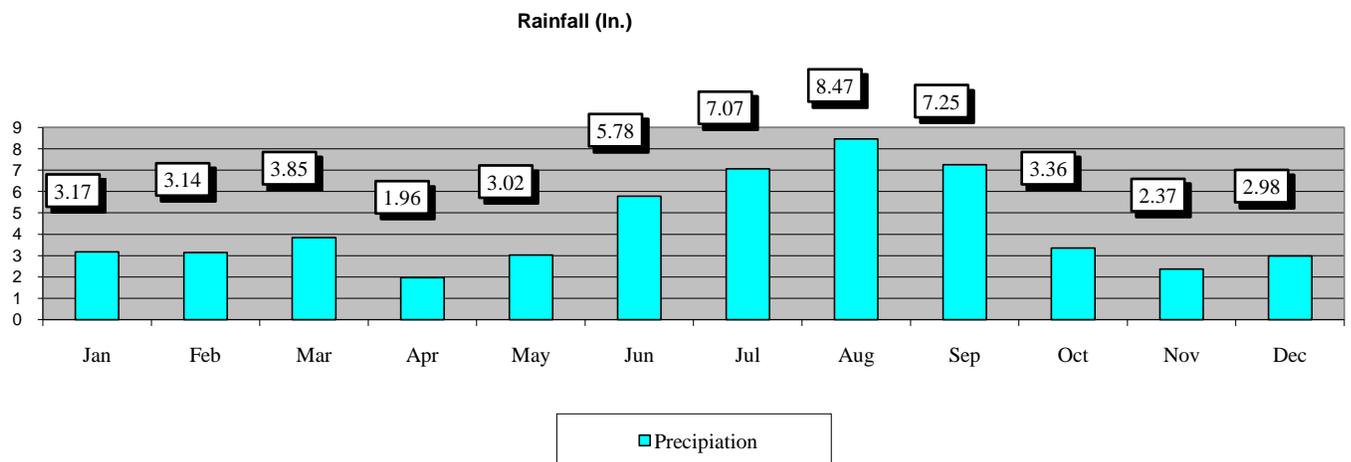
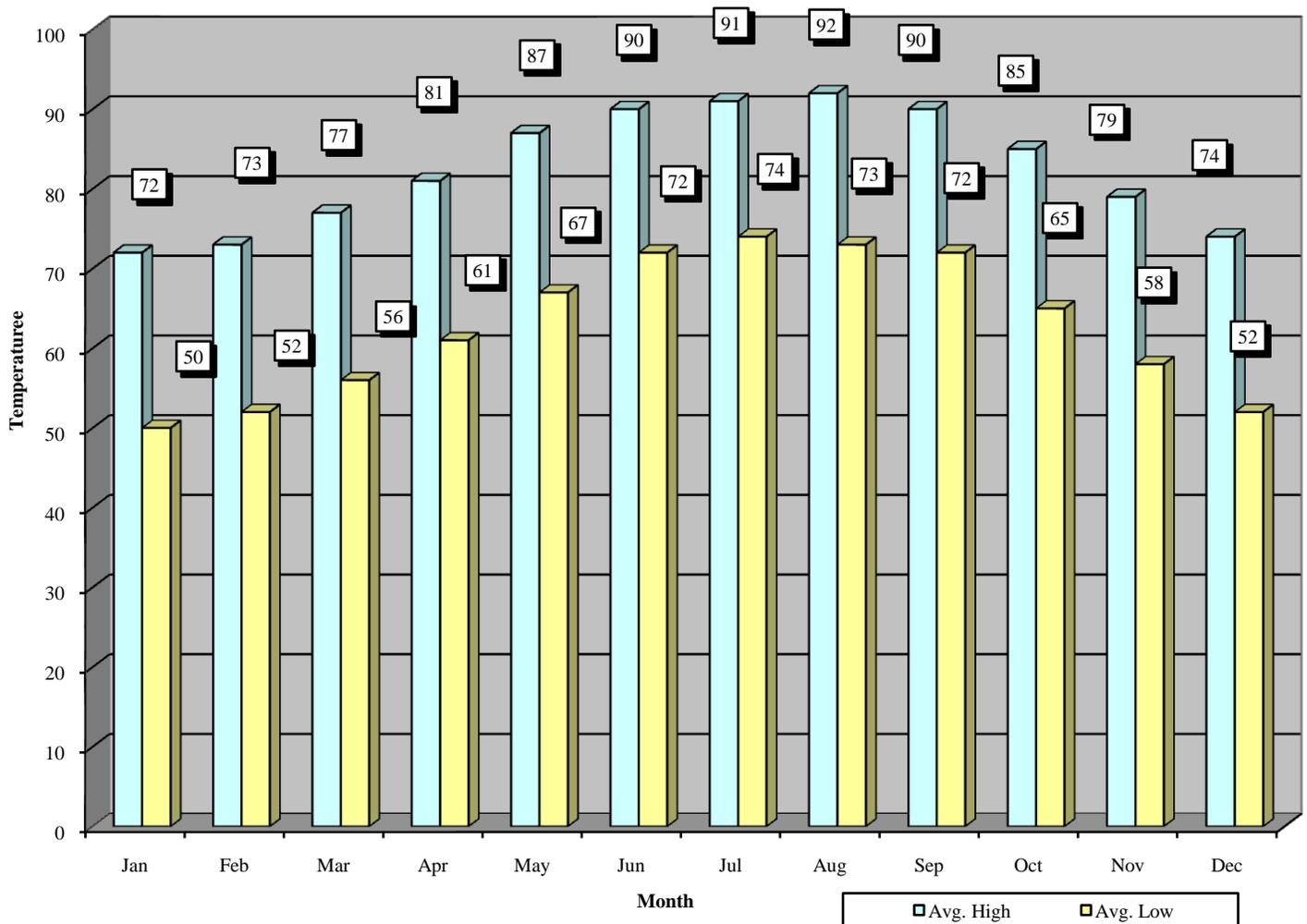
Geography



CITY OF SAFETY HARBOR

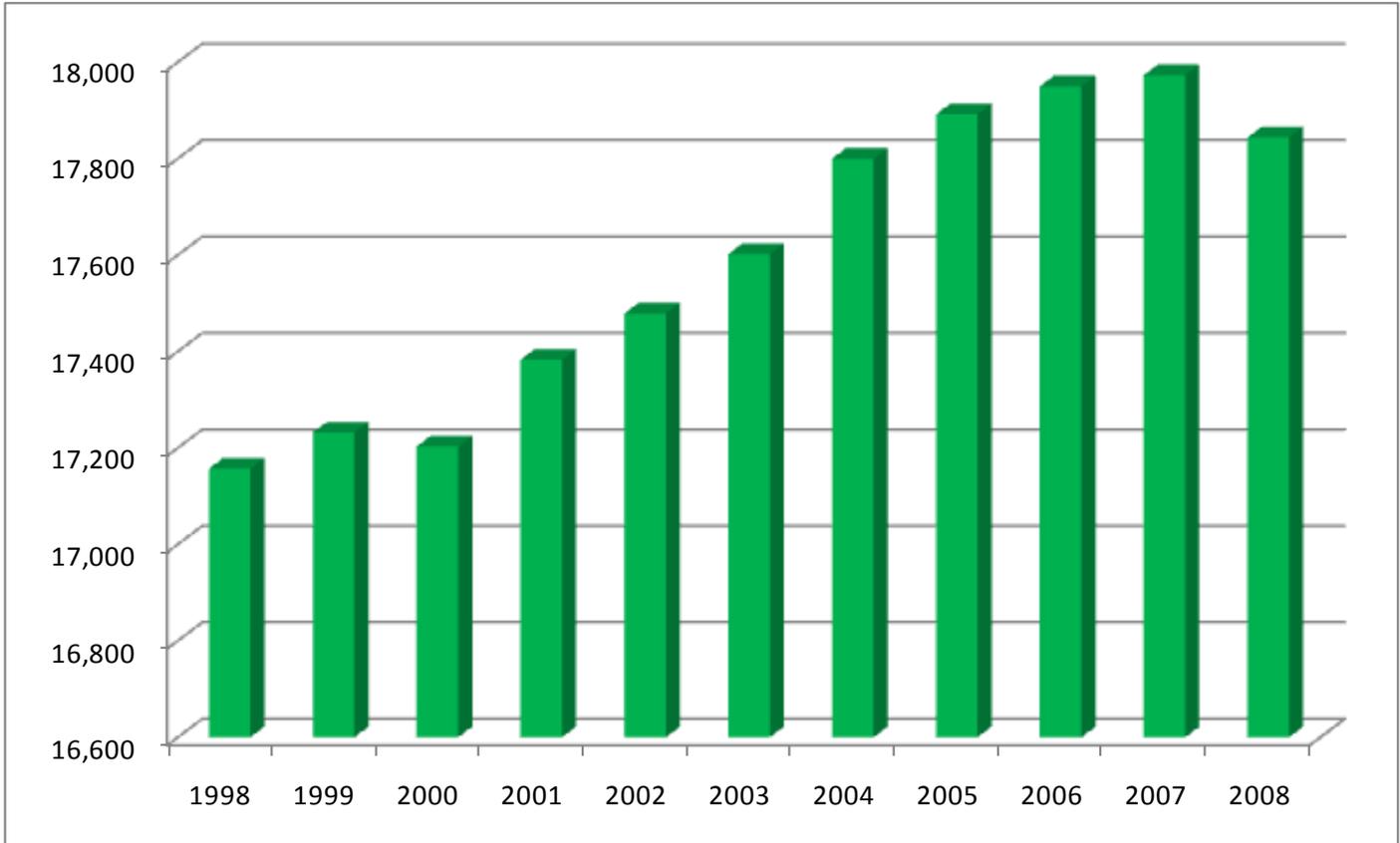
Climate

Safety Harbor enjoys a year round tropical climate



Source: www.weather.com

CITY OF SAFETY HARBOR POPULATION



Source: 2000 U.S. Bureau of Census
University of Florida Bureau of Economics and Business Research

CITY OF SAFETY HARBOR POPULATION

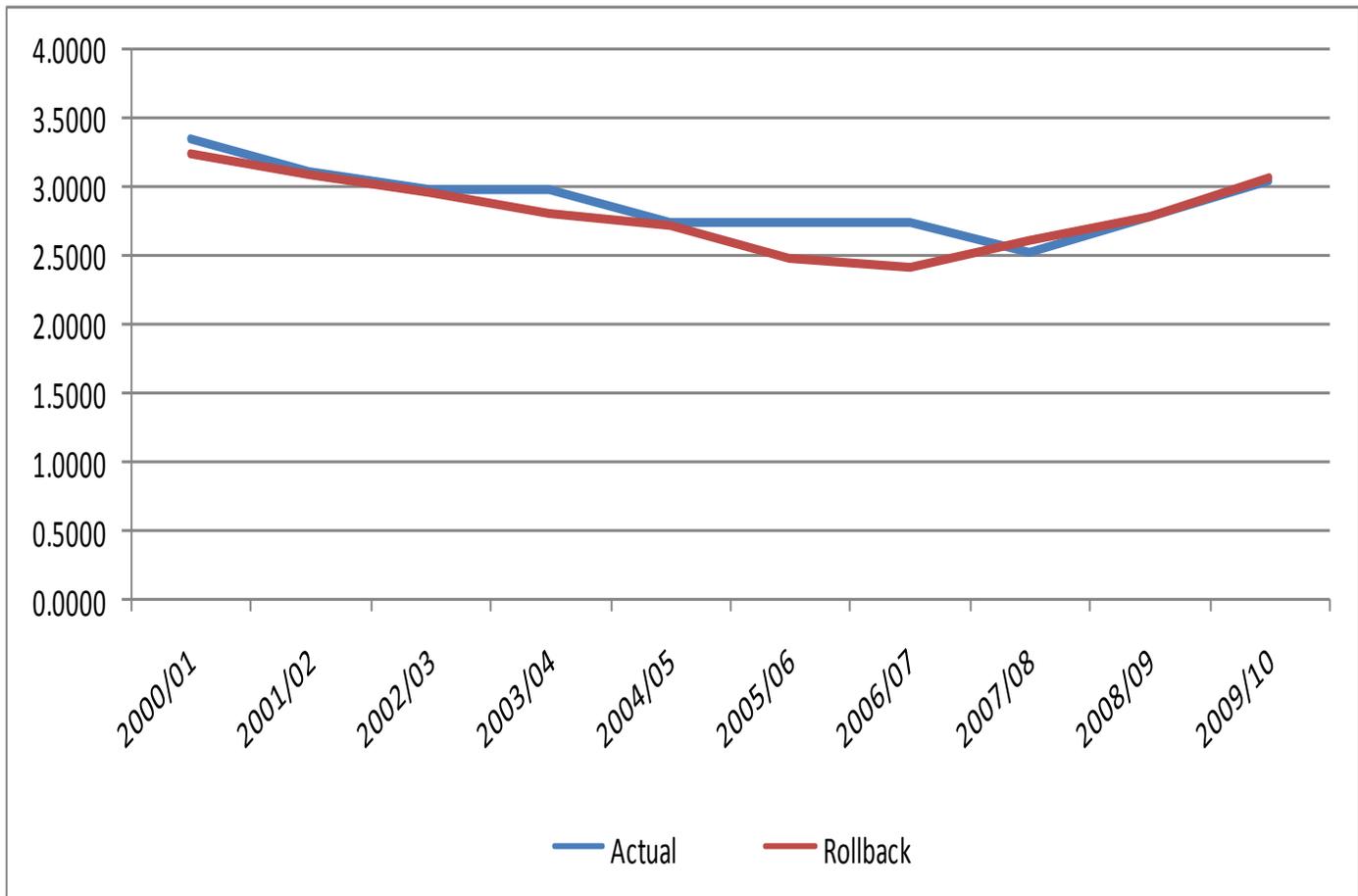
	YEAR	POPULATION	POPULATION CHANGE	% CHANGE
(3)	1999	17,232	75	0.44%
(1)	2000	17,203	(29)	-0.17%
(3)	2001	17,383	180	1.05%
(3)	2002	17,479	96	0.55%
(3)	2003	17,602	123	0.70%
(3)	2004	17,800	198	1.12%
(3)	2005	17,892	92	0.52%
(3)	2006	17,950	58	0.32%
(3)	2007	17,973	23	0.13%
(2)	2008	17,844	(129)	-0.72%

SOURCE:

- (1) 2000 US Bureau of Census
- (2) University of Florida, Bureau of Economic and Business Research as of 4/1/2007
- (3) University of Florida, Bureau of Economic and Business Research as of April 1st of each year

<u>Age of Population</u>	<u>City of Safety Harbor</u>	<u>Pinellas County</u>
Median Age	42.2 Years	43.0
Percent Under 18 Years	21.8%	19.3%
Percent Over 65 Years	17.3%	22.5%

CITY OF SAFETY HARBOR MILLAGE RATE Past Ten Years



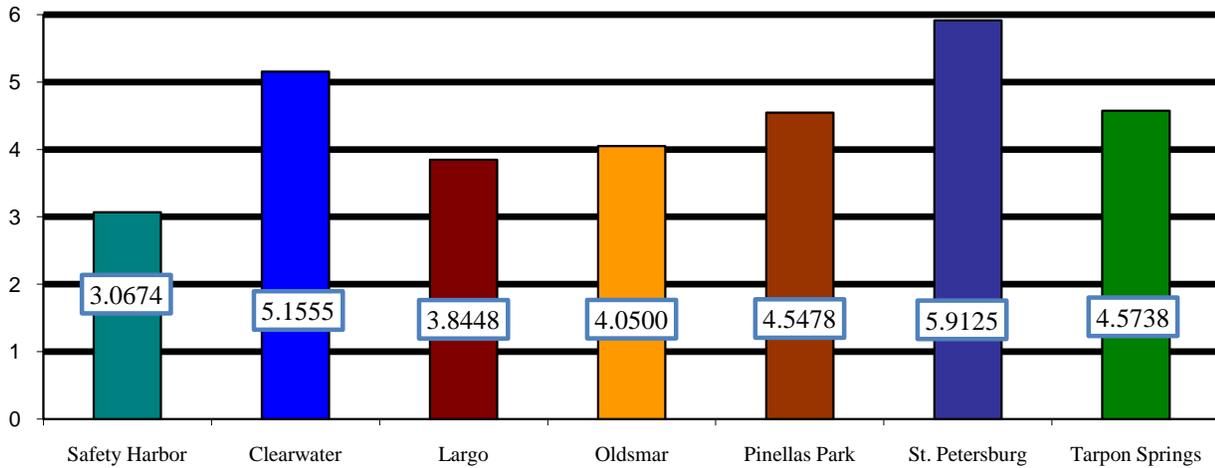
CITY OF SAFETY HARBOR

MILLAGE RATE

Past Ten Years

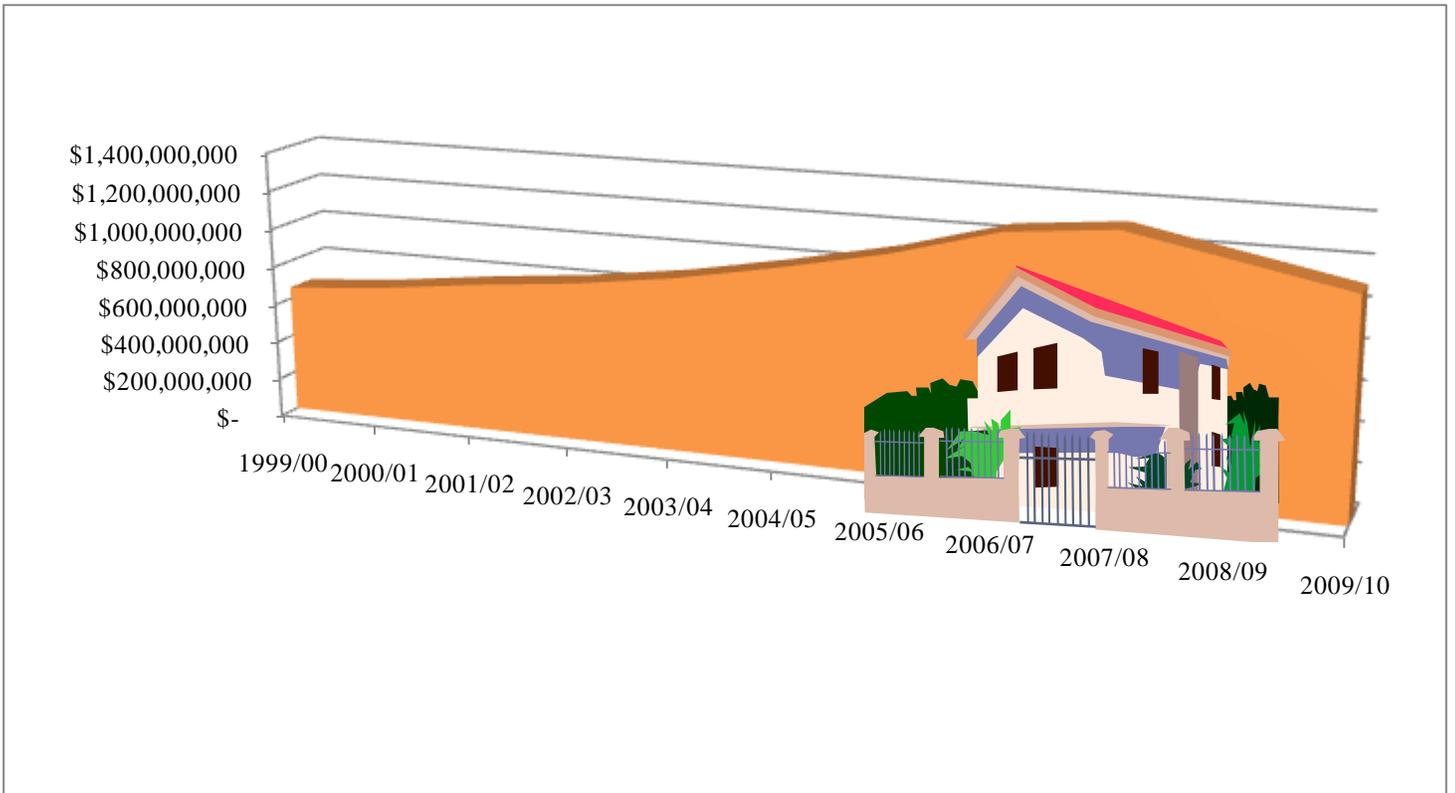
FISCAL YEAR	ACTUAL	ROLLBACK
2001	3.3429	3.2519
2002	3.1071	3.1071
2003	2.9668	2.9668
2004	2.9668	2.8081
2005	2.7391	2.7391
2006	2.7391	2.4963
2007	2.7391	2.4257
2008	2.5140	2.6134
2009	2.7830	2.8137
2010	3.0674	3.0835

COMPARATIVE PROPOSED MILLAGE RATES FISCAL YEAR 2009/2010



Safety Harbor	3.0674
Clearwater	5.1555
Largo	3.8448
Oldsmar	4.0500
Pinellas Park	4.5478
St. Petersburg	5.9125
Tarpon Springs	4.5738

CITY OF SAFETY HARBOR ASSESSED VALUATION Past Ten Years



\$ 702,419,597	2000/01
\$ 765,436,050	2001/02
\$ 817,796,839	2002/03
\$ 891,321,442	2003/04
\$ 990,436,983	2004/05
\$ 1,101,543,672	2005/06
\$ 1,249,113,488	2006/07
\$ 1,331,055,598	2007/08
\$ 1,200,730,028	2008/09
\$ 1,090,915,582	2009/10



INTRODUCTION

The FY 2009/2010 Annual Operating Budget for the City of Safety Harbor, Florida is intended to serve four purposes:

The Budget as a Policy Document

As a policy document, the Budget indicates what services the City will provide during the twelve-month period beginning October 1, 2009. The Budget Message (City Manager Letter) summarizes the issues facing Safety Harbor and how the budget has and will address them. On a more detailed level, each department has submitted goals and objectives as well as performance measures upon which progress will be monitored.

The Budget as an Operations Guide

The Budget is the operating plan used as a guide in providing services to the citizens we serve. Each department budget section provides goals and objectives, performance measures, line item appropriation budgets, organizational charts, and a personnel summary count for FY 2009/2010.

The Budget as a Financial Plan

As a financial plan, the Budget outlines how much City services will cost and how they will be funded. The Budget Message section provides an overview of the Budget including major revenue and expenditure categories combined with three-year revenue and expenditure projections for the General Fund. Following the message, there is a discussion of the City's budget process, fund structure and measurements focus. The Fund sections include estimates of the City's financial condition at September 30, 2009 and a comparison of financial activity over a three-year period (2007/08, 2008/09, 2009/10) for each department within each Fund. The estimates for FYE September 30, 2009 were conservatively derived in May 2009 and presented to the City Commission in July 2009. The estimates were not updated again. The total Capital Improvement Plan is summarized in its own section along with the location, description, justification and incremental operating costs associated with each capital project.

The Budget as a Communications Device

The Budget is designed to be user friendly with summary information in text, tables and graphs. A glossary of budget terms is included in the appendices section for the reader's reference. In addition to this reader's guide, the following table of contents provides a sequential listing of the sections in this document with a tab at the beginning of each fund. Should you have a question about the City Budget that this document does not answer, please feel free to contact the City of Safety Harbor Finance Department at (727) 724-1555.

FY 2008/2009 Budget Calendar

DATE	FUNCTION	PARTIES
February 17 th	Distribute Budget Manual & training session on preparation of Department Budgets in City Commission Chambers 2:00 PM. Attendance is required for those preparing the budget.	Department Heads All Budget Preparers
March 9 th	Submit Facility Maintenance, Information Systems, Fleet & Capital Projects to respective Departments, through email.	Department Heads
March 15 th	Submit Department Goals and Prior Year Accomplishments through email.	Department Heads
March 20 th	Submit Performance Measurements to Finance.	Department Heads
March 27 th	Submit corrected Salary Sheets & Organizational Charts.	Department Heads
March 30 th	Fleet, IS & Building Maintenance submit recommendations to Finance and requesting department, through email.	Fleet Mnt. Supervisor, Network Administrator & Building Mnt. Supervisor
April 3 rd	Submit request for Capital Outlay.	Department Heads
April 3 rd	Enter and submit all operating/departmental budgets with detailed justifications into Naviline. Submit travel and training worksheet.	Department Heads
April 6 th	Engineering submit 5-year Capital Improvements Program (CIP) worksheets to Finance through email.	Engineering Department
April 6 th – April 14 th	Review budget requests. Review CIP requests.	Finance Department
April 14 th – 16 th April 27 th – May 1 st	Review with City Manager and Departments.	City Manager & Finance Department
May 1 st – May 29 th	Make necessary changes and develop City Manager's recommendation.	City Manager & Finance Department
July 1 st – July 3 rd	Finalize Document for Printing.	Finance Department
July 1 st	The Property Appraiser shall complete assessment of the value of all property no later than July 1 of each year, with exception the department may for good cause shown, extend the time for completion of assessment of all property (CH. 193.023. F.S.). The Property Appraiser transmits "Certification of Taxable Value" to City.	Property Appraiser
July 3 rd – July 8 th	Print Proposed Operating Budget.	Finance Department

July 18 th	Present Proposed Budget to the Commission at the first Budget Workshop.	City Commission
Before August 4th	<p>Approve millage certification including tentative millage rate, date, time, and place of first public hearing. Date will be set based on receipt of "Certification of Taxable Value".</p> <p>Within 30 days of Certification of Value, the City shall advise the Property Appraiser of its rolled-back rate, and of the date, time, and place at which a public hearing will be held to consider the Adopted millage rate and the tentative budget. The Property Appraiser will utilize this information in preparing the notice of Adopted property taxes. (CH. 200.065. F.S.).</p>	City Commission
July 20th	Budget Workshop.	City Commission
September 9th	Hold public hearing for the first reading on millage and budget resolutions.	City Commission
September 9th	Adoption of tentative millage and tentative budget.	City Commission
September 18th	Newspaper publications of "Notice of Public Hearing of City Commission's Intent to Adopt Final Millage Rate and Budget." Within 15 days of the meeting adopting the tentative budget, the City must advertise in a newspaper of general circulation in the City, its intent to finally adopt a millage rate and budget.	City Clerk
September 21st	Hold Public Hearing for second reading and adopting final millage and final operating budget.	City Commission
September 21st	<p>Date of Second Public Hearing.</p> <p>Notify Property Appraiser and Tax Collector of adopted millage rate.</p> <p>Make final adjustments as approved by the City Commission to the Budget and make available Final Budget as required.</p>	<p>City Commission</p> <p>City Commission</p> <p>Finance Department</p>
October 1st	New budget goes into effect.	All

EXPLANATION OF BUDGETARY BASIS

Budgets for funds that have formal budgetary integration are prepared in accordance with generally accepted accounting principles. This includes an original appropriation ordinance, a budget amendment for encumbrances outstanding at the end of the previous year, and other budget adjustments approved by the City Commission. The basis of budgeting is the same as the basis of accounting.

The following funds are budgeted using the modified accrual basis of accounting: general, special revenue, debt service, and capital projects. Revenue and other governmental fund financing resource increments are recognized in the accounting period when they become susceptible to accrual - that is, when they become both "measurable" and "available" to finance expenditures of the fiscal period.

Licenses and permits, fines and forfeitures, charges for services and miscellaneous revenue (except investment earnings) are recorded as revenue when cash is received because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available. Where grant revenue is dependent upon expenditures by City, revenue is accrued when the related expenditures are incurred.

Special assessments levied are recognized when they become available. Available means when due, or past due and receivable and collected within the current period. Special assessments are a first lien on real property and are due at the date of final levy plus 30 days. If a property owner is unable to pay an assessment in full, the City allows the lien to be paid in annual/monthly installments at interest rates established in Florida Statute 170.09.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule is principal and interest on general long-term debt which are recognized when due.

Proprietary funds are accounted for using the accrual basis of accounting. Revenue is recognized when earned and expenses are recognized when they are incurred. Unbilled utility service receivable is estimated and recorded at year-end.

Fixed assets, which are not used in Proprietary or Fiduciary Fund operations, are accounted for in a separate self-balancing General Fixed Assets Account Group. Long-term debt, which is not intended to be financed through Proprietary or Fiduciary Funds, is accounted for in a separate self-balancing General Long-Term Debt Account Group.

The City maintains budgetary controls at the object of expenditure level by the encumbrance of estimated purchase amounts or contracts. Open encumbrances are reported as reservations of fund balance on the balance sheets at September 30 each year.

THE BUDGET PROCESS

In accordance with Article III, Section 45 (6) of the City Charter the City Manager annually submits to the City Commission the City of Safety Harbor's Budget, Budget Message and Capital Program. The budget is a policy document that establishes the levels of service to be provided to the City's residents. The budget is subject to certain restrictions, some of which are imposed by state statute and are relatively inflexible. Other factors are the result of policy decisions by the City Commission and may be subject to modification according to changing conditions.

The budget process involves four (4) primary phases comprised of preparation, review, adoption and implementation.

In the preparation phase, each department develops goals and strategies for the upcoming fiscal year and prepares a department budget based on these goals and strategies.

The review phase initially encompasses an extensive review by the City Manager's office, the Finance Department and individual department directors. Upon completion of this review and matching with projected revenues, the Adopted Budget is presented for review to the Budget Advisory Committee and City Commission at respective Budget Work Sessions.

The budget adoption phase must be in accordance with the timing and requirements specified in State Law (F.S. 200.65), wherein a required series of two public hearings are held. At these public hearings, the Ad Valorem millage rate required to fund the budget, as well as the budget, is adopted.

During the budget review and adoption phase the public is invited and encouraged to attend and participate in the budget process.

The implementation phase encompasses the administration of the budget as formally adopted by the City Commission. Budgets for the General, Special Revenue, Debt Service and Capital Projects Funds are budgeted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted, or as amended in accordance with City Ordinance.

Section 7.28 of the City's Code of Ordinances prohibits the expenditure of any money or the occurrence of any liability in excess of the amounts appropriated for these general classifications of expenditures: personal services, contractual and other services, materials and supplies, capital outlay and debt service.

During the fiscal year, budgetary control and revisions are maintained within the department level. The budget process allows for amendments during the year as conditions warrant. Per the City Charter, the City Commission is authorized to make such changes to the budget, as it deems necessary for the proper and economical operation of the City. If, at any time during the fiscal year, the City Manager recommends the reappropriation of funds not needed for the purpose for which they were appropriated, or the appropriation of any unappropriated cash surplus, the City Commission may appropriate such funds to any municipal purpose. An amendment may be initiated by the Finance Director, reviewed and approved by the City Manager, and submitted to the City Commission for consideration. With City Commission approval, the fund appropriations are realigned. In addition, the City Manager is authorized to transfer budgeted amounts between line items within a department. All other transfers require Commission approval.

THE FUND STRUCTURE

The City of Safety Harbor organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. The various funds are grouped into six generic fund types and three broad fund categories as follows:

Governmental Fund Types

General Fund

The General Fund accounts for all unrestricted sources, except for those that are required to be accounted for in another fund. The following departments or services are categorized in the General Fund: City Commission, City Manager, City Clerk, Personnel, General Finance, Planning, City Attorney, General Government, Law Enforcement, Fire Services, Building Engineering Services, Streets, Fleet Maintenance, Recreation, Parks, Building Maintenance and Library.

Special Revenue Funds

The Special Revenue Funds account for the proceeds of specific revenue sources that are restricted by law or administrative action for specific purposes. Special Revenue Funds include the following departments and services: Stormwater, Public Safety Impact Fund, Street Improvement funded primarily with gas tax revenues, Marina Boat Basin services, Law Enforcement Grant funding, Street Lighting services, Parkland, Transportation, Library, Drainage and Parking Impact funding; and the City's Community Redevelopment Agency (Tax Increment Financing District). Moving forward into FY 2010, the Library Grants fund has been moved to General Fund.

Debt Service Funds

The Debt Service Funds account for the accumulation of resources for as well as the payment of interest and principal on general long-term debt. Debt Service Funds include: The Florida Municipal Loan Council Revenue Bond, Series 2001A, the Capital Improvement Revenue Note, Series 2006, which has funded Erosion Control and Brick Street Rehabilitation, and the Capital Improvement Revenue Note, Series 2008, for the Library Expansion/Renovation project.

Capital Projects Fund

The Capital Project Fund accounts for financial resources segregated for the acquisition of major capital facilities and equipment. The Capital Projects Fund records the revenue from the Local Option Sales Tax referred to as "Penny for Pinellas". The Penny for Pinellas Program is vital to the City's Capital Projects. The Penny will generate approximately \$1.5 million dollars in the 2008/09 and 2009/10 Budgets. The Capital Projects fund is one of many funds contained within the City's Capital Improvement Program and accounts for all Capital Improvement Projects that are funded without Enterprise, Special Revenue or Impact fee revenues.

Proprietary Fund Types

Enterprise Funds

The Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises. The City of Safety Harbor has two enterprise funds. The Water and Sewer Fund consists of seven funds, of which two are for debt service. The Series 2001A Florida Municipal Loan and Series 2006 Capital Revenue Note funds which record debt service for the Water and Sewer funds. The Water and Sewer Fund includes Finance Utility Billing, Data Processing, Water and Wastewater. The City is a wholesale water customer of Pinellas County and is responsible for the distribution water lines. The water department constructs and maintains the City's water system infrastructure and conducts water sample testing. The City is a part owner of treatment facilities with the City of Clearwater. The wastewater department is responsible for the construction and maintenance of the City's sanitary sewer system infrastructure. The Water Re-Use Fund is set up to accumulate funding for a reclaimed water system in the future. The Sewer Development Fund accounts for sewer impact fee revenue and is restricted for system expansion. The Water and Sewer Renewal and Replacement Fund is separated into a Water and Wastewater division. This fund records the capital projects for the Water and Sewer Enterprise as well as retains a \$500,000 reserve for debt requirements. The last of the Water and Sewer Funds is the Sewer Assessment Fund, which records billing and collections of sewer assessments placed on city residents. The Sanitation Fund accounts for waste collection and recycling services to the residents of Safety Harbor. Costs for solid waste removal, commercial and temporary container services, yard waste pick up, and special pickups are captured within this fund.

Fiduciary Fund Types

Trust and Agency Funds

The Trust and Agency Funds account for the assets held by a governmental unit as a trustee or agent for individuals, private organizations and/or other governmental units. The City of Safety Harbor has one fiduciary fund for the Fire Pension held by the Florida Municipal Public Trust Fund. The City does not budget for this fund.

Account Groups

General Fixed Assets

The General Fixed Assets Group accounts for all fixed assets of the City, except fixed assets of Proprietary Funds and certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems. This fund is not budgeted.

General Long-Term Debt

The General Long-Term Debt Group accounts for the outstanding principal balances on any general or special obligation bonds or other long-term debt of the City other than those recorded in the Proprietary Funds. This fund is not budgeted.

CITY OF SAFETY HARBOR

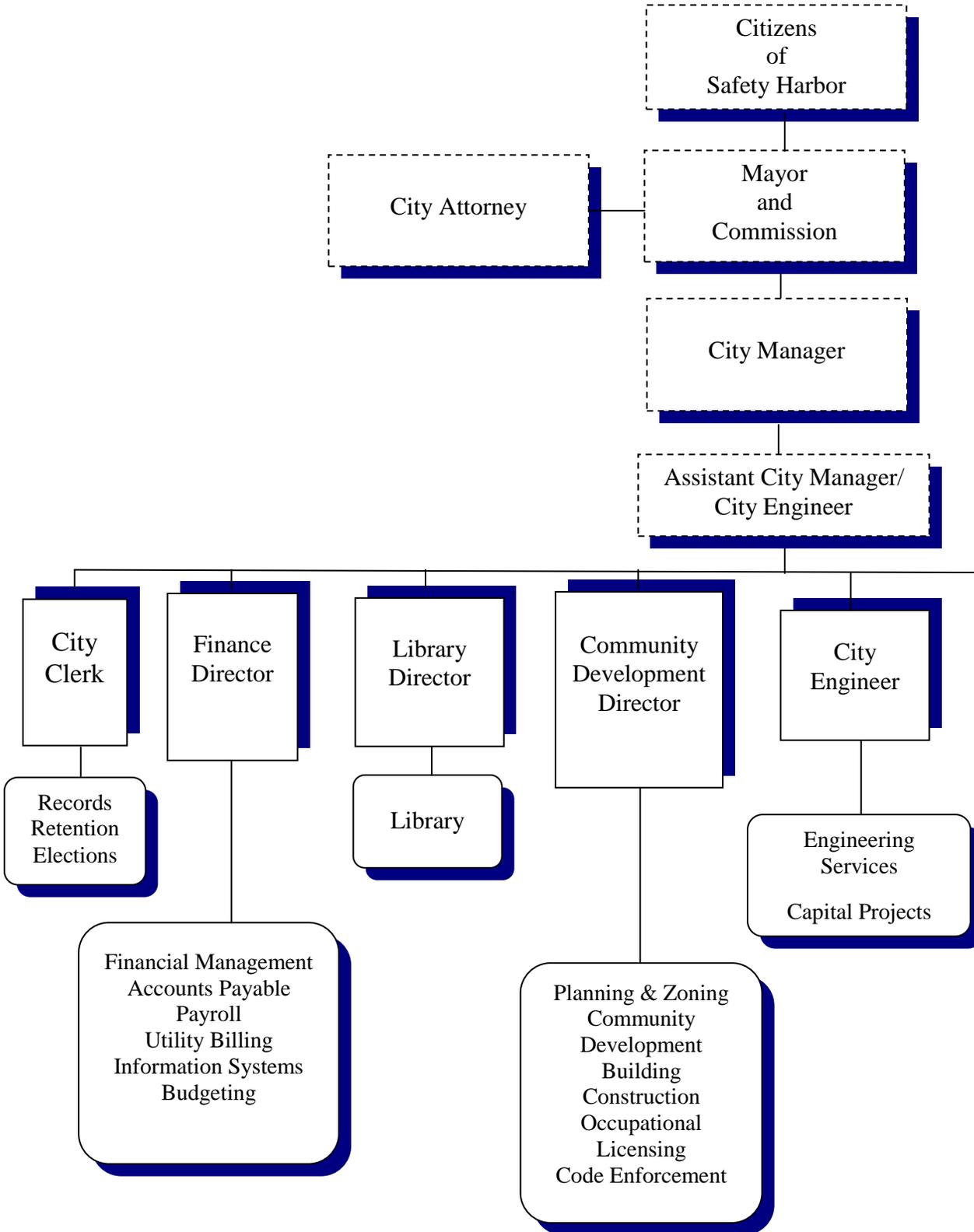
BUDGETED PERSONNEL

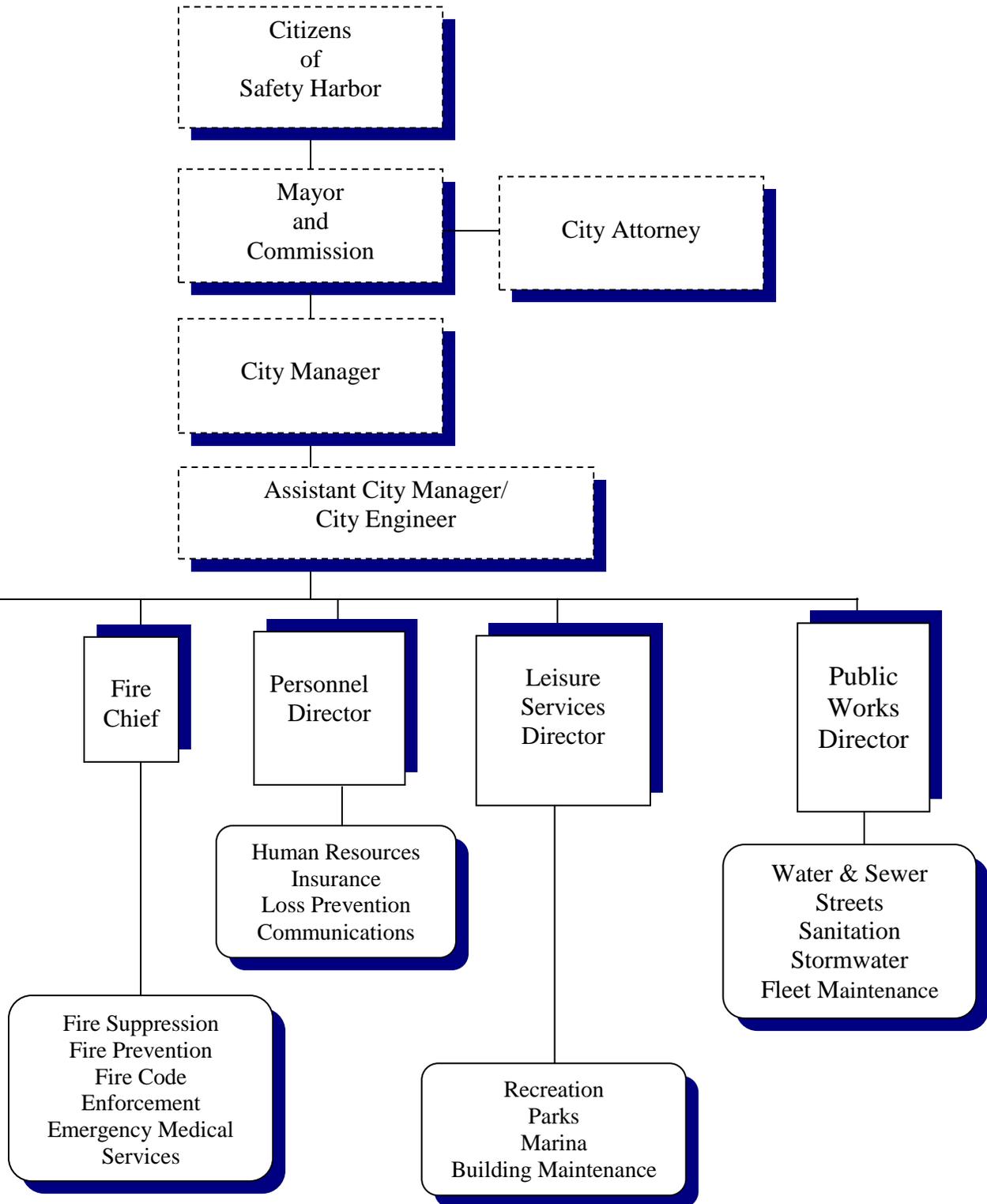
DEPARTMENT	FY05/06	FY 06/07	FY 07/08	FY 08/09	ADOPTED CHANGES	ADOPTED FY 09/10
City Manager's Office	2.00	2.00	2.20	2.20	(0.25)	1.95
City Clerk's Office	2.00	2.00	2.00	2.00	-	2.00
Personnel	3.00	3.00	3.50	3.50	-	3.50
Finance	5.50	5.50	5.50	5.50	-	5.50
Economic Dev. Director	0.00	1.00	0.00	0.00	-	0.00
Planning	4.00	4.00	4.00	4.00	(0.60)	3.40
Building Department	4.00	4.00	4.00	4.00	-	4.00
Fire Control & EMS	34.50	34.50	34.50	34.50	(2.50)	32.00
Engineering	5.50	5.50	6.50	6.50	0.05	6.55
Street	13.20	13.20	13.20	13.20	-	13.20
Fleet Maintenance	4.05	4.05	4.05	4.05	-	4.05
Building Maintenance	5.55	5.55	5.55	5.55	0.25	5.80
Library	13.55	14.45	14.45	14.70	2.00	16.70
Recreation	17.40	17.40	16.90	16.90	(1.00)	15.90
Marina	0.10	0.10	0.10	0.10	-	0.10
Parks	8.30	8.30	8.30	8.30	-	8.30
Library Grants Fund	2.00	2.00	2.00	2.00	(2.00)	0.00
Stormwater	5.20	5.20	5.20	5.20	-	5.20
Water & Sewer Finance	7.50	7.50	8.25	8.25	-	8.25
Information Systems	3.00	4.00	4.00	4.50	(1.00)	3.50
Water	8.20	8.20	8.20	8.20	-	8.20
Wastewater	11.20	11.20	10.20	10.20	(2.00)	8.20
Sanitation	19.15	19.15	20.15	20.15	(1.00)	19.15
CRA	0.00	0.00	1.00	1.00	(0.40)	0.60
Total	178.90	181.80	183.75	184.50	(8.45)	176.05

The FY 2009/2010 Adopted Budget headcount remains the same with the exception of the following:

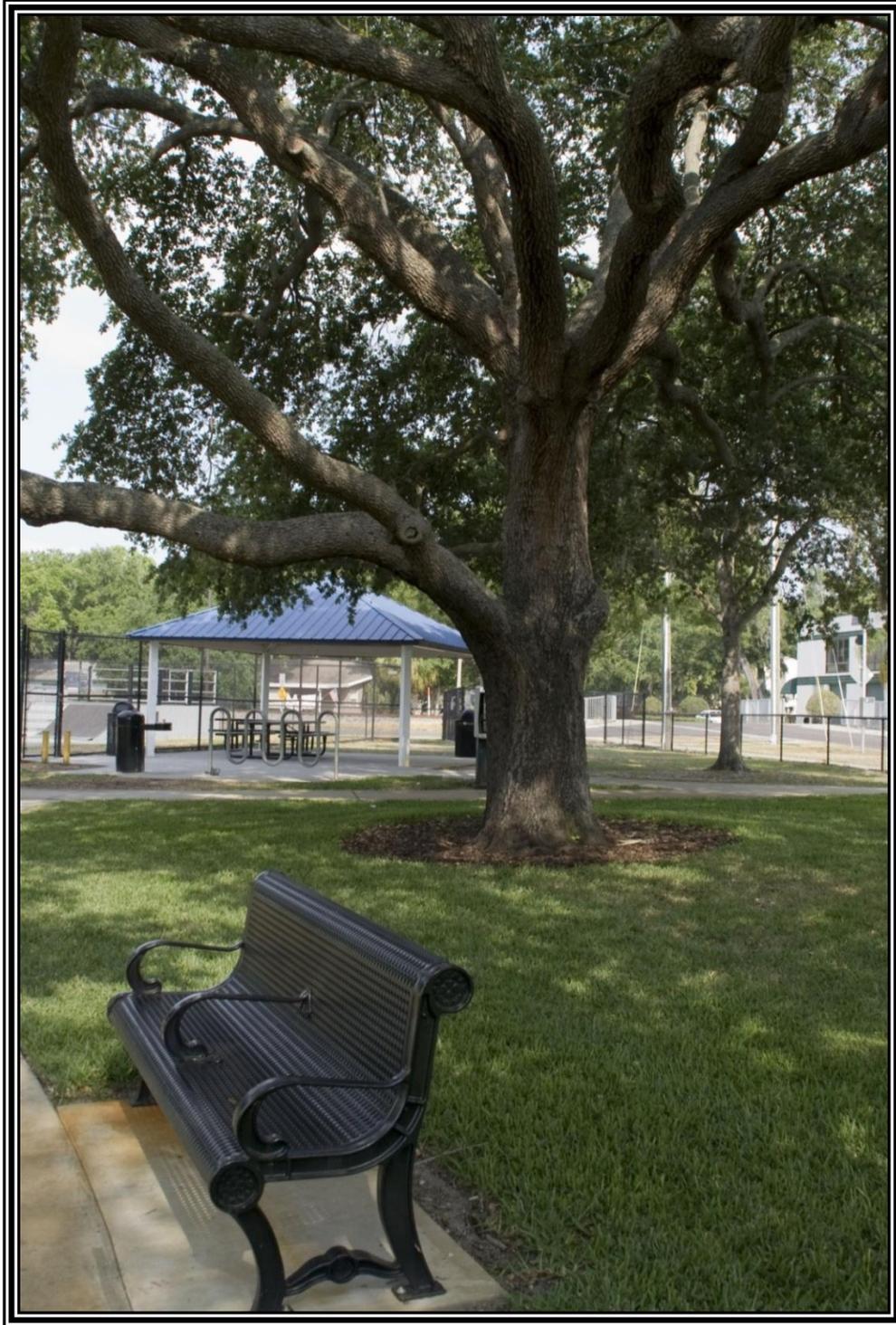
- 1) City Manager: Now 25% funded in CRA
- 2) Planning Department: Community Development Director is now 35% funded in CRA. Administrative Asst. shared 50%/50% with Engineering Dept.
- 3) Fire Department: FTE's decreased by 2.5 in FY 09/10.
- 4) GIS Coordinator is now 75% funded in Engineering Department & 25% funded in Community Development. Assistant City Manager/City Engineer is now 20% funded in City Manager's Office.
- 5) Building Maintenance: Addition of hours for part-time employees of .25.
- 6) Library: Library Grant's positions are now funded in Library Department.
- 7) Recreation Department: Two unfunded positions for FY 09/10. Two Positions each 50% partially funded in CRA are now fully funded by Recreation Department.
- 8) Library Grants: Now funded in Library Department for FY 09/10.
- 9) Information Systems: GIS Coordinator is now funded in the Engineering Department and Community Development Department.
- 10) Wastewater Department: Two unfunded positions for FY 09/10.
- 11) Sanitation: Elimination of two Collector positions and addition of one Mechanic position.
- 12) CRA: Two Positions each 50% partially funded in CRA are now fully funded by Recreation Department. City Manager is now 25% funded in CRA. Community Development Director is now 35% funded in CRA.











BUDGET

GOVERNMENTAL FUND TYPES

	General	Special Rev	Debt Service	Capital Projects
<u>ESTIMATED REVENUES</u>				
BALANCE FORWARD	\$ 8,887,037	\$ 5,269,891	\$ 99,564	\$ 1,734,720
Ad Valorem Taxes	3,178,950	400,706	-	-
Franchise/Other Taxes	3,568,300	-	-	-
Licenses & Permits	267,400	-	-	-
Intergovernmental Rev	2,594,003	678,000	-	1,537,685
Charges for Services	593,050	573,100	-	-
Fines & Forfeitures	113,200	-	-	-
Indirect Allocation	1,042,494	-	-	-
Development/Impact Fees	-	21,900	-	-
Miscellaneous	620,850	173,420	-	90,390
Debt Proceeds	-	-	-	-
Internal Transfers	300,000	300,000	620,184	-
TOTAL REVENUES	\$ 21,165,284	\$ 7,417,017	\$ 719,748	\$ 3,362,795
<u>APPROPRIATIONS</u>				
General Government	\$ 2,742,250	\$ 887,413	\$ -	\$ 55,000
Public Safety	5,064,387	-	-	-
Physical Environment	571,772	1,648,184	-	-
Transportation	938,396	979,473	-	145,000
Culture and Recreation	3,510,835	83,000	-	85,000
Debt Service	-	-	670,184	-
Interfund Transfers	-	-	-	1,220,184
Non Oper. Expenditures	704,537	258,684	-	-
RESERVES	7,633,107	3,560,263	49,564	1,857,611
TOTAL APPROPRIATIONS	\$ 21,165,284	\$ 7,417,017	\$ 719,748	\$ 3,362,795

SUMMARY

PROPRIETARY FUNDS		TOTAL	
Water & Sewer	Sanitation		
\$ 10,264,169	\$ 489,025	\$	26,744,406
-	-		3,579,656
-	35,000		3,603,300
-	-		267,400
-	13,000		4,822,688
8,567,500	2,675,100		12,408,750
-	-		113,200
549,216	-		1,591,710
-	-		21,900
198,790	88,320		1,171,770
-	-		-
1,901,972	-		3,122,156
\$ 21,481,647	\$ 3,300,445	\$	57,446,936
\$ 1,407,623	\$ -	\$	5,092,286
-	-		5,064,387
6,645,728	2,651,372		11,517,056
-	-		2,062,869
-	-		3,678,835
881,972	-		1,552,156
1,848,466	53,506		3,122,156
1,508,250	586,252		3,057,723
9,189,608	9,315		22,299,468
\$ 21,481,647	\$ 3,300,445	\$	57,446,936

METHODOLOGY OF REVENUE FORECASTING

The following are assumptions concerning revenues on a fund-by-fund basis, which were made across all funds.

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
All Applicable	Investments (Interest Income) Chart Reference Page 44	The revenue, generated from interest investments, is estimated based on the investment market and cash flow forecasts. Interest income has fluctuated over the past years due mainly to the variances in interest rates. Therefore, interest income is difficult to estimate. The FY 2009/2010 interest income was projected using an interest rate of approximately 3.5%, which is reflective of the City's portfolio.
General Fund	Ad Valorem Taxes Chart Reference Page 40	Assessed Valuation multiplied by the proposed millage (3.0674), less 5% for assumed non-collection and/or discounts taken for early payment.
	Franchise Taxes Chart Reference Page 40	The City collects two types of franchise taxes for electric and natural gas. The revenue estimated is based on rate increase information received from the respective companies and historical trends analysis.
	Utility Service Taxes/Other Taxes Chart Reference Page 41	The revenue received from this tax is based on expected growth and historical trends.
	Occupational Taxes	The revenue received from issuing licenses to City businesses is estimated in FY 2009/2010 based on license costs, historical trends and conservative growth expectations.
	Permits (Building and Other) Chart Reference Page 42	The revenue, generated by the various types of building permits, is calculated by determining the amount of undeveloped land and anticipated new development, as well as the historical trend for improving existing buildings.

General Fund (continued)	State Revenue Sharing	The City receives revenue from the State of Florida. The State determines the distribution to the local governments based upon receipts, population and municipal assessed value per capita. The City receives revenue from the State from the following sources: sales tax, cigarette tax, gas tax, mobile home licenses and State Revenue Sharing. Estimates are based on the Local Government Financial Information Handbook.
	Chart Reference Page 42	
	Fire District Taxes	Assumes approximately 6.95% of total Fire/EMS budgets. This percentage changes based on the portion of the unincorporated areas serviced.
	General Government	The City receives revenue from engineering fees, plan check fees, re-inspection fees and fire inspection fees. This revenue estimate is determined by historical trend analysis
	Public Safety Fees	Historical trend analysis and tracking of fire inspections and building construction.
	Physical Environment	Historical trend analysis and tracking of code violations.
	Culture/Recreation Fees	These user fees offset a portion of the costs associated with the Recreation Department. Public participation is anticipated to be in line with the prior year. No fee increases are incorporated in this budget.
	Chart Reference Page 43	
	Court/Library Fees and Fines	This revenue is the City's share of fines collected by the County for traffic offenses and misdemeanors, combined with library fees and fines collected throughout the year. Trend analysis.
	Chart Reference Page 44	
Other Miscellaneous Revenues	The revenue is based upon past year trends and FY 2008/2009 estimates.	
Administrative Overhead	Based upon indirect cost allocation formulas.	
<i>Interfund Transfers</i>	These transfers vary annually dependent upon City priorities and projects.	
Stormwater Utility Fund		
	Other State Revenue	Governmental grants
	Stormwater Utility Fees	Based on \$4.13 per Equivalent Residential Unit (ERU).
	<i>Interfund Transfers</i>	These transfers vary annually dependent upon City priorities and projects.
Public Safety Fund		
	Public Service Building Construction	Based on estimate of new construction
Street Improvement Fund		
	Local Option Gas Tax	State's forecast adjusted for historical trend analysis.
Debt Service Fund		
Water & Sewer Revenue Bond	<i>Interfund Transfers</i> W & S Revenue Fund	Balance needed for FY 2009/2010 debt service payment.
Public Improvement Bonds		Debt retired 09/30/2006.

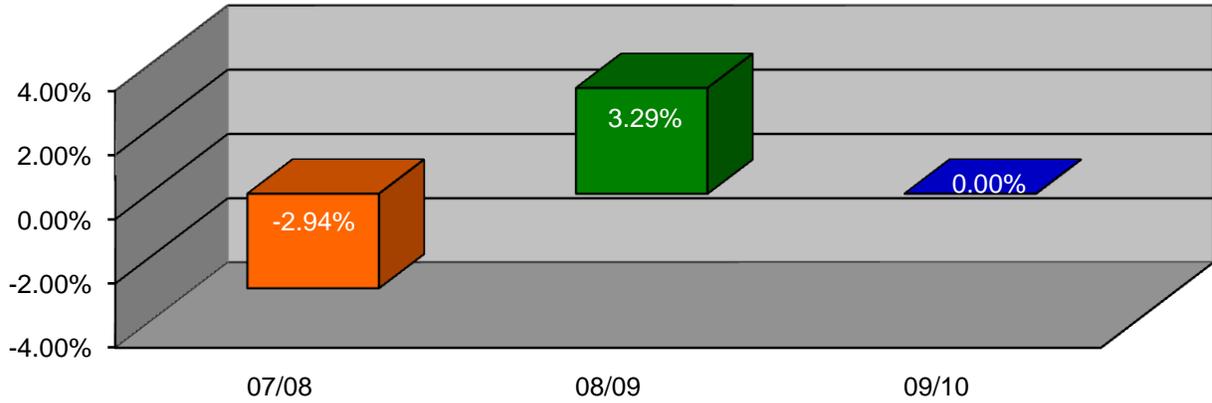
2006 Capital Improvement Revenue Note	Debt Proceeds	Draw from the line of credit for approved projects.
	<i>Interfund Transfers</i>	Interest from respective funds. Capital Projects, Water & Sewer and Sanitation.
2008 Public Revenue Note	<i>Interfund Transfers</i>	Debt Service Payments from the Capital Projects Fund. This Revenue Note is for the Library Expansion Project.
Capital Projects Fund	Local Government Infrastructure (Penny for Pinellas) Other State shares	Funded by County Taxes to be used only for new or improved infrastructure throughout the City. County forecast adjusted for historical trend analysis.
Water & Sewer Fund	Water Sales/Sewer Charges & Late Charges	Historical trend analysis and rate increases adopted by the City Commission.
	Indirect Cost Allocation	Based upon indirect cost allocation formulas.
Sanitation Fund	Solid Waste Franchise Fee	Historical trend analysis
	Sanitation/Refuse charges	Based on number of residential homes and historical trend analysis and rate increases.
	Sanitation Impact Fee	Based on estimate of new construction
Sewer Development Fund	Sewer Development Fee	Based on estimate of new construction.
W&S Renewal & Replacement	Miscellaneous Revenue	Departmental estimate for backflow prevention installations.
	<i>Interfund Transfers</i>	These transfers vary annually dependent upon City priorities and projects.
Street Light Fund	<i>Interfund Transfers</i> General Fund	Transfer from General Fund to Street Light Fund reflects the Utility costs for street lights less the investment income.
Parkland Fund	Parkland Contribution	Based on estimate of new construction.
Transportation Impact Fee Fund	Transportation Impact Fee	Based on estimate of new construction.
Library Impact Fee Fund	Library Impact Fee	Based on estimate of new construction.
Assessment Funds – Street Improvement/ Sewer Construction	Street Improvement Assess Sewer Construction Assess	Revenues are collected on a project-by-project basis. The revenues estimated are reimbursements for completed projects.



**FOUNTAIN PLAZA
AT THE MARINA**

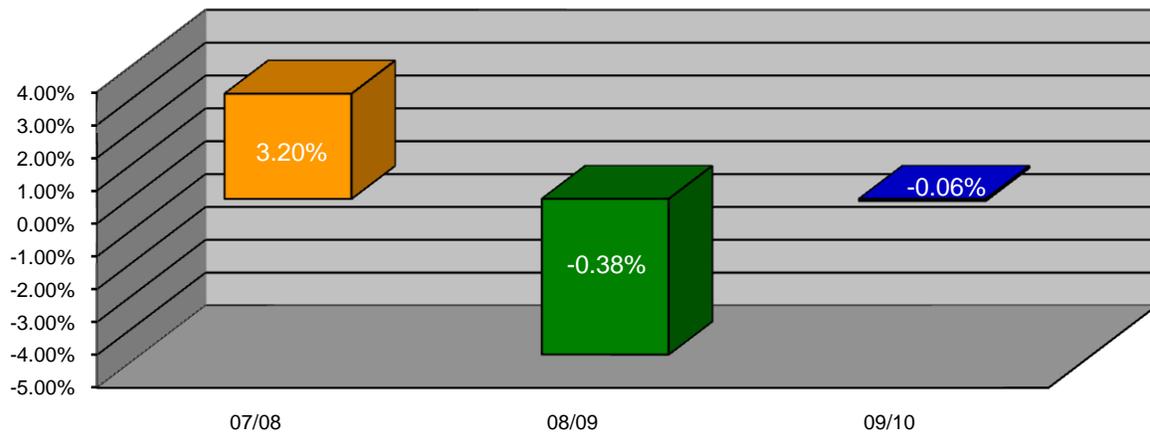
GENERAL FUND REVENUES

AD VALOREM 3 YEAR CHANGE



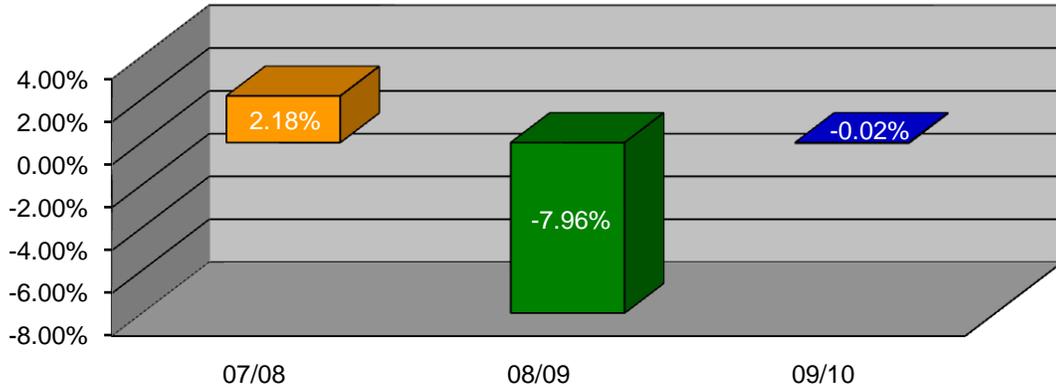
	ACTUAL FY 2007	ACTUAL FY 2008	ESTIMATED FY 2009	ADOPTED FY 2010
ADVALOREM	3,170,880	3,077,663	3,178,950	3,178,950
% CHANGE	N/A	-2.94%	3.29%	0.00%

FRANCHISE FEES/ELECTRIC TAX 3 YEAR CHANGE



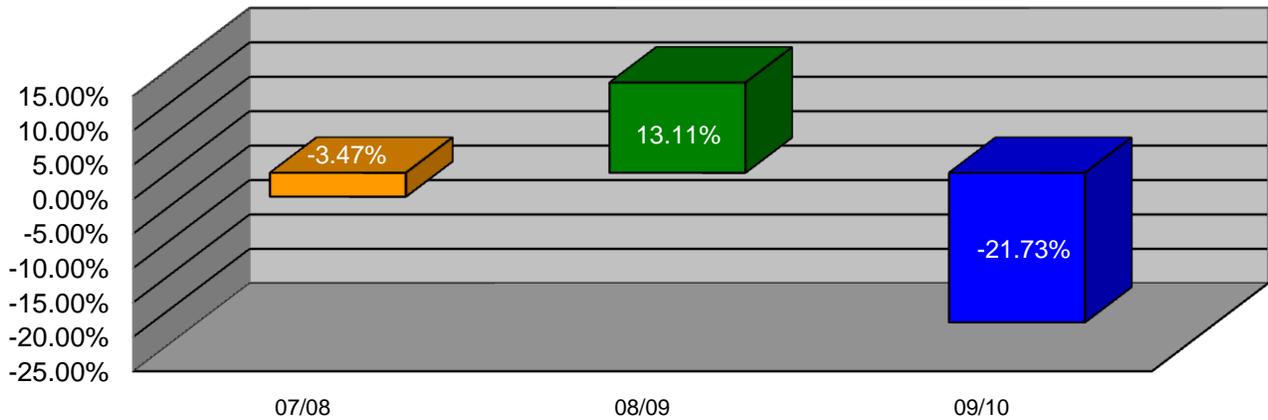
	ACTUAL FY 2007	ACTUAL FY 2008	ESTIMATED FY 2009	ADOPTED FY 2010
ELECTRIC FRANCHISE FEE	1,454,358	1,453,540	1,384,670	1,383,800
% CHANGE	N/A	-0.06%	-4.74%	-0.06%

ELECTRIC UTILITY TAX 3 YEAR CHANGE



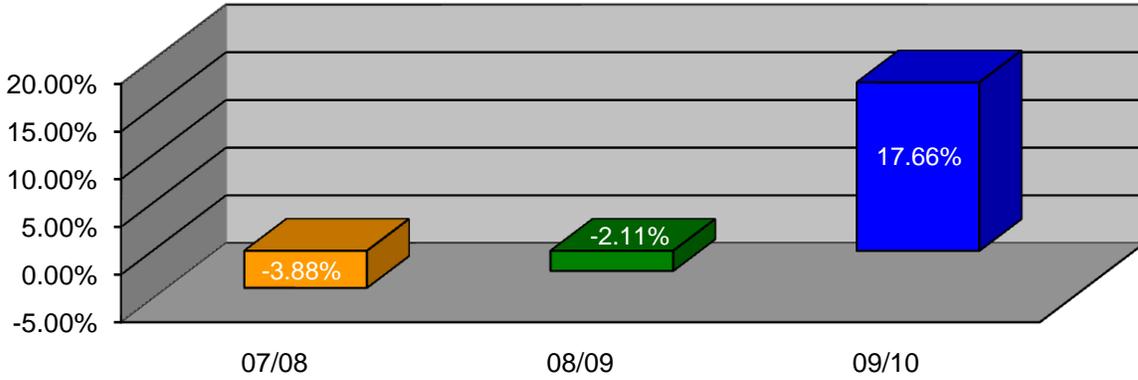
	ACTUAL FY 2007	ACTUAL FY 2008	ESTIMATED FY 2009	ADOPTED FY 2010
ELECTRIC UTILITY TAX	1,214,617	1,241,042	1,142,270	1,142,000
% CHANGE	N/A	2.18%	-7.96%	-0.02%

TELECOMMUNICATIONS TAX 3 YEAR CHANGE



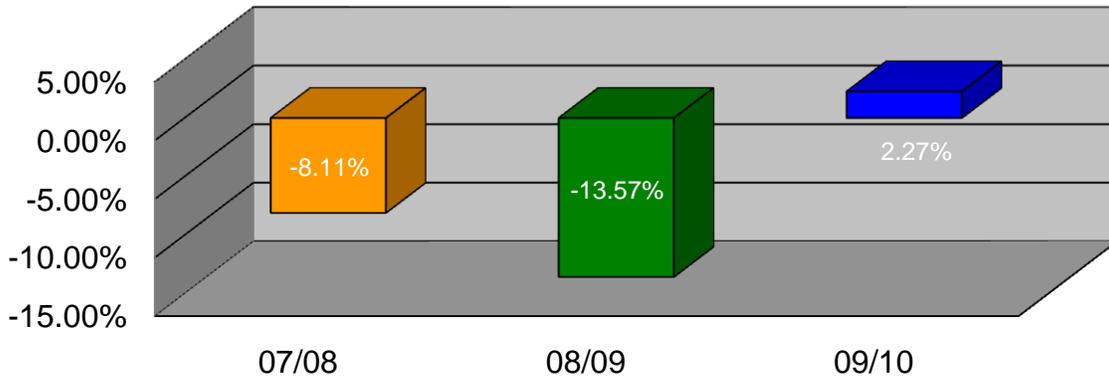
	ACTUAL FY 2007	ACTUAL FY 2008	ESTIMATED FY 2009	ADOPTED FY 2010
TELECOMMUNICATIONS TAX	1,089,956	1,052,087	1,190,000	931,400
% CHANGE	N/A	-3.47%	13.11%	-21.73%

BUILDING PERMITS 3 YEAR CHANGE



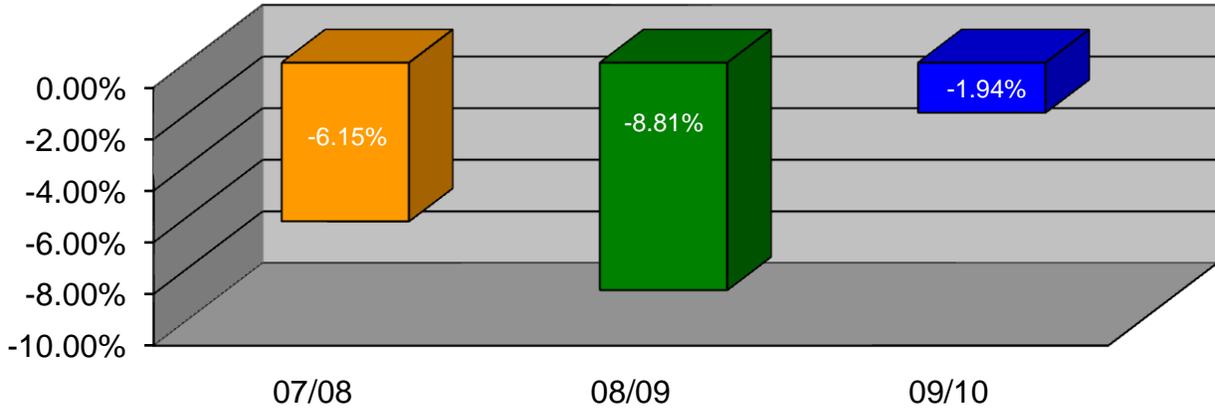
	ACTUAL FY 2007	ACTUAL FY 2008	ESTIMATED FY 2009	ADOPTED FY 2010
TOTAL BUILDING PERMITS	113,719	109,308	107,000	125,900
% CHANGE	N/A	-3.88%	-2.11%	17.66%

STATE REVENUE SHARING 3 YEAR CHANGE



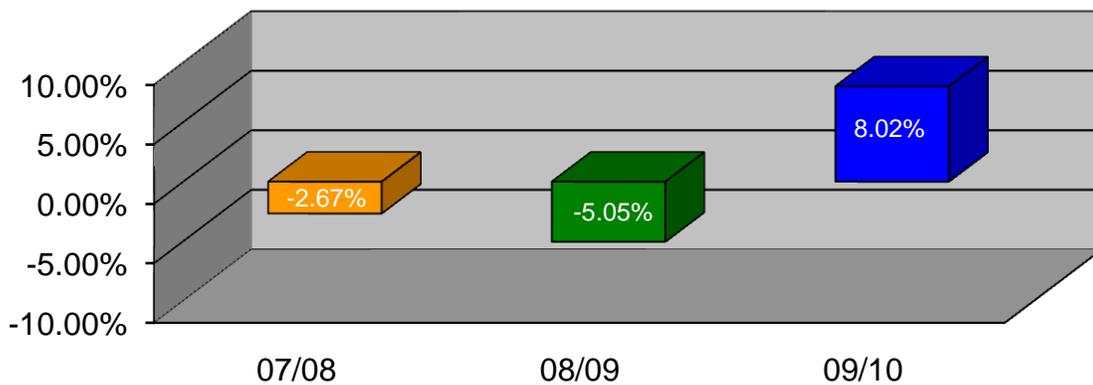
	ACTUAL FY 2007	ACTUAL FY 2008	ESTIMATED FY 2009	ADOPTED FY 2010
STATE GENERAL REV SHARING	547,907	503,497	435,180	445,047
% CHANGE	N/A	-8.11%	-13.57%	2.27%

LOCAL GOVERNMENT SALES TAX 3 YEAR CHANGE



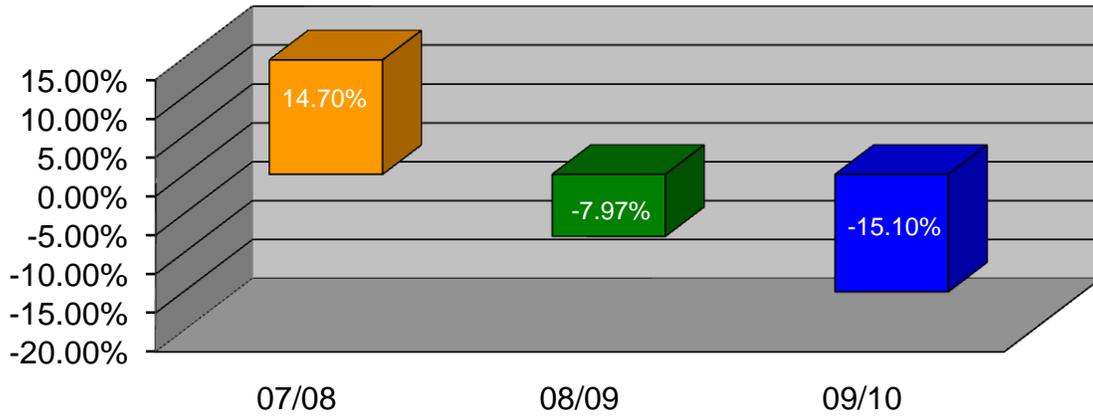
	ACTUAL FY 2007	ACTUAL FY 2008	ESTIMATED FY 2009	ADOPTED FY 2010
LOCAL GOVT 1/2 CENT SALES TAX	1,003,087	941,432	858,500	841,857
% CHANGE	N/A	-6.15%	-8.81%	-1.94%

CULTURE & RECREATION 3 YEAR CHANGE



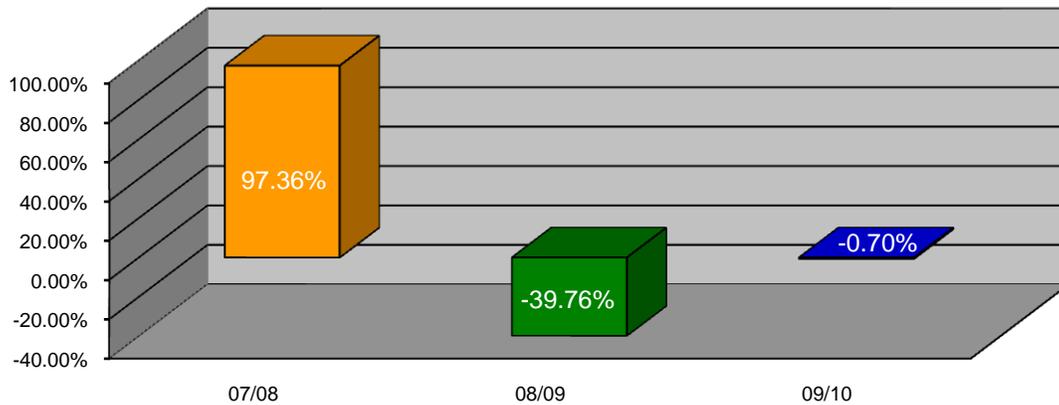
	ACTUAL FY 2007	ACTUAL FY 2008	ESTIMATED FY 2009	ADOPTED FY 2010
CULTURE & RECREATION	551,401	536,685	509,600	550,450
% CHANGE	N/A	-2.67%	-5.05%	8.02%

INVESTMENTS 3 YEAR CHANGE



	ACTUAL FY 2007	ACTUAL FY 2008	ESTIMATED FY 2009	ADOPTED FY 2010
INVESTMENTS	426,608	489,327	450,340	382,350
% CHANGE	N/A	14.70%	-7.97%	-15.10%

FINES 3 YEAR CHANGE



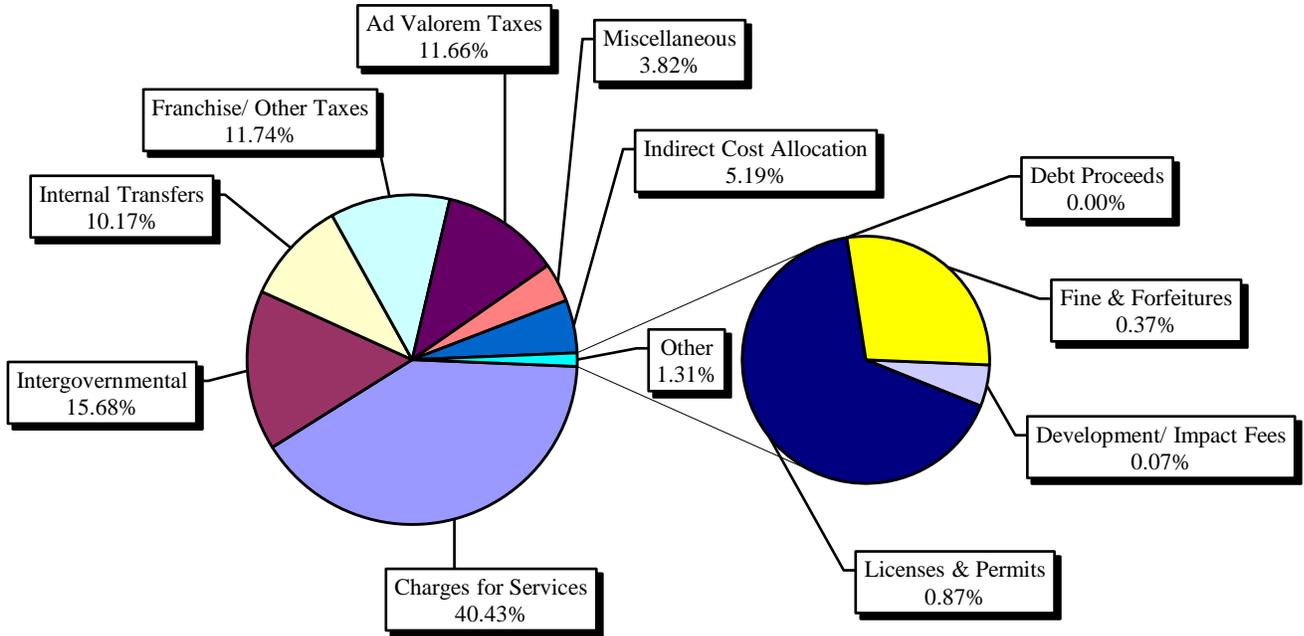
	ACTUAL FY 2007	ACTUAL FY 2008	ESTIMATED FY 2009	PROPOSED FY 2010
FINES	95,895	189,258	114,000	113,200
% CHANGE	N/A	97.36%	-39.76%	-0.70%



**SAFETY HARBOR
CITY HALL**

CITY OF SAFETY HARBOR

ESTIMATED REVENUES

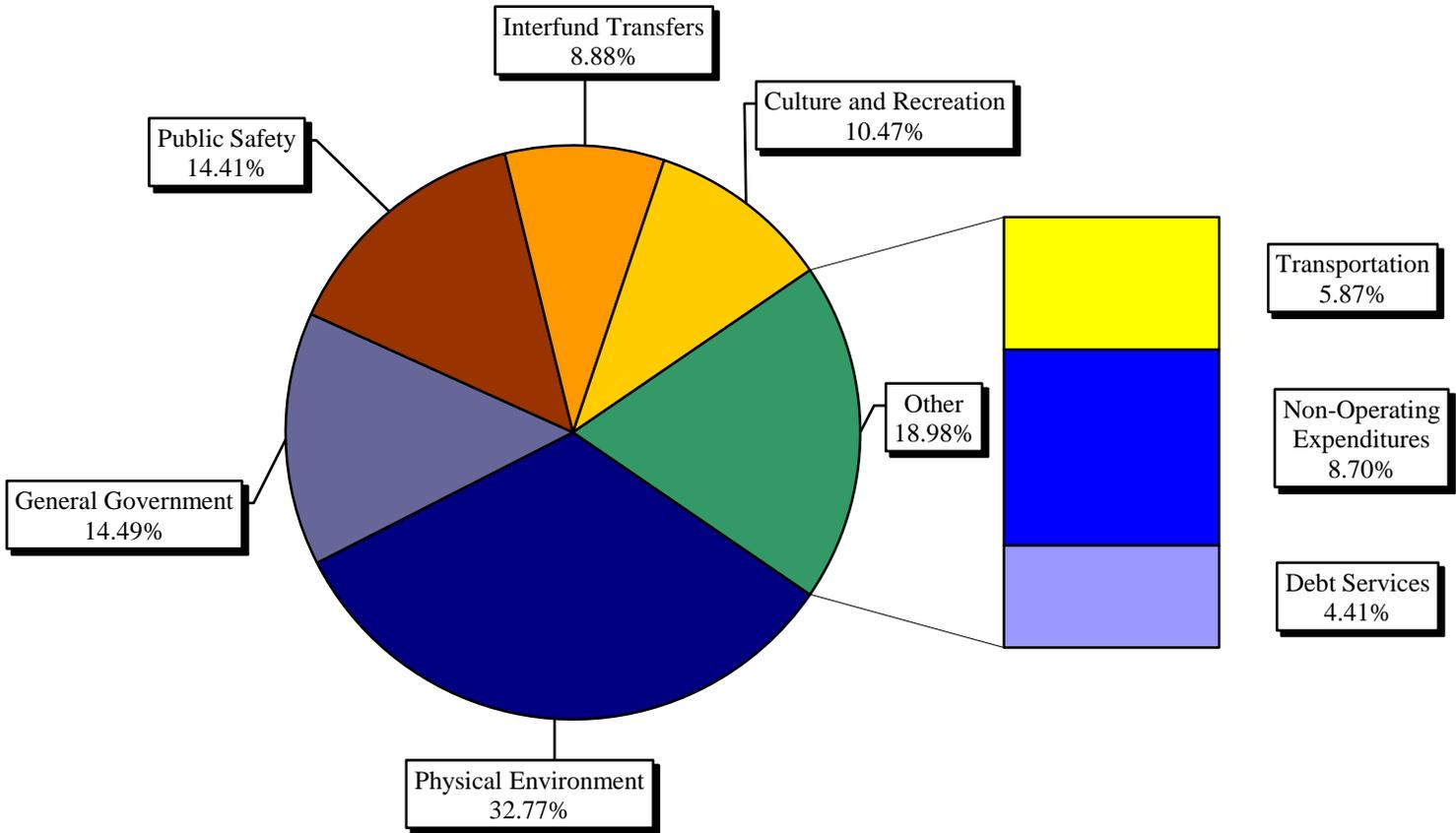


Charges for Services	\$	12,408,750
Intergovernmental		4,822,688
Internal Transfers		3,122,156
Franchise/ Other Taxes		3,603,300
Ad Valorem Taxes		3,579,656
Miscellaneous		1,171,770
Indirect Cost Allocation		1,591,710
Development/ Impact Fees		21,900
Licenses & Permits		267,400
Debt Proceeds		-
Fine & Forfeitures		113,200
		<hr/>
TOTAL REVENUES	\$	30,702,530
Balance Forward		26,744,406
		<hr/>
TOTAL CITY-WIDE REVENUES	\$	57,446,936

Percentages are based on Total Revenues excluding Balance Forward

CITY OF SAFETY HARBOR

APPROPRIATIONS

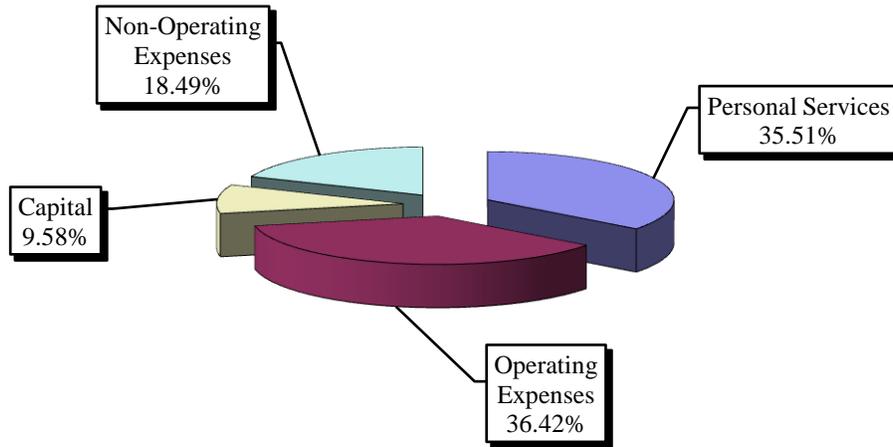


Physical Environment	\$	11,517,056
General Government		5,092,286
Public Safety		5,064,387
Interfund Transfers		3,122,156
Culture and Recreation		3,678,835
Transportation		2,062,869
Non-Operating Expenditures		3,057,723
Debt Services		1,552,156
TOTAL APPROPRIATIONS	\$	35,147,468
Reserves		22,299,468
TOTAL CITY-WIDE APPROPRIATIONS	\$	57,446,936

Percentages are based on Total Appropriations excluding Reserves

CITY OF SAFETY HARBOR

EXPENDITURES BY OBJECT – ALL FUNDS



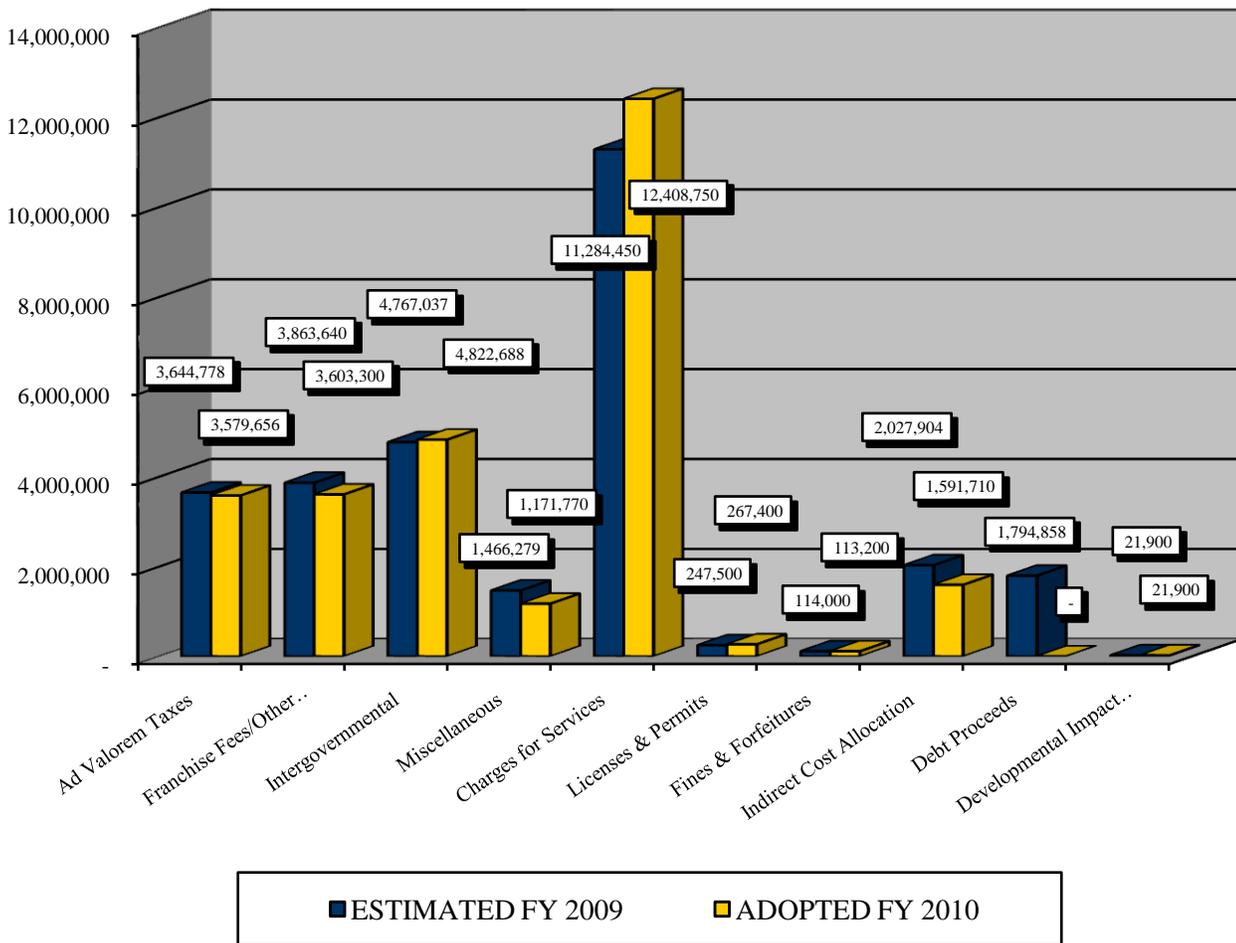
	ESTIMATE FY 2009	% OF TOTAL	ADOPTED FY 2010	% OF TOTAL
Personnel Services	\$ 12,246,774	33.39%	\$ 12,482,099	35.51%
Operating Expenses	11,668,787	31.81%	12,801,597	36.42%
Capital Expenses	7,211,080	19.66%	3,365,806	9.58%
Non Operating Expenses	5,556,087	15.15%	6,497,966	18.49%
TOTAL EXPENDITURES	\$ 36,682,728	100%	\$ 35,147,468	100%
RESERVES	26,744,406		22,299,468	
TOTAL CITY WIDE	\$ 63,427,134		\$ 57,446,936	

EXPENDITURES BY OBJECT- ALL FUNDS

	Personnel Services	Operating Expenses	Capital Expenses	Non-Operating Expenses	Reserves	Total Expenses
01-GENERAL FUND	\$ 9,002,959	\$ 3,722,681	\$ 102,000	\$ 704,537	\$ 7,633,107	\$ 21,165,284
11-STORMWATER UTILITY	302,433	1,266,130	79,621	253,705	1,602,620	3,504,509
12-PUBLIC SAFETY FUND	-	-	-	-	68,445	68,445
14-STREET IMPROVEMENT FUND	-	532,870	167,567	-	24,029	724,466
15-MARINA FUND	7,512	5,488	-	4,979	175,971	193,950
19-LIBRARY GRANTS FUND	-	-	-	-	-	-
20-2001 W&S FLORIDA MUNIC LN	-	-	-	398,750	300,710	699,460
21-PUBLIC IMPROVEMENT BOND	-	-	-	-	-	-
22-2006 LINE OF CREDIT	-	-	-	483,222	42	483,264
23-GOVERNMENTAL LINE OF CREDIT	-	-	-	121,690	14,024	135,714
24-CAPITAL IMPROVEMENT REV.	-	-	-	548,494	35,540	584,034
32-CAPITAL PROJECTS	-	-	285,000	1,220,184	1,857,611	3,362,795
41-WATER & SEWER FUND	1,893,809	5,303,613	172,852	2,455,266	7,331,825	17,157,365
43-REUSE FUND	-	-	-	-	354,871	354,871
44-SANITATION FUND	1,198,806	1,498,922	286,263	307,139	9,315	3,300,445
47-SEWER DEVELOPMENT FUND	-	10,000	-	-	685,258	695,258
48-W&S R & R FUND	-	117,687	1,456,840	-	501,290	2,075,817
61-LAW ENFORCEMENT TRUST FD	-	-	-	-	-	-
62-STREET & LIGHT FUND	-	279,036	-	-	534,812	813,848
63-PARKLAND FUND	-	-	70,000	-	718,886	788,886
64-TRANSPORTATION IMPACT FUND	-	-	-	-	234,423	234,423
65-LIBRARY IMPACT FUND	-	-	-	-	22,383	22,383
67-COMMUNITY DEVELOPMENT	76,580	65,170	745,663	-	168,001	1,055,414
68-DRAINAGE IMPACT FUND	-	-	-	-	-	-
69-PARKING IMPACT FUND	-	-	-	-	-	-
74-STREET ASSESSMENT FUND	-	-	-	-	10,693	10,693
77-SEWER ASSESSMENT FUND	-	-	-	-	15,612	15,612
TOTAL	\$ 12,482,099	\$ 12,801,597	\$ 3,365,806	\$ 6,497,966	\$ 22,299,468	\$ 57,446,936

CITY OF SAFETY HARBOR

FISCAL YEAR COMPARISON REVENUES BY SOURCE



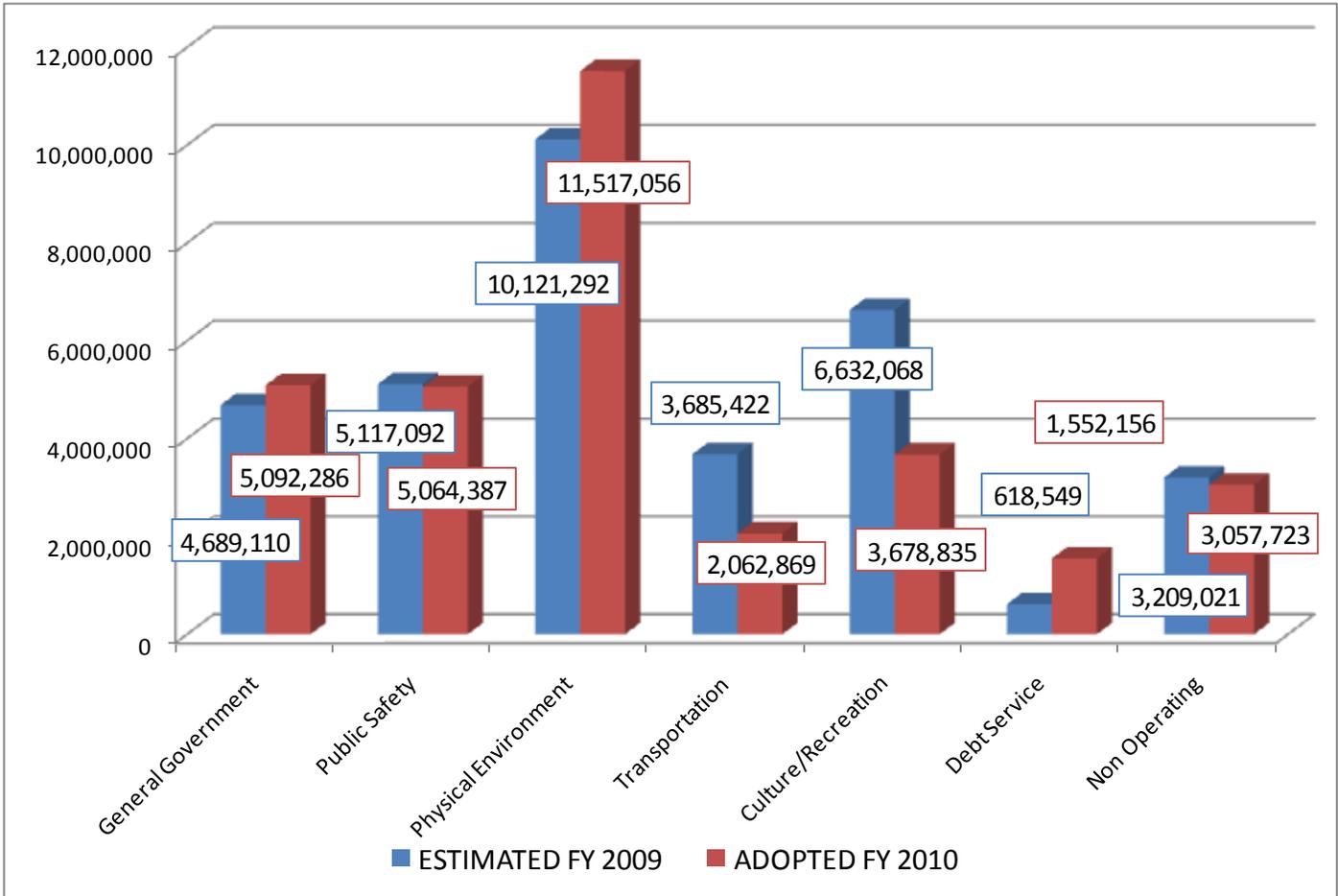
CITY OF SAFETY HARBOR

FISCAL YEAR COMPARISON REVENUES BY SOURCE

	ESTIMATED FY 2009	ADOPTED FY 2010	FY 2010 OVER/(UNDER) FY 2009	% CHANGE OVER FY 2009
Ad Valorem Taxes	\$ 3,644,778	\$ 3,579,656	\$ (65,122)	-1.8%
Franchise Fees/Other Taxes	3,863,640	3,603,300	(260,340)	-6.7%
Intergovernmental	4,767,037	4,822,688	55,651	1.2%
Miscellaneous	1,466,279	1,171,770	(294,509)	-20.1%
Charges for Services	11,284,450	12,408,750	1,124,300	10.0%
Licenses & Permits	247,500	267,400	19,900	8.0%
Fines & Forfeitures	114,000	113,200	(800)	-0.7%
Indirect Cost Allocation	2,027,904	1,591,710	(436,194)	-21.5%
Debt Proceeds	1,794,858	-	(1,794,858)	-100.0%
Developmental Impact Fees	21,900	21,900	-	0.0%
SUB-TOTAL REVENUES	\$ 29,232,346	\$ 27,580,374	\$ (1,651,972)	-5.7%
Internal Transfers	2,610,174	3,122,156	511,982	19.6%
TOTAL REVENUES	\$ 31,842,520	\$ 30,702,530	\$ (1,139,990)	-3.6%

EXPENDITURES BY TYPE

FISCAL YEAR COMPARISON



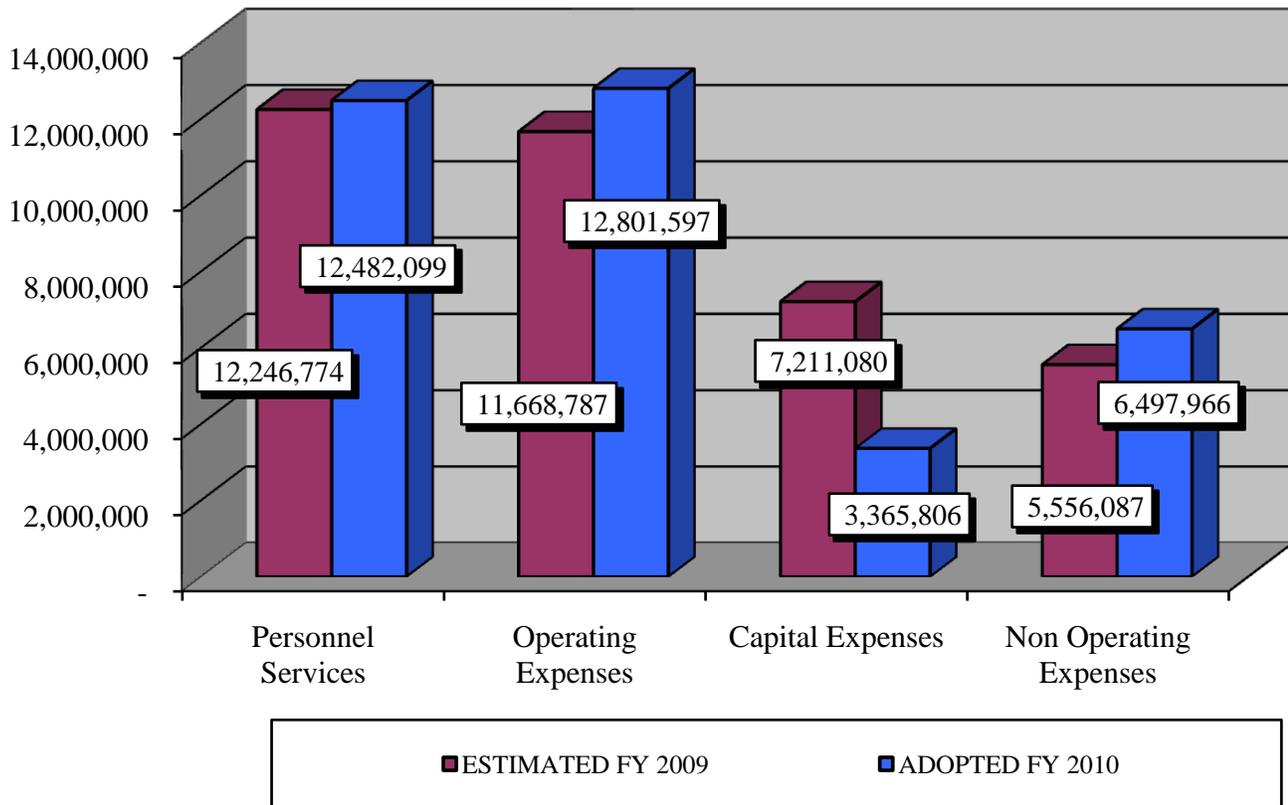
EXPENDITURES BY TYPE

FISCAL YEAR COMPARISON

	ESTIMATED FY 2009	ADOPTED FY 2010	FY 2010 OVER/(UNDER) FY 2009	% CHANGE OVER FY 2009
General Government	\$ 4,689,110	\$ 5,092,286	\$ 403,176	8.6%
Public Safety	5,117,092	5,064,387	(52,705)	-1.0%
Physical Environment	10,121,292	11,517,056	1,395,764	13.8%
Transportation	3,685,422	2,062,869	(1,622,553)	-44.0%
Culture/Recreation	6,632,068	3,678,835	(2,953,233)	-44.5%
Debt Service	618,549	1,552,156	933,607	150.9%
Non-Operating	3,209,021	3,057,723	(151,298)	-4.7%
SUB-TOTAL EXPENDITURES	\$ 34,072,554	\$ 32,025,312	\$ (2,047,242)	-6.0%
Interfund Transfers	2,610,174	3,122,156	511,982	19.6%
TOTAL EXPENDITURES	\$ 36,682,728	\$ 35,147,468	\$ (1,535,260)	-4.2%

CITY OF SAFETY HARBOR

EXPENDITURES BY OBJECT – ALL FUNDS



CITY OF SAFETY HARBOR

EXPENDITURES BY OBJECT – ALL FUNDS

	ESTIMATED FY 2009	ADOPTED FY 2010	FY 2010 OVER/(UNDER) FY 2009	% CHANGE OVER FY 2009
Personnel Services	\$ 12,246,774	\$ 12,482,099	\$ 235,325	1.9%
Operating Expenses	11,668,787	12,801,597	1,132,810	9.7%
Capital Expenses	7,211,080	3,365,806	(3,845,274)	-53.3%
Non Operating Expenses	5,556,087	6,497,966	941,879	17.0%
TOTAL EXPENDITURES	\$ 36,682,728	\$ 35,147,468	\$ (1,535,260)	-4.2%
Reserves	26,744,406	22,299,468	(4,444,938)	-16.6%
TOTAL CITY WIDE EXPENDITURES	\$ 63,427,134	\$ 57,446,936	\$ (5,980,198)	-9.4%

CITY OF SAFETY HARBOR
SCHEDULE OF INTERFUND TRANSFERS
2009/10

	2006							TOTAL	
	2001	2006	2006	2006	2008				
	Street	FL Municipal	Series A	Governmental	Revenue	Water & Sewer			
	General	Improvement	W&S Debt	W&S Debt	Debt	Note	Renewal & Repl.		
TRANSFERS IN									
From Capital Projects	300,000							300,000	Reimbursement
From Capital Projects		300,000						300,000	Street Resurfacing
From Capital Projects					71,690			71,690	Debt Service
From Capital Projects						548,494		548,494	Debt Service
From W & S			398,750					398,750	Debt Service
From W & S				429,716				429,716	Debt Service
From W & S							1,020,000	1,020,000	W & S Capital Improvements
From Sanitation				53,506				53,506	Debt Service
TOTAL	\$300,000	\$300,000	\$398,750	\$483,222	\$71,690	\$548,494	\$1,020,000	\$3,122,156	

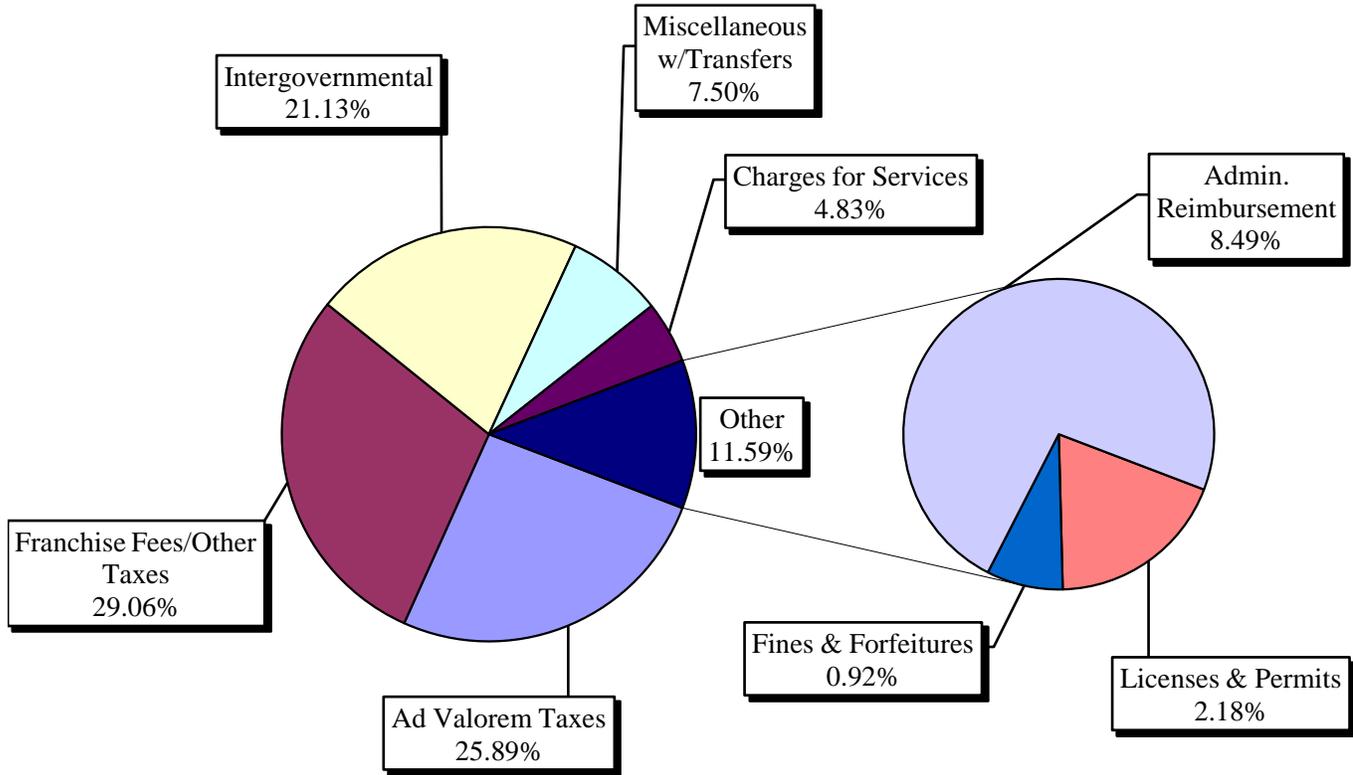
	Capital	Water			TOTAL	
	Projects	& Sewer	Sanitation			
TRANSFERS OUT						
To General Fund	300,000					Reimbursement
To 08 Public Revenue Note	548,494					Debt Service
To Street Improvement	300,000					Street/Sidewalk Improvements
To 2001 W&S Debt Service		398,750				Debt Service
To 2006 Gov. Debt Service	71,690		53,506			Debt Service
To 2006 W&S Debt Service		429,716				Debt Service
To W&S Renewal & Repl.		1,020,000				W & S Capital Improvements
TOTAL	\$1,220,184	\$1,848,466	\$53,506			\$3,122,156



**VETERANS MEMORIAL
MARINA PARK**

CITY OF SAFETY HARBOR

GENERAL FUND – REVENUES BY SOURCE



Ad Valorem Taxes	\$ 3,178,950
Franchise Fees/Other Taxes	3,568,300
Intergovernmental	2,594,003
Miscellaneous w/Transfers	920,850
Charges for Services	593,050
Licenses & Permits	267,400
Fines & Forfeitures	113,200
Admin. Reimbursement	1,042,494
	<hr/>
TOTAL GENERAL REVENUES	\$ 12,278,247
Balance Carryforward	8,887,037
	<hr/>
TOTAL	<u>\$ 21,165,284</u>

CITY OF SAFETY HARBOR

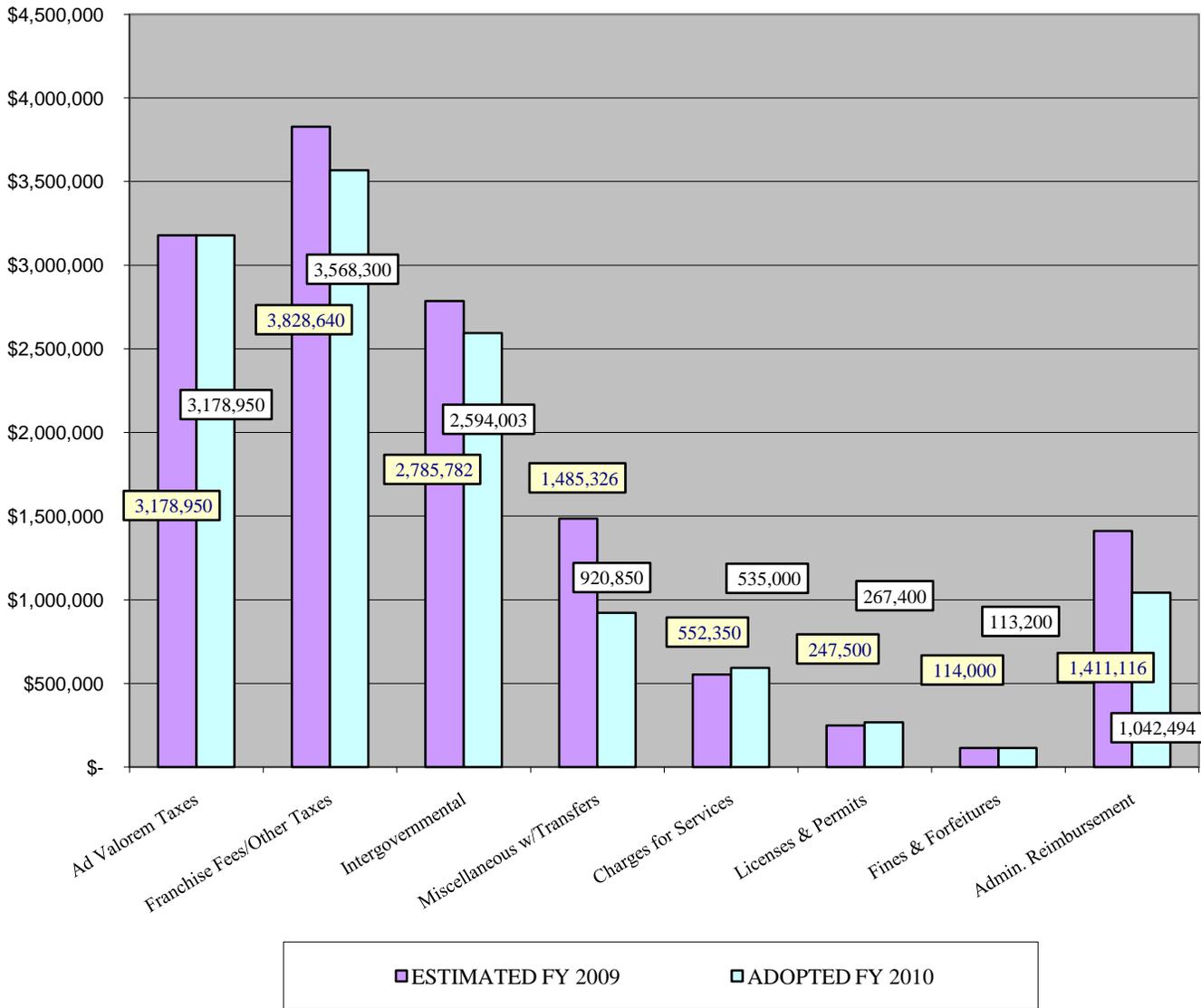
GENERAL FUND – REVENUES BY SOURCE PAST FIVE FISCAL YEARS

	ACTUAL FY 2006	ACTUAL FY 2007	ACTUAL FY 2008	ESTIMATED FY 2009	ADOPTED FY 2010
Ad Valorem Taxes	\$ 2,822,065	\$ 3,170,880	\$ 3,077,663	\$ 3,178,950	\$ 3,178,950
Franchise Fees/Other Taxes	3,812,493	3,893,515	3,855,736	3,828,640	3,568,300
Intergovernmental	2,602,276	2,624,995	2,514,704	2,785,782	2,594,003
Miscellaneous w/Transfers	433,059	463,373	787,970	1,485,326	920,850
Charges for Services	564,615	598,885	581,689	552,350	593,050
Licenses & Permits	259,690	273,486	252,434	247,500	267,400
Fines & Forfeitures	90,330	95,895	189,258	114,000	113,200
Admin. Reimbursement	879,032	957,619	1,190,553	1,411,116	1,042,494
TOTAL GENERAL REVENUES	\$ 11,463,560	\$ 12,078,648	\$ 12,450,007	\$ 13,603,664	\$ 12,278,247

NOTE: For Comparative purposes, Library Grants Fund 019 is included in FY 2009 General Fund reporting.

CITY OF SAFETY HARBOR

GENERAL FUND REVENUES BY SOURCE FISCAL YEAR COMPARISON



NOTE: For Comparative purposes, Library Grants Fund 019 is included in FY 2009 General Fund reporting.

CITY OF SAFETY HARBOR

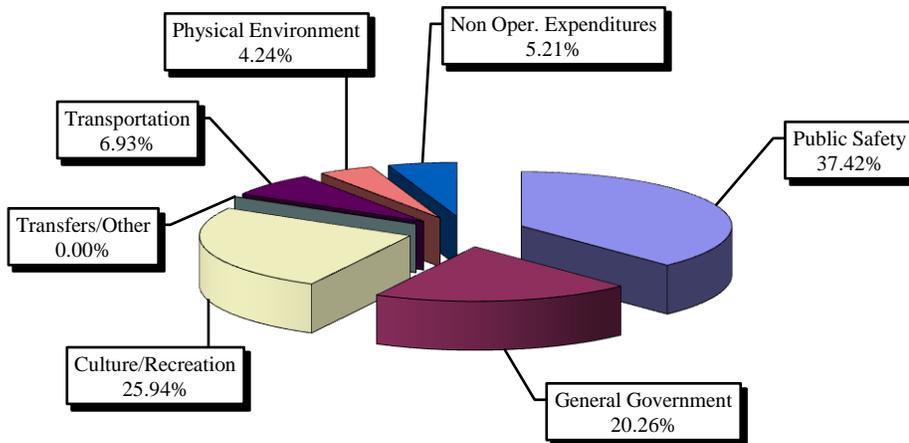
GENERAL FUND REVENUES BY SOURCE FISCAL YEAR COMPARISON

	ESTIMATED FY 2009	ADOPTED FY 2010	FY 2010 OVER/(UNDER) FY 2009	% CHANGE OVER FY 2009
Ad Valorem Taxes	\$ 3,178,950	\$ 3,178,950	\$ -	0.0%
Franchise Fees/Other Taxes	3,828,640	3,568,300	(260,340)	-6.8%
Intergovernmental	2,785,782	2,594,003	(191,779)	-6.9%
Miscellaneous w/Transfers	1,485,326	920,850	(564,476)	-38.0%
Charges for Services	552,350	593,050	40,700	7.4%
Licenses & Permits	247,500	267,400	19,900	8.0%
Fines & Forfeitures	114,000	113,200	(800)	-0.7%
Admin. Reimbursement	1,411,116	1,042,494	(368,622)	-26.1%
TOTAL GENERAL REVENUES	\$ 13,603,664	\$ 12,278,247	\$ (1,325,417)	-9.7%

NOTE: For Comparative purposes, Library Grants Fund 019 is included in FY 2009 General Fund reporting.

CITY OF SAFETY HARBOR

GENERAL FUND EXPENDITURES BY TYPE



Public Safety	\$	5,064,387
General Government		2,742,250
Culture/Recreation		3,510,835
Transfers/Other		-
Transportation		938,396
Physical Environment		571,772
Non Oper. Expenditures		704,537
TOTAL EXPENDITURES	\$	13,532,177
Fund Reserve		7,633,107
TOTAL	\$	21,165,284

CITY OF SAFETY HARBOR

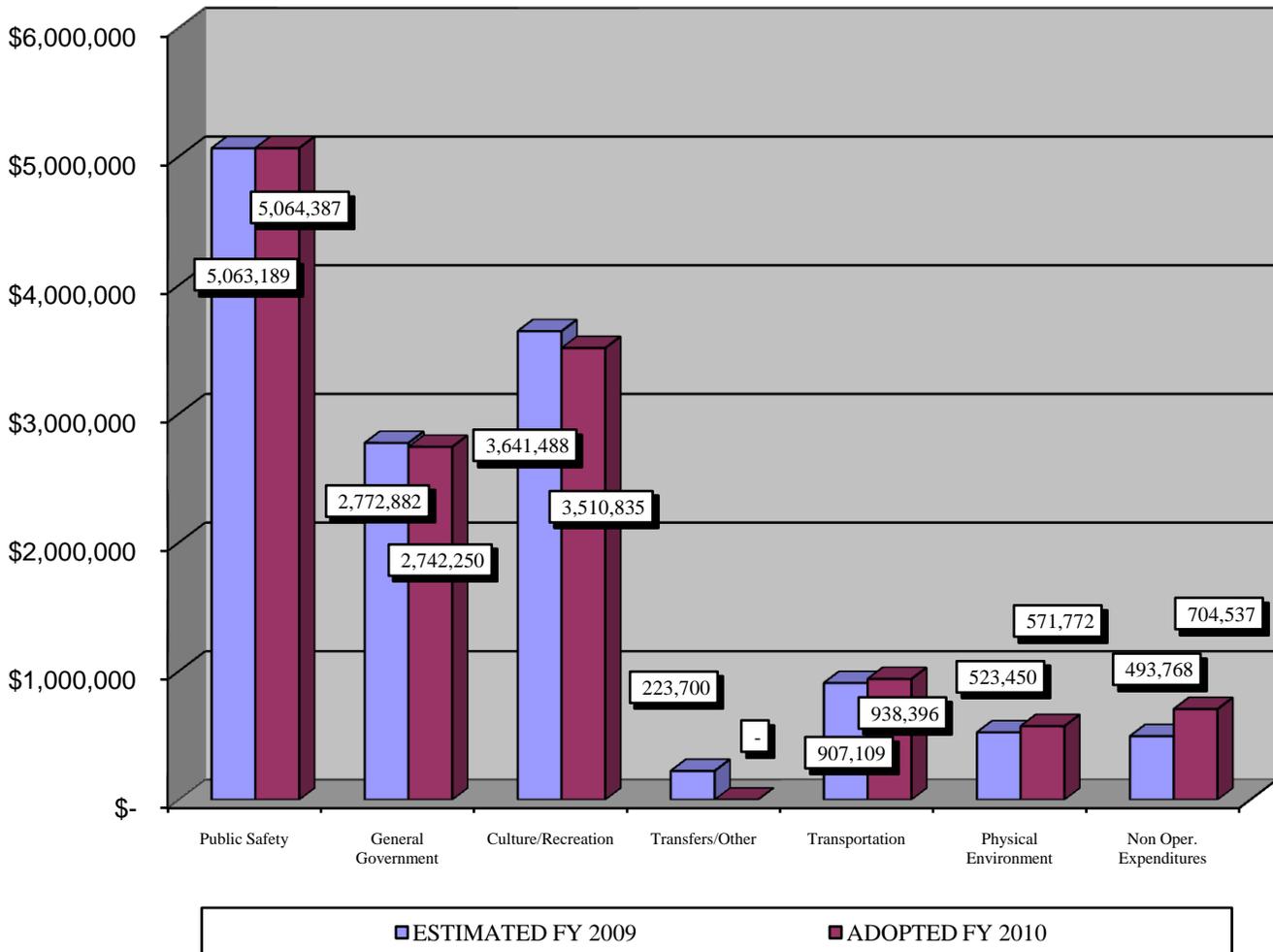
GENERAL FUND - EXPENDITURES BY TYPE PAST FIVE FISCAL YEARS

	ACTUAL FY 2006	ACTUAL FY 2007	ACTUAL FY 2008	ESTIMATED FY 2009	ADOPTED FY 2010
Public Safety	\$ 4,232,927	4,470,119	\$ 5,200,987	\$ 5,063,189	\$ 5,064,387
General Government	2,279,087	2,228,546	2,802,634	2,772,882	2,742,250
Culture/Recreation	1,627,897	2,678,078	2,872,970	3,641,488	3,510,835
Transfers/Other	245,851	493,961	348,306	223,700	-
Transportation	973,192	1,121,142	890,918	907,109	938,396
Physical Environment	613,486	980,230	518,859	523,450	571,772
Non Oper. Expenditures	361,923	451,786	674,606	493,768	704,537
TOTAL EXPENDITURES	\$ 10,334,363	\$ 12,423,862	\$ 13,309,280	\$ 13,625,586	\$ 13,532,177

NOTE: For Comparative purposes, Library Grants Fund 019 is included in FY 2009 General Fund reporting.

CITY OF SAFETY HARBOR

EXPENDITURES BY TYPE GENERAL FUND FISCAL YEAR COMPARISON



NOTE: For Comparative purposes, Library Grants Fund 019 is included in FY 2009 General Fund reporting.

CITY OF SAFETY HARBOR

EXPENDITURES BY TYPE

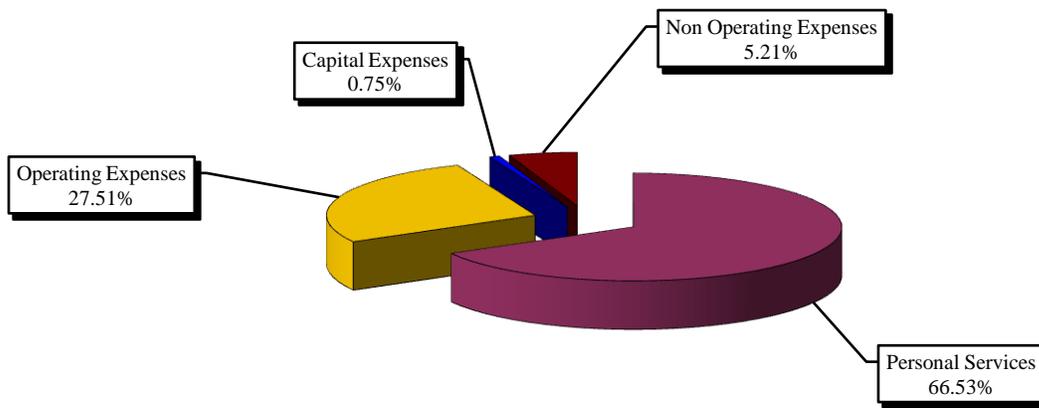
GENERAL FUND FISCAL YEAR COMPARISON

	ESTIMATED FY 2009	ADOPTED FY 2010	FY 2010 OVER/(UNDER) FY 2009	% CHANGE OVER FY 2009
Public Safety	\$ 5,063,189	\$ 5,064,387	\$ 1,198	0.0%
General Government	2,772,882	2,742,250	(30,632)	-1.1%
Culture/Recreation	3,641,488	3,510,835	(130,653)	-3.6%
Transfers/Other	223,700	-	(223,700)	-100.0%
Transportation	907,109	938,396	31,287	3.4%
Physical Environment	523,450	571,772	48,322	9.2%
Non Oper. Expenditures	493,768	704,537	210,769	42.7%
TOTAL EXPENDITURES	\$ 13,625,586	\$ 13,532,177	\$ (93,409)	-0.7%

NOTE: For Comparative purposes, Library Grants Fund 019 is included in FY 2009 General Fund reporting.

CITY OF SAFETY HARBOR

EXPENDITURES BY OBJECT GENERAL FUND



Personnel Expenses	\$	9,002,959
Operating Expenses		3,722,681
Capital Expenses		102,000
Non Operating Expenses		704,537
TOTAL EXPENDITURES	\$	13,532,177
 Reserves		 7,633,107
TOTAL GENERAL FUNDS BUDGET	\$	21,165,284

CITY OF SAFETY HARBOR EXPENDITURES BY OBJECT GENERAL FUND PAST FIVE FISCAL YEARS

	ACTUAL FY 2006	ACTUAL FY 2007	ACTUAL FY 2008	ESTIMATED FY 2009	ADOPTED FY 2010
Personnel Services	\$ 6,938,324	\$ 8,023,151	\$ 8,931,745	\$ 8,706,473	\$ 9,002,959
Operating Expenses	3,019,330	3,292,992	3,418,083	3,806,294	3,722,681
Capital Expenses	433,154	69,322	71,552	239,209	102,000
Non Operating Expenses	715,465	1,038,397	887,900	873,610	704,537
TOTAL EXPENDITURES	\$ 11,106,273	\$ 12,423,862	\$ 13,309,280	\$ 13,625,586	\$ 13,532,177
Reserves	-	-	-	8,887,037	7,633,107
TOTAL FUND BUDGET	\$ 11,106,273	\$ 12,423,862	\$ 13,309,280	\$ 22,512,623	\$ 21,165,284

NOTE: For Comparative purposes, Library Grants Fund 019 is included in FY 2009 General Fund reporting.

CITY OF SAFETY HARBOR

EXPENDITURES BY OBJECT BY DEPARTMENT GENERAL FUND

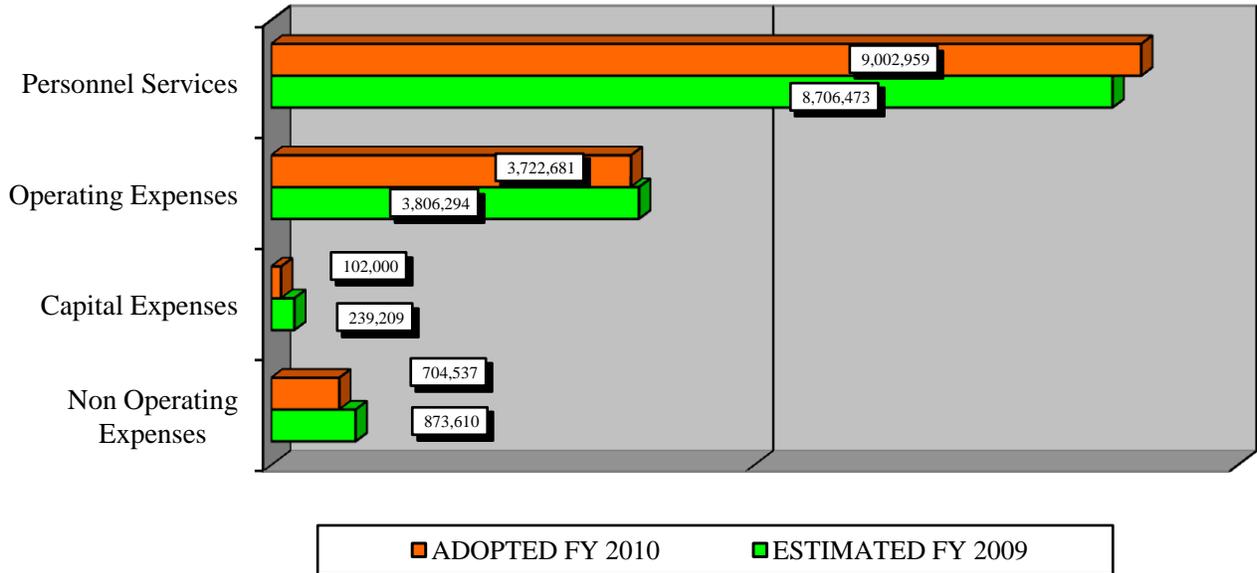
	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL	NON- OPERATING	TOTAL EXPENSES
City Commission	\$ 27,128	\$ 135,934	\$ -	\$ -	\$ 163,062
City Manager	226,767	9,986	-	-	236,753
City Clerk	151,803	71,915	-	-	223,718
Personnel	262,243	34,620	-	-	296,863
Finance	375,549	11,743	-	-	387,292
Planning & Zoning	295,923	28,212	-	-	324,135
City Attorney	-	111,300	-	-	111,300
Elections	-	700	-	-	700
General Government	45,100	245,446	-	-	290,546
Law Enforcement	-	1,273,051	-	-	1,273,051
Fire & EMS	3,199,815	287,288	-	75,055	3,562,158
Building	285,684	18,549	-	-	304,233
Engineering	514,550	57,222	-	-	571,772
Streets	785,166	153,230	-	-	938,396
Fleet	282,787	52,161	-	-	334,948
Building Maintenance	340,000	32,933	-	-	372,933
Main Street	-	226,638	-	-	226,638
Library	797,274	259,210	102,000	177,144	1,335,628
Recreation	933,763	448,509	-	-	1,382,272
Parks	479,407	264,034	-	-	743,441
Non-Operating	-	-	-	452,338	452,338
Other Expenditures	-	-	-	-	-
TOTAL EXPENDITURES	\$ 9,002,959	\$ 3,722,681	\$ 102,000	\$ 704,537	\$ 13,532,177

CITY OF SAFETY HARBOR

EXPENDITURES BY OBJECT

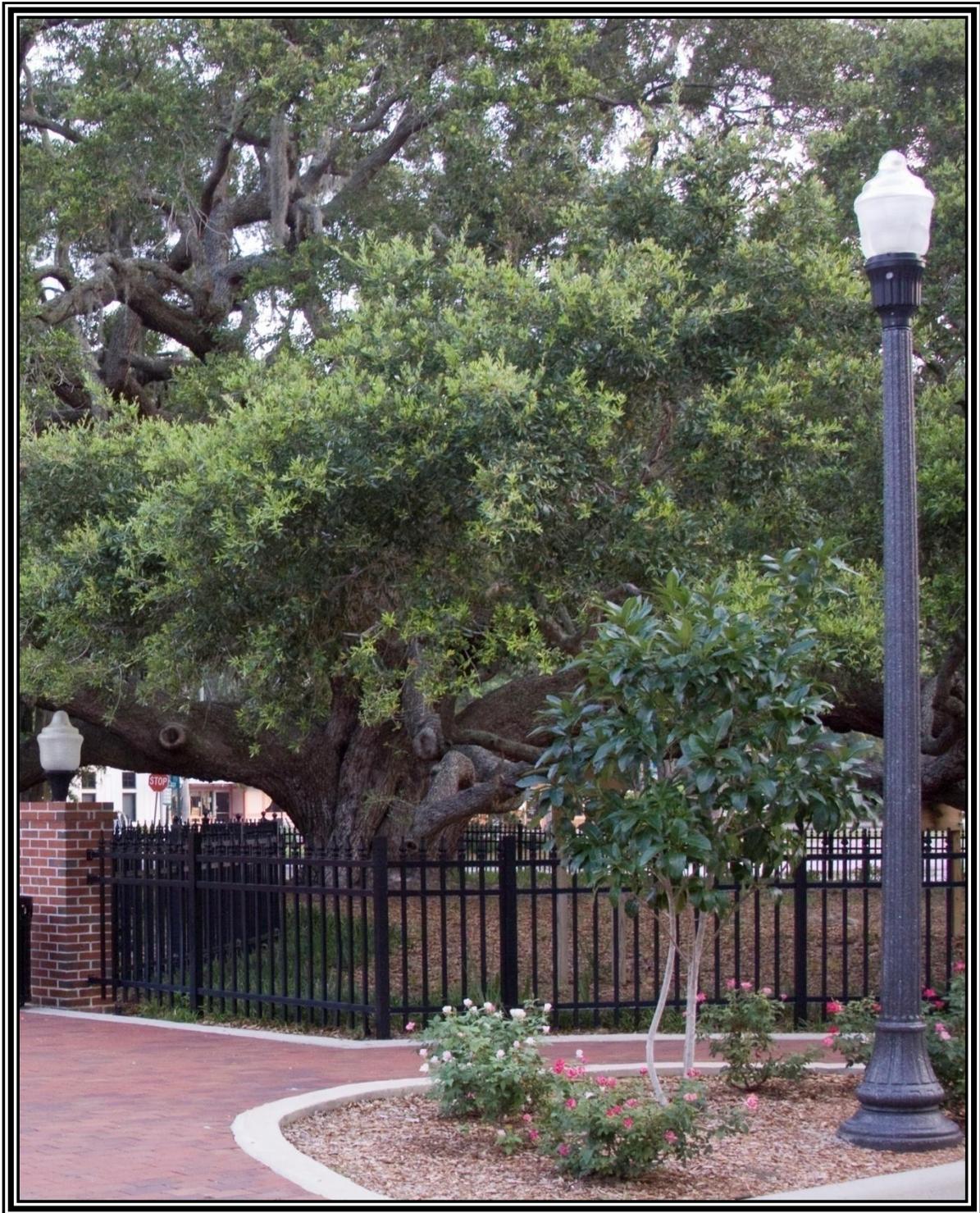
GENERAL FUND

FISCAL YEAR COMPARISON



	ESTIMATED FY 2009	ADOPTED FY 2010	FY 2010 OVER/(UNDER) FY 2009	% CHANGE OVER FY 2009
Personnel Services	\$ 8,706,473	\$ 9,002,959	\$ 296,486	3.4%
Operating Expenses	3,806,294	3,722,681	(83,613)	-2.2%
Capital Expenses	239,209	102,000	(137,209)	-57.4%
Non Operating Expenses	873,610	704,537	(169,073)	-19.4%
TOTAL GENERAL FUND EXPENDITURES	\$ 13,625,586	\$ 13,532,177	\$ (93,409)	-0.7%

NOTE: For Comparative purposes, Library Grants Fund 019 is included in FY 2009 General Fund reporting.





**CITY HALL
SAFETY HARBOR**

GENERAL FUND REVENUES

REVENUES:	ACTUAL <u>FY 2007</u>	ACTUAL <u>FY 2008</u>	BUDGET <u>FY 2009</u>	ESTIMATE <u>TO 9/30</u>	ADOPTED <u>FY 2010</u>
AD VALOREM TAXES	\$ 3,170,880	\$ 3,077,663	\$ 3,178,950	\$ 3,178,950	\$ 3,178,950
FRANCHISE FEES	1,454,358	1,453,540	1,487,403	1,384,670	1,383,800
UTILITY SERVICES	2,439,157	2,402,196	2,490,500	2,443,970	2,184,500
PROF. & OCCUPATIONAL	158,996	142,447	140,000	140,000	141,000
BUILDING PERMITS	113,719	109,308	100,000	107,000	125,900
OTHER LICENSES & PERMITS	771	679	300	500	500
RECREATION FEES	-	-	-	1,937	-
STATE SHARED REVENUES	1,601,168	1,472,276	1,414,000	1,324,933	1,278,339
SHARED REV OTHER LOCAL	1,023,827	1,042,428	1,157,660	1,184,700	1,315,664
GENERAL GOVERNMENT	9,700	12,820	9,150	11,950	11,800
PUBLIC SAFETY	37,109	30,857	30,500	29,000	29,000
PHYSICAL ENVIRONMENT	675	1,330	1,800	1,800	1,800
CULTURE-RECREATION	551,401	536,685	522,775	509,600	550,450
COURT CASES	75,072	118,959	90,000	101,000	100,200
LIBRARY FINES	20,823	45,031	18,000	13,000	13,000
CODE ENFORCEMENT FINES	-	25,268	-	-	-
INTEREST EARNINGS	403,776	630,004	423,000	450,340	382,350
RENT - PUBLIC FACILITIES	55,021	57,960	45,000	58,000	59,700
SALES SURPLUS MATERIAL	1,704	28,777	10,000	1,500	1,500
CHARGES FOR SERVICES	2,872	71,229	139,140	166,029	165,300
INDIRECT ALLOCATIONS	952,327	1,167,480	1,411,116	1,411,116	1,042,494
OTHER MISC. REVENUE	30,292	23,073	10,000	55,900	12,000
INTERFUND TRANSFER	-	226,130	887,920	753,557	300,000
TOTAL REVENUES	12,103,648	12,676,140	13,567,214	13,329,452	12,278,247
BALANCE FORWARD	-	-	8,001,248	8,908,959	8,887,037
TOTAL GENERAL FUND REV.	\$ 12,103,648	\$ 12,676,140	\$ 21,568,462	\$ 22,238,411	\$ 21,165,284

GENERAL FUND EXPENDITURES

DEPARTMENT:	ACTUALS FY 2007	ACTUALS FY 2008	BUDGET FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
CITY COMMISSION	\$ 194,903	\$ 179,959	\$ 176,056	\$ 168,087	\$ 163,062
CITY MANAGER	384,060	264,224	267,748	263,506	236,753
CITY CLERK	171,679	186,811	202,409	190,660	223,718
PERSONNEL	270,517	290,727	308,095	287,190	296,863
FINANCE	351,948	391,823	419,911	386,383	387,292
PLANNING & ZONING	294,921	341,983	379,427	355,402	324,135
CITY ATTORNEY	105,487	97,627	108,900	108,900	111,300
ELECTIONS	509	585	34,526	34,526	700
GENERAL GOVERNMENT	454,522	599,514	402,510	311,286	290,546
LAW ENFORCEMENT	1,208,207	1,277,099	1,334,547	1,334,547	1,273,051
FIRE AND EMS	3,317,340	3,680,868	3,997,366	3,493,669	3,562,158
BUILDING	268,375	295,879	303,245	291,149	304,233
ENGINEERING DEPT.	411,025	518,859	566,622	523,450	571,772
STREETS	797,271	890,918	944,927	907,109	938,396
FLEET MAINTENANCE	323,871	332,907	350,646	327,315	334,948
BUILDING MAINTENANCE	300,830	332,686	379,980	339,627	372,933
MAIN STREET	-	94,549	174,658	224,486	226,638
LIBRARY	891,418	1,001,203	1,223,077	1,205,443	1,335,628
RECREATION	1,328,028	1,279,228	1,470,523	1,304,326	1,382,272
PARKS	623,549	675,633	748,871	723,700	743,441
LONG CENTER	-	2,531	-	-	-
NON-OPERATING	231,141	225,361	199,071	199,071	452,338
OTHER EXPENDITURES	493,961	348,306	222,060	223,700	-
TOTAL APPROPRIATIONS	\$ 12,423,562	\$ 13,309,280	\$ 14,215,175	\$ 13,203,532	\$ 13,532,177
NON-CLASSIFIED	-	-	7,353,287	8,887,037	7,633,107
TOTAL GENERAL	\$ 12,423,562	\$ 13,309,280	\$ 21,568,462	\$ 22,090,569	\$ 21,165,284
SUMMARY					
TOTAL REVENUES	12,103,648	12,676,140	13,567,214	13,329,452	12,269,885
TOTAL EXPENDITURES	12,423,562	13,309,280	14,215,175	13,203,532	13,532,177
TOTAL DIFFERENCE	\$ (319,914)	\$ (633,140)	\$ (647,961)	\$ 125,920	\$ (1,262,292)

**FUND: 001-1000
GENERAL**

<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>BUDGET FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
GENERAL							
001-311.0100	AD VALOREM	3,170,880	3,077,663	3,178,950	3,007,760	3,178,950	3,178,950
AD VALOREM		3,170,880	3,077,663	3,178,950	3,007,760	3,178,950	3,178,950
001-313.0100	ELECTRIC	1,384,163	1,357,918	1,403,000	878,559	1,273,840	1,273,000
001-313.0400	GAS	70,195	95,622	84,403	63,957	109,630	109,600
001-313.0500	CABLE TELEVISION	0	0	0	968	1,200	1,200
FRANCHISE FEES		1,454,358	1,453,540	1,487,403	943,484	1,384,670	1,383,800
001-314.0100	ELECTRIC	1,214,617	1,241,042	1,370,000	761,518	1,142,270	1,142,000
001-314.0400	NATURAL GAS	130,641	104,768	102,000	82,204	105,700	105,000
001-314.0800	PROPANE GAS	3,943	4,299	4,500	4,649	6,000	6,100
001-314.0900	TELECOMMUNICATIONS TAX	1,089,956	1,052,087	1,014,000	839,602	1,190,000	931,400
UTILITY TAXES		2,439,157	2,402,196	2,490,500	1,687,973	2,443,970	2,184,500
001-321.0100	OCCUPATIONAL	158,996	142,447	140,000	45,681	140,000	141,000
001-322.0100	BUILDING	63,171	53,665	57,000	41,863	51,800	61,100
001-322.0200	ELECTRICAL	10,888	9,462	9,000	8,755	11,000	13,000
001-322.0300	PLUMBING	4,044	4,714	4,000	6,278	7,700	9,000
001-322.0400	MECHANICAL	14,241	19,874	15,000	17,854	21,400	25,000
001-322.0900	OTHER	21,375	21,593	15,000	12,304	15,100	17,800
BUILDING PERMITS		272,715	251,755	240,000	132,735	247,000	266,900
001-329.0100	SIGNS	771	264	300	161	150	150
001-329.0900	MISC BUILDING FEES	0	415	0	290	350	350
OTHER PERMITS		771	679	300	451	500	500
001-334.0700	CULTURE/RECREATION	0	0	0	1,937	1,937	0
RECREATION FEES		0	0	0	1,937	1,937	0
001-335.0120	STATE GENERAL REV SHARING	547,907	503,497	460,000	295,641	435,180	445,047
001-335.0140	MOBILE HOME LICENCES	12,983	13,280	12,000	12,693	19,000	19,000
001-335.0150	ALCOHOLIC BEV LICENSES	11,104	7,942	9,000	1,487	2,200	2,200
001-335.0180	LOCAL GOVT 1\2 r SALES TX	1,003,087	941,432	933,000	577,745	858,500	841,857
001-335.0230	FIREFIGHTERS SUPPL COMP	9,704	4,680	0	5,670	7,560	7,560
001-335.0410	MOTOR FUEL TAX REBATE	0	0	0	-696	0	0
001-335.0900	OTHER GRANTS	8,932	1,445	0	2,493	2,493	0
001-335.0901	HURRICANE REIMB	7,451	0	0	0	0	0
STATE REVENUE		1,601,168	1,472,276	1,414,000	895,033	1,324,933	1,315,664
001-337.7000	LIBRARY GRANT	0	0	0	0	0	237,104
001-338.0901	FIRE DISTRICT TAXES	179,910	172,578	202,030	133,400	200,100	200,100
001-338.0902	EMS DISTRICT TAXES	843,917	869,627	904,630	603,087	904,600	826,135
001-338.0955	CHRISIE ELMORE TRUST	0	223	51,000	0	80,000	15,000
LOCAL REVENUE		1,023,827	1,042,428	1,157,660	736,487	1,184,700	1,278,339

--ADOPTED FY 2009/2010 BUDGET--

<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>BUDGET FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
001-341.0200	ZONING FEES	5,975	11,408	8,000	7,319	10,400	10,400
001-341.0300	MAPS AND PUBLICATIONS	329	49	50	0	50	50
001-341.0400	CERTIF; RECORDS SEARCH	2,244	933	750	663	800	800
001-341.0800	COMMISSIONS AND FEES	0	8	50	0	50	50
001-341.0840	STATE SALES TAX	942	88	0	275	350	200
001-341.0901	ELECTION QUALIFYING FEES	210	334	300	368	300	300
GENERAL GOVERNMENT		9,700	12,820	9,150	8,625	11,950	11,800
001-342.0510	ENGINEERING	1,925	700	2,000	475	800	800
001-342.0520	BLDG PLAN CHECKS	32,464	27,992	27,000	20,896	27,000	27,000
001-342.0530	REINSPECTIONS	2,720	2,165	1,500	930	1,200	1,200
PUBLIC SAFETY		37,109	30,857	30,500	22,301	29,000	29,000
001-343.0910	LOT MOWING/CLEANING FEES	675	1,330	1,800	993	1,800	1,800
PHYSICAL ENVIRONMENT		675	1,330	1,800	993	1,800	1,800
001-347.0100	LIBRARY	3,645	928	0	0	0	0
001-347.0110	RENT	0	0	0	0	0	10,500
001-347.0115	COPIER REVENUES	2,453	870	3,100	1,613	2,100	2,950
001-347.0210	COMMUNITY CTR CLASSES	80,739	97,295	80,000	66,443	85,000	85,000
001-347.0211	LONG/SKATEPARK	3,291	3,146	3,500	2,599	3,500	4,000
001-347.0212	RIGSBY CENTER CLASSES	48,212	48,352	55,000	44,561	50,000	60,000
001-347.0213	ATHLETIC PROGRAMS	31,175	37,420	24,425	37,563	32,000	37,000
001-347.0214	SUMMER DAYCAMPS	176,549	136,416	140,000	88,077	140,000	145,000
001-347.0215	MISC SPECIAL ACTIVITIES	10,646	9,685	10,000	6,000	8,000	10,000
001-347.0216	CONCESSION SALES	897	185	2,000	0	0	0
001-347.0239	SPECIAL EVENTS	0	0	0	7,264	2,000	5,000
001-347.0290	OTHER PARKS & REC FEES	14,622	12,373	12,000	13,491	14,000	15,000
001-347.0590	RENT - COMMUNITY CTR	46,163	43,234	35,000	30,527	38,000	40,000
001-347.0591	RENT - RIGSBY CENTER	9,782	10,819	20,000	6,898	11,000	15,000
001-347.0592	RENT - MARINA SLIPS	0	0	0	92	1,000	2,000
001-347.0594	BROCHURE ADVERTISING	2,900	1,000	3,000	2,450	3,000	4,000
001-347.1214	RECREATION DAYCAMPS	120,327	134,962	134,750	86,233	120,000	115,000
CULTURE / RECREATION		551,401	536,685	522,775	393,811	509,600	550,450
001-351.0100	FINES	75,072	118,717	90,000	66,660	100,000	100,000
001-351.0400	COURT COSTS	0	242	0	800	1,000	200
COURT CASES		75,072	118,959	90,000	67,460	101,000	100,200
001-352.0100	FINES	20,823	45,031	18,000	11,688	13,000	13,000
LIBRARY FINES		20,823	45,031	18,000	11,688	13,000	13,000
001-354.0100	CODE ENFORCEMENT	0	25,268	0	0	0	0
CODE FINES		0	25,268	0	0	0	0
001-361.0100	INVESTMENTS	426,608	489,327	423,000	245,095	450,340	382,350
001-361.5000	MARKET VALUE ADJ	-22,832	140,677	0	0	0	0
INTEREST INCOME		403,776	630,004	423,000	245,095	450,340	382,350
001-362.0100	RENT-PUBLIC FACILITIES	55,021	57,960	45,000	39,240	58,000	59,700
RENT ROYALTIES		55,021	57,960	45,000	39,240	58,000	59,700
001-365.0100	SCRAP SALES	0	28,777	0	342	0	0
001-365.0900	OTHER SCRAP/SURPLUS SALES	1,704	0	10,000	1,436	1,500	1,500
SURPLUS MATERIALS		1,704	28,777	10,000	1,778	1,500	1,500

--ADOPTED FY 2009/2010 BUDGET--

<u>ACCOUNT DESCRIPTION</u>		<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>BUDGET FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
001-366.9000	RECREATION FIELD TRIPS	983	-2,121	10,000	4,689	13,000	14,000
001-366.9100	LIBRARY DONATIONS	0	0	0	1,324	1,300	1,300
001-369.0100	DBC EVENTS REVENUE	0	50,996	129,140	72,361	151,729	150,000
001-369.0300	REFUND OF PY EXPENSES	1,889	22,354	0	0	0	0
	OTHER MISCELLANEOUS	2,872	71,229	139,140	78,374	166,029	165,300
001-369.0401	ADMIN REIMB - W&S	295,525	318,573	403,506	269,004	403,506	251,258
001-369.0402	FLEET/BLDG REIMB - W&S	163,916	138,962	173,639	115,759	173,639	140,186
001-369.0403	ADMIN REIMB - SANITATION	183,149	197,433	256,893	171,262	256,893	179,852
001-369.0404	FLEET/BLDG REIMB - SANIT	49,218	104,886	61,896	41,264	61,896	57,358
001-369.0409	FLEET/BLDG REIMB-STORMWTR	24,795	42,407	32,471	21,647	32,471	46,414
001-369.0411	ADMIN REIMB. FR STORMWTR	49,732	53,611	66,295	44,197	66,295	20,649
001-369.0413	ENGINEERING REIMB - STORM	79,459	108,263	128,163	85,442	128,163	178,442
001-369.0414	ENGINEERING REIMB-W&S FD	87,405	173,153	208,490	138,993	208,490	163,356
001-369.0450	BLDG REIMBUREMENT LIB GR	0	0	18,999	12,666	18,999	0
001-369.0452	FLEET MAINT FROM FIRE	0	0	23,867	15,911	23,867	0
001-369.0455	ADMIN REIMB LIBRARY GRANT	19,128	20,620	25,498	16,999	25,498	0
001-369.0458	BLDG MAINT - MARINA FUND	0	9,572	11,399	7,599	11,399	4,979
	INDIRECT ALLOCATIONS	952,327	1,167,480	1,411,116	940,743	1,411,116	1,042,494
001-369.0900	MISCELLANEOUS REVENUE	30,292	23,073	10,000	55,177	55,900	12,000
	MISCELLANEOUS REVENUE	30,292	23,073	10,000	55,177	55,900	12,000
001-381.1500	TSFR FR MARINA	0	67,000	0	0	0	0
001-381.2100	TSFR FR PUBLIC IMPRV BOND	0	19,130	227,920	151,947	93,557	0
001-381.3200	TSFR FR CAPITAL PROJECT	0	130,000	300,000	200,000	300,000	300,000
001-381.6300	TSFR FR PARKLAND	0	0	350,000	233,333	350,000	0
001-381.7400	TSFR FR STREET ASSES.	0	10,000	10,000	6,667	10,000	0
	INTERFUND TRANSFERS	0	226,130	887,920	591,947	753,557	300,000
001-389.0100	BALANCE CARRYFORWARD	0	0	8,001,248	0	8,908,959	8,887,037
	OTHER NON-REVENUE	0	0	8,001,248	0	8,908,959	8,887,037
GENERAL FUND		\$ 12,103,648	\$ 12,676,140	\$ 21,568,462	\$ 9,862,874	\$ 22,238,411	\$ 21,165,284



**SAFETY HARBOR
COMMISSION CHAMBERS**

**CITY COMMISSION:
DEPARTMENT: 001.1010.511**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
1101	REGULAR	25,280	25,999	25,200	18,164	25,250	25,200
2100	FICA TAXES	3,042	2,791	3,075	1,769	2,416	1,928
TOTAL	PERSONNEL SERVICES	28,322	28,790	28,275	19,933	27,666	27,128
3490	OTHER FEES AND CONTRACTS	27,347	22,274	19,082	2,636	17,000	17,000
4002	TRAVEL WILLIAMS	-	298	750	382	500	500
4003	TRAVEL AYOUB	435	296	750	-	500	500
4004	TRAVEL STEINGOLD	-	357	750	-	500	500
4005	TRAVEL BESORE	794	377	750	-	500	500
4006	TRAVEL BANDONI	-	-	750	-	500	500
4020	COMMISSIONER'S ALLOWANCE	15,000	15,500	16,250	11,854	16,250	16,750
4100	COMMUNICATION SERVICES	553	261	154	83	126	139
4930	OTHER CURRENT CHARGES	22,453	22,265	24,000	14,091	20,000	20,500
5110	OFFICE SUPPLIES-GENERAL	764	416	750	334	750	750
5111	NON-CAPITAL OFFICE EQUIP.	156	-	-	-	-	-
5420	MEMBERSHIP AND DUES	5,895	6,181	6,295	6,347	6,295	6,295
5432	EDUCATION WILLIAMS	100	155	500	175	500	400
5433	EDUCATION AYOUB	-	1,000	500	-	500	400
5434	EDUCATION STEINGOLD	269	325	500	225	500	400
5435	EDUCATION BESORE	65	175	500	100	500	400
5436	EDUCATION BANDONI	100	-	500	-	500	400
TOTAL	OPERATING EXPENSES	73,931	69,880	72,781	36,227	65,421	65,934
6300	IMPROVEMENTS	-	89	-	-	-	-
TOTAL	CAPITAL EXPENSES	-	89	-	-	-	-
8201	NEIGHBORLY SENIOR SERVICE	15,000	15,000	15,000	15,000	15,000	10,000
8203	MUSEUM	40,518	40,000	35,000	35,000	35,000	25,000
8204	PAINT YOUR HEART OUT	2,000	-	-	-	-	-
8205	TEACHERS APPRECIATION	5,432	-	-	-	-	-
8206	NEIGHBORHOOD FAMILY CTR.	29,700	26,200	25,000	25,000	25,000	35,000
TOTAL	NON OPERATING EXPENSES	92,650	81,200	75,000	75,000	75,000	70,000
TOTAL CITY COMMISSION		\$ 194,903	\$ 179,959	\$ 176,056	\$ 131,160	\$ 168,087	\$ 163,062

DEPARTMENT ANALYSIS

The FY 2009/10 City Commission Adopted Budget includes Transparency in Government \$6,918, Paint Your Heart Out donation \$2,000, and the Black History Extravaganza \$1,000.



**SAFETY HARBOR
CITY HALL**

City Manager's Office

The City Manager's Office implements the policies, regulations, legislation and directives of the Elected Officials through leadership and management of various city departments and work force. The office is a central location for citizens to access information; request assistance; or for resolving potential and/or existing issues. The City Manager, the City's Chief Administrative Officer, is appointed by the City Commission and is responsible for the City's day-to-day operation, while overseeing all departments and partnering with outside agencies to provide the highest quality of life for all.

Current and Prior Year Accomplishments

The City Manager's Office responds routinely to the elected officials and to resident requests and provides up-to-date information via several forms of communication. In order to disseminate information, a Monthly Activity Report is prepared and delivered to the City Commission. The City Manager's Office coordinates a multi-year City Commission goal-setting session to establish priorities. During the past two fiscal years, considerable achievements were accomplished in the following eleven action item areas.

1. Safety Harbor Library addition and renovations
2. Community Redevelopment Agency- Downtown Master Plan
3. Sanitation level of service review and implementation
4. Updated inventory of all City properties
5. Improved relationship with Chamber-Hospital-Businesses
6. Philippe Parkway Median & 9th Ave. Beautification Projects
7. Downtown parking
8. Additional uses of the Municipal Marina
9. Addressing goals established by the 2007 Visioning Process
10. Determining use of Church Street Property
11. City-wide Free Tree Program



Fiscal Year 2010 Highlights

In Fiscal Year 2010 the focus will continue to be on the budget and economic conditions. Sustainability is the most appropriate message during this tough economic time. The City Manager's goal is to maintain the existing levels of service with minimal decreases in service while simultaneously holding expenses to a reasonable and sustainable level. This task is much easier said than done and requires participation from every employee within the organization. Department Directors will continue to offer cost-saving opportunities. Every vacant position will be evaluated for future consolidation or cross-training opportunities. Each major project and purchase will be debated and discussed to allow for the most efficient and sustainable use of the City resources in all funds.

Long-Term Vision and Future Financial Impact



The City Manager understands the responsibility to remain current on federal, state, and local issues and legislation that affects the City. Decisions are based on the commitment to ensure high-quality, cost-effective services for the citizens of Safety Harbor. The long-term vision of Safety Harbor is dictated by several tools; (1) The City Commission's directives and goal setting sessions, (2) Visioning Process goals, (3) The Comprehensive Plan, and (4) Community Redevelopment Agency- Downtown Master Plan. The City Manager will consistently review and mediate the vision and ideas of residents to work towards the most sustainable Safety Harbor for the future.

FUND: 001 GENERAL
DEPARTMENT: 12 CITY MANAGER

Jurisdiction Data	FY 2007	FY 2008	TO 9/30	FY 2010
Population	17,973	17,844	17,825	17,825
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Departmental Inputs				
Total O & M Expenditures	\$ 384,060	\$ 264,224	\$ 263,506	\$ 236,753
Total # of Full time Equivalent Employees	2.00	2.00	2.20	1.95
Efficiency				
O&M Cost Per Capita	\$ 21.37	\$ 14.81	\$ 14.78	\$ 13.28
O&M Cost per Full Time Equiv. Employee	192,030	132,112	119,775	121,412

DEPARTMENT ANALYSIS

There is no capital outlay requested for the City Manager’s Office in the FY 2009/10 Adopted Budget. Position count is Adopted at 1.95 with 25% of the City Manager’s salary funded in the Community Redevelopment Agency (CRA) fund 067.

**CITY MANAGER'S OFFICE
DEPARTMENT: 001.1012.512**

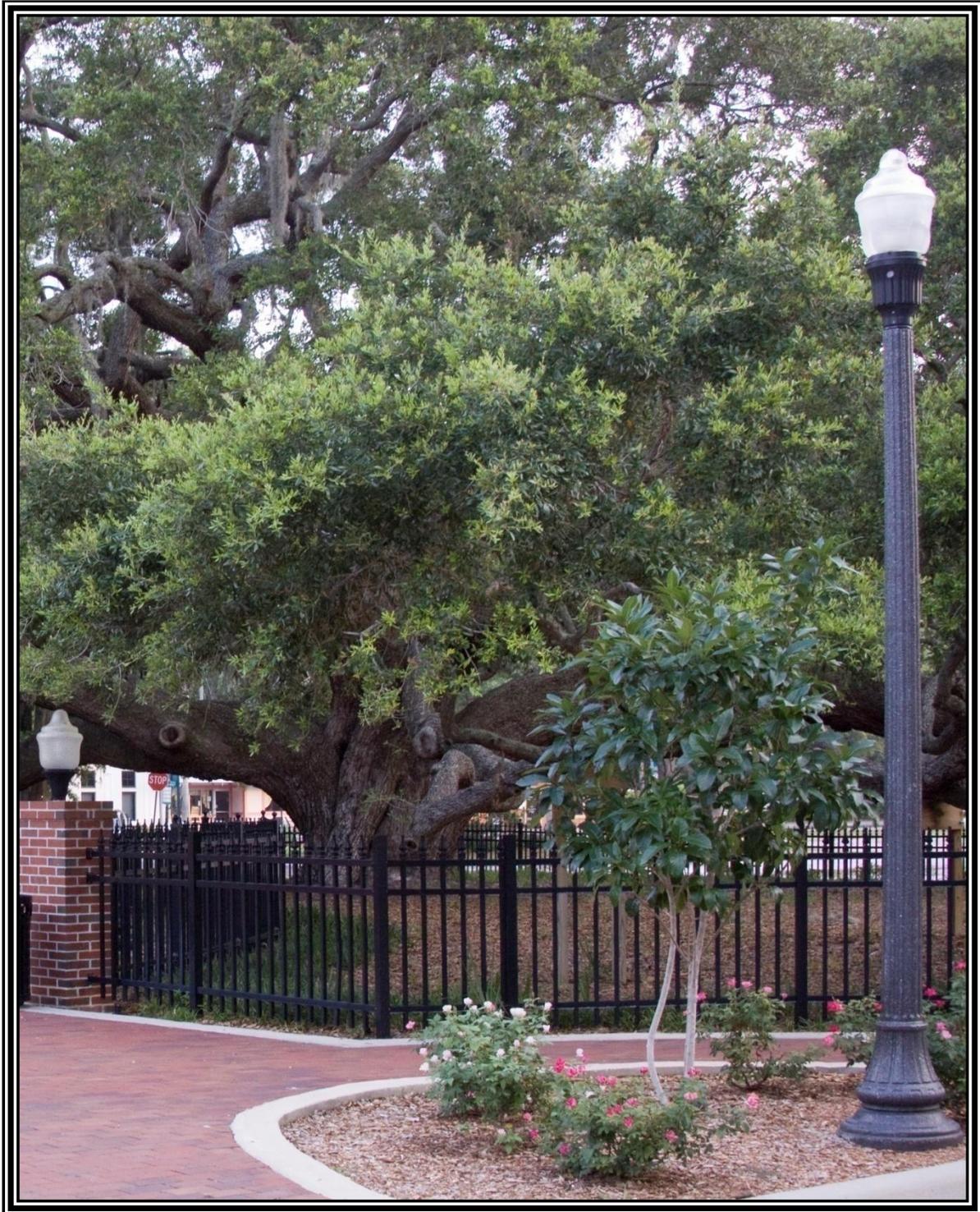
OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
1201	REGULAR	202,947	176,426	193,375	120,987	192,933	169,610
1202	SICK LEAVE WAGES	57,724	641	-	3,770	-	-
1203	VACATION WAGES	28,714	8,851	-	6,444	-	-
1204	HOLIDAY WAGES	8,042	7,088	-	7,030	-	-
1400	OVERTIME-TIME & ONE HALF	-	-	250	-	250	250
1550	LONGEVITY	4,000	3,250	3,250	3,250	3,250	-
2100	FICA TAXES	17,746	14,227	15,336	10,216	10,555	12,994
2200	RETIREMENT	30,118	18,724	22,516	15,762	21,583	18,664
2300	LIFE & HEALTH INSURANCE	26,579	26,520	21,454	21,493	26,901	25,249
TOTAL	PERSONNEL SERVICES	375,870	255,727	256,181	188,952	255,472	226,767
4001	EMPLOYEE TRAVEL	1,321	1,843	3,224	971	3,224	1,500
4030	MANAGER'S CAR ALLOWANCE	2,400	3,705	3,600	2,595	-	3,611
4100	COMMUNICATION SERVICES	1,209	631	683	812	1,050	1,115
4930	OTHER CURRENT CHARGES	113	365	500	425	500	500
5110	OFFICE SUPPLIES-GENERAL	1,273	649	1,000	937	1,000	1,000
5111	NON-CAPITAL OFFICE EQUIP.	100	-	-	-	-	-
5410	PUBLICATIONS	-	149	50	-	50	50
5420	MEMBERSHIPS & DUES	979	1,155	1,210	899	1,210	1,210
5430	EDUCATIONAL COSTS	795	-	1,300	325	1,000	1,000
TOTAL	OPERATING EXPENSES	8,190	8,497	11,567	6,964	8,034	9,986
TOTAL	CITY MANAGER	384,060	264,224	267,748	195,916	263,506	236,753

**Organizational Chart
CITY MANAGER'S OFFICE**



JOB CLASS / TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
City Manager*	CM	1.00	1.00	.75
Assistant City Manager/Dept. Director	(135) \$32.85 - \$52.89	0.00	0.20	.20
Executive Assistant to the City Manager	(122) \$17.43 - \$27.99	1.00	1.00	1.00
Total Division		2.00	2.20	1.95

*City Manager is 25% funded in 067 fund-CRA.



CITY CLERK DEPARTMENT

The City Clerk is a Charter Officer. The City Clerk's Office is responsible for proper documentation of legislative affairs, management of records, and supervision of elections. The City Clerk records, transcribes, and maintains minutes and prepares agendas for the City Commission as well as the Community Redevelopment Agency, Code Enforcement Board and the Public Art Committee. The office maintains the City's Code of Ordinances, prepares supplements, and coordinates drafts of ordinances and resolutions, which are formal statements of the Commission's decisions or actions. In addition we prepare proclamations, certificates and other formal documentation awarded by the Mayor and Commission for public recognition to extraordinary contributions to the community. The City Clerk is custodian of the City's corporate seal and all City records and documents, such as deeds and contracts. The City Clerk prepares legal advertising and required public notices. Although the Pinellas County Supervisor of Elections holds municipal elections, the City Clerk, as the City's Supervisor of Election, coordinates local elections and referenda with the County Supervisor of Elections Office and provides information to municipal candidates, qualifies the candidates for municipal office, maintains the candidates' financial reports, and prepares the installation ceremony for incoming and returning Commissioners. Other duties include administering oaths of office, filing municipal document with the Clerk of the Circuit Court; and posting notices and other information to the City web site.

Current and Prior Year Accomplishments

Transparency in Government was accomplished through prompt posting of the City Commission meeting package to the web site during the week preceding each meeting. Video or audio recordings of City Commission meetings were available on the web site live or the following day. The web site contains current legal and event notices, and archives of previous agendas, minutes, and recordings of City Commission, boards and committee meetings. Additional boards have been added to the archives. Records Management imaging software has been upgraded and training of additional personnel for both input and document retrieval has been accomplished. Public records requests have decreased significantly due to the availability of the information through the web site. The Office coordinated agendas, attended, and prepared minutes for approximately 36 City Commission & CRA meetings, 12 Code Enforcement Board meetings, 9 Public Art Committee meetings, and other boards as needed. Due to the vacancy of the Planning Department Secretary, the City Clerk's Office has assisted with meetings, agendas, legal notices and other duties as assigned. The Clerk's Office has worked with the Community Development Director on the Lien Amnesty program.

The Public Art Committee's main event was the 2nd Art n' Sole tour, a showcase of local artists with proceeds donated to the Safety Harbor Public Library and the Safety Harbor Regional Museum. The Committee also introduced an "Artists Row" at the 3rd Friday events to feature local artists, initiated an invitation for a Sister City in Italy, and reviewed several requests for events or fund raising projects. Ten monthly art exhibits were featured at City Hall from area artists.

Fiscal Year 2010 Highlights

The Office of City Clerk will support the Mayor, City Commission, and City Manager's legislative affairs and serve as a liaison with the citizens. Accurate recording, safeguarding, and retrieving City records remains a top priority by archiving documents electronically in accordance with statutory requirements, and to build an electronic database of current information critical to operations. Training will continue to be offered for City staff to utilize records, website and agenda management systems.

Long-Term Vision and Future Financial Impact

The Office of City Clerk's long-term vision is to comply with its statutory duties in an effective and timely manner, utilizing innovative means to achieve these goals. Funding should be allocated to convert microfilmed records to the electronic database to safeguard documents. Professional development will allow staff to keep abreast of changes in state laws, election procedures, and all aspects of local government to ensure the City's compliance with state and federal laws. This department serves a variety of support roles to other departments by serving as a clearinghouse for information, maintaining and preserving records, providing information, and implementing government decisions.

FUND: 001 GENERAL
DEPARTMENT: 13 CITY CLERK

PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
Jurisdiction Data	FY 2007	FY 2008	TO 9/30	FY 2010
Population	17,973	17,844	17,825	17,825
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Departmental Inputs				
Total O & M Expenditures	\$ 171,679	\$ 186,811	\$ 190,660	\$ 223,718
Total # of Full time Equivalent Employees	2.00	2.00	2.00	2.00
Outputs				
Prepared Agendas, Minutes & Attend Meetings Of:				
City Commission	34	32	36	35
Code Enforcement Board	7	9	12	12
Public Art Committee	10	10	9	8
Other Meetings	13	15	15	15
Code Enforcement Cases Processed	15	31	40	40
Development Cases Processed	9	-	-	
Ordinances Prepared	27	25	25	25
Resolutions Prepared	21	20	20	20
Legal Advertisements Prepared	59	55	60	50
Documents Recorded	705	825	800	800
Cubic Feet of Records Disposed Of	92	402	200	200
Cubic Feet of Records in Storage	480	510	450	400
Organized Public Art Exhibits	10	7	6	9
Documents Imaged	50,000	5,000	5,000	5,000
Efficiency				
O&M Cost Per Capita	\$ 9.55	\$ 10.47	\$ 10.70	\$ 12.55
O&M Cost per Full Time Equiv. Employee	\$ 85,839.50	\$ 93,405.50	\$ 95,330.00	\$ 111,859.00
Per Capita per Full Time Equiv. Employee	8,986.50	8,922.00	8,912.50	8,912.50
Effectiveness				
% of Storage Space Now Available	18%	18%	18%	18%

DEPARTMENT ANALYSIS

The FY 2009/10 Adopted Budget for the City Clerk’s Office remains at the current 2.0 positions. Operating expenses have decreased in the areas supplements to the City code. Increases include recording fees for legal documents and maintenance contracts (\$26,750) which were moved from the General Government budget. No Capital Outlay is requested.

**CITY CLERK'S OFFICE
DEPARTMENT: 001.1013.512**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
1201	REGULAR	86,210	90,202	113,569	65,024	111,127	115,373
1202	SICK LEAVE WAGES	2,798	8,175	-	3,563	-	-
1203	VACATION WAGES	2,776	3,647	-	5,907	-	-
1204	HOLIDAY WAGES	3,696	4,405	-	4,049	-	-
1400	OVERTIME-TIME & ONE HALF	-	430	400	162	400	600
1550	LONGEVITY	1,000	1,250	2,500	2,500	2,500	-
2100	FICA TAXES	7,415	8,220	8,910	6,254	7,765	8,873
2200	RETIREMENT	7,718	8,649	9,086	6,497	8,890	9,278
2300	LIFE & HEALTH INSURANCE	17,013	19,715	21,454	12,517	15,927	17,679
TOTAL PERSONNEL SERVICES		128,626	144,693	155,919	106,473	146,609	151,803
3490	OTHER FEES & CONTRACTS	2,209	1,305	3,050	1,545	3,050	2,500
4001	EMPLOYEE TRAVEL	3,584	4,638	3,900	504	2,400	3,698
4100	COMMUNICATION SERVICES	283	269	300	167	256	282
4400	RENTAL & LEASES	170	-	-	-	-	-
4620	EQUIPMENT REPAIRS	-	74	200	150	200	200
4640	MAINTENANCE CONTRACTS	-	-	-	-	-	26,750
4701	PRINTING & BINDING	66	-	-	-	-	-
4910	LEGAL ADVERTISING	22,231	19,135	23,000	10,342	23,000	23,000
4930	OTHER CURRENT CHARGES	8,212	12,454	11,570	9,232	11,570	12,500
5110	OFFICE SUPPLIES-GENERAL	2,314	1,695	2,000	1,280	2,000	1,000
5111	NON-CAPITAL OFFICE EQUIP.	604	-	-	-	-	-
5410	PUBLICATIONS	1,245	559	750	96	600	760
5420	MEMBERSHIPS & DUES	725	335	665	375	470	505
5430	EDUCATIONAL COSTS	1,410	1,654	1,055	500	505	720
TOTAL OPERATING EXPENSES		43,053	42,118	46,490	24,191	44,051	71,915
TOTAL CITY CLERK		<u>\$ 171,679</u>	<u>\$ 186,811</u>	<u>\$ 202,409</u>	<u>\$ 130,664</u>	<u>\$ 190,660</u>	<u>\$ 223,718</u>

**Organizational Chart
CITY CLERK'S OFFICE**



JOB CLASS / TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
City Clerk	(130) \$25.74 - \$41.35	1.00	1.00	1.00
Deputy City Clerk	(121) \$16.59 - \$26.68	1.00	1.00	1.00
Total Division		2.00	2.00	2.00

ELECTIONS

The City Clerk is the Supervisor of Elections for the City, providing for conduct of public elections of government officials and referendums.

Current and Prior Year Accomplishments

At the request of the Pinellas County Supervisor of Elections, referendum elections were held in November 2008 to adjust the qualifying dates and to allow the County’s Election Canvassing Board to canvas the City’s elections.

For the March 2009 municipal election seven candidates ran for three Commission seats.

Fiscal Year 2010 Highlights

No elections are scheduled for FY 2009/2010. The City Clerk will continue to monitor changes to election laws and opportunities to reduce the costs associated with holding elections.

Long-Term Vision and Future Financial Impact

The City Clerk strives to conduct all election and referendums in an open and impartial manner. All candidates and issues are afforded equal consideration at all times. Citizens are given access to candidates’ financial reports and the candidate forum through the City web site. State and federal election laws continue to impact the cost of holding municipal elections. All cities/towns in Pinellas are working with the Pinellas County Supervisor of Elections to provide quality service and reduce costs for local elections.

**ELECTIONS
DEPARTMENT: 001.1019.519**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
1201	REGULAR	-	-	8,167	8,167	8,167	-
TOTAL	PERSONNEL SERVICES	-	-	8,167	8,167	8,167	-
4400	RENTAL AND LEASES	-	-	7,656	7,657	7,656	-
4701	PRINTING & BINDING	-	-	15,724	15,724	15,724	-
4910	LEGAL ADVERTISING	468	550	2,969	2,968	2,969	600
4930	OTHER CURRENT CHARGES	41	35	10	33	10	100
TOTAL	OPERATING EXPENSES	509	585	26,359	26,382	26,359	700
TOTAL	ELECTIONS	\$ 509	\$ 585	\$ 34,526	\$ 34,549	\$ 34,526	\$ 700

DEPARTMENT ANALYSIS

The FY 2009/2010 is not a scheduled election year. The Clerk's Office allocated \$700 in case an election is scheduled.



PERSONNEL DEPARTMENT

The Personnel Department is responsible for supporting management and employees by administering recruitment, employment, labor relations, collective bargaining, classification, pay, training and development, risk management, safety and employee benefits administration. The department monitors compliance with established City policies, labor agreements, and compliance with employment laws. Responsibilities include Public Communications, media relations and government access television, as well as specialized marketing assistance for downtown merchants. Ongoing public communications projects include the bi-monthly publication of the Cityscape Newsletter, monthly production of the Cityscape television program and the annual hosting of the Safety Harbor Citizens' Academy.

Current and Prior Year Accomplishments

The Personnel Department processed approximately 490 employment applications for 12 position recruitments including summer seasonal positions. Two Administrative Policies were developed in addition to the development of the Retirement/Separation Incentive Policy. Staff amended the Performance Appraisal System Manual and developed two amendments to the firefighters' Collective Bargaining Agreement. An Employee Benefits Survey was conducted. The employee benefit plans were modified and the Open Enrollment was conducted. The Years-of-Service Gift Program and the United Way Campaign were conducted. During the year, staff facilitated four Fire Pension Board of Trustees meetings and prepared the pension fund annual report. Public Communications prepared several brochures including the 2008 City Annual Report, Greenway Brochure and the Library Foundation Brochure. 6 Cityscape Newsletters were published as well as production of 12 Cityscape television programs. The Public Communications Manager has worked extensively assisting the Downtown Marketing Advisory Committee and with developing co-op advertising for the downtown merchants. The Mayor's Breakfast charity event was co-hosted with the City of Oldsmar and the 4th Annual Safety Harbor Citizens' Academy was conducted.

Fiscal Year 2010 Highlights

For fiscal year 2010, the Personnel Department will evaluate the employee benefit plans and explore strategies for reducing City costs. Also, negotiations will commence for the renewal of the three-year collective bargaining agreement with the IAFF 2267 firefighter's union. The Personnel Department will continue to provide all programs and maintain all policies in the most cost efficient manner. Public Communications will continue to support and assist City departments and downtown merchants with effective communications and marketing strategies.

Long-Term Vision and Future Financial Impact

The Personnel Department will continue to design, evaluate, refine and implement sound policies and procedures that will support organizational goals for the purpose of fulfilling the City's mission during difficult economic conditions.

FUND: 001 GENERAL
DEPARTMENT: 14 PERSONNEL

PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
Jurisdiction Data	FY 2007	FY 2008	TO 9/30	FY 2010
Population	17,973	17,844	17,825	17,825
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Departmental Inputs				
Total O & M Expenditures	270,517	290,727	287,190	296,863
Total # of Full time Equivalent Employees	3.00	3.00	3.50	3.50
Outputs				
# Applications Reviewed	640	460	475	250
# Grievances Handled	1	2	0	1
# New Hires - Regular Employees	29	26	12	10
# New Hires - Temp. Employees	24	24	24	24
# Salary Surveys Sent/Received	16	15	14	15
# Training Sessions Conducted	12	12	15	18
# Action Forms (PA's) Processed	460	450	450	100
Total Workers Comp. Claims Processed	15	13	15	13
Efficiency				
O&M Cost Per Capita	\$ 15.05	\$ 16.29	\$ 16.11	\$ 16.65
O&M Cost per Full Time Equiv. Employee	\$ 90,172	\$ 96,909	\$ 82,054	\$ 84,818
Per Capita per Full Time Equiv. Employee	5,991.00	5,948.00	5,092.86	5,092.86
Effectiveness				
Avg. Time to Fill Vacancy Requests	3 Weeks	3 Weeks	3 Weeks	3 Weeks
Avg Time to Complete Class. Study	2Weeks	2Weeks	2Weeks	2Weeks

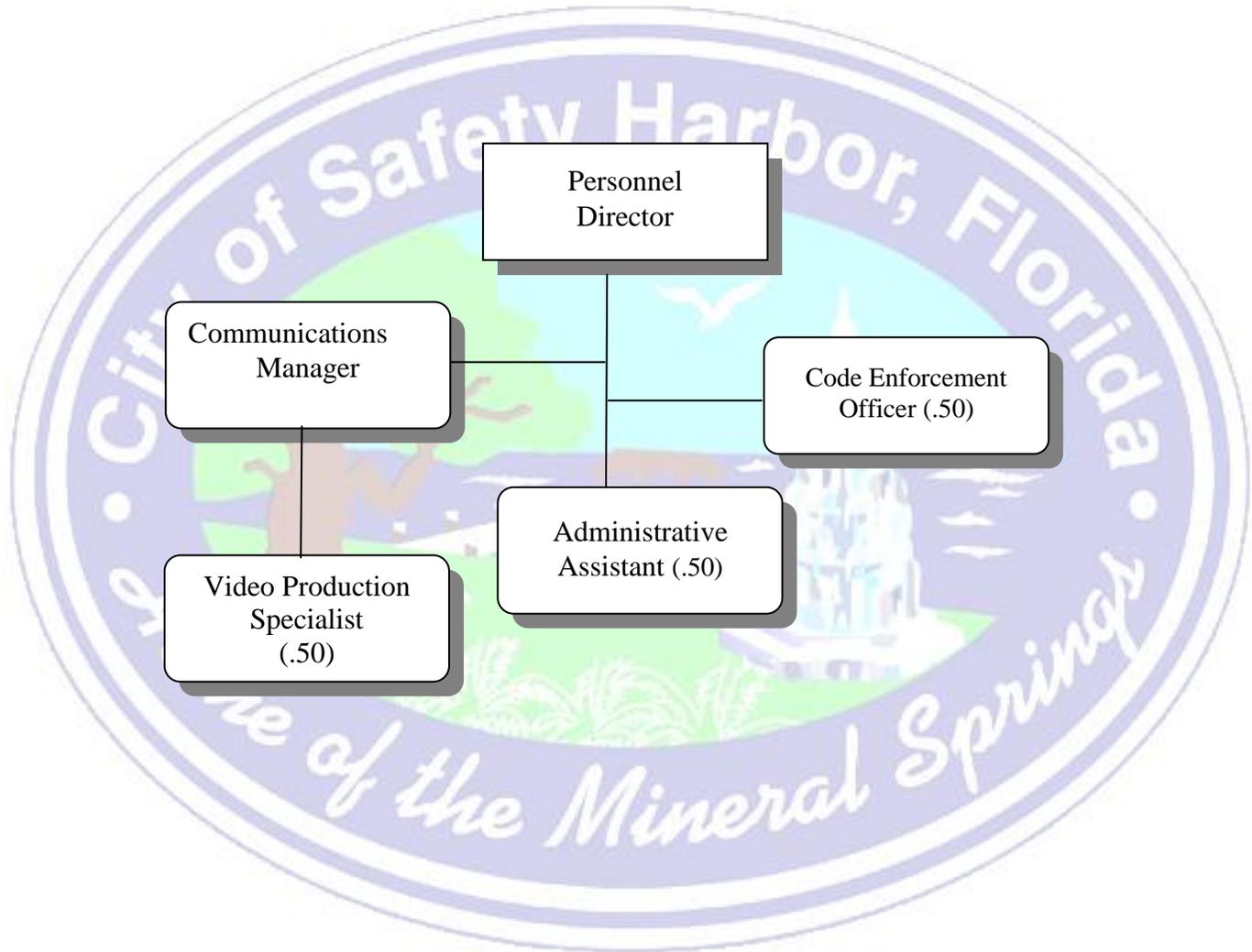
DEPARTMENT ANALYSIS

The FY 2009/10 Adopted Budget position count for Personnel remains constant at 3.5. Operating expenses include: Showmaker software annual fee TV license (\$1,850); repair for TV equipment (\$2,000); City Annual Report (\$1,000) years of service reception (\$350); years of service gifts (\$3,500); safety program (\$2,600), City-wide employee holiday reception (\$1,000); Citizens' academy (\$2,100) and television program supplies (\$3,100). There is no Capital Outlay requested.

**PERSONNEL
DEPARTMENT: 001.1014.512**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
1201	REGULAR	138,940	165,519	186,011	119,701	183,011	189,147
1202	SICK LEAVE WAGES	2,624	1,245	-	2,190	-	-
1203	VACATION WAGES	5,183	2,797	-	2,924	-	-
1204	HOLIDAY WAGES	5,980	7,836	-	7,188	-	-
1210	TEMP WAGES	9,704	12,745	14,435	9,083	14,435	14,425
1400	OVERTIME-TIME & ONE HALF	2,509	-	-	-	-	-
1550	LONGEVITY	2,000	1,750	2,125	2,125	2,125	-
2100	FICA TAXES	12,795	14,554	15,497	10,926	13,235	15,594
2200	RETIREMENT	15,039	17,129	18,170	12,704	17,661	18,201
2300	LIFE & HEALTH INSURANCE	21,267	24,644	26,818	17,647	22,411	24,876
TOTAL PERSONNEL SERVICES		216,041	248,219	263,056	184,488	252,878	262,243
3130	EMPLOYEE PHYSICALS	875	1,565	1,600	385	1,000	1,100
3490	OTHER FEES & CONTRACTS	2,746	2,479	4,490	2,565	3,300	3,690
4001	EMPLOYEE TRAVEL	1,021	796	760	(278)	760	660
4100	COMMUNICATION SERVICES	1,682	1,237	1,334	783	1,207	1,290
4610	OUTSIDE VEHICLE REPAIRS	-	-	250	-	-	-
4620	EQUIPMENT REPAIRS	208	1,680	2,200	738	2,000	2,200
4630	RADIO/NEXTEL MAINT	95	-	175	-	-	125
4701	PRINTING & BINDING	437	1,095	1,750	770	1,500	1,650
4920	ADVERTISING - OTHER	2,391	2,691	3,100	687	1,500	2,000
4930	OTHER CURRENT CHARGES	11,433	17,781	14,925	11,160	11,500	8,850
4936	SPECIAL PROGRAM COSTS	5,088	6,340	6,700	3,151	6,700	6,700
5110	OFFICE SUPPLIES-GENERAL	6,438	3,927	4,510	865	3,000	4,510
5111	NON-CAPITAL OFFICE EQUIP.	15,663	430	-	-	-	-
5201	GAS	-	-	1,000	-	-	-
5203	OIL	-	-	100	-	-	-
5210	VEHICLE PARTS	-	-	300	-	-	-
5420	MEMBERSHIPS & DUES	1,175	1,215	1,200	855	1,200	1,200
5430	EDUCATIONAL COSTS	210	1,272	645	400	645	645
TOTAL OPERATING EXPENSES		49,462	42,508	45,039	22,081	34,312	34,620
6430	OFFICE FURNITURE/EQUIP	5,014	-	-	-	-	-
TOTAL CAPITAL EXPENSES		5,014	-	-	-	-	-
TOTAL PERSONNEL		\$ 270,517	\$ 290,727	\$ 308,095	\$ 206,569	\$ 287,190	\$ 296,863

**Organizational Chart
PERSONNEL DEPARTMENT**



JOB CLASS / TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
Personnel Director	(132) \$28.24 - \$45.69	1.00	1.00	1.00
Communications Manager	(125) \$20.17 - \$32.42	1.00	1.00	1.00
Code Enforcement Officer	(120) \$15.81 - \$25.40	0.50	0.50	0.50
Administrative Assistant	(119) \$15.06 - \$24.19	0.50	0.50	0.50
Video Production Specialist	(115) \$12.39 - \$19.91	0.00	0.50	0.50
Total Division		3.00	3.50	3.50

FINANCE DEPARTMENT

The Finance Department is responsible for the administration, direction, supervision and coordination of all City financial functions including financial planning, budgeting, debt management, investments, purchasing, accounting, payroll, utilities customer service, accounts and billings and Information Systems. The Department's role is divided between Administration, Accounting & Budgeting, Utilities and Information Systems. Accounting & Budgeting are reported for within the General Fund while Utilities and Information Systems are reported for within the Water & Sewer Utility Enterprise Fund. Overall, Administration is accounted for jointly between the two funds.

Current and Prior Year Accomplishments

Over the past year, the Finance Department has placed emphasis on timely reporting of financial matters to City management, Elected Officials, external agencies and City residents. As City liaison to the Budget Advisory Committee, a Budget Education Workshop was held with active participation from Committee Members and City staff. Recommendations made by Committee Members have been incorporated into this year's document. Additionally, Finance staff has received extensive training on the City's accounting system. Cross training within the Finance Department has been successfully implemented to maximize the efficient use of resources.

Fiscal Year 2010 Highlights

For fiscal year 2010, the Finance Department will focus on activities which will best serve the needs of the City. The Department will continue to place significant emphasis on timely and transparent financial reporting to the City's Elected Officials and Management Staff for informed decision making. Internal control procedures will be reviewed and revised as necessary for submission to the Audit Committee, which will begin to actively meet in Fiscal Year 2010. Staff will diligently work to clear items identified in the prior year's audit. The expertise of the Budget Advisory Committee members will be used in updating the City's procurement policies and procedures. Based on data derived by the newly implemented work-order system, staff intends to move forward with development and implementation of an Internal Service Fund.

Long-Term Vision and Future Financial Impact

The City's long term Capital Improvements Program will require that the Department evaluate alternative sources of financing while bearing in mind the current level of debt service and future years' impacts. The City has a healthy investment portfolio, which staff will focus on maintaining during this time of economic downturn.

FUND: 001 GENERAL
DEPARTMENT: 15 FINANCE

PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
Jurisdiction Data	FY 2007	FY 2008	TO 9/30	FY 2010
Population	17,973	17,844	17,825	17,825
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Departmental Inputs				
Total O & M Expenditures	\$ 351,948	\$ 391,823	\$ 386,383	\$ 387,292
Total # of Full time Equivalent Employees	5.50	5.50	5.50	5.50
Outputs				
# Accounts Payable Checks	5,787	4,977	4,290	4,332
# Monthly Journal Entries	425	430	435	440
Avg. Cost Amt. Monthly Cash Disbursements	1,841,349	2,289,633	2,300,000	2,323,000
# of Purchase Orders	2,259	1685	1,496	1,511
# Audits Conducted	1	1	1	1
# Principal/Interest Payments	24	24	24	24
Efficiency				
O&M Cost Per Capita	19.58	21.96	21.68	21.73
O&M Cost per Full Time Equiv. Employee	\$ 63,991	\$ 71,241	\$ 70,251	\$ 70,417
Per Capita per Full Time Equiv. Employee	3,268	3,244	3,241	3,241
Effectiveness				
Interest Rate on Investments	3.50%	3.50%	3.00%	2.75%
% of Invoices Paid with Discounts	1.0%	1.0%	1.0%	1.0%

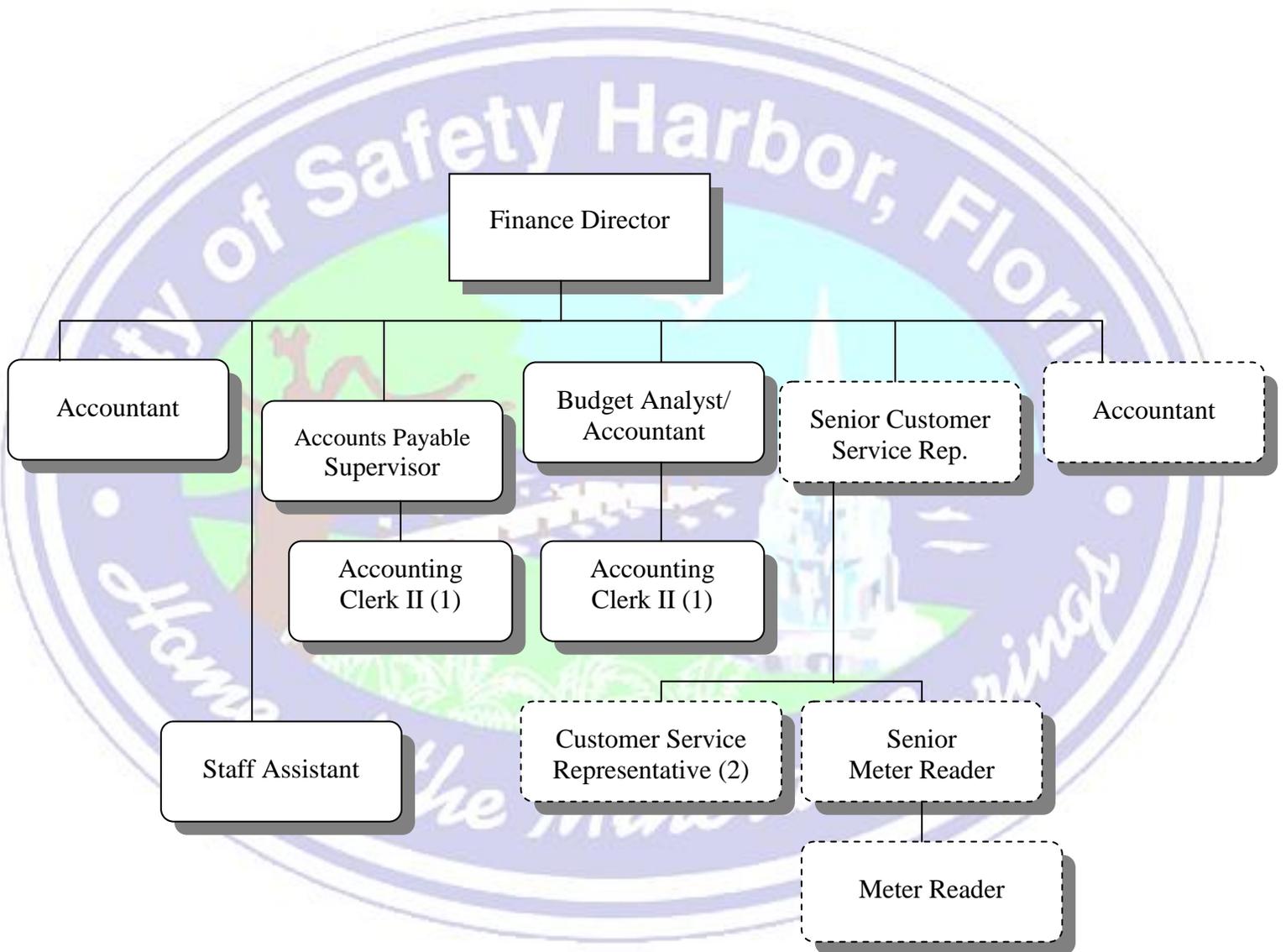
DEPARTMENT ANALYSIS

The FY 2009/10 Adopted Budget for the Finance Department remains at the current 5.50 positions. No Capital Outlay is requested.

**FINANCE
DEPARTMENT: 001.1015.513**

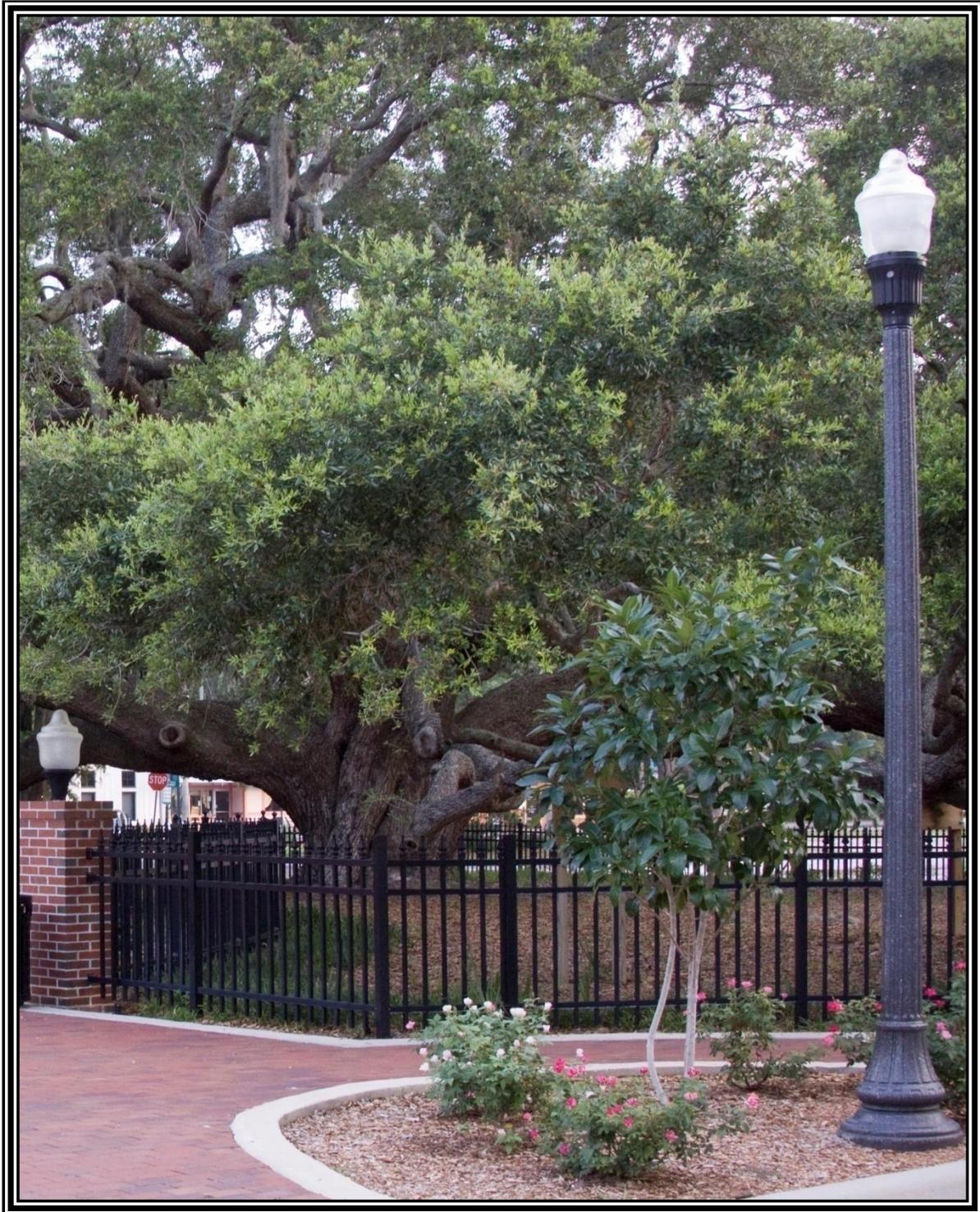
OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
1201	REGULAR	200,532	208,068	271,976	162,569	271,976	269,776
1202	SICK LEAVE WAGES	10,126	15,483	-	4,479	-	-
1203	VACATION WAGES	12,921	22,780	-	6,969	-	-
1204	HOLIDAY WAGES	9,289	10,685	-	9,531	-	-
1210	REG WAGES-TEMPORARY EMPL	5,877	8,001	10,424	3,072	4,000	4,000
1400	OVERTIME-TIME & ONE HALF	5,953	4,984	5,500	1,181	2,400	2,400
1550	LONGEVITY PAY	4,750	8,125	8,125	6,625	6,625	-
2100	FICA TAXES	18,952	20,933	22,646	14,930	20,186	21,134
2200	RETIREMENT	23,674	25,865	28,235	16,041	24,114	24,025
2300	LIFE & HEALTH INSURANCE	46,216	54,216	58,998	34,568	47,852	54,214
TOTAL PERSONNEL SERVICES		338,290	379,140	405,904	259,965	377,153	375,549
3490	OTHER FEES & CONTRACTS	2,153	2,131	2,500	1,933	1,933	1,500
4001	EMPLOYEE TRAVEL	981	1,861	491	-	200	1,600
4100	COMMUNICATION SERVICES	1,206	1,356	2,176	732	1,140	1,242
4620	EQUIPMENT REPAIRS	-	26	-	-	-	-
4640	MAINTENANCE CONTRACTS	-	80	100	-	100	100
4701	PRINTING & BINDING	1,525	1,086	1,000	287	1,000	1,000
4930	OTHER CURRENT CHARGES	151	702	1,750	95	350	350
5110	OFFICE SUPPLIES-GENERAL	4,897	3,556	3,000	2,904	3,000	3,000
5111	NON-CAPITAL OFFICE EQUIP	1,228	539	500	364	400	500
5270	SPECIAL CLOTHING/UNIFORMS	-	-	263	26	100	263
5401	SUBSCRIPTIONS	144	144	154	105	115	115
5410	PUBLICATIONS	269	-	250	164	164	250
5420	MEMBERSHIPS & DUES	530	538	528	93	528	528
5430	EDUCATIONAL COSTS	574	664	1,295	39	200	1,295
TOTAL OPERATING EXPENSES		13,658	12,683	14,007	6,742	9,230	11,743
TOTAL FINANCE		\$ 351,948	\$ 391,823	\$ 419,911	\$ 266,707	\$ 386,383	\$ 387,292

**Organizational Chart
FINANCE DEPARTMENT**



JOB CLASS / TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
Finance Director	(133) \$29.80 - \$47.98	0.50	0.50	0.50
Accountant/Budget Analyst *	(125) \$20.17 - \$32.42	0.50	0.50	0.50
Accounts Payable Supervisor	(122) \$17.93 - \$27.99	1.00	1.00	1.00
Accountant	(122) \$17.93 - \$27.99	1.00	1.00	1.00
Accounting Clerk II	(116) \$13.01 - \$20.90	2.00	2.00	2.00
Staff Assistant	(116) \$13.01 - \$20.90	0.50	0.50	0.50
Total Division		5.50	5.50	5.50

*Accountant/Budget Analyst position changed from Assistant Finance Director



COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department is staffed by community planning, building, and code enforcement professionals and support personnel. We are dedicated to protecting and enhancing Safety Harbor's high quality of life and unique sense of place by ensuring properties are properly maintained according to community standards and regulations. We review proposed land use and development activities for compatibility with community goals, objectives, and policies and compliance with state statutory requirements. We serve as an information resource, trusted advisor and analyst to the Code Enforcement Board, Planning and Zoning Board, Board of Appeals, and City Commission in fulfilling our respective roles and responsibilities. We believe in proactive problem solving, responsive customer service, and clear and open communication.

Current and Prior Year Accomplishments

The Community Development Department has been simultaneously working on several short and long range planning initiatives that address an array of issues identified in the community visioning process and subsequent goal setting workshops.

Staff prepared a series of regulatory updates to the City's Comprehensive Zoning and Land Development Code dealing with engineering standards and specifications, school concurrency, planned development regulations, site plan expirations, accessory dwelling units, front porches, fence heights, non-conforming lots and structures, doggy dining, day pet boarding, and community gardens. Staff also prepared updates to the City Code to address issues relating to abandoned structures and recreational vehicles.

After three years in the making, the City Commission adopted the Downtown Master Plan for the Community Redevelopment Area in December 2008. Staff prepared the supporting amendments to the Comprehensive Plan and is working with the Planning and Zoning Board on the implementing Downtown District regulations that are anticipated to be put into effect by the end of 2009.

The most significant development proposal reviewed last year was the reshaping and expansion of the Harbour Pointe Village site plan. Eleven townhomes were added to the project on property north of 2nd Street South, between 2nd Avenue South and 3rd Avenue South.

A serious challenge during the current and prior year was dealing with a rise in code enforcement violations associated with foreclosure properties such as overgrown grass, green and stagnant pools, and trash and debris. In response to prolonged drought conditions, the Southwest Florida Water Management District implemented Phase IV water restrictions on City residents which imposed additional responsibilities on our Code Enforcement officer. Staff also developed a lien amnesty program to incentivize compliance and the payment of outstanding code enforcement liens. Through teamwork, we continue to rise to meet new challenges on top of everyday demands.

Fiscal Year 2010 Highlights

Staff will continue to find ways to accomplish more with fewer resources through innovation, hard work, and collaboration. Staffing levels in Building and Code Enforcement will remain the same.

As the economy moves into a recovery phase, there should be a corresponding increase in site plan and building permit applications. With the recently updated building permit fee structure in place, it is projected that building permit fee revenue alone should continue to cover approximately half of the total

operating budget of the Building Division. The building inspector should continue to average 12-15 inspections per workday with no more than 5% being performed by Pinellas County Staff.

Staff will continue to evaluate and appraise the effectiveness of its planning and development activities and make recommendations on any needed adjustments. A major focus will be placed on activities that support the City's "going green" initiatives including:

- A Citywide Tree Inventory (funded in part through the 2009 Urban and Community Forestry Grant Program)
- A Citywide Parks, Open Space, and Trails Master Plan (and review and update of associated Impact Fees)
- Phase I Implementation of the Church Street Park Master Plan

In addition, Staff will continue its focus on promoting quality development through an evaluation and update of the City's signage, parking lot, landscape, and buffer standards as well as a new property maintenance code. Special attention will be paid to the McMullen Booth Road Scenic/Non-Commercial Corridor.

Long-Term Vision and Future Financial Impact

Staff will continue to facilitate the development review process and ensure the permitting system runs smoothly. Planning and building staff will become experts on leading edge "green development" principles and practices and advocate their use in public and private projects. The current organizational structure is appropriately scaled to meet current and future demands. No significant changes are anticipated at this time. The Department will continue to invest in training and technology to improve operational effectiveness.

Our Relationship to Other Department and the City's Broad Goals

The Community Development Department coordinates and chair's the Technical Review Committee composed of representatives from Engineering, Public Works, and the Fire Department. The Code Enforcement Officer and Building Official have regular contact with these departments on building, enforcement, drainage and infrastructure issues. Planning and Zoning Staff coordinates grand tree inspections and occasionally works with the Certified Arborists in the Parks Department on conditions assessments. We also handle the annexation process.

Moreover, department personnel serve as liaison to various interagency boards and committees such as the Pinellas County Construction Licensing Board, Planners Advisory Council, and Tampa Bay Association of Code Enforcement.

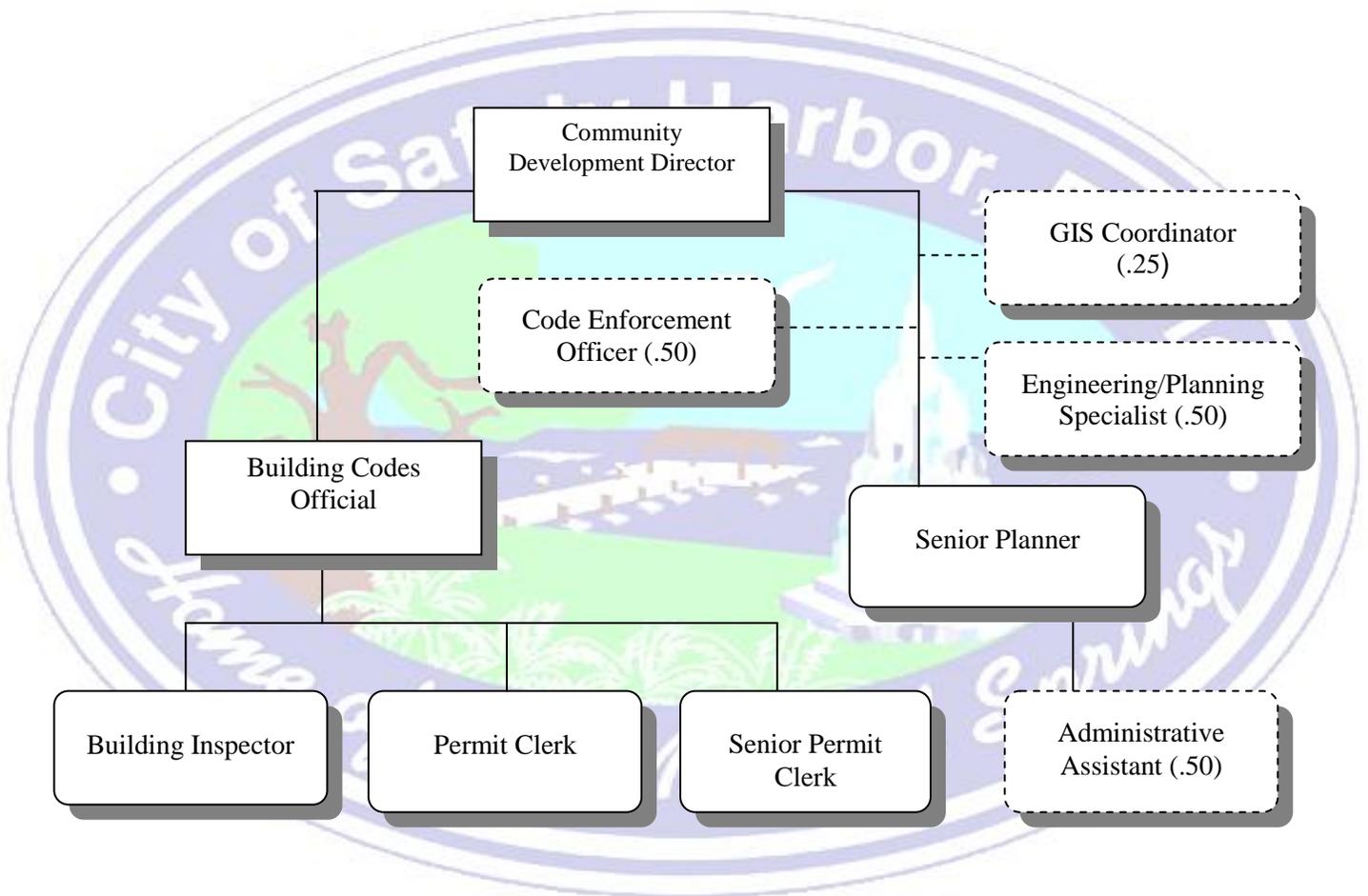
FUND: 001 GENERAL
DEPARTMENT: 17 COMMUNITY DEVELOPMENT/PLANNING & ZONING

PERFORMANCE INDICATORS		ACTUAL	ACTUAL	ESTIMATED	ADOPTED
Jurisdiction Data		FY 2007	FY 2008	TO 9/30	FY 2010
	Population	17,973	17,844	17,825	17,825
	Square Miles	5.42	5.42	5.42	5.42
	Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Planning	Total O & M Expenditures	\$ 267,542	\$ 317,443	\$ 335,855	\$ 306,456
Departmental Inputs	Total # of Full time Equivalent Employees	4.00	4.00	4.00	3.40
Outputs	# of Subdivision Plats and Sites Reviewed	5	8	8	10
	# of Rezoning Requests Reviewed	6	3	3	5
	# of Comp Plan Amendments Completed	-	2	3	3
	# of Variances	14	8	5	5
	# of Land Development Code Changes	4	4	4	4
	# of Conditional Use Reviews	3	3	3	3
	# of Temporary Uses	8	10	10	10
Efficiency	O&M Cost Per Capita	14.89	17.79	18.84	17.19
	O&M Cost per Full Time Equiv. Employees	66,885.50	79,360.75	83,963.75	90,134.12
	Per Capita per Full Time Equiv. Employees	4493.25	4461.00	4456.25	5242.65
Effectiveness	Avg. # days to Review Development Cases	30	30	30	30
	% of Projects/Completed on Schedule	100%	100%	100%	100%
Code Enforcement	Total O & M Expenditures	\$ 27,379	\$ 24,541	\$ 19,547	\$ 17,679
Departmental Inputs	Total # of Full time Equivalent Employees	0.50	0.50	0.50	0.50
Outputs	Remove illegal signs	1,417	1,358	1,414	1,396
	Lot mowing	9	18	60	29
	Abandoned cars	117	58	51	75
	Illegal dumping and trash accumulation	61	80	93	78
	License and permit violations	54	48	48	50
	Watering ban violations	18	25	41	28
	Watering information (pool discharge)	19	11	24	18
	Tree violations (illegal cutting)	14	14	19	16
	Animal complaints	19	27	38	28
	Visual obstruction	14	16	5	12
	Illegal land clearing	7	2	2	4
	Damaging city property	14	7	3	8
	Zoning violations (grass)	127	143	75	115
	Rights-of-way violations	46	46	75	56
	Assist fire department	5	2	5	4
	Miscellaneous code violations	135	94	103	111
	Code Enforcement Board violations	36	44	33	38
	Local Business Tax Receipts	170	176	200	182
	Posting official notices	45	37	31	38
Efficiency	O&M Cost Per Capita	\$ 1.52	\$ 1.38	\$ 1.10	\$ 0.99
	O&M Cost per Full Time Equiv. Employees	\$ 73,730.25	\$ 85,496.00	\$ 88,850.50	\$ 95,333.82
	Per Capita per Full Time Equiv. Employees	48,400.37	62,164.97	81,023.18	96,121.13
Effectiveness	Avg. Time to Gain Compliance	20 days	20 days	20 days	20 days
	Avg. Time to Initial Repsonse to a Complaint	2 days	2 days	2 days	2 days

**COMMUNITY DEVELOPMENT/PLANNING & ZONING
DEPARTMENT: 001.1017.515**

OBJ		ACTUAL	ACTUAL	ADJUSTED	YTD	ESTIMATE	ADOPTED
CODE	ACCOUNT DESCRIPTION	FY 2007	FY 2008	FY 2009	FY 2009	TO 9/30	FY 2010
1201	REGULAR	182,720	204,402	251,764	152,463	245,061	210,407
1202	SICK LEAVE WAGES	4,116	7,546	-	9,160	-	-
1203	VACATION WAGES	10,045	12,126	-	10,761	-	-
1204	HOLIDAY WAGES	8,225	9,736	-	8,770	-	-
1400	OVERTIME-TIME & ONE HALF	-	152	350	-	-	-
1550	LONGEVITY PAY	3,500	5,375	5,750	5,750	5,750	-
2100	FICA TAXES	15,476	17,302	19,735	13,808	15,706	16,096
2200	RETIREMENT	18,496	21,199	22,814	15,586	21,654	18,517
2300	LIFE & HEALTH INSURANCE	34,026	39,430	42,908	36,270	37,617	50,903
TOTAL PERSONNEL SERVICES		276,604	317,268	343,321	252,568	325,788	295,923
3420	PLANNING SERVICES	4,575	13,515	19,000	11,728	17,000	15,000
3490	OTHER FEES AND CONTRACTS	1,157	1,398	2,500	1,755	1,500	1,500
4001	EMPLOYEE TRAVEL	512	877	2,222	710	766	1,196
4100	COMMUNICATION SERVICES	1,967	1,731	1,941	1,123	1,699	1,852
4620	EQUIPMENT REPAIRS	-	150	200	141	200	200
4630	NEXTEL/RADIO MAINTENANCE	-	96	200	-	-	200
4640	MAINTENANCE CONTRACTS	456	1,456	1,500	1,500	1,500	1,650
4701	PRINTING & BINDING	1,940	27	1,000	145	500	500
4930	OTHER CURRENT CHARGES	276	41	200	109	200	100
5110	OFFICE SUPPLIES-GENERAL	1,238	1,252	1,500	693	1,000	750
5111	NON-CAPITAL OFFICE EQUIP.	3,307	-	500	-	500	250
5120	MAPS AND CHARTS	14	15	-	-	-	-
5150	REPRODUCTION SUPPLIES	578	557	600	405	500	300
5201	GAS	844	1,555	1,778	603	1,334	1,734
5203	OIL & OTHER LUBRICANTS	54	-	100	-	50	100
5210	VEHICLE PARTS	61	44	200	125	200	200
5270	SPECIAL CLOTHING/UNIFORM	-	225	200	92	200	200
5401	SUBSCRIPTIONS	71	-	-	-	-	-
5410	PUBLICATIONS	-	219	250	-	250	250
5420	MEMBERSHIPS & DUES	752	705	1,020	957	1,020	1,110
5430	EDUCATIONAL COSTS	515	852	1,195	855	1,195	1,120
TOTAL OPERATING EXPENSES		18,317	24,715	36,106	20,941	29,614	28,212
TOTAL PLANNING & ZONING		\$ 294,921	\$ 341,983	\$ 379,427	\$ 273,509	\$ 355,402	\$ 324,135

**Organizational Chart
COMMUNITY DEVELOPMENT
PLANNING, ZONING & BUILDING DEPARTMENT**



JOB CLASS / TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
Community Development Director	(133) \$29.80 - \$47.98	1.00	1.00	0.65
Senior Planner	(125) \$20.17 - \$32.42	1.00	1.00	1.00
Administrative Assistant	(119) \$15.06 - \$24.19	1.00	1.00	0.50
Code Enforcement Officer	(120) \$15.81 - \$25.40	0.50	0.50	0.50
Engineering/Planning Specialist	(119) \$15.06 - \$24.19	0.50	0.50	0.50
GIS Coordinator	(124) \$19.21 - \$30.88	0.00	0.00	0.25
Total Division		4.00	4.00	3.40
Building Codes Official	(130) \$25.74 - \$41.35	1.00	1.00	1.00
Building Inspector	(124) \$19.21 - \$30.88	1.00	1.00	1.00
Senior Permit Clerk	(118) \$14.34 - \$23.05	1.00	1.00	1.00
Permit Clerk	(116) \$13.01 - \$20.90	1.00	1.00	1.00
Total Division		4.00	4.00	4.00
Total Department		8.00	8.00	7.40

NOTE: Community Development Director is 35% funded in 067 Fund – CRA.

FUND: 001 GENERAL
DEPARTMENT: 24 BUILDING

PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
Jurisdiction Data	FY 2007	FY 2008	TO 9/30	FY 2010
Population	17,973	17,844	17,825	17,825
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Departmental Inputs				
Total O & M Expenditures	\$ 268,375	\$ 295,879	\$ 291,149	\$ 304,233
Total # of Full time Equivalent Employees	4.00	4.00	4.00	4.00
Total # of Full-time Inspectors	2.00	2.00	2.00	2.00
Total # of Full-time Plan Examiners	1.00	1.00	1.00	1.00
Outputs				
# of Bldg. Plans Reviewed	439	410	247	300
# of Blds. Permits Issued	1,717	1,627	1,133	1,332
# of Inspection Performed	3,982	4,181	2,450	2,850
Outputs Occupational Licenses				
# of Licenses Issued	1,019	1,106	1,197	1,200
# of Renewals	869	954	1,064	1,075
# of Inspections Performed (By Code Enforcement)	80	80	80	80
Efficiency				
Avg # of Insp. Per Full Time Equiv. Employee	1,991	2,091	1,225	1,425
Avg. # of Plans Reviewed per FTE	439	410	247	300
O&M Cost Per Capita	\$ 14.93	\$ 16.58	\$ 16.33	\$ 17.07
O&M Cost per Full Time Equiv. Employee	\$ 67,093.75	\$ 73,969.75	\$ 72,787.25	\$ 76,058.25
Per Capita per Full Time Equiv. Employee	4,493.25	4,461.00	4,456.25	4,456.25
Effectiveness				
Avg. Permit Review Time	0.45	0.45	0.45	0.45
% of Inspections Performed on Schedule	100%	100%	100%	100%
% of Recovery	100%	100%	100%	100%

DEPARTMENT ANALYSIS

The Adopted Budget for the Building Department position count remains at 4.0. Operating expenses include contracts with Pinellas County for inspections (\$5,000), permit forms and occupational tax forms (\$1,500). No Capital Outlay is requested.

**BUILDING
DEPARTMENT: 001.1024.524**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
1201	REGULAR	143,060	154,369	195,253	114,450	194,597	199,922
1202	SICK LEAVE WAGES	7,331	13,090	-	9,069	-	-
1203	VACATION WAGES	12,587	11,344	-	6,001	-	-
1204	HOLIDAY WAGES	6,612	7,742	-	7,051	-	-
1400	OVERTIME-TIME & ONE HALF	14	-	-	-	-	-
1550	LONGEVITY PAY	3,000	5,250	5,250	5,250	5,250	-
2100	FICA TAXES	12,802	14,091	15,339	10,508	13,666	15,294
2200	RETIREMENT	17,767	19,675	20,586	14,557	19,929	20,437
2300	LIFE & HEALTH INSURANCE	34,026	39,430	42,908	35,697	42,908	50,031
TOTAL	PERSONNEL SERVICES	237,199	264,991	279,336	202,583	276,350	285,684
3490	OTHER FEES & CONTRACTS	16,992	15,314	10,000	1,178	3,000	5,000
4001	EMPLOYEE TRAVEL	932	256	1,074	-	816	1,074
4100	COMMUNICATIONS SERVICES	2,853	2,668	3,012	1,720	2,601	2,843
4610	OUTSIDE VEHICLE REPAIRS	176	-	200	-	200	200
4630	RADIO MAINTENANCE	-	-	150	-	150	150
4640	MAINTENACE CONTRACTS	120	303	240	126	240	240
4701	PRINTING & BINDING	1,390	954	1,500	647	1,500	1,500
4930	OTHER CURRENT CHARGES	114	-	190	140	140	140
5110	OFFICE SUPPLIES-GENERAL	1,427	1,758	1,200	604	850	1,200
5111	NON-CAPITAL OFFICE EQUIP	3,713	4,979	-	-	-	-
5201	GAS	2,070	2,084	2,692	1,003	1,962	2,552
5202	OIL & LUBRICANTS	67	15	100	-	100	100
5210	VEHICLE PARTS	172	407	350	169	300	350
5230	SMALL TOOLS & SUPPLIES	-	-	100	-	100	100
5270	SPECIAL CLOTHING/UNIFORMS	334	367	500	257	500	500
5410	PUBLICATIONS	67	556	800	175	650	800
5420	MEMBERSHIPS & DUES	504	353	491	330	490	490
5430	EDUCATIONAL COSTS	245	874	1,310	450	1,200	1,310
TOTAL	OPERATING EXPENSES	31,176	30,888	23,909	6,799	14,799	18,549
TOTAL BUILDING DEPT.		\$ 268,375	\$ 295,879	\$ 303,245	\$ 209,382	\$ 291,149	\$ 304,233

FUNDING SOURCE

Community Development (Includes Planning, Zoning, Building Depts)	ACTUAL	ACTUAL	BUDGET	YTD	ESTIMATE	ADOPTED
	FY 2007	FY 2008	FY 2009	FY 2009	TO 9/30	FY 2010
Program Expenditure Budget	563,296	637,862	682,672	482,891	646,551	628,368
Less: Revenues Generated						
321 Licenses	158,996	142,447	140,000	45,681	140,000	141,000
322 Permits	113,719	109,308	100,000	87,224	107,000	125,900
329 Other Permits	771	679	300	451	500	500
341 General Government	9,700	12,820	9,150	8,650	11,950	11,800
343 Physical Environment	675	1,330	1,800	993	1,800	1,800
354 Local Ordinance Violation	0	25,268	0	0	0	0
Net Unsupported Budget	279,435	346,010	431,422	339,892	385,301	347,368
% of Budget Supported by Program	50%	46%	37%	30%	40%	45%

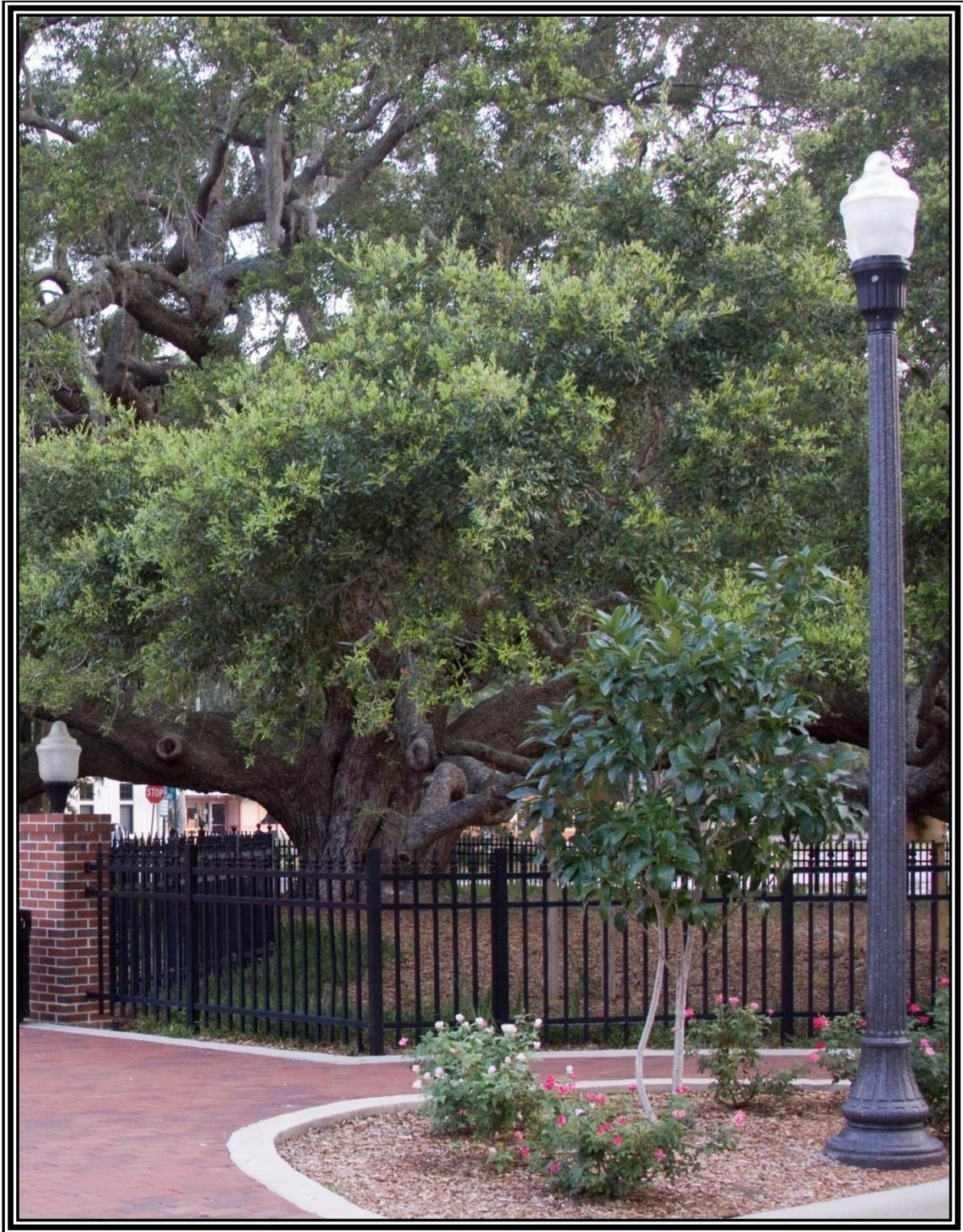
CITY ATTORNEY

**CITY ATTORNEY
DEPARTMENT: 001.1018.514**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
3110	LEGAL SERVICES	92,610	89,214	96,000	55,540	96,000	98,400
4001	EMPLOYEE TRAVEL	359	-	750	-	750	750
4690	SPECIAL SERVICES	9,937	7,054	10,300	2,725	10,300	10,300
5410	PUBLICATIONS	2,331	1,359	1,500	290	1,500	1,500
5430	EDUCATIONAL COSTS	250	-	350	-	350	350
TOTAL	OPERATING EXPENSES	105,487	97,627	108,900	58,555	108,900	111,300
TOTAL	CITY ATTORNEY	\$ 105,487	\$ 97,627	\$ 108,900	\$ 58,555	\$ 108,900	\$ 111,300

DEPARTMENT ANALYSIS

The City Attorney's Adopted Budget contains \$74,400 for the City Attorney's retainer and \$24,000 for litigation expenses. The special services account is at \$10,300.



GENERAL GOVERNMENT

General Government accounts for expenditures not directly chargeable to another department, but necessary for the general operation of the City.



**GENERAL GOVERNMENT
DEPARTMENT: 001.1020.519**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
2400	WORKERS COMPENSATION INS.	118,440	110,920	69,168	24,521	34,500	39,700
2500	UNEMPLOYMENT CONTRIBUTION	6,600	4,741	6,000	3,344	5,400	5,400
TOTAL PERSONNEL SERVICES		125,040	115,661	75,168	27,865	39,900	45,100
3210	AUDITING AND ACCOUNTING	14,760	20,371	18,500	14,848	18,500	20,350
3490	OTHER FEES & CONTRACTS	88,840	17,227	20,000	285	15,000	15,000
4100	COMMUNICATIONS SERVICES	1,827	2,319	2,647	1,624	2,440	2,672
4210	POSTAGE	28,106	29,372	35,390	19,217	31,850	31,850
4300	UTILITY SERVICES	29,478	28,486	33,903	17,516	28,145	31,956
4500	GENERAL LIABILITY INS	54,121	46,917	64,353	23,169	38,149	43,870
4601	BUILDING & GROUNDS MAINT	13,479	10,880	14,283	6,824	14,283	13,030
4640	MAINTENANCE CONTRACTS	48,316	62,152	72,672	47,527	72,672	43,322
4701	PRINTING & BINDING	11,255	12,362	11,000	5,633	9,900	9,900
4920	ADVERTISING - OTHER	25	-	500	-	500	500
4930	OTHER CURRENT CHARGES	28,529	24,769	41,331	28,782	28,679	20,578
4940	PROPERTY TAX	-	-	1,000	-	100	1,000
5110	OFFICE SUPPLIES-GENERAL	7,712	8,534	8,000	7,539	8,000	8,000
5111	NON-CAPITAL OFFICE EQUIP.	1,139	636	500	-	500	500
5240	BUILDERS SUPPLIES	35	-	250	-	-	250
5241	HOUSEKEEPING SUPPLIES	1,158	1,194	1,350	1,285	1,350	1,350
5290	SPECIAL SUPPLIES	469	1,552	1,000	16	1,000	1,000
5401	SUBSCRIPTIONS	233	265	233	176	233	233
5420	MEMBERSHIPS & DUES	-	605	430	85	85	85
TOTAL OPERATING EXPENSES		329,482	267,641	327,342	174,526	271,386	245,446
1000	DEFALCATION	-	216,212	-	-	-	-
TOTAL NON-OPERATING COSTS		-	216,212	-	-	-	-
TOTAL GENERAL GOVERNMENT		\$ 454,522	\$ 599,514	\$ 402,510	\$ 202,391	\$ 311,286	\$ 290,546

DEPARTMENT ANALYSIS

The Adopted Budget for General Government reflects a decrease in the area of Personnel Services due to a decrease in Worker Compensation expenditures. Operating Expenses have increased in the areas of auditing, and accounting. Maintenance contracts have decreased due to being moved to the City Clerk's Department. No capital outlay is requested.

LAW ENFORCEMENT

The Pinellas County Sheriffs' Department provides law enforcement services to the City's residents through an annual contract.

**LAW ENFORCEMENT
DEPARTMENT: 001.1021.521**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
3430	SHERIFF'S CONTRACT	1,207,749	1,272,571	1,334,067	1,334,066	1,334,067	1,272,571
4930	OTHER CURRENT CHARGES	458	4,528	480	288	480	480
TOTAL OPERATING EXPENSES		1,208,207	1,277,099	1,334,547	1,334,354	1,334,547	1,273,051
TOTAL LAW ENFORCEMENT		\$ 1,208,207	\$ 1,277,099	\$ 1,334,547	\$ 1,334,354	\$ 1,334,547	\$ 1,273,051



DEPARTMENT ANALYSIS

The Sheriff's Department reflects a decrease of 4.61% under the prior year Sheriff's Contract.



*Mural by Zoran Peshich
Firestation 53*



Firestation 52



Fire Department

The Fire Department protects life and property from all hazards through emergency preparedness and response. The department is primarily responsible for administrating, directing and coordinating all fire, medical and emergency management functions. These responsibilities involve planning, budgeting, training, mitigating, fire suppression, advance life support emergency medical services, hazardous material response, fire inspection, arson investigations, public education, and terrorism response. Services are provided with emphasis on quality, public safety, injury reduction, environmental protection, cost effectiveness and customer service.

Current and Prior Year Accomplishments

The department continues to make significant progress with developing and enhancing service. During 2008/2009 fiscal year, the department researched and implemented a professional development program. This program modified job descriptions to meet national standards for education, experience levels, and training benchmarks. The department also developed a comprehensive preventive maintenance program that will enhance the longevity of fire apparatus and equipment. The department continues to update the 5-year Strategic Plan.

Fiscal Year 2010 Highlights

The department will research more effective and efficient means to operate and serve the community. This includes cross training personnel to function in other positions. A cost-benefit analysis will be conducted to improve facility utilities.

Long-Term Vision and Future Financial Impact

The departments long range goal is to develop a strategy to improve the Insurance Service Organization (ISO) rating to a Class 3 or better. This improvement will have a positive impact on residential and commercial insurance ratings for the community. With the past and current economic climate, the departments staff was reduced by one Training Officer, one Fire Fighter, and 50% of a Fire Fighter/EMT. Staff will evaluate operations so that service levels are maintained and identify and address any financial or operational impacts.

FUND : 001 GENERAL
DEPARTMENT: 22 FIRE

PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
Jurisdiction Data	FY 2007	FY 2008	TO 9/30	FY 2010
Population	17,973	17,844	17,825	17,825
Sqaure Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Departmental Inputs				
Total O & M Expenditures	\$ 3,317,340	\$ 3,680,868	\$ 3,493,669	\$ 3,562,158
Total # of Full time Equivalent Employees	34.50	34.50	34.50	32.00
Prevention				
complete all fire safety inspections (commercial)	650	700	700	700
conduct 15 high hazard inspections	15	15	15	15
# Public Education Programs Conducted	75	80	90	100
# Education Program Attendees	800	850	900	1,000
# Fire Investigations	5	10	10	10
update prefire plans annually	50	70	102	102
inspect and test all hydrants within district	675	683	690	690
Emergency Response				
prevent fire deaths on all fire incidents in district (%)	100	100	100	100
confine 90% of bldgs fires to area involved on arrival	90	90	100	100
provide a minimum of ALS to all incidents within city	100	100	100	100
EOC Activations	4	0	5	0
respond to emergencies within 6 minutes or less	100	100	100	100
Training:				
Avg Inservice Training Hours per Firefighter	120	150	150	150
Training hours for Live Fire Evolutions	90	90	90	90
ISO Training Hours Per FF	120	120	120	120
CPR Classes Conducted	12	12	12	12
# of NFPA 1410 drills conducted	36	48	60	60
Total Emergency Readness Efficiency				
% of ISO Training requirements met	90.00	95.00	100.00	100.00
% of emergency response criteria met	100.00	100.00	100.00	100.00
% of company inspections conducted	90.00	90.00	95.00	100.00
O&M Cost per Full Time Equiv. Employee	\$ 96,154.78	\$ 106,691.83	\$ 101,265.77	\$ 111,317.44
Per Capita per Full Time Equiv. Employee	520.96	517.22	516.67	557.03
Effectiveness				
ability to stop fire spread upon arrival	90%	100%	100%	100%

**FIRE
DEPARTMENT: 001.1022.522**

<u>OBJ CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>ADJUSTED FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
1201	REGULAR	1,516,474	1,708,915	2,245,427	1,286,524	1,970,929	2,004,233
1202	SICK LEAVE WAGES	91,096	135,665	-	117,117	-	-
1203	VACATION WAGES	140,445	131,452	-	139,623	-	-
1204	HOLIDAY WAGES	80,032	89,570	-	82,040	-	-
1400	OVERTIME-TIME & ONE HALF	102,471	65,722	72,500	45,275	60,000	72,500
1510	INCENTIVE PAY	26,380	29,457	31,410	21,593	31,410	28,740
1550	LONGEVITY PAY	39,500	52,000	51,000	51,000	51,000	-
2100	FICA TAXES	146,374	157,405	183,626	127,095	136,360	161,153
2200	RETIREMENT	406,633	455,028	490,950	342,288	428,936	450,199
2300	LIFE & HEALTH INSURANCE	301,064	359,923	375,445	298,674	375,445	398,190
2400	WORKERS COMPENSATION INS.	124,470	116,567	131,986	42,882	73,720	84,800
TOTAL	PERSONNEL SERVICES	2,974,939	3,301,704	3,582,344	2,554,111	3,127,800	3,199,815
3130	EMPLOYEE PHYSICALS	8,901	15,600	14,000	10,207	13,600	13,600
3210	AUDITING & ACCOUNTING	1,312	1,613	1,500	1,210	1,500	1,650
3440	C.E.R.T. FUNDS	-	88	-	-	-	-
3490	OTHER FEES & CONTRACTS	10,085	8,800	7,500	7,500	7,500	7,500
4001	EMPLOYEE TRAVEL	452	465	215	-	215	215
4100	COMMUNICATION SERVICES	11,778	13,753	13,273	9,193	13,140	14,311
4210	POSTAGE	21	64	75	21	75	75
4300	UTILITY SERVICES	39,017	41,337	42,262	25,855	42,262	49,021
4310	SANITATION SERVICES	3,143	-	-	-	-	-
4400	RENTAL & LEASES	3,781	4,760	5,516	4,400	4,960	4,960
4500	GENERAL LIABILITY INS.	25,008	23,718	51,152	24,089	39,455	37,296
4601	BUILDING & GROUNDS MAINT	13,888	25,303	10,500	3,229	5,000	5,500
4610	OUTSIDE VEHICLE REPAIRS	52,400	63,149	51,904	51,543	51,904	30,000
4620	EQUIPMENT REPAIRS	4,854	2,780	6,600	4,836	5,100	5,100
4630	NEXTEL/RADIO MAINTENANCE	1,437	1,085	1,200	249	600	600
4640	MAINTENANCE CONTRACTS	6,439	7,012	11,500	2,655	9,900	11,895
4930	OTHER CURRENT CHARGES	2,221	2,660	1,500	1,464	1,500	1,500
5110	OFFICE SUPPLIES-GENERAL	3,499	2,241	2,500	1,967	2,000	2,000
5111	NON-CAPITAL OFFICE EQUIP	14,229	2,237	2,000	1,387	1,000	1,000

--ADOPTED FY 2009/2010 BUDGET--

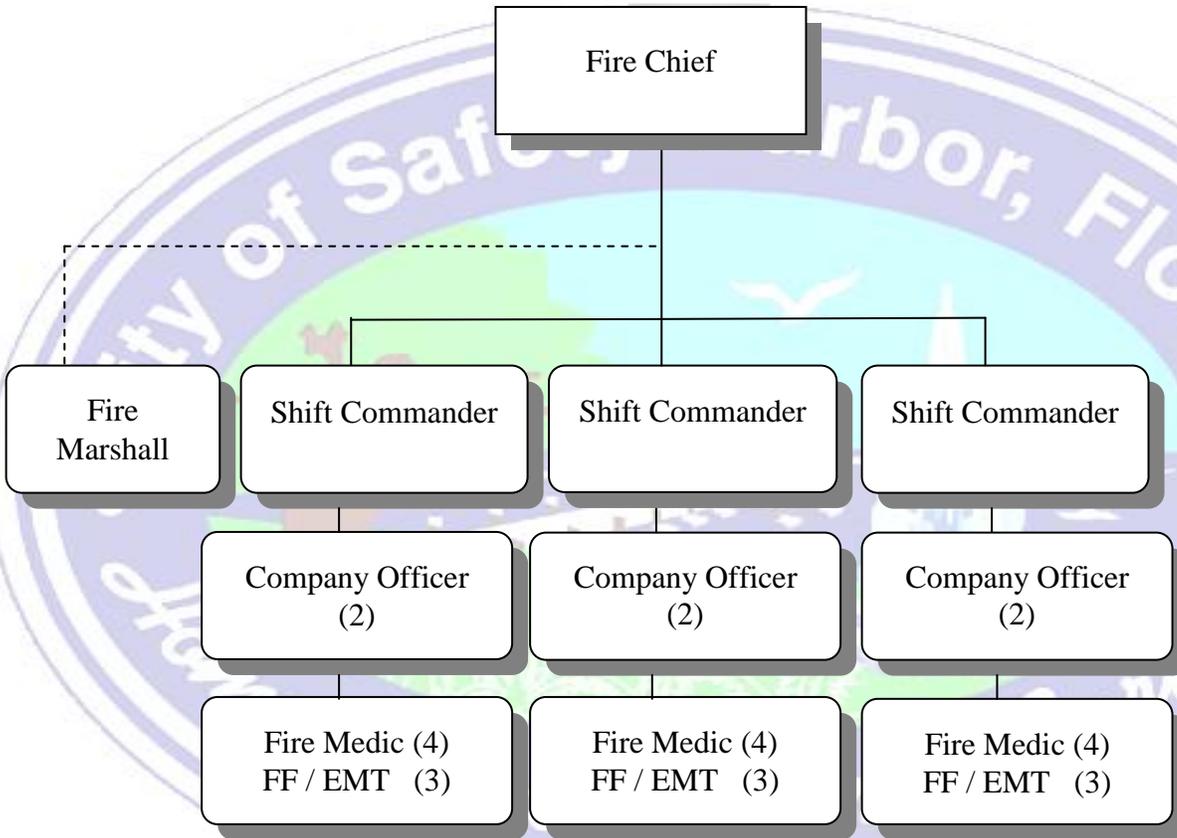
OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
5201	GAS	4,462	8,482	11,139	4,884	8,518	11,073
5202	DIESEL	4,560	24,824	29,529	11,267	22,910	29,781
5203	OIL & OTHER LUBRICANTS	300	416	987	688	987	1,511
5210	VEHICLE PARTS	3,005	1,842	2,500	495	2,500	2,500
5220	EQUIPMENT PARTS	3,075	5,467	3,000	2,659	3,000	3,000
5230	SMALL TOOLS & SUPPLIES	2,772	2,053	2,050	1,998	1,800	1,800
5240	BUILDERS SUPPLIES	221	63	200	-	200	200
5241	HOUSEKEEPING SUPPLIES	3,771	3,185	4,000	3,559	4,000	4,000
5270	SPECIAL CLOTHING/UNIFORMS	27,634	26,541	27,000	14,073	15,000	15,000
5280	TIRES AND TUBES	6,607	6,647	8,000	3,783	8,000	8,000
5290	SPECIAL SUPPLIES	8,723	3,718	2,013	1,904	2,000	2,000
5292	FIRE HOSE & SUPPLIES	4,923	4,157	3,444	2,444	3,000	3,000
5410	PUBLICATIONS	648	965	700	244	600	600
5420	MEMBERSHIPS & DUES	1,895	510	2,220	1,795	600	600
5430	EDUCATIONAL COSTS	11,912	14,061	15,000	5,553	13,000	18,000
TOTAL OPERATING EXPENSES		286,973	319,596	334,979	205,151	285,826	287,288
6440	SPECIAL EQUIPMENT	-	6,709	-	-	-	-
TOTAL CAPITAL EXPENSES		-	6,709	-	-	-	-
9433	FLEET MAINT	-	-	23,867	15,911	23,867	-
TOTAL NON OPERATING EXPENSES		-	-	23,867	15,911	23,867	-
9416	DATA PROCESSING FEE REIMB	55,428	52,859	56,176	37,451	56,176	75,055
TOTAL NON OPERATING EXPENSES		55,428	52,859	56,176	37,451	56,176	75,055
TOTAL FIRE AND EMS		\$ 3,317,340	\$ 3,680,868	\$ 3,997,366	\$ 2,812,624	\$ 3,493,669	\$ 3,562,158

FIRE	FUNDING SOURCE						
	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010	
Program Expenditure Budget	3,317,340	3,680,868	3,997,366	2,812,624	3,493,669	3,562,158	
Less: Revenues Generated							
338 State Shared Revenues - Local	1,023,827	1,042,205	1,106,660	736,487	1,104,700	1,026,235	
Net Unsupported Budget	2,293,513	2,638,663	2,890,706	2,076,137	2,388,969	2,535,923	
% of Budget Supported by Program	31%	28%	28%	26%	32%	29%	

DEPARTMENT ANALYSIS

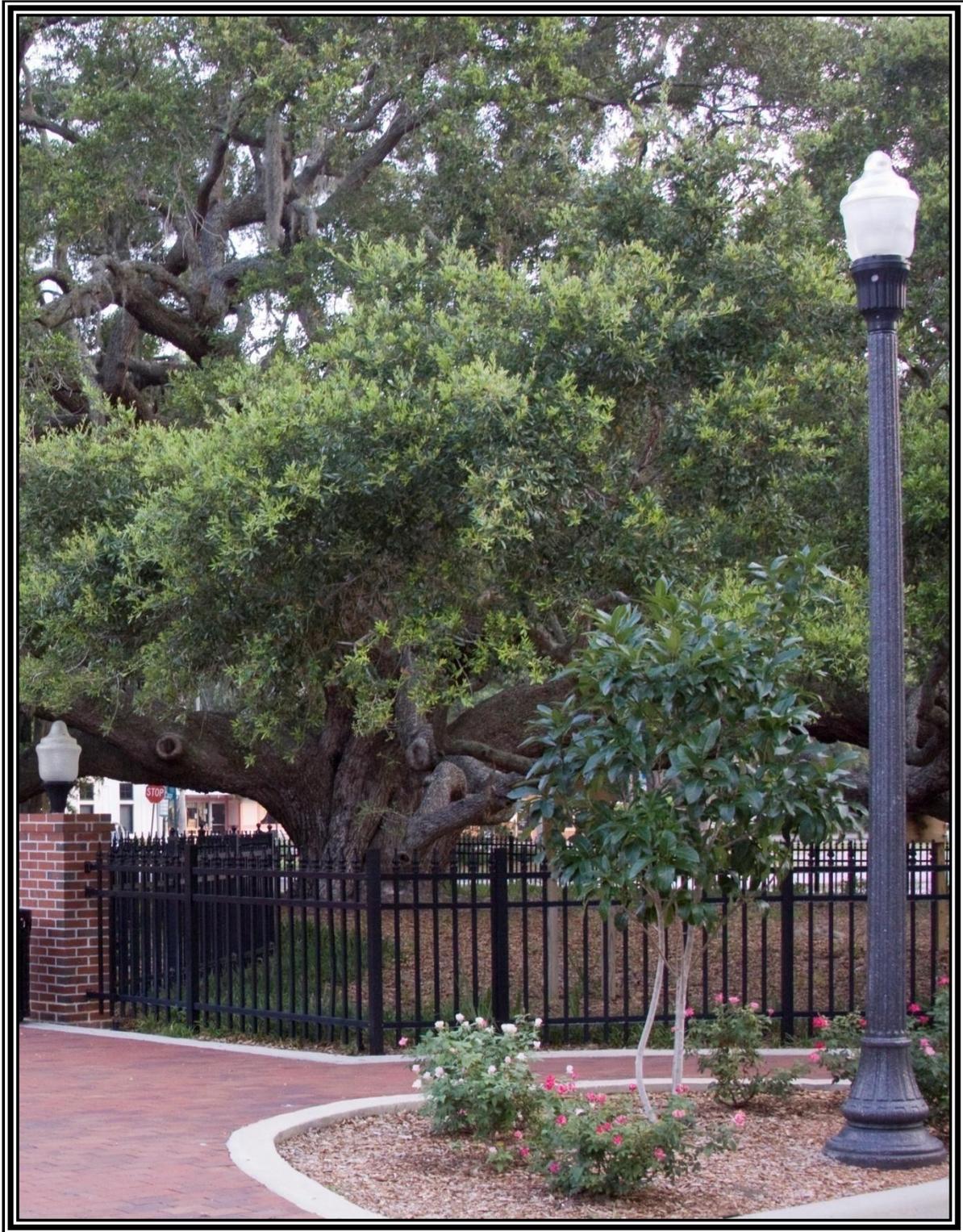
The FY 2009/2010 position count is Adopted at 32.00. Operating expenses decreased in the areas of equipment repairs, radio maintenance, special clothing and fire hose supplies. No Capital Outlay is requested.

**Organizational Chart
FIRE DEPARTMENT**



JOB CLASS / TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
Fire Chief	(133) \$29.80 - \$47.98	1.00	1.00	1.00
Shift Commander *	(130) \$25.74 - \$41.35	3.00	3.00	3.00
Company Officer *	(02) \$19.37 - \$25.52	5.00	5.00	6.00
Company Officer *	(01) \$18.45 - \$24.31	1.00	1.00	0.00
Fire Marshall	(130) \$25.74 - \$41.35	1.00	1.00	1.00
Training Officer #	(130) \$25.74 - \$41.35	1.00	1.00	0.00
Fire Medic *	(F3) \$14.49 - \$21.63	9.00	9.00	12.00
Fire Fighter EMT * #	(F2) \$12.57 - \$18.60	12.50	12.50	9.00
Fire Fighter * #	(F1) \$12.57 - \$17.39	1.00	1.00	0.00
* Hourly Rates based on 56 hour work week				
Total Division		34.50	34.50	32.00

Two and one-half unfunded positions for FY 09/10. (1 Training Officer, .5 Fire Fighter EMT & 1 Fire Fighter).



Engineering Department

The Engineering Department serves as the city's technical services provider and as designer and manager of the various construction projects undertaken each year. The construction projects are accomplished in one of two methods: projects which are designed by city engineering staff and projects that are designed by area consulting engineering firms. Projects that are designed by either of the two methods are all managed as to the construction administration and construction inspection by the city engineering staff. In addition to the capital improvement projects requiring design and project management, the engineering department also performs field surveys, studies and reports, drainage problem solutions, environmental monitoring, review of developer's site and construction plans and the issuance of city permits for work in city rights-of-way.

The Capital Improvement Program is a planned five-year construction and purchasing program in which improvements are identified, prioritized, and scheduled in a manner utilizing the city's financial resources in the most efficient, responsive and responsible manner afforded by a pre-planned program.

Current and Prior Year Accomplishments

Capital Improvement projects managed by the engineering department and recently completed include the resurfacing of six miles of Safety Harbor streets, the renovation and addition to the Safety Harbor Public Library, the restoration of city-wide brick streets, the replacement of water and sewer lines citywide and the erosion control structures in Bishop Creek at Rainbow Farms.

Fiscal Year 2010 Highlights

We are excited about the upcoming projects that are in the planning and design stage that will improve the water quality of Old Tampa Bay. In 2010 we intend to construct erosion control facilities that will hold a section of the banks of Mullet Creek in place and prevent the washing away of the soil into the bay. We will also be designing the drainage improvements along South Bayshore that will provide a 40% reduction in the stormwater pollution entering the bay and also provide a wide concrete pedestrian and bike trail from Alligator Creek to Philippe Park.

Long-Term Vision and Future Financial Impact

There are no constructed facilities or improvements that are completely maintenance-free. Everything wears and deteriorates over time and will have an impact on future budgets. However if careful attention is given to the design of things – and equipment and operating systems are kept simple and practical, future financial impacts due to maintenance and operating costs can be minimized. All of the future projects we have in mind incorporate natural processes - such as the nutrient uptake by ground plantings of the contaminants in stormwater as opposed to the alternate mechanical systems involving motors and pumps. It is the practice of the Engineering Department to incorporate simplicity and economy in all our designs.

FUND: 001 GENERAL
DEPARTMENT: 25 ENGINEERING

PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
Jurisdiction Data	FY 2007	FY 2008	TO 9/30	FY 2010
Population	17,973	17,844	17,825	17,825
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Departmental Inputs				
Total O & M Expenditures	\$ 411,025	\$ 518,859	\$ 523,450	\$ 571,772
Total # of Full time Equivalent Employees	5.00	6.50	6.50	6.55
Outputs				
Total Budget - Capital Projects	\$ 11,050,159	10,114,037	\$ 4,618,533	\$ 5,031,493
Number of Capital Projects	29	32	30	33
Number of Right-Of-Way Permits Issued	49	112	76	76
Value of Grants Received	\$428,500	1,253,000	\$3,335,460	\$3,335,460
Efficiency				
Value of constructed improvements per capita	\$223.12	\$223.12	\$223.12	\$223.12
CIP dollars managed per employee	\$ 2,210,032	\$ 1,556,006	\$ 710,544	\$ 768,167

DEPARTMENT ANALYSIS

The Engineering Department has enjoyed a considerably fruitful fiscal 2008-2009 year.

With the successful completion (below budget and ahead of schedule) of the five-million dollar Library Addition and Renovation Project, the largest capital improvement project in the city's recent history was accomplished without financial or construction problems while being the first Safety Harbor project incorporating the three-man team concept involving the city, the contractor and the architect in a joint-management arrangement.

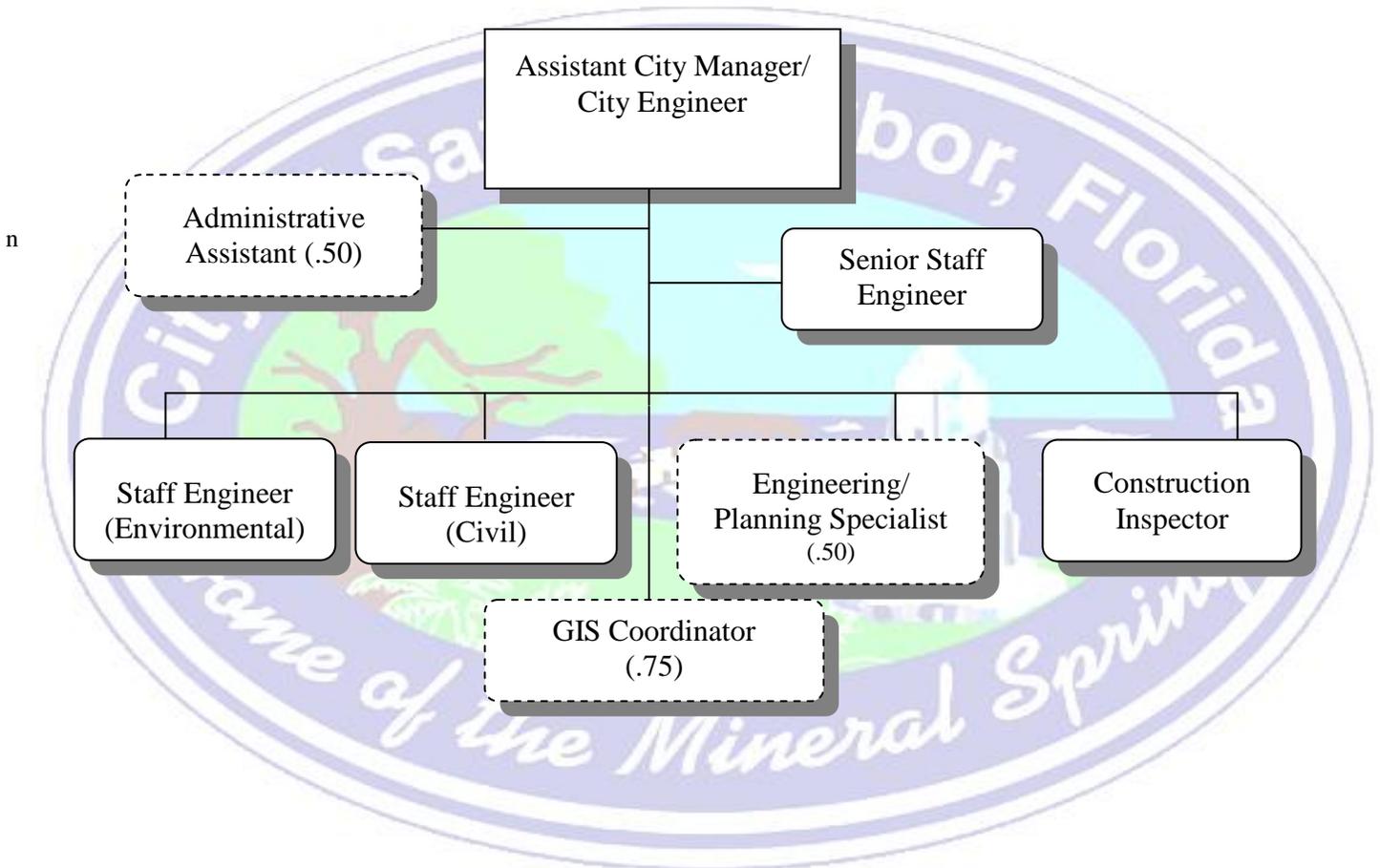
While the library construction was the year's highest-profile capital improvement project, other notable accomplishments included the 4th Avenue Brick Street Renovation, State Road 590 Utility Relocations, resurfacing of six miles of city streets, sanitary sewer improvements at Tucker St., Bailey St., Lincoln Highlands and Huntington Trails and the elimination of various drainage problems throughout the city.

The engineering department looks forward to the coming year and the challenges that face us in continuing to serve the needs of the residents while experiencing these times of economic downturn.

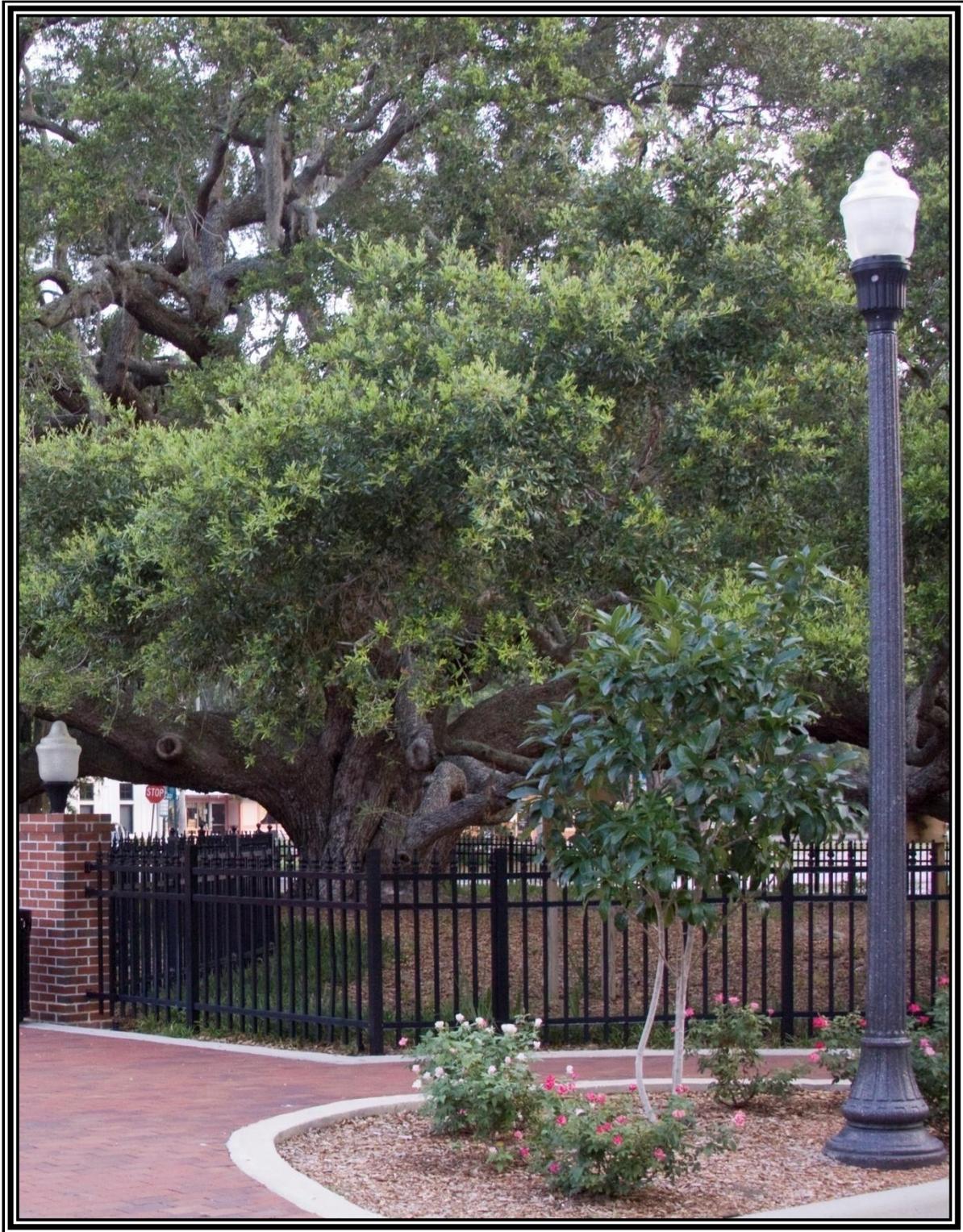
**ENGINEERING
DEPARTMENT: 001.1025.539**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
1201	REGULAR	241,713	303,656	360,615	227,478	352,137	385,939
1202	SICK LEA VE W AGES	4,245	4,123	-	4,282	-	-
1203	VACATION W AGES	12,531	16,749	-	7,798	-	-
1204	HOLIDAY W AGES	10,541	14,812	-	12,855	-	-
1400	OVERTIME-TIME & ONE HALF	10,526	7,110	6,800	372	-	-
1550	LONGEVITY PAY	3,500	5,625	5,625	5,625	5,625	-
2100	FICA TAXES	21,549	26,598	28,538	19,233	23,800	29,524
2200	RETIREMENT	24,279	29,901	32,271	21,754	29,805	32,203
2300	LIFE & HEALTH INSURANCE	46,786	64,074	69,726	53,115	57,955	66,884
TOTAL	PERSONNEL SERVICES	375,670	472,648	503,575	352,512	469,322	514,550
3120	ENGINEERING SERVICES	17,300	15,530	25,000	10,368	25,000	25,000
3490	OTHER FEES AND CONTRACTS	-	729	1,690	-	190	1,000
4001	EMPLOYEE TRAVEL	559	908	1,735	1,015	1,435	1,435
4100	COMMUNICATION SERVICES	3,420	3,192	3,528	1,938	2,924	3,135
4400	RENTALS & LEASES	-	-	2,450	-	-	-
4610	OUTSIDE VEHICLE REPAIRS	50	100	200	240	200	200
4630	RADIO MAINTENANCE	95	108	300	60	300	300
4640	MAINTENANCE CONTRACTS	2,047	5,095	9,159	9,054	9,057	8,564
4701	PRINTING	644	597	2,000	896	1,250	2,000
4710	BLUEPRINTING	130	38	1,650	650	1,650	600
4930	OTHER CURRENT CHARGES	488	119	-	-	-	-
5110	OFFICE SUPPLIES	889	605	800	317	800	800
5111	NON-CAPITAL OFFICE EQUIP	1,934	13,243	2,898	472	1,000	7,000
5140	COMPUTER PAPER & SUPPLIES	1,339	1,101	1,300	1,217	1,300	1,300
5201	GAS	1,765	1,869	2,487	955	1,722	2,238
5202	OIL & OTHER LUBRICANTS	20	12	100	-	100	100
5210	VEHICLE PARTS	96	1,207	250	7	250	250
5230	SMALL TOOLS & SUPPLIES	30	170	150	125	150	150
5270	SPECIAL CLOTHING/UNIFORMS	430	350	250	-	200	200
5280	TIRES AND TUBES	-	-	200	-	200	200
5290	SPECIAL SUPPLIES	27	32	100	47	100	100
5410	PUBLICATIONS	-	71	150	120	150	150
5420	MEMBERSHIPS & DUES	130	-	300	-	300	200
5430	EDUCATIONAL COSTS	3,962	1,135	3,000	1,203	2,500	2,300
TOTAL	OPERATING EXPENSES	35,355	46,211	59,697	28,684	50,778	57,222
6440	SPECIAL EQUIPMENT	-	-	3,350	2,981	3,350	-
TOTAL	CAPITAL EXPENSES	-	-	3,350	2,981	3,350	-
TOTAL	ENGINEERING DEPT.	\$ 411,025	\$ 518,859	\$ 566,622	\$ 384,177	\$ 523,450	\$ 571,772
		<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>TO 9/30</u>	<u>FY 2010</u>
Program Expenditure Budget		411,025	518,859	566,622	384,177	523,450	571,772
Less: Revenues Generated							
342 Public Safety Fees		37,109	30,857	30,500	22,301	29,000	29,000
Net Unsupported Budget		373,916	488,002	536,122	361,876	494,450	542,772
% of Budget Supported by Program		9%	6%	5%	6%	6%	5%

**Organizational Chart
ENGINEERING DEPARTMENT**



JOB CLASS / TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
Asst. City Manager/ Eng. Dept. Dir.	(134) \$31.29- \$50.38	1.00	1.00	0.80
Engineering/ Planning Specialist	(119) \$15.06 - \$24.19	0.50	0.50	0.50
Senior Staff Engineer	(122) \$17.43 - \$27.99	1.00	1.00	1.00
Staff Engineer	(122) \$17.43 - \$27.99	1.00	1.00	1.00
Staff Engineer	(122) \$17.43 - \$27.99	1.00	1.00	1.00
Construction Inspector	(121) \$16.59 - \$26.68	1.00	1.00	1.00
Administrative Assistant	(119) \$15.06 - \$24.19	1.00	1.00	0.50
GIS Coordinator	(124) \$19.21 - \$30.88	0.00	0.00	0.75
Total Division		6.50	6.50	6.55





Streets Division Public Works Department

The City of Safety Harbor's Street Division repairs and maintains the City's streets, right-of-ways, sidewalks, ADA (American with Disabilities Act) ramps, underdrains and all traffic signage. Scheduled services such as right-of-way mowing, tree trimming, and work order requests generated by resident inquiries are performed.



Current and Prior Year Accomplishments

Staff completed 350 work order requests originating from resident inquiries.

Numerous projects including repairing or replacing curbs, sidewalks, ADA ramps and driveways, were completed using and estimated 380 cubic yards of concrete.

20 diseased or dead trees were removed this past year from City property and right-of-way.

290 traffic signs and 45 new stop signs were replaced due to fading and wear.

Fifty feet of new underdrain was installed and the repair of another underdrain was completed.

Approximately 18 tons of asphalt was used to complete 21 street repairs. During FY 08-09, 8 alleyways or unimproved road repairs were made.

The recycling of dirt accumulated as a result of various city projects performed by city staff or city-hired contractors was accomplished. This process involves the sifting of the material, which separates the debris from the usable soil. The debris is hauled to a dump site and the remaining soil is stockpiled and reused on future city projects.

Fiscal Year 2010 Highlights

The Street Division has established four goals for FY 09-10. In an effort to comply with new FDOT requirements, the replacement of fifty 24 inch stops signs with a 30 inch size will become our first goal. In an effort to comply with new national requirements, our second goal is to establish and implement a sign assessment method to maintain minimum levels of sign retro-reflectivity. The third goal will be to provide staff with the training necessary to learn proper techniques for trimming trees and shrubs. An extensive sidewalk replacement project will become our fourth goal and consist of removing approximately 1200 feet of existing sidewalk on Beacon Place Drive and relocating the new sidewalk further away from trees.



Long-Term Vision and Future Financial Impact

The Street Division will continue to provide a reliable level of service that the city's residents have become accustomed to and at the same time maintaining the city's traditions and small town atmosphere even as we grow.

FUND: 001 GENERAL
DEPARTMENT: 31 STREET

PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
Jurisdiction Data	FY 2007	FY 2008	TO 9/30	FY 2010
Population	17,973	17,844	17,825	17,825
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Departmental Inputs				
Total O & M Expenditures	\$ 797,271	\$ 890,918	\$ 907,109	\$ 938,396
Total # of Full time Equivalent Employees	13.20	13.20	13.20	13.20
Outputs				
Total Budget - Capital Projects	\$ 11,050,159	10,114,037	\$ 4,618,533	\$ 5,031,493
Number of Capital Projects	29	32	30	33
Number of Right-Of-Way Permits Issued	49	112	76	76
Value of Grants Received	\$428,500	1,253,000	\$3,335,460	\$3,335,460
Efficiency				
Value of constructed improvements per capita	\$223.12	\$223.12	\$223.12	\$223.12
CIP dollars managed per employee	\$ 837,133	\$ 766,215	\$ 349,889	\$ 381,174

**STREET
DEPARTMENT: 001.1031.541**

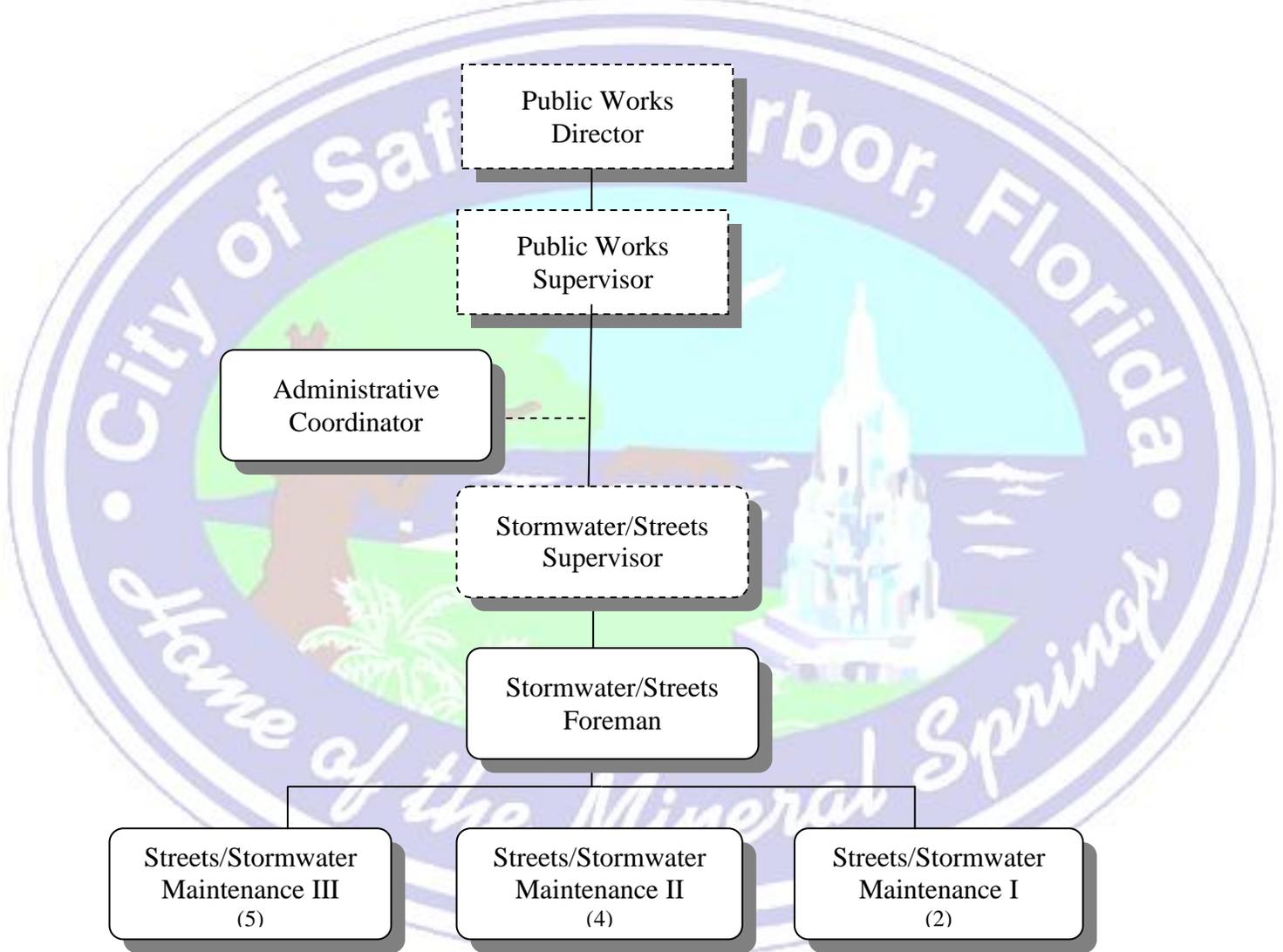
OBJ		ACTUAL	ACTUAL	ADJUSTED	YTD	ESTIMATE	ADOPTED
<u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>TO 9/30</u>	<u>FY 2010</u>
1201	REGULAR	371,603	410,486	525,739	309,190	510,174	524,170
1202	SICK LEAVE WAGES	21,459	23,831	-	10,587	-	-
1203	VACATION WAGES	26,718	29,362	-	25,043	-	-
1204	HOLIDAY WAGES	16,370	19,878	-	18,558	-	-
1210	REG WAGES-TEMPORARY EMPL	5,274	6,256	5,000	255	255	-
1400	OVERTIME-TIME & ONE HALF	12,491	5,361	10,000	3,272	8,000	8,000
1550	LONGEVITY PAY	13,400	20,500	21,750	21,750	21,750	-
2100	FICA TAXES	32,701	37,558	42,571	28,460	36,740	40,720
2200	RETIREMENT	40,762	45,906	49,858	34,995	45,854	48,538
2300	LIFE & HEALTH INSURANCE	112,120	130,119	141,596	116,902	147,512	163,738
	TOTAL PERSONNEL SERVICES	652,898	729,257	796,514	569,012	770,285	785,166
3460	UNIFORM RENTAL & LAUNDRY	2,488	2,569	3,295	1,976	3,295	3,300
3490	OTHER FEES & CONTRACTS	9,599	5,009	6,125	6,113	6,114	6,125
4001	EMPLOYEE TRAVEL	101	178	110	102	110	336
4100	COMMUNICATION SERVICES	3,727	4,203	4,477	2,619	3,865	4,119
4300	UTILITY SERVICES	11,922	11,813	13,795	8,337	12,805	14,664
4400	RENTAL & LEASES	5,200	5,015	5,200	-	5,200	5,200
4601	BUILDING & GROUNDS MAINT	1,261	688	2,309	712	2,309	1,365
4610	OUTSIDE VEHICLE REPAIRS	1,664	2,800	2,800	1,369	2,800	2,800
4620	EQUIPMENT REPAIRS	2,695	2,000	2,100	765	2,100	2,000
4630	NEXTEL/RADIO MAINTENANCE	497	93	600	-	600	600
4640	MAINTENANCE CONTRACTS	18,691	18,558	18,126	13,141	18,126	13,841
4690	SPECIAL SERVICES	-	-	-	-	-	2,000
4930	OTHER CURRENT CHARGES	1,585	507	550	270	550	640
5110	OFFICE SUPPLIES-GENERAL	865	709	700	640	700	700
5111	NON-CAPITAL OFFICE EQUIP	199	200	200	69	200	9,400
5201	GAS	5,441	9,464	10,025	4,825	9,650	11,580
5202	DIESEL	10,175	14,444	15,801	6,200	12,400	14,880
5203	OIL & OTHER LUBRICANTS	1,580	233	1,000	999	1,000	1,000
5210	VEHICLE PARTS	10,196	10,935	10,500	5,558	10,500	10,500
5220	EQUIPMENT PARTS	6,005	6,916	10,000	(1,635)	7,000	10,000

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
5230	SMALL TOOLS & SUPPLIES	5,965	5,771	6,200	3,165	6,200	6,200
5241	HOUSEKEEPING SUPPLIES	146	200	200	-	-	-
5250	CHEMICALS	1,599	1,400	1,300	792	1,300	1,300
5251	HORTICULTURAL SUPPLIES	11	-	200	-	200	200
5270	SPECIAL CLOTHING/UNIFORMS	3,773	4,375	4,380	3,227	4,380	4,380
5280	TIRES AND TUBES	4,379	2,630	4,500	1,124	4,500	4,500
5290	SPECIAL SUPPLIES	3,225	7,589	6,500	4,542	6,500	3,600
5293	SAFETY SUPPLIES	1,928	1,952	2,000	1,514	2,000	2,000
5301	COLD AND HOT PATCH	1,806	-	-	-	-	-
5310	STREET REPAIR	3,793	4,149	6,000	2,569	4,000	5,000
5330	DRAINAGE	915	-	1,000	-	-	-
5390	STREET SIGNS	4,990	4,649	6,000	5,412	6,000	7,000
5420	MEMBERSHIPS	195	340	420	280	420	435
5430	EDUCATIONAL COSTS	1,403	594	2,000	1,782	2,000	3,565
TOTAL	OPERATING EXPENSES	128,019	129,983	148,413	76,467	136,824	153,230
6401	AUTOMOTIVE EQUIPMENT	16,354	23,678	-	-	-	-
6440	SPECIAL EQUIPMENT	-	8,000	-	-	-	-
TOTAL	CAPITAL EXPENSES	16,354	31,678	-	-	-	-
TOTAL	STREETS	\$ 797,271	\$ 890,918	\$ 944,927	\$ 645,479	\$ 907,109	\$ 938,396

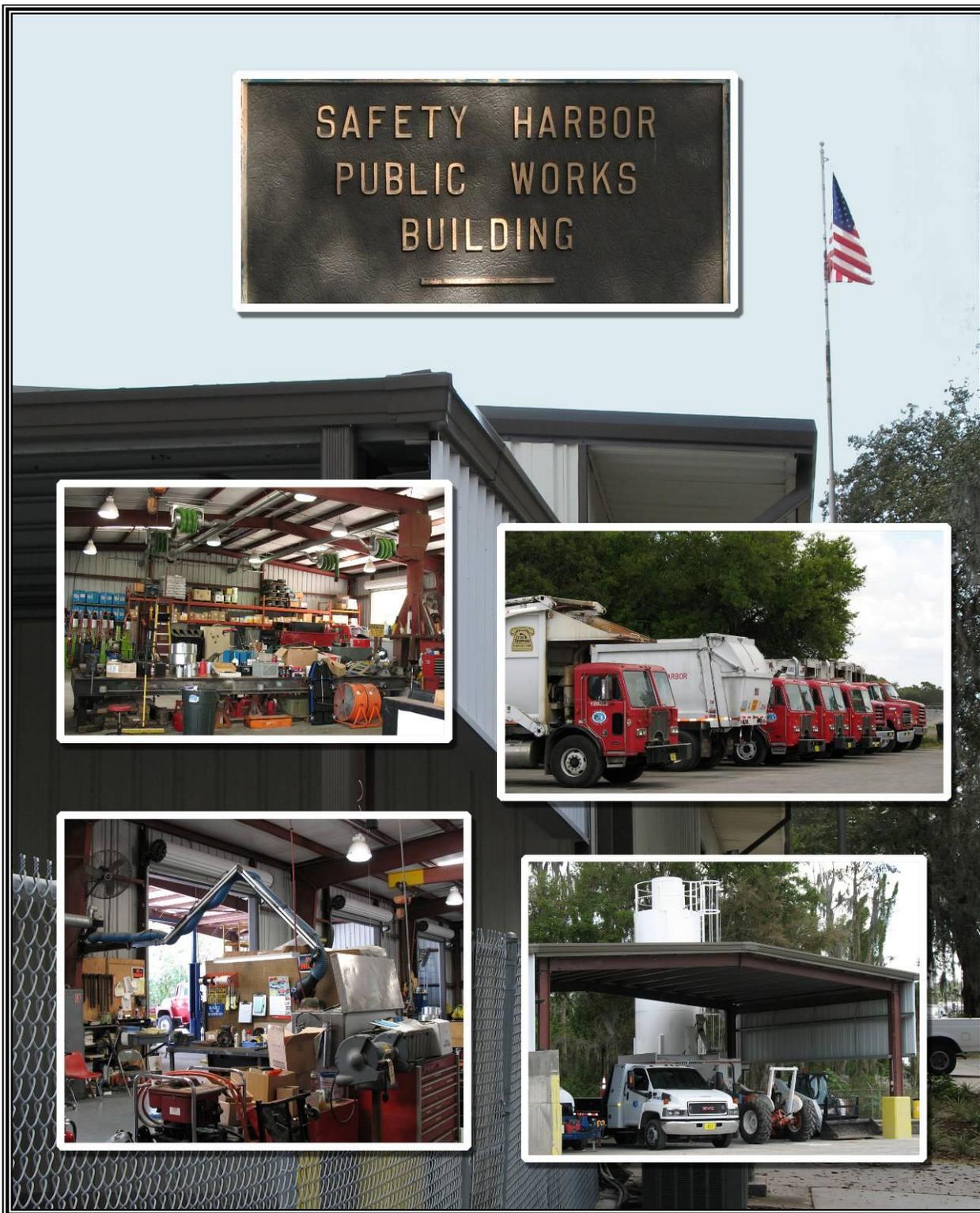
DEPARTMENTAL ANALYSIS

The position count in the Street Department is Adopted at 13.20 positions. Operating expenses have increased in the areas of Non-Capital Office Equipment for a new computer, cutter plotter, and software, fuel, street signs and educational costs. Operating expenses have decreased in special supplies and street repairs. No Capital Outlay is requested.

**Organizational Chart
STREET DIVISION
PUBLIC WORKS DEPARTMENT**



JOB CLASS/TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
Public Works Director	(134) \$31.29 - \$50.38	0.20	0.20	0.20
Administrative Coordinator	(121) \$16.59 - \$26.68	1.00	1.00	1.00
Streets/Stormwater Foreman	(120) \$15.81 - \$25.40	0.00	0.00	1.00
Streets/Stormwater Maintenance III	(118) \$14.34 - \$23.05	5.00	5.00	5.00
Streets/Stormwater Maintenance II	(116) \$13.01 - \$20.90	4.00	4.00	4.00
Streets/Stormwater Maintenance I	(114) \$11.79 - \$18.96	3.00	3.00	2.00
Total Division		13.20	13.20	13.20



Fleet Division Public Works Department

The Fleet Maintenance Division is responsible for maintaining the entire City's fleet, which is comprised of approximately 470 motor vehicles and large and small engine equipment at a value over ten million dollars. The division performs and coordinates necessary repairs, including preventative and corrective maintenance as well as roadside service for all vehicles/equipment. Other maintenance includes small engine repairs for portable power-driven equipment and small and heavy off-road equipment such as lawn and turf equipment. Fleet participates in analyzing the specifications relative to the acquisition of new or replacement vehicles and equipment and the useful life of the equipment.



Current and Prior Year Accomplishments:



Standardization of all trailers in inventory has been completed. This standardization of all trailers to be retrofitted to a pintle style hitch and electrical plugs allows for any vehicle connection to any trailer within its capacity. The Fleet Maintenance shop has been renovated to secure overhead storage for inventory and supplies, which opened up the floor space optimizing the space for vehicle repairs.

Fiscal Year 2010 Highlights:

The Fleet Maintenance Division will continue to enhance shop inventory and accessibility to supplies, which provide for more efficiency on the maintenance floor with equipment. Fleet will implement a Fleet Maintenance Standard Operating Procedure Manual for the shop and its employees. This will increase productivity time for staff when conflicts in procedures occur.

Long-Term Vision and Future Financial Impact:

The primary objective of Fleet Maintenance Division is to increase the efficiency and productivity of the City's fleet and to help keep its vehicles/equipment running at top efficiency. This is a proactive approach to minimize vehicle down-time and reduce life cycle costs.

FUND: 001 GENERAL
DEPARTMENT: 33 FLEET MAINTENANCE

PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
Jurisdiction Data	FY 2007	FY 2008	TO 9/30	FY 2010
Population	17,973	17,844	17,825	17,825
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Departmental Inputs				
Total O & M Expenditures	\$ 323,871	\$ 332,907	\$ 327,315	\$ 334,948
Total # of Full time Equivalent Employees	4.05	4.05	4.05	4.05
Total Number of Vehicles/Equipment*	169	174	176	176
Outputs Heavy Vehicles/Equipment				
Number or Preventative Maintenance	180	180	180	150
Number of Repairs - Scheduled/Unscheduled	2,600	2,700	2,800	2,500
Number of Wrecker Calls	14	15	20	15
Outputs Light Vehicles/Equipment				
Number of Preventative Maintenance	150	160	170	140
Number of Repairs-Scheduled/Unscheduled	900	950	1,000	900
Efficiency Heavy/Light Vehicles				
Avg. Cost per Repair Including Preventative Maint	\$ 84.25	\$ 83.12	\$ 78.49	\$ 90.40
O & M Cost per Capita	\$ 18.02	\$ 18.66	\$ 18.36	\$ 18.79
O&M Cost per Full Time Equiv. Employee	\$ 79,968.15	\$ 82,199.26	\$ 80,818.52	\$ 82,703.21
Per Capita per Full Time Equiv. Employee	4,437.78	4,405.93	4,401.23	4,401.23
Effectiveness				
% of Mechanics Hours Billed to Repairs	80%	80%	80%	80%
% of Preventative MAINT Completed on Schedule	90%	90%	90%	90%
% of Re-Works	10%	10%	10%	10%
Average Downtime/Repair Light	4-12 hours	4-12 hours	4-12 hours	4-12 hours
Average Downtown/Repair	12-16 hours	12-16 hours	12-16 hours	12-16 hours
* This figure currently does not include small engine equipment				

DEPARTMENT ANALYSIS

The Adopted Budget for the Fleet Department full-time position count is 4.05. Operating expenses have increased in the areas of employee travel and utilities. Operating expenses have decreased in building and grounds maintenance, maintenance contracts, vehicle parts, builder supplies, special supplies and safety supplies. No Capital Outlay is requested.

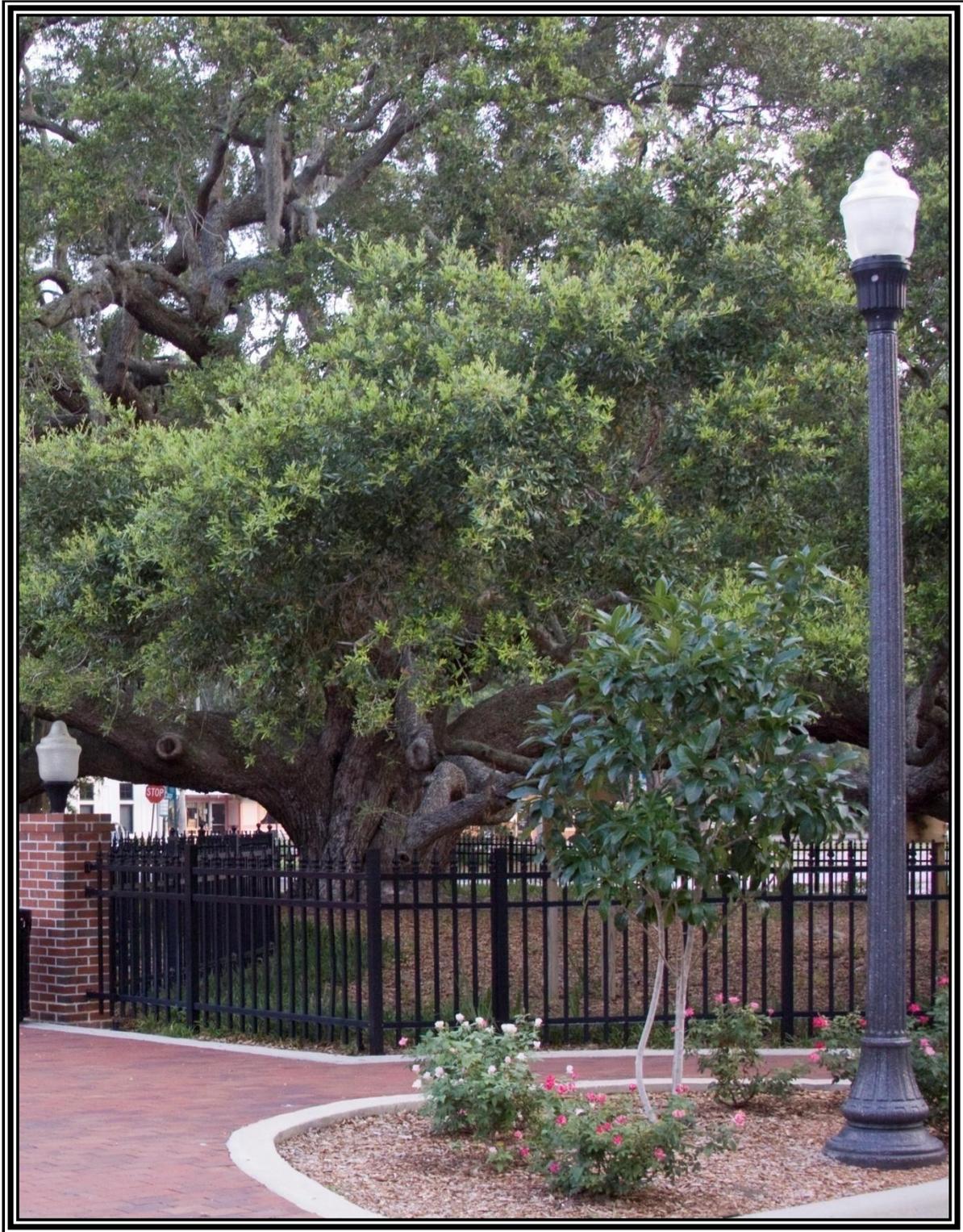
**FLEET MAINTENANCE
DEPARTMENT: 001.1033.519**

OBJ		ACTUAL	ACTUAL	ADJUSTED	YTD	ESTIMATE	ADOPTED
CODE	ACCOUNT DESCRIPTION	FY 2007	FY 2008	FY 2009	FY 2009	TO 9/30	FY 2010
1201	REGULAR	141,007	151,017	197,341	117,762	185,026	191,611
1202	SICK LEAVE WAGES	6,029	2,691	-	2,558	-	-
1203	VACATION WAGES	12,436	12,475	-	7,655	-	-
1204	HOLIDAY WAGES	6,541	7,269	-	6,760	-	-
1400	OVERTIME-TIME & ONE HALF	13,182	5,915	7,500	2,474	6,000	6,000
1550	LONGEVITY PAY	6,100	8,750	9,500	9,500	9,500	-
2100	FICA TAXES	13,484	13,745	16,397	10,867	13,531	15,124
2200	RETIREMENT	17,572	17,685	20,014	13,976	18,103	19,816
2300	LIFE & HEALTH INSURANCE	34,410	39,923	43,444	35,849	43,444	50,236
TOTAL PERSONNEL SERVICES		250,761	259,470	294,196	207,401	275,604	282,787
3460	UNIFORM RENTAL & LAUNDRY	1,315	975	1,098	845	1,098	1,100
3490	OTHER FEES & CONTRACTS	1,995	1,480	2,460	1,473	2,460	2,460
4001	EMPLOYEE TRAVEL	1,918	713	760	418	720	1,031
4100	COMMUNICATIONS SERVICES	2,327	2,867	3,063	1,939	2,792	2,992
4300	UTILITY SERVICES	4,281	5,347	5,260	3,178	5,023	5,716
4400	RENTAL AND LEASES	129	130	200	-	150	150
4601	BUILDING & GROUNDS MAINT	675	2,228	1,369	516	1,369	965
4610	OUTSIDE VEHICLE REPAIRS	1,526	300	200	-	200	200
4620	EQUIPMENT REPAIRS	2,580	516	1,025	759	1,000	1,000
4630	NEXTEL/RADIO MAINTENANCE	180	96	250	100	250	250
4640	MAINTENANCE CONTRACTS	383	323	400	226	400	798
4930	OTHER CURRENT CHARGES	235	360	385	220	240	320
5110	OFFICE SUPPLIES-GENERAL	505	612	500	231	500	500
5111	NON-CAPITAL OFFICE EQUIP.	187	1,959	300	175	300	300
5201	GAS	277	145	400	215	378	415
5202	DIESEL	229	194	352	102	261	339
5203	OIL & OTHER LUBRICANTS	1,092	4,699	200	-	200	200
5210	VEHICLE PARTS	2,709	2,844	2,800	1,109	2,500	2,500
5220	EQUIPMENT PARTS	1,406	1,961	1,500	1,526	1,500	1,500
5230	SMALL TOOLS & SUPPLIES	11,951	13,685	11,700	10,863	11,000	11,000
5240	BUILDERS SUPPLIES	902	-	1,820	905	1,820	900
5270	SPECIAL CLOTHING/UNIFORMS	1,013	575	1,160	241	1,000	1,160
5290	SPECIAL SUPPLIES	32,246	6,395	15,888	13,791	14,800	14,500
5293	SAFETY SUPPLIES	773	687	900	43	500	500
5410	PUBLICATIONS	768	99	900	-	500	500
5420	MEMBERSHIPS & DUES	-	-	-	-	-	145
5430	EDUCATIONAL COSTS	1,508	150	1,560	492	750	720
TOTAL OPERATING EXPENSES		73,110	49,340	56,450	39,367	51,711	52,161
6401	AUTOMOTIVE EQUIPMENT	-	24,097	-	-	-	-
TOTAL CAPITAL EXPENSES		-	24,097	-	-	-	-
TOTAL FLEET MAINTENANCE		\$ 323,871	\$ 332,907	\$ 350,646	\$ 246,768	\$ 327,315	\$ 334,948

**Organizational Chart
FLEET MAINTENANCE DIVISION
PUBLIC WORKS DEPARTMENT**



JOB CLASS / TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
Public Works Director	(134) \$31.29 - \$50.35	0.05	0.05	0.05
Fleet Maintenance Supervisor	(125) \$20.17 - \$32.42	1.00	1.00	1.00
Mechanic	(119) \$15.06 - \$24.19	3.00	3.00	3.00
Total Division		4.05	4.05	4.05





BUILDING MAINTENANCE DIVISION LEISURE SERVICES DEPARTMENT

The Building Maintenance Division is responsible for all interior & exterior maintenance of City building facilities (15+); which include carpentry, electrical, plumbing, roofing, flooring and construction projects. In addition to the maintenance responsibilities, the Division oversees the installation of all holiday/seasonal decorations; provides specialized needs of recreational programs/special events/ qualified groups and contracted services.

Current and Prior Year Accomplishments

The Building Maintenance Division continues to provide top quality service through improved maintenance techniques and procedures. In fiscal year 2009, the division completed renovations to the City Hall complex and Library building; became a nationally recognized Playful City USA, renovated & improved the Marshall Street Park playground/picnic area, completed the LED lamp replacements along Main Street, and established an in house divisional cross training program.



Fiscal Year 2010 Highlights

During the fiscal year 2010, the Building Maintenance Division will continue to provide the highest level of service to enhance maintenance productivity through innovative techniques, trends and networking; while staying current with technologies and cost effectiveness. "Going Green" will serve as a basis for the overall conservation of resources throughout all the City facility buildings.

Long-Term Vision and Future Financial Impact

The Building Maintenance Division's long term mission is to continue to provide the highest level of maintenance service while staying on the forefront of innovativeness, trends, technology and creativity. The Division will continue to be an integral part of facility capital improvement projects; both during construction and evolving into the overall maintenance schedule.



*It Starts
In Parks*

FUND: 001 GENERAL
DEPARTMENT: 34 BUILDING MAINTENANCE

PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
Jurisdiction Data	FY 2007	FY 2008	TO 9/30	FY 2010
Population	17,973	17,844	17,825	17,825
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Departmental Inputs				
Total O & M Expenditures	\$ 300,830	\$ 332,686	\$ 339,627	\$ 372,933
Total # of Full Time Employees	5.55	5.55	5.55	5.80
Outputs				
Total Square Feet Maintained	161,050	186,600	195,850	195,850
# Maintenance/Repair Work Orders	840	750	650	700
# of Facility Preventative Maintenance Completed	300	300	400	325
# Special Projects/Events Completed	110	120	125	130
Efficiency				
O & M Cost per Square Ft. Maintained	\$ 1.87	\$ 1.78	\$ 1.73	\$ 1.90
Square Ft. Maintained per FTE	29,018	33,622	35,288	33,767
O & M Cost per Capita	\$ 16.74	\$ 18.64	\$ 19.05	\$ 20.92
O&M Cost per Full Time Equiv. Employee	\$ 54,203.60	\$ 59,943.42	\$ 61,194.05	\$ 64,298.79
Per Capita per Full Time Equiv. Employee	3,238.38	3,215.14	3,211.71	3,073.28
Effectiveness				
% Work Orders completed within 7 work days	95%	95%	96%	94%
% Preventative Maint. Completed on Schedule	94%	95%	96%	96%
% Quality Checks Meeting Standard	95%	96%	95%	95%

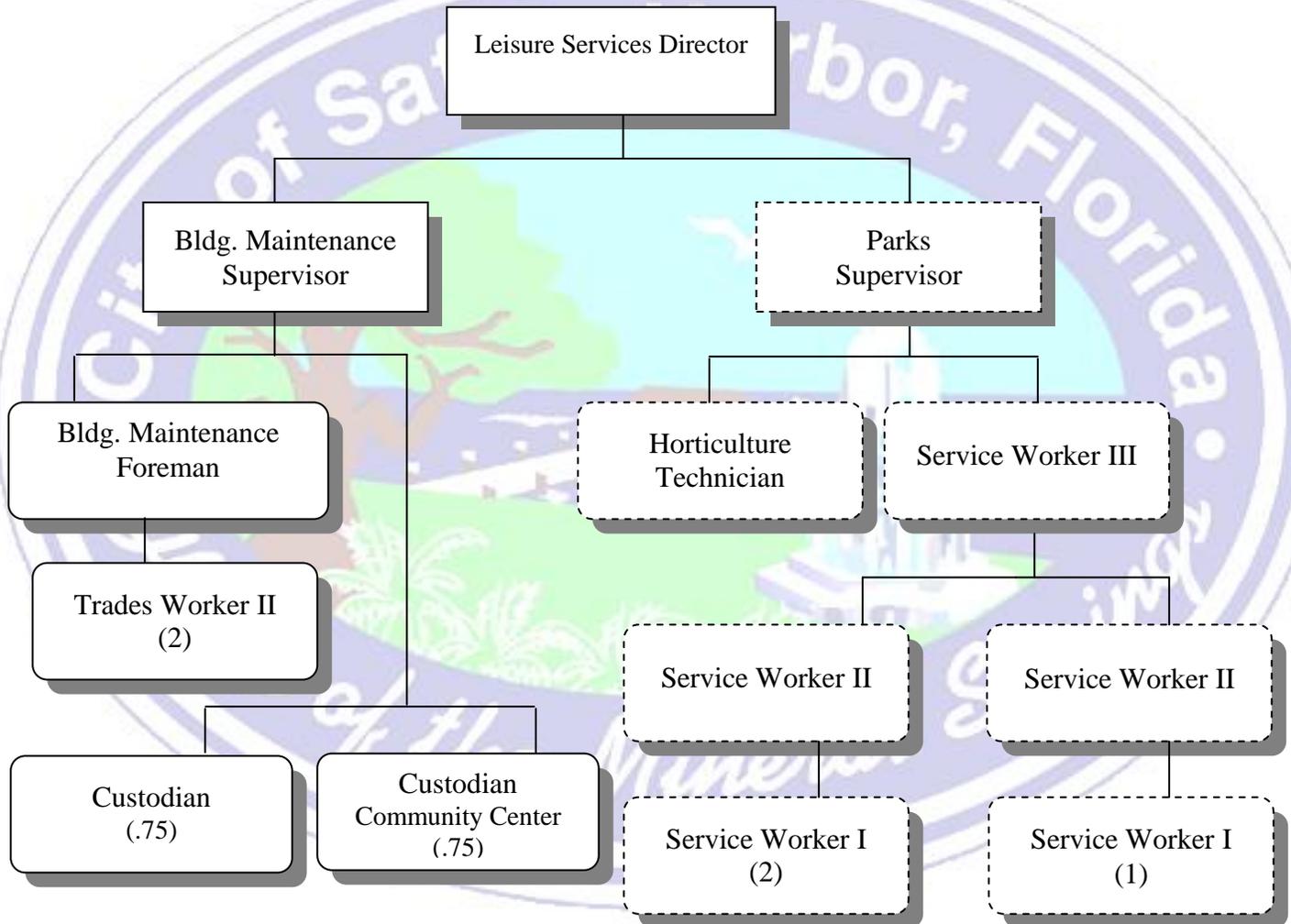
DEPARTMENT ANALYSIS

The Adopted Budget for the Building Maintenance Department full-time position count is 5.80. Operating expenses increased the areas of employee travel and utilities. Operating expenses decreased in the areas of building and grounds maintenance, other current charges, gas, diesel, small tools and supplies, special supplies and educational costs. No Capital Outlay is requested.

**BUILDING MAINTENANCE
DEPARTMENT: 001.1034.519**

OBJ	ACTUAL	ACTUAL	ADJUSTED	YTD	ESTIMATE	ADOPTED
<u>CODE</u> <u>ACCOUNT DESCRIPTION</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>TO 9/30</u>	<u>FY 2010</u>
1201 REGULAR	174,978	197,020	241,958	141,519	224,152	250,118
1202 SICK LEAVE WAGES	3,717	3,654	-	3,720	-	-
1203 VACATION WAGES	8,258	5,866	-	5,711	-	-
1204 HOLIDAY WAGES	7,342	8,534	-	7,942	-	-
1400 OVERTIME-TIME & ONE HALF	3,853	5,306	5,000	1,097	-	5,000
1550 LONGEVITY PAY	3,000	5,125	6,458	6,400	6,400	-
2100 FICA TAXES	15,163	16,863	19,386	12,550	16,048	19,517
2200 RETIREMENT	17,197	20,060	22,953	15,042	20,447	21,519
2300 LIFE & HEALTH INSURANCE	36,401	42,102	46,126	31,179	39,501	43,846
TOTAL PERSONNEL SERVICES	269,909	304,530	341,881	225,160	306,548	340,000
3460 UNIFORM RENTAL & LAUNDRY	560	104	-	-	-	-
3490 OTHER FEES & CONTRACTS	685	1,256	1,300	-	1,300	1,300
4001 EMPLOYEE TRAVEL	26	131	453	-	453	556
4040 PRIVATE VEHICLE ALLOWANCE	357	180	-	-	-	-
4100 COMMUNICATIONS SERVICES	3,465	4,366	4,946	3,074	4,284	4,635
4300 UTILITY SERVICES	671	949	900	522	900	1,360
4601 BUILDING & GROUNDS MAINT	5,381	1,558	3,445	1,424	2,400	2,400
4610 OUTSIDE VEHICLE REPAIRS	1,446	-	1,000	-	1,000	1,000
4620 EQUIPMENT REPAIRS	268	1,000	500	42	500	500
4630 NEXTEL/RADIO MAINTENANCE	-	344	350	139	350	350
4930 OTHER CURRENT CHARGES	682	598	1,025	425	800	800
5110 OFFICE SUPPLIES-GENERAL	363	113	300	376	300	300
5201 GAS	3,335	4,357	5,420	1,682	3,632	4,722
5202 DIESEL	222	371	625	239	300	350
5203 OIL & OTHER LUBRICANTS	52	13	200	-	200	200
5210 VEHICLE PARTS	741	444	750	737	750	750
5230 SMALL TOOLS & SUPPLIES	3,559	1,953	3,500	964	2,800	2,800
5240 BUILDERS SUPPLIES	882	1,186	3,500	463	3,500	3,500
5241 HOUSEKEEPING SUPPLIES	1,067	45	1,000	-	1,000	1,000
5270 SPECIAL CLOTHING/UNIFORMS	1,844	2,658	2,790	1,818	2,790	2,790
5280 TIRES & TUBES	-	90	800	-	800	800
5290 SPECIAL SUPPLIES	4,975	6,003	3,870	3,708	3,870	1,670
5430 EDUCATIONAL COSTS	340	437	1,425	-	1,150	1,150
TOTAL OPERATING EXPENSES	30,921	28,156	38,099	15,613	33,079	32,933
TOTAL BUILDING MAINTENANCE	\$ 300,830	\$ 332,686	\$ 379,980	\$ 240,773	\$ 339,627	\$ 372,933

**Organizational Chart
BUILDING MAINTENANCE DIVISION
LEISURE SERVICES DEPARTMENT**



JOB CLASS / TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
Leisure Services Director	(133) \$29.80 - \$47.98	0.22	0.30	0.30
Building Maintenance Supervisor	(125) \$20.17 - \$32.42	1.00	1.00	1.00
Building Maintenance Foreman	(119) \$15.06 - \$24.19	1.00	1.00	1.00
Trades Worker II	(116) \$13.01 - \$20.90	2.00	2.00	2.00
Custodian	(111) \$ 10.20 - \$16.37	0.75	0.75	0.75
Custodian Community Center	(111) \$ 10.20 - \$16.37	0.50	0.50	0.75
Total Division		5.47	5.55	5.80

**MAIN STREET
DEPARTMENT: 001.1054.572**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
3490	OTHER FEES AND CONTRACTS	-	15,278	30,000	24,118	30,000	30,000
4300	UTILITY SERVICES	-	23,695	15,518	29,261	41,031	46,638
4601	BUILDING & GROUNDS MAINT	-	3,899	-	85	-	-
4930	OTHER CURRENT CHARGES	-	51,677	129,140	146,230	153,455	150,000
TOTAL OPERATING EXPENSES		-	94,549	174,658	199,694	224,486	226,638
TOTAL MAIN STREET		-	\$ 94,549	\$ 174,658	\$ 199,694	\$ 224,486	\$ 226,638

FUNDING SOURCE

Main Street	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED 2009/10
Program Expenditure Budget	0	94,549	174,658	199,694	224,486	226,638
Less: Revenues Generated						
369 DBC Event Revenue	0	50,966	129,140	72,411	151,729	150,000
Net Unsupported Budget	0	43,583	45,518	127,283	72,757	76,638
% of Budget Supported by Program		54%	74%	36%	68%	66%

DEPARTMENT ANALYSIS

The Adopted Budget for Main Street includes \$13,000 for Harbor Sounds (SEHARB), \$60,000 for the Wine Fest (SEWINE), \$45,000 for the Seafood Fest (SE0011), \$2,000 for the Movies in the Park (RCSPEV), \$7,000 Farmer's Market (FARMER), \$23,000 for 3rd Friday. The Adopted Budget assumes these events will generate \$150,000 in revenue.





LIBRARY DEPARTMENT

The goal of the **Library** is to provide materials in a variety of formats and viewpoints, programs for all ages, and information services in an effort to enhance the cultural, educational, and informational needs of Safety Harbor and Pinellas County residents. The Library provides 'free' print, audio-visual, and electronic media as well as Internet computer access on dedicated library computers or through a wireless connection throughout the facility. The Library also provides Children's Story Hour programs to foster the love of reading. Adult programming features author talks; informational presentations; business, genealogy, and Deaf service assistance; as well as local history preservation; and literacy instruction through the library's ESOL (English Speakers of Other Languages) tutoring program. Library computer training is offered utilizing eight laptop computers for hands-on instruction provided by qualified Library staff. For its goal of providing cultural opportunities for the community, the Library's theatrical troupe (POSH) *Players of Safety Harbor* offers a forum for individuals of all ages to investigate and refine their natural talents and skills through acting, directing, and staging. To date, the multi-aged troupes have presented 24 productions.



Current and Prior Year Accomplishments 2008/2009



The major accomplishment this year was the expansion and renovation of the Library adding an additional 9,300 sq ft to the existing 15,000 sq ft facility. After numerous years of planning, the Groundbreaking Ceremony was held February 26, 2008 kicking-off the construction of the north and south expansion to the library. Once built, staff relocated to these two areas moving materials and equipment for an interim service area while the main portion of the existing building was demolished and redesigned to provide the identified new services areas. This entire process involved three phased transitions including moving staff areas, all library materials, equipment, furnishings, and supplies. The dedication for the newly designed facility was April 17, 2009 and was highlighted by a celebration and expressions of congratulations from the Mayor and other elected officials.

In addition, the Library made a huge technology change merging with other Pinellas County Libraries into one library automation system called Pinellas Automated Library System or PALS. This change allows library customers through Pinellas County to check one database for materials located in fourteen different libraries. Patrons no longer have to register their library card at other libraries since the database is now for all the libraries. This change has increased materials accessibility for our customers.



Fiscal Year 2010 Highlights

In FY 2009/2010, the Library plans to continue to meet the needs of our customers by offering materials and programming to enhance the lives of the citizens. It will investigate and provide tools for those seeking jobs; it will continue to encourage and support reading and literacy, and seek opportunities to preserve more of the City's local history. The Library staff will continue reviewing technology needs and the expanding world-view in an effort to maintain an innovative facility. Furthermore, we will begin to focus on the Library as a gathering place by providing special places and activities for meeting and gathering in the community.

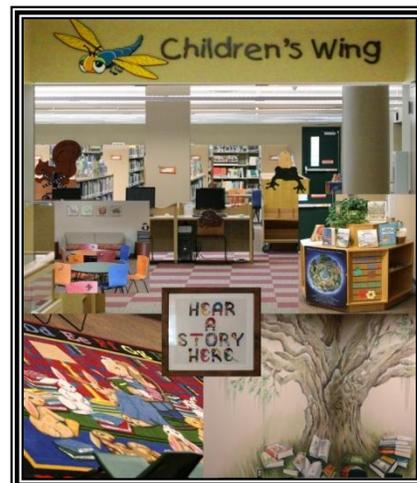
Long-Term Vision and Future Financial Impact



With the financial impact felt throughout the country, the Library will continue to evaluate services within its larger facility in order to provide an acceptable level of service using previous years staffing levels. Staff will be encouraged to seek programming resources outside the facility so we can continue to meet the educational and informational needs of the community without adding to staff workloads. Materials acquisition will be limited due to decreased funding levels, but staff will strive to provide current relevant information whenever possible. We will continue to offer multiple opportunities for volunteering both for adults and for high school and college students. Administration will seek opportunities and partnerships to enhance the Library's ability to continue to provide materials, programs and services during these challenging economic times. It will also actively seek out people and resources to join in its mission to serve the

public.

Additionally, the Library will offer programming and resources to help local business whenever possible given budgetary constraints. Along with the Library Advisory Committee, Library Administration will draft a new three year long range plan to carry the Library to 2013.



FUND: 001 GENERAL
DEPARTMENT: 55 LIBRARY

PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
Jurisdiction Data	FY 2007	FY 2008	TO 9/30	FY 2010
Population	17,973	17,844	17,825	17,825
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Departmental Inputs				
Total O & M Expenditures	\$ 891,418	\$ 1,001,203	\$ 1,205,443	\$ 1,335,628
Total # of Employees	14.45	14.45	14.45	16.70
Total Number of Holdings (All Formats)	93,500	91,834	93,600	94,100
Outputs				
# of Items per Capita	15.14	13.05	9.82	14.73
Circulation	262,503	224,808	175,000	262,500
Turnover (Circ/Item)	2.81	2.45	1.87	2.79
Efficiency				
O & M Cost per Capita	\$ 49.60	\$ 56.11	\$ 67.63	\$ 74.93
O&M Cost per Full Time Equiv. Employee	\$ 61,689.83	\$ 69,287.40	\$ 83,421.66	\$ 79,977.72
Per Capita per Full Time Equiv. Employee	1,243.81	1,234.88	1,233.56	1,067.37
Effectiveness				
Reference Questions	23,627	33,793	15,500	33,500
Reference Questions Per Capita	1.32	1.96	0.87	1.88
Circulation Per Capita	14.67	13.05	9.82	14.73
Total Patron Registration	19,952	570,824	580,000	580,100
# SH Registered Borrowers	19,290	15,650	13,528	13,600
Total Number of Visitors	177,922	162,387	111,000	175,000
Total Program Attendance	10,150	5,300	5,500	6,000
Total Program Attendance Per Capita	0.57	0.31	0.31	0.34
Interlibrary Loans	2,099	1,750	1,540	1,600
System Item Loans	30,057	21,300	20,000	24,000
Total # Volunteer Hours	5,319	5,330	4,300	5,350
Total # of Computer Logins	36,935	33,937	37,000	38,000
# of Technology Training Classes	50	15	25	40
# POSH Drama Performances	11	1	5	6
** Estimates and adopted numbers reflect an impact due to construction				

DEPARTMENT ANALYSIS

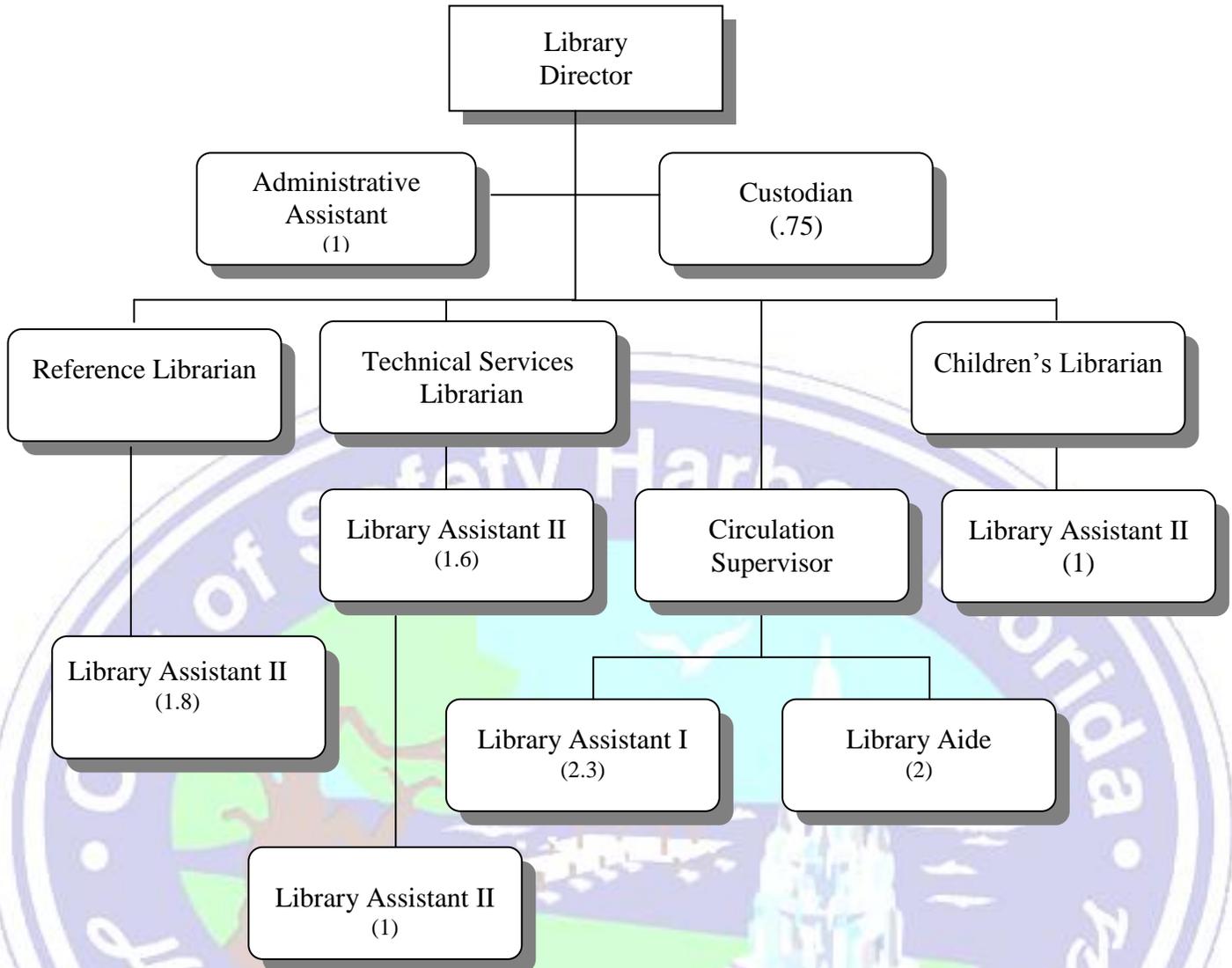
The Adopted Budget for the Library includes expenses and revenues from the Library Grants fund. Operating expenses have increased in communications, postage, utilities, building and grounds maintenance, maintenance contracts and special program costs. Operating expenses have decreased in employee travel, other current charges, printing and binding and equipment repairs. The Chrissie Elmore Trust is donating \$15,000. Expenditures for the trust include: furnishings outside the Library, business resources, humanities programs, collection enhancement and local history. Capital outlay includes: \$7,000 for new tape backup system, \$65,000 for books and library materials, \$5,000 for books using donation account, \$25,000 for audio visual materials and supplies.

LIBRARY
DEPARTMENT: 001.1055.571

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
1201	REGULAR	379,369	426,571	487,517	300,244	475,829	601,336
1202	SICK LEAVE WAGES	7,324	10,903	0	3,780	0	0
1203	VACATION WAGES	13,142	18,946	0	8,534	0	0
1204	HOLIDAY WAGES	15,857	19,070	0	16,415	0	0
1210	REG WAGES-TEMPORARY EMPL	1,677	2,048	3,000	1,810	0	12,300
1400	OVERTIME-TIME & ONE HALF	27	0	500	21	0	600
1550	LONGEVITY PAY	5,000	10,750	12,625	12,750	12,750	0
2100	FICA TAXES	32,105	36,756	38,529	25,990	35,889	47,000
2200	RETIREMENT	27,316	31,731	31,225	22,784	31,156	38,872
2300	LIFE & HEALTH INSURANCE	68,053	78,860	85,816	59,309	75,031	96,046
2400	WORKERS COMP. INSURANCE	1,684	1,577	1,748	568	980	1,120
TOTAL	PERSONNEL SERVICES	551,554	637,212	660,960	452,205	631,635	797,274
3210	AUDITING & ACCOUNTING	0	2,160	3,600	2,867	3,600	3,960
3490	OTHER FEES AND CONTRACTS	26,569	65,279	26,280	10,985	24,300	26,421
4001	EMPLOYEE TRAVEL	883	605	1,355	55	755	912
4100	COMMUNICATION SERVICES	8,268	13,783	20,123	14,718	27,752	26,836
4210	POSTAGE	1,486	3,405	3,838	1,200	3,838	4,500
4300	UTILITIES	37,340	35,231	42,748	60,354	71,980	81,633
4500	LIABILITY INSURANCE	4,169	3,954	7,284	2,622	4,318	4,970
4601	BUILDING & GROUNDS MAINT	10,645	8,946	10,944	6,167	10,400	14,505
4620	EQUIPMENT REPAIRS	185	115	511	285	200	250
4640	MAINTENANCE CONTRACTS	5,974	9,545	13,249	5,485	13,249	14,738
4701	PRINTING & BINDING	132	38	239	238	400	500
4930	OTHER CURRENT CHARGES	323	388	1,000	250	800	850
4933	CHRISSE ELMORE TRUST	11,149	0	80,000	58,451	70,770	15,000
4936	SPECIAL PROGRAM COSTS	3,257	6,615	7,600	2,703	5,800	9,900
5110	OFFICE SUPPLIES-GENERAL	11,263	8,925	15,000	7,905	14,000	15,500
5111	NON-CAPITAL OFFICE EQUIP	2,672	9,521	17,178	5,587	14,678	19,000
5140	COMPUTER SUPPLIES	2,797	3,601	3,400	2,093	3,400	3,600
5150	REPRODUCTION SUPPLIES	1,447	1,149	1,300	607	1,300	1,400
5155	COPIER EXPENSES	2,256	2,256	2,650	2,299	2,650	3,400
5241	HOUSEKEEPING SUPPLIES	4,274	4,628	3,800	3,471	3,800	4,000
5401	SUBSCRIPTIONS	0	0	0	0	0	5,000
5410	PUBLICATIONS	0	0	0	0	0	300
5420	MEMBERSHIPS & DUES	553	744	485	480	385	565
5430	EDUCATIONAL COSTS	469	450	1,400	30	400	1,470
TOTAL	OPERATING EXPENSES	136,111	181,338	263,984	188,852	278,775	259,210
6440	SPECIAL EQUIPMENT	0	0	0	161	0	7,000
6601	BOOKS & PUBLICATIONS	24,154	2,479	25,000	23,961	24,300	70,000
6605	AUDIO VISUAL SUPPLIES	14,382	0	7,000	2,782	5,800	25,000
TOTAL	CAPITAL EXPENSES	38,536	2,479	32,000	26,904	30,100	102,000
9000	CONTINGENCY FOR EXPANSION	0	0	39,476	4,816	38,276	0
9434	BLDG MAINT-LIB GRANTS	0	0	18,999	12,666	18,999	0
TOTAL	NON OPERATING EXPENSES	0	0	58,475	17,482	57,275	0
9416	DATA PROCESSING FEE REIMB	165,217	180,174	207,658	138,439	207,658	177,144
TOTAL	NON OPERATING EXPENSES	165,217	180,174	207,658	138,439	207,658	177,144
TOTAL	LIBRARY	891,418	1,001,203	1,223,077	823,882	1,205,443	1,335,628

Library	FUNDING SOURCE					
	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED 2009/10
Program Expenditure Budget	891,418	1,001,203	1,223,077	823,882	1,205,443	1,335,628
Less: Revenues Generated						
337 State Grants	265,205	254,245	274,165	205,659	274,212	237,104
338 Chrissie Elmore Trust	0	223	51,000	0	80,000	15,000
347 Culture & Recreation	6,098	1,798	3,100	1,613	2,100	13,450
366 Contributions	0	0	0	1,324	1,300	1,300
Net Unsupported Budget	620,115	744,937	894,812	615,286	847,831	1,068,774
% of Budget Supported by Program	30%	26%	27%	25%	30%	20%

Organizational Chart LIBRARY DEPARTMENT



JOB CLASS / TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
Library Director *	(132) \$28.24 - \$45.69	0.00	0.00	1.00
Librarian	(122) \$17.43 - \$27.99	3.00	3.00	3.00
Circulation Supervisor	(121) \$16.59 - \$26.68	1.00	1.00	1.00
Administrative Assistant	(119) \$13.01 - \$20.90	1.00	1.00	1.00
Library Assistant II (full-time) *	(114) \$11.79 - \$18.96	3.00	3.00	4.00
Library Assistant II (part-time)	(114) \$11.79 - \$18.96	1.40	1.40	1.40
Library Assistant I (part-time)	(112) \$10.70 - \$17.20	2.30	2.30	2.30
Library Aide (part-time)	(108) \$ 8.81 - \$14.14	2.00	2.00	2.00
Custodian (part-time)	(111) \$10.20- \$16.37	0.75	1.00	1.00
Total Division		14.45	14.70	16.70

*Positions transferred from Library Grants to General Fund – Library Department.



**SAFETY HARBOR
COMMUNITY CENTER**

RECREATION AND SPECIAL EVENTS DIVISION LEISURE SERVICES DEPARTMENT

The Recreation Division is responsible for administering, operating, and maintaining the recreation facilities, program/activity/league/childcare coordination, and citywide special events. In addition to these responsibilities, the Division oversees Marina operations, facility/parks grounds rentals, Main Street public relations, and liaison with local nonprofit groups/downtown businesses.

Mission Statement:

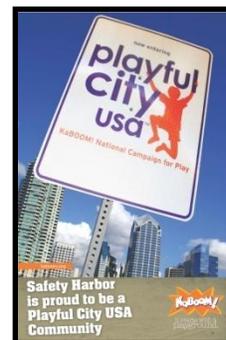
“To increase the quality of life through parks, events, recreation and play for residents & visitors.”

Current and Prior Year Accomplishments

The Recreation Division’s Community Center continues to be a hub of activity for all who live in Safety Harbor; while the Rigby Recreation Center is the popular spot for seniors, preschoolers and homeschoolers. Enrollment in programs and trips at both facilities continue to increase as does the number of recreation opportunities.



During the fiscal year 2009, the Division renovated and improved the Marshall Street Park playground & picnic area, became a nationally recognized Playful City USA, received top honors at the Florida Recreation & Parks Association state conference for instituting the It Starts in Parks initiative & media excellence for the program guide R.E.A.L., and laid the footprint of becoming a “Green City”.



Fiscal Year 2010 Highlights

During the fiscal year 2010, the Recreation Division will conduct a short term re-organization of job duties due to staff reductions; as well as, continue to offer top quality recreation programming and special events. A focus of 2010 will be generating revenue through low cost marketing efforts; while providing cost effective recreational programming during the financial storm. Projects underway include development of the Church Street Property, and Bayshore Linear Trail which will allow further recreational opportunities for residents & visitors.

Long-Term Vision and Future Financial Impact

The Recreation Division’s long term mission is to continue to provide the highest level of service for the community’s recreational interests while staying on the forefront of innovativeness, trends, technology and creativity. A tool for determining recreational need (parks & recreation master plan), has been tabled for future years; however, as the City re-develops, the Division will be observant of available properties for additional parklands and recreational facilities, particularly in the City’s northern areas. As these opportunities for development present themselves, the need for additional personnel and services will also increase.



FUND: 001 GENERAL
DEPARTMENT: 1056 RECREATION DIVISION

PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
Jurisdiction Data	FY 2007	FY 2008	TO 9/30	FY 2010
Population	17,973	17,844	17,825	17,825
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Departmental Inputs				
Total O & M Expenditures	\$ 1,328,028	\$ 1,279,228	\$ 1,304,326	\$ 1,382,272
Total # of Full Time Employees	17.40	16.90	16.90	15.90
Total Recreation Revenues	\$ 546,286	\$ 583,762	\$ 672,229	\$ 701,000
Outputs				
Trips Senior/Teen				
# of Persons Listed in Programs	339	516	654	667
# of Programs Offered	31	28	30	32
# of User Hours	2,590	5,076	7,247	7,391
Classes/Programs				
# of Persons Listed in Programs	6,526	11,702	15,951	16,270
# of Programs Offered	474	451	439	448
# of User Hours	32,443	24,093	22,120	22,562
Camps/After-school				
# of Persons Listed in Programs	1,608	19,641	20,895	21,313
# of Programs Offered	80	112	120	123
# of User Hours	113,250	71,978	73,086	74,548
Rentals (Facility & Shelter)				
# of Programs Offered	768	1,385	1,305	1,331
Recreation Center Special Events				
# of Persons Listed in Programs	1,233	1,089	776	791
# of Programs Offered	23	29	36	37
# of User Hours	950	2,394	1,990	2,030
City Wide Special Events				
# of Co-Sponsored City Wide Events	57	66	85	85
Efficiency				
Avg. Cost per Person Enrolled	\$ 137	\$ 39	\$ 34	\$ 35
Avg. Cost per Program Offered	\$ 965	\$ 638	\$ 676	\$ 701
Avg. Cost per User Hour	\$ 9	\$ 12	\$ 12	\$ 13
O & M Cost per Capita	\$ 74	\$ 72	\$ 73	\$ 78
O&M Cost per Full Time Equiv. Employee	\$ 76,323	\$ 75,694	\$ 77,179	\$ 86,935
Per Capita per Full Time Equiv. Employee	1,032.93	1,055.86	1,054.73	1,121.07
Effectiveness				
% Recreation Program Cost Recovery	41.1%	45.6%	51.5%	50.7%

**RECREATION
DEPARTMENT: 001.1056.572**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
1201	REGULAR	532,186	520,237	639,270	392,752	595,486	615,907
1202	SICK LEAVE WAGES	11,016	9,030	0	9,381	0	0
1203	VACATION WAGES	23,883	17,626	0	15,232	0	0
1204	HOLIDAY WAGES	23,888	24,660	0	21,984	0	0
1210	REG WAGES-TEMPORARY EMPL	24,283	16,523	24,960	6,949	14,600	65,940
1400	OVERTIME-TIME & ONE HALF	14,381	8,184	15,000	2,322	2,322	15,000
1550	LONGEVITY PAY	4,975	9,575	6,834	8,450	8,450	0
2100	FICA TAXES	51,357	49,104	52,449	34,731	43,487	53,362
2200	RETIREMENT	40,811	39,937	49,532	29,424	43,854	43,648
2300	LIFE & HEALTH INSURANCE	105,393	122,468	131,942	88,703	113,477	139,906
TOTAL	PERSONNEL SERVICES	832,173	817,344	919,987	609,928	821,676	933,763
3490	OTHER FEES AND CONTRACTS	5,880	5,716	7,000	2,121	4,000	4,200
3494	CONCESSION EXPENSE	717	1,161	2,000	436	700	700
3495	MISC SPECIAL ACTIVITIES	7,995	11,260	5,500	3,265	4,800	12,880
3496	RIGSBY	38,757	26,684	41,250	12,437	41,250	38,500
3497	COMMUNITY CENTER INSTRUCT	61,462	63,896	60,000	32,915	55,300	56,000
3498	ATHLETIC PROGRAM EXPENSES	21,707	27,020	18,225	16,955	18,500	19,780
3499	SPECIAL PROJECT EXPENSES	824	398	2,500	1,635	2,500	2,500
4001	EMPLOYEE TRAVEL	5,032	4,800	5,721	662	4,697	4,987
4040	PRIVATE VEHICLE ALLOWANCE	476	180	0	0	0	0
4100	COMMUNICATION SERVICES	8,083	7,685	8,812	5,066	7,761	8,390
4210	POSTAGE	2,656	5,893	7,000	1,800	6,000	7,000
4300	UTILITY SERVICES	54,363	57,281	70,794	36,261	57,461	65,546
4601	BUILDING & GROUNDS MAINT	17,102	14,168	26,325	18,636	20,405	20,200
4610	OUTSIDE VEHICLE REPAIR	107	0	275	261	275	500
4620	EQUIPMENT REPAIRS	0	0	200	0	200	200
4630	RADIO MAINTENANCE	791	192	650	0	650	650
4640	MAINTENANCE CONTRACTS	3,961	4,642	6,730	4,615	6,730	7,475
4701	PRINTING & BINDING	20,160	18,744	25,740	10,198	24,940	25,240
4930	OTHER CURRENT CHARGES	327	623	600	413	600	900
4932	DAYCAMP EXPENSES	117,292	101,355	135,000	30,289	126,750	82,250
4933	4TH OF JULY CELEBRATION	38,978	31,287	33,000	21,248	25,000	26,000
4936	SPECIAL PROGRAM COSTS	29,020	28,904	29,425	13,941	21,075	17,700
4938	HOLIDAY FESTIVITIES	6,462	8,886	8,350	6,303	7,000	5,900
4939	SPECIAL EVENT EXPENSES	0	0	0	-2	0	0
5110	OFFICE SUPPLIES-GENERAL	6,360	5,827	6,200	3,128	6,200	6,200
5111	NON-CAPITAL OFFICE EQUIP.	6,624	1,416	2,150	1,621	2,150	250
5201	GAS	1,857	3,373	4,134	1,926	3,651	4,746
5203	OIL & OTHER LUBRICANTS	21	348	300	122	300	300
5210	VEHICLE PARTS	345	617	225	79	225	300
5230	SMALL TOOLS & SUPPLIES	198	42	200	100	200	200
5240	BUILDERS SUPPLIES	433	77	1,000	603	1,000	1,000
5241	HOUSEKEEPING SUPPLIES	4,645	4,061	4,200	1,412	4,200	4,000
5260	PLAYGROUND & ATHLETIC SUP	5,465	3,968	6,400	4,841	5,400	4,375
5261	GAMES AND INDOOR SUPPLIES	6,634	4,224	6,000	2,764	4,900	5,275
5270	SPECIAL CLOTHING/UNIFORMS	2,395	2,853	3,150	1,493	3,150	3,150

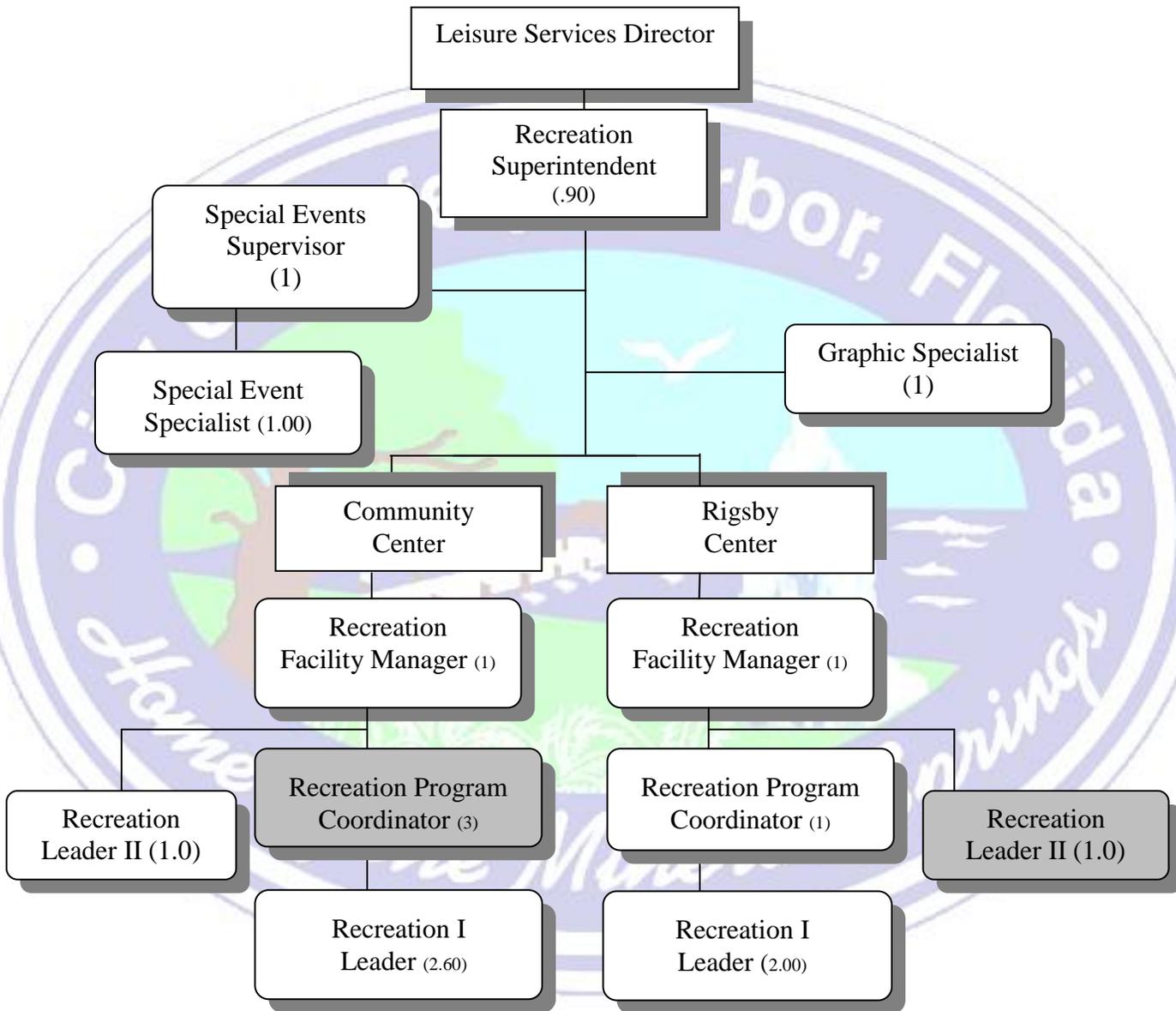
OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
5280	TIRES AND TUBES	0	0	1,000	0	1,000	1,000
5290	SPECIAL SUPPLIES	10,471	7,318	8,100	1,382	4,100	2,600
5291	MEDICAL SUPPLIES - EMS	266	166	400	0	200	200
5420	MEMBERSHIPS & DUES	2,565	2,294	2,980	600	2,980	2,980
5430	EDUCATIONAL COSTS	5,424	4,525	9,000	1,291	6,400	4,435
TOTAL	OPERATING EXPENSES	495,855	461,884	550,536	240,817	482,650	448,509
TOTAL	RECREATION	<u>1,328,028</u>	<u>1,279,228</u>	<u>1,470,523</u>	<u>850,745</u>	<u>1,304,326</u>	<u>1,382,272</u>

Recreation	FUNDING SOURCE					
	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED 2009/10
Program Expenditure Budget	1,328,028	1,279,228	1,470,523	850,745	1,304,326	1,382,272
Less: Revenues Generated						
347 Culture & Recreation	545,303	534,887	519,675	359,221	507,500	537,000
366 Contributions	983	(2,121)	10,000	4,689	13,000	14,000
Net Unsupported Budget	<u>781,742</u>	<u>746,462</u>	<u>940,848</u>	<u>486,835</u>	<u>783,826</u>	<u>831,272</u>
% of Budget Supported by Program	41%	42%	36%	43%	40%	40%

DEPARTMENT ANALYSIS

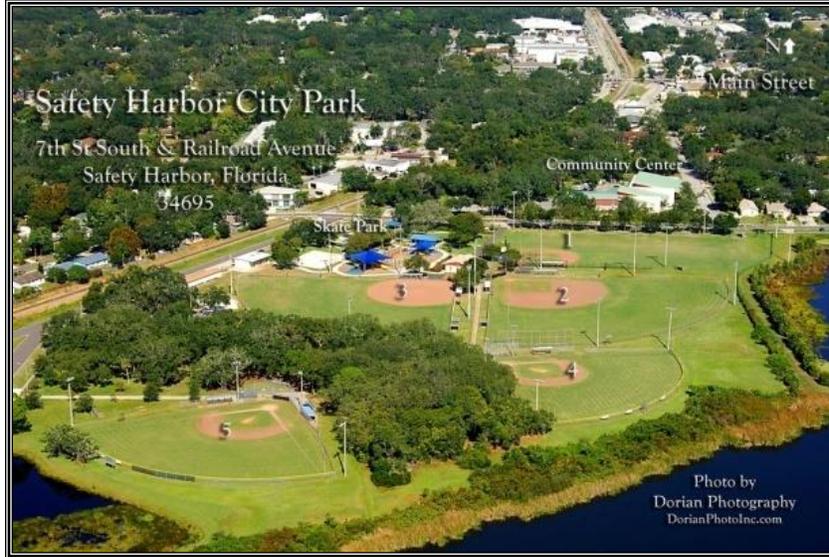
The FY 2009/10 Adopted Budget consists of 15.90 full-time equivalent positions. Operating expenses include an increase in temporary wages, miscellaneous activities and athletic program expenses. Operating expenses have decreased in the areas of other fees and contracts, concession expenses, instructor pay, communication services, building and grounds maintenance, day camp expenses, 4th of July celebration, special program costs, holiday festivities, non-cap office equipment, playground and athletic supplies, special supplies and educational expenses. No Capital Outlay is requested.

Organizational Chart
RECREATION DEPARTMENT



JOB CLASS / TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
Leisure Services Director	(133) \$29.80 - \$47.98	0.40	0.40	0.40
Recreation Superintendent	(128) \$23.35 - \$37.51	0.90	0.90	0.90
Recreation Facility Manager	(125) \$20.17 - \$32.42	2.00	2.00	2.00
Special Events Supervisor	(123) \$18.30 - \$29.39	0.50	0.50	1.00
Recreation Program Coordinator *	(121) \$16.59 - \$26.68	5.00	5.00	4.00
Graphics Specialist	(116) \$13.01 - \$20.90	1.00	1.00	1.00
Recreation Leader II *	(116) \$13.01 - \$20.90	2.00	2.00	1.00
Special Events Specialist	(116) \$13.01 - \$20.90	0.50	0.50	1.00
Recreation Leader I (part-time)	(112) \$10.70 - \$17.20	4.60	4.60	4.60
Total Division		16.90	16.90	15.90

*Positions Unfunded for FY 09/10. (1 Recreation Program Coordinator & 1 Recreation Leader II)



PARKS DIVISION LEISURE SERVICES DEPARTMENT

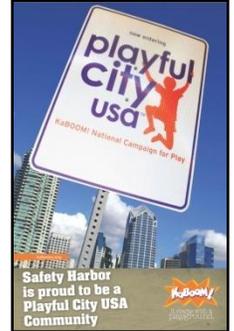


**It Starts
In Parks**

The Parks Division is responsible for administrating, supervising, operating and maintaining the City parklands eighty (80) acre system. In addition to the maintenance responsibilities, the Division oversees citywide aesthetic horticultural plantings, specialized needs of recreational programs/special events/qualified groups and contracted services.

Current and Prior Year Accomplishments

The Parks Division continues to provide top quality service through improved maintenance techniques and procedures. Fiscal year 2009, the division incorporated five (5) additional parkland areas into the maintenance schedule, celebrated the 23rd year as a Tree City USA, became a nationally recognized Playful City USA, renovated & improved the Marshall Street Park playground/picnic area, initiated a city property grand tree inventory, and established an in house divisional cross training program.



Fiscal Year 2010 Highlights

During the fiscal year 2010, the Parks Division will continue to provide the highest level of service to enhance maintenance productivity through innovative techniques, trends and networking; while staying current with technologies and cost effectiveness. “Going Green” & “Florida Friendly Landscaping” will serve as a basis for irrigation, recycling and overall conservation of resources throughout the City parkland system.

Long-Term Vision and Future Financial Impact

The Parks Division’s long term mission is to continue to provide the highest level of maintenance service to the community while staying on the forefront of innovativeness, trends, technology and creativity. A tool for determining parkland needs (parks & recreation master plan), has been tabled for future years; however, as the City re-develops, the Division will be observant of available properties for additional parklands facilities, particularly in the City’s northern areas. As these opportunities for development present themselves, the need for additional personnel and services will also increase.



FUND: 001 GENERAL
DEPARTMENT: 1058 PARKS

PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
Jurisdiction Data	FY 2007	FY 2008	TO 9/30	FY 2010
Population	17,973	17,844	17,825	17,825
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Departmental Inputs				
Total O & M Expenditures	\$ 623,849	\$ 675,633	\$ 723,700	\$ 743,441
Total # of Full Time Employees	8.30	8.30	8.30	8.30
Outputs				
# of Acres Maintained	72.04	72.04	72.47	72.47
# of Facilities Maintained	20	20	21	21
# of Parks Maintained	11	11	12	12
# of Playgrounds Maintained	6	6	6	7
Efficiency				
Cost per Acre Maintained	\$ 8,660	\$ 9,379	\$ 9,986	\$ 10,259
# of Acres Maintained per Full Time Equiv. Employee	8.68	8.68	8.73	8.73
O & M Cost per Capita	\$ 34.71	\$ 37.86	\$ 40.60	\$ 41.71
O & M Cost per Full Time Equiv. Employee	\$ 75,162.53	\$ 81,401.57	\$ 87,192.77	\$ 89,571.20
# Per Capita per Full Time Equiv. Employee	2,165.42	2,149.88	2,147.59	2,147.59
Effectiveness				
% of Maintenance Completed on Schedule	96%	96%	97%	96%
% of Parks & Facilities in Good Condition	92%	92%	98%	98%

DEPARTMENT ANALYSIS

The Parks Department's head count is currently at 8.30. Operating expenses include an increase in communication services and utilities. Operating expenses include a decrease in overtime, building and grounds maintenance, gas, diesel, small tools and supplies, builder supplies, housekeeping supplies, chemicals, horticultural supplies, special supplies and educational costs. No Capital Outlay is requested.

CITY OF SAFETY HARBOR

SKATEBOARD PARK PROJECT 2005

PROJECT FUNDED BY PENNY FOR PINELLAS,
THE CITY OF SAFETY HARBOR AND THE FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
THROUGH THE FLORIDA RECREATION DEVELOPMENT
ASSISTANCE PROGRAM.

MAYOR
PAM CORBINO
VICE MAYOR
KEITH ZAYAC

COMMISSIONERS
NADINE SPRING NICKESON
DEBBIE WHITE

CITY MANAGER
WAYNE H. LOGAN, JR.

LEISURE SERVICES DIRECTOR: MATTHEW L. SPOOR
CITY ENGINEER: KIMBERLEY O. TRACY, P.E.
DESIGN & ENGINEERING: CITY OF SAFETY HARBOR
CONTRACTOR: R.A.M. EXCAVATING INC.

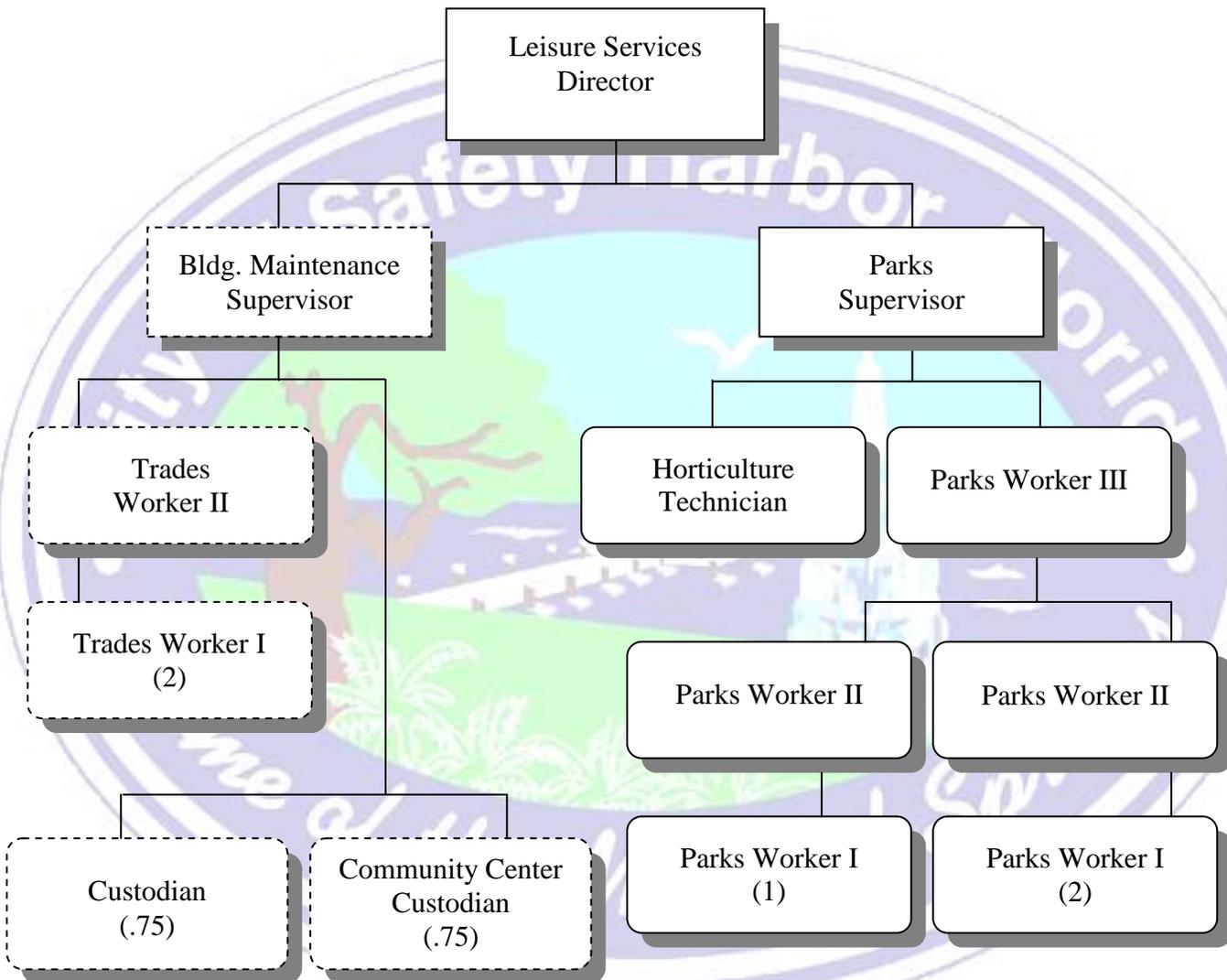


SAFETY HARBOR SKATEPARK
RULES AND REGULATIONS

PARKS
DEPARTMENT: 001.1058.572

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
1201	REGULAR	228,389	257,694	305,492	183,288	299,717	310,322
1202	SICK LEAVE WAGES	9,526	7,167	-	6,084	-	-
1203	VACATION WAGES	11,731	12,570	-	11,728	-	-
1204	HOLIDAY WAGES	10,110	12,070	-	10,894	-	-
1210	REG WAGES-TEMPORARY EMPL	7,210	7,943	15,740	1,273	14,740	14,740
1400	OVERTIME-TIME & ONE HALF	5,530	5,641	4,500	3,110	-	4,500
1550	LONGEVITY PAY	4,000	6,000	7,083	7,525	7,525	-
2100	FICA TAXES	19,912	22,523	25,406	16,497	21,607	25,227
2200	RETIREMENT	22,445	25,779	26,970	19,422	26,228	26,772
2300	LIFE & HEALTH INSURANCE	70,402	81,492	89,034	69,807	88,149	97,846
TOTAL	PERSONNEL SERVICES	389,255	438,879	474,225	329,628	457,966	479,407
3460	UNIFORM RENTAL & LAUNDRY	1,689	633	275	244	275	275
3490	OTHER FEES AND CONTRACTS	47,772	50,803	44,219	25,426	44,219	44,219
4001	EMPLOYEE TRAVEL	-	9	154	-	154	154
4040	PRIVATE VEHICLE ALLOWANCE	357	180	-	-	-	-
4100	COMMUNICATION SERVICES	5,335	6,471	6,897	4,661	6,566	7,098
4300	UTILITY SERVICES	79,336	87,402	91,964	72,159	102,135	115,303
4400	RENTAL & LEASES	252	-	550	201	550	550
4601	BUILDING & GROUNDS MAINT	19,178	11,472	20,000	11,394	15,000	15,000
4610	OUTSIDE VEHICLE REPAIR	1,833	1,325	900	33	900	900
4620	EQUIPMENT REPAIRS	200	1,976	1,500	104	1,500	1,500
4630	RADIO MAINTENANCE	353	290	550	80	550	550
4930	OTHER CURRENT CHARGES	181	55	300	207	300	300
5110	OFFICE SUPPLIES-GENERAL	206	100	300	110	300	300
5201	GAS	7,210	11,688	13,140	6,476	10,685	11,155
5202	DIESEL	591	555	1,407	210	420	550
5203	OIL & OTHER LUBRICANTS	269	344	350	-	350	350
5210	VEHICLE PARTS	4,455	4,768	4,500	2,005	4,500	4,500
5220	EQUIPMENT PARTS	8,321	5,804	7,000	4,144	7,000	7,000
5230	SMALL TOOLS & SUPPLIES	3,000	8,360	4,500	2,899	3,000	3,000
5240	BUILDERS SUPPLIES	2,016	845	2,000	7	1,000	1,000
5241	HOUSEKEEPING SUPPLIES	12,348	12,442	16,000	12,778	14,500	14,500
5250	CHEMICALS	4,211	2,310	5,500	1,547	4,000	4,000
5251	HORTICULTURAL SUPPLIES	9,638	11,031	14,500	1,748	12,000	12,000
5270	SPECIAL CLOTHING/UNIFORMS	1,689	3,101	5,150	2,375	5,150	5,150
5280	TIRES AND TUBES	173	823	1,200	-	1,200	1,200
5290	SPECIAL SUPPLIES	13,476	6,342	12,150	8,148	10,400	11,800
5291	MEDICAL SUPPLIES - EMS	-	130	150	-	150	150
5420	MEMBERSHIPS & DUES	165	415	730	740	730	730
5430	EDUCATIONAL COSTS	922	580	1,360	369	800	800
TOTAL	OPERATING EXPENSES	225,176	230,254	257,246	158,065	248,334	264,034
6440	SPECIAL EQUIPMENT	9,418	6,500	17,400	15,300	17,400	-
TOTAL	CAPITAL EXPENSES	9,418	6,500	17,400	15,300	17,400	-
TOTAL	PARKS	\$ 623,849	\$ 675,633	\$ 748,871	\$ 502,993	\$ 723,700	\$ 743,441

Organizational Chart PARKS DIVISION



JOB CLASS / TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
Leisure Services Director	(133) \$29.80 - \$47.98	0.30	0.30	0.30
Parks Supervisor	(125) \$20.17 - \$32.42	1.00	1.00	1.00
Horticulture Technician	(118) \$14.34 - \$23.05	1.00	1.00	1.00
Parks Worker III	(118) \$14.34 - \$23.05	1.00	1.00	1.00
Parks Worker II	(116) \$13.01 - \$20.90	2.00	2.00	2.00
Parks Worker I	(114) \$11.79 - \$18.96	3.00	3.00	3.00
Total Division		8.30	8.30	8.30

**FUND: 001 GENERAL
NON-OPERATING 001.1094.590**

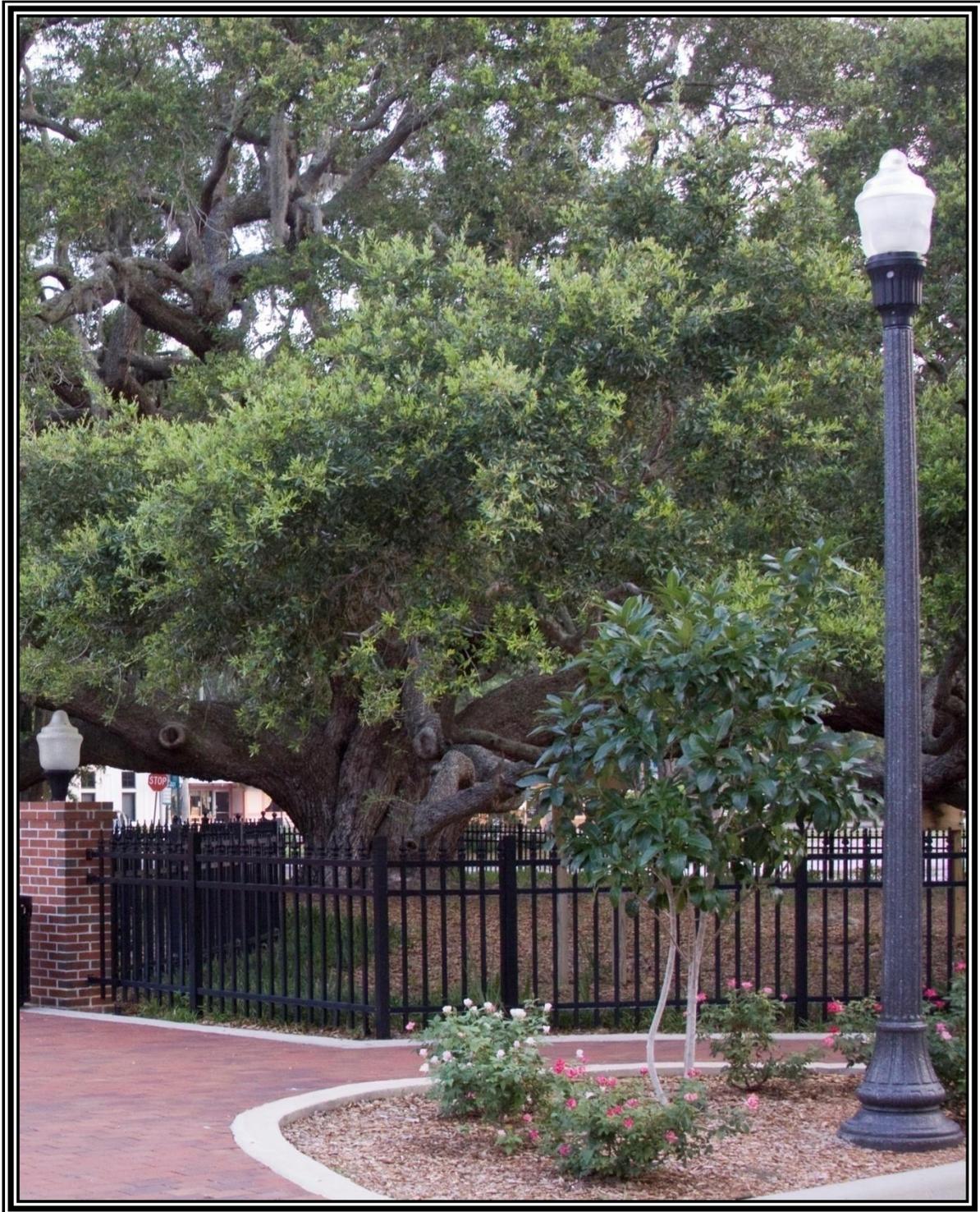
OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
9416	DATA PROCESSING FEE REIMB	231,141	225,361	199,071	132,714	199,071	452,338
TOTAL	NON OPERATING EXPENSES	231,141	225,361	199,071	132,714	199,071	452,338
TOTAL NON-OPERATING		<u>\$ 231,141</u>	<u>\$ 225,361</u>	<u>\$ 199,071</u>	<u>\$ 132,714</u>	<u>\$ 199,071</u>	<u>\$ 452,338</u>

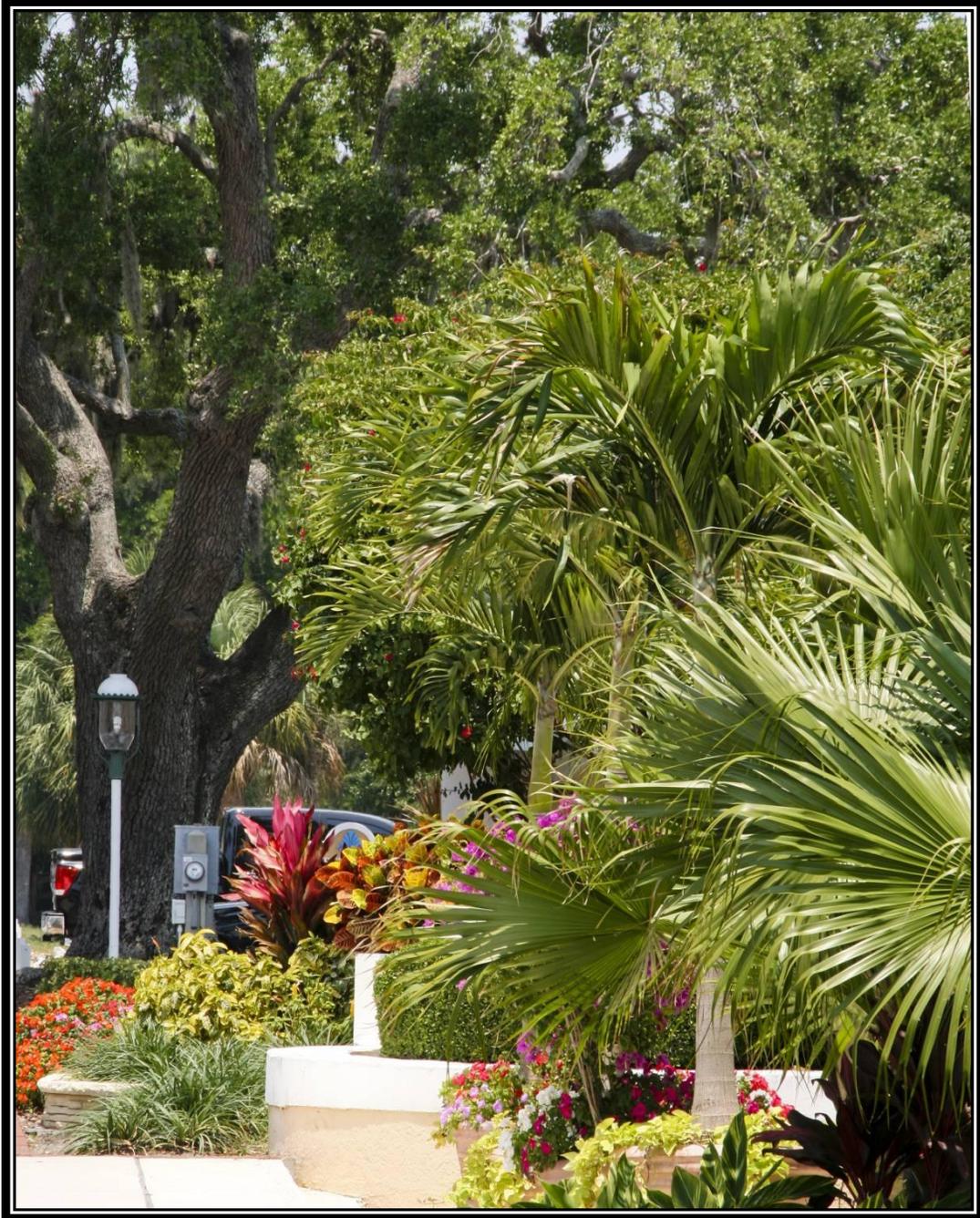
NON-OPERATING 001.1095.581

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
9111	TRANSFER TO STORMWATER	100,000	-	-	-	-	-
9115	MARINA FUND	67,000	-	-	-	-	-
9132	TO CAPITAL PROJECT FD	108,000	150,000	-	-	-	-
9161	TO LAW ENFORCEMENT TRUST	-	2,490	900	-	2,540	-
9162	TO STREET LIGHT FUND	218,961	195,816	221,160	147,440	221,160	-
TOTAL	NON OPERATING EXPENSES	493,961	348,306	222,060	147,440	223,700	-
TOTAL	OTHER EXPENDITURES	<u>\$ 493,961</u>	<u>\$ 348,306</u>	<u>\$ 222,060</u>	<u>\$ 147,440</u>	<u>\$ 223,700</u>	<u>-</u>

NON-OPERATING 001.1099.588

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
9901	FUND RESERVE	-	-	7,039,733	-	8,575,123	7,333,107
9904	CONT./UNANTICIPATED EXP.	-	-	313,554	-	311,914	300,000
TOTAL	FUND RESERVES	-	-	7,353,287	-	8,887,037	7,633,107
TOTAL NON-CLASSIFIED		<u>-</u>	<u>-</u>	<u>7,353,287</u>	<u>-</u>	<u>8,887,037</u>	<u>7,633,107</u>
TOTAL GENERAL GOVERNMENT		<u>\$ 12,423,862</u>	<u>\$ 13,309,280</u>	<u>\$ 21,568,462</u>	<u>\$ 10,031,085</u>	<u>\$ 22,090,569</u>	<u>\$ 21,165,284</u>





STORMWATER DIVISION Public Works Department

The main function of the Stormwater Division is to protect property (both private and public) by maintaining positive flows to prevent flooding, yet sustain nature's hydrological balance. We achieve this by working in conjunction with Pinellas County, State and Federal regulatory agencies. These efforts are necessary to remain in compliance for our NPDES (National Pollutant Discharge Elimination System) permit.

Current and Prior Year Accomplishments

The maintenance performed throughout the year includes the cleaning and mowing of ditches, the picking up of litter and debris, the sweeping of all city streets, and the maintenance of retention pond areas. Approximately 100 work order requests originating from resident inquiries were completed.



Cleaned 39 miles of ditches.

Maintained 12.88 miles of ditches and creeks every 4 months.

Excavated sediment deposits from ditches and reshaped eroded banks.

Cleaned and inspected 51 outfall structures.

Cleaned and inspection over 1,447 catch boxes within the city.

Maintained compliance with SWFWMD (Southwest Florida Water Management District) in conjunction with the Engineering Department.

Nine hundred and eighteen miles of city streets were swept and a total of 222 tons of street sweeping debris collected.

Fiscal Year 2010 Highlights

The Stormwater Division has established three goals for FY 09-10. The construction of a containment area for stormwater debris is the first goal. This area will facilitate all street sweeping debris and stormwater debris. An extensive pond maintenance project is planned for Country Villas pond as the second goal and will involve removing silt from the pond and rebuilding the outfall structure. The third goal will be a pipe replacement on Fairview Street and will involve excavating and replacing collapsed pipe.



Long-Term Vision and Future Financial Impact

The Stormwater Division's long-term vision is to increase public awareness of the Best Management Practices (BMP's) for protecting our waterways. Pamphlets, brochures and other informational and educational material will be made more available at City buildings and on the City's website. The Division will also be preparing for new NPDES (National Pollutant Discharge Elimination System) compliance requirements by accelerating routine catch basin inspections and cleaning.

FUND: 011 STORMWATER
DEPARTMENT: 37 STORMWATER

PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ESTIMATED	ADIPED
Jurisdiction Data	FY 2007	FY 2008	TO 9/30	FY 2010
Population	17,973	17,844	17,825	17,825
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Departmental Inputs				
Total O & M Expenditures	\$ 2,123,609	\$ 996,158	\$ 694,893	\$ 1,648,184
Total # of Full Time Employees	5.25	5.25	5.25	5.25
Outputs				
# of Service Requests Completed	75	75	70	50
# of Emergency Calls Responded to	25	30	30	20
# of Culverts Cleaned	30	30	30	30
# of Catch Basins	1,063	1,063	1,063	1,063
# of Catch Basins Repaired	6	5	5	3
# of Catch Basins Cleaned	707	800	750	970
Square Miles of Drainage Basins (Creeks)	5.50	5.50	5.50	5.50
Miles of Storm Drain Cleaned	5.50	5.50	5.50	5.50
# of Culverts Installed/Repaired	1.00	0.00	1.00	1.00
Miles of Ditches/Creeks Cleaned	38.64	38.64	38.64	38.64
Efficiency				
O & M Cost per Capita	\$ 118.16	\$ 55.83	\$ 38.98	\$ 92.46
O & M Cost per Full Time Equiv. Employee	\$ 404,496.95	\$ 189,744.38	\$ 132,360.57	\$ 313,939.81
# Per Capita per Full Time Equiv. Employee	3,423.43	3,398.86	3,395.24	3,395.24
Effectiveness				
Repairs-Infrastructure	20	20	20	20
Total Hours of Supervision	2,080	2,080	2,080	2,080
% of Service Requests Compl. Within 3 Days	10%	10%	10%	10%
% of Scheduled Work Completed	95%	95%	95%	95%

DEPARTMENT ANALYSIS

The Adopted FY 2009/10 Budget for the Stormwater Utility Department includes an increase in other fees and contracts, utility services, drainage including:(\$125,000) DR0006 Citywide Stormwater, (\$1,000,000) DR0027 Drainage improvements with City funding 50% and SWFWMD Grant funding 50%, (\$25,000) DR0040 Pond Maintenance Program. Operating expenses decreased in the areas of land fill fees and special supplies. Capital Outlay requested includes the 2nd lease payment on the Slope mower's 4 year lease (\$29,621) and the purchase of 2009 GMC Sierra (\$50,000).

STORMWATER UTILITY REVENUE FUND DETAIL

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>BUDGET FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
011-334.0360 STORMWATER MANAGEMENT	-	-	-	-	-	500,000
PHYSICAL ENVIRONMENT	-	-	-	-	-	500,000
011-335.0900 OTHER GRANTS	755,484	218,359	400,000	-	238,000	-
GRANT REVENUE	755,484	218,359	400,000	-	238,000	-
011-343.0950 STORMWATER FEE	499,901	497,280	561,000	419,288	521,000	521,000
PHYSICAL ENVIRONMENT	499,901	497,280	561,000	419,288	521,000	521,000
011-361.0100 INVESTMENTS	53,989	22,484	49,000	52,590	52,170	44,290
011-361.5000 MARKET VALUE ADJ	(5,677)	27,980	-	-	-	-
INTEREST INCOME	48,312	50,464	49,000	52,590	52,170	44,290
011-381.3200 TSFR FR CAPITAL PROJECT	300,000	650,000	500,000	333,333	500,000	-
011-381.9100 TRANSFER	100,000	-	-	-	-	-
011-384.2300 06 LINE OF CREDIT	-	1,121,289	-	-	304,007	-
	400,000	1,771,289	500,000	333,333	804,007	-
011-389.0100 BALANCE CARRYFORWARD	-	-	499,681	-	1,801,607	2,439,219
OTHER NON-REVENUE	-	-	499,681	-	1,801,607	2,439,219
STORMWATER FUND	\$ 1,703,697	\$ 2,537,392	\$ 2,009,681	\$ 805,211	\$ 3,416,784	\$ 3,504,509

STORM WATER UTILITY FEES: The City of Safety Harbor Commission Adopted an ordinance effective November 1, 1991 establishing a Stormwater Utility Fee. The current rate is \$4.13 per ERU (Equivalent Residential Unit).

STORMWATER DEPARTMENT: 011.2037.538

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
1201	REGULAR	141,381	158,454	199,654	109,672	169,055	199,975
1202	SICK LEAVE WAGES	13,004	4,307	0	2,481	0	0
1203	VACATION WAGES	9,060	10,998	0	4,358	0	0
1204	HOLIDAY WAGES	5,763	7,581	0	6,168	0	0
1400	OVERTIME	5,738	4,102	5,000	834	4,000	4,000
1550	LONGEVITY PAY	3,900	4,500	4,500	4,500	4,500	0
2100	FICA TAXES	12,121	13,865	16,000	9,407	12,021	15,606
2200	RETIREMENT CONTRIBUTIONS	14,672	16,754	17,420	11,465	15,309	18,575
2300	LIFE & HEALTH INSURANCE	41,527	51,259	55,780	38,252	48,403	53,727
2400	WORKERS COMPENSATION	10,397	11,779	16,415	5,333	9,170	10,550
TOTAL	PERSONNEL SERVICES	257,563	283,599	314,769	192,470	262,458	302,433
3210	AUDITING & ACCOUNTING	2,624	4,306	0	0	0	0
3460	UNIFORM RENTAL & LAUNDRY	1,053	1,273	2,055	821	1,375	1,375
3480	LAND FILL FEES	17,668	17,994	22,000	10,933	18,000	18,000
3490	OTHER FEES & CONTRACTS	23,228	16,106	17,235	16,039	16,175	19,115
4001	EMPLOYEE TRAVEL	38	507	330	25	165	132
4100	COMMUNICATION SERVICES	1,046	1,407	1,563	1,237	1,563	1,723
4300	UTILITY SERVICES	4,675	5,051	5,756	3,590	5,514	6,280
4400	RENTAL & LEASES	3,700	1,769	4,000	0	4,000	4,000
4500	LIABILITY INSURANCE	3,220	3,054	6,927	2,494	4,106	4,730
4601	BLDG. & GROUND MAINT	58	88	3,602	157	3,602	890
4610	OUTSIDE VEHICLE REPAIRS	107	494	600	0	600	600
4620	EQUIPMENT REPAIRS	300	500	500	0	500	500
4630	RADIO MAINTENANCE	400	0	200	0	200	200
4640	MAINT CONTRACTS	0	68	583	239	583	583
4930	OTHER CURRENT CHARGES	387	280	420	254	420	385
5111	OFFICE EQUIPMENT	0	1,236	0	0	0	0
5201	GAS	850	922	1,684	511	982	1,276
5202	DIESEL	4,303	6,024	7,830	2,685	5,478	7,121
5203	OIL & OTHER LUBRICANTS	132	308	175	0	175	350
5210	VEHICLE PARTS	3,275	4,783	4,000	900	3,500	3,500
5220	EQUIPMENT PARTS	6,397	6,969	7,500	6,672	6,800	6,800
5230	SMALL TOOLS & SUPPLIES	2,494	2,531	2,600	1,350	2,600	2,600
5270	SPECIAL CLOTHING/UNIFORMS	1,813	2,200	2,200	1,438	2,200	2,200
5280	TIRES & TUBES	1,128	1,071	1,200	190	1,200	1,200
5290	SPECIAL SUPPLIES	6,878	4,833	8,300	5,369	8,300	2,500
5293	SAFETY SUPPLIES	699	798	800	797	797	800
5330	DRAINAGE	1,758,604	585,082	955,911	282,317	284,817	1,150,000
5332	DRAINAGE RELATED CHARGES	7,380	10,330	22,590	20,945	22,590	22,590
5333	DRAINAGE - OTHER	5,009	2,382	5,000	1,927	5,000	5,000
5430	EDUCATIONAL COSTS	830	699	2,000	889	1,700	1,680
TOTAL	OPERATING EXPENSES	1,858,296	683,065	1,087,561	361,779	402,942	1,266,130
6401	AUTOMOTIVE EQUIPMENT	0	0	0	0	0	50,000
6440	SPECIAL EQUIPMENT	7,750	29,494	29,493	29,494	29,493	0
TOTAL	CAPITAL EXPENSES	7,750	29,494	29,493	29,494	29,493	50,000
6440	CAPITAL LEASE	0	0	0	0	0	29,621
TOTAL	CAPITAL EXPENSES	0	0	0	0	0	29,621
TOTAL	STORMWATER	\$ 2,123,609	\$ 996,158	\$ 1,431,823	\$ 583,743	\$ 694,893	\$ 1,648,184

FUNDING SOURCE

Stormwater	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
Program Expenditure Budget	2,123,609	996,158	1,431,823	583,743	694,893	1,648,184
Less: Revenues Generated						
335 State Shared Revenues	755,484	218,359	400,000	0	238,000	0
343 Physical Environment	499,901	497,280	561,000	419,288	521,000	1,021,000
Net Unsupported Budget	868,224	280,519	470,823	164,455	(64,107)	627,184
% of Budget Supported by Program	59%	72%	67%	72%	109%	62%

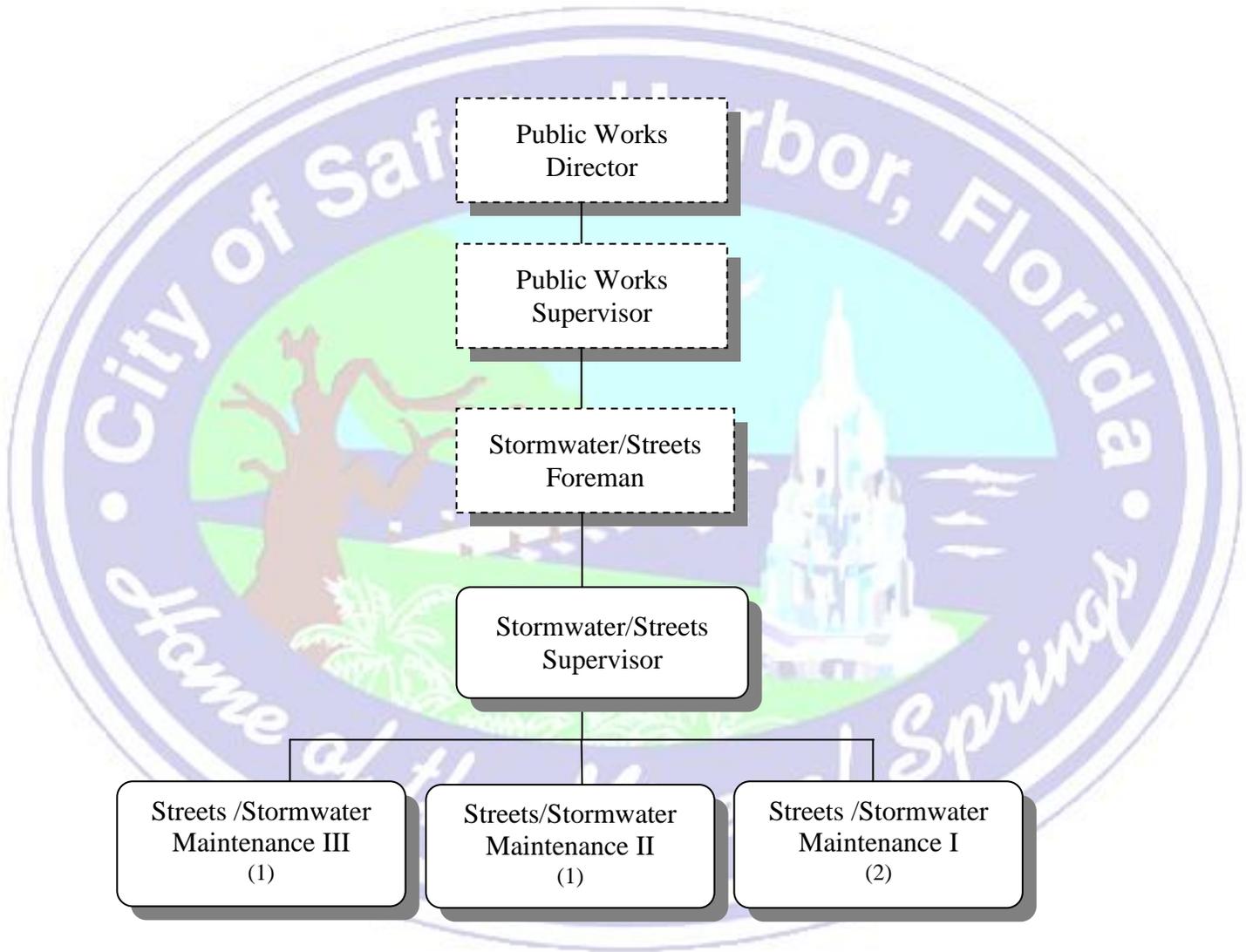
**NON-OPERATING
DEPARTMENT: 011.2094.590**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
9401	ADIMINISTRATION FEE REIMB	49,732	53,611	66,295	44,197	66,295	20,649
9402	DATA PROCESSING FEE REIMB	40,001	55,414	55,743	37,162	55,743	8,200
9403	ENGINEERING FEE REIMB	79,459	108,263	128,163	85,442	128,163	178,442
9404	BLDG & FLEET MAINT REIMB	24,795	42,407	32,471	21,647	32,471	46,414
TOTAL NON OPERATING EXPENSES		193,987	259,695	282,672	188,448	282,672	253,705
TOTAL NON-OPERATING		\$ 193,987	\$ 259,695	\$ 282,672	\$ 188,448	\$ 282,672	\$ 253,705

**NON-OPERATING
DEPARTMENT: 011.2099.588**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	PROPOSED FY 2010
9901	FUND RESERVE	-	-	295,186	-	2,439,219	1,602,620
TOTAL FUND RESERVES		-	-	295,186	-	2,439,219	1,602,620
TOTAL NON-CLASSIFIED		-	-	295,186	-	2,439,219	1,602,620
TOTAL SPECIAL REVENUE FUND		\$ 2,317,596	\$ 1,255,853	\$ 2,009,681	\$ 772,191	\$ 3,416,784	\$ 3,504,509

**Organizational Chart
STORMWATER DIVISION
PUBLIC WORKS DEPARTMENT**



JOB CLASS / TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
Public Works Director	(134) \$31.29 - \$50.38	0.20	0.20	0.20
Street/Stormwater Maintenance Supervisor	(125) \$20.17 - \$32.42	1.00	1.00	1.00
Streets/Stormwater Maintenance III	(118) \$14.34 - \$23.05	0.00	1.00	1.00
Streets/Stormwater Maintenance II	(116) \$13.01- \$20.90	1.00	1.00	1.00
Streets/Stormwater Maintenance I	(114) \$11.79 - \$18.96	3.00	2.00	2.00
Total Division		5.20	5.20	5.20



PUBLIC SAFETY REVENUE FUND DETAIL

FUND: 012.2000

PUBLIC SAFETY FUND

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>BUDGET FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
012-361.0100 INVESTMENTS	3,155	3,986	2,500	1,781	2,660	2,260
012-361.5000 MARKET VALUE ADJ	(284)	1,118	-	-	-	-
INTEREST INCOME	2,871	5,104	2,500	1,781	2,660	2,260
012-363.2200 PUBLIC SERV/BLDG CONSTR	7,568	3,159	3,000	1,525	2,000	2,000
PHYSICAL ENVIRONMENT	7,568	3,159	3,000	1,525	2,000	2,000
012-381.3200 TSFR FR CAPITAL PROJECT	25,000	-	-	-	-	-
INTERFUND TRANSFERS	25,000	-	-	-	-	-
012-389.0100 BALANCE CARRYFORWARD	-	-	68,227	-	69,534	64,185
OTHER NON-REVENUE	-	-	68,227	-	69,534	64,185
PUBLIC SAFETY IMPACT FEE FUND	\$ 35,439	\$ 8,263	\$ 73,727	\$ 3,306	\$ 74,194	\$ 68,445

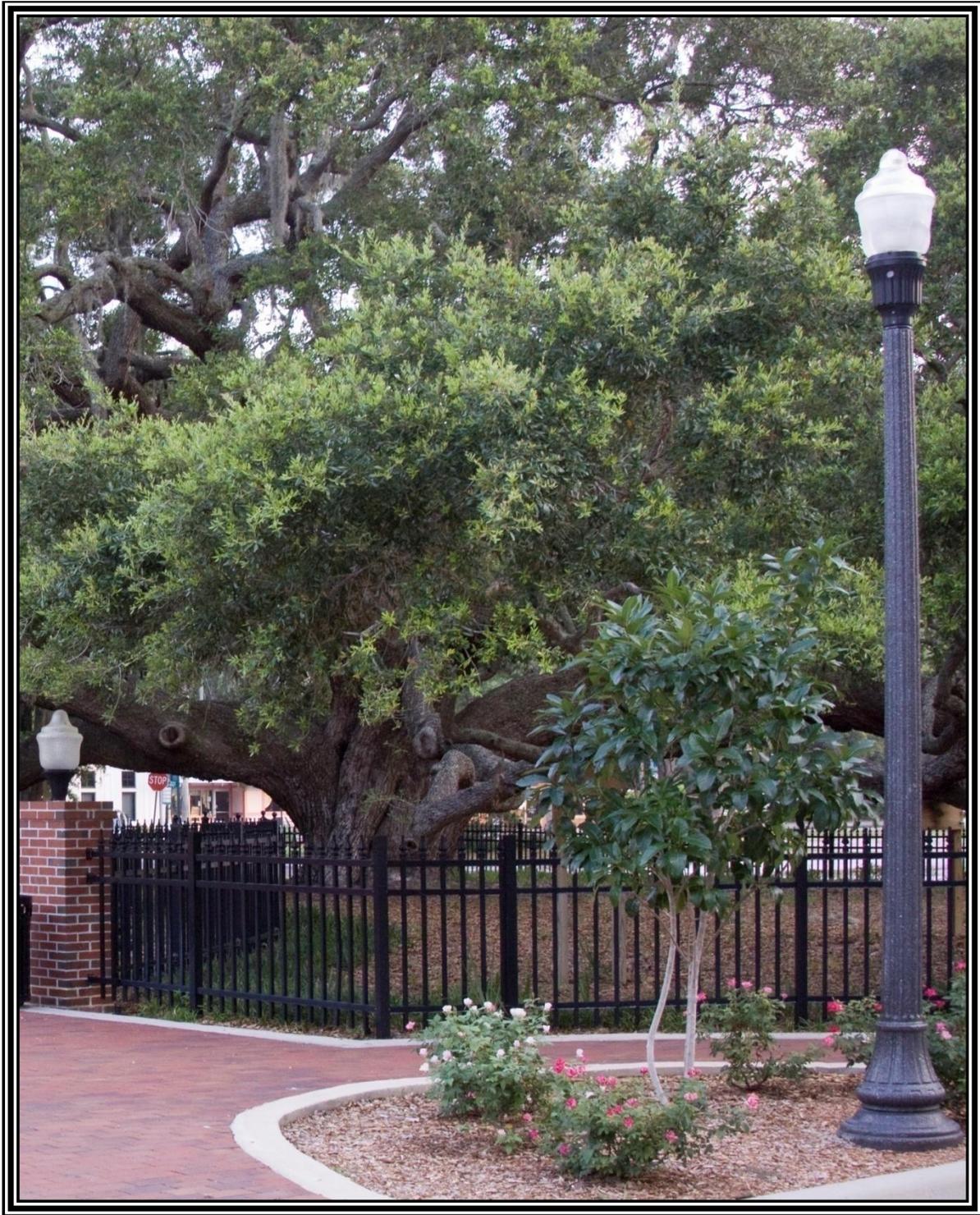
PUBLIC SERVICE/BUILDING CONSTRUCTION: (PUBLIC SAFETY IMPACT FEE) The City of Safety Harbor Commission adopted the Public Safety Construction Fee in November 1980. This fee is charged to new construction. The current rate charged is \$350.00.

FIRE CONTROL & SUPPRESSION

DEPARTMENT: 012.2022.522

<u>OBJ CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>ADJUSTED FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
5111	NON-CAPITAL OFFICE EQUIP	1,014	5,226	-	24	-	-
5999	CONSTRUCTION IN PROGRESS	3,349	2,956	-	-	-	-
TOTAL OPERATING EXPENSES		4,363	8,182	-	24	-	-
6300	IMPR OTHER THAN BUILDINGS	38,850	9,364	-	-	-	-
6440	SPECIAL EQUIPMENT	-	-	10,000	10,009	10,009	-
TOTAL CAPITAL EXPENSES		38,850	9,364	10,000	10,009	10,009	-
TOTAL FIRE CONTROL/SUPPRESSION		\$ 43,213	\$ 17,546	\$ 10,000	\$ 10,033	\$ 10,009	\$ -
9902	RESERVED FOR FUTURE EXP	-	-	63,727	-	64,185	68,445
TOTAL FUND RESERVES		-	-	63,727	-	64,185	68,445
TOTAL NON-CLASSIFIED		-	-	63,727	-	64,185	68,445
TOTAL PUBLIC SAFETY IMPACT FEE		\$ 43,213	\$ 17,546	\$ 73,727	\$ 10,033	\$ 74,194	\$ 68,445





STREET IMPROVEMENT REVENUE DETAIL

**FUND: 014.2000
STREET IMPROVEMENT FUND**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>BUDGET FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
014-334.2000 LOCAL GRANTS	0	1,147	0	0	0	0
014-338.0100 LOCAL OPTION GAS TAX	144,949	242,415	230,000	130,111	191,000	178,000
REVENUE LOCAL	144,949	243,562	230,000	130,111	191,000	178,000
014-361.0100 INVESTMENTS	28,379	14,366	22,000	5,811	23,420	19,890
014-361.5000 MARKET VALUE ADJ	-3,109	5,707	0	0	0	0
INTEREST INCOME	25,270	20,073	22,000	5,811	23,420	19,890
014-381.3200 TSFR FR CAPITAL PROJECT	0	400,000	400,000	266,667	400,000	300,000
014-381.6400 TFR FROM TRANSP IMPACT FD	37,500	150,000	75,000	50,000	75,000	0
014-381.7400 TSFR FR STREET ASSES.	10,000	5,000	5,000	3,333	5,000	0
INTERFUND TRANSFERS	47,500	555,000	480,000	320,000	480,000	300,000
014-389.0100 BALANCE CARRYFORWARD	0	0	355,884	0	427,980	226,576
OTHER NON-REVENUE	0	0	355,884	0	427,980	226,576
STREET IMPROVEMENT FUND	\$ 217,719	\$ 818,635	\$ 1,087,884	\$ 455,922	\$ 1,122,400	\$ 724,466

MUNICIPAL SHARE LOCAL OPTION GAS TAX: Pinellas County levied a tax on motor fuel in accordance with Florida Statutes. The State of Florida collects and remits the tax to Pinellas County and the City receives its proceeds according to the distribution formula in the inter-local agreement. These revenues are restricted to use for road or street improvements.

DEPARTMENT ANALYSIS

The Adopted FY 2009/10 Budget for the Street Improvement fund includes a decrease in Street Resurfacing and Improvements other than Buildings. Capital Outlay includes: Sidewalk Maintenance (ST0001) \$35,000, Traffic Analysis and Implementation (ST0024) \$20,000, Bridge Improvements (ST0031) \$25,000, New Sidewalk Construction (ST0038) \$50,000 and Maintenance and Street Signs \$37,567.

FUND: 014 STREET IMPROVEMENTS
DEPARTMENT: 014.2031.541

<u>OBJ</u> <u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL</u> <u>FY 2007</u>	<u>ACTUAL</u> <u>FY 2008</u>	<u>ADJUSTED</u> <u>FY 2009</u>	<u>YTD</u> <u>FY 2009</u>	<u>ESTIMATE</u> <u>TO 9/30</u>	<u>ADOPTED</u> <u>FY 2010</u>
3470	STREET RESURFACING	336,174	612,593	639,671	639,671	639,671	500,000
4930	OTHER CURRENT CHARGES	24,761	22,217	23,973	22,517	23,973	20,370
5290	SPECIAL SUPPLIES	2,857	9,956	12,500	9,182	12,500	12,500
TOTAL	OPERATING EXPENSES	363,792	644,766	676,144	671,370	676,144	532,870
6300	IMPR OTHER THAN BUILDINGS	198,262	58,835	219,680	156,252	219,680	167,567
TOTAL	CAPITAL EXPENSES	198,262	58,835	219,680	156,252	219,680	167,567
TOTAL	STREETS	\$ 562,054	\$ 703,601	\$ 895,824	\$ 827,622	\$ 895,824	\$ 700,437

<u>OBJ</u> <u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL</u> <u>FY 2007</u>	<u>ACTUAL</u> <u>FY 2008</u>	<u>ADJUSTED</u> <u>FY 2009</u>	<u>YTD</u> <u>FY 2009</u>	<u>ESTIMATE</u> <u>TO 9/30</u>	<u>ADOPTED</u> <u>FY 2010</u>
9901	FUND RESERVE	-	-	192,060	-	226,576	24,029
TOTAL	FUND RESERVES	-	-	192,060	-	226,576	24,029
TOTAL	NON-CLASSIFIED	-	-	192,060	-	226,576	24,029
TOTAL	SPECIAL REVENUE FUND	\$ 562,054	\$ 703,601	\$ 1,087,884	\$ 827,622	\$ 1,122,400	\$ 724,466



**MARINA PARK
FOUNTAIN**



MARINA DIVISION LEISURE SERVICES DEPARTMENT



The Marina Division (a subsidiary of the Recreation Division) is responsible for administrating, supervising, operating, and maintaining the marina boat basin wet slips. In addition to these responsibilities, the division oversees transient dockage, basin capital improvement projects, and emergency preparedness/operations.

Current and Prior Year Accomplishments

The Marina continues to be a popular amenity of the Safety Harbor community. Giving access to Upper Tampa Bay, strong partnerships have formed with the Safety Harbor Boat Club, Pinellas County Blue Ways, and Ocean Restoration Initiative to increase awareness of boat safety, develop sound environmental practices, and provide recreational opportunities with the initiation of the kayak concessionaire. Maintain the Clean Marina certification with the Departemnt of Environmental Protection.

Fiscal Year 2010 Highlights

During the fiscal year 2010, the Division will continue to provide high quality events that attract residents and visitors to the waterfront and downtown; investigate grant opportunities to expand public awareness and access to the Marina.

Long-Term Vision and Future Financial Impact

The Marina Division's long term mission is to continue to provide the highest level of service for the community's interests while staying on the forefront of innovativeness, trends, technology and creativity.



**FUND: 015 MARINA BOAT BASIN
DEPARTMENT: 57 MARINA**

PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
Jurisdiction Data	FY 2007	FY 2008	TO 9/30	FY 2010
Population	17,973	17,844	17,825	17,825
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Departmental Inputs				
Total O & M Expenditures	\$ 273,885	\$ 209,938	\$ 42,832	\$ 17,979
Total # of Full Time Employees	0.10	0.10	0.10	0.10
Total Marina Slip Revenue	\$ 41,755	\$ 47,288	\$ 51,600	\$ 51,600
Outputs				
44 Slip Capacity	44	44	44	44
Efficiency				
Average Cost per Marina Slip Rental				
O & M Cost per Capita	\$ 15.24	\$ 11.77	\$ 2.40	\$ 1.01
Effectiveness				
% of Marina Program Cost Recovery	15.25%	22.52%	120.47%	287.00%

MARINA REVENUE DETAIL

**FUND: 015.2000
MARINA BOAT BASIN FUND**

<u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>BUDGET FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
015-347.0592	RENT - MARINA SLIPS	41,755	47,288	51,612	38,367	51,600	51,600
	CULTURE-RECREATION	41,755	47,288	51,612	38,367	51,600	51,600
015-361.0100	INVESTMENTS	5,075	2,764	4,000	3,889	4,260	3,620
015-361.5000	MARKET VALUE ADJ	(228)	1,617	-	-	-	-
	INTEREST INCOME	4,847	4,381	4,000	3,889	4,260	3,620
015-369.0900	MISCELLANEOUS REVENUE	-	128,000	-	-	-	-
	MISCELLANEOUS REVENUE	-	128,000	-	-	-	-
015-381.0100	TFR FROM GENERAL FUND	67,000	-	-	-	-	-
015-381.3200	TSFR FR CAPITAL PROJECT	-	156,000	-	-	-	-
	INTERFUND TRANSFERS	67,000	156,000	-	-	-	-
015-389.0100	BALANCE CARRYFORWARD	-	-	61,354	-	125,702	138,730
	OTHER NON-REVENUE	-	-	61,354	-	125,702	138,730
	MARINA BOAT BASIN FUND	\$ 113,602	\$ 335,669	\$ 116,966	\$ 42,256	\$ 181,562	\$ 193,950

FUND: MARINA FUND
DEPARTMENT: 015.2057.575

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
1201	REGULAR	4,664	4,070	5,628	3,094	5,696	5,738
1202	SICK LEAVE WAGES	59	74	-	147	-	-
1203	VACATION WAGES	359	194	-	195	-	-
1204	HOLIDAY WAGES	200	241	-	186	-	-
1400	OVERTIME-TIME & ONE HALF	231	-	-	-	-	-
1550	LONGEVITY PAY	150	175	-	125	125	-
2100	FICA TAXES	419	358	440	278	415	439
2200	RETIREMENT	554	435	460	293	456	459
2300	LIFE & HEALTH INSURNACE	851	986	1,073	620	789	876
TOTAL PERSONNEL SERVICES		7,487	6,533	7,601	4,938	7,481	7,512
4040	PRIVATE VEHICLE ALLOWANCE	-	60	-	-	-	-
4300	UTILITY SERVICES	3,068	3,237	3,850	2,483	3,402	3,788
4601	BUILDING & GROUNDS MAINT	348	422	1,200	761	1,200	1,200
5240	BUILDERS SUPPLIES	-	-	500	-	500	500
5999	CONSTRUCTION IN PROGRESS	940	1,744	-	-	-	-
TOTAL OPERATING EXPENSES		4,356	5,463	5,550	3,244	5,102	5,488
6300	IMPRV OTHER THAN BLDGS	262,042	183,532	30,000	-	15,000	-
TOTAL CAPITAL EXPENSES		262,042	183,532	30,000	-	15,000	-
9416	DATA PROCESSING FEE	-	4,838	3,850	2,564	3,850	-
9434	BLDG MAINT REIMB	-	9,572	11,399	7,599	11,399	4,979
TOTAL NON OPERATING EXPENSES		-	14,410	15,249	10,163	15,249	4,979
TOTAL MARINA		\$ 273,885	\$ 209,938	\$ 58,400	\$ 18,345	\$ 42,832	\$ 17,979

Marina	FUNDING SOURCE						
	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010	
Program Expenditure Budget	273,885	209,938	58,400	18,345	42,832	17,979	
Less: Revenues Generated							
347 Culture & Recreation	41,755	47,288	51,612	38,367	51,600	51,600	
Net Unsupported Budget	\$ 232,130	\$ 162,650	\$ 6,788	\$ (20,022)	\$ (8,768)	\$ (33,621)	
% of Budget Supported by Program	15%	23%	88%	209%	120%	287%	

**OTHER NON-OPERATING
DEPARTMENT: 015.2095.581**

<u>OBJ CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>ADJUSTED FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
9101	TO GENERAL FUND	-	67,000	-	-	-	-
	TOTAL NON OPERATING EXPENSES	-	67,000	-	-	-	-
	TOTAL OTHER EXPENDITURES	<u>-</u>	<u>67,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**NON-CLASSIFIED
DEPARTMENT: 015.2099.588**

9901	FUND RESERVE	-	-	58,566	-	138,730	175,971
	TOTAL FUND RESERVES	-	-	58,566	-	138,730	175,971
	TOTAL NON-CLASSIFIED	-	-	58,566	-	138,730	175,971
	TOTAL SPECIAL REVENUE FUND	<u>\$ 273,885</u>	<u>\$ 276,938</u>	<u>\$ 116,966</u>	<u>\$ 18,345</u>	<u>\$ 181,562</u>	<u>\$ 193,950</u>

**Organizational Chart
MARINA BOAT BASIN**



JOB CLASS / TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
Recreation Superintendent	(128) \$23.35- \$37.51	0.10	0.10	0.10
Total Division		.10	0.10	0.10





**SAFETY HARBOR
LIBRARY**

LIBRARY GRANTS FUND REVENUE DETAIL

**FUND: 019.2000
LIBRARY GRANTS FUND**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>BUDGET FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
019-334.7000 STATE/COUNTY AID	265,205	254,245	274,165	205,659	274,212	-
GRANT REVENUE	265,205	254,245	274,165	205,659	274,212	-
019-389.0100 BALANCE CARRYFORWARD	-	-	176,072	-	-	-
OTHER NON-REVENUE	-	-	176,072	-	-	-
LIBRARY COOPERATIVE FUND	<u>\$ 265,205</u>	<u>\$ 254,245</u>	<u>\$ 450,237</u>	<u>\$ 205,659</u>	<u>\$ 274,212</u>	<u>\$ -</u>

STATE LIBRARY AND PINELLAS COUNTY LIBRARY COOPERATIVE

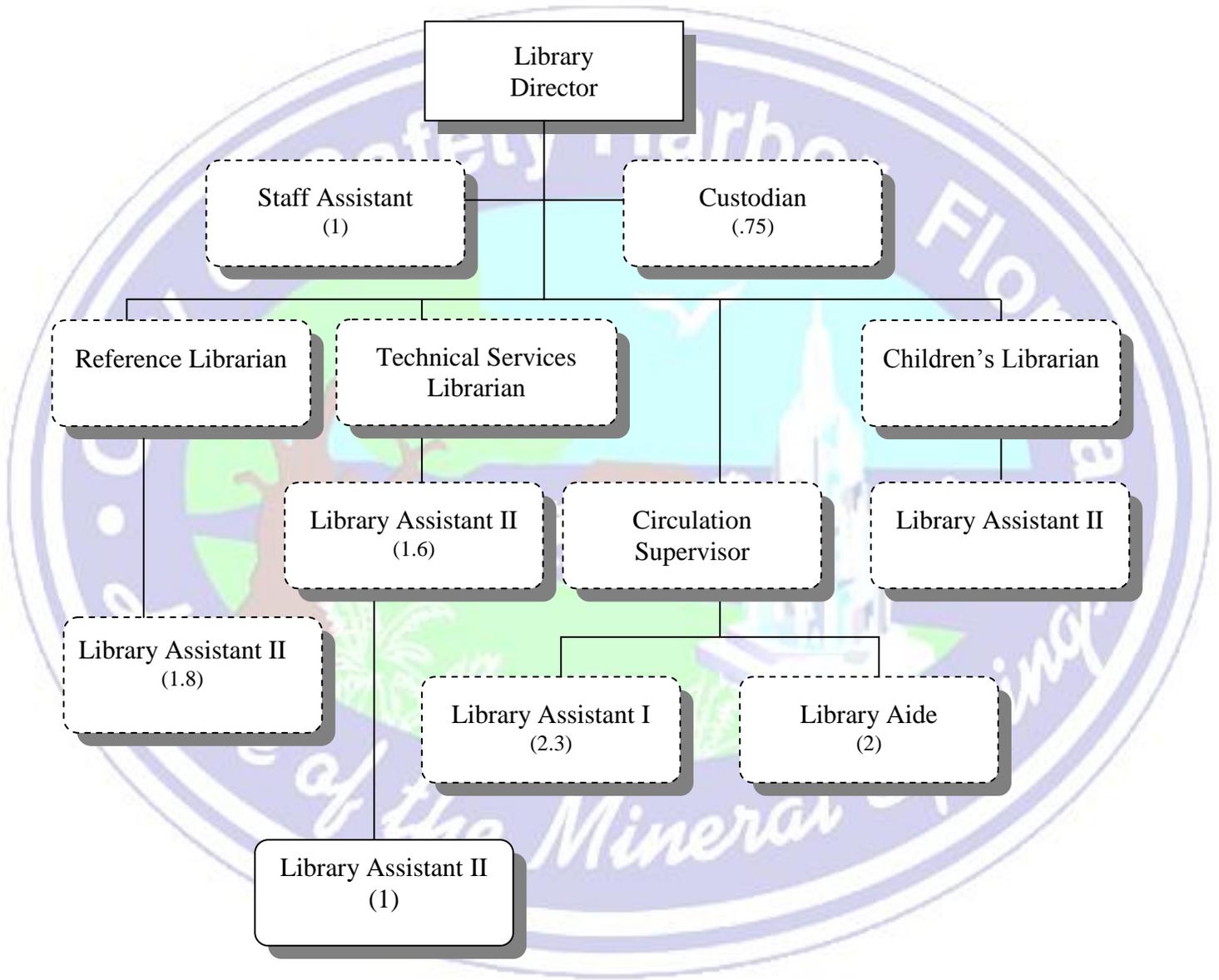
State Aid is the amount of funding that is annually approved by the Florida State legislature to be distributed to eligible entities. The State Aid to Libraries in Pinellas County is allocated to the Pinellas Public Library Cooperative (PPLC) to be expended centrally for the benefit of the entire Countywide Cooperative. The county cooperative funds are the dollars generated from residents of the unincorporated areas of Pinellas County. The amount charged to each resident is based upon the average per capita Library operating expenditures of the participated PPLC member Libraries. The dollars generated are distributed to the member PPLC Libraries based on a funding distribution formula approved by the Board of Directors of the PPLC. The residents of the unincorporated areas are permitted to utilize the services of any of the member PPLC Libraries.

Beginning in fiscal year 2010, appropriations funded by the Pinellas Public Library Cooperative are included in the Library Department within the General Fund.

FUND: 019 LIBRARY GRANTS FUND
DEPARTMENT: 019.2055.571

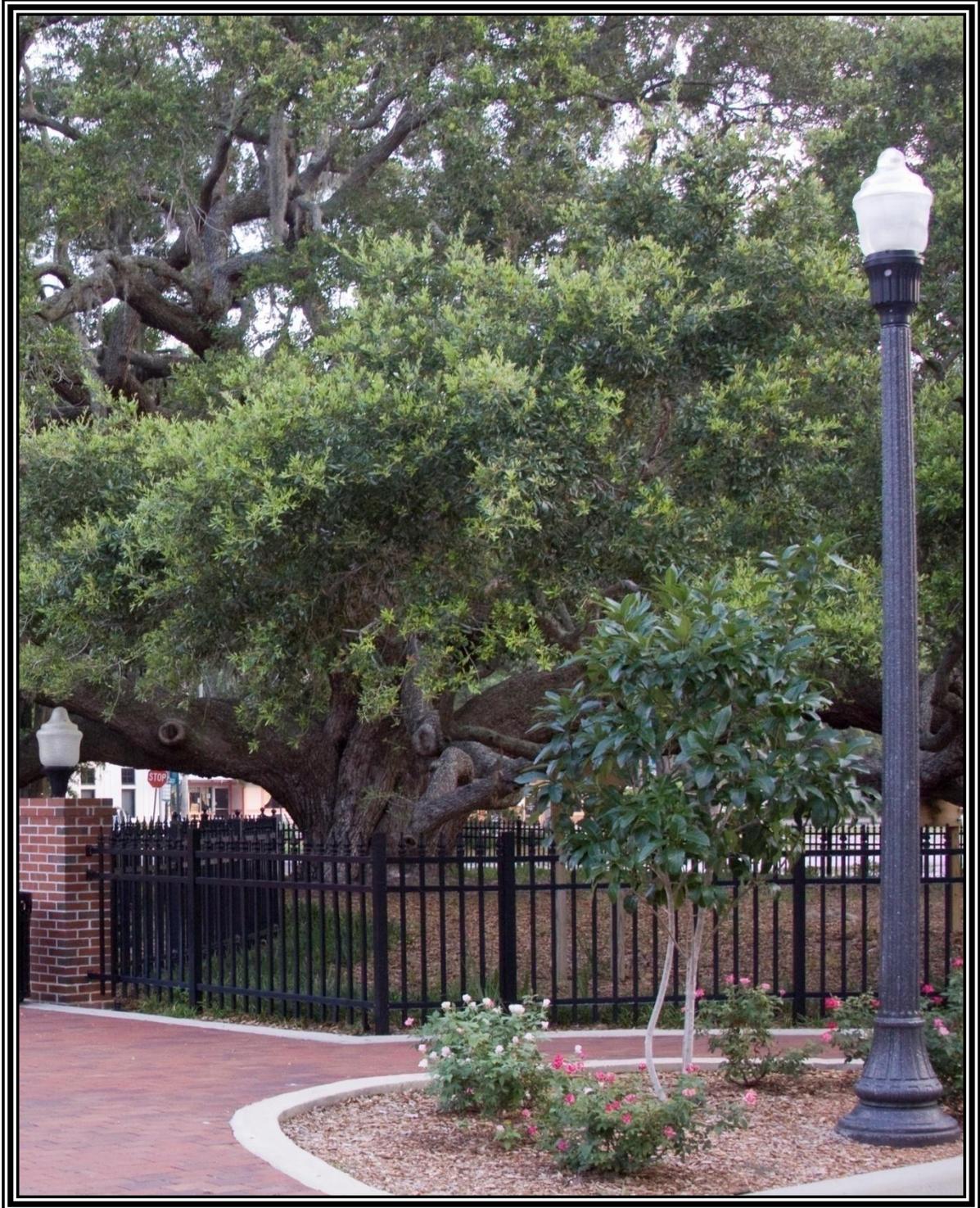
OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
1201	REGULAR	79,386	89,506	101,077	65,459	102,117	-
1202	SICK LEAVE WAGES	643	683	-	578	-	-
1203	VACATION WAGES	5,206	4,054	-	2,965	-	-
1204	HOLIDAY WAGES	3,412	4,066	-	3,732	-	-
1400	OVERTIME-TIME & ONE HALF	-	-	90	-	-	-
1550	LONGEVITY PAY	1,000	1,250	2,500	2,500	2,500	-
2100	FICA TAXES	6,734	7,419	7,930	5,806	7,015	-
2200	RETIREMENT	7,148	7,965	8,293	5,980	8,169	-
2300	LIFE & HEALTH INSURANCE	17,013	19,715	21,454	12,462	15,853	-
TOTAL PERSONNEL SERVICES		120,542	134,658	141,344	99,482	135,654	-
3490	OTHER FEES AND CONTRACTS	47	20,794	47,258	23,964	40,000	-
4001	EMPLOYEE TRAVEL	743	662	848	137	498	-
4210	POSTAGE	1,606	-	2,500	-	2,500	-
4601	BUILDING & GROUNDS MAINT	4,108	-	-	-	-	-
4640	MAINTENANCE CONTRACTS	1,855	-	2,000	-	-	-
4936	SPECIAL PROGRAM COSTS	2,079	-	1,200	-	1,200	-
5110	OFFICE SUPPLIES-GENERAL	-	-	1,500	-	1,500	-
5111	NON-CAPITAL OFFICE EQUIP	10,558	-	23,000	7,324	15,900	-
5140	COMPUTER SUPPLIES	977	-	500	-	500	-
5401	SUBSCRIPTIONS	4,536	4,092	5,500	4,228	4,400	-
5410	PUBLICATIONS	933	57	450	-	225	-
5420	MEMBERSHIPS & DUES	399	120	370	125	370	-
5430	EDUCATIONAL COSTS	45	180	185	80	85	-
TOTAL OPERATING EXPENSES		27,886	25,905	85,311	35,858	67,178	-
6430	OFFICE FURNITURE & EQUIP	-	-	38,688	1,425	38,688	-
6440	SPECIAL EQUIPMENT	-	22,638	69,768	46,710	69,768	-
6601	BOOKS & PUBLICATIONS	22,387	6,338	62,000	37,740	61,640	-
6605	AUDIO VISUAL SUPPLIES	20,612	35,003	22,263	14,000	18,263	-
TOTAL CAPITAL EXPENSES		42,999	63,979	192,719	99,875	188,359	-
9401	ADMINISTRATION FEE REIMB	19,128	20,620	25,498	16,999	25,498	-
9402	DATA PROCESSING FEE REIMB	6,870	6,410	5,365	3,577	5,365	-
TOTAL NON OPERATING EXPENSES		25,998	27,030	30,863	20,576	30,863	-
TOTAL LIBRARY		217,425	251,572	450,237	255,791	422,054	-
TOTAL SPECIAL REVENUE FUND		\$ 217,425	\$ 251,572	\$ 450,237	\$ 255,791	\$ 422,054	-

Organizational Chart LIBRARY GRANTS



JOB CLASS / TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
Library Director	(132) \$28.24 - \$45.69	1.00	1.00	0.00
Library Assistant II	(114) \$11.79 - \$18.96	1.00	1.00	0.00
Total Division		2.00	2.00	0.00

NOTE: Positions funded in Library Grants have been transferred to Library Department in the General Fund.



W&S REVENUE BOND SINKING FUND REVENUE DETAIL

**FUND: 020.2000
W & S BOND SINKING FUND**

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>BUDGET FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
020-381.4100	TFR FROM W&S REVENUE FUND	402,759	335,018	350,903	233,935	350,903	398,750
	INTERFUND TRANSFERS	402,759	335,018	350,903	233,935	350,903	398,750
020-389.0100	BALANCE CARRYFORWARD	-	-	335,018	-	340,682	300,710
	OTHER NON-REVENUE	-	-	335,018	-	340,682	300,710
2001 W&S FLORIDA MUNICIPAL LOAN		<u>\$ 402,759</u>	<u>\$ 335,018</u>	<u>\$ 685,921</u>	<u>\$ 233,935</u>	<u>\$ 691,585</u>	<u>\$ 699,460</u>

DEPARTMENT ANALYSIS

The Water and Sewer Revenue Bond Sinking Fund records the debt service payment for the 2001 Florida Municipal Loan bonds.

**W&S BOND SINKING FUND/DEBT SERVICE
DEPARTMENT 020.4070.582**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
7101	PRINCIPAL PAYMENT	260,000	270,000	285,000	285,000	285,000	300,000
7201	INTEREST PAYMENT	133,981	119,486	105,875	105,875	105,875	98,750
TOTAL NON OPERATING EXPENSES		393,981	389,486	390,875	390,875	390,875	398,750
TOTAL DEBT SERVICE		<u>\$ 393,981</u>	<u>\$ 389,486</u>	<u>\$ 390,875</u>	<u>\$ 390,875</u>	<u>\$ 390,875</u>	<u>\$ 398,750</u>

**NON-CLASSIFIED
DEPARTMENT: 020.4099.588**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
9903	FUND RESERVE DESIGNATED	-	-	295,046	-	300,710	300,710
TOTAL FUND RESERVES		-	-	295,046	-	300,710	300,710
TOTAL NON-CLASSIFIED		-	-	295,046	-	300,710	300,710
TOTAL W & S COMBINED FUNDS		<u>\$ 393,981</u>	<u>\$ 389,486</u>	<u>\$ 685,921</u>	<u>\$ 390,875</u>	<u>\$ 691,585</u>	<u>\$ 699,460</u>

PUBLIC IMPROVEMENT BOND SINKING REVENUE DETAIL

FUND: 021.2500

1993 PUBLIC IMPROVEMENT BOND SINKING FUND

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>BUDGET FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
021-361.0100	INVESTMENTS	9,549	13,279	-	701	800	-
	INTEREST INCOME	9,549	13,279	-	701	800	-
021-381.3200	TSFR FR CAPITAL PROJECT	-	91,950	-	-	-	-
	INTERFUND TRANSFERS	-	91,950	-	-	-	-
021-389.0100	BALANCE CARRYFORWARD	-	2,900	227,920	-	92,757	-
	OTHER NON-REVENUE	-	2,900	227,920	-	92,757	-
1993 PUBLIC IMPROVEMENT BONDS		<u>\$ 9,549</u>	<u>\$ 108,129</u>	<u>\$ 227,920</u>	<u>\$ 701</u>	<u>\$ 93,557</u>	<u>\$ -</u>

DEPARTMENT ANALYSIS

The Public Improvement Bond Sinking Fund recorded the debt service payment for the 1993 Bonds. These bonds were paid off with the October 1, 2006 payment.

FUND: 021 PUBLIC IMPROVEMENT BOND SINKING FUND

DEPARTMENT: 021.2570.582

<u>OBJ CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>ADJUSTED FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
9101	TO GENERAL FUND	-	19,130	227,920	151,947	93,557	-
	TOTAL NON OPERATING EXPENSES	-	19,130	227,920	151,947	93,557	-
	TOTAL OTHER EXPENDITURES	-	19,130	227,920	151,947	93,557	-
	TOTAL SPECIAL REVENUE FUND	<u>\$ -</u>	<u>\$ 19,130</u>	<u>\$ 227,920</u>	<u>\$ 151,947</u>	<u>\$ 93,557</u>	<u>\$ -</u>

DEPARTMENT: 021.2599.588

<u>OBJ CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>ADJUSTED FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
7201	INTEREST PAYMENT	-	16,903	-	-	-	-
	TOTAL NON OPERATING EXPENSES	-	16,903	-	-	-	-
	TOTAL DEBT SERVICE	-	16,903	-	-	-	-
	TOTAL DEBT SERVICE	<u>\$ -</u>	<u>\$ 16,903</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

2006 BANK OF AMERICA LINE OF CREDIT REVENUE DETAIL

FUND: 022.2500

2006 CAPTIAL IMPROVEMENT REVENUE NOTE

<u>ACCOUNT DESCRIPTION</u>	ACTUAL	ACTUAL	BUDGET	YTD	ESTIMATE	ADOPTED
	FY 2007	FY 2008	FY 2009	FY 2009	TO 9/30	FY 2010
022-381.4100 TFR FROM W&S REVENUE FUNI	-	-	467,082	-	111,000	429,716
022-381.4400 SANITATION FUND	-	-	172,038	-	7,000	53,506
INTERFUND TRANSFERS	-	-	639,120	-	118,000	483,222
022-389.0100 BALANCE CARRYFORWARD	-	-	-	-	(2,958)	42
BANK OF AMERICA CREDIT - UTILITIES	\$ -	\$ -	\$ 639,120	\$ -	\$ 115,042	\$ 483,264

DEPARTMENT ANALYSIS

The 2006 Bank of America Line of Credit records the receipt of debt proceeds, transfers to appropriate funds for the Enterprise projects and equipment. The debt service payments for the Enterprise funds are recorded here.

2006 CAPITAL IMPROVEMENT REVENUE NOTE/DEBT SERVICE

DEPARTMENT 022.2570.517

OBJ		ACTUAL	ACTUAL	ADJUSTED	YTD	ESTIMATE	ADOPTED
<u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	FY 2007	FY 2008	FY 2009	FY 2009	TO 9/30	FY 2010
7101	GOVERNMENTAL	-	6,000	-	-	-	-
7141	WATER & SEWER	-	-	133,558	-	-	237,915
7144	SANTITATION	-	-	137,630	-	-	29,624
7201	INTEREST	8,282	4,173	-	-	-	-
7241	INTEREST UTILITIES	(8,684)	-	333,524	39,841	108,000	191,801
7244	INTERST SANITATION	-	-	34,408	1,660	7,000	23,882
TOTAL NON OPERATING EXPENSES		(402)	10,173	639,120	41,501	115,000	483,222
TOTAL DEBT SERVICE		(402)	10,173	639,120	41,501	115,000	483,222
TOTAL DEBT SERVICE		\$ (402)	\$ 10,173	\$ 639,120	\$ 41,501	\$ 115,000	\$ 483,222

NON-CLASSIFIED

DEPARTMENT: 022.4099.588

OBJ		ACTUAL	ACTUAL	ADJUSTED	YTD	ESTIMATE	ADOPTED
<u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	FY 2007	FY 2008	FY 2009	FY 2009	TO 9/30	FY 2010
9903	FUND RESERVE DESIGNATED	-	-	-	-	42	42
TOTAL FUND RESERVES		-	-	-	-	42	42
TOTAL NON-CLASSIFIED		-	-	-	-	42	42
TOTAL BANK OF AMERICA CREDIT-UTILITIES		\$ (402)	\$ 10,173	\$ 639,120	\$ 41,501	\$ 115,042	\$ 483,264

BANK OF AMERICA CREDIT REVENUE DETAIL

FUND: 023.2500

GOVERNMENTAL - 2006 CAPITAL IMPROVEMENT REVENUE NOTE

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>BUDGET FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
023-381.3200 TSFR FR CAPITAL PROJECT	-	-	85,324	-	85,324	71,690
INTERFUND TRANSFERS	-	-	85,324	-	85,324	71,690
023-389.0100 BALANCE CARRYFORWARD	-	-	-	-	-	64,024
OTHER NON-REVENUE	-	-	-	-	-	64,024
BANK OF AMERICA CREDIT - GOVERNMENTAL	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 85,324</u>	<u>\$ -</u>	<u>\$ 85,324</u>	<u>\$ 135,714</u>

GOVERNMENTAL - 2006 CAPITAL IMPROVEMENT REVENUE NOTE

DEPARTMENT: 023.2570.517

<u>OBJ CODE ACCOUNT DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>ADJUSTED FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
7101 GOVERNMENTAL	-	-	-	-	-	67,375
7201 INTEREST	-	-	85,324	-	21,300	54,315
TOTAL NON OPERATING EXPENSES	-	-	85,324	-	21,300	121,690
9903 NON CLASSIFIED	-	-	-	-	64,024	14,024
TOTAL NON CLASSIFIED	-	-	-	-	64,024	14,024
TOTAL DEBT SERVICE	-	-	85,324	-	85,324	135,714
TOTAL DEBT SERVICE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 85,324</u>	<u>\$ -</u>	<u>\$ 85,324</u>	<u>\$ 135,714</u>

DEPARTMENT ANALYSIS

Bank of America Line of Credit records the receipt of debt proceeds and debt service payments for governmental activities.

FUND: 024.2500

2008 CAPITAL IMPROVEMENT REVENUE NOTE

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
024-381.3200	TSFR FR CAPITAL PROJECT	-	108,050	98,690	-	98,690	548,494
	INTERFUND TRANSFERS	-	108,050	98,690	-	98,690	548,494
024-389.0100	BALANCE CARRYFORWARD	-	-	70,000	-	28,224	35,540
	OTHER NON-REVENUE	-	-	70,000	-	28,224	35,540
2008 CAPITAL IMPROVEMENT REVENUE NOTE		\$ -	\$ 108,050	\$ 168,690	\$ -	\$ 126,914	\$ 584,034

2008 CAPITAL IMPROVEMENT REVENUE NOTE

DEPARTMENT: 024.2570.517

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
4930	CLOSING COSTS	-	28,046	-	-	-	-
	TOTAL OPERATING EXPENSES	-	28,046	-	-	-	-

DEPARTMENT: 024.2570.582

7101	PRINCIPAL PAYMENT	-	-	-	-	-	374,000
7201	INTEREST PAYMENT	-	79,826	168,690	171,200	91,374	174,494
	TOTAL NON OPERATING EXPENSES	-	79,826	168,690	171,200	91,374	548,494
TOTAL DEBT SERVICE		\$ -	\$ 107,872	\$ 168,690	\$ 171,200	\$ 91,374	\$ 548,494

2008 CAPITAL IMPROVEMENT REVENUE NOTE

DEPARTMENT: 024.2599.588

NON-CLASSIFIED

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
9903	FUND RESERVE DESIGNATED	-	-	-	-	35,540	35,540
	TOTAL FUND RESERVES	-	-	-	-	35,540	35,540
	TOTAL NON-CLASSIFIED	-	-	-	-	35,540	35,540
TOTAL DEBT SERVICE		\$ -	\$ 107,872	\$ 168,690	\$ 171,200	\$ 126,914	\$ 584,034

DEPARTMENT ANALYSIS

The 2008 Public Revenue Note was established for funding of the Library Expansion Project.

City of Safety Harbor

DEBT MANAGEMENT POLICY

The City of Safety Harbor takes a planned and programmed approach to the management of its outstanding debt, with a view toward funding from internally generated capital where appropriate and from financing where appropriate.

Under Florida law the use of general obligation debt requires approval at referendum due to the implied or expressed pledge of ad valorem taxes. Currently, the City has no outstanding general obligation debt, and no future plans to incur such debt. The City's code requires general obligation debt not to exceed 75% of anticipated taxes.

The City has operated on a pay as you go basis for the past 15 years for governmental expenditures and for the last 7 years with regard to Utility expenditures. However, during the 2005/06 Fiscal Year the Commission authorized the use of a \$9,000,000 Line of Credit as interim financing for the City's projects. In Fiscal Year 2007/08, the City funded a Public Revenue Note for the financing of the Library expansion project. The City has a five-year Capital Improvement Plan (CIP) for 2009/10 – 2013/14 of \$26,726,248, of which \$4,800,000 is considered to be funded using some form of debt.



City of Safety Harbor

SCHEDULE OF BONDS OUTSTANDING

Issue	Maturity Date	Issued Amount	Principal Outstanding 9/30/2009	Budgeted Debt Service FY 2010
2001A Fl. Municipal Loan Council Revenue Note	11/01/21	\$ 3,610,000	\$ 1,960,000	\$ 398,750
2008 Capital Improvement Note	10/01/20	5,412,000	5,412,000	548,494
2006 Capital Improvement Rev. Note	07/01/29	<u>9,000,000</u>	<u>8,994,000</u>	<u>604,912</u>
TOTAL		<u>\$ 18,022,000</u>	<u>\$ 16,366,000</u>	<u>\$ 1,552,156</u>
Total Debt Per Capita			\$ 918.15	

DEBT COVERAGE REQUIREMENTS FOR REVENUE BONDS

The City's Bond covenants require at least one hundred twenty-five percent (125%) of the current annual Water & Sewer Bonds Debt Service Requirement due each fiscal year. In the City's last audited fiscal year 2007/08 the debt coverage requirement was 3.01x.

Effective July 1, 2009, the 2006 Capital Improvement Revenue line of credit converted to a fixed rate loan. The debt service is reflected in the Adopted Budget.

CITY OF SAFETY HARBOR
Florida Municipal Loan Council, Series 2001A - \$3,044,600

<u>Year End September 30</u>	<u>Prinicipal Payment</u>	<u>Interest Payment</u>	<u>Total Principal & Interest</u>
2009	\$ 300,000.00	\$ 98,750.00	\$ 398,750.00
2010	105,000.00	83,750.00	188,750.00
2011	110,000.00	78,500.00	188,500.00
2012	115,000.00	73,000.00	188,000.00
2013	120,000.00	67,250.00	187,250.00
2014	125,000.00	60,950.00	185,950.00
2015	130,000.00	54,387.50	184,387.50
2016	140,000.00	47,562.50	187,562.50
2017	145,000.00	40,212.50	185,212.50
2018	155,000.00	32,600.00	187,600.00
2019	165,000.00	24,462.50	189,462.50
2020	170,000.00	16,625.00	186,625.00
2021	180,000.00	8,550.00	188,550.00
TOTAL	\$ 1,960,000.00	\$ 686,600.00	\$ 2,646,600.00

Capital Improvement Revenue Note, Series 2006 - \$9,000,000

<u>Year End September 30</u>	<u>Prinicipal Payment</u>	<u>Interest Payment</u>	<u>Total Principal & Interest</u>
2009			8,994,000.00
2010	278,523.58	322,250.02	8,715,476.42
2011	\$ 351,510.97	\$ 249,262.63	8,363,965.45
2012	361,564.19	239,209.41	8,002,401.26
2013	371,904.92	228,868.68	7,630,496.34
2014	382,541.40	218,232.20	7,247,954.94
2015	393,482.09	207,291.51	6,854,472.85
2016	404,735.68	196,037.92	6,449,737.17
2017	416,311.12	184,462.48	6,033,426.05
2018	428,217.61	172,555.99	5,605,208.44
2019	440,464.64	160,308.96	5,164,743.80
2020	453,061.93	147,711.67	4,711,681.87
2021	466,019.50	134,754.10	4,245,662.37
2022	479,347.66	121,425.94	3,766,314.71
2023	493,057.00	107,716.60	3,273,257.71
2024	507,158.43	93,615.17	2,766,099.28
2025	521,663.16	79,110.44	2,244,436.12
2026	536,582.73	64,190.87	1,707,853.39
2027	551,928.99	48,844.61	1,155,924.40
2028	567,714.16	33,059.44	588,210.24
2029	588,210.24	16,822.81	-
TOTAL	\$ 8,994,000.00	\$ 3,025,731.45	\$ -

CITY OF SAFETY HARBOR
CAPITAL IMPROVEMENT REVENUE NOTE, SERIES 2008 - \$5,412,000

<u>Year End</u> <u>September 30</u>	<u>Principal</u> <u>Payment</u>	<u>Interest</u> <u>Payment</u>	<u>Total</u> <u>Principal</u> <u>& Interest</u>
2009		168,689.88	168,689.88
2010	374,000.00	174,494.10	548,494.10
2011	387,000.00	161,786.92	548,786.92
2012	399,000.00	148,662.30	547,662.30
2013	413,000.00	135,103.52	548,103.52
2014	427,000.00	121,077.20	548,077.20
2015	441,000.00	106,583.34	547,583.34
2016	455,000.00	91,621.93	546,621.93
2017	471,000.00	76,159.58	547,159.58
2018	486,000.00	60,179.59	546,179.59
2019	503,000.00	43,665.27	546,665.27
2020	519,000.00	26,599.92	545,599.92
2021	537,000.00	8,966.83	545,966.83
TOTAL	<u>\$ 5,412,000.00</u>	<u>\$ 1,323,590.38</u>	<u>\$ 6,735,590.38</u>

City of Safety Harbor

DEFEASANCE OF DEBT

The City has defeased certain Public Improvement and Water and Sewer Revenue bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the City's financial statements. At September 30, 2008, the following bonds outstanding are considered defeased.

SERIES

Enterprise Funds:

1988 Water and Sewer Revenue Bonds	Matures 2009	\$ 3,625,000
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BUILDING CONCEPT



SAFETY HARBOR PUBLIC LIBRARY 1994

FUNDING PROVIDED BY THE
FEDERAL LIBRARY SERVICES &
CONSTRUCTION ACT, PENNIES
FOR PINELLAS, CITY LIBRARY
IMPACT FEE AND PINELLAS
COUNTY LIBRARY COOPERATIVE

CITY MANAGER: PAMELA D. BRANGACCIO
ASSISTANT CITY MANAGER: WAYNE H. LOGAN, JR.
LEISURE SERVICES DIRECTOR: THOMAS K. RONALD
CAPITAL PROJECTS MANAGER: ROBERT GUNSAULLUS, P.E.
LIBRARY DIRECTOR: MONICA REED
ARCHITECT: EDUCATED DESIGN
CONTRACTOR: McMULLEN CONSTRUCTION

MAYOR
KENT RUNNELLS
VICE MAYOR
DANIEL A. POHTO
COMMISSIONERS
FRAN BARNHISEL
PAM CORBINO
DON FLETCHER

CITY OF SAFETY HARBOR



CAPITAL PROJECTS FUND REVENUE DETAIL

**FUND: 032.3000
CAPITAL PROJECTS FUND**

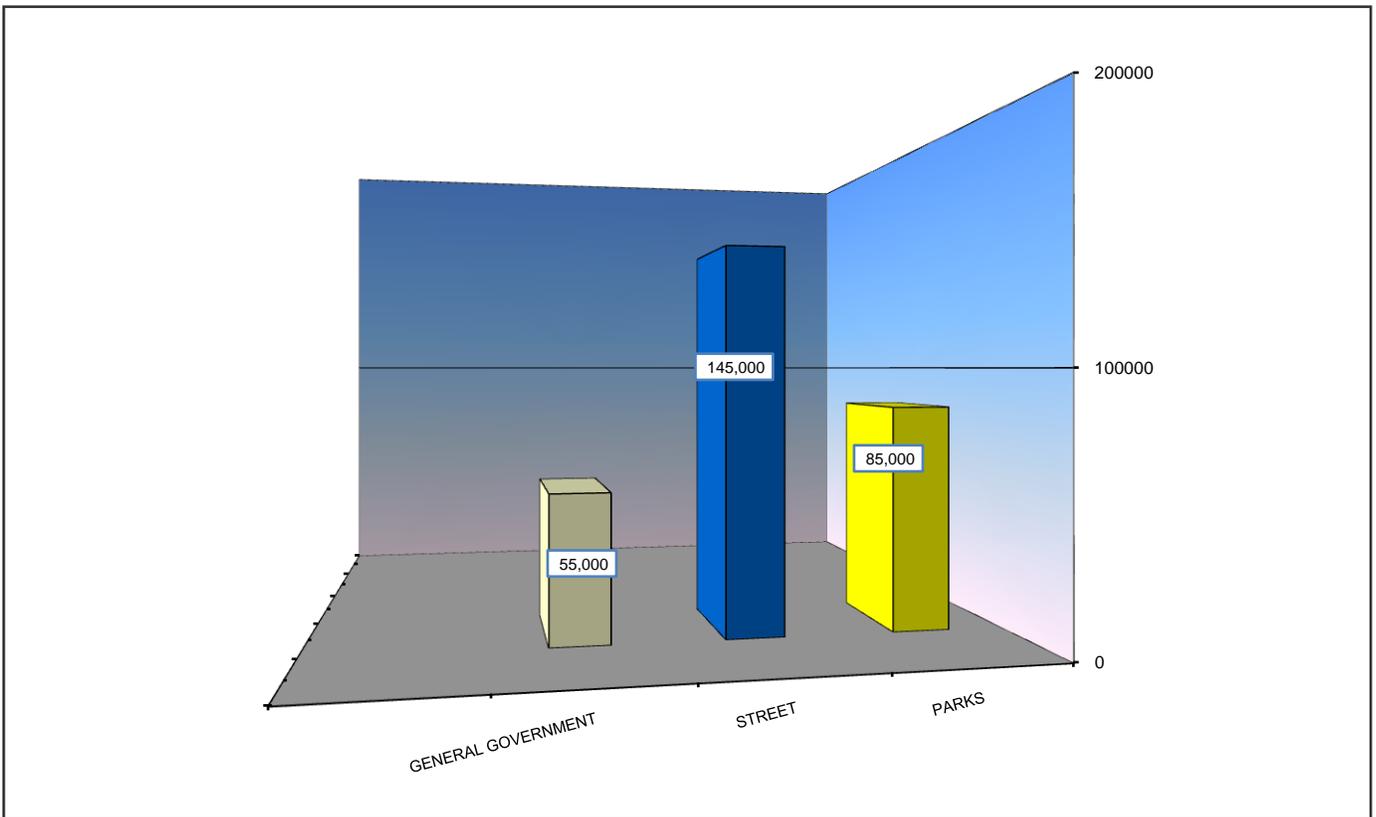
<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>BUDGET FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
032-312.0600 LOCAL GOVT INFRASTRUCTUR	1,612,750	1,544,709	1,536,988	944,565	1,537,685	1,537,685
PENNY FOR PINELLAS	1,612,750	1,544,709	1,536,988	944,565	1,537,685	1,537,685
032-338.0910 COUNTY PPLC	-	221,958	-	-	-	-
COUNTY LIBRARY REVENUE	-	221,958	-	-	-	-
032-361.0100 INVESTMENTS	124,070	79,152	100,000	109,457	106,460	90,390
032-361.5000 MARKET VALUE ADJ	14,566	84,287	-	-	-	-
INTEREST INCOME	109,504	163,439	100,000	109,457	106,460	90,390
032-369.0900 MISCELLANEOUS REVENUE	195,000	50,000	100,000	10,000	100,000	-
MISCELLANEOUS REVENUE	195,000	50,000	100,000	10,000	100,000	-
032-381.0100 TFR FROM GENERAL FUND	108,000	150,000	-	-	-	-
032-381.6300 TSFR FR PARKLAND	-	550,000	-	-	-	-
INTERFUND TRANSFERS	108,000	700,000	-	-	-	-
032-384.2300 06 LINE OF CREDIT	-	374,998	-	-	-	-
06 LINE OF CREDIT	-	374,998	-	-	-	-
032-389.0100 BALANCE CARRYFORWARD	-	-	4,434,388	-	5,337,666	1,734,720
OTHER NON-REVENUE	-	-	4,434,388	-	5,337,666	1,734,720
CAPITAL PROJECTS	\$ 2,025,254	\$ 3,055,104	\$ 6,171,376	\$ 1,064,022	\$ 7,081,811	\$ 3,362,795

LOCAL GOVERNMENT INFRASTRUCTURE:

(PENNY FOR PINELLAS) These revenues are the 1% sales tax re-approved in Pinellas County by voter referendum effective January 2000. The State of Florida Department of Revenue collects the tax and remits to Pinellas County. The City receives its distribution in accordance with the Inter local Agreement with Pinellas County. These revenues are restricted to use on infrastructure and are referred to as "Penny for Pinellas".

CAPITAL PROJECT FUND EXPENDITURE TOTALS

CAPITAL PROJECT FUND EXPENDITURE TOTALS	ACTUAL <u>2006/07</u>	ACTUAL <u>2007/08</u>	ESTIMATED <u>2008/09</u>	ADOPTED <u>2009/10</u>
DEPARTMENT:				
GENERAL GOVERNMENT	192,253	168,133	13,788	55,000
PUBLIC SAFETY	151,282	497,789	42,074	-
STREET	635,895	357,905	1,099,218	145,000
LIBRARY	129,622	2,662,748	2,708,139	-
PARKS	726,961	410,595	99,858	<u>85,000</u>
SUBTOTAL	1,836,013	4,097,170	3,963,077	285,000
NON OPERATING	325,000	1,536,000	1,384,014	1,220,184
<u>TOTAL CAPITAL PROJECTS</u>	<u>\$ 2,161,013</u>	<u>\$ 5,633,170</u>	<u>\$ 5,347,091</u>	<u>\$ 1,505,184</u>



GENERAL GOVERNMENT 032.3020.519

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
4930	OTHER CURRENT CHARGES	4,135	395	-	-	-	-
5999	CONSTRUCTION IN PROGRESS	15,467	2,408	-	-	-	-
TOTAL	OPERATING EXPENSES	19,602	2,803	-	-	-	-
6300	IMPRV OTHER THAN BUILDING	36,889	100,035	60,000	8,028	8,028	55,000
6440	SPECIAL EQUIPMENT	135,762	65,295	30,760	5,760	5,760	-
TOTAL	CAPITAL EXPENSES	172,651	165,330	90,760	13,788	13,788	55,000
TOTAL GENERAL GOVERNMENT		\$ 192,253	\$ 168,133	\$ 90,760	\$ 13,788	\$ 13,788	\$ 55,000

FIRE CONTROL 032.3022.522

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
5999	CONSTRUCTION IN PROGRESS	151,282	1,137	-	-	-	-
TOTAL	OPERATING EXPENSES	151,282	1,137	-	-	-	-
6300	IMPR OTHER THAN BUILDINGS	-	63,726	-	-	-	-
6401	AUTOMOTIVE EQUIPMENT	-	-	35,000	-	-	-
6440	SPECIAL EQUIPMENT	-	432,926	42,074	13,808	42,074	-
TOTAL	CAPITAL EXPENSES	-	496,652	77,074	13,808	42,074	-
TOTAL FIRE CONTROL		\$ 151,282	\$ 497,789	\$ 77,074	\$ 13,808	\$ 42,074	\$ -

STREETS 032.3031.541

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
6300	IMPR OTHER THAN BUILDINGS	464,497	300,135	1,483,331	1,001,965	1,021,965	80,000
6401	AUTOMOTIVE EQUIPMENT	161,398	-	-	-	-	-
6440	SPECIAL EQUIPMENT	10,000	57,770	84,220	78,240	77,253	65,000
TOTAL	CAPITAL EXPENSES	635,895	357,905	1,567,551	1,080,205	1,099,218	145,000
TOTAL STREETS		\$ 635,895	\$ 357,905	\$ 1,567,551	\$ 1,080,205	\$ 1,099,218	\$ 145,000

LIBRARY 032.3055.571

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
5999	CONSTRUCTION IN PROGRESS	129,622	-	-	-	-	-
TOTAL	OPERATING EXPENSES	129,622	-	-	-	-	-
6300	IMPRV OTHER THAN BUILDING	-	2,537,778	2,228,785	2,089,524	2,228,785	-
6900	START UP COSTS LIB EXPANS	-	124,970	377,354	346,251	354,354	-
TOTAL	CAPITAL EXPENSES	-	2,662,748	2,606,139	2,435,775	2,583,139	-
9000	CONTINGENCY FOR EXPANSION	-	-	-	-	125,000	-
TOTAL	NON OPERATING EXPENSES	-	-	-	-	125,000	-
TOTAL LIBRARY		\$ 129,622	\$ 2,662,748	\$ 2,606,139	\$ 2,435,775	\$ 2,708,139	\$ -

**CAPITAL PROJECTS FUND
PARKS 032.3058.572**

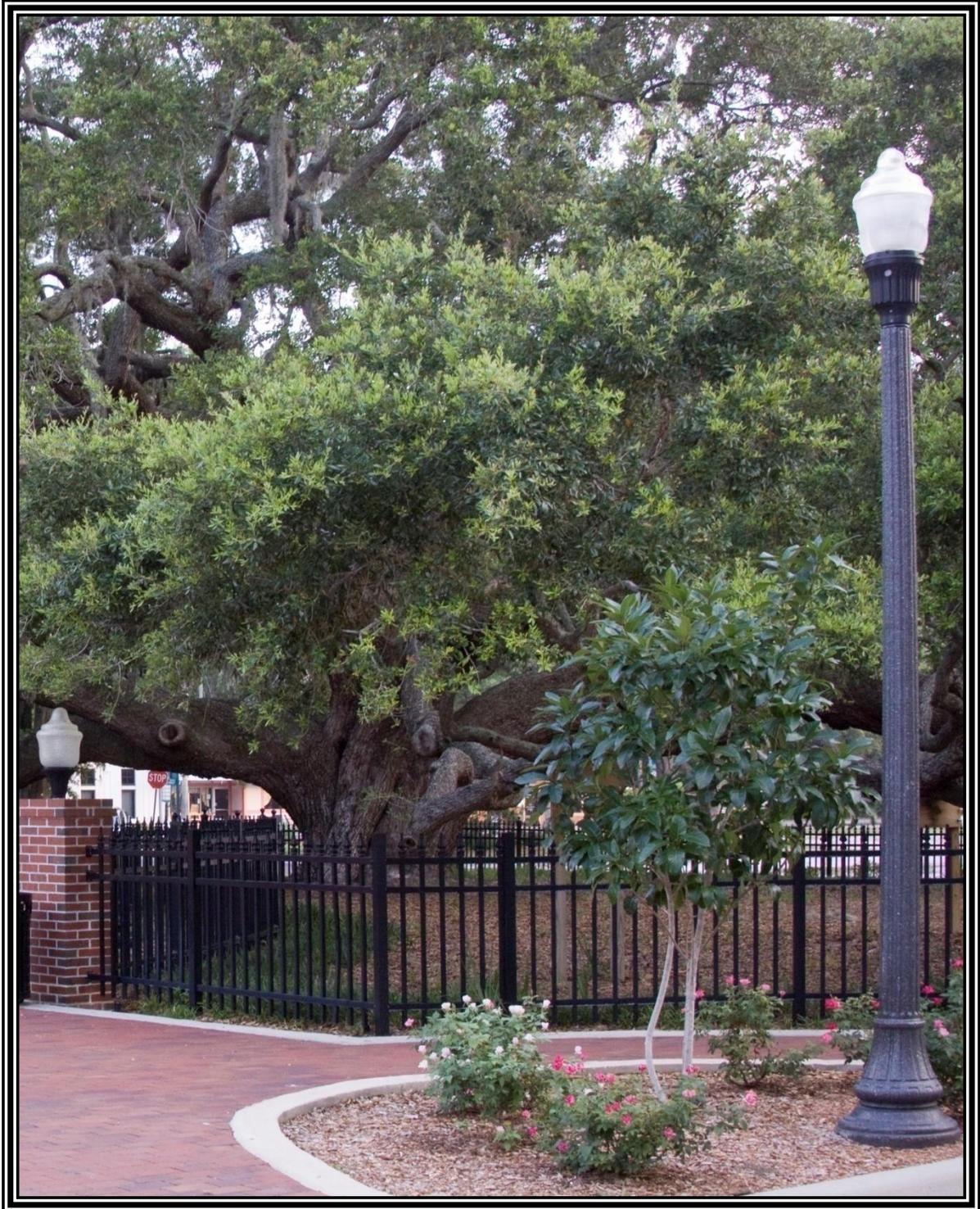
OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
4930	OTHER CURRENT CHARGES	69	-	-	-	-	-
5999	CONSTRUCTION IN PROGRESS	194,068	815	-	-	-	-
TOTAL	OPERATING EXPENSES	194,137	815	-	-	-	-
6300	IMPROV OTHER THAN BLDGS	508,270	287,809	120,000	1,918	43,000	45,000
6401	AUTOMOTIVE EQUIPMENT	24,554	91,642	31,630	1,478	3,630	40,000
6440	SPECIAL EQUIPMENT	-	30,329	61,598	29,575	53,228	-
TOTAL	CAPITAL EXPENSES	532,824	409,780	213,228	32,971	99,858	85,000
TOTAL	PARKS	\$ 726,961	\$ 410,595	\$ 213,228	\$ 32,971	\$ 99,858	\$ 85,000

NON-OPERATING 032.3095.581

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
9101	TO GENERAL FUND	-	130,000	300,000	200,000	300,000	300,000
9111	TRANSFER TO STORMWATER	300,000	650,000	500,000	333,333	500,000	-
9112	TO PUBLIC SAFETY FUND	25,000	-	-	-	-	-
9114	TFR TO STREET IMPROVEMENT	-	400,000	400,000	266,667	400,000	300,000
9115	MARINA FUND	-	156,000	-	-	-	-
9123	TO LOC GOVERNMENTAL	-	200,000	85,324	-	85,324	71,690
9124	TO 08 PUBLIC REVENUE NOTE	-	-	98,690	-	98,690	548,494
TOTAL	NON OPERATING EXPENSES	325,000	1,536,000	1,384,014	800,000	1,384,014	1,220,184
TOTAL	OTHER EXPENDITURES	\$ 325,000	\$ 1,536,000	\$ 1,384,014	\$ 800,000	\$ 1,384,014	\$ 1,220,184

NON-OPERATING 032.3099.588

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
9902	RESERVED FOR FUTURE EXP	-	-	232,610	-	1,734,720	1,857,611
TOTAL	FUND RESERVES	-	-	232,610	-	1,734,720	1,857,611
TOTAL	NON-CLASSIFIED	-	-	232,610	-	1,734,720	1,857,611
TOTAL	CAPITAL PROJECTS	\$ 2,161,013	\$ 5,633,170	\$ 6,171,376	\$ 4,376,547	\$ 7,081,811	\$ 3,362,795





WATER & SEWER REVENUE FUND DETAIL

**FUND 041-4000
WATER & SEWER FUND**

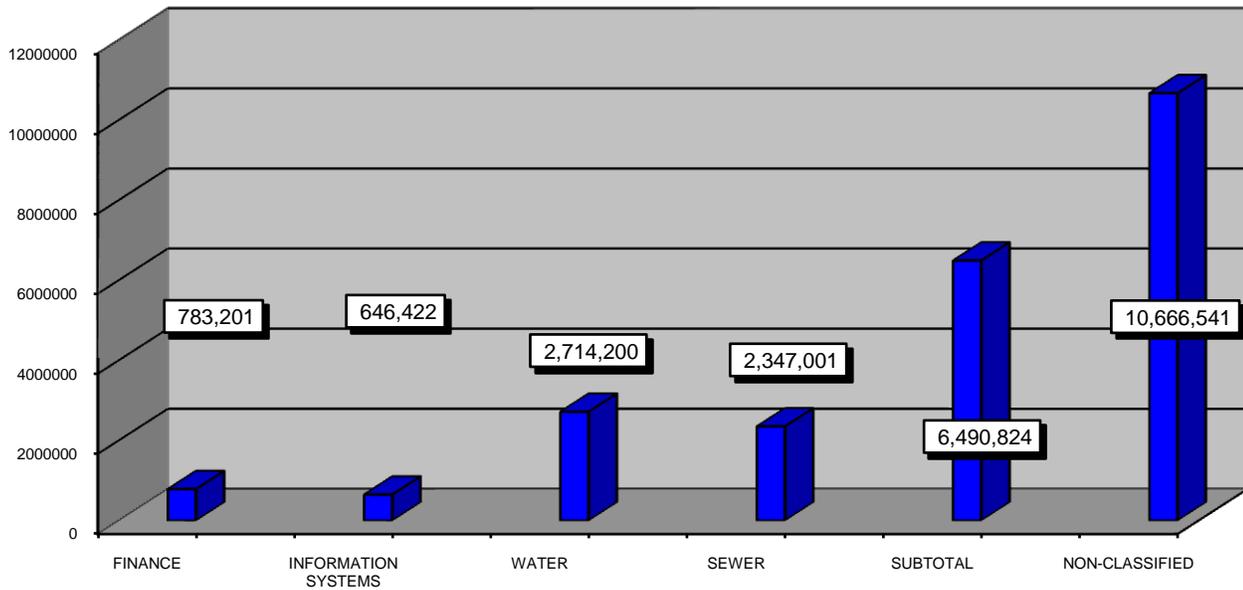
ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
041-343.0915 SALE OF WATER	3,085,589	3,287,331	3,643,846	2,690,053	3,376,000	3,764,000
041-343.0920 WATER TAP FEES	5,105	1,677	2,000	1,575	2,100	2,100
041-343.0940 SEWER SERVICES	3,274,895	3,693,168	4,100,134	3,249,211	4,032,000	4,495,600
041-343.0960 LATE CHARGES - UTILITIES	77,998	124,214	250,000	200,366	260,000	260,000
041-343.0970 INDUSTRIAL SURCHARGE	-	-	-	29,994	40,000	40,000
041-349.1100 UTILITY FIXTURES	(39)	4,940	2,740	1,920	2,800	2,800
CHARGES FOR SERVICES	6,443,548	7,111,330	7,998,720	6,173,119	7,712,900	8,564,500
041-361.0100 INVESTMENTS	125,480	174,282	120,000	147,732	127,750	108,470
041-361.5000 MARKET VALUE ADJ	(14,138)	78,039	-	-	-	-
INTEREST INCOME	111,342	252,321	120,000	147,732	127,750	108,470
041-369.0300 REFUND OF PY EXPENSES	47	-	-	-	-	-
041-369.0406 DP PROC REIMB - GEN FD	231,141	225,361	199,071	132,714	199,071	275,194
041-369.0407 DATA PROC REIMB-SANIT FD	80,002	111,423	88,929	59,286	88,929	13,623
041-369.0412 DATA PROC REIMB-STORMWTR	40,001	55,414	55,743	37,162	55,743	8,200
041-369.0415 DATA PROC REIMB LIB GRANT	6,870	6,410	5,365	3,577	5,365	-
041-369.0419 DATA PROCESSING - LIBRARY	165,217	180,174	207,658	138,439	207,658	177,144
041-369.0422 DATA PROCESSING FIRE	55,428	52,859	56,176	37,451	56,176	75,055
041-369.0457 DATA PROC MARINA	-	4,838	3,846	2,564	3,846	-
041-369.0900 MISCELLANEOUS REVENUE	15,252	31,433	30,000	21,134	27,000	30,000
INDIRECT ALLOCATIONS	593,958	667,912	646,788	432,327	643,788	579,216
041-384.2200 LINE OF CREDIT	-	-	-	-	186,806	-
INTERFUND TRANSFERS	-	-	-	-	186,806	-
041-389.0100 BALANCE CARRYFORWARD	-	-	7,057,646	-	7,872,300	7,905,179
OTHER NON-REVENUE	-	-	7,057,646	-	7,872,300	7,905,179
WATER & SEWER REVENUE	\$ 7,148,848	\$ 8,031,563	\$ 15,823,154	\$ 6,753,178	\$ 16,543,544	\$ 17,157,365

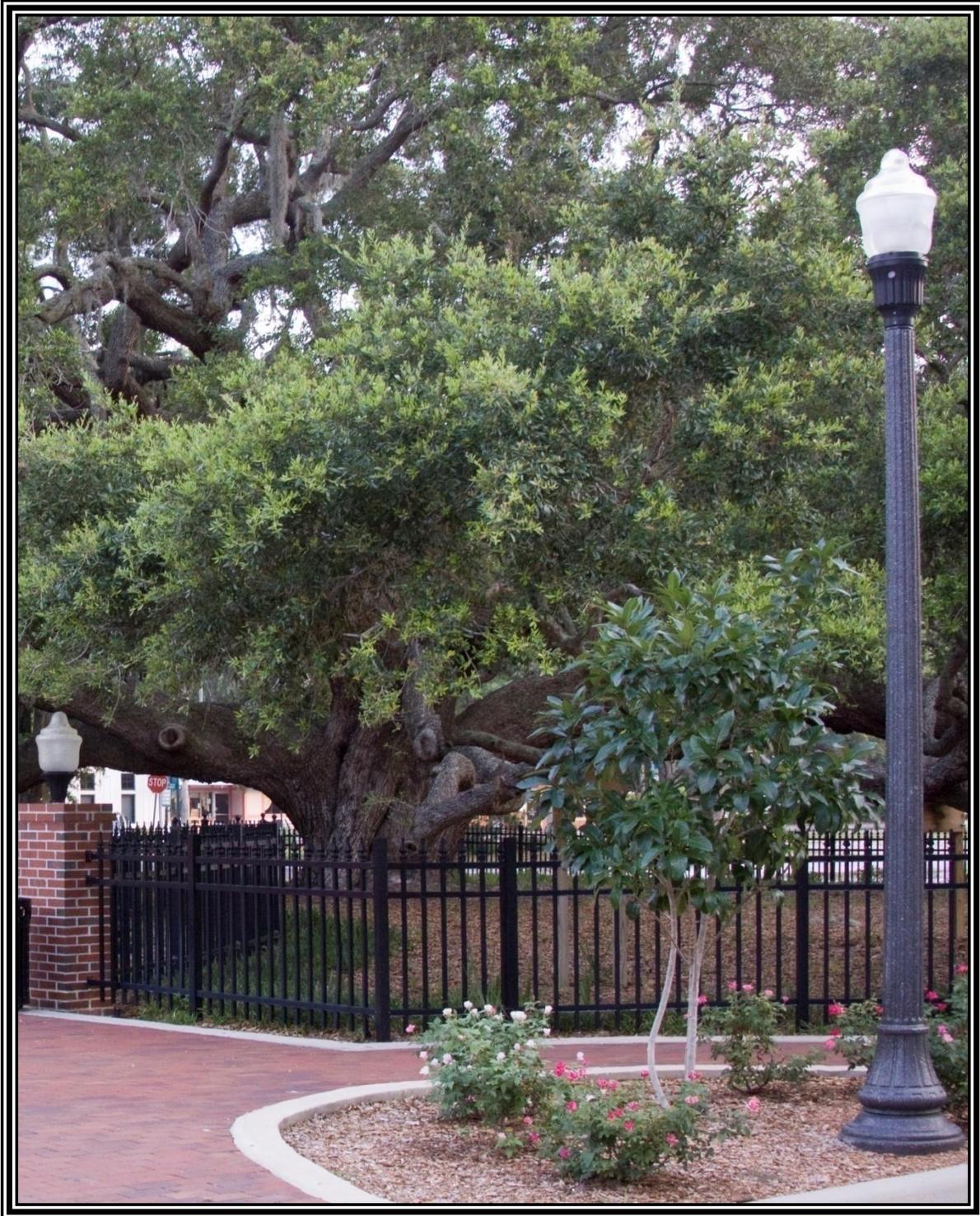
WATER AND SEWER FUND REVENUES:

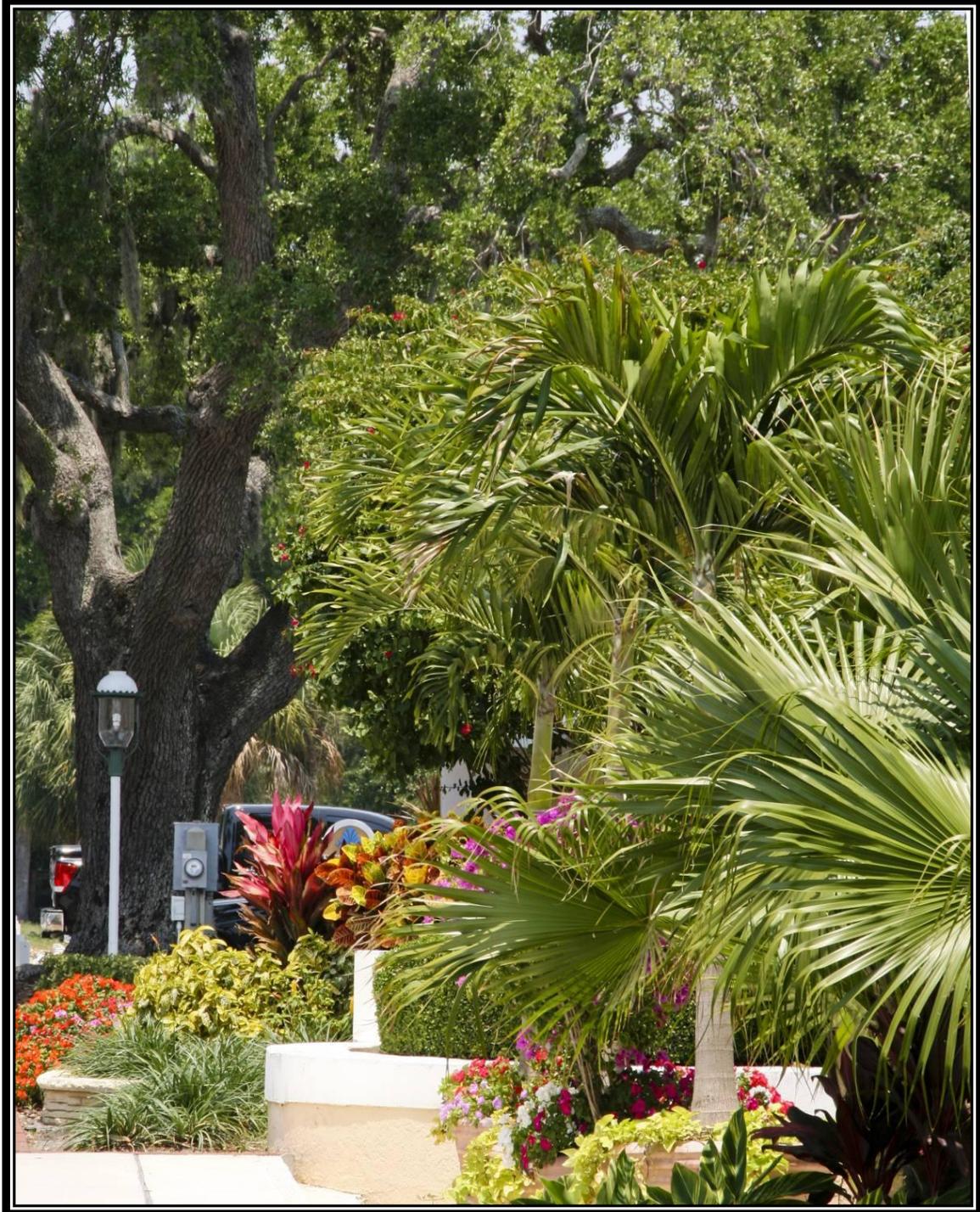
The current rate structure for sale of water is a tiered water rate table proposed in February 2006, and amended in June, 2008. The monthly residential sewer charges are now based on consumption and charged up to 15,000 gallons at a cost of \$4.16 per thousand gallons. Increases of 11.5% are effective October 1, 2009.

WATER & SEWER FUND EXPENSE TOTALS							
DEPARTMENT	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED BUDGET FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED 2009/2010	
FINANCE	725,748	812,377	921,823	604,412	816,451	783,201	
INFORMATION SYSTEMS	653,431	785,466	917,954	594,123	834,524	646,422	
WATER	2,600,426	2,562,959	3,008,037	1,717,923	2,554,414	2,714,200	
SEWER	<u>2,201,538</u>	<u>2,323,526</u>	<u>2,829,074</u>	<u>1,754,267</u>	<u>2,298,438</u>	<u>2,347,001</u>	
SUBTOTAL	6,181,143	6,484,328	7,676,888	4,670,725	6,503,827	6,490,824	
NON-Classified	1,484,940	471,125	8,146,266	757,691	10,039,717	10,666,541	
<u>TOTAL WATER & SEWER FUND</u>	<u>\$ 7,666,083</u>	<u>\$ 6,955,453</u>	<u>\$ 15,823,154</u>	<u>\$ 5,428,416</u>	<u>\$ 16,543,544</u>	<u>\$ 17,157,365</u>	

WATER & SEWER FUND EXPENDITURE TOTALS







WATER & SEWER FINANCE

The Finance Department is responsible for the administration, direction, supervision and coordination of all City financial functions including financial planning, budgeting, debt management, investments, purchasing, accounting, payroll, utilities customer service, accounts and billings and Information Systems. The Department's role is divided between Administration, Accounting & Budgeting, Utilities and Information Systems. Accounting & Budgeting are reported for within the General Fund while Utilities and Information Systems are reported for within the Water & Sewer Utility Enterprise Fund. Overall, Administration is accounted for jointly between the two funds.

Current and Prior Year Accomplishments

The Utilities Finance Department has implemented scheduled rate increases on a timely basis using the City's utility billing system to notify City residents. Further, use of the system has provided staff the opportunity to keep residents informed on various matters related to utilities, including water restrictions. Utilities staff worked with Information Systems to convert utility service order files to the new work order entry system. Customer Service and Utilities staff have received training on the City's Windows based utilities system within Naviline. An internal control process for cash handling procedures at the front desk and throughout the entire City was successfully implemented. As a part of a scheduled replacement cycle, Staff procured additional radio frequency meter/water readers, which will result in a more efficient means of receiving meter reads.

Fiscal Year 2010 Highlights

With shrinking resources, meeting the Customer Service needs of City residents will remain a high priority. More emphasis will be placed on cross training Customer Service Representatives so that there are no gaps in response time. Lien system procedures will be reviewed, updated and implemented in coordination with the City Clerk and Community Development Departments. The radio frequency meter reading program will continue but at a slower pace due to budget constraints.

Long-Term Vision and Future Financial Impact

The City's long term capital improvement program requirements for the Enterprise Funds will require that the Department evaluate the current utilities rate structure via an update to the Rate Study performed in 2005 by an outside service contractor. Emphasis on the procurement of radio frequency meters, as well as installation in coordination with the Public Work Department, will continue as a priority resulting in a more efficient utilization of City resources.

FUND: 041 WATER & SEWER
DEPARTMENT: 15 FINANCE

PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
Jurisdiction Data	FY 2007	FY 2008	TO 9/30	FY 2010
Population	17,973	17,844	17,825	17,825
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Departmental Inputs				
Total O & M Expenditures	\$ 725,748	\$ 812,377	\$ 816,451	\$ 783,201
Total # of Full Time Employees	7.00	8.25	8.25	8.25
Outputs				
Total # of Utility Bills	77,350	77,650	77,304	77,525
Total # of Water Customers	7,484	7,519	7,407	7,450
Total # of Sewer Customers	8,703	8,768	8,664	8,700
Total # of Sanitation Customers	7,922	7,933	7,936	7,939
Total # of Service Orders	6,530	7,500	7,214	7,300
Total # of New Water Deposits	642	656	536	589
Efficiency				
O & M Cost per Capita	\$ 40.38	\$ 45.53	\$ 45.80	\$ 43.94
O & M Cost per Full Time Equiv. Employee	\$ 103,678.29	\$ 98,469.94	\$ 98,963.76	\$ 94,933.45
# Per Capita per Full Time Equiv. Employee	2,567.57	2,162.91	2,160.61	2,160.61

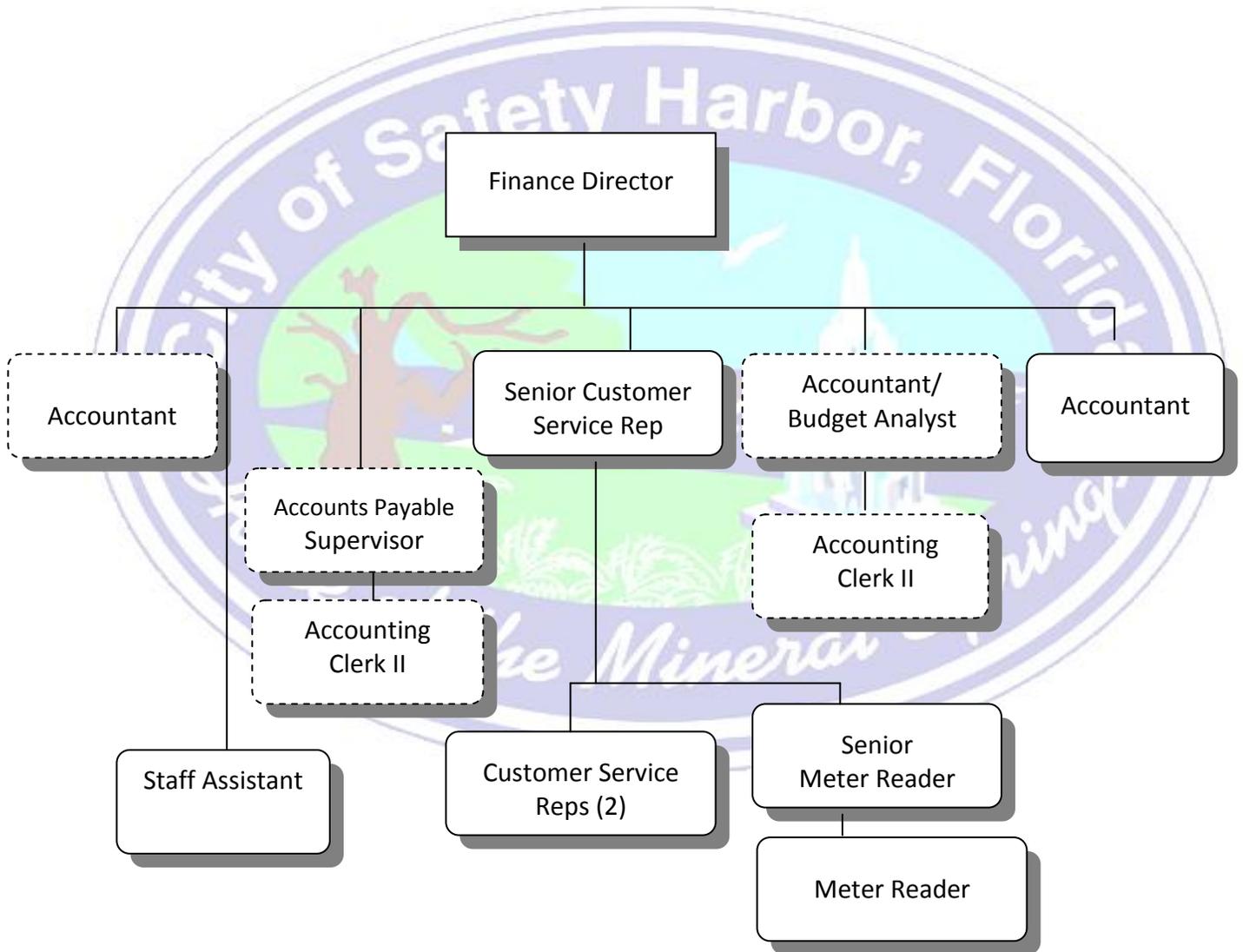
DEPARTMENT ANALYSIS

Water & Sewer Finance Division position count remains at 8.25 FTE.

**FINANCE
DEPARTMENT 041.4015.513**

<u>OBJ CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>ADJUSTED FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
1201	REGULAR	267,411	292,870	373,191	215,525	353,869	367,141
1202	SICK LEAVE WAGES	18,658	16,509	-	6,719	-	-
1203	VACATION WAGES	21,838	32,985	-	16,594	-	-
1204	HOLIDAY WAGES	13,586	15,404	-	13,759	-	-
1210	REG WAGES-TEMPORARY EMPL	27,174	24,783	24,000	14,604	24,000	24,000
1400	OVERTIME-TIME & ONE HALF	9,313	7,855	8,000	3,095	5,400	5,400
1550	LONGEVITY PAY	11,750	18,375	18,625	17,125	17,125	-
2100	FICA TAXES	27,243	29,833	32,422	21,577	25,722	30,332
2200	RETIREMENT	33,654	36,990	39,826	24,295	33,209	34,872
2300	LIFE & HEALTH INSURANCE	63,800	73,931	80,453	61,405	77,328	85,834
2400	WORKERS COMPENSATION INS.	23,168	19,654	45,053	14,638	25,170	28,950
TOTAL	PERSONNEL SERVICES	517,595	569,189	621,570	409,336	561,823	576,529
3210	AUDITING AND ACCOUNTING	11,808	15,325	13,597	10,917	13,597	15,000
3460	UNIFORM RENTAL & LAUNDRY	874	629	912	442	800	800
3490	OTHER FEES & CONTRACTS	-	-	3,000	2,250	3,000	-
4001	EMPLOYEE TRAVEL	757	3,246	2,917	-	1,128	1,778
4100	COMMUNICATION SERVICES	1,834	1,828	2,695	2,086	1,672	1,794
4210	POSTAGE	28,602	31,539	35,337	19,633	31,800	31,800
4500	LIABILITY INSURANCE	60,372	55,341	93,409	33,630	55,374	63,680
4610	OUTSIDE VEHICLE REPAIRS	83	-	-	-	-	-
4620	EQUIPMENT REPAIRS	31	-	100	-	100	100
4630	RADIO MAINTENANCE	-	28	200	-	100	100
4640	MAINTENANCE CONTRACTS	11,918	7,721	9,644	5,329	7,520	7,520
4701	PRINTING & BINDING	10,167	6,491	8,500	4,798	8,500	8,500
4930	OTHER CURRENT CHARGES	800	1,516	600	97	250	250
5110	OFFICE SUPPLIES-GENERAL	3,149	2,059	3,800	4,098	3,800	3,800
5111	NON-CAPITAL OFFICE EQUIP	157	-	450	385	400	300
5201	GAS	3,646	4,378	6,474	2,224	4,474	5,145
5203	OIL & OTHER LUBRICANTS	46	13	80	-	40	40
5210	VEHICLE PARTS	992	876	1,000	854	1,000	900
5230	SMALL TOOLS & SUPPLIES	161	163	250	143	160	160
5270	SPECIAL CLOTHING/UNIFORMS	511	238	943	415	495	495
5280	TIRES AND TUBES	263	-	300	608	608	300
5290	SPECIAL SUPPLIES	245	-	400	67	100	170
5420	MEMBERSHIPS & DUES	550	538	550	93	400	615
5430	EDUCATIONAL COSTS	1,035	150	1,745	40	200	1,350
5700	BAD DEBTS	75	75	-	-	2,325	75
TOTAL	OPERATING EXPENSES	138,076	132,154	186,903	88,109	137,843	144,672
6440	SPECIAL EQUIPMENT	51,921	88,930	92,350	92,405	92,405	40,000
TOTAL	CAPITAL EXPENSES	51,921	88,930	92,350	92,405	92,405	40,000
7220	CUSTOMER DEPOSITS	18,156	21,264	20,000	11,985	21,800	21,000
7300	BOND AGENT FEES	-	840	1,000	2,577	2,580	1,000
TOTAL	NON OPERATING EXPENSES	18,156	22,104	21,000	14,562	24,380	22,000
TOTAL	FINANCE	\$ 725,748	\$ 812,377	\$ 921,823	\$ 604,412	\$ 816,451	\$ 783,201

Organizational Chart WATER & SEWER FINANCE DEPARTMENT



JOB CLASS / TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
Finance Director	(133) \$29.80 - \$47.98	0.50	0.50	0.50
Accountant/Budget Analyst *	(125) \$20.17 - \$32.42	0.50	0.50	0.50
Accountant	(122) \$17.43 - \$27.99	1.00	1.00	1.00
Senior Customer Service Rep	(121) \$16.59 - \$26.68	1.00	1.00	1.00
Senior Meter Reader	(117) \$13.66 - \$21.95	1.00	1.00	1.00
Customer Service Rep	(116) \$13.01 - \$20.90	2.00	2.00	2.00
Meter Reader	(115) \$12.39 - \$19.91	1.00	1.00	1.00
Staff Assistant	(116) \$13.01 - \$20.90	0.50	0.50	0.50
On Call employee	(112) \$10.70 - \$17.20	0.75	0.75	0.75
Total Division		8.25	8.25	8.25

*Budget Analyst position changed from Assistant Finance Director.





Information Systems Division

Finance Department

The Information Systems department administers the City's computers and electronic communications. The department's primary objective is to install and maintain computer systems to automate and expedite manual information management tasks. Data services include systems management, file maintenance, printing, systems backup and recovery, data security, user training, remote communications, office automation technology, computer integration, and networking. Electronic communications responsibilities include cellular telephones and wired desktop telephones. Services are provided Citywide, including these facilities: City Hall, Community Center, Fire Stations 52 and 53, Library, Parks and Building Maintenance, Public Works, and Rigsby Center.

Computer services supported by Information Systems include, but are not limited to the following:

- Directory services, Email , both transport and storage, File storage, Internet access
- Naviline software suite, including financials, permitting and licensing, work orders, and code enforcement
- Document imaging, providing electronic search and retention of City documents
- Online services including utility bill payment, building permit inquiries, and citizen requests
- Geographic Information System, Library computer reservation and printing automation software
- Recreation software, City website
- Video and audio streaming of City meetings through the website

Current and Prior Year Accomplishments

Information Systems began use of Microsoft Windows Vista as the standard desktop operating system. This was a significant project as the department had to address not only the interface and operational changes of Windows Vista, but also application compatibility with third party vendors and creation of a new process for system builds. On the server side, the first Microsoft Windows 2008 server was implemented. These were both relevant to work done for the Library expansion, a focus of much of the year. Twenty-two computers were added along with new telephone system and networking equipment. Some of the computer services previously provided to the Library by the Tampa Bay Library Consortium have been shifted to the City's Information Systems Division.

During this year, Information Systems continued the transition from the AS/400 "green screen" applications to Naviline. Internally, Information Systems began use of the Naviline Work Orders software to more efficiently process and track incoming work requests.

Fiscal Year 2010 Highlights

Along with continuing implementation of Microsoft Windows Vista, Information Systems plans to test and later begin use of Windows 7. Servers will be migrated to Windows Server 2008. The operating system and Naviline software used on the IBM System i will be upgraded to current versions. The City Hall telephone system is over fifteen years old and is scheduled to be replaced. Information Systems will begin with a small-scale use of server virtualization, having intentions of expanding upon it in the future. Server virtualization will move the City's backend computer systems to a "greener" footprint along with increasing resilience and improving use of taxpayer dollars.

Long-Term Vision and Future Financial Impact

The use of computer technology by the employees, residents, and business partners of the City of Safety Harbor is increasing at a profound rate. Within City government, computers have gone from being tools used by a few of the office employees for particular tasks to now being requisite parts of all office workstations. City field workers are in the process of moving from pen and paper to the use of computers. Citizens and businesses are increasing use of the internet to access information and transact with the City. New technologies bring increased expectation from outside entities as to the City's online presence.

All technology-related services require a steady expenditure of labor by a trained staff to keep them functioning properly. Judging by the past and current direction, the demand for data and communications services will only be increasing in the future. The addition of information technology services, along with their growing complexity, will require increased staffing levels and additional office space to accommodate them. Current cutbacks in funding have restricted Information Systems to focusing efforts on maintaining systems as best possible as expansion of technology is curtailed.

FUND: 041 WATER & SEWER
DEPARTMENT: 16 INFORMATION SYSTEMS

PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
Jurisdiction Data	FY 2007	FY 2008	TO 9/30	FY 2010
Population	17,973	17,844	17,825	17,825
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Departmental Inputs				
Total O & M Expenditures	\$ 653,431	\$ 785,466	\$ 834,524	\$ 646,422
Total # of Full Time Equivalent Employees	4.00	4.00	4.50	3.50
Outputs				
# of Computer Training Classes Provided	3	1	2	2
# of Additional Computers Installed	4	8	26	0
# of Replacement Computers Installed	23	27	33	26
PC/LAN Services				
# of Computer Training Classes Obtained	9	19	7	3
# of Microcomputers Supported	132	140	166	166
Ratio of Staff to Microcomputers	1:44	1:47	1:55	1:47
# of Servers Supported	16	19	19	20
Ratio of Staff to Servers Supported	1:5	1:6	1:6	1:6
# of Operating Systems Supported	5	5	5	6
Efficiency				
O & M Cost per Capita	\$ 36.36	\$ 44.02	\$ 46.82	\$ 36.26
O & M Cost per Full Time Equiv. Employee	\$ 163,357.75	\$ 196,366.50	\$ 185,449.78	\$ 184,692.00
# of Per Capita per Full Time Equiv. Employee	4,493.25	4,461.00	3,961.11	5,092.86

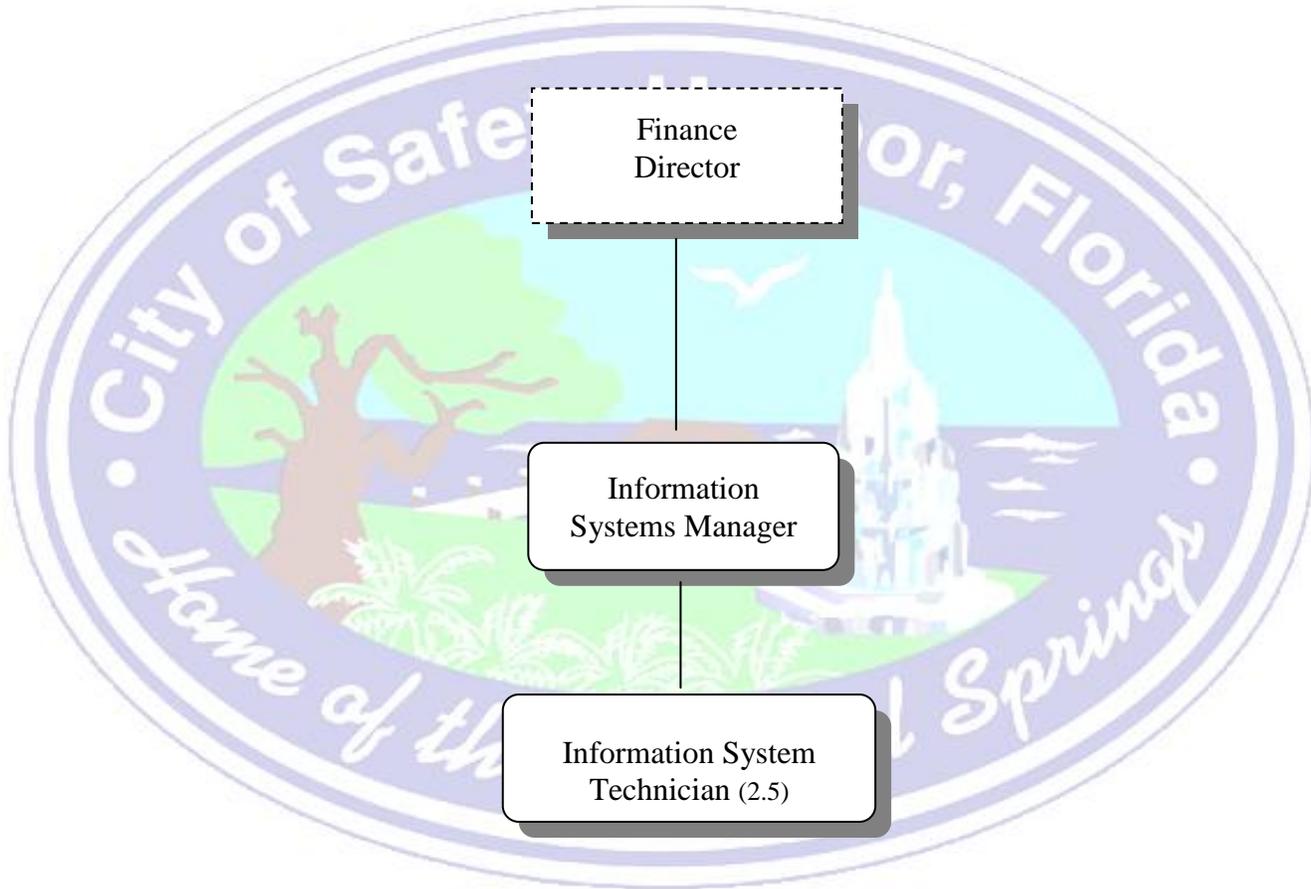
DEPARTMENT ANALYSIS

The Information System department position count is currently at 3.50.

**INFORMATION SYSTEMS
DEPARTMENT 041.4016.513**

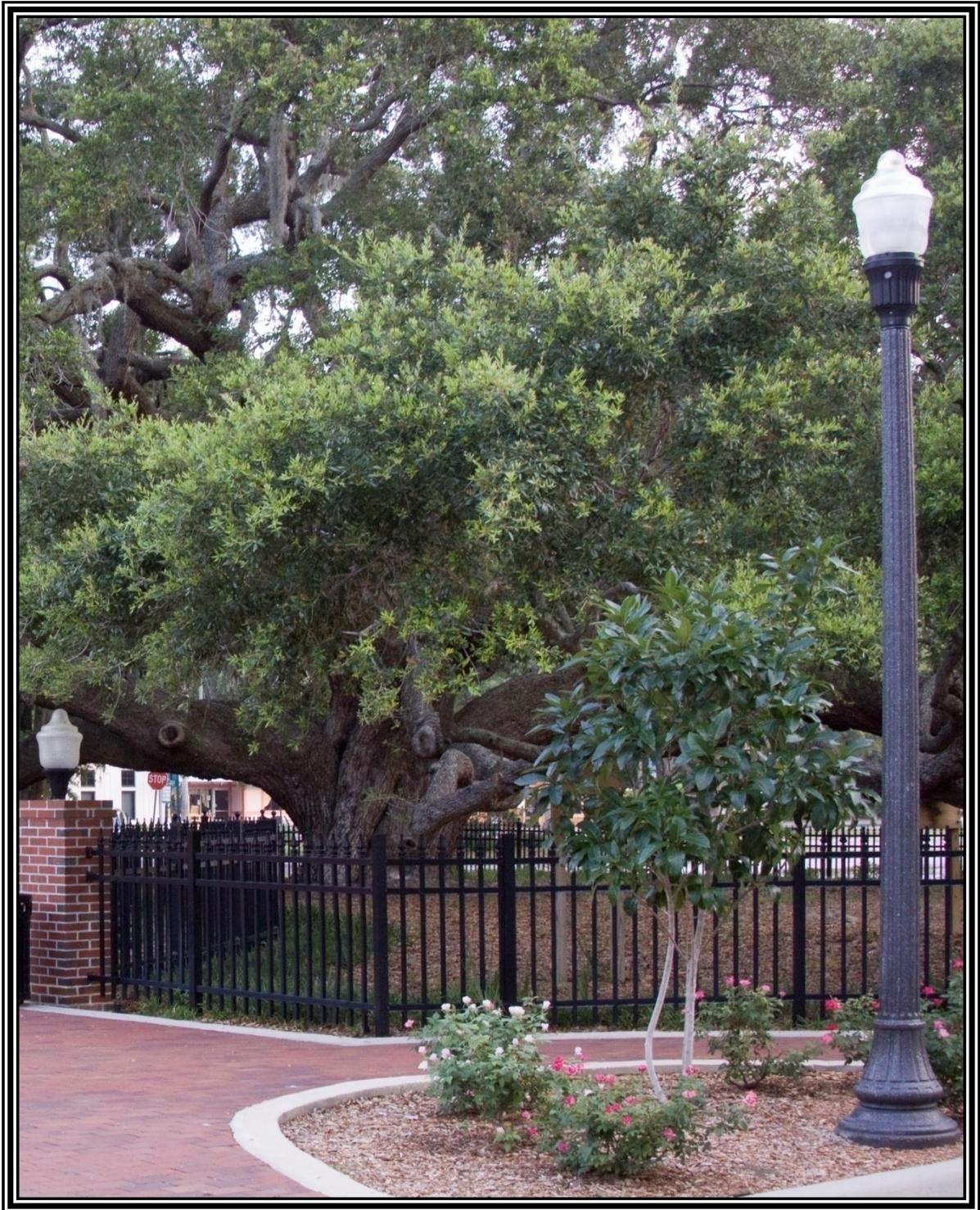
OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
1201	REGULAR	166,689	193,898	255,854	149,858	253,633	199,849
1202	SICK LEAVE WAGES	8,146	11,827	-	4,285	-	-
1203	VACATION WAGES	12,399	13,393	-	6,604	-	-
1204	HOLIDAY WAGES	6,569	9,003	-	8,415	-	-
1210	REG WAGES-TEMPORARY EMPL	-	-	-	198	-	-
1400	OVERTIME-TIME & ONE HALF	1,857	2,132	3,000	2,835	3,000	3,000
1550	LONGEVITY PAY	1,000	1,500	2,250	2,750	2,750	-
2100	FICA TAXES	13,906	16,468	20,051	13,000	18,281	15,522
2200	RETIREMENT	14,930	17,863	19,048	13,363	18,688	16,532
2300	LIFE & HEALTH INSURANCE	32,168	39,430	42,908	35,773	45,175	37,608
TOTAL	PERSONNEL SERVICES	257,664	305,514	343,111	237,081	341,527	272,511
3230	DATA PROCESSING SERVICES	19,553	10,304	96,028	58,430	86,028	27,300
3490	OTHER FEES & CONTRACTS	3,606	4,040	4,280	3,513	4,280	4,280
4001	EMPLOYEE TRAVEL	6,331	5,528	8,572	1,088	3,208	5,616
4100	COMMUNICATION SERVICES	12,447	13,810	16,670	9,340	14,070	15,972
4400	RENTAL & LEASES	-	-	1,632	-	-	-
4601	BUILDING GROUNDS MAINT	-	1,596	-	-	-	-
4610	OUTSIDE VEHICLE REPAIRS	186	-	-	-	-	400
4620	EQUIPMENT REPAIRS	-	32	500	305	400	400
4640	MAINTENANCE CONTRACTS	125,694	185,874	188,808	154,055	188,808	202,350
5110	OFFICE SUPPLIES-GENERAL	675	353	500	37	400	400
5111	NON-CAPITAL OFFICE EQUIP	57,372	55,795	56,826	4,402	49,326	92,100
5140	COMPUTER PAPER & SUPPLIES	2,540	2,801	5,600	1,842	4,800	4,800
5201	GAS	168	146	350	87	160	183
5203	OIL & OTHER LUBRICANTS	26	-	60	-	30	60
5210	VEHICLE PARTS	342	83	-	-	-	500
5290	SPECIAL SUPPLIES	4	11	150	-	150	50
5401	SUBSCRIPTIONS	656	686	2,280	149	2,250	2,380
5410	PUBLICATIONS	186	295	400	215	300	300
5420	MEMBERSHIPS & DUES	320	320	320	320	320	320
5430	EDUCATIONAL COSTS	8,275	16,418	16,700	3,721	10,400	16,500
TOTAL	OPERATING EXPENSES	238,381	298,092	399,676	237,504	364,930	373,911
6440	SPECIAL EQUIPMENT	157,386	181,860	175,167	119,538	128,067	-
TOTAL	CAPITAL EXPENSES	157,386	181,860	175,167	119,538	128,067	-
TOTAL	FINANCE - DATA PROCESSING	\$ 653,431	\$ 785,466	\$ 917,954	\$ 594,123	\$ 834,524	\$ 646,422

**Organizational Chart
INFORMATION SYSTEMS
DEPARTMENT**



JOB CLASS / TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
Information Systems Manager	(128) \$23.35 - \$37.51	1.00	1.00	1.00
Information System Tech	(124) \$19.21 - \$30.88	2.00	2.50	2.50
GIS Coordinator	(124) \$19.21 - \$30.88	1.00	1.00	0.00
Total Division		4.00	4.50	3.50

Effective October 1, 2009, GIS Coordinator is reported in Engineering Dept (75%) and Community Development Department (25%).





Water Division Public Works Department



The prime objective and responsibilities of the water division is to provide adequate quantities of quality water at sufficient pressures at all times to the residents of Safety Harbor through construction, repair, and maintenance of the water system infrastructure. We conduct water sample testing for compliance with all regulations set forth by Federal, State and County agencies pertaining to potable water. Operations include maintaining 540 fire hydrants and 6,137 water meters. The city of Safety Harbor receives water from Pinellas County at two locations into our system at approximately 1.7 million gallons daily and on average; the water pressure is 55 to 70 pounds per square inch (PSI). The city currently has 75.7 miles of water mains that distributes water to a population of approximately 17,000 residents and water service area customers.

Current and Prior Year Accomplishments:

Staff installed seven water quality sample stations within the distribution system, and provided backflow prevention devices in the Harbor Lake Industrial Park. Five reduce pressure devices were installed in March 2009. We replaced two fire hydrants in Northwood East Subdivision. Interconnect water lines were placed on Legion Lane to enhance water quality and if a future shut down become necessary, fewer homes will be affected.

Fiscal Year 2010 Highlights:

Provide additional backflow prevention devices in the Harbor Lake Industrial Park. Six reduced pressure devices and six water meters will be installed above ground. Allowing for easier access to the meter and the devices for testing. Install additional isolation gate valves within the Harbor Heights Subdivision. The installation of these valves will reduce the inconveniences to the residents on Coral Drive when the water system repairs become necessary. A greater public awareness is necessary in the theft of water. Coordinate with the Public Communications Officer a plan to make the public aware of unauthorized connections to city fire hydrants.



Long-Term Vision and Future Financial Impact:



Provide uninterrupted quality service to the residents of Safety Harbor. Increased training and education is required through State mandates for staff in the licensing process. We will continue to ensure that water meters are maintained to the highest accuracy possible and when not adequately functioning, water meters will be replaced. Implement a backflow monitoring program for fire line devices as well as our current industrial use backflow program.

FUND: 041 WATER & SEWER
DEPARTMENT: 35 WATER

PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
Jurisdiction Data	FY 2007	FY 2008	TO 9/30	FY 2010
Population	17,973	17,844	17,825	17,825
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Departmental Inputs				
Total O & M Expenditures	\$ 2,600,426	\$ 2,562,959	\$ 2,554,414	\$ 2,714,200
Total # of Full Time Equivalent Employees	8.25	8.20	8.20	8.20
Outputs				
# of Pipeline Repairs	202	168	175	170
# of Water Meters Installed/Replaced	19-532	6-892	30-700	10-700
# of Emergency Calls	124	81	90	90
# of Fire Hydrants Maintained	539	540	545	545
# of New Services Connected	19	6	30	10
# of Miles of Pipeline	75.7	75.7	75.7	76.0
# of Customers	7,417	7,447	7,477	7,551
Efficiency				
O&M Cost per mile of Distribution System	34,352	33,857	33,757	35,713
O&M Cost per Customer Account	\$ 331.29	\$ 344.16	\$ 341.64	\$ 359.45
O & M Cost per Capita	\$ 144.69	\$ 143.63	\$ 143.31	\$ 152.27
O & M Cost per Full Time Equiv. Employee	\$ 315,203.15	\$ 312,555.98	\$ 311,513.90	\$ 331,000.00
# Per Capita per Full Time Equiv. Employee	2,179	2,176	2,197	2,174
Effectiveness				
% of Emergency Calls Responded to within 5 hours & repaired within 24 hours:	85%	85%	85%	85%

DEPARTMENT ANALYSIS

The Water Department position count remains at 8.20.

**WATER
DEPARTMENT 041.4035.533**

<u>OBJ CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>ADJUSTED FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
1201	REGULAR	253,478	326,539	406,137	239,868	389,912	399,820
1202	SICK LEAVE WAGES	7,727	15,374	-	9,038	-	-
1203	VACATION WAGES	22,653	40,155	-	17,809	-	-
1204	HOLIDAY WAGES	11,740	15,342	-	14,100	-	-
1400	OVERTIME-TIME & ONE HALF	7,424	3,714	9,000	3,885	4,000	9,000
1550	LONGEVITY PAY	11,900	18,750	19,000	19,000	19,000	-
2100	FICA TAXES	24,171	29,521	33,211	22,644	27,298	31,290
2200	RETIREMENT	31,577	38,171	41,684	29,232	38,124	39,975
2300	LIFE & HEALTH INSURANCE	67,733	79,203	87,961	68,788	86,929	96,492
TOTAL	PERSONNEL SERVICES	438,403	566,769	596,993	424,364	565,263	576,577
3460	UNIFORM RENTAL & LAUNDRY	2,177	2,410	2,272	1,289	2,272	2,275
3490	OTHER FEES & CONTRACTS	5,032	5,851	17,790	6,043	17,790	8,040
3492	PURCHASES WATER/SEWER	1,938,670	1,857,399	2,198,533	1,172,231	1,800,000	1,980,000
4001	EMPLOYEE TRAVEL	1,115	1,293	165	93	165	176
4100	COMMUNICATION SERVICES	3,898	4,001	4,525	2,669	3,773	4,028
4300	UTILITIES	4,281	4,756	5,617	3,284	5,032	5,726
4400	RENTAL & LEASES	1,005	1,000	1,000	-	1,000	1,000
4601	BUILDING & GROUNDS MAINT	898	289	1,839	486	1,839	1,315
4610	OUTSIDE VEHICLE REPAIRS	1,297	242	1,500	-	1,000	1,000
4620	EQUIPMENT REPAIRS	500	1,000	1,000	766	800	800
4630	RADIO MAINTENANCE	228	35	500	-	300	300
4640	MAINTNENANCE CONTRACTS	78	146	871	222	871	871
4690	SPECIAL SERVICES	5,470	8,959	22,260	8,161	14,000	10,300
4930	OTHER CURRENT CHARGES	1,435	534	625	312	625	525
5110	GENERAL OFFICE SUPPLIES	527	803	800	742	800	800
5111	NON-CAPITAL OFFICE EQUIP.	1,240	1,639	1,600	1,491	1,600	300
5201	GAS	9,995	10,963	16,135	6,141	10,132	12,158
5202	DIESEL	2,060	2,415	3,279	817	1,934	2,515
5203	OIL & OTHER LUBRICANTS	574	305	800	-	400	800
5210	VEHICLE PARTS	5,298	5,083	6,500	3,192	5,000	5,500
5220	EQUIPMENT PARTS	1,677	1,281	1,615	1,414	1,500	1,500
5230	SMALL TOOLS & SUPPLIES	2,495	2,500	2,500	1,004	2,000	2,000
5240	BUILDERS SUPPLIES	344	500	500	490	500	500
5241	HOUSEKEEPING SUPPLIES	98	98	100	35	100	100
5250	CHEMICALS	2,978	2,955	3,000	2,080	2,700	2,700
5270	SPECIAL CLOTHING/UNIFORMS	1,880	2,226	2,320	2,102	2,320	2,645
5280	TIRES AND TUBES	1,292	1,056	1,300	-	1,200	1,200
5290	SPECIAL SUPPLIES	-	2,596	2,000	2,000	2,000	-
5293	SAFETY SUPPLIES	1,094	1,094	1,100	354	1,000	1,000
5295	SPECIAL SUPPLIES - W&S	14,996	22,977	24,500	(1,575)	22,000	22,000
5420	MEMBERSHIPS & DUES	200	-	200	15	200	200
5430	EDUCATIONAL COSTS	1,726	1,825	1,446	1,157	1,446	2,497
TOTAL	OPERATING EXPENSES	2,014,558	1,948,231	2,328,192	1,217,015	1,906,299	2,074,771

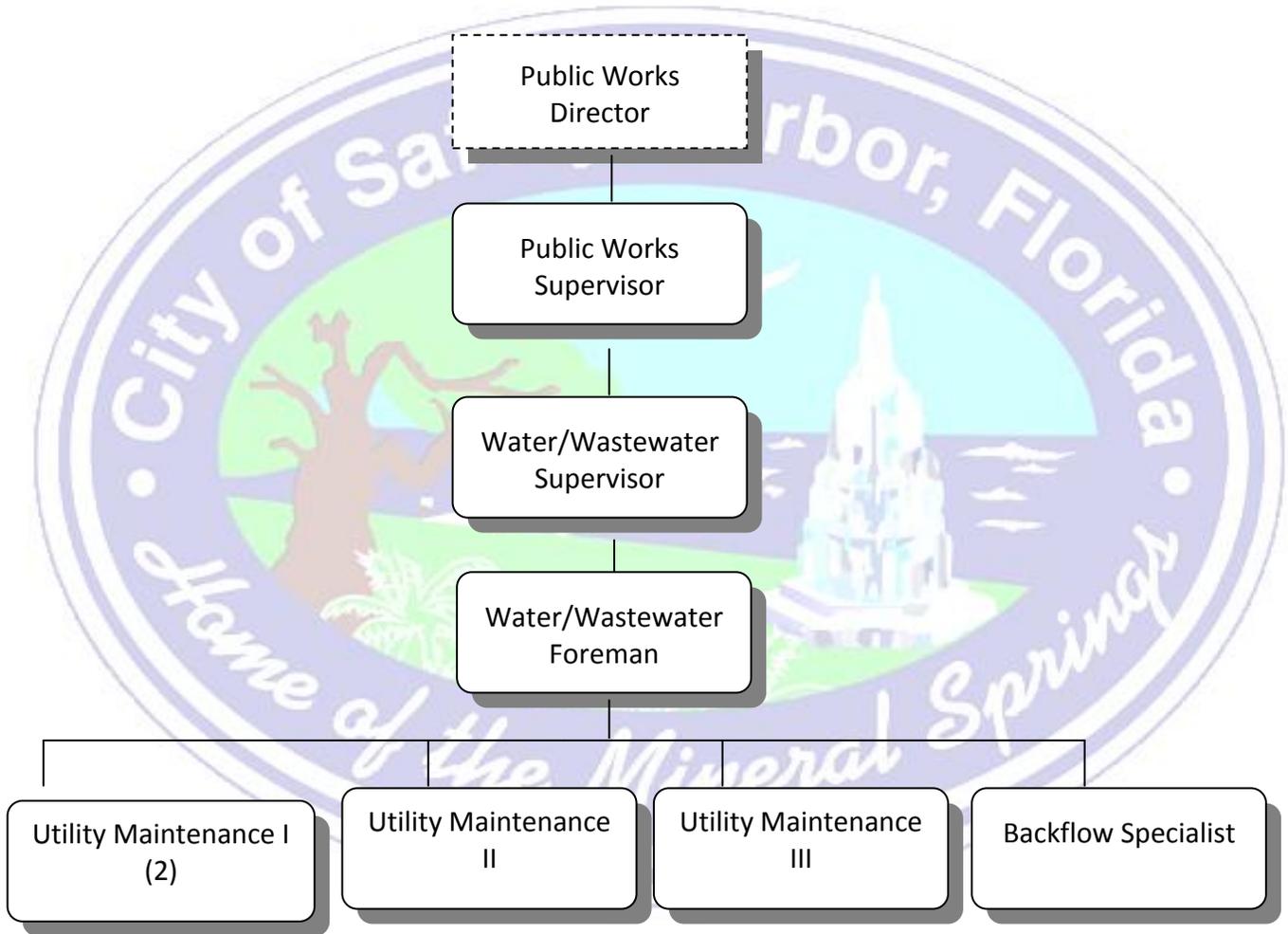
-ADOPTED FY 2009/2010 BUDGET--

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
6440	SPECIAL EQUIPMENT	78,857	47,959	32,852	31,792	32,852	30,000
TOTAL	CAPITAL EXPENSES	147,465	47,959	82,852	76,544	82,852	30,000
6440	CAPITAL LEASE	0	0	0	0	0	32,852
TOTAL	CAPITAL EXPENSES	0	0	0	0	0	32,852
TOTAL	WATER	<u>2,600,426</u>	<u>2,562,959</u>	<u>3,008,037</u>	<u>1,717,923</u>	<u>2,554,414</u>	<u>2,714,200</u>

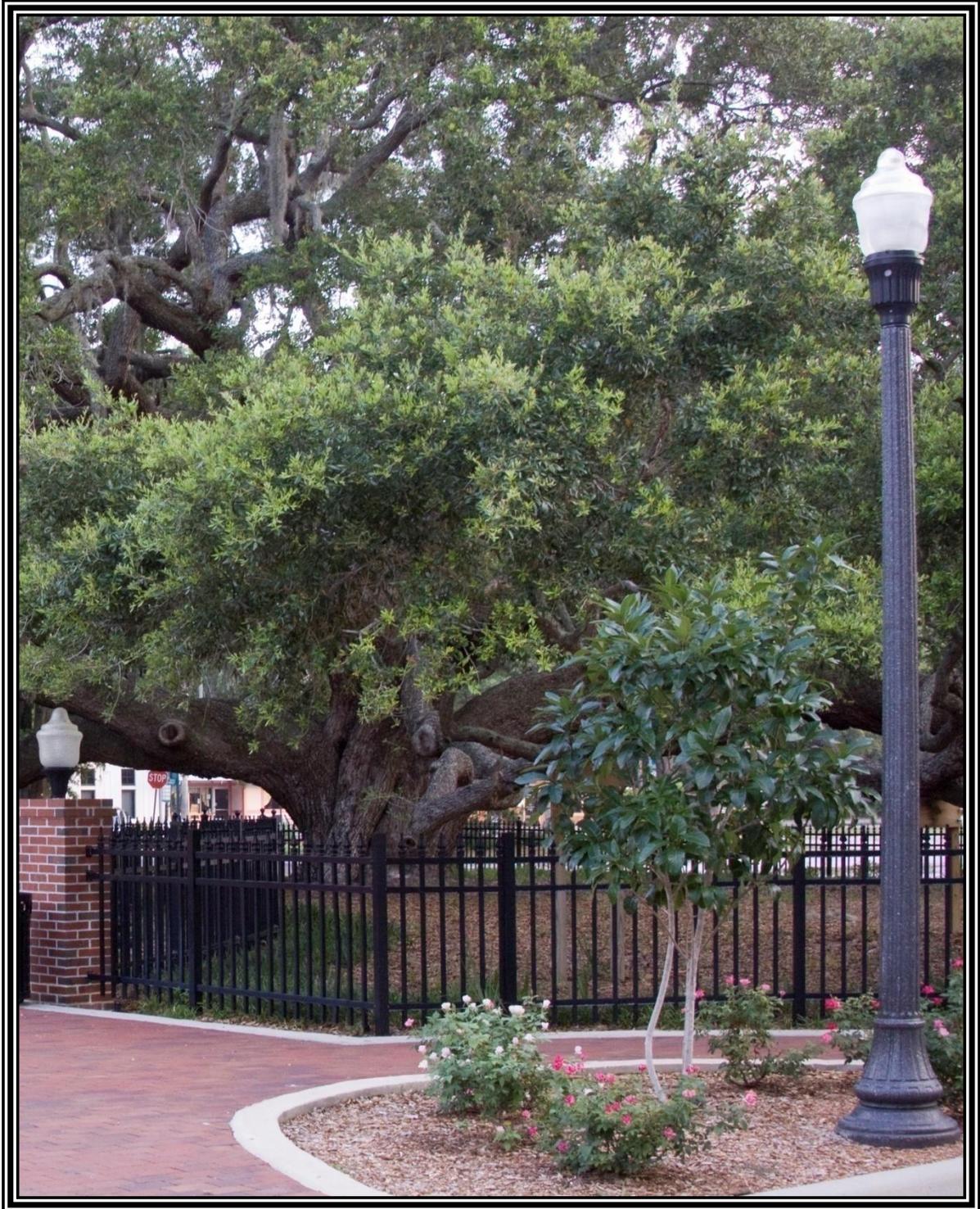
FUNDING SOURCE

Water	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	YTD FY 2009	ESTIMATE TO 9/30	PROPOSED FY 2010
Program Expenditure Budget	2,600,426	2,562,959	3,008,037	1,717,923	2,554,414	2,714,200
Less: Revenues Generated						
343 Physical Environment	3,090,694	3,289,008	3,645,846	2,691,628	3,378,100	3,766,100
Net Unsupported Budget	(490,268)	(726,049)	(637,809)	(973,705)	(823,686)	(1,051,900)
% of Budget Supported by Program	119%	128%	121%	157%	132%	139%

**Organizational Chart
PUBLIC WORKS
WATER DEPARTMENT**



JOB CLASS / TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
Public Works Director	(134) \$31.29 - \$50.38	0.20	0.20	0.20
Public Works Supervisor	(128) \$23.35 - \$37.51	1.00	1.00	1.00
Water/Wastewater Supervisor	(125) \$20.17 - \$32.42	1.00	1.00	1.00
Water/Wastewater Foreman	(120) \$15.81 - \$25.40	0.00	0.00	1.00
Backflow Specialist	(118) \$14.34 - \$23.05	1.00	1.00	1.00
Utility Maintenance III	(118) \$14.34 - \$23.05	1.00	1.00	1.00
Utility Maintenance II	(116) \$13.01 - \$20.90	1.00	1.00	1.00
Utility Maintenance I	(114) \$11.79 - \$18.96	3.00	3.00	2.00
Total Division		8.20	8.20	8.20



Wastewater Division Public Works Department



The primary function of the Wastewater Division is to collect and transport the wastewater safely, effectively and efficiently into the City of Clearwater's transmission line that leads to the Northeast Advanced Wastewater Treatment Facility. Many daily functions include; the construction, repair, monitoring and maintenance of the city's 66.3 miles of sanitary sewer system infrastructure. This division is responsible for operating and maintaining sewer mains that transmits all wastewater through the 25 city owned pump stations. Daily inspections of these stations, recording of wastewater flows that are pumped into the City of Clearwater's transmission line, and the sampling of the waste stream as required by the Federal Department of Environmental Protection regulations is carried out professional by city staff.

Current and Prior Year Accomplishments

Provide Material Safety Data Sheets (MSDS) training. Reduce the amount of chemicals stored in the work place for all of the Public Works Department. Locate sanitary sewer force mains and main lines to stay in compliance with the Sunshine Call One mandates. Locate stations have been installed at various locations to assist in the locating requirements. Installation of sanitary sewer service clean outs through a large portion of Northwood East Subdivision was completed. Reconstruct Baywoods sanitary sewer pumping station.



Fiscal Year 2010 Highlights

Fire prevention and extinguisher training is scheduled as an educational course for fire awareness in the work place. Continue to locate sanitary sewer mains and install locate stations. This project would cover locating all the City sanitary sewer force mains 4" and above and installing access points showing their exact locations.

Long-Term Vision and Future Financial Impact:



Provide uninterrupted quality service to the residents of Safety Harbor in the prevention of wastewater stoppages or overflows. Improvements includes installation of a fiberglass wet well liner, concrete valve vault, the upgrade of obsolete electrical panel boxes and the electrical/mechanical components within the pump stations to standardize all stations. Rehabilitate the gravity sewer main line by installing liners, thus preventing ground water intrusion. Establish a grease trap ordinance to provide great control of our wastewater stream.

FUND: 041 WATER & SEWER
DEPARTMENT: 36 WASTEWATER

PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
Jurisdiction Data	FY 2007	FY 2008	TO 9/30	FY 2010
Population	17,973	17,844	17,825	17,825
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Departmental Inputs				
Total O & M Expenditures	\$ 2,201,538	\$ 2,323,526	\$ 2,298,438	\$ 2,347,001
Total # of Full Time Equivalent Employees	11.25	10.20	10.20	10.20
# of Lift Stations	25	25	25	25
Outputs				
# of Emergency Repair Calls	31	30	30	35
# of Repairs (Including Emergency)	65	58	60	60
Miles of Collection System Inspected	1.9	1	2	2.5
Miles of Collection System Cleaned	4	2	5	5
# of Lift Stations Repaired	89	85	58	55
# of New Service Connections	68	55	12	20
Miles of Mains in Collection System	66.3	66.3	66.47	66.47
# of Customers	8,741	8,796	8,832	8,861
Efficiency				
O&M Cost per Mile of Collection System	33,206	35,046	34,579	35,309
O&M per Customer Account	251.86	264.16	260.24	264.87
O&M Cost per Capita	\$ 122.49	\$ 130.21	\$ 128.94	\$ 131.67
O&M Cost per Full Time Equiv. Employee	\$ 195,692.27	\$ 227,796.67	\$ 225,337.06	\$ 230,098.14
# Per Capita per Full Time Equiv. Employee	1,597.60	1,749.41	1,747.55	1,747.55
Effectiveness				
# of Main Stoppages	7	4	4	5

DPARTMENT ANALYSIS

Wastewater's position count remains at 10.20. The Adopted Budget reflects increased Operating Expenses based on 8% rate increase for wastewater treatment received from the City of Clearwater.

WASTEWATER

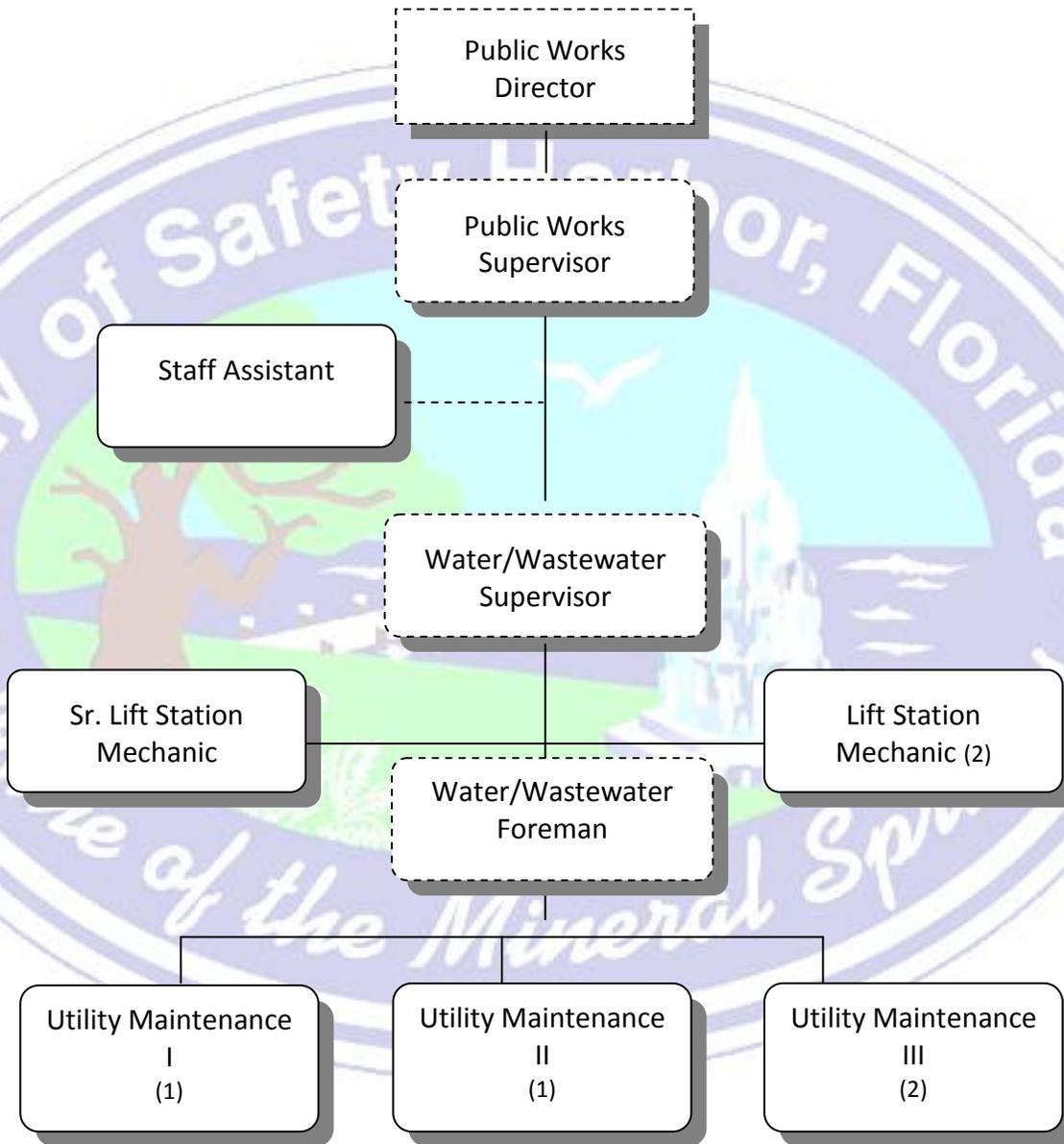
DEPARTMENT 041.4036.535

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
1201	REGULAR	300,443	329,362	407,284	275,771	390,558	301,023
1202	SICK LEAVE WAGES	28,130	17,130	-	23,477	-	-
1203	VACATION WAGES	21,847	23,197	-	19,676	-	-
1204	HOLIDAY WAGES	14,241	16,009	-	13,709	-	-
1400	OVERTIME-TIME & ONE HALF	7,785	5,941	9,000	5,164	7,200	9,000
1550	LONGEVITY PAY	10,900	12,250	11,750	11,750	11,750	-
2100	F.I.C.A TAXES	28,139	29,657	32,745	26,286	28,901	23,723
2200	RETIREMENT	33,898	34,853	37,596	25,934	35,280	26,921
2300	LIFE & HEALTH INSURANCE	92,567	100,546	109,415	76,081	97,699	107,525
TOTAL	PERSONNEL SERVICES	537,950	568,945	607,790	477,848	571,388	468,192
3460	UNIFORM RENTAL & LAUNDRY	2,670	2,683	2,921	2,146	2,921	2,925
3490	OTHER FEES & CONTRACTS	36,703	5,869	61,990	32,803	54,124	58,661
3492	PURCHASES WATER/SEWER	1,464,590	1,481,617	1,943,308	1,151,723	1,480,000	1,598,400
4001	EMPLOYEE TRAVEL	83	336	264	50	214	187
4100	COMMUNICATION SERVICES	3,860	4,021	4,418	2,753	3,982	4,244
4300	UTILITY SERVICES	54,537	53,924	65,158	39,682	58,448	69,822
4400	RENTAL & LEASES	1,402	1,000	1,400	-	1,300	1,300
4601	BUILDING & GROUNDS MAINT	1,144	509	6,689	429	6,689	965
4610	OUTSIDE VEHICLE REPAIRS	800	533	1,200	255	1,000	1,000
4620	EQUIPMENT REPAIRS	1,558	2,499	2,500	1,974	2,000	2,000
4630	RADIO MAINTENANCE	766	208	700	255	500	500
4640	MAINTENANCE CONTRACTS	963	484	835	349	835	835
4690	SPECIAL SERVICES	6,393	6,355	7,500	4,495	7,500	7,500
4930	OTHER CURRENT CHARGES	508	278	525	362	525	540
5110	GENERAL OFFICE SUPPLIES	1,555	1,071	1,000	913	1,000	1,000
5111	NON-CAPITAL OFFICE EQUIP	3,066	280	250	216	200	4,039
5201	GAS	5,832	5,799	9,379	3,332	5,498	6,897
5202	DIESEL	5,821	9,162	12,844	3,390	6,102	7,322
5203	OIL & OTHER LUBRICANTS	653	320	800	18	400	400
5210	VEHICLE PARTS	6,130	5,809	7,000	4,328	6,500	6,500
5220	EQUIPMENT PARTS	4,986	3,917	4,500	3,518	4,000	4,000
5230	SMALL TOOLS & SUPPLIES	3,390	3,400	3,200	3,000	3,000	3,000
5240	BUILDERS SUPPLIES	1,000	1,000	1,000	949	1,000	1,000
5241	HOUSEKEEPING SUPPLIES	197	188	200	114	200	200
5250	CHEMICALS	2,000	2,380	2,400	1,874	2,000	2,000
5270	SPECIAL CLOTHING/UNIFORMS	2,481	2,349	2,860	1,844	2,700	2,700
5280	TIRES & TUBES	2,800	2,803	2,800	1,229	2,600	2,600
5290	SPECIAL SUPPLIES	3,011	51,221	6,000	(86)	6,000	2,000
5293	SAFETY SUPPLIES	1,690	1,669	1,700	1,403	1,500	1,500
5295	SPECIAL SUPPLIES - W&S	99	10,509	13,187	8,757	12,500	12,500
5430	EDUCATIONAL COSTS	900	1,433	2,756	2,472	1,812	2,272
TOTAL	OPERATING EXPENSES	1,621,588	1,663,626	2,171,284	1,274,547	1,677,050	1,808,809
6300	IMPROV OTHER THAN BLDGS	-	-	-	-	-	-
6401	AUTOMOTIVE EQUIPMENT	42,000	78,962	-	-	-	-
6440	SPECIAL EQUIPMENT	-	11,993	50,000	1,872	50,000	70,000
TOTAL	CAPITAL EXPENSES	42,000	90,955	50,000	1,872	50,000	70,000
TOTAL	WASTEWATER DEPARTMENT	\$ 2,201,538	\$ 2,323,526	\$ 2,829,074	\$ 1,754,267	\$ 2,298,438	\$ 2,347,001

FUNDING SOURCE

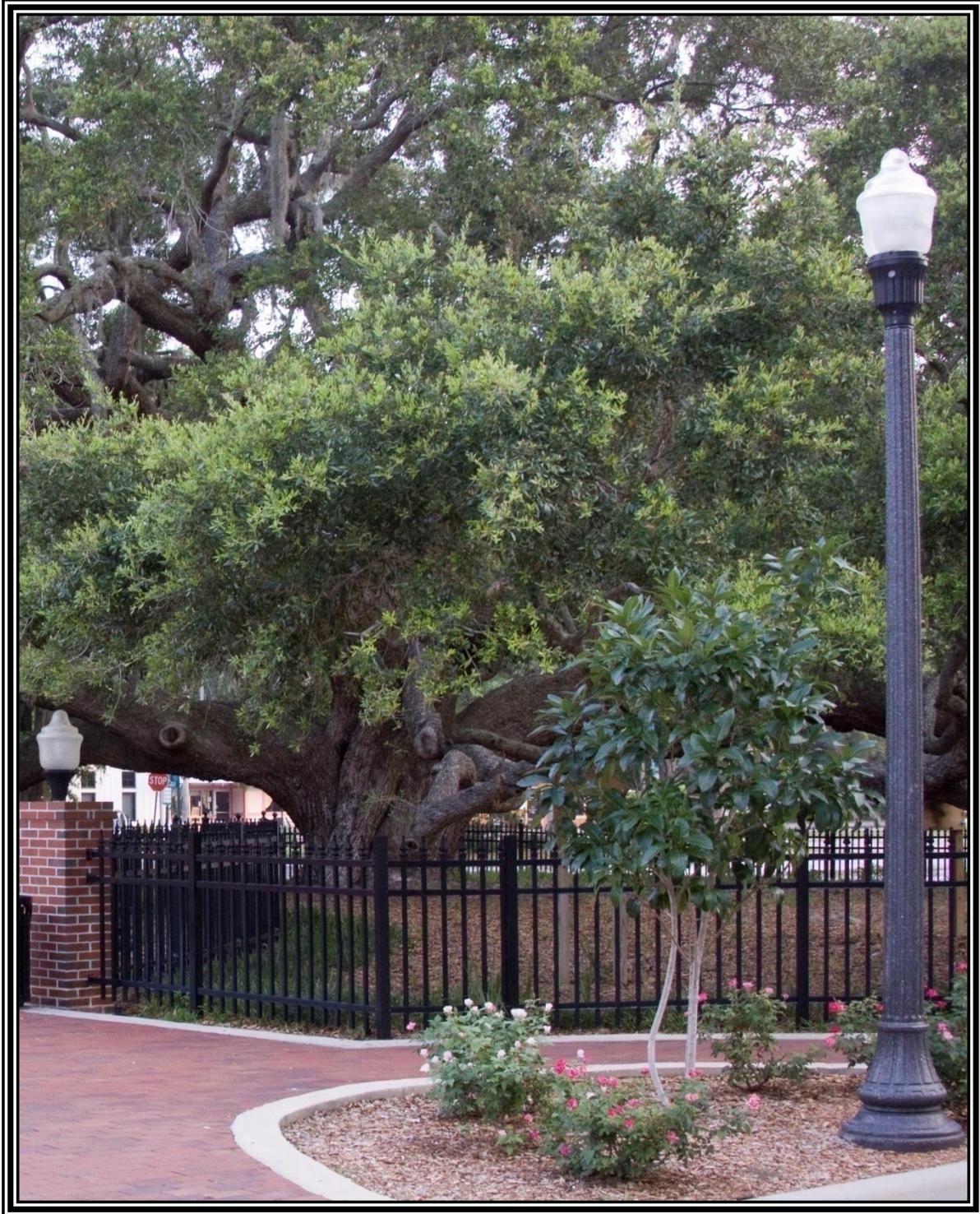
Wastewater	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	YTD FY 2009	ESTIMATE TO 9/30	PROPOSED FY 2010
Program Expenditure Budget	2,201,538	2,323,526	2,829,074	1,754,267	2,298,438	2,347,001
Less: Revenues Generated						
343 Physical Environment	3,274,895	3,693,168	4,100,134	3,249,211	4,032,000	4,495,600
Net Unsupported Budget	(1,073,357)	(1,369,642)	(1,271,060)	(1,494,944)	(1,733,562)	(2,148,599)
% of Budget Supported by Program	149%	159%	145%	185%	175%	192%

**Organizational Chart
PUBLIC WORKS
WASTEWATER DEPARTMENT**



JOB CLASS / TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
Public Works Director	(134) \$31.29 - \$50.38	0.20	0.20	0.20
Sr. Lift Station Mechanic	(120) \$15.81 - \$25.40	1.00	1.00	1.00
Lift Station Mechanic	(119) \$15.06 - \$24.19	2.00	2.00	2.00
Utility Maintenance III *	(118) \$14.34 - \$23.05	3.00	3.00	2.00
Utility Maintenance II *	(116) \$13.01 - \$20.90	2.00	2.00	1.00
Utility Maintenance I	(114) \$11.79 - \$18.96	1.00	1.00	1.00
Staff Assistant	(116) \$13.01 - \$20.90	1.00	1.00	1.00
Total Division		10.20	10.20	8.20

*Two Positions Unfunded for FY 09/10. (One Utility Maintenance III & One Utility Maintenance II)



W&S FIXED ASSETS

DEPARTMENT: 041.4090.583

<u>OBJ</u> <u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL</u> <u>FY 2007</u>	<u>ACTUAL</u> <u>FY 2008</u>	<u>ADJUSTED</u> <u>FY 2009</u>	<u>YTD</u> <u>FY 2009</u>	<u>ESTIMATE</u> <u>TO 9/30</u>	<u>ADOPTED</u> <u>FY 2010</u>
6900	RECLASSIFY ACCOUNT	-237,373	-1,309,033	0	0	0	0
TOTAL	CAPITAL EXPENSES	-237,373	-1,309,033	0	0	0	0
TOTAL	W&S FIXED ASSETS	<u>-237,373</u>	<u>-1,309,033</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

NON-OPERATING DEPARTMENT
DEPARTMENT: 041.4094.590

<u>OBJ</u> <u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL</u> <u>FY 2007</u>	<u>ACTUAL</u> <u>FY 2008</u>	<u>ADJUSTED</u> <u>FY 2009</u>	<u>YTD</u> <u>FY 2009</u>	<u>ESTIMATE</u> <u>TO 9/30</u>	<u>ADOPTED</u> <u>FY 2010</u>
9401	ADIMINISTRATION FEE REIMB	295,525	318,573	403,506	269,004	403,506	251,258
9425	ENGINEERING FEE REIMB.	87,405	173,153	208,490	138,993	208,490	163,356
9433	BLDG & FLEET MAINT. REIMB	163,916	138,962	173,639	115,759	173,639	140,186
TOTAL	NON OPERATING EXPENSES	546,846	630,688	785,635	523,756	785,635	554,800
TOTAL	NON-OPERATING	<u>\$ 546,846</u>	<u>\$ 630,688</u>	<u>\$ 785,635</u>	<u>\$ 523,756</u>	<u>\$ 785,635</u>	<u>\$ 554,800</u>

OTHER EXPENDITURES
DEPARTMENT: 041.4095.581

<u>OBJ</u> <u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL</u> <u>FY 2007</u>	<u>ACTUAL</u> <u>FY 2008</u>	<u>ADJUSTED</u> <u>FY 2009</u>	<u>YTD</u> <u>FY 2009</u>	<u>ESTIMATE</u> <u>TO 9/30</u>	<u>ADOPTED</u> <u>FY 2010</u>
5800	DEPRECIATION EXPENSE	739,209	791,101	853,000	-	853,000	901,450
TOTAL	OPERATING EXPENSES	739,209	791,101	853,000	-	853,000	901,450
7250	AMORTIZATION EXP BOND DIS	33,499	23,351	34,000	-	34,000	30,000
9120	1993 W&S REV BD SINKING	402,759	335,018	350,903	233,935	350,903	398,750
9122	TO BANK OF AMERICA CREDIT	-	-	467,082	-	111,000	429,716
9148	TFR TO W&S R&R FUND	-	-	-	-	-	1,020,000
TOTAL	NON OPERATING EXPENSES	436,258	358,369	851,985	233,935	495,903	1,878,466
TOTAL	OTHER EXPENDITURES	<u>\$ 1,175,467</u>	<u>\$ 1,149,470</u>	<u>\$ 1,704,985</u>	<u>\$ 233,935</u>	<u>\$ 1,348,903</u>	<u>\$ 2,779,916</u>

OTHER EXPENDITURES
DEPARTMENT: 041.4099.588

<u>OBJ</u> <u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL</u> <u>FY 2007</u>	<u>ACTUAL</u> <u>FY 2008</u>	<u>ADJUSTED</u> <u>FY 2009</u>	<u>YTD</u> <u>FY 2009</u>	<u>ESTIMATE</u> <u>TO 9/30</u>	<u>ADOPTED</u> <u>FY 2010</u>
9901	FUND RESERVE	-	-	5,655,646	-	7,905,179	7,331,825
TOTAL	FUND RESERVES	-	-	5,655,646	-	7,905,179	7,331,825
TOTAL	NON-CLASSIFIED	-	-	5,655,646	-	7,905,179	7,331,825
TOTAL	W & S COMBINED FUNDS	<u>\$ 7,666,083</u>	<u>\$ 6,955,453</u>	<u>\$ 15,823,154</u>	<u>\$ 5,428,416</u>	<u>\$ 16,543,544</u>	<u>\$ 17,157,365</u>

RE-USE WATER FUND REVENUE DETAIL

**FUND: 043.4000
RE-USE WATER FUND**

ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
043-361.0100 INVESTMENTS	11,403	18,744	10,000	10,061	10,650	9,040
043-361.5000 MARKET VALUE ADJ	(1,252)	5,786	-	-	-	-
INTEREST INCOME	10,151	24,530	10,000	10,061	10,650	9,040
043-389.0100 BALANCE CARRYFORWARD	-	-	345,181	-	335,181	345,831
OTHER NON-REVENUE	-	-	345,181	-	335,181	345,831
WATER REUSE FUND	\$ 10,151	\$ 24,530	\$ 355,181	\$ 10,061	\$ 345,831	\$ 354,871

**REUSE WATER FUND/WATER
DEPARTMENT: WATER 043.4035.533**

OBJ CODE ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
9901 FUND RESERVE	-	-	355,181	-	345,831	354,871
TOTAL FUND RESERVES	-	-	355,181	-	345,831	354,871
TOTAL WATER	-	-	355,181	-	345,831	354,871
TOTAL W & S COMBINED FUNDS	\$ -	\$ -	\$ 355,181	\$ -	\$ 345,831	\$ 354,871

DEPARTMENT ANALYSIS

In FY 93-94 the Commission approved an ordinance requiring 5% of net revenues of the combined Water & Sewer Funds be transferred to the Reuse Water Fund.



Sanitation Division Public Works Department

The Sanitation Division encompasses four programs: Residential Service, Commercial Dumpster Service, Curbside Recycling Service and Special Pick-up Service.

The Residential Service Program provides twice a week curbside garbage collection in 90 gallon automated collection containers, once a week bulk items collection and Wednesday yard waste collection. The division collects approximately 6,800 homes averaging 9,750 tons of garbage a year. Approximately 900 tons of yard waste is hauled to a county facility and processed into free mulch for the residents.



The Commercial Dumpster Service collects approximately 4,800 tons per year. All of the City's apartments and townhomes are also collected by our commercial routes. These businesses and communities all vary in service from once per week to five days a week collecting either 2 yard, 4 yard, 6 yard, or 8 yard dumpsters.



The Curbside Recycling Service is collected once a week in 19 gallon green recycling totes. Residents average about 2 bins per household. The program collects approximately 300 tons of newspaper, 325 tons of mixed paper, 110 tons of # 1 and #2 plastic bottles and 25 tons of aluminum/steel cans. The apartment complexes receive the same service but are collected in 90 gallon totes.

Our special pick-up service provides collection for debris which does not fall under the curbside collection guidelines. The service is offered at an additional cost to residents. Types of special pick-up items include large amounts of yard waste, trash, clean up dumpster services, remodeling and small construction building material and appliance collections.

Current and Prior Year Accomplishments:

The Sanitation and Administrative staff promotes recycling throughout the City with the establishment of regulations for the curbside collection program and how the division will enforce incorrect recycling practices. The division has currently increased the number of commercial cardboard recycling sites throughout the city to increase our diversion rates.

Fiscal Year 2010 Highlights:

The Sanitation and Administrative staff will continue to educate and increase recycling tonnages through promoting the City's recycling program. The division will also be reevaluating current conditions of the commercial containers for the need to refurbish their appearance in order to keep up the aesthetics of the community.

Long-Term Vision and Future Financial Impact:

The Division will continue to provide, reliable service to the residential and commercial customers. The staff will continue to encourage recycling throughout the City to continue to increase diversion rate and to cut operation cost.

FUND: 044 SANITATION
DEPARTMENT: 32 SANITATION

PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
Jurisdiction Data	FY 2007	FY 2008	TO 9/30	FY 2010
Population	17,973	17,844	17,825	17,825
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.80	183.75	184.50	176.05
Departmental Inputs				
Total O & M Expenditures	\$ 2,360,046	\$ 2,791,134	\$ 2,493,102	\$ 2,651,372
Total # of Full Time Equivalent Employees	19.15	19.15	19.15	19.15
Total # of Collection Vehicles Used	13	13	14	14
Solid Waste Outputs				
Tons of Refuse Collected	16,424	15,820	16,000	14,000
# of Trips to Resource Facility Commercial	686	600	620	500
# of Trips to Resource Facility Residential	1,456	1,440	1,400	1,300
# of Trip to Resource Facility Yard Waste	459	325	275	150
Total # of All Trips	2,601	2,365	2,295	1,950
# of Yard Waste Specials	22	80	159	170
# of Commercial Dumpster Specials	292	225	250	125
# of Temporary Dumpsters	232	260	250	300
# of Misc. Specials			90	100
Recycling				
Recycling Bins Delivered	340	500	400	400
Tons of Material Collected Curbside	1,157	800	1,000	1,000
Tons of Material Collected at Drop Off Sites	116	133	145	150
Total of Yard Waste Collected in Tons	1,309	830	1,000	900
# of Freon Units Recovered	55	90	80	50
Scrap Metal Collected in Tons	67	60	65	30
Efficiency				
O&M Cost per Ton	143.69	176.43	155.82	189.38
O&M Cost per Capita	\$ 131.31	\$ 156.42	\$ 139.87	\$ 148.74
O & M Cost per Full Time Equiv. Employee	\$ 123,240.00	\$ 145,751.12	\$ 130,188.09	\$ 138,452.85
# Per Capita per Full Time Equiv. Employee	938.54	931.80	930.81	930.81

SANITATION FUND REVENUE DETAIL

**FUND 044-4500
SANITATION REVENUE FUND**

ACCOUNT DESCRIPTION	ACTUAL <u>FY 2007</u>	ACTUAL <u>FY 2008</u>	BUDGET <u>FY 2009</u>	YTD <u>FY 2009</u>	ESTIMATE <u>TO 9/30</u>	ADOPTED <u>FY 2010</u>
044-313.0700 SOLID WASTE FRANCHISE FEE	29,354	30,945	25,000	29,769	35,000	35,000
FRANCHISE FEES	29,354	30,945	25,000	29,769	35,000	35,000
044-334.2000 LOCAL GRANTS	13,569	13,359	13,569	13,429	13,570	13,000
GRANTS	13,569	13,359	13,569	13,429	13,570	13,000
044-343.0970 INDUSTRIAL SURCHARGE	5,912	2,434	2,000	835	1,100	1,100
044-343.4010 SANITATION/REFUSE CHARGES	2,246,516	2,398,203	2,663,261	1,970,862	2,442,000	2,674,000
CHARGES FOR SERVICES	2,252,428	2,400,637	2,665,261	1,971,697	2,443,100	2,675,100
044-361.0100 INVESTMENTS	61,030	17,517	56,000	5,335	59,620	50,620
044-361.5000 MARKET VALUE ADJ	(4,169)	(2,713)	-	-	-	-
INTEREST INCOME	56,861	20,230	56,000	5,335	59,620	50,620
044-365.0910 RECYCLING SALES	7,040	62,783	7,000	28,322	37,700	37,700
RECYCLING SALES	7,040	62,783	7,000	28,322	37,700	37,700
044-369.0900 MISCELLANEOUS REVENUE	1	-	-	-	-	-
MISCELLANEOUS REVENUE	1	-	-	-	-	-
044-384.2200 LINE OF CREDIT	-	-	154,045	-	154,045	-
INTERFUND TRANSFERS	-	-	154,045	-	154,045	-
044-389.0100 BALANCE CARRYFORWARD	-	-	1,179,997	-	963,609	489,025
OTHER NON-REVENUE	-	-	1,179,997	-	963,609	489,025
SANITATION FUND	\$ 2,359,253	\$ 2,527,954	\$ 4,100,872	\$ 2,048,552	\$ 3,706,644	\$ 3,300,445

SANITATION/REFUSE CHARGES:

The monthly residential refuse pick-up rate increases by 9.5% to \$22.32 per month effective October 1, 2009. Residential curbside recycling fee is \$2.77 per household monthly and is deposited in the same account as the refuse charges. Rate increases are already approved for a 9.5% increase effective 10/01/09.

Sanitation	FUNDING SOURCE					
	ACTUAL <u>FY 2007</u>	ACTUAL <u>FY 2008</u>	BUDGET <u>FY 2009</u>	YTD <u>FY 2009</u>	ESTIMATE <u>TO 9/30</u>	ADOPTED <u>FY 2010</u>
Program Expenditure Budget	2,360,046	2,791,134	2,723,069	1,683,915	2,493,102	2,632,583
Less: Revenues Generated						
313 Franchise Fees	29,354	30,945	25,000	29,769	35,000	35,000
334 Local Grants	13,569	13,359	13,569	13,429	13,570	13,000
343 Physical Environment	2,252,428	2,400,637	2,665,261	1,970,862	2,442,000	2,674,000
Net Unsupported Budget	64,695	346,193	19,239	(330,145)	2,532	(89,417)
% of Budget Supported by Program	97%	88%	99%	120%	100%	103%

**SANITATION
DEPARTMENT 044.4532.534**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
1201	REGULAR	524,081	601,571	727,104	445,672	726,815	738,757
1202	SICK LEAVE WAGES	36,580	27,412	-	18,036	-	-
1203	VACATION WAGES	41,728	52,189	-	24,222	-	-
1204	HOLIDAY WAGES	21,325	27,412	-	26,082	-	-
1210	REG WAGES-TEMPORARY EMPL	13,572	25,848	30,000	17,872	26,000	30,000
1400	OVERTIME-TIME & ONE HALF	24,614	36,124	27,200	15,015	27,200	27,200
1550	LONGEVITY PAY	18,300	23,500	25,750	25,500	25,500	-
2100	FICA TAXES	42,234	53,516	59,674	40,609	52,549	60,914
2200	RETIREMENT	51,201	64,355	68,409	47,622	63,343	66,889
2300	LIFE & HEALTH INSURANCE	160,237	198,628	216,149	170,677	215,995	227,856
2400	WORKERS COMP INSURANCE	65,587	61,423	73,465	23,869	41,030	47,190
TOTAL	PERSONNEL SERVICES	999,459	1,171,978	1,227,751	855,176	1,178,432	1,198,806
3210	AUDITING & ACCOUNTING	2,296	3,295	3,050	2,457	3,050	3,355
3460	UNIFORM RENTAL & LAUNDRY	4,286	5,128	5,499	3,747	5,499	4,760
3480	LANDFILL FEES	614,705	573,052	651,000	359,661	651,000	683,500
3481	RECYCLING FEES	228,599	12,696	41,359	12,283	17,254	1,000
3490	OTHER FEES/CONTRACTS	203	1,756	11,175	651	1,175	945
4001	EMPLOYEE TRAVEL	14	1,097	800	307	500	2,450
4100	COMMUNICATION SERVICES	4,596	4,996	5,208	3,633	5,229	5,551
4300	UTILITIES	4,281	4,499	5,260	3,178	5,023	5,716
4500	GENERAL LIABILITY INSUR	66,858	63,247	125,116	45,046	74,170	85,300
4601	BLDG & GROUNDS MAINTENANC	237	733	1,652	1,249	1,652	886
4610	OUTSIDE VEHICLE REPAIRS	41,790	42,797	46,000	12,842	44,000	46,000
4620	EQUIPMENT REPAIRS	12,653	8,172	10,000	6,657	10,000	10,000
4630	RADIO MAINTENANCE	568	592	900	181	700	400
4640	MAINTENANCE CONTRACTS	62	448	470	87	470	585
4700	PRINTING & BINDING	454	1,500	1,000	456	650	650
4930	OTHER CURRENT CHARGES	515	554	705	364	450	560
4934	GRANT EXPENDITURES	9,764	9,413	13,359	6,805	13,359	13,359
5110	OFFICE SUPPLIES-GENERAL	601	549	600	312	300	600
5201	GAS	3,089	4,285	6,757	1,921	4,060	5,278
5202	DIESEL	99,159	168,415	175,197	57,208	100,533	130,693
5203	OIL & OTHER LUBRICANTS	6,526	2,981	6,750	3,708	6,750	8,157
5210	VEHICLE PARTS	43,518	42,131	40,000	21,382	40,000	40,000
5220	EQUIPMENT PARTS	18,268	17,953	18,000	7,729	18,000	18,000
5230	SMALL TOOLS & SUPPLIES	836	763	1,000	850	850	850
5241	HOUSEKEEPING SUPPLIES	173	499	500	144	500	500
5250	CHEMICALS	2,083	2,957	3,175	1,284	1,500	2,325
5270	SPECIAL CLOTHING/UNIFORMS	4,833	5,725	6,002	2,923	4,702	4,331
5280	TIRES & TUBES	39,909	35,410	55,000	35,632	55,000	55,000
5290	SPECIAL SUPPLIES	37,187	41,735	37,580	26,103	37,580	26,802
5293	SAFETY SUPPLIES	1,998	2,200	2,200	1,059	1,060	2,200
5420	MEMBERSHIPS & DUES	342	525	525	342	525	850
5430	EDUCATIONAL COSTS	348	1,883	1,200	1,083	350	2,900
TOTAL	OPERATING EXPENSES	1,250,751	1,061,986	1,277,039	621,284	1,105,891	1,163,503
6401	AUTOMOTIVE EQUIPMENT	-	-	24,500	17,005	15,000	248,000
6440	SPECIAL EQUIPMENT	107,571	554,600	190,979	188,949	190,979	-
TOTAL	CAPITAL EXPENSES	107,571	554,600	215,479	205,954	205,979	248,000
7220	INTEREST-CUSTOMER DEPOSIT	2,265	2,570	2,800	1,501	2,800	2,800
TOTAL	NON OPERATING EXPENSES	2,265	2,570	2,800	1,501	2,800	2,800
6440	CAPITAL LEASE	-	-	-	-	-	38,263
TOTAL	CAPITAL EXPENSES	-	-	-	-	-	38,263
TOTAL	SANITATION	\$ 2,360,046	\$ 2,791,134	\$ 2,723,069	\$ 1,683,915	\$ 2,493,102	\$ 2,651,372

**NON-OPERATING
DEPARTMENT: 044.4590.583**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
6900	RECLASSIFY ACCOUNT	(107,571)	(548,169)	-	-	-	-
TOTAL	CAPITAL EXPENSES	(107,571)	(548,169)	-	-	-	-
TOTAL	SANITATION FIXED ASSETS	\$ (107,571)	\$ (548,169)	\$ -	\$ -	\$ -	\$ -

**NON-OPERATING
DEPARTMENT: 044.4594.590**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
9401	ADIMINISTRATION FEE REIMB	183,149	197,433	256,893	171,262	256,893	179,852
9416	DATA PROCESSING FEE REIMB	80,002	111,423	88,929	59,286	88,929	13,623
9425	ENGINEERING FEE REIMB.	-	-	-	-	-	57,358
9433	BLDG & FLEET MAINT. REIMB	49,218	104,886	61,896	41,264	61,896	-
TOTAL	NON OPERATING EXPENSES	312,369	413,742	407,718	271,812	407,718	250,833
TOTAL	NON-OPERATING	\$ 312,369	\$ 413,742	\$ 407,718	\$ 271,812	\$ 407,718	\$ 250,833

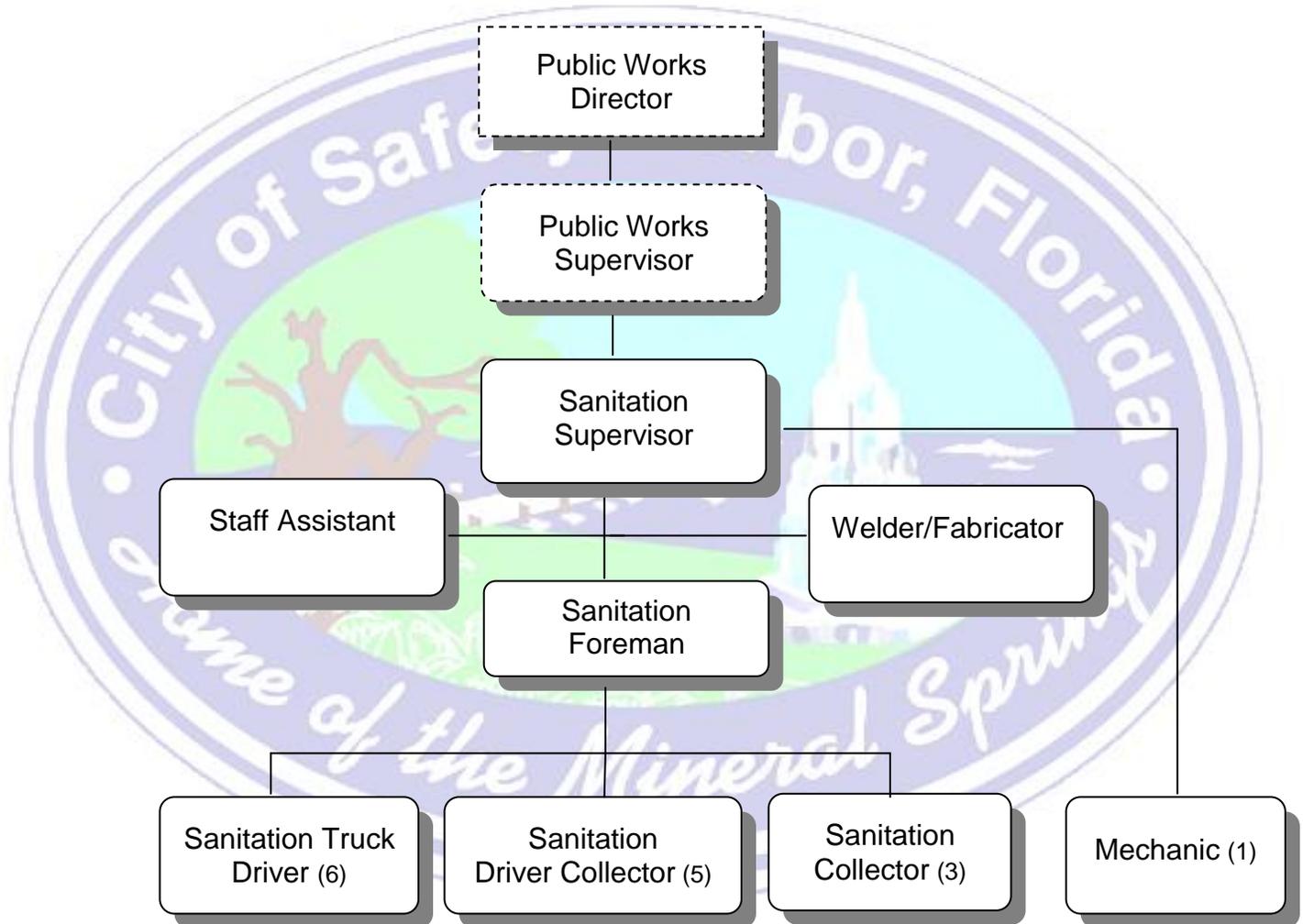
**NON-CLASSIFIED
DEPARTMENT: 044.4595.581**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
5800	DEPRECIATION EXPENSE	160,799	209,425	309,799	-	309,799	335,419
TOTAL	OPERATING EXPENSES	160,799	209,425	309,799	-	309,799	335,419
9122	TO BANK OF AMERICA CREDIT	-	-	172,038	-	7,000	53,506
TOTAL	NON OPERATING EXPENSES	-	-	172,038	-	7,000	53,506
TOTAL	OTHER EXPENDITURES	\$ 160,799	\$ 209,425	\$ 481,837	\$ -	\$ 316,799	\$ 388,925

**NON-CLASSIFIED
DEPARTMENT: 044.4599.588**

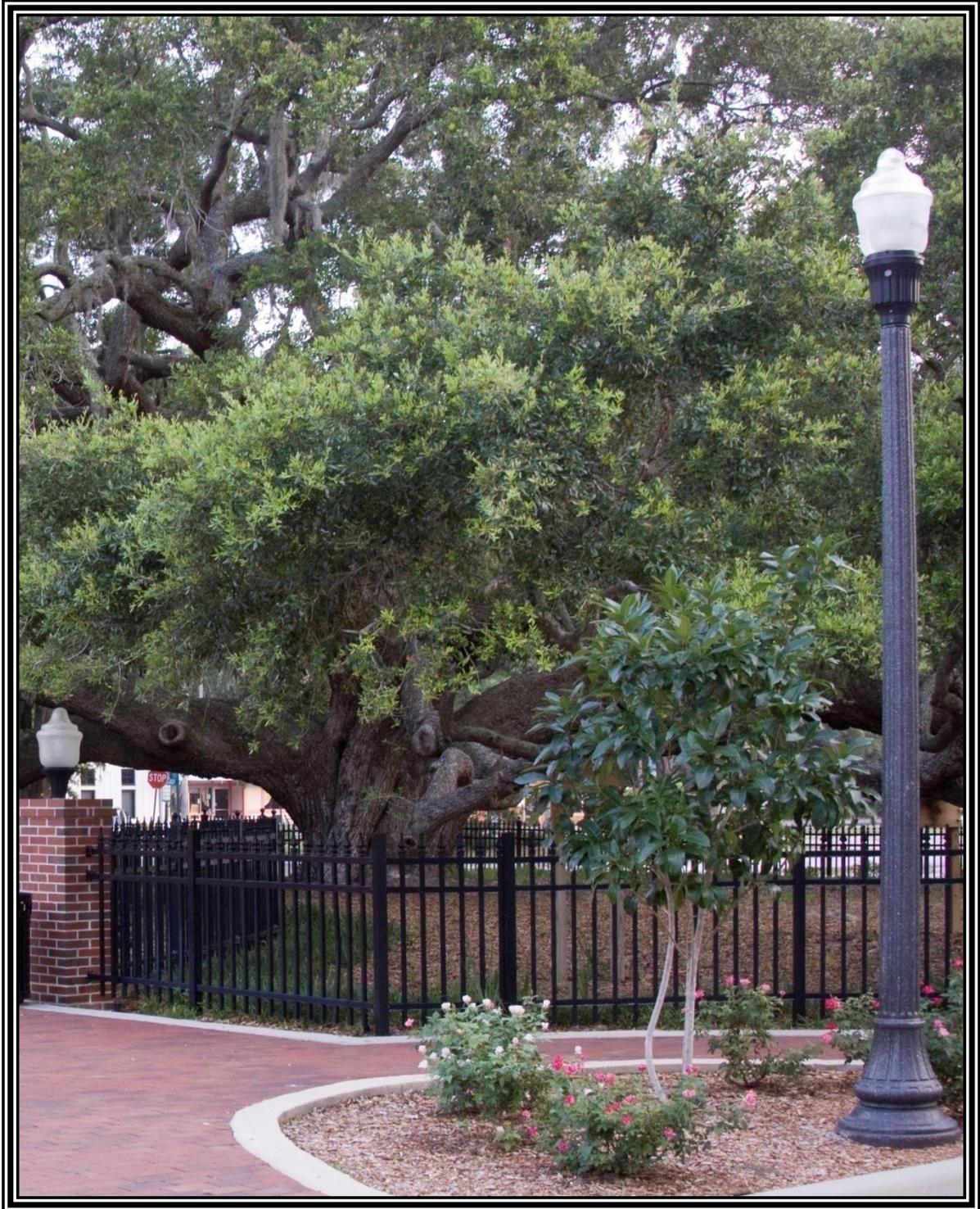
OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
9901	FUND RESERVE	-	-	488,248	-	489,025	9,315
TOTAL	FUND RESERVES	-	-	488,248	-	489,025	9,315
TOTAL	NON-CLASSIFIED	-	-	488,248	-	489,025	9,315
TOTAL	SANITATION	\$ 2,725,643	\$ 2,866,132	\$ 4,100,872	\$ 1,955,727	\$ 3,706,644	\$ 3,300,445

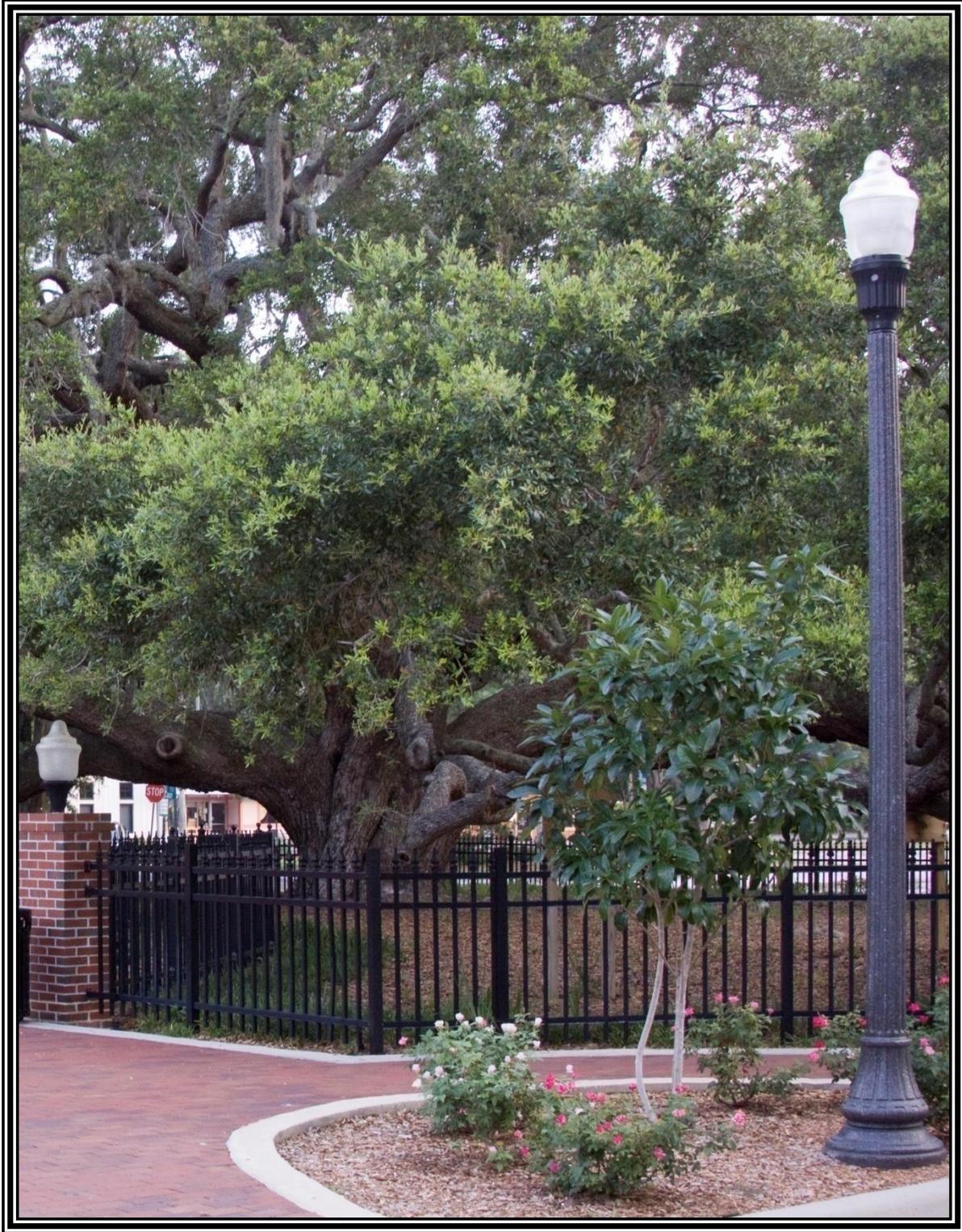
**Organizational Chart
PUBLIC WORKS
SANITATION DEPARTMENT**



JOB CLASS / TITLE	SALARY RANGE	ACTUAL FY 07/08	ESTIMATED FY 08/09	ADOPTED FY 09/10
Public Works Director	(134) \$31.29 - \$50.38	0.15	0.15	0.15
Sanitation Supervisor	(125) \$20.17 - \$32.42	1.00	1.00	1.00
Sanitation Foreman	(119) \$15.06 - \$24.19	1.00	1.00	1.00
Welder/Fabricator	(119) \$15.06 - \$24.19	1.00	1.00	1.00
Sanitation Truck Driver	(118) \$14.34 - \$23.05	5.00	6.00	6.00
Sanitation Driver Collector	(116) \$13.01 - \$20.90	4.00	5.00	5.00
Staff Assistant	(116) \$13.01 - \$20.90	1.00	1.00	1.00
Sanitation Collector *	(114) \$11.79 - \$18.96	7.00	5.00	3.00
Mechanic*	(119) \$15.06 - \$24.19	0.00	0.00	1.00
Total Division		20.15	20.15	19.15

* Decrease of two Sanitation Collectors and addition of one Mechanic dedicated to maintaining sanitation vehicles.





SEWER DEVELOPMENT REVENUE DETAIL

**FUND: 047.4000
SEWER DEVELOPMENT FUND**

ACCOUNT DESCRIPTION	ACTUAL <u>FY 2007</u>	ACTUAL <u>FY 2008</u>	BUDGET <u>FY 2009</u>	YTD <u>FY 2009</u>	ESTIMATE <u>TO 9/30</u>	ADOPTED <u>FY 2010</u>
047-343.0990 SEWER DEVELOPMENT FEES	7,600	2,700	2,000	2,400	3,000	3,000
SEWER FEES	7,600	2,700	2,000	2,400	3,000	3,000
047-361.0100 INVESTMENTS	26,092	36,966	20,000	19,618	21,290	18,080
047-361.5000 MARKET VALUE ADJ	(2,449)	11,272	-	-	-	-
INTEREST INCOME	23,643	48,238	20,000	19,618	21,290	18,080
047-389.0100 BALANCE CARRYFORWARD	-	-	672,381	-	659,888	674,178
OTHER NON-REVENUE	-	-	672,381	-	659,888	674,178
SEWER DEVELOPMENT FUND	<u>\$ 31,243</u>	<u>\$ 50,938</u>	<u>\$ 694,381</u>	<u>\$ 22,018</u>	<u>\$ 684,178</u>	<u>\$ 695,258</u>

SEWER DEVELOPMENT FEE:

This fee was established in 1978 by City ordinance. The current fee for new residents is \$400.00 for the first water closet and \$100.00 for each additional water closet. These dollars are restricted for system expansion.

**OTHER EXPENDITURES
DEPARTMENT: 047.4036.535**

<u>OBJ</u> <u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL</u> <u>FY 2007</u>	<u>ACTUAL</u> <u>FY 2008</u>	<u>ADJUSTED</u> <u>FY 2009</u>	<u>YTD</u> <u>FY 2009</u>	<u>ESTIMATE</u> <u>TO 9/30</u>	<u>ADOPTED</u> <u>FY 2010</u>
5295	SPECIAL SUPPLIES - W&S	-	9,999	10,000	-	10,000	10,000
TOTAL	OPERATING EXPENSES	-	9,999	10,000	-	10,000	10,000
TOTAL	WASTEWATER DEPARTMENT	<u>\$ -</u>	<u>\$ 9,999</u>	<u>\$ 10,000</u>	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>

**NON-CLASSIFIED
DEPARTMENT: 047.4099.588**

<u>OBJ</u> <u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL</u> <u>FY 2007</u>	<u>ACTUAL</u> <u>FY 2008</u>	<u>ADJUSTED</u> <u>FY 2009</u>	<u>YTD</u> <u>FY 2009</u>	<u>ESTIMATE</u> <u>TO 9/30</u>	<u>ADOPTED</u> <u>FY 2010</u>
9902	RESERVED FOR FUTURE EXP	-	-	684,381	-	674,178	685,258
TOTAL	NON-CLASSIFIED	-	-	684,381	-	674,178	685,258
TOTAL	W&S COMBINED FUNDS	-	-	684,381	-	674,178	685,258
TOTAL	SEWER DEVELOPMENT FUND	<u>\$ -</u>	<u>\$ 9,999</u>	<u>\$ 694,381</u>	<u>\$ -</u>	<u>\$ 684,178</u>	<u>\$ 695,258</u>

WATER & SEWER RENEWAL & REPLACEMENT REVENUE DETAIL

FUND: 048.4000

WATER & SEWER RENEWAL & REPLACEMENT FUND

ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
048-361.0100 INVESTMENTS	60,626	8,593	25,000	1,671	26,620	22,600
048-361.5000 MARKET VALUE ADJ	(11,597)	819	-	-	-	-
INTEREST INCOME	49,029	9,412	25,000	1,671	26,620	22,600
048-369.0900 MISCELLANEOUS REVENUE	10,461	395,308	6,800	8,020	10,600	10,600
048-369.0990 LOANS	762,300	-	-	-	-	-
MISCELLANEOUS REVENUE	772,761	395,308	6,800	8,020	10,600	10,600
048-381.4100 TFR FROM W&S REVENUE FUND	-	-	-	-	-	1,020,000
048-384.2200 LINE OF CREDIT	-	-	1,150,000	-	1,150,000	-
INTERFUND TRANSFERS	-	-	1,150,000	-	1,150,000	-
048-389.0100 BALANCE CARRYFORWARD	-	-	1,009,901	-	1,372,098	1,022,617
OTHER NON-REVENUE	-	-	1,009,901	-	1,372,098	1,022,617
W&S RENEWAL & REPLACEMENT	\$ 821,790	\$ 404,720	\$ 2,191,701	\$ 9,691	\$ 2,559,318	\$ 2,075,817

**W&S RENEWAL AND REPLACEMENT FUND
WATER DEPARTMENT: 048.4035.533**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
3490	OTHER FEES & CONTRACTS	-	-	25,000	-	-	-
5220	EQUIPMENT PARTS	11,565	9,569	12,382	4,703	12,382	12,382
5295	SPECIAL SUPPLIES - W&S	42,177	55,925	60,000	29,102	60,000	60,000
TOTAL	OPERATING EXPENSES	53,742	65,494	97,382	33,805	72,382	72,382
6300	IMPROV OTHER THAN BLDGS	5,536	23,428	319,846	-	319,846	300,000
TOTAL	CAPITAL EXPENSES	5,536	23,428	319,846	-	319,846	300,000
TOTAL WATER		<u>\$ 59,278</u>	<u>\$ 88,922</u>	<u>\$ 417,228</u>	<u>\$ 33,805</u>	<u>\$ 392,228</u>	<u>\$ 372,382</u>

**W&S RENEWAL AND REPLACEMENT FUND
WASTEWATER DEPARTMENT: 048.4036.535**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
3490	OTHER FEES & CONTRACTS	-	-	10,000	-	-	-
4620	EQUIPMENT REPAIRS	2,894	18,627	9,225	5,036	9,225	9,225
5220	EQUIPMENT PARTS	13,294	16,323	16,605	10,849	16,605	16,605
5295	SPECIAL SUPPLIES - W&S	1,188	16,148	19,475	5,573	19,475	19,475
5999	CONSTRUCTION IN PROGRESS	-	2,072	-	-	-	-
TOTAL	OPERATING EXPENSES	17,376	53,170	55,305	21,458	45,305	45,305
6300	IMPROV OTHER THAN BLDGS	1,122,928	1,468,941	1,159,168	200,209	1,099,168	1,096,840
6440	SPECIAL EQUIPMENT	-	50,000	60,000	-	-	60,000
TOTAL	CAPITAL EXPENSES	1,122,928	1,518,941	1,219,168	200,209	1,099,168	1,156,840
TOTAL WASTEWATER DEPARTMENT		<u>\$ 1,140,304</u>	<u>\$ 1,572,111</u>	<u>\$ 1,274,473</u>	<u>\$ 221,667</u>	<u>\$ 1,144,473</u>	<u>\$ 1,202,145</u>

**NON-CLASSIFIED
DEPARTMENT: 048.4099.588**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
6900	RECLASSIFY ACCOUNT	(1,025,939)	(579,941)	-	-	-	-
TOTAL	CAPITAL EXPENSES	(1,025,939)	(579,941)	-	-	-	-
TOTAL	W&S FIXED ASSETS	<u>\$ (1,025,939)</u>	<u>\$ (579,941)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
9902	RESERVED FOR FUTURE EXP	-	-	500,000	-	1,022,617	501,290
TOTAL	FUND RESERVES	-	-	500,000	-	1,022,617	501,290
TOTAL	NON-CLASSIFIED	-	-	500,000	-	1,022,617	501,290
TOTAL	W & S COMBINED FUNDS	<u>\$ 173,643</u>	<u>\$ 1,081,092</u>	<u>\$ 2,191,701</u>	<u>\$ 255,472</u>	<u>\$ 2,559,318</u>	<u>\$ 2,075,817</u>

LAW ENFORCEMENT REVENUE DETAIL

FUND: 061.6000

LAW ENFORCEMENT TRUST FUND

ACCOUNT DESCRIPTION	ACTUAL <u>FY 2007</u>	ACTUAL <u>FY 2008</u>	BUDGET <u>FY 2009</u>	YTD <u>FY 2009</u>	ESTIMATE <u>TO 9/30</u>	ADOPTED <u>FY 2010</u>
061-335.0900 OTHER GRANTS	-	3,767.0	1,000.0	1,000.0	1,000.0	-
GRANT REVENUE	-	3,767.0	1,000.0	1,000.0	1,000.0	-
061-381.0100 TFR FROM GENERAL FUND	-	2,490.0	900.0	-	2,540.0	-
INTERFUND TRANSFERS	-	2,490.0	900.0	-	2,540.0	-
061-389.0100 BALANCE CARRYFORWARD	-	-	-	-	(1,720.0)	-
OTHER NON-REVENUE	-	-	-	-	(1,720.0)	-
LAW ENFORCEMENT TRUST FUND	\$ -	\$ 6,257	\$ 1,900	\$ 1,000	\$ 1,820	\$ -

LAW ENFORCEMENT EXPENSE DETAIL

OBJ <u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	ACTUAL <u>FY 2007</u>	ACTUAL <u>FY 2008</u>	ADJUSTED <u>FY 2009</u>	YTD <u>FY 2009</u>	ESTIMATE <u>TO 9/30</u>	ADOPTED <u>FY 2010</u>
6440	SPECIAL EQUIPMENT	-	7,977	1,900	1,820	1,820	-
TOTAL	CAPITAL EXPENSES	-	7,977	1,900	1,820	1,820	-
TOTAL	TRUST FUND LAW ENFORCEMENT	-	7,977	1,900	1,820	1,820	-
TOTAL	TRUST FUNDS	\$ -	\$ 7,977	\$ 1,900	\$ 1,820	\$ 1,820	\$ -

DEPARTMENT ANALYSIS

The Law Enforcement Trust fund was setup as a requirement of the Local Law Enforcement Block Grant from the Department of Justice.

STREET LIGHT FUND REVENUE DETAIL

**FUND: 062.6000
STREET LIGHT FUND**

ACCOUNT DESCRIPTION	ACTUAL <u>FY 2007</u>	ACTUAL <u>FY 2008</u>	BUDGET <u>FY 2009</u>	YTD <u>FY 2009</u>	ESTIMATE <u>TO 9/30</u>	ADOPTED <u>FY 2010</u>
062-349.1100 UTILITY FIXTURES	5,004	2,627	-	-	-	-
IMPACT FEES	5,004	2,627	-	-	-	-
062-361.0100 INVESTMENTS	30,540	42,028	25,000	21,960	26,620	22,600
062-361.5000 MARKET VALUE ADJ	(2,845)	12,644	-	-	-	-
INTEREST INCOME	27,695	54,672	25,000	21,960	26,620	22,600
062-381.0100 TFR FROM GENERAL FUND	218,961	195,816	221,160	147,440	221,160	-
INTERFUND TRANSFERS	218,961	195,816	221,160	147,440	221,160	-
062-389.0100 BALANCE CARRYFORWARD	-	-	744,379	-	786,108	791,248
OTHER NON-REVENUE	-	-	744,379	-	786,108	791,248
STREET LIGHTING FUND	<u>\$ 251,660</u>	<u>\$ 253,115</u>	<u>\$ 990,539</u>	<u>\$ 169,400</u>	<u>\$ 1,033,888</u>	<u>\$ 813,848</u>

STREET LIGHT FEE CHARGES FOR UTILITY FIXTURES REVENUE:

The Street Light Fee was established in FY 1981/82. Prior to final subdivision plat approval the developer shall submit to the City an amount of money for street lighting that will generate an investment that will cover the required monthly charge in accordance with the Land Development Code. This rate is used to calculate the fee for the following year.

DEPARTMENT ANALYSIS

The Street Light Fund contains the annual electrical charges to the City for streetlights.

**STREET LIGHT FUND
STREET DEPARTMENT: 062.6031.541**

<u>OBJ</u> <u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL</u> <u>FY 2007</u>	<u>ACTUAL</u> <u>FY 2008</u>	<u>ADJUSTED</u> <u>FY 2009</u>	<u>YTD</u> <u>FY 2009</u>	<u>ESTIMATE</u> <u>TO 9/30</u>	<u>ADOPTED</u> <u>FY 2010</u>
4300	UTILITY SERVICES	230,823	228,426	265,278	158,970	242,640	279,036
TOTAL OPERATING EXPENSES		230,823	228,426	265,278	158,970	242,640	279,036
TOTAL STREETS		<u>\$ 230,823</u>	<u>\$ 228,426</u>	<u>\$ 265,278</u>	<u>\$ 158,970</u>	<u>\$ 242,640</u>	<u>\$ 279,036</u>

**NON-CLASSIFIED
DEPARTMENT: 062.6099.588**

<u>OBJ</u> <u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL</u> <u>FY 2007</u>	<u>ACTUAL</u> <u>FY 2008</u>	<u>ADJUSTED</u> <u>FY 2009</u>	<u>YTD</u> <u>FY 2009</u>	<u>ESTIMATE</u> <u>TO 9/30</u>	<u>ADOPTED</u> <u>FY 2010</u>
9903	FUND RESERVE DESIGNATED	-	-	725,261	-	791,248	534,812
TOTAL FUND RESERVES		-	-	725,261	-	791,248	534,812
TOTAL NON-CLASSIFIED		-	-	725,261	-	791,248	534,812
TOTAL STREET LIGHTING FUND		<u>\$ 230,823</u>	<u>\$ 228,426</u>	<u>\$ 990,539</u>	<u>\$ 158,970</u>	<u>\$ 1,033,888</u>	<u>\$ 813,848</u>

PARKLAND FUND REVENUE DETAIL

**FUND: 063.6000
PARKLAND FUND**

ACCOUNT DESCRIPTION		ACTUAL <u>FY 2007</u>	ACTUAL <u>FY 2008</u>	BUDGET <u>FY 2009</u>	YTD <u>FY 2009</u>	ESTIMATE <u>TO 9/30</u>	ADOPTED <u>FY 2010</u>
063-361.0100	INVESTMENTS	49,233	78,538	50,000	30,412	53,230	45,190
063-361.5000	MARKET VALUE ADJ	(8,352)	19,190	-	-	-	-
	INTEREST INCOME	40,881	97,728	50,000	30,412	53,230	45,190
063-366.2000	PARKLAND	2,835	945	2,000	945	1,200	1,200
	PARKLAND IMPACT FEES	2,835	945	2,000	945	1,200	1,200
063-389.0100	BALANCE CARRYFORWARD	-	-	1,134,747	-	1,193,066	742,496
	OTHER NON-REVENUE	-	-	1,134,747	-	1,193,066	742,496
	PARKLAND FUND	<u>\$ 43,716</u>	<u>\$ 98,673</u>	<u>\$ 1,186,747</u>	<u>\$ 31,357</u>	<u>\$ 1,247,496</u>	<u>\$ 788,886</u>

PARKLAND DEDICATION FEE:

Parkland fees were established in 1990 for new residential units. The current fee is \$315.00 per residence. The revenue is restricted to use for improvements for park facilities.

DEPARTMENT ANALYSIS

For FY 2009/10 the Parkland Fund contains Miscellaneous Park Improvements including fence replacement.

**PARKLAND FUND/PARKS
DEPARTMENT: 063.6058.572**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
4930	OTHER CURRENT CHARGES	8,646	-	-	-	-	-
5999	CONSTRUCTION IN PROGRESS	47,048	-	-	-	-	-
TOTAL OPERATING EXPENSES		55,694	-	-	-	-	-
6300	IMPROV OTHER THAN BLDGS	44,007	25,409	170,000	4,323	155,000	70,000
TOTAL CAPITAL EXPENSES		44,007	25,409	170,000	4,323	155,000	70,000
TOTAL PARKS		<u>\$ 99,701</u>	<u>\$ 25,409</u>	<u>\$ 170,000</u>	<u>\$ 4,323</u>	<u>\$ 155,000</u>	<u>\$ 70,000</u>

**PARKLAND FUND
DEPARTMENT: 063.6095.581**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
9101	TO GENERAL FUND	-	-	350,000	233,333	350,000	-
9132	TO CAPITAL PROJECT FD	-	550,000	-	-	-	-
TOTAL NON OPERATING EXPENSES		-	550,000	350,000	233,333	350,000	-
TOTAL OTHER EXPENDITURES		<u>\$ -</u>	<u>\$ 550,000</u>	<u>\$ 350,000</u>	<u>\$ 233,333</u>	<u>\$ 350,000</u>	<u>\$ -</u>

**PARKLAND FUND/NON-CLASSIFIED
DEPARTMENT: 063.6099.588**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
9903	FUND RESERVE DESIGNATED	-	-	666,747	-	742,496	718,886
TOTAL FUND RESERVES		-	-	666,747	-	742,496	718,886
TOTAL NON-CLASSIFIED		-	-	666,747	-	742,496	718,886
TOTAL TRUST FUNDS		<u>\$ 99,701</u>	<u>\$ 575,409</u>	<u>\$ 1,186,747</u>	<u>\$ 237,656</u>	<u>\$ 1,247,496</u>	<u>\$ 788,886</u>

TRANSPORTATION IMPACT FEE FUND REVENUE DETAIL

**FUND 064.6000
TRANSPORTATION IMPACT FEE FUND**

ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
064-344.1000 TRANSP IMPACT FEES	33,557	22,243	22,000	15,544	20,700	20,700
TRANSP IMPACT FEES	33,557	22,243	22,000	15,544	20,700	20,700
064-361.0100 INVESTMENTS	35,819	37,154	30,000	15,927	31,940	27,120
064-361.5000 MARKET VALUE ADJ	(2,846)	(702)	-	-	-	-
INTEREST INCOME	32,973	36,452	30,000	15,927	31,940	27,120
064-389.0100 BALANCE CARRYFORWARD	-	-	906,383	-	582,299	186,603
OTHER NON-REVENUE	-	-	906,383	-	582,299	186,603
TRANSPORTATION IMPACT FEES	\$ 66,530	\$ 69,099	\$ 958,383	\$ 31,471	\$ 634,939	\$ 234,423

TRANSPORTATION IMPACT FEE REVENUES:

Pinellas County proposed an ordinance in 1986 establishing the Transportation Impact Fee. The City of Safety Harbor collects and remits 48% to Pinellas County. The City retains 52% and these dollars are restricted to use for transportation improvements.

**TRANSPORTATION IMPACT FEE FUND/STREET
STREET DEPARTMENT: 064.6031.541**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
5999	CONSTRUCTION IN PROGRESS	24,343	-	-	-	-	-
TOTAL	OPERATING EXPENSES	24,343	-	-	-	-	-
6300	IMPR OTHER THAN BUILDINGS	312,454	35,478	373,336	59,752	373,336	-
TOTAL	CAPITAL EXPENSES	312,454	35,478	373,336	59,752	373,336	-
TOTAL STREETS		\$ 336,797	\$ 35,478	\$ 373,336	\$ 59,752	\$ 373,336	\$ -

**NON-CLASSIFIED
DEPARTMENT: 064.6095.588**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
9114	TFR TO STREET IMPROVEMENT	37,500	150,000	75,000	50,000	75,000	-
TOTAL	NON OPERATING EXPENSES	37,500	150,000	75,000	50,000	75,000	-
TOTAL OTHER EXPENDITURES		\$ 37,500	\$ 150,000	\$ 75,000	\$ 50,000	\$ 75,000	\$ -

**NON-CLASSIFIED
DEPARTMENT: 064.6099.588**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
9901	FUND RESERVE	-	-	510,047	-	186,603	234,423
TOTAL	FUND RESERVES	-	-	510,047	-	186,603	234,423
TOTAL NON-CLASSIFIED		-	-	510,047	-	186,603	234,423
TOTAL TRUST FUNDS		\$ 374,297	\$ 185,478	\$ 958,383	\$ 109,752	\$ 634,939	\$ 234,423

LIBRARY IMPACT FEE FUND REVENUE DETAIL

**FUND: 065.6000
LIBRARY IMPACT FEE FUND**

ACCOUNT DESCRIPTION	ACTUAL <u>FY 2007</u>	ACTUAL <u>FY 2008</u>	BUDGET <u>FY 2009</u>	YTD <u>FY 2009</u>	ESTIMATE <u>TO 9/30</u>	ADOPTED <u>FY 2010</u>
065-361.0100 INVESTMENTS	2,207	2,169	100	559	100	90
065-361.5000 MARKET VALUE ADJ	(210)	318	-	-	-	-
INTEREST INCOME	1,997	2,487	100	559	100	90
065-366.4000 LIBRARY IMPACT FEES	3,447	1,149	-	1,149	1,200	1,200
LIBRARY IMPACT FEES	3,447	1,149	-	1,149	1,200	1,200
065-389.0100 BALANCE CARRYFORWARD	-	-	4,177	-	19,793	21,093
OTHER NON-REVENUE	-	-	4,177	-	19,793	21,093
LIBRARY IMPACT FEES	<u>\$ 5,444</u>	<u>\$ 3,636</u>	<u>\$ 4,277</u>	<u>\$ 1,708</u>	<u>\$ 21,093</u>	<u>\$ 22,383</u>

LIBRARY IMPACT FEE REVENUE:

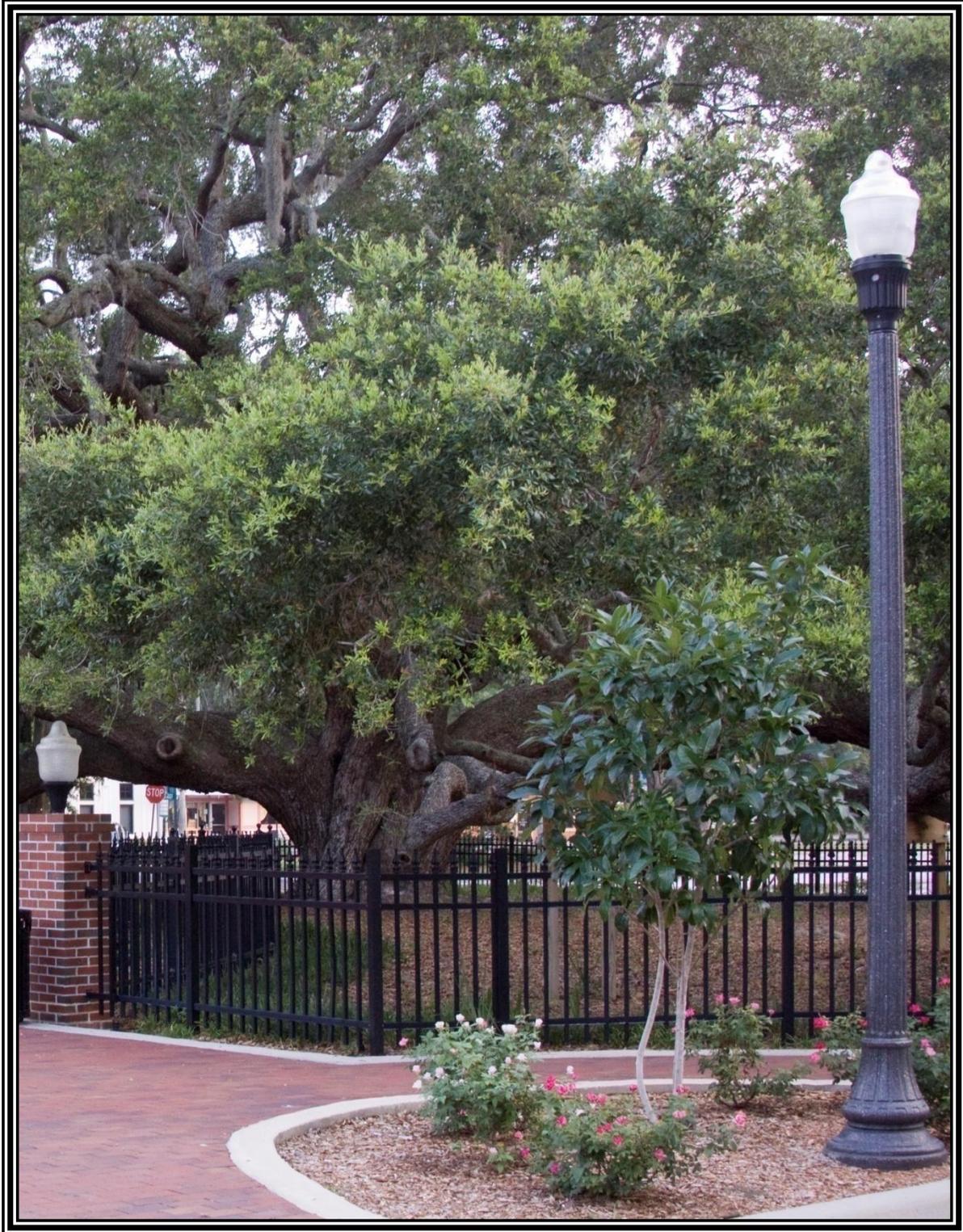
The Library Impact Fee was established in April of 1990. The current fee for a new residence is \$383.00. The funds are restricted to use for the capital and resource expansion of the City's Library system.

**LIBRARY IMPACT FEE FUND
DEPARTMENT: 065.6055.571**

OBJ <u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	ACTUAL <u>FY 2007</u>	ACTUAL <u>FY 2008</u>	ADJUSTED <u>FY 2009</u>	YTD <u>FY 2009</u>	ESTIMATE <u>TO 9/30</u>	ADOPTED <u>FY 2010</u>
6601	BOOKS & PUBLICATIONS	-	40,764	-	-	-	-
	TOTAL CAPITAL EXPENSES	-	40,764	-	-	-	-
	TOTAL LIBRARY	<u>\$ -</u>	<u>\$ 40,764</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**NON-CLASSIFIED
DEPARTMENT: 065.6099.588**

OBJ <u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	ACTUAL <u>FY 2007</u>	ACTUAL <u>FY 2008</u>	ADJUSTED <u>FY 2009</u>	YTD <u>FY 2009</u>	ESTIMATE <u>TO 9/30</u>	ADOPTED <u>FY 2010</u>
9901	FUND RESERVE	-	-	4,277	-	21,093	22,383
	TOTAL FUND RESERVES	-	-	4,277	-	21,093	22,383
	TOTAL NON-CLASSIFIED	-	-	4,277	-	21,093	22,383
	TOTAL TRUST FUNDS	<u>\$ -</u>	<u>\$ 40,764</u>	<u>\$ 4,277</u>	<u>\$ -</u>	<u>\$ 21,093</u>	<u>\$ 22,383</u>



COMMUNITY REDEVELOPMENT AGENCY REVENUE DETAIL

FUND 067.6000

COMMUNITY REDEVELOPMENT AGENCY

ACCOUNT DESCRIPTION	ACTUAL <u>FY 2007</u>	ACTUAL <u>FY 2008</u>	BUDGET <u>FY 2009</u>	YTD <u>FY 2009</u>	ESTIMATE <u>TO 9/30</u>	ADOPTED <u>FY 2010</u>
067-311.0100 AD VALOREM	414,862	456,717	465,828	300,141	465,828	400,706
AD VALOREM	414,862	456,717	465,828	300,141	465,828	400,706
067-361.0100 INVESTMENTS	5,102	4,816	4,000	11,491	4,260	3,610
067-361.5000 MARKET VALUE ADJ	(1,064)	5,102	-	-	-	-
INTEREST INCOME	4,038	9,918	4,000	11,491	4,260	3,610
067-362.0100 RENT-PUBLIC FACILITIES	-	-	-	350	500	500
RENT REVENUE	-	-	-	350	500	500
067-389.0100 BALANCE CARRYFORWARD	-	-	303,170	-	455,855	650,598
OTHER NON-REVENUE	-	-	303,170	-	455,855	650,598
COMMUNITY REDEVELOPMENT AGENCY	<u>\$ 418,900</u>	<u>\$ 466,635</u>	<u>\$ 772,998</u>	<u>\$ 311,982</u>	<u>\$ 926,443</u>	<u>\$ 1,055,414</u>

DEPARTMENT ANALYSIS

The City Commission formally established the Community Redevelopment Agency (CRA) on July 6, 1992 with the adoption of Resolution 92-26. As provided for in Section 163.357, of Florida Statutes the CRA is comprised of the five members of the Safety Harbor City Commission. The jurisdiction of the CRA is the area defined in the enabling Resolution and the City's Downtown Redevelopment Plan with the primary function of the CRA being the rehabilitation, conservation, redevelopment (or combination thereof) of the designated geographic area through implementation of the City's Downtown Redevelopment Plan. This year anticipated Ad Valorem revenues are \$400,706. The CRA budget will be adopted by the CRA Board in mid-October.

EXPENDITURE DETAIL

**COMMUNITY REDEVELOPMENT AGENCY
DEPARTMENT 067.6517**

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
1201	REGULAR	-	33,495	37,753	24,455	37,918	60,616
1202	SICK LEAVE WAGES	-	84	-	216	-	-
1203	VACATION WAGES	-	1,033	-	839	-	-
1204	HOLIDAY WAGES	-	1,503	-	1,385	-	-
1400	OVERTIME-TIME & ONE HALF	-	1,568	-	1,095	-	-
1550	LONGEVITY PAY	-	-	375	375	375	-
2100	FICA TAXES	-	2,780	2,917	2,106	2,800	4,637
2200	RETIREMENT	-	3,015	3,050	2,252	3,033	6,130
2300	LIFE & HEALTH INSURANCE	-	-	10,727	6,262	7,803	5,197
TOTAL	PERSONNEL SERVICES	-	43,478	54,822	38,985	51,929	76,580
4300	UTILITIES	20,176	1,665	-	-	-	-
4930	OTHER CURRENT CHARGES	88,233	53,369	99,594	15,676	53,166	65,170
5999	CONSTRUCTION IN PROGRESS	143,982	-	-	-	-	-
TOTAL	OPERATING EXPENSES	252,391	55,034	99,594	15,676	53,166	65,170
6300	IMPROV OTHER THAN BLDGS	133,152	690	618,582	365,548	170,750	745,663
TOTAL	CAPITAL EXPENSES	133,152	690	618,582	365,548	170,750	745,663
TOTAL CRA		<u>\$ 385,543</u>	<u>\$ 99,202</u>	<u>\$ 772,998</u>	<u>\$ 420,209</u>	<u>\$ 275,845</u>	<u>\$ 887,413</u>

FUNDING SOURCE

CRA	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
Program Expenditure Budget	385,543	99,202	772,998	420,209	275,845	887,413
Less: Revenues Generated						
311 Ad Valorem	414,862	456,717	465,828	300,141	465,282	400,706
362 Rents & Royalties	-	-	-	350	500	500
Net Unsupported Budget	<u>\$ (29,319)</u>	<u>\$ (357,515)</u>	<u>\$ 307,170</u>	<u>\$ 119,718</u>	<u>\$ (189,937)</u>	<u>\$ 486,207</u>
% of Budget Supported by Program	108%	460%	60%	72%	169%	45%

TRANSFERS
DEPARTMENT: 067.6517.515

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
9124	TO 08 PUBLIC REVENUE NOTE	-	-	-	-	-	-
9169	TSFR TO PARKING IMPACT	50,000	-	-	-	-	-
TOTAL	NON OPERATING EXPENSES	50,000	-	-	-	-	-
TOTAL	NON OPERATING	<u>\$ 50,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

TRUST FUNDS

067-6599-588

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
9902	RESERVED FOR FUTURE EXP	-	-	-	-	650,598	168,001
TOTAL	FUND RESERVES	-	-	-	-	650,598	168,001
TOTAL	TRUST FUNDS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 650,598</u>	<u>\$ 168,001</u>
TOTAL	COMMUNITY REDEVELOPMENT AGENCY	<u>\$ 435,543</u>	<u>\$ 99,202</u>	<u>\$ 772,998</u>	<u>\$ 420,209</u>	<u>\$ 926,443</u>	<u>\$ 1,055,414</u>

DRAINAGE IMPACT FUND REVENUE DETAIL

**FUND 068.6000
DRAINAGE IMPACT FUND**

ACCOUNT DESCRIPTION	ACTUAL <u>FY 2007</u>	ACTUAL <u>FY 2008</u>	BUDGET <u>FY 2009</u>	YTD <u>FY 2009</u>	ESTIMATE <u>TO 9/30</u>	ADOPTED <u>FY 2010</u>
068-361.0100 INVESTMENTS	473	666	300	357	320	-
068-361.5000 MARKET VALUE ADJ	(44)	205	-	-	-	-
INTEREST INCOME	429	871	300	357	320	-
068-389.0100 BALANCE CARRYFORWARD	-	-	12,203	-	12,774	-
OTHER NON-REVENUE	-	-	12,203	-	12,774	-
DRAINAGE IMPACT FUND	<u>\$ 429</u>	<u>\$ 871</u>	<u>\$ 12,503</u>	<u>\$ 357</u>	<u>\$ 13,094</u>	<u>\$ -</u>

**DRAINAGE IMPACT FUND
DEPARTMENT: 068.6099**

OBJ <u>CODE</u> <u>ACCOUNT DESCRIPTION</u>	ACTUAL <u>FY 2007</u>	ACTUAL <u>FY 2008</u>	ADJUSTED <u>FY 2009</u>	YTD <u>FY 2009</u>	ESTIMATE <u>TO 9/30</u>	ADOPTED <u>FY 2010</u>
9902 RESERVED FOR FUTURE EXP	-	-	12,503	-	-	-
TOTAL FUND RESERVES	-	-	12,503	-	-	-
TOTAL NON-CLASSIFIED	-	-	12,503	-	-	-
TOTAL TRUST FUNDS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,503</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEPARTMENT ANALYSIS

Section 100.02 of the land development code provides for a fee in-lieu of required on-site stormwater in the downtown redevelopment district. This fee can be utilized where the property is less than two acres, a SWFWMD exemption is obtained, and the property is not exempt from the City's stormwater regulation. Any money collected must be used for stormwater improvement in the downtown redevelopment district.

PARKING IMPACT FUND REVENUE DETAIL

FUND 069.6000

PARKING IMPACT FUND

ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	BUDGET FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
069-361.0100 INVESTMENTS	3,176	8,606	2,000	4,620	2,130	-
069-361.5000 MARKET VALUE ADJ	(396)	2,657	-	-	-	-
INTEREST INCOME	2,780	11,263	2,000	4,620	2,130	-
069-381.6700 TRANSFER FROM CRA	50,000	-	-	-	-	-
INTERFUND TRANSFERS	50,000	-	-	-	-	-
069-389.0100 BALANCE CARRYFORWARD	-	-	103,623	-	165,165	-
OTHER NON-REVENUE	-	-	103,623	-	165,165	-
PARKING IMPACT FEE FUND	\$ 52,780	\$ 11,263	\$ 105,623	\$ 4,620	\$ 167,295	\$ -

DEPARTMENT 069.6099

PARKING IMPACT FUND

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
6300	RESERVED FOR FUTURE EXP	-	-	-	-	167,295	-
TOTAL	CAPITAL EXPENSES	-	-	-	-	167,295	-
TOTAL	STREETS	\$ -	\$ -	\$ -	\$ -	\$ 167,295	\$ -

OBJ CODE	ACCOUNT DESCRIPTION	ACTUAL FY 2007	ACTUAL FY 2008	ADJUSTED FY 2009	YTD FY 2009	ESTIMATE TO 9/30	ADOPTED FY 2010
9902	RESERVED FOR FUTURE EXP	-	-	105,623	-	-	-
TOTAL	FUND RESERVES	-	-	105,623	-	-	-
TOTAL	NON-CLASSIFIED	-	-	105,623	-	-	-
TOTAL	TRUST FUNDS	\$ -	\$ -	\$ 105,623	\$ -	\$ 167,295	\$ -

DEPARTMENT ANALYSIS

Section 100.01 of the land development code provides for a fee in lieu of required onsite parking in the downtown redevelopment district. Any money collected must be used for the purchase of land for, or the construction, maintenance, or operation of municipal parking facilities and associated costs in the Downtown Redevelopment District.



**MARINA PARK
FOUNTAIN**

ASSESSMENT FUND-STREET REVENUE DETAIL

FUND: 074.2000

ASSESSMENT FUND-STREET

ACCOUNT DESCRIPTION	ACTUAL <u>FY 2007</u>	ACTUAL <u>FY 2008</u>	BUDGET <u>FY 2009</u>	YTD <u>FY 2009</u>	ESTIMATE <u>TO 9/30</u>	ADOPTED <u>FY 2010</u>
074-361.0100 INVESTMENTS	1,840	2,006	1,000	765	1,060	900
074-361.5000 MARKET VALUE ADJ	(157)	502	-	-	-	-
INTEREST INCOME	1,683	2,508	1,000	765	1,060	900
074-363.3100 STREET ASSESSMENTS	113	215	150	-	150	150
074-363.3400 INTEREST ON STREET ASSESS ASSESSMENTS	621	537	500	341	500	500
	734	752	650	341	650	650
074-389.0100 BALANCE CARRYFORWARD	-	-	21,052	-	22,433	9,143
OTHER NON-REVENUE	-	-	21,052	-	22,433	9,143
STREET ASSESSMENT	<u>\$ 2,417</u>	<u>\$ 3,260</u>	<u>\$ 22,702</u>	<u>\$ 1,106</u>	<u>\$ 24,143</u>	<u>\$ 10,693</u>

DEPARTMENT ANALYSIS

The Street Assessment Fund annually receives monies from property owners for previous street assessments.

**ASSESSMENT FUND/NON-OPERATING
DEPARTMENT: 074.2095.581**

<u>OBJ CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>ADJUSTED FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
9101	TO GENERAL FUND	-	10,000	10,000	6,667	10,000	-
9114	TFR TO STREET IMPROVEMENT	10,000	5,000	5,000	3,333	5,000	-
TOTAL	NON OPERATING EXPENSES	10,000	15,000	15,000	10,000	15,000	-
TOTAL	OTHER EXPENDITURES	\$ 10,000	\$ 15,000	\$ 15,000	\$ 10,000	\$ 15,000	\$ -

**ASSESSMENT FUND/NON-CLASSIFIED
DEPARTMENT: 074.2099.588**

<u>OBJ CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>ADJUSTED FY 2009</u>	<u>YTD FY 2009</u>	<u>ESTIMATE TO 9/30</u>	<u>ADOPTED FY 2010</u>
9901	FUND RESERVE	-	-	7,702	-	9,143	10,693
TOTAL	FUND RESERVES	-	-	7,702	-	9,143	10,693
TOTAL	NON-CLASSIFIED	-	-	7,702	-	9,143	10,693
TOTAL	SPECIAL REVENUE FUND	\$ 10,000	\$ 15,000	\$ 22,702	\$ 10,000	\$ 24,143	\$ 10,693

SEWER CONSTRUCTION REVENUE DETAIL

FUND: 077.4000

ASSESSMENT FUND – SEWER CONSTRUCTION

ACCOUNT DESCRIPTION	ACTUAL <u>FY 2007</u>	ACTUAL <u>FY 2008</u>	BUDGET <u>FY 2009</u>	YTD <u>FY 2009</u>	ESTIMATE <u>TO 9/30</u>	ADOPTED <u>FY 2010</u>
077-361.0100 INVESTMENTS	50	-	-	300	-	-
INTEREST INCOME	50	-	-	300	-	-
077-389.0100 BALANCE CARRYFORWARD	-	-	15,612	-	15,612	15,612
OTHER NON-REVENUE	-	-	15,612	-	15,612	15,612
SEWER ASSESSMENT	<u>\$ 50</u>	<u>\$ -</u>	<u>\$ 15,612</u>	<u>\$ 300</u>	<u>\$ 15,612</u>	<u>\$ 15,612</u>

NON-CLASSIFIED

DEPARTMENT: 077.4095.584

OBJ <u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	ACTUAL <u>FY 2007</u>	ACTUAL <u>FY 2008</u>	BUDGET <u>FY 2009</u>	YTD <u>FY 2009</u>	ESTIMATE <u>TO 9/30</u>	ADOPTED <u>FY 2010</u>
9901	FUND RESERVE	-	-	15,612	-	15,612	15,612
	TOTAL FUND RESERVES	-	-	15,612	-	15,612	15,612
	TOTAL NON-CLASSIFIED	-	-	15,612	-	15,612	15,612
	TOTAL SEWER ASSEMENT	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 15,612</u>	<u>\$ -</u>	<u>\$ 15,612</u>	<u>\$ 15,612</u>

DEPARTMENT ANALYSIS

The Sewer Assessment Fund annually receives monies from property owners for delinquent sewer assessments.



**SAFETY HARBOR
MARINA FOUNTAIN**

GLOSSARY

Ad Valorem Taxes - Real estate and personal property taxes. Webster's New World Dictionary as "in proportion to the value of the property" defines ad Valorem. Local Governments set the levy.

Adjusted Final Millage - Under Florida law, the actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually such charges are very slight and the adjusted millage sometimes does not change from the levy set by the taxing agency.

Aggregate Millage Rate - The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to \$10 per \$1000 worth of assessed taxable value.

Assessment - The value for the tax purposes determined by the property appraiser for a given piece of real property or personal property.

Balance Forward, Transfers and Other - Amounts received by the City which are not additions to the assets of the government as a whole, although they may be to the receiving fund. These items include inter-fund transfers, inter-fund reimbursements except the receipts of an internal service fund. Also, includes fund balances carried over from the previous year.

Budget - The document that details how much revenue is expected and how it will be spent during a year.

Capital Improvement - Land, buildings, structures and all facilities other than buildings, traffic lights, machinery, equipment, automobiles, etc., with a unit cost in excess of \$400 and a useful life of one or more years.

Capital Outlay - Outlays for the acquisition of or addition to fixed assets. The cost of acquiring land, buildings, equipment, furnishings etc. (See Capital Improvement).

Charges for Services - This series of accounts includes all revenues stemming from charges for current services excluding revenues of internal service funds.

Contingency - Funds that are earmarked for a specific purpose and may be used for emergency expenses or to make up cost overruns during a budget period.

Culture and Recreation - The cost of providing and maintaining cultural and recreational facilities and activities for the benefit of citizens and visitors.

Current Ad Valorem Taxes - Property taxes computed as a percentage of the value of the real property or personal property.

Debt Service - The expense of retiring such debts as loans and bond issues.

Depreciation - The periodic expiration of a plant asset's useful life. There are several methods for computing depreciation. Straight line, which is the most common, divides the value of the asset at acquisition by its estimated useful life. This amount is then charged to expense until the asset is written off. Depreciation is a requirement in proprietary type funds such as enterprises and internal service funds. (It is not used in any other funds, except to establish insurance values, since assets are recorded only in a general grouping.) Depreciation is a non-cash expense; however, it should be budgeted in proprietary funds to ensure that there is sufficient revenue being collected from rates to cover the expense. Most bond rate covenants require that all operating and maintenance expenses (including depreciation) be covered by revenue from rates.

Economic Environment - The cost of providing services that develop and improve the economic condition of the community and its citizens.

Exempt, Exemption, Non-Exempt - Amounts that state law determines should be deducted from the assessed values of property for tax purposes. Tax rates are applied to the balance, which is called the non-exempt portion of the assessment. A 1980 amendment to the Florida Constitution sets the exemptions for homesteads as \$25,000. That means a homeowner with property assessed at \$50,000 would have to pay taxes on \$25,000 of the assessment. Eligible homeowners must apply for the exemptions by March 2 each year. Other exemptions apply to agricultural land and property owned by widows, the blind and permanently and totally disabled people who meet certain income criteria.

Expenditure - Decreases in (uses of) financial resources other than through interfund transfers.

Expense - A use of financial resources, denoted by its use in the proprietary funds, which are accounted for on a basis consistent with the business accounting model (full accrual basis).

Final Millage - The tax rate adopted at the second public budget hearing of a taxing agency.

Fines and Forfeitures - This group of accounts includes revenues received from fines and penalties imposed for the commission of statutory offenses, violations of lawful administrative rules and regulations, and for neglect of official duty. Forfeits include revenues resulting from confiscation of deposits or bonds held as performance guarantees.

Fiscal Year - The budget year which runs from October 1st through September 30th.

Function - A major class or grouping of activities directed toward a common goal such as improvements to the public safety, improvement of the physical environment, etc. For the purposes utilized in budgetary analysis, the categories of functions have been established by the State of Florida and financial reports must be grouped according to those established functions.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance - Unspent funds that can be included as a source in the following year's budget.

General Government - A major class of services provided by the legislative, judicial and administrative branches of City government as a whole. This classification encompasses the Board of City Commissioners, administration (including central service staff departments), auditing, property appraiser, tax collector, finance, legal, planning, judicial, and various other general government services.

Grants and Aids - Includes all grants, subsidies and contributions to other governmental agencies and private organizations excluding the transfers to agencies within the same governmental entity.

Health and Human Services - The cost of providing services for the care and treatment and control of illness, injury or handicap, and for the welfare of the community as a whole and its individuals.

Indirect Costs - Cost associated with, but not directly attributable to, the providing of a product or service. There are usually costs incurred by other departments in the support of operating departments.

Infrastructure - Includes water and sewer lines, streets and roads, communications, drainage systems, and public facilities such as fire houses, parks, etc.

Interfund Transfers - Transfers among funds. These are utilized to track items for management purposes. They represent a "double counting" and, therefore, are subtracted when computing a "net" operating budget.

Inter-Governmental Revenues - This group of accounts includes all revenues received from federal, state and other local governmental sources in the form of grants, shared revenues and payments in lieu of taxes.

Internal Services - Those expenses incurred exclusively by internal service funds in providing goods and services to user departments or agencies.

Intra-Governmental Revenues - Those revenues derived from goods and services furnished by central service agencies of the City to other departments and funds.

Licenses, Permits, and Other Taxes - Revenue derived from the issuance of local licenses, permits and other taxes. Licenses include both professional and occupational licenses; permits consist of building and various other permits; other taxes consist of user type taxes, franchise fees and delinquent Ad Valorem taxes.

Mill - 1/1000 of one dollar; used in computing taxes by multiplying adopted millage rate per thousand, taxable value.

Miscellaneous Revenue - Revenue from sources not otherwise provided for in preceding categories. This includes interest earnings, rents and royalties, special assessments, sale and compensation for loss of fixed assets, sale of surplus materials and contributions from private sources.

Non-Operating - Includes all transfers between funds that do not represent operating expenditures.

Object Code - An account to which an expense or expenditure is recorded in order to accumulate and categorized the various types of payments that are made by government. These are normally grouped into Personal Services, Operating Capital and Other categories for budgetary analysis and financial reporting purposes. The State of Florida Uniform Accounting System mandates certain object codes.

Operating Costs - Also known as Operating and Maintenance costs, these are the expenses of day-to-day operations and exclude personal services and capital costs.

Operating Fund - Also called general fund. Usually, the operating fund is the major portion of a budget. It details the expenses of day-to-day operations.

Other Expenses or Expenditures - These include items of a non-expense or expenditure in nature such as reserves, transfers to other funds, depreciation and debt service.

Personal Property - Livestock, commercial equipment and furnishings, attachments to mobile homes, railroad cars and similar possessions that are taxable under state law.

Personal Services - Costs related to compensating employees including salaries, wages and benefit costs.

Property Appraiser - Elected county official responsible for setting property valuations for tax purposes and preparing the annual tax roll.

Adopted Millage - The tax rate certified to a property appraiser by each taxing agency within a county. Adopted millage is to be sent to an appraiser within 30 days after a county's tax roll is certified by the State Department of Revenue and is listed on notices sent to property owners. No taxing agency may approve a levy that is larger than the one it originally proposed.

Physical Environment and Utilities - The cost of services provided by the City for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment.

Public Safety - A major category of services provided by the City for the security of persons and property.

Real Property - Land and the buildings and other structures attached to it that are taxable under state law.

Revenue - An increase in (source of) fund financial resources other than from interfund transfers or debt issue proceeds.

Revenue Sharing - State money allocated to local governments.

Rolled Back Rate - That millage rate which, when multiplied times the tax rate roll, would yield the same amount of revenue for the taxing authority as was yielded by the millage rate levied in the previous year. In normal circumstances, as the tax roll rises by virtue of reassessment, the rolled back rate will be slightly lower than the previous year's millage levy. This reduced rate multiplied by the valued of the new construction/annexations added to the roll during the year provides the only source of additional tax revenue if the rolled back is levied.

Tax Base - The total property valuations on which each taxing agency levies its tax rates.

Tax Roll - The certification of assessed/taxable values prepared by the Property Appraiser and presented to the taxing authority by July 1 (or later if an extension is granted by the State of Florida) of each year.

Tax Year - A calendar year from January 1st to December 31st. The tax roll for the current calendar year would be used in figuring the next year's budget. The tax bills mailed November 1st represent the property taxes due for the next tax year.

Tentative Millage - The tax rate proposed in the first public hearing of a taxing agency. Under state law, the agency may reduce, but not increase, the tentative millage during the second budget hearing.

Transfers, Reserves and Other - This is a basic account category to provide for disbursements that are not classified as expenditures.

Transportation - Costs of services provided by the City for the safe and adequate flow of vehicles, travelers and pedestrians.

Truth in Millage Law - Also called the TRIM BILL, a 1980 law that changed the budget process for local taxing agencies. It was designed to keep the public informed about the taxing intentions of the agencies.

Uniform Accounting System - The chart of accounts prescribed by the Office of the State Comptroller designed to standardize financial information to facilitate comparison and evaluation reports.

Voted Millage - Property tax levies authorized by voters within a taxing agency. Bond issues that are backed by property taxes are a common form of voted millage in the state. Such issues are called general obligation bonds.

CITY-WIDE 10 YEAR REVENUE/EXPENES

(PAGE 1 OF 2)

	ACTUAL 2000/01	ACTUAL 2001/02	ACTUAL 2002/03	ACTUAL 2003/04	ACTUAL 2004/05
REVENUES					
Ad Valorem	2,337,653	2,345,526	2,406,496	2,649,600	2,774,932
Franchise	2,697,083	3,019,272	3,203,381	3,302,694	3,445,603
Licenses	317,270	267,335	397,472	312,737	259,967
Intergovernmental	4,082,235	4,460,444	4,334,378	4,285,354	5,564,102
Charges For Service	7,630,514	7,726,350	7,693,325	7,915,435	8,090,535
Fines	71,735	70,496	85,771	77,433	73,827
Admin Reimb	874,695	913,134	1,024,995	1,144,322	1,173,708
Develop/Impact Fees	310,882	485,477	373,161	179,171	76,091
Misc.	1,998,961	1,678,663	631,242	769,542	808,381
Debt Proceeds	-	-	-	-	-
SUBTOTAL	20,321,028	20,966,697	20,150,221	20,636,288	22,267,146
Interfund Transfers	2,912,274	5,557,174	3,340,204	1,953,489	1,862,197
TOTAL REVENUES	23,233,302	26,523,871	23,490,425	22,589,777	24,129,343
EXPENDITURES					
General Government	2,115,225	2,286,299	2,508,874	2,507,262	3,065,521
Public Safety	3,434,980	3,107,598	3,634,631	3,620,192	3,902,002
Physical Environment	6,450,706	8,169,273	8,479,423	7,292,853	8,484,430
Transportation	1,327,766	1,289,793	1,469,786	1,712,964	2,223,878
Culture/Recreation	2,958,329	2,674,450	4,419,258	2,814,492	3,085,090
Debt Service	1,555,310	453,399	518,433	551,269	632,352
Non-Operating	655,163	1,675,316	1,754,114	2,006,201	2,070,110
SUBTOTAL	18,497,479	19,656,128	22,784,519	20,505,233	23,463,383
Interfund Transfers	2,912,274	5,557,174	3,340,204	1,953,489	1,862,197
TOTAL EXPENSES	21,409,753	25,213,302	26,124,723	22,458,722	25,325,580

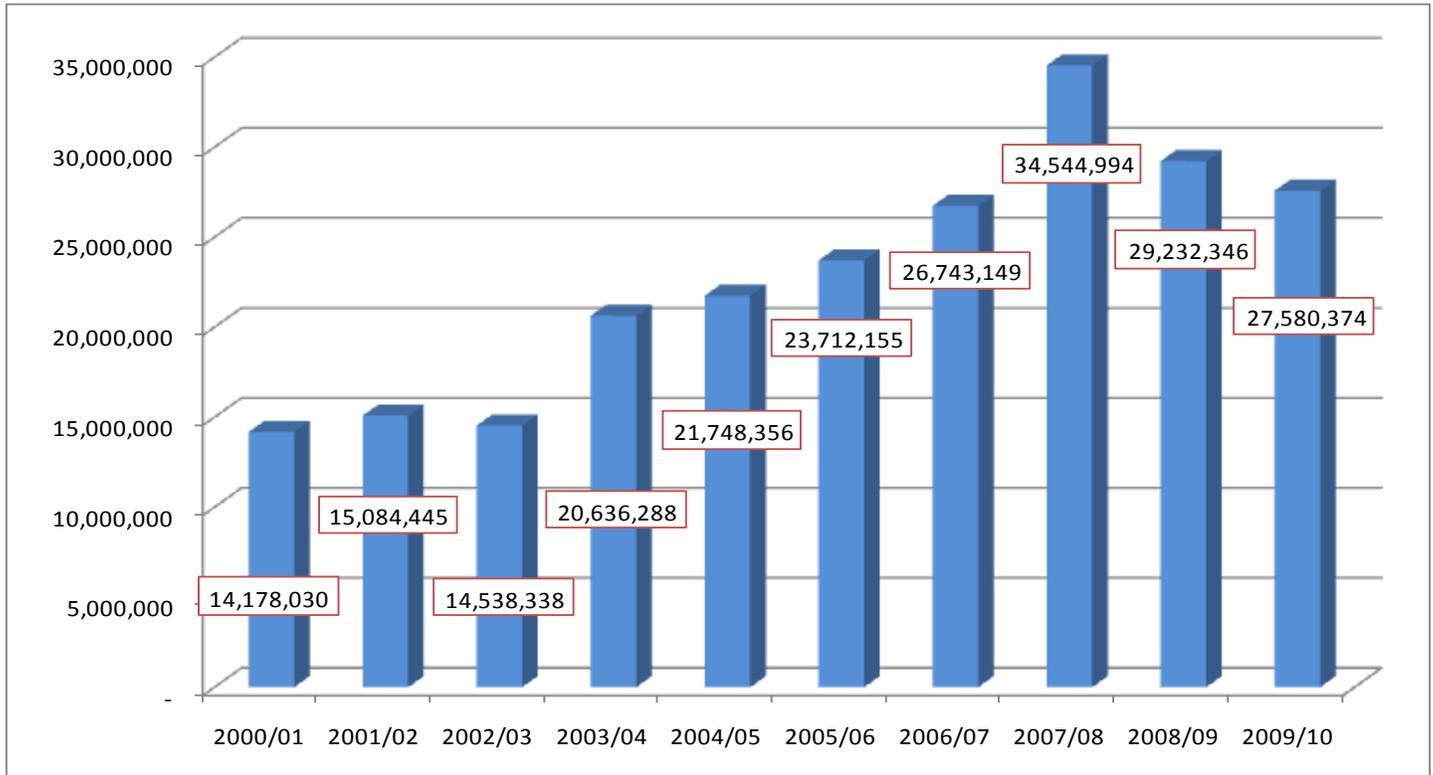
CITY-WIDE 10 YEAR REVENUE/EXPENES

(PAGE 2 OF 2)

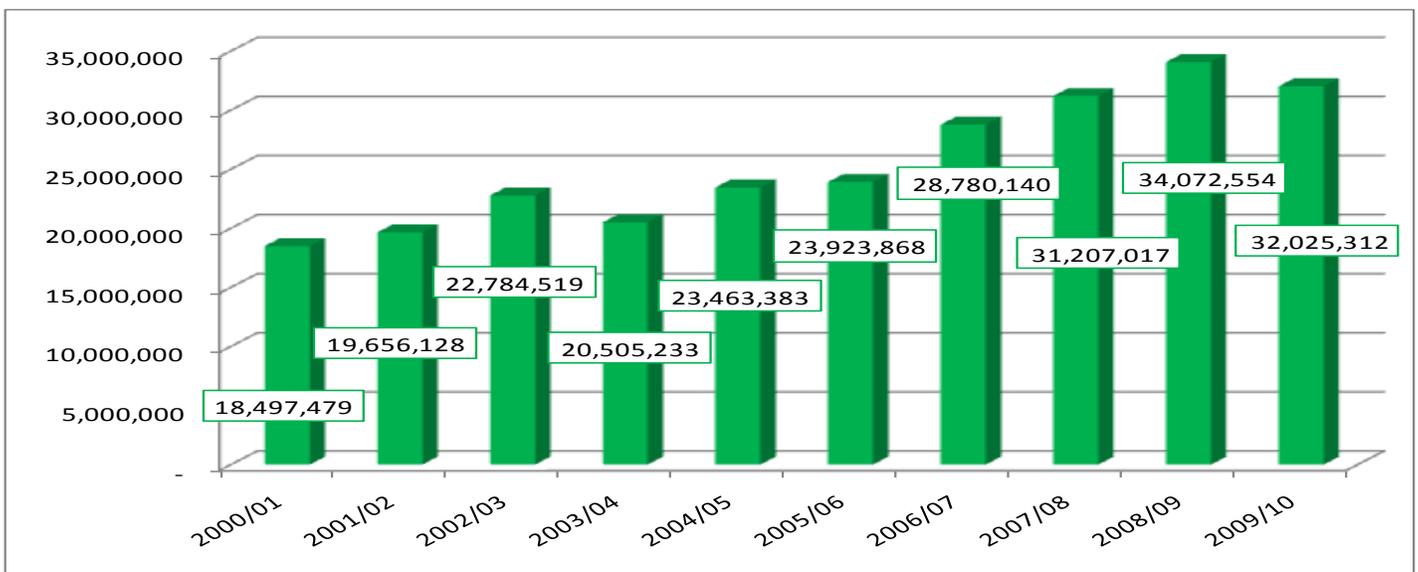
	ACTUAL 2005/06	ACTUAL 2006/07	ACTUAL 2007/08	ESTIMATED 2008/09	ADOPTED 2009/10
REVENUES					
Ad Valorem	3,155,726	3,585,742	3,534,380	3,644,778	3,579,656
Franchise	3,851,276	3,922,869	3,886,681	3,863,640	3,603,300
Licenses	259,690	273,486	252,434	247,500	267,400
Intergovernmental	4,849,732	5,611,952	5,192,656	4,767,037	4,822,688
Charges For Service	8,934,634	9,882,678	10,638,977	11,284,450	12,408,750
Fines	90,330	95,895	189,258	114,000	113,200
Admin Reimb	1,371,587	1,530,986	1,835,392	2,027,904	1,591,710
Develop/Impact Fees	130,150	60,919	61,629	21,900	21,900
Misc.	1,058,830	1,052,930	2,045,300	1,466,279	1,171,770
Debt Proceeds	10,200	762,300	6,908,287	1,794,858	-
SUBTOTAL	23,712,155	26,779,757	34,544,994	29,232,346	27,580,374
Interfund Transfers	1,197,490	1,319,220	3,020,454	2,610,174	3,122,156
TOTAL REVENUES	24,909,645	28,098,977	37,565,448	31,842,520	30,702,530
EXPENDITURES					
General Government	3,062,838	4,158,365	3,098,015	4,689,110	5,092,286
Public Safety	4,868,011	4,664,614	7,300,038	5,117,092	5,064,387
Physical Environment	8,139,723	11,463,166	4,306,151	10,121,292	11,517,056
Transportation	1,776,054	2,886,711	8,773,845	3,685,422	2,062,869
Culture/Recreation	3,182,104	4,099,674	6,446,966	6,632,068	3,678,835
Debt Service	626,349	393,579	96,730	618,549	1,552,156
Non-Operating	2,268,789	1,114,031	1,185,272	3,209,021	3,057,723
SUBTOTAL	23,923,868	28,780,140	31,207,017	34,072,554	32,025,312
Interfund Transfers	1,197,490	1,319,220	3,294,520	2,610,174	3,122,156
TOTAL EXPENSES	25,121,358	30,099,360	34,501,537	36,682,728	35,147,468

CITY OF SAFETY HARBOR CITY-WIDE 10 YEAR COMPARISON

Total City-Wide Revenues (Less Internal Transfers)

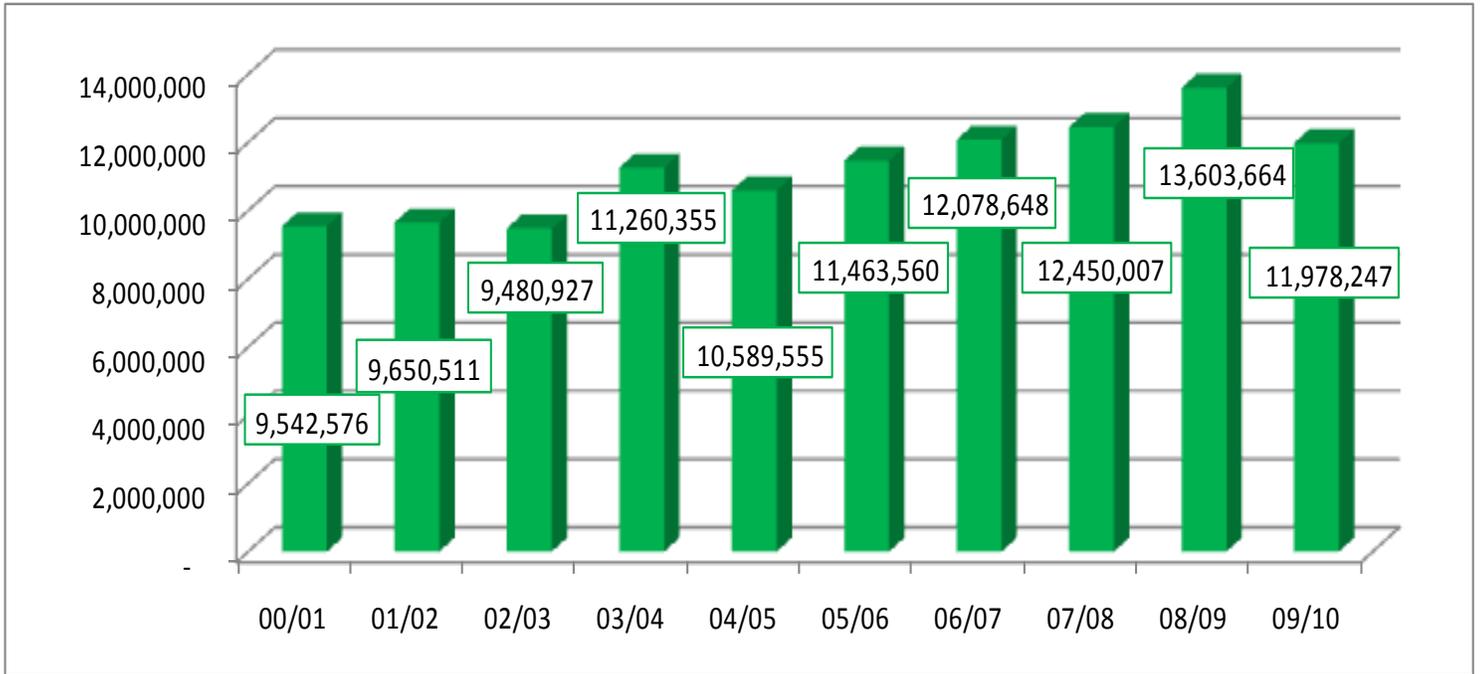


Total City-Wide Expenses (Less Internal Transfers)



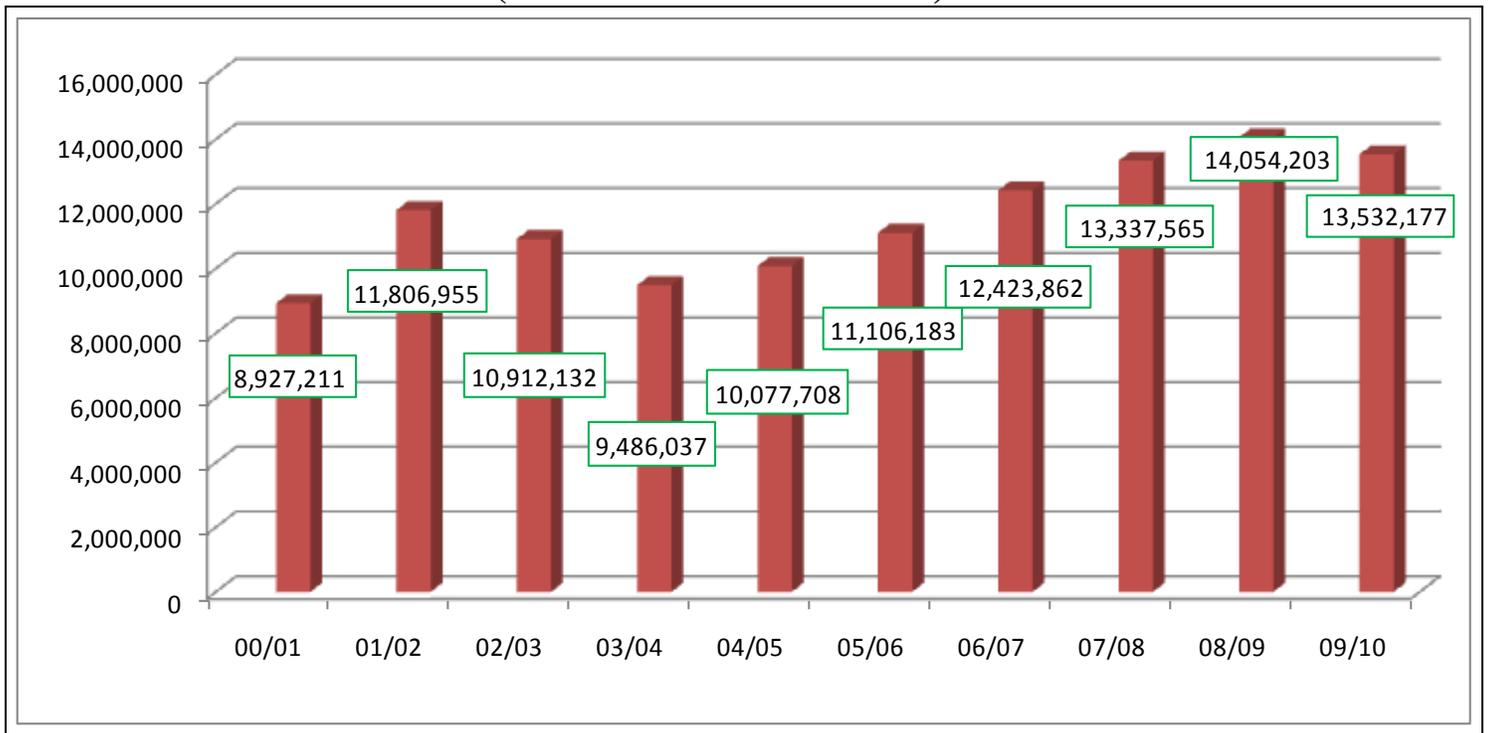
GENERAL FUND 10 YEAR COMPARISON REVENUES

(Less Internal Transfers)



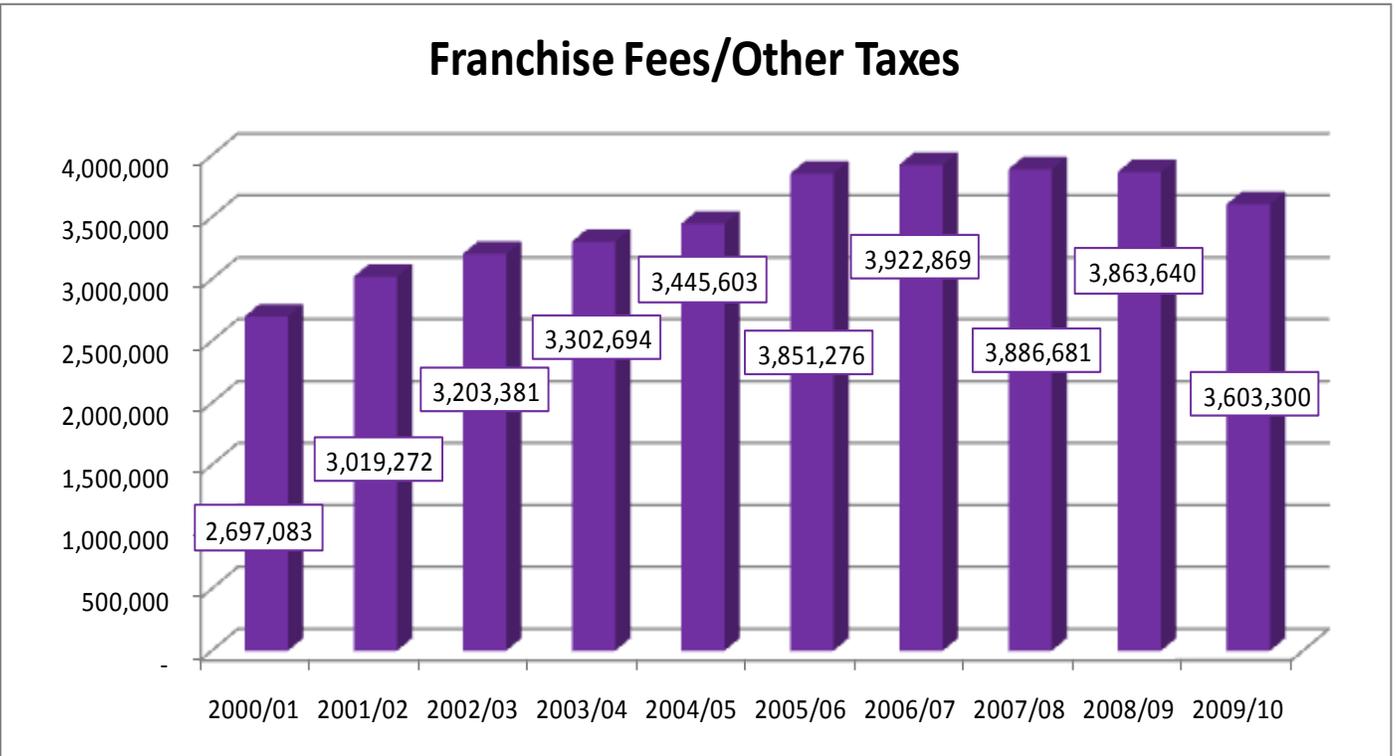
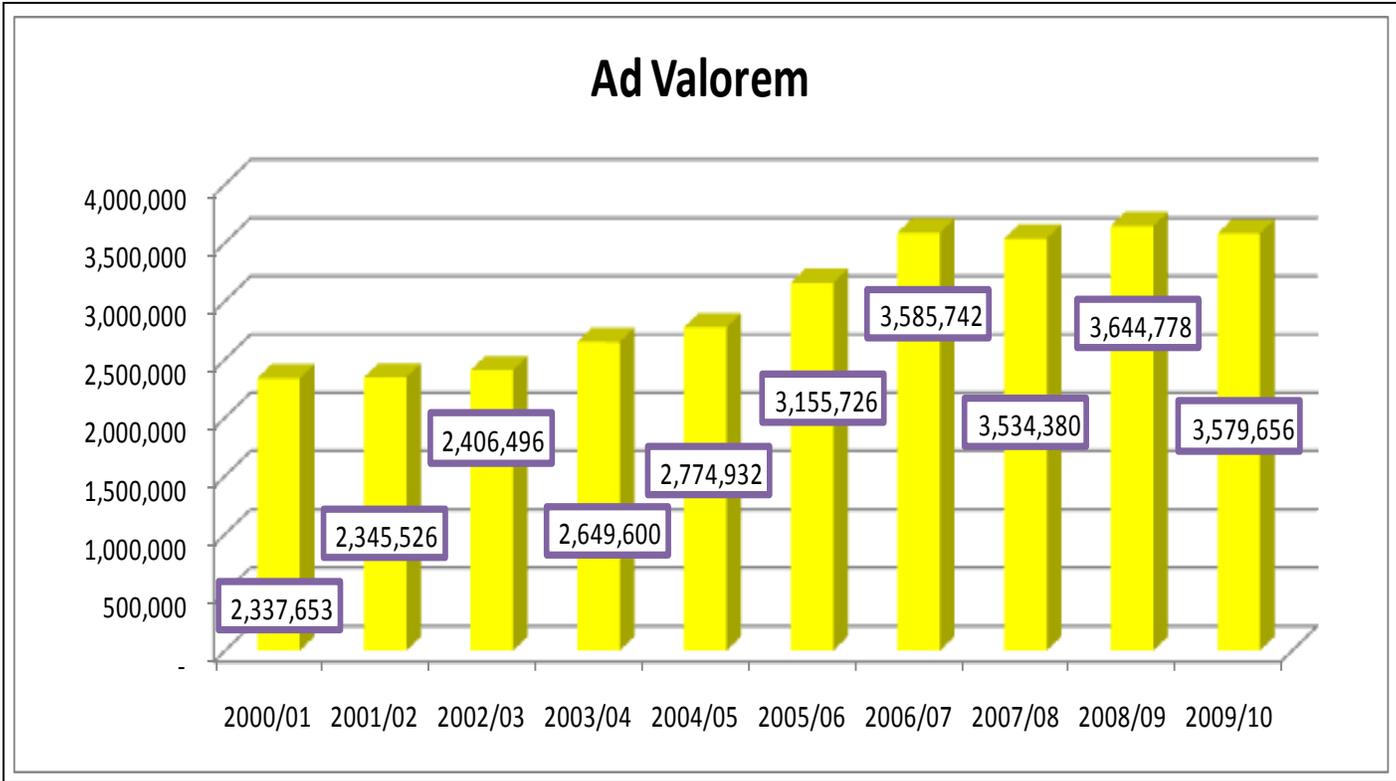
EXPENSES

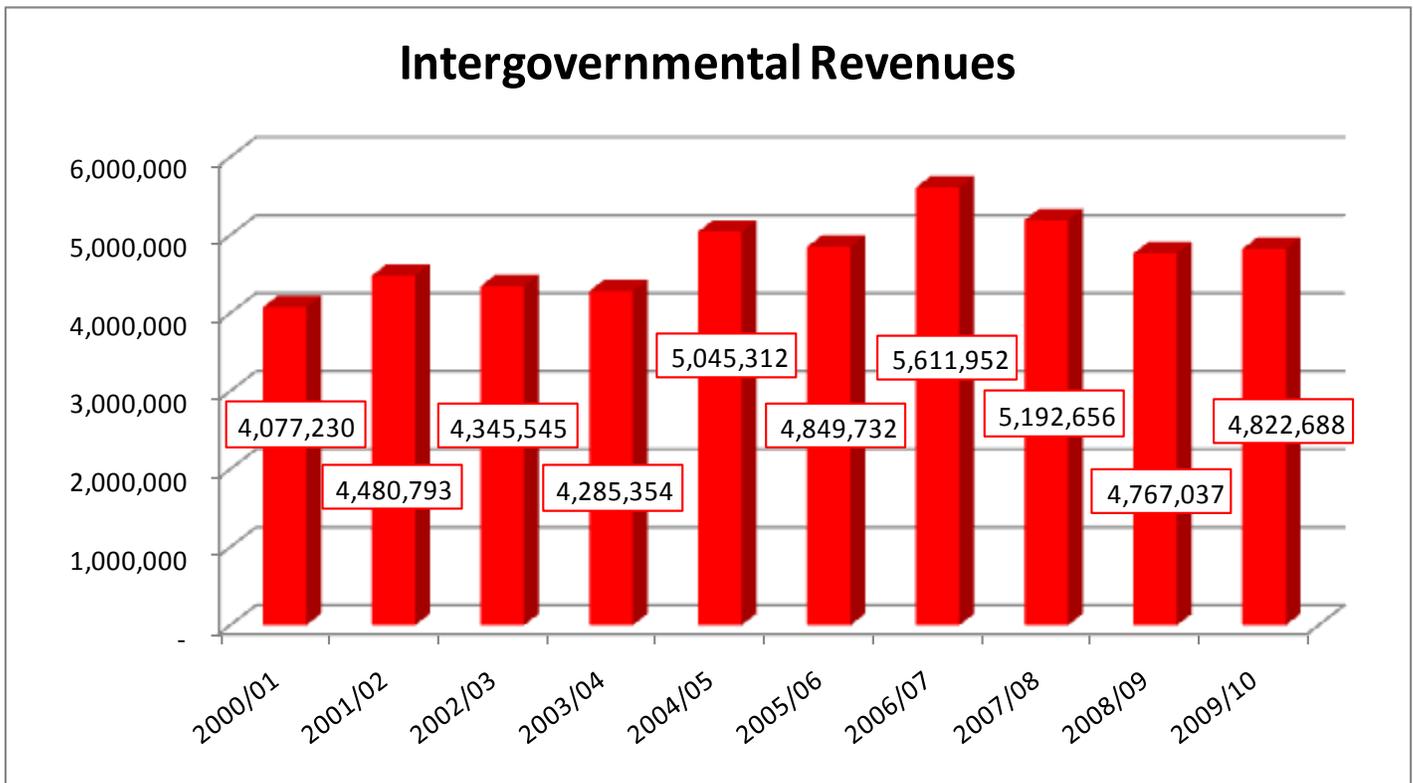
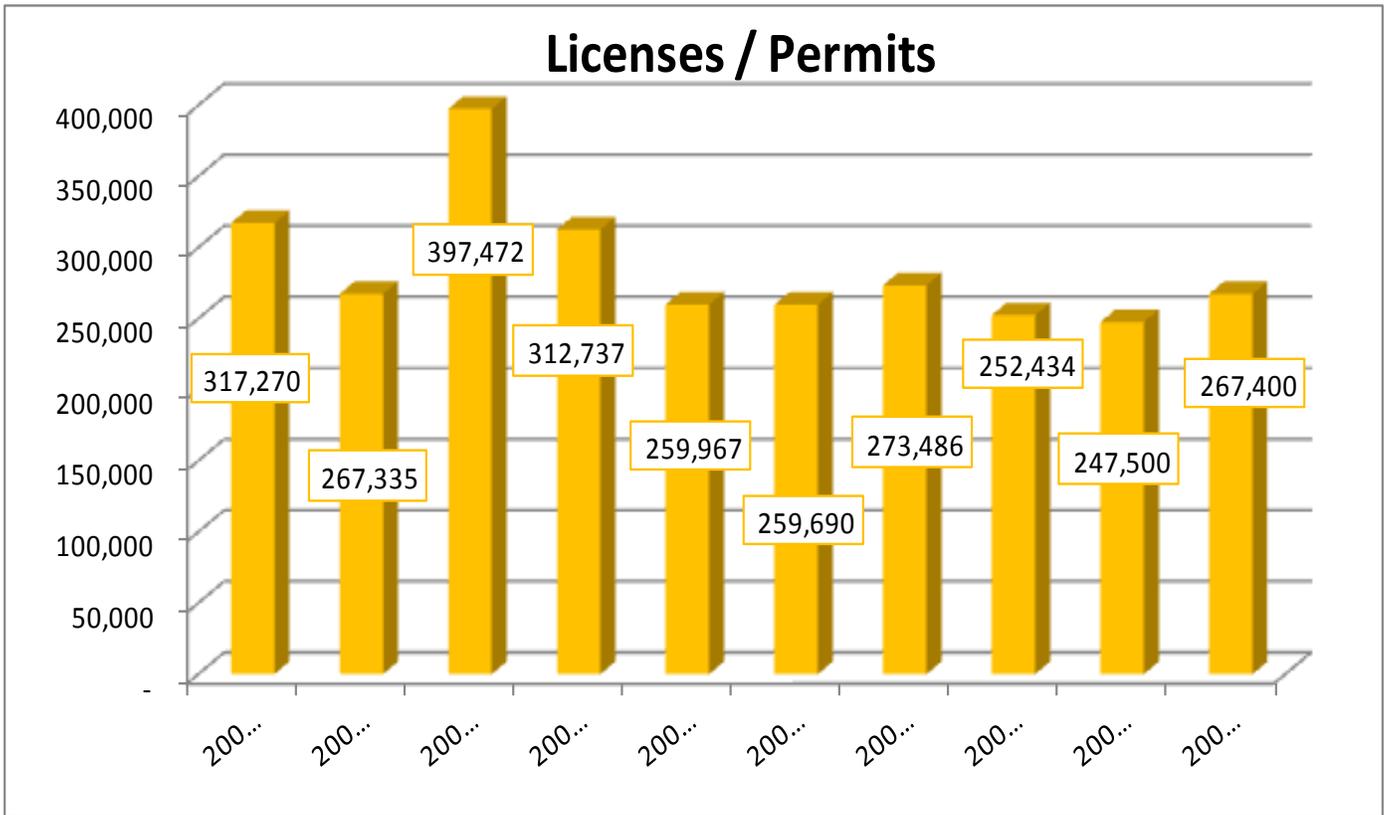
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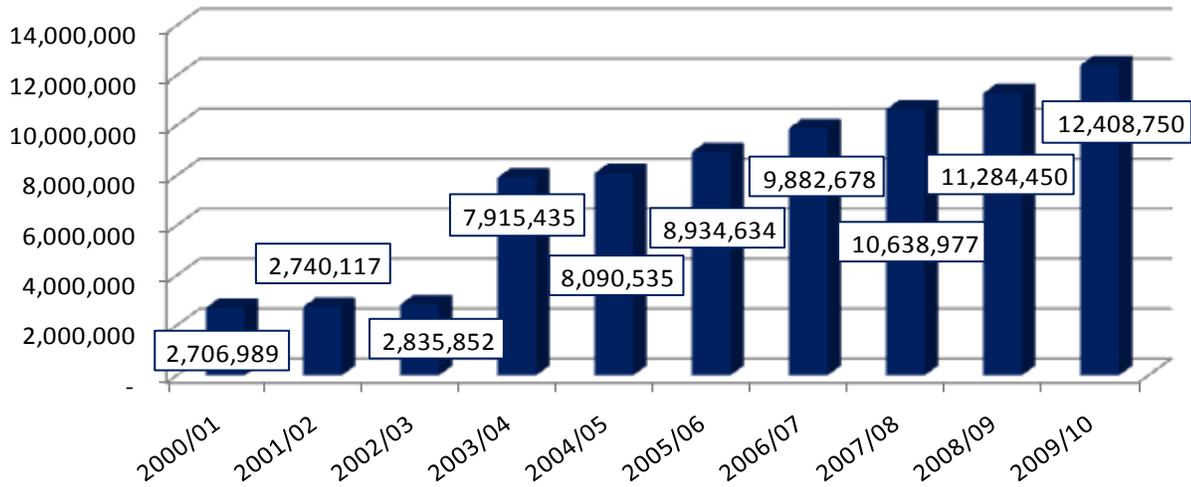
CITY-WIDE REVENUES

10 YEAR COMPARISON

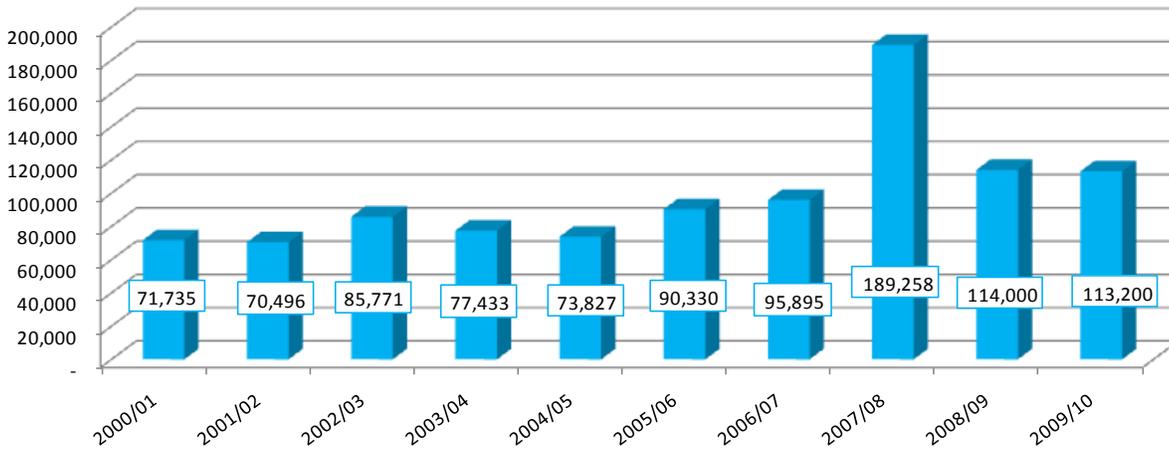




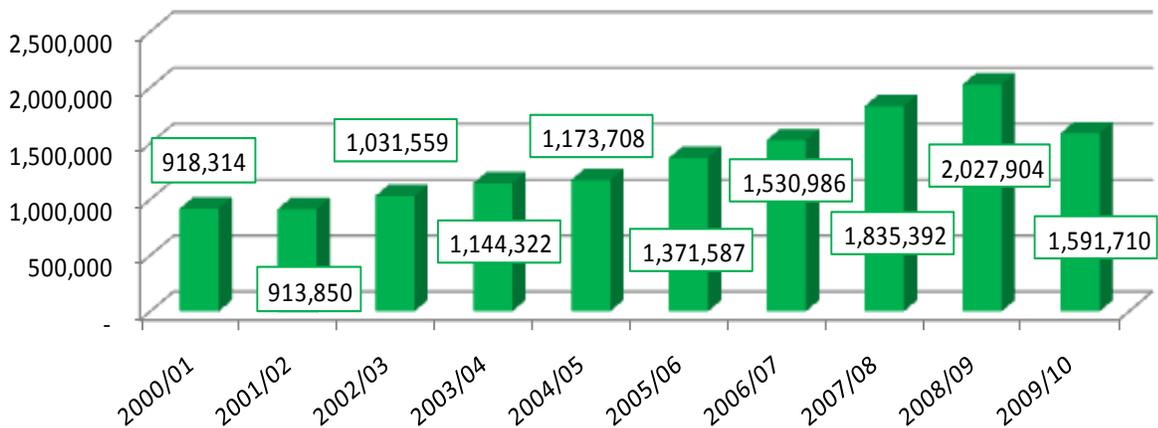
Charges For Service



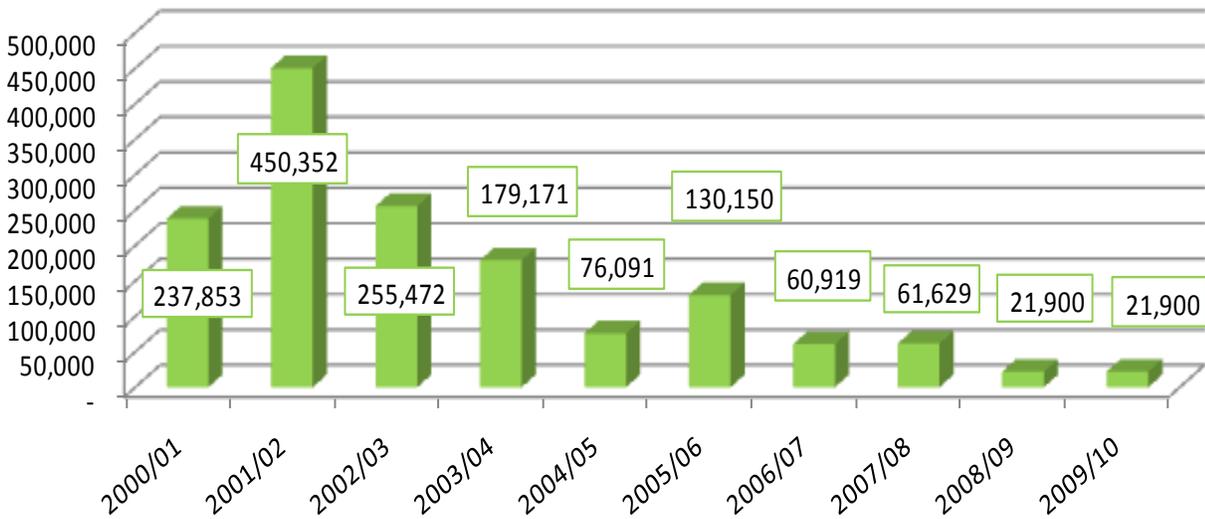
Fines & Forfeitures



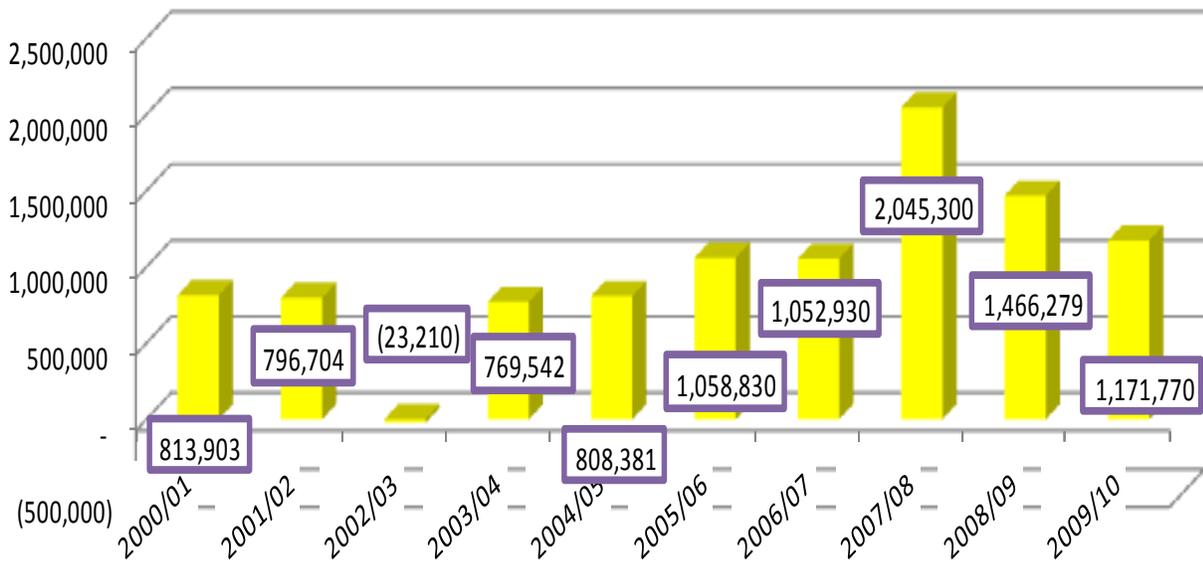
Administration Reimbursement



Development/Impact Fees

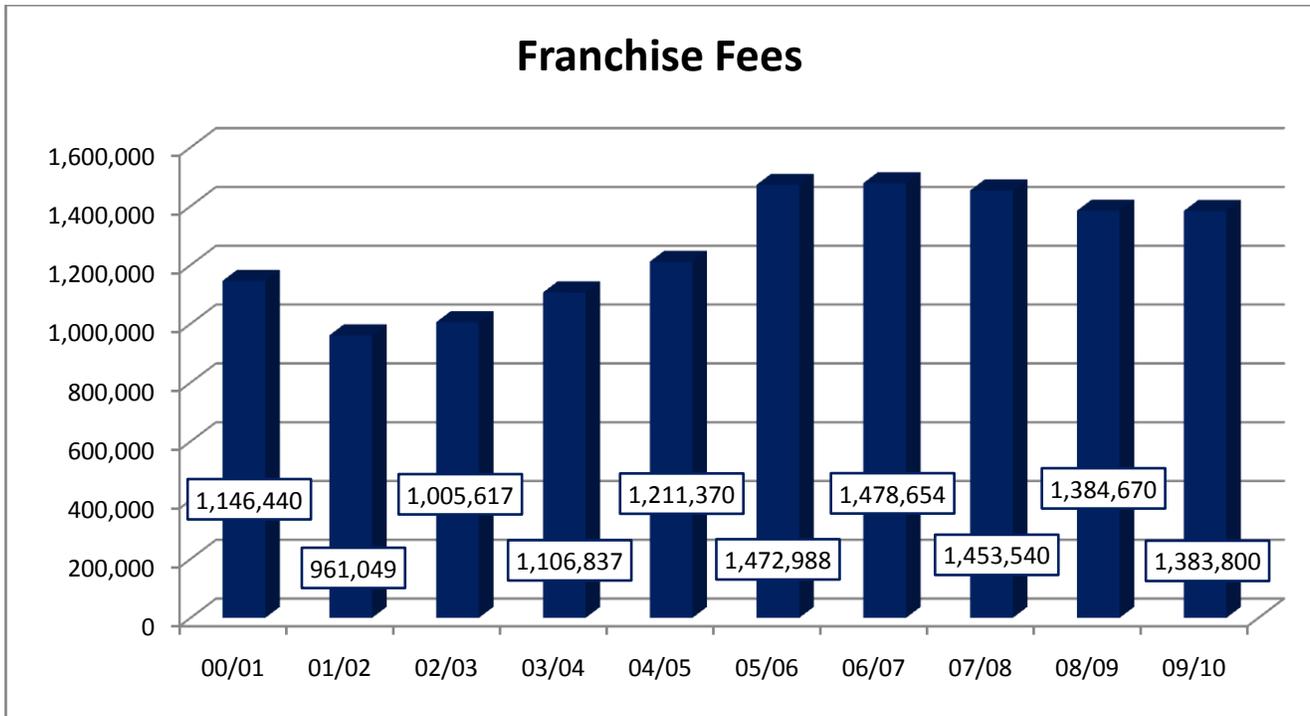
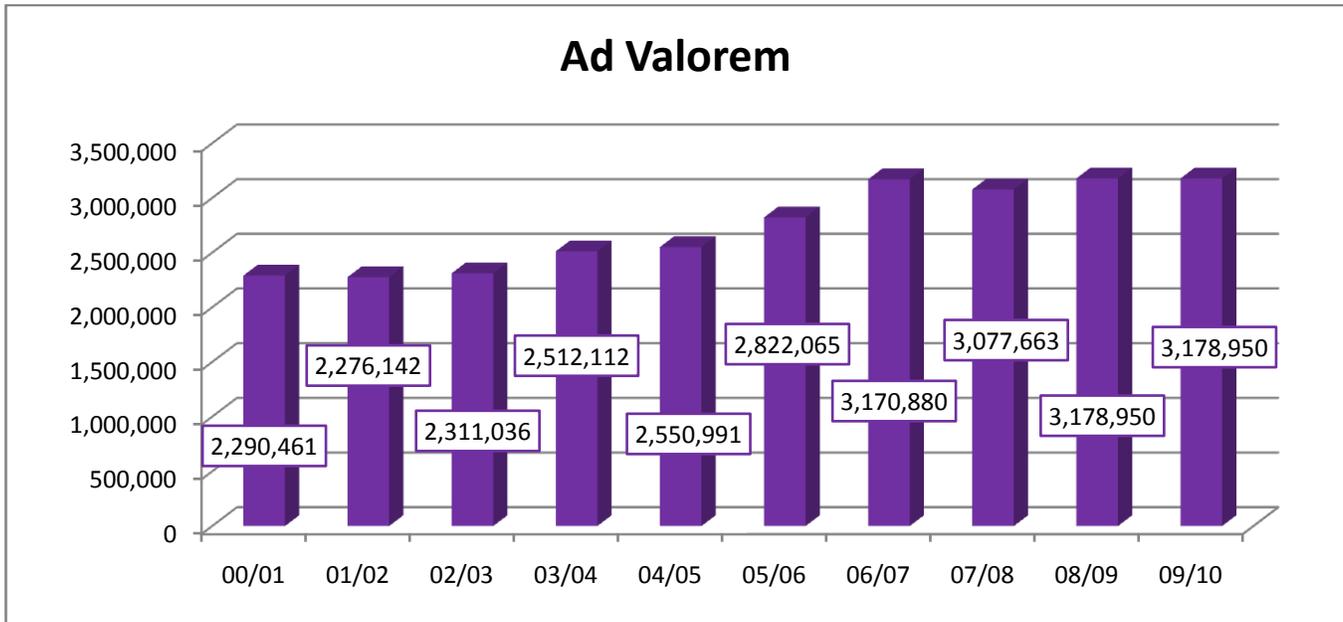


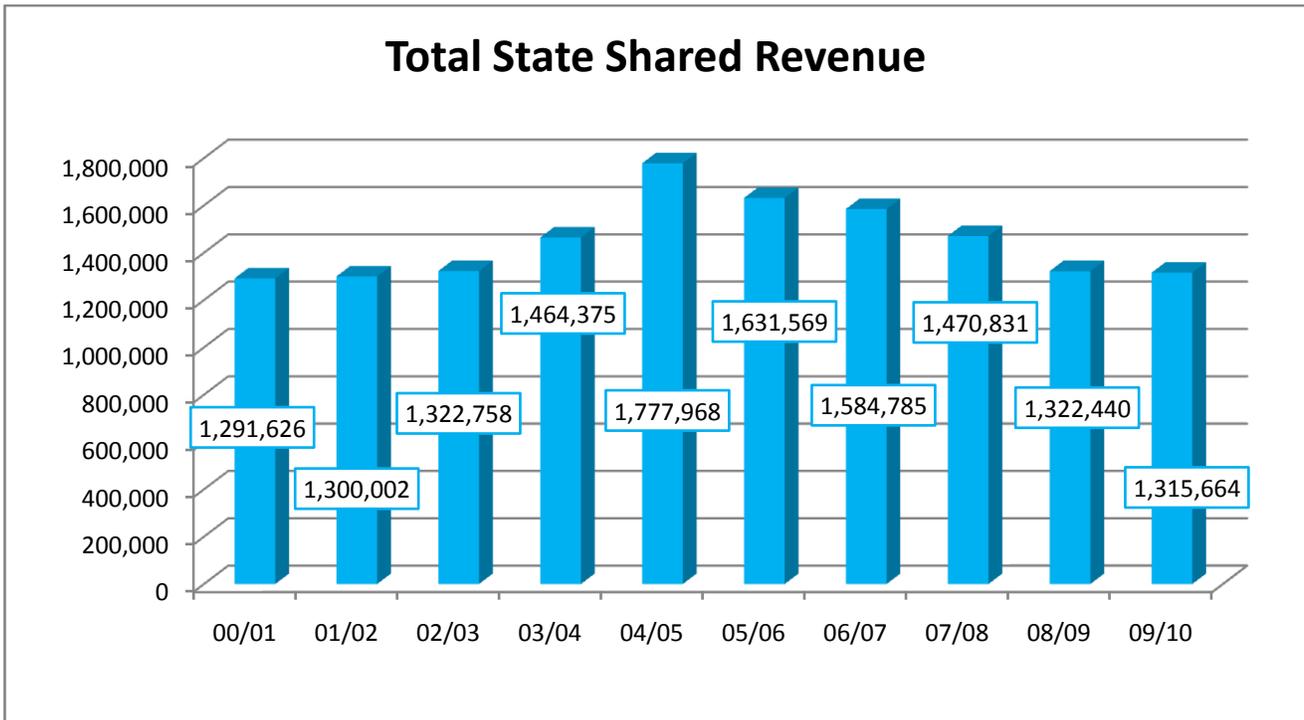
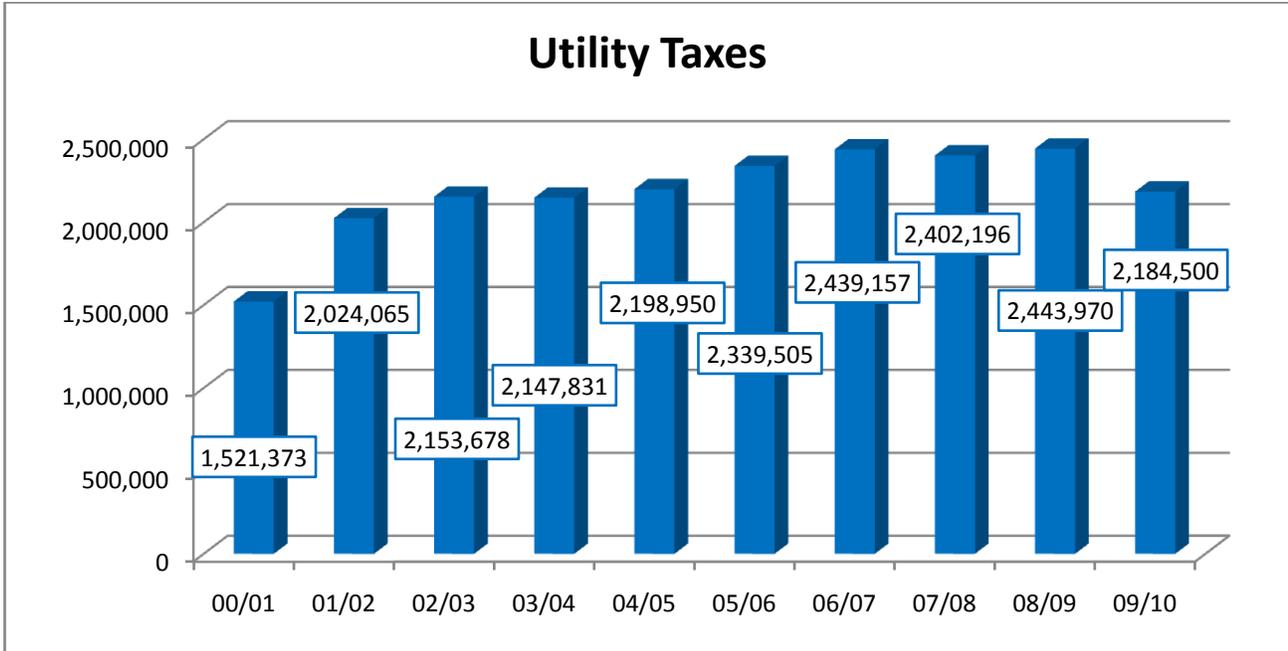
Miscellaneous

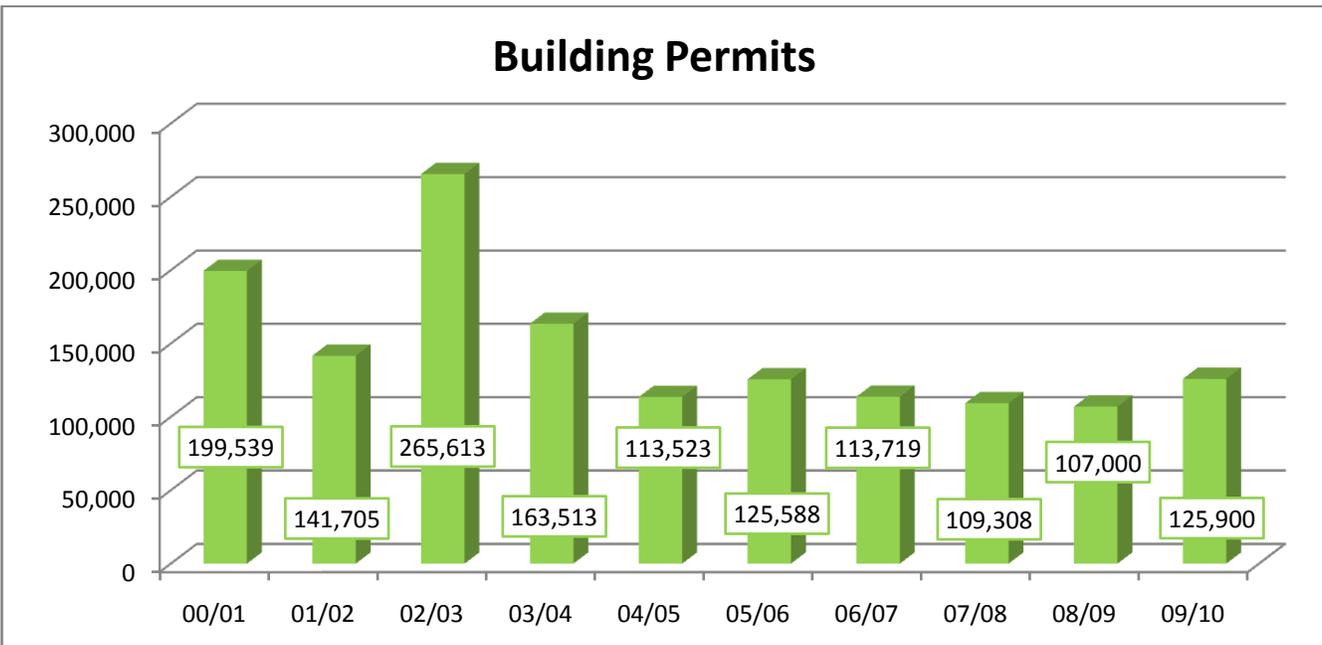
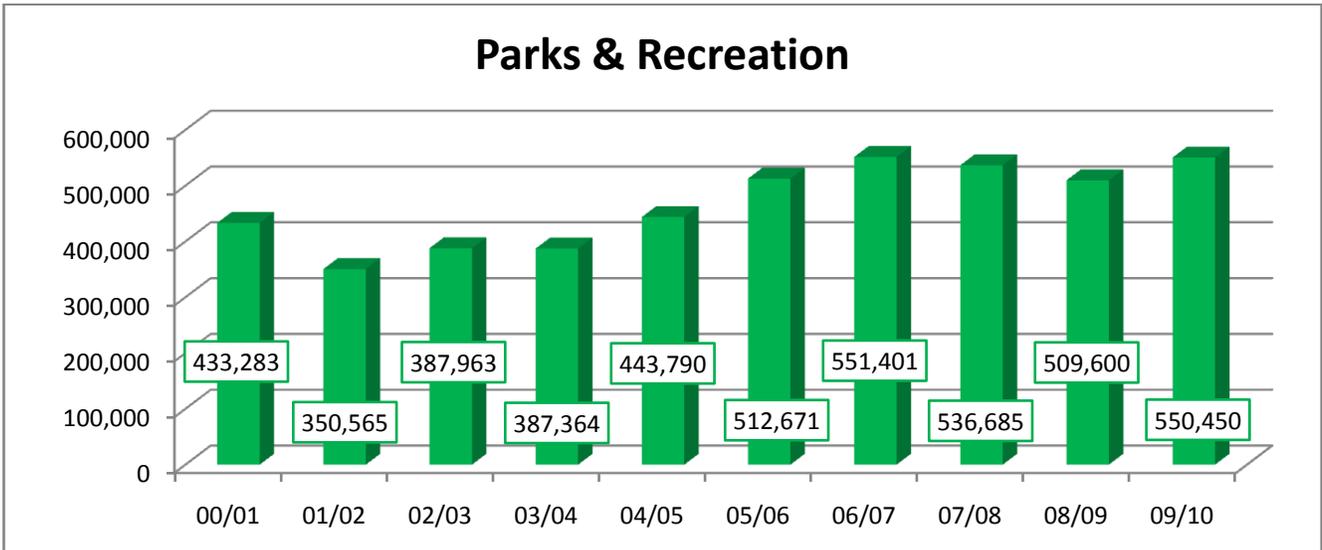


GENERAL FUND REVENUES

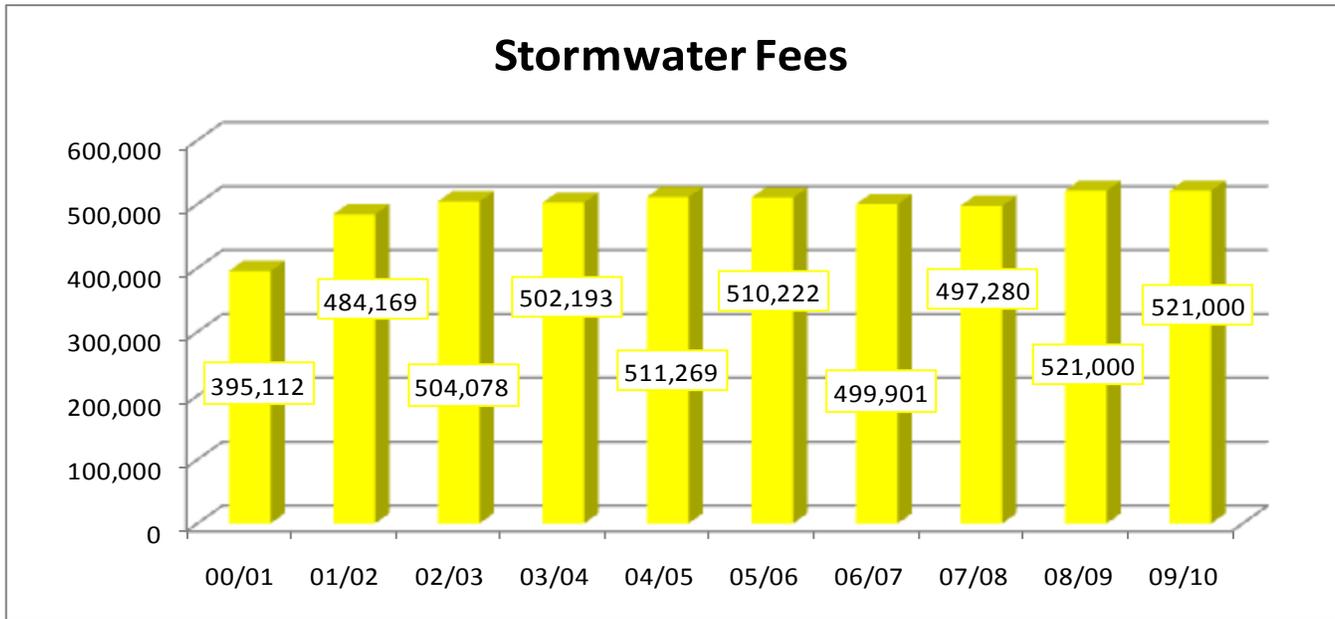
10 YEAR COMPARISON



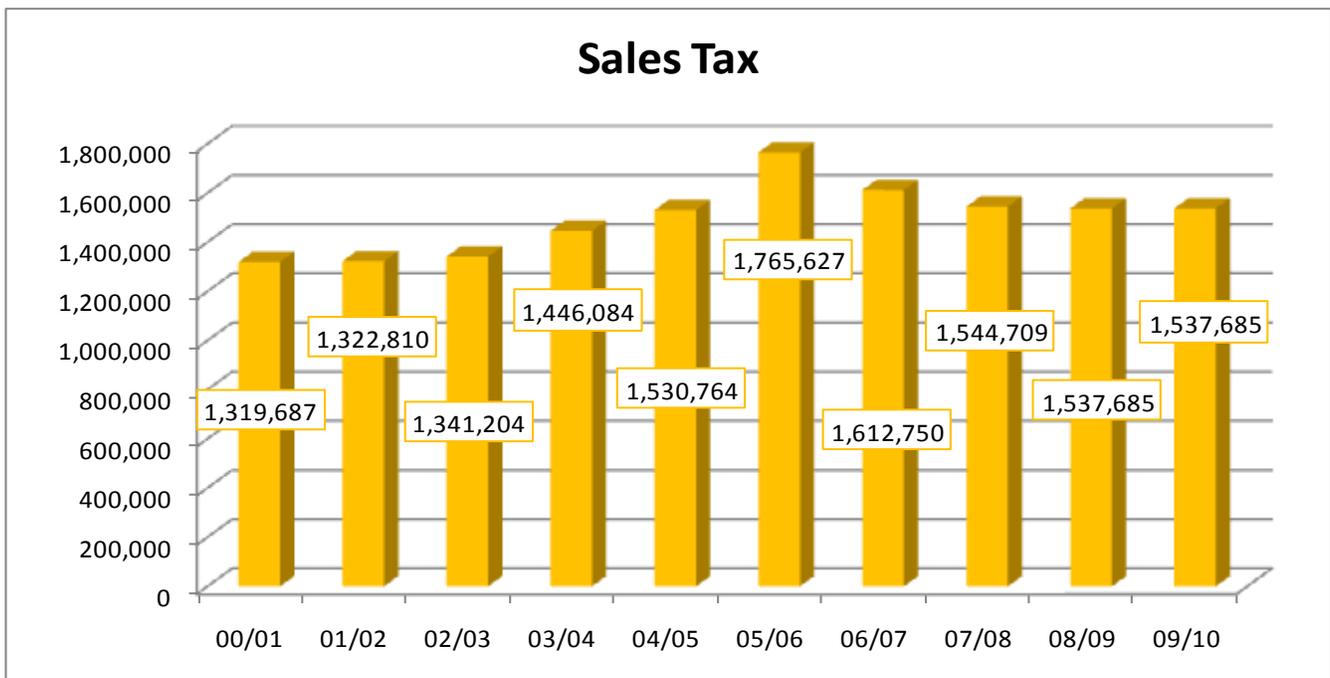




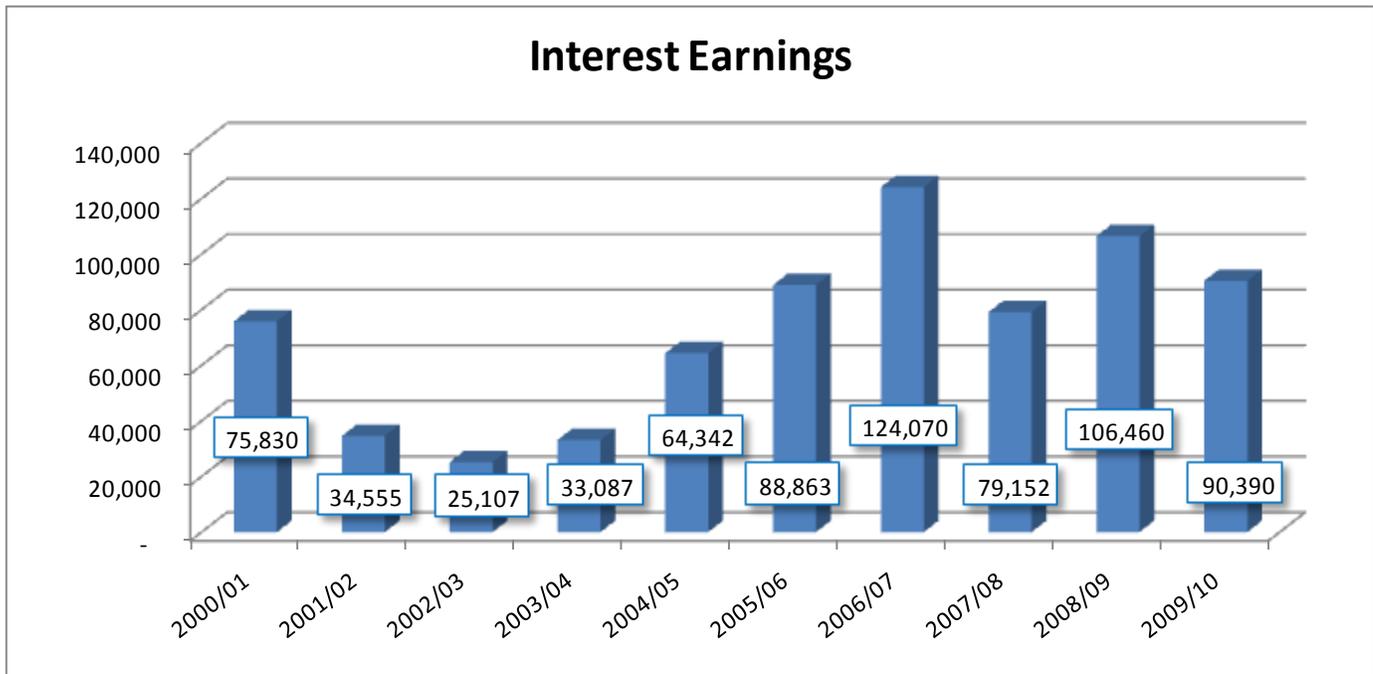
OTHER FUNDS 10 YEAR REVENUE COMPARISON



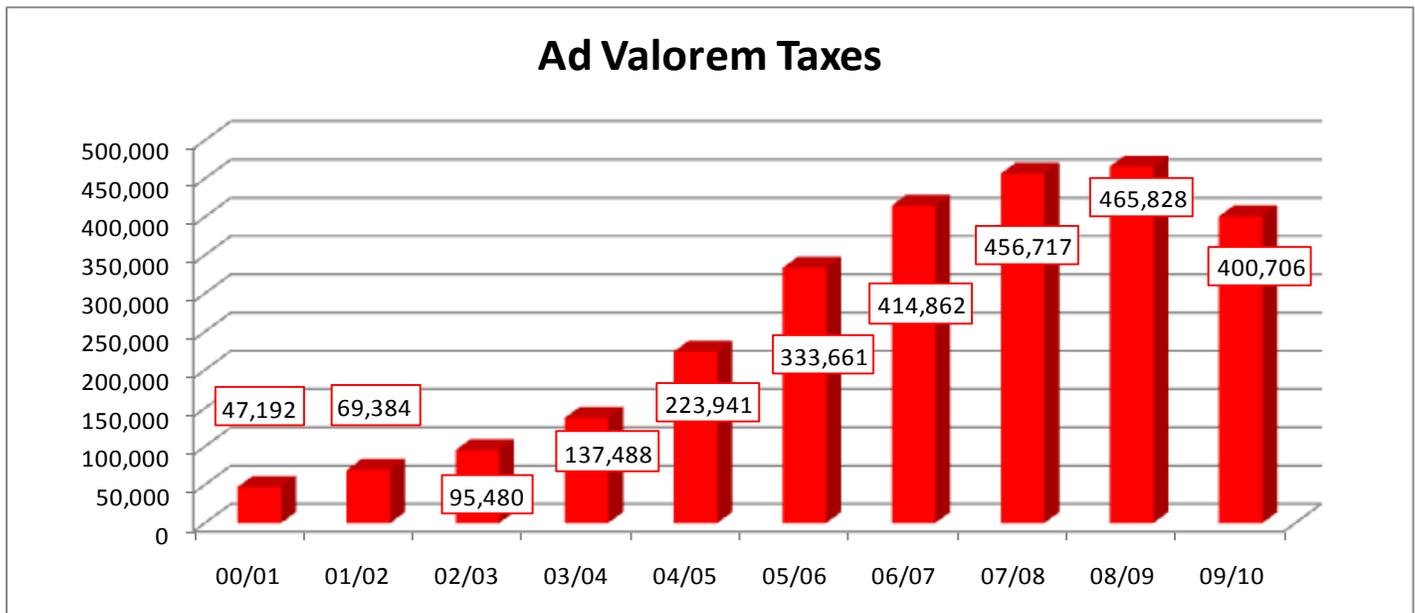
Penny for Pinellas



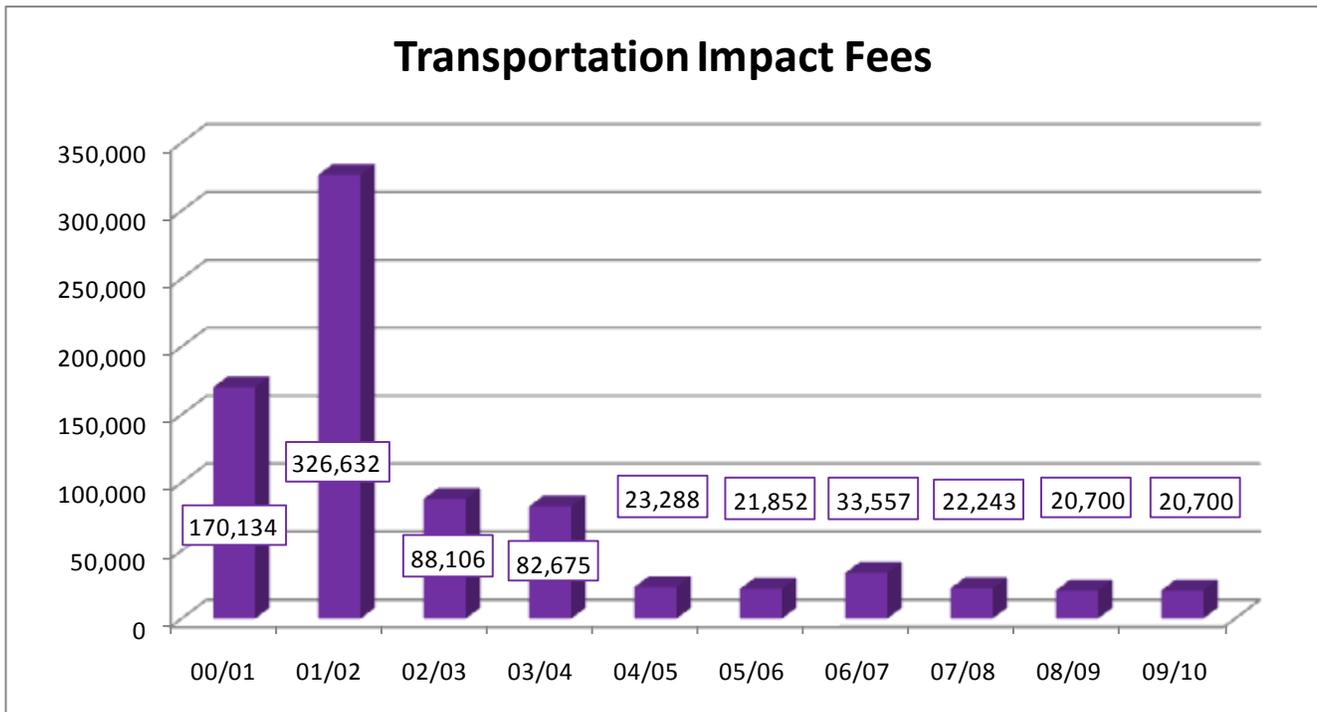
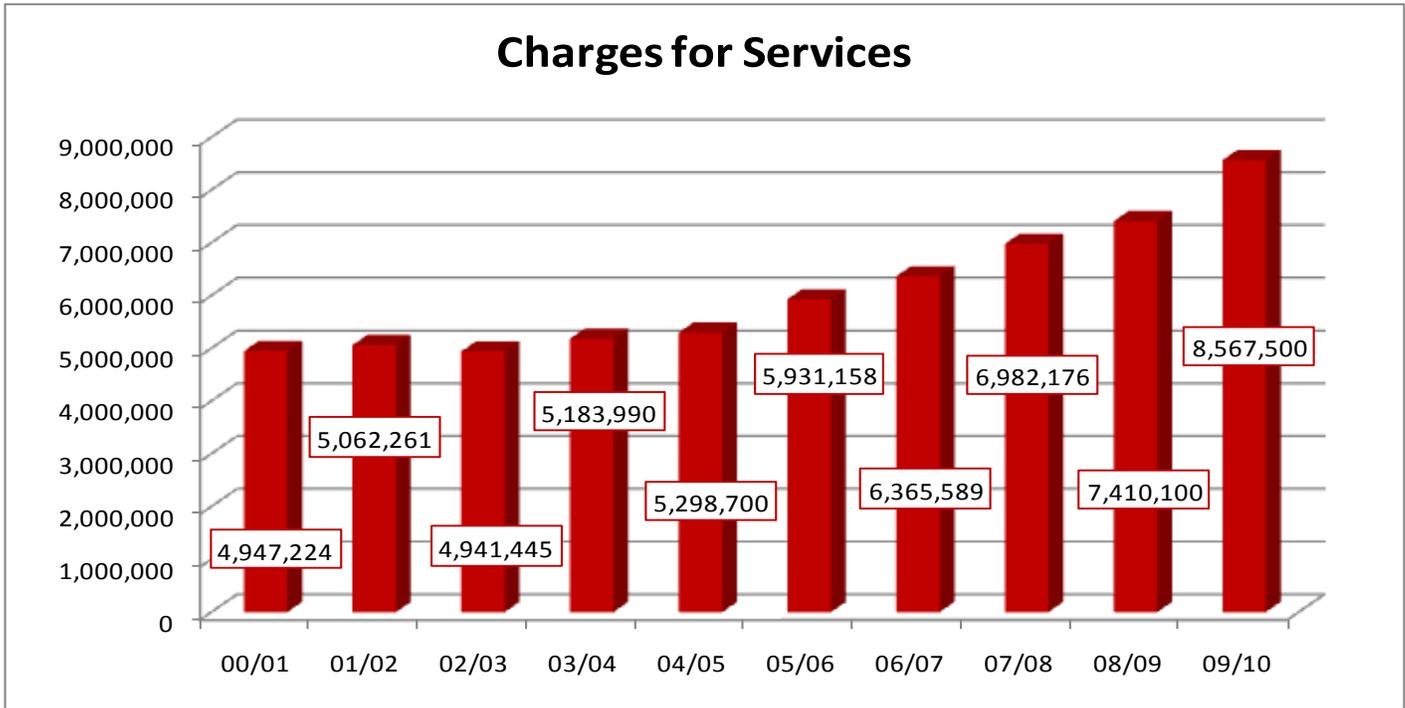
CAPITAL PROJECTS EARNINGS



COMMUNITY REDEVELOPMENT AGENCY



WATER & SEWER



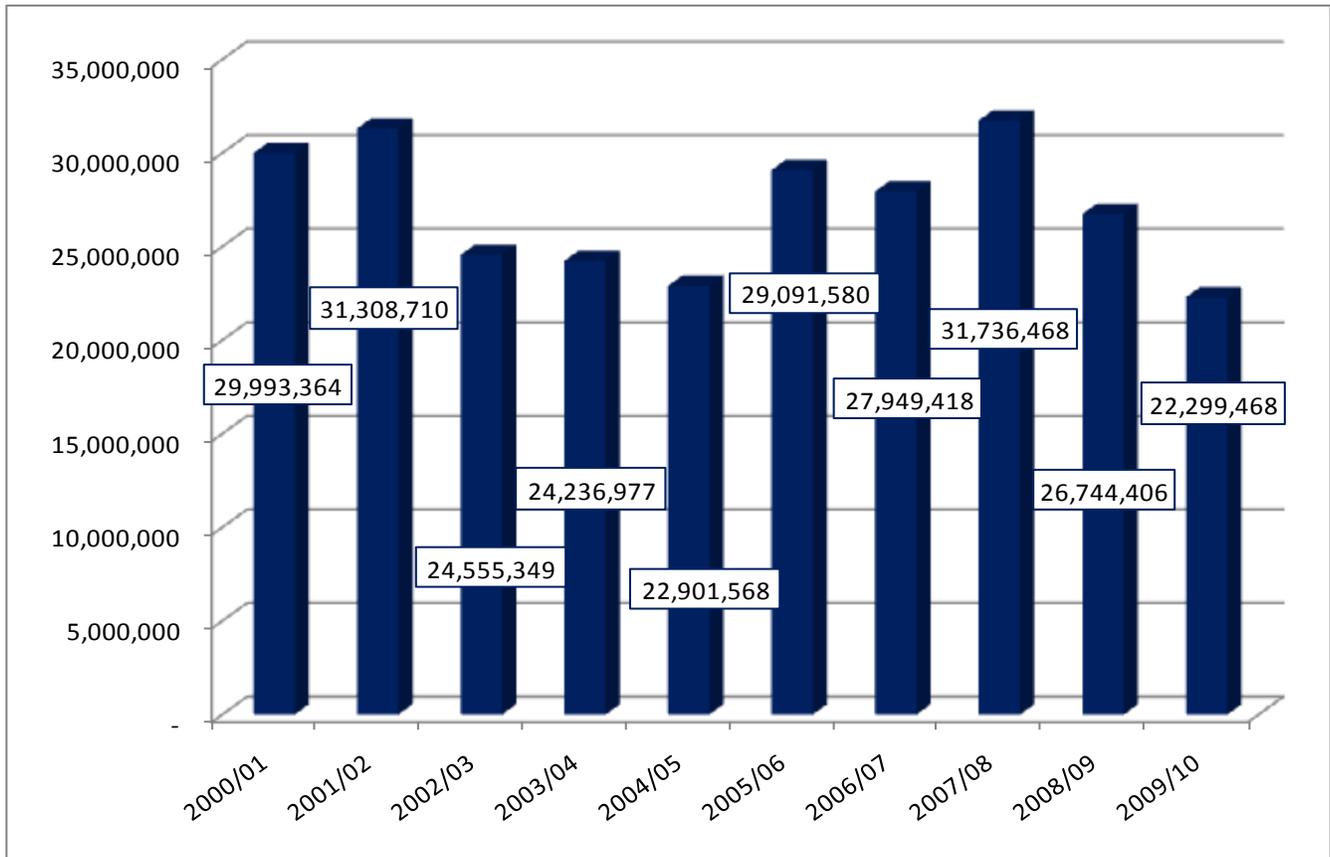
TOTAL CITY-WIDE 10 YEAR

	2000/01	2001/02	2002/03	2003/04	2004/05
General Fund	10,128,307	7,977,379	6,586,501	8,320,269	9,077,493
Stormwater Utility	1,667,786	2,167,236	1,282,442	1,308,975	1,140,812
Public Safety	196,946	120,468	138,422	140,749	116,954
Street Improvements	446,871	321,196	495,416	478,106	512,776
Library Grants	14,611	12,161	39,732	43,074	63,176
Street Assessments	31,240	183,983	52,632	54,909	48,567
Marina Boat Basin	19,972	41,117	57,971	103,108	185,526
Community Redevelopment Agency	7,949	31,753	72,560	6,175	59,574
Debt Service	248,006	241,219	230,992	242,761	231,396
Capital Projects	826,149	703,190	1,079,640	1,916,917	1,510,753
Parkland	1,424,203	3,627,481	3,268,497	1,915,840	2,029,812
Transportation Impact Fee	676,861	1,033,005	1,143,119	1,194,495	1,071,563
Library Impact Fee	51,452	47,997	73,261	65,616	55,522
Drainage Impact Fee	3,901	5,125	5,220	5,290	5,395
Street Lighting	724,023	731,548	725,517	718,284	735,071
Parking Impact Fee	2,526	2,668	2,718	2,718	2,772
Water and Sewer	10,233,221	10,692,369	6,739,939	5,771,604	4,679,888
Solid Waste	3,289,340	3,368,815	2,560,770	1,948,087	1,374,518
TOTAL	29,993,364	31,308,710	24,555,349	24,236,977	22,901,568

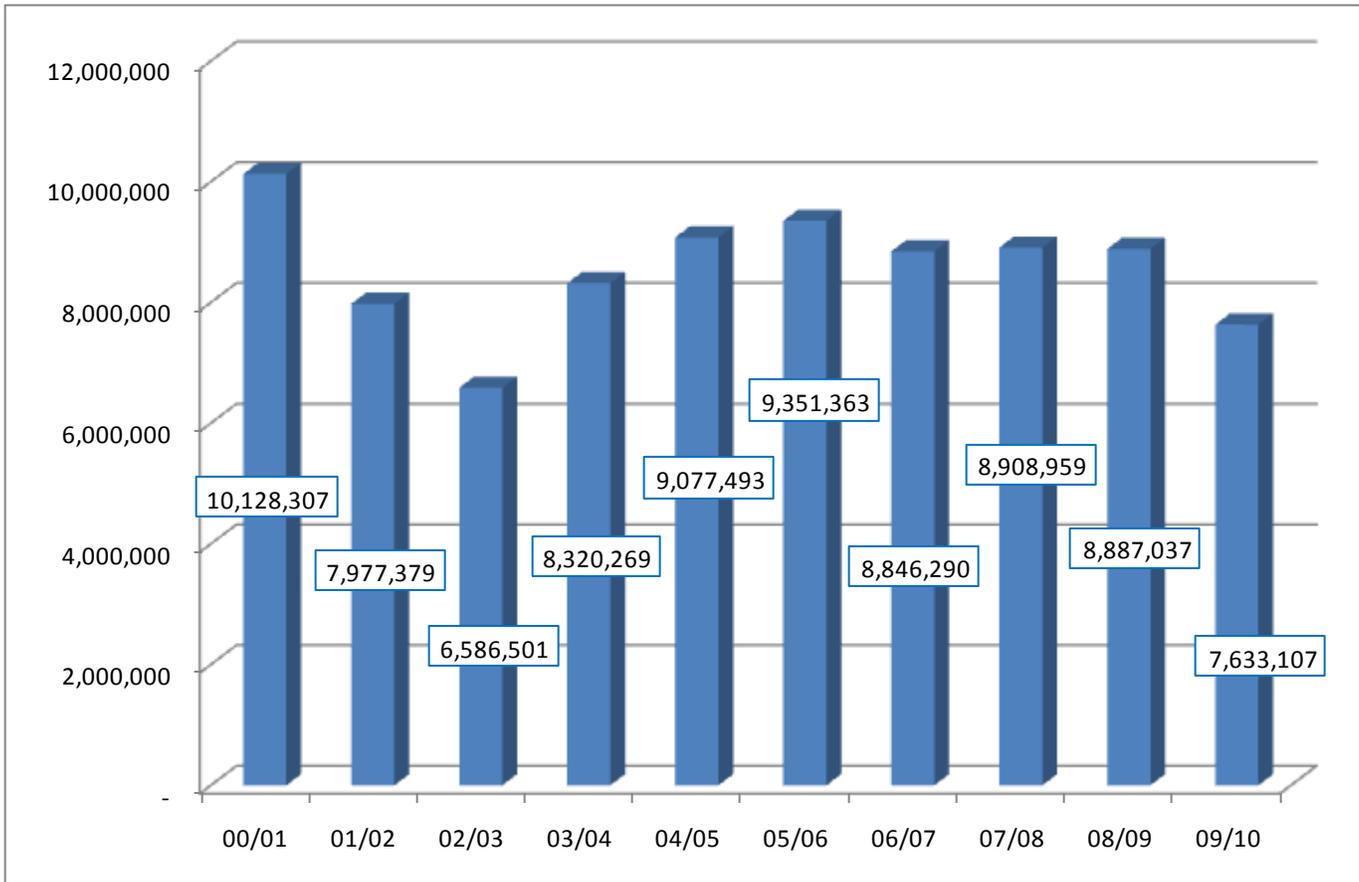
FUND BALANCES COMPARISON

	2006/07	2007/08	ESTIMATE 2008/09	ADOPTED 2009/10
General Fund	8,846,290	8,908,959	8,887,037	7,633,107
Stormwater Utility	520,067	1,801,607	2,439,219	1,602,620
Public Safety	78,816	69,534	64,185	68,445
Street Improvements	289,277	427,980	226,576	24,029
Library Grants	147,531	150,204	-	-
Street Assessments	34,172	22,433	9,143	-
Marina Boat Basin	66,970	125,702	138,730	175,971
Community Redevelopment Agency	97,421	455,855	650,598	178,694
Debt Service	20,261	120,981	99,564	49,564
Capital Projects	2,163,831	5,337,666	1,734,720	1,857,611
Parkland	1,669,802	1,193,066	742,496	718,886
Transportation Impact Fee	1,006,442	582,299	186,603	234,423
Library Impact Fee	51,477	19,793	21,093	22,383
Drainage Impact Fee	11,903	12,704	-	-
Street Lighting	761,419	786,108	791,248	534,812
Parking Impact Fee	101,123	165,165	-	-
Water and Sewer	10,937,001	10,592,803	10,264,169	9,189,608
Solid Waste	1,145,615	963,609	489,025	9,315
TOTAL	27,949,418	31,736,468	26,744,406	22,299,468

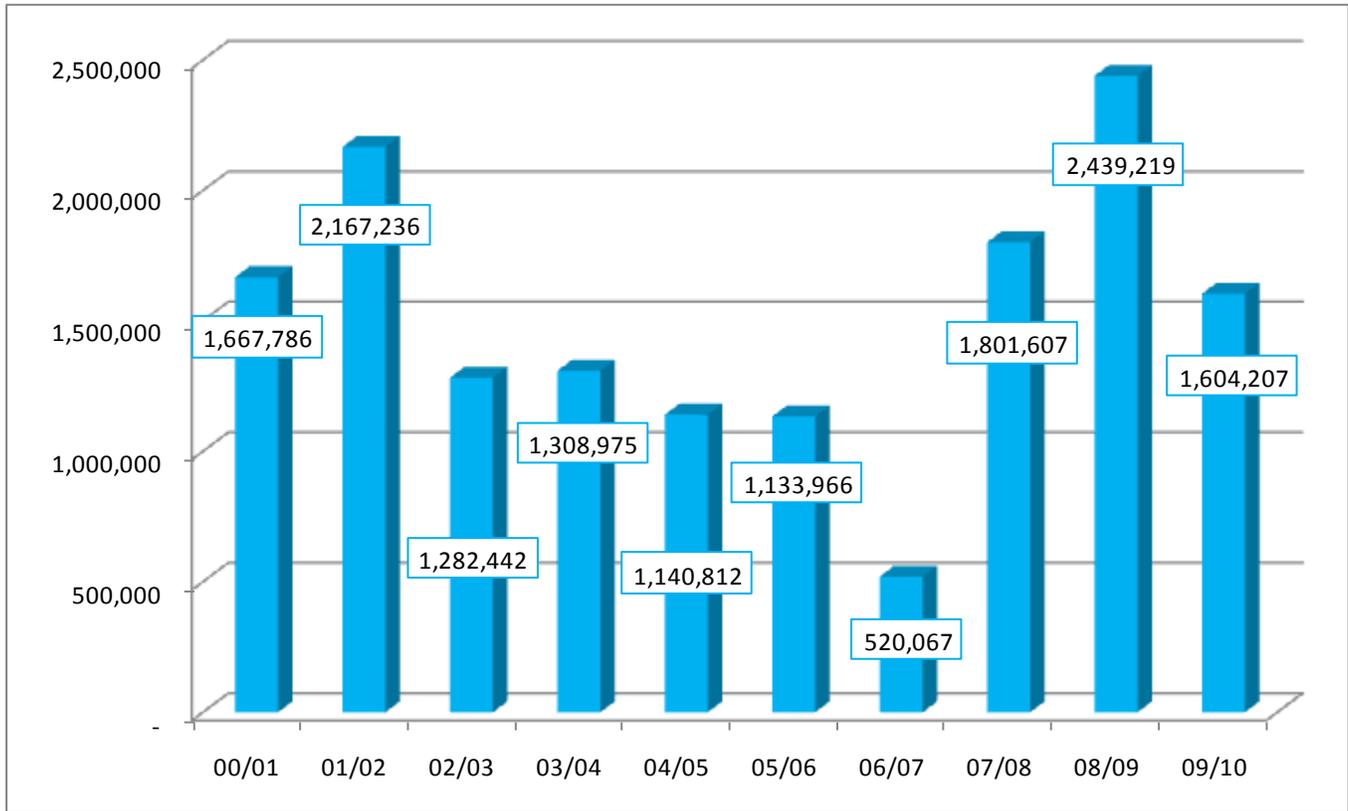
TOTAL CITY-WIDE FUND BALANCE 10 YEAR COMPARISON



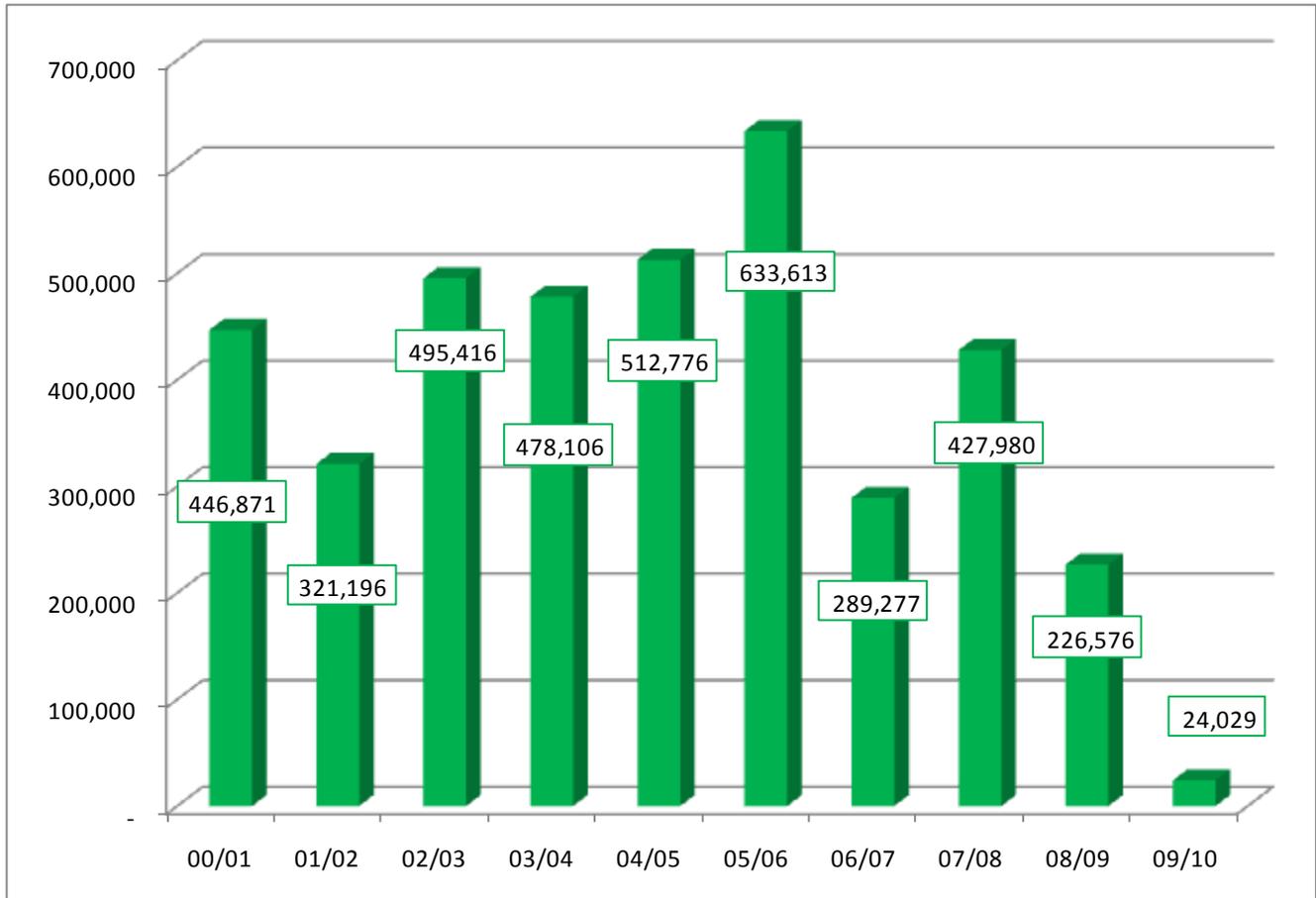
GENERAL FUND BALANCE 10 YEAR COMPARISON



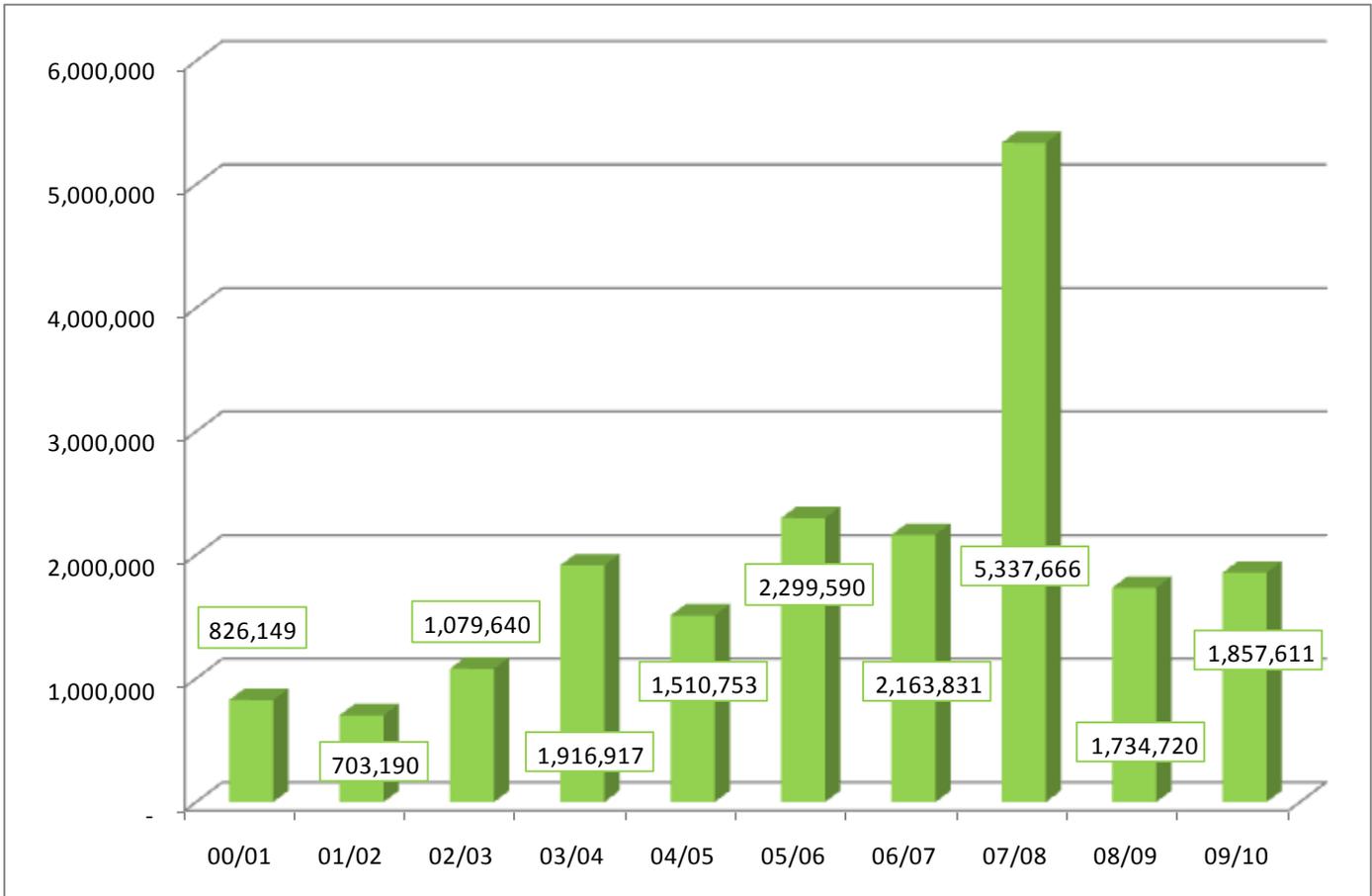
STORMWATER FUND BALANCE 10 YEAR COMPARISON



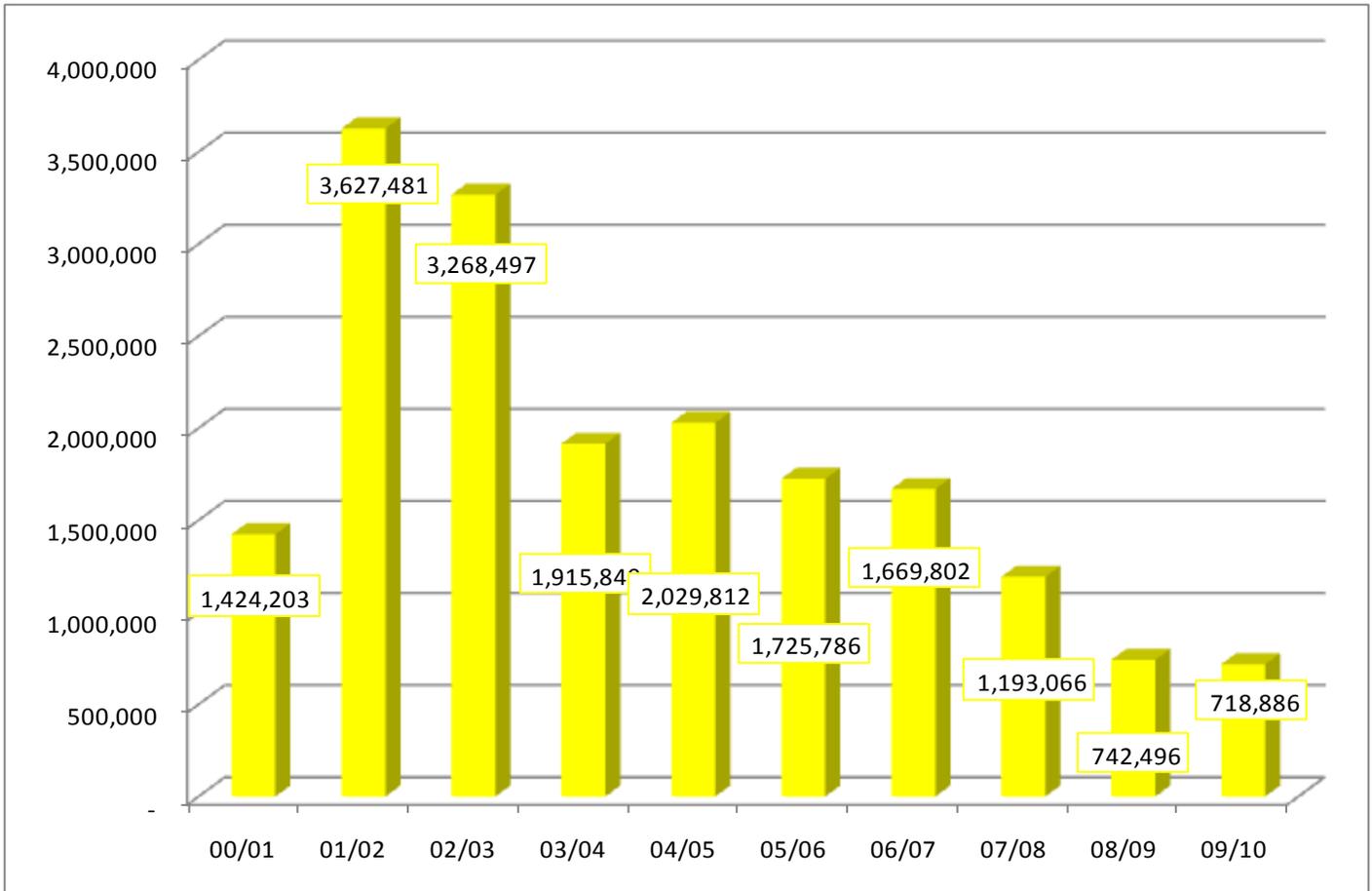
STREET IMPROVEMENT FUND BALANCE 10 YEAR COMPARISON



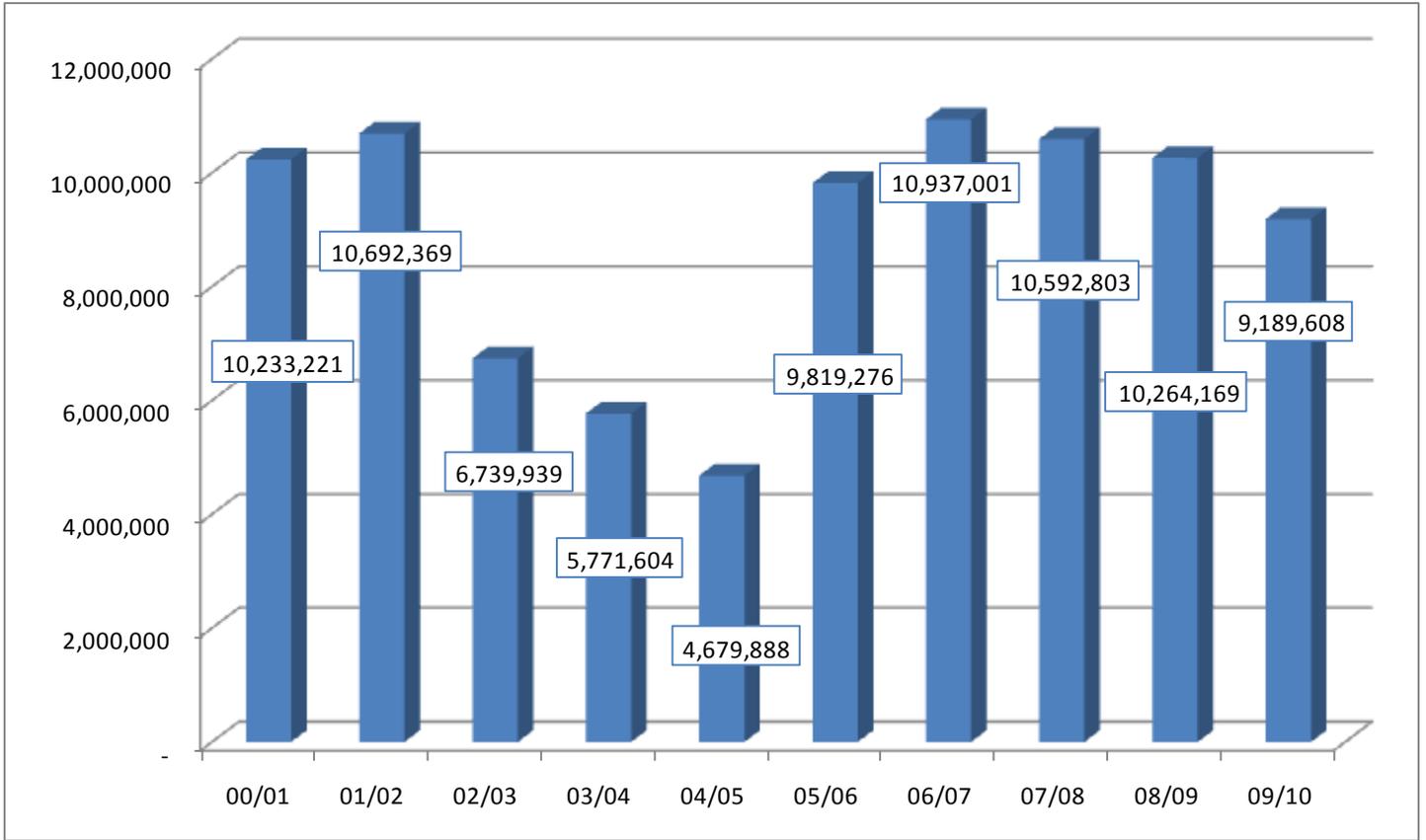
CAPITAL PROJECT FUND BALANCE 10 YEAR COMPARISON



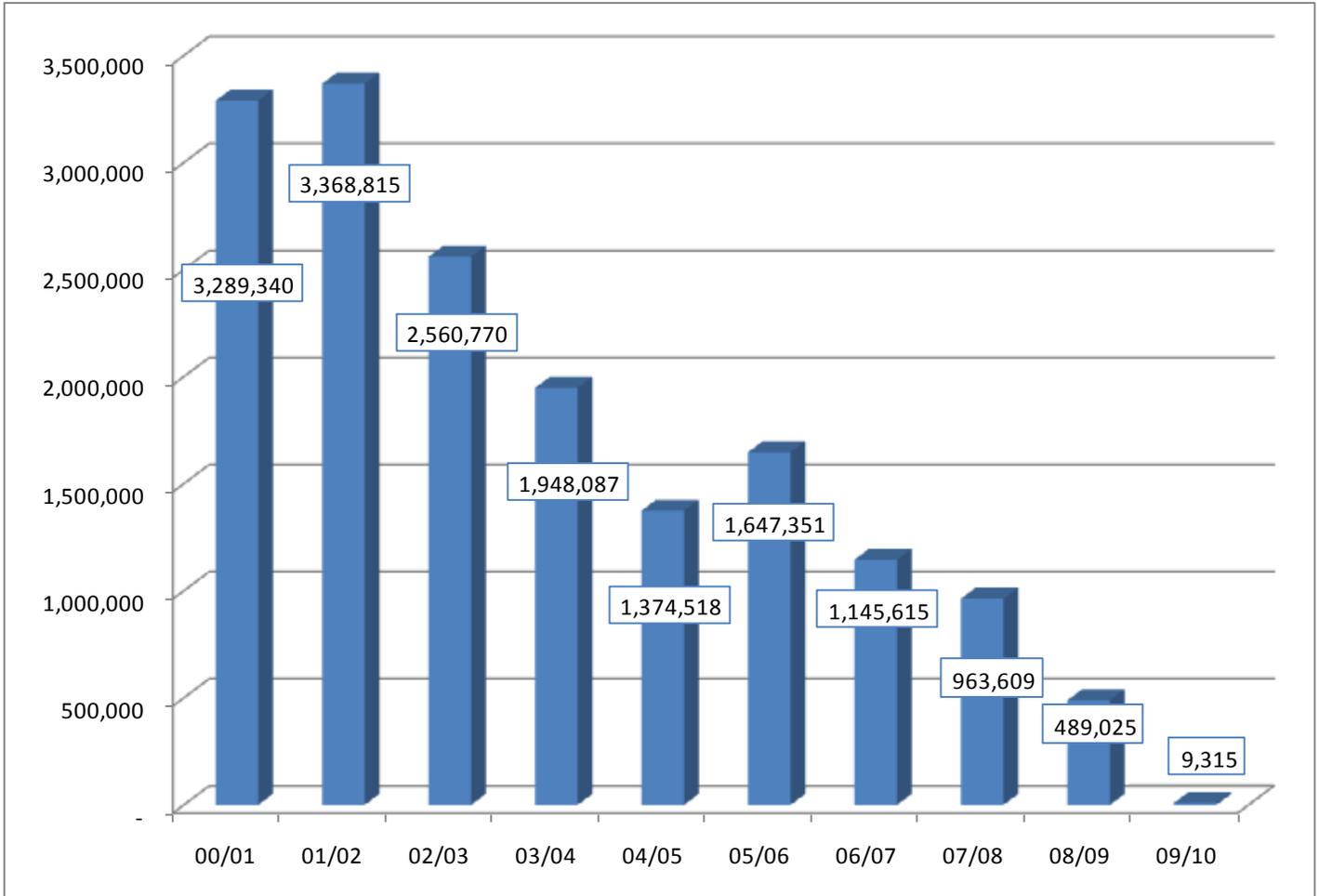
PARKLAND FUND BALANCE 10 YEAR COMPARISON



WATER & SEWER FUND BALANCE 10 YEAR COMPARISON



SANITATION FUND BALANCE 10 YEAR COMPARISON

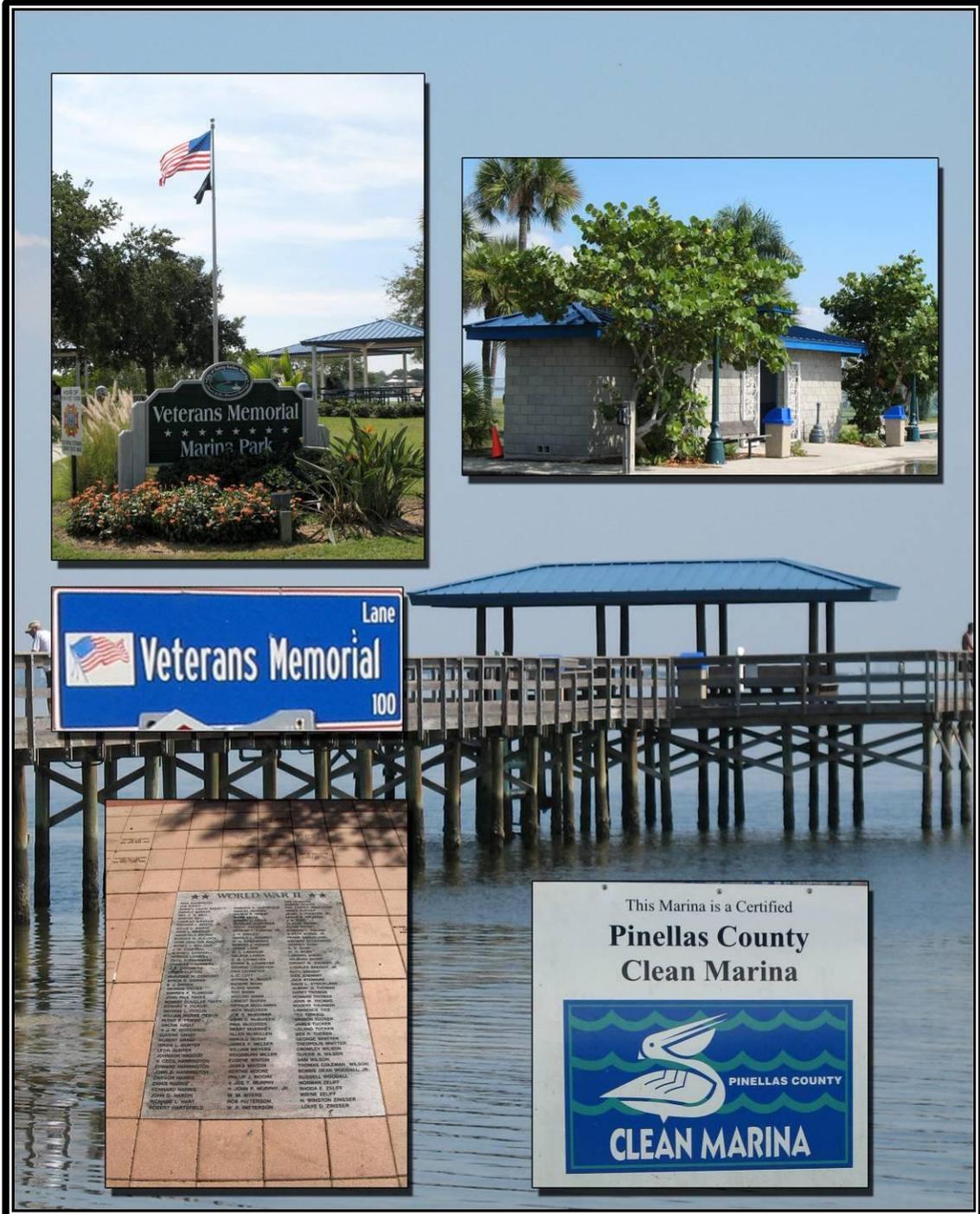


-ADOPTED FY 2009/2010 BUDGET--
CAPITAL IMPROVEMENT PLAN SUMMARY

<u>DEPARTMENT</u>	<u>ACCT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
Stormwater				
11-37	5330	DR0006 - Citywide Stormwater Improvements	125,000	
		DR0027 - Erosion Control	1,000,000	
		DR0040 - Pond Maintenance	25,000	
	6401	EQSM02 - Replace Vehicle	50,000	
	6440	EQSMO2 - Capital Lease - Slope Mower	29,621	
		STORMWATER FUND TOTAL		<u>1,229,621</u>
Street Improvement				
14-31	3470	ST0013 - Resurfacing / Repair Work	500,000	
	6300	ST0001 - Sidewalk Maintenance	35,000	
		ST0024 - Traffic Implementation	20,000	
		ST0031 - Bridge Maintenance & Repair	25,000	
		ST0032 - New Sidewalk Construction	50,000	
		ST0038 - Maintenance and Street Signs	37,567	
		STREET IMPROVEMENT TOTAL		<u>667,567</u>
Capital Projects				
General	6300	CRA9TH - 9th Ave Beautification	25,000	
32-20	6300	BL0004 - City Hall Improvements	30,000	<u>55,000</u>
Streets	6300	NP0001 - Neighborhood Projects	30,000	
32-31		ST0028 - Brick Street Restoration	50,000	
	6440	EQST01 - Equipment	65,000	
		CAPITAL PROJECTS - STREETS		<u>145,000</u>
Parks				
32-58	6300	PR0050 - Lighting at Marshall St. Park	45,000	
	6401	EQPK01 - Equipment	40,000	
		CAPITAL PROJECTS - PARKS		<u>85,000</u>
		CAPITAL PROJECTS TOTAL		<u>285,000</u>
Water & Sewer				
Finance				
41-15	6440	UT0065 - Electronic Meter Installation	40,000	
		W & S FINANCE TOTAL		<u>40,000</u>
Water				
41-35	6440	EQWT01 - Replace Forklift	30,000	
		Capital Lease Vehicle	32,852	
		W & S WATER TOTAL		<u>62,852</u>

Wastewater 41-36	6440 Vehicles and Equipment	70,000	
	W & S WASTEWATER TOTAL		<u>70,000</u>
	WATER & SEWER TOTAL		<u>172,852</u>
Sanitation 44-32	6401 EQSN01 - Equipment	248,000	
	6440 Capital Lease Vehicle	38,263	
	SANITATION FUND TOTAL		<u>286,263</u>
Water & Sewer Renew & Replace Water 48-35	4620 UT0012 - Renewal & Replacement	9,225	
	5220 UT0012 - Renewal & Replacement	28,987	
	5295 UT0012 - Renewal & Replacement	79,475	
	6300 UT0033 - Water Improvements	300,000	
	W&S R&R TOTAL - WATER		<u>417,687</u>
Wastewater 48-36	6330 UT0041 - City Wide Wastewater Improvements	345,000	
	UT0005 - NE Treatment Plant	751,840	
	6440 UT0039 - Master Lift Station Generator	60,000	
	W&S R&R TOTAL - WASTEWATER		<u>1,156,840</u>
	W&S RENEWAL & REPLACEMENT TOTAL		<u>1,574,527</u>
Parkland 63-58	6300 PR0049 - City Park Fence Improvements	70,000	
	PARKLAND FUND TOTAL		<u>70,000</u>
Community Redevelopment 67-17	6300 PRCHST - Church Street Park	225,000	
	CRA9TH - 9th Ave Beautification	50,663	
	Land Assembly	220,000	
	Bayshore Trail Improvement	250,000	
	COMMUNITY REDEVELOPMENT TOTAL		<u>745,663</u>
	TOTAL CAPITAL IMPROVEMENTS		<u>5,031,493</u>





City of Safety Harbor

**PAY CLASSIFICATIONS
AND PAY PLAN ADOPTED**

CLASSIFICATION TITLE	PAY GRADE	SALARY RANGE
ACCOUNTANT	122	\$17.93 – \$27.99
ACCOUNTING CLERK I	114	\$11.79 - \$18.96
ACCOUNTING CLERK II	116	\$13.01 - \$20.90
ACCOUNTS PAYABLE SUPERVISOR	122	\$17.93 - \$27.99
ADMINISTRATIVE ASSISTANT	119	\$15.06 - \$24.19
ADMINISTRATIVE COORDINATOR	121	\$16.59 - \$26.88
ASSISTANT CITY MANAGER/DEPT DIR	135	\$32.85 - \$52.89
ASSISTANT FINANCE DIRECTOR	128	\$23.35 - \$37.51
BACKFLOW SPECIALIST	118	\$14.34 - \$23.05
BUILDING INSPECTOR	122	\$17.43 - \$27.99
BUILDING MAINTENANCE FOREMAN	119	\$15.06 - \$24.19
BUILDING MAINTENANCE SUPERVISOR	125	\$20.17 - \$32.42
BUILDING OFFICIAL	130	\$25.74 - \$41.35
CAPITAL PROJECTS MANAGER	134	\$31.29 - \$50.38
CIRCULATION SUPERVISOR	121	\$16.59 - \$26.68
CITY CLERK	130	\$25.74 - \$41.35
CIVIL DESIGNER	122	\$17.43 - \$27.99
CODE ENFORCEMENT OFFICER	120	\$15.81 - \$25.40
COMMUNICATIONS MANAGER	124	\$19.21 - \$30.88
COMMUNITY DEVELOPMENT DIRECTOR	133	\$29.80 - \$47.98
COMPANY OFFICER	01	\$18.45 - \$24.31
COMPANY OFFICER/PARAMEDIC	02	\$19.37 - \$25.52
CONSTRUCTION INSPECTOR	121	\$16.59 - \$26.68
CUSTODIAN	111	\$10.20 - \$16.37
CUSTOMER SERVICE REP	116	\$13.01- \$20.90
DEPUTY CITY CLERK	121	\$16.59 - \$26.68
ENGINEERING ASSISTANT	122	\$17.43 - \$27.99
ENGINEERING/PLANNING TECH	119	\$15.06 - \$24.19
EXECUTIVE ASSISTANT TO THE CITY MANAGER	122	\$17.43 - \$27.99
FINANCE DIRECTOR	133	\$29.80 - \$47.98
FIRE CHIEF	133	\$29.80 - \$47.98
FIRE MARSHALL	130	\$25.74 - \$41.35
FIRE MEDIC	F3	\$14.49 - \$21.63
FIRE TRAINING/SAFETY OFFICER	130	\$25.74 - \$41.35
FIREFIGHTER/EMT	F2	\$12.57 - \$18.60
FIREFIGHTER	F1	\$12.51 - \$17.39
FLEET MAINTENANCE SUPERVISOR	125	\$20.17 - \$32.42
GIS COORDINATOR	124	\$19.21 - \$30.88
GRAPHICS/ADMIN SPECIALIST	116	\$13.01 - \$20.90
HORTICULTURE SPECIALIST	118	\$14.34 - \$23.05
INTERN	114	\$11.79 - \$18.96
IS MANAGER	128	\$23.35 - \$37.51
IS TECHNICIAN	124	\$19.21 - \$30.88
LIBRARIAN	122	\$17.43 - \$27.99
LIBRARY AIDE	108	\$ 8.81 - \$14.14
LIBRARY ASSISTANT I	112	\$10.70 - \$17.20
LIBRARY ASSISTANT II	114	\$11.79 - \$18.96

LIBRARY DIRECTOR	132	\$28.24 - \$45.69
LIFT STATION MECHANIC	119	\$15.06 - \$24.19
MECHANIC	119	\$15.06 - \$24.19
METER READER	115	\$12.39 - \$19.91
ON-CALL EMPLOYEE	112	\$10.70 - \$17.20
PARKS SUPERVISOR	125	\$20.17 - \$32.42
PARKS WORKER I	114	\$11.79 - \$18.96
PARKS WORKER II	116	\$13.01 - \$20.90
PARKS WORKER III	118	\$14.34 - \$23.05
PERMIT CLERK	116	\$13.01 - \$20.90
PERSONNEL DIRECTOR	132	\$28.24 - \$45.69
PLANNER	122	\$17.93 - \$27.99
PLANS EXAMINER	122	\$17.93 - \$27.99
PUBLIC WORKS DIRECTOR	134	\$31.29 - \$50.38
PUBLIC WORKS SUPERVISOR	128	\$23.35 - \$37.51
RECEPTION/CLERICAL ASSISTANT	112	\$10.70 - \$17.20
RECREATION AIDE	109	\$ 9.20 - \$14.86
RECREATION FACILITY MANAGER	125	\$20.17 - \$32.42
RECREATION LEADER I	112	\$10.70 - \$17.20
RECREATION LEADER II	116	\$13.01 - \$20.90
RECREATION PROGRAM COORDINATOR	121	\$16.59 - \$26.68
RECREATION SUPERINTENDENT	128	\$23.35 - \$37.51
SANITATION COLLECTOR	114	\$11.79 - \$18.96
SANITATION DRIVER/COLLECTOR	116	\$13.01 - \$20.90
SANITATION FOREMAN	119	\$15.06 - \$24.19
SANITATION SUPERVISOR	125	\$20.17 - \$32.42
SANITATION TRUCK DRIVER	118	\$14.34 - \$23.05
SENIOR CUSTOMER SERVICE REP	121	\$16.59 - \$26.68
SENIOR LIFT STATION MECHANIC	120	\$15.81 - \$25.40
SENIOR METER READER	117	\$13.66 - \$21.95
SENIOR PERMIT CLERK	118	\$14.34 - \$23.05
SENIOR PLANNER	125	\$20.17 - \$32.42
SENIOR STAFF ENGINEER	122	\$17.43 - \$27.99
SHIFT COMMANDER	130	\$25.74 - \$41.35
SPECIAL EVENTS SPECIALIST	116	\$13.01 - \$20.90
SPECIAL EVENTS SUPERVISOR	123	\$18.30 - \$29.39
STAFF ASSISTANT	116	\$13.01 - \$20.90
STREETS/STORMWATER FOREMAN	120	\$15.81 - \$25.40
STREETS/STORMWATER MAINTENANCE I	114	\$11.79 - \$18.96
STREETS/STORMWATER MAINTENANCE II	116	\$13.01 - \$20.90
STREETS/STORMWATER MAINTENANCE III	118	\$14.34 - \$23.05
STREETS/STORMWATER SUPERVISOR	125	\$20.17 - \$32.42
SUMMER LEISURE SERVICES ON-CALL EMPLOYEE	112	\$10.70 - \$17.20
TEMPORARY EMPLOYEES	105	\$ 7.60 - \$11.60
TRADES WORKER I	114	\$11.79 - \$18.96
TRADES WORKER II	116	\$13.01 - \$20.90
UTILITY MAINTENANCE WORKER I	114	\$11.79 - \$18.96
UTILITY MAINTENANCE WORKER II	116	\$13.01 - \$20.90
UTILITY MAINTENANCE WORKER III	118	\$14.34 - \$23.05
VIDEO PRODUCTION SPECIALIST	115	\$12.39 - \$19.91
WATER/WASTEWATER FOREMAN	119	\$15.81 - \$25.40
WATER/WASTEWATER SUPERVISOR	125	\$20.17 - \$32.42
WELDER/FABRICATOR	119	\$15.06 - \$24.19





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**Safety Harbor Gazebo
John Wilson Park**



September 21, 2009

Honorable Mayor and City Commission:

Pursuant to the City Code, the Adopted Capital Improvement Program (CIP) of the City of Safety Harbor for Fiscal Years 2009/2010 – FY 2013/2014 is hereby presented to the City Commission.

The CIP includes all projects and equipment (with a useful life of ten or more years) that exceed \$25,000. Staff continues to include maps and pictures related to the projects in the CIP whenever possible. The CIP contains five-year summaries by project type, by fund and the five-year revenues by source. The revenue summary includes fund balance and carry-overs in the "other" category. Only new revenues are listed by source. A summary page is provided detailing each project. In an effort to save energy and resources, some projects will share a page from the same fund and/or project. The summary sheet includes project location, description, justification, funding source and cost detail.

The Five-Year Capital Improvements Plan (CIP) for FY 2009/10 – FY 2013/14 is presented with projects totaling \$26,746,248 of which \$5,031,493 is planned for expenditure during the FY 2009/10 Budget Year. Expenditures by category are: Drainage \$1,229,621, Streets/Sidewalks \$667,567, Capital Projects \$285,000, Water & Sewer \$172,852, Sanitation \$286,263, Water & Sewer R&R \$1,574,527, Parkland \$70,000 and Community Redevelopment \$745,663.

All budgeted expenditures are balanced with estimated revenues and/or debt services. In preparing the CIP, all revenue sources were utilized and each fund was programmed in such a manner as to maximize the number of projects that could be implemented with available funding, manpower and other known constraints within the proposed fiscal year. It is crucial to consider the debt services required to balance each fund. Management will work within current and future budgetary constraints. However, in order to satisfy full funding of all projects within the five year CIP a multitude of funding sources will be needed including Penny for Pinellas, State Revenue Sharing, State and Federal Grants, Enterprise Fund Revenue, Impact Fees, CRA funds and debt services.

The Commission authorized the use of a \$9,000,000 line of credit as an interim financing plan. The use of the credit line has allowed the completion of many vital projects to the City, primarily in the area of Water and Sewer Improvements, Stormwater and Streets/Sidewalks. In FY 08/09, the City permanently funded the completed projects as well as FY 09/10 scheduled projects.

By formally adopting a five-year program and its first-year relationship to the budget, the Commission established a firm statement relative to upcoming City improvements. The Capital Program presents a legislative declaration of intent of future projects. The anticipated means of financing each project will be evaluated and discussed each year.

Respectfully submitted,

Matthew Spoor
City Manager



FUNDING SOURCE DESCRIPTIONS

Stormwater Utility Fees: The City of Safety Harbor Commission adopted ordinance effective November 1, 1991 establishing Stormwater Utility Fee. The current rate is \$4.13 per ERU (Equivalent Residential Unit).

Public Safety Impact Fee: The City of Safety Harbor Commission adopted the Public Safety Construction Fee in November 1980. This fee is charged to new construction. The current rate charged is \$350.00 per residential unit. Commercial structures are charged a minimum of \$475.00.

Local Option Gas Tax: Pinellas County levied a tax on motor fuel in accordance with Florida Statutes. The State of Florida collects and remits the tax to Pinellas County and the City receives its proceeds according to the distribution formula in the Interlocal Agreement. These revenues are restricted to use for road or street improvements.

Penny for Pinellas: These revenues are the 1% sales tax reapproved in Pinellas County by voter referendum in March 1997, effective for 10 years till January 2010. The referendum for another ten year extension took place in 2007, effective until December 31, 2017. The State of Florida Department of Revenue collects the tax and remits to Pinellas County. The City receives its distribution in accordance with the Interlocal Agreement with Pinellas County. These revenues are restricted to use on Infrastructure and are referred to as "Penny for Pinellas".

Water and Sewer Fund Revenues: These revenues are derived from regular charges for service to customers of the City's Water and Sewer System. The current rate structure for water is a tiered water rate table adopted in February 2006. Rates are increased annually with the last scheduled increase effective October 1, 2009.

Line of Credit Proceeds: Draws from the 2006 Line of Credit from Bank of America for approved Capital Projects in Governmental funds, Water & Sewer funds and the Sanitation fund. These dollars are being utilized as interim financing for these projects through FY 2009. This Line of Credit converted to a fixed rate note effective July 1, 2009.

Transportation Impact Fee Revenues: Pinellas County adopted an ordinance in 1986 establishing the Transportation Impact Fee. The City of Safety Harbor collects and remits 48% to Pinellas County. The City retains the 52% and these dollars are restricted to use for transportation improvements.

Library Impact Fee Revenue: The Library Impact Fee was established in April of 1990. The current fee for a new residence is \$383.00. The funds are restricted to use for the capital & resource expansion of the City's Library system.

Sewer Development Fee: This fee was established in 1978 by City ordinance. The current fee for new residents is \$400.00 for the first water closet and \$100.00 for each additional water closet. These dollars are restricted for system expansion.

Parkland Dedication Fee: Parkland fees were established in 1990 for new residential units. The current fee is \$315.00 per residence. The revenue is restricted to use for improvements of park facilities.

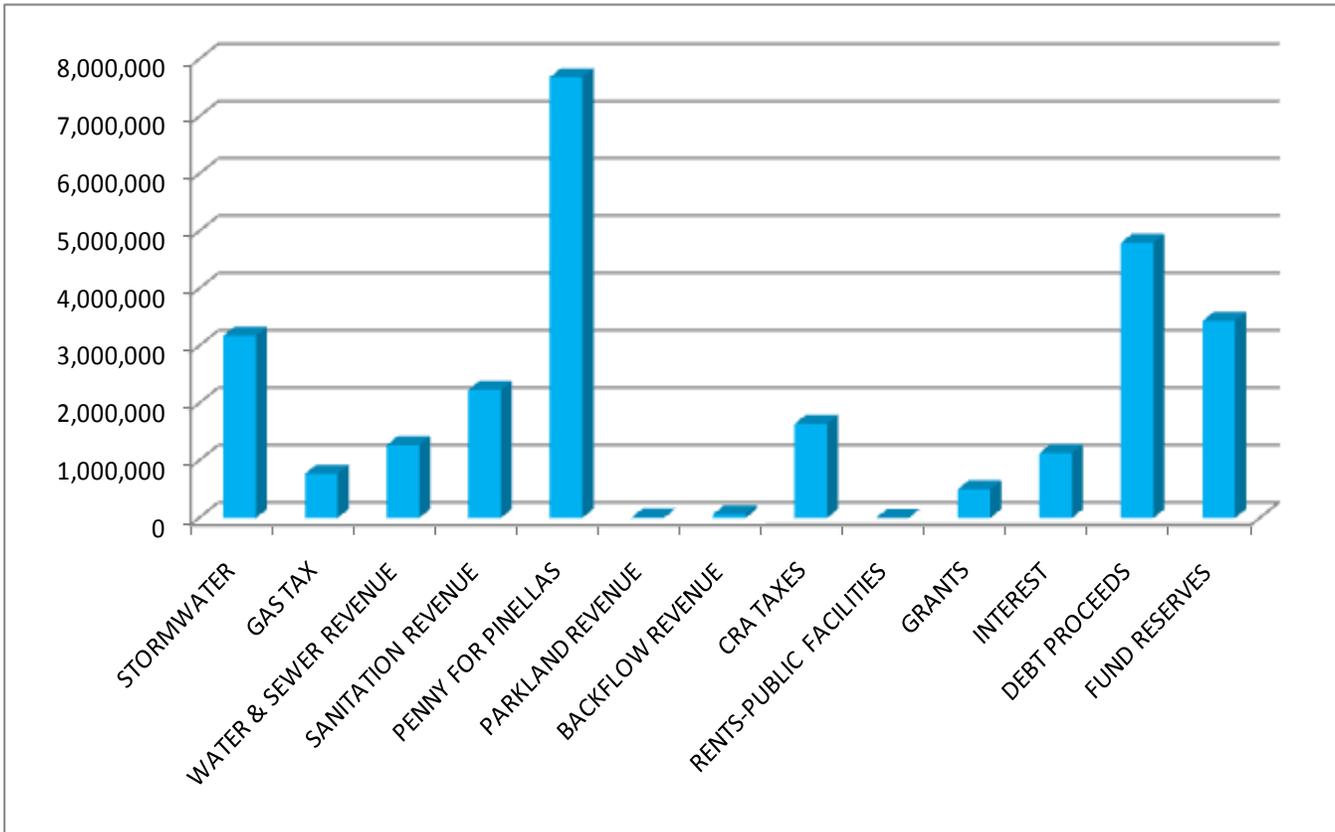
Sanitation Refuse Charges: These revenues are derived from regular charges for service to customers of the City's Sanitation system. Effective October 1, 2009, the monthly residential rate will be \$22.32.

Other: Other sources of funding include Grants from state and local governments, Cooperative Funds, Balances forward (cash carryover), interest earned on the reserves and non-revenue transfers from other funds.

**5-YEAR REVENUE FOR CIP PROJECTS
BY SOURCE**

	2009/10	2010/11	2011/12	2012/13	2013/14	TOTAL 5 YR CIP
STORMWATER	521,000	573,100	630,410	693,451	762,796	3,180,757
GAS TAX	178,000	165,540	153,952	143,176	133,152	773,820
WATER & SEWER REVENUE	172,852	395,352	140,000	382,000	180,000	1,270,204
SANITATION REVENUE	286,263	295,763	518,263	716,000	415,000	2,231,289
PENNY FOR PINELLAS	1,537,685	1,537,685	1,537,685	1,537,685	1,537,685	7,688,425
PARKLAND REVENUE	1,200	1,320	1,452	1,597	1,757	7,326
BACKFLOW REVENUE	10,600	11,660	12,826	14,109	15,519	64,714
CRA TAXES	400,706	360,635	324,572	292,115	262,903	1,640,931
RENTS - PUBLIC FACILITIES	500	500	500	500	500	2,500
GRANTS	500,000	-				500,000
INTEREST	225,970	225,970	225,970	225,970	225,970	1,129,850
DEBT PROCEEDS	-	650,000	1,200,000	2,000,000	950,000	4,800,000
FUND RESERVES	1,196,717	825,965	(133,966)	1,216,184	351,532	3,456,432
TOTAL	\$ 5,031,493	\$ 5,043,490	\$ 4,611,664	\$ 7,222,787	\$ 4,836,814	\$ 26,746,248

5-YEAR REVENUES FOR CIP PROJECTS BY SOURCE

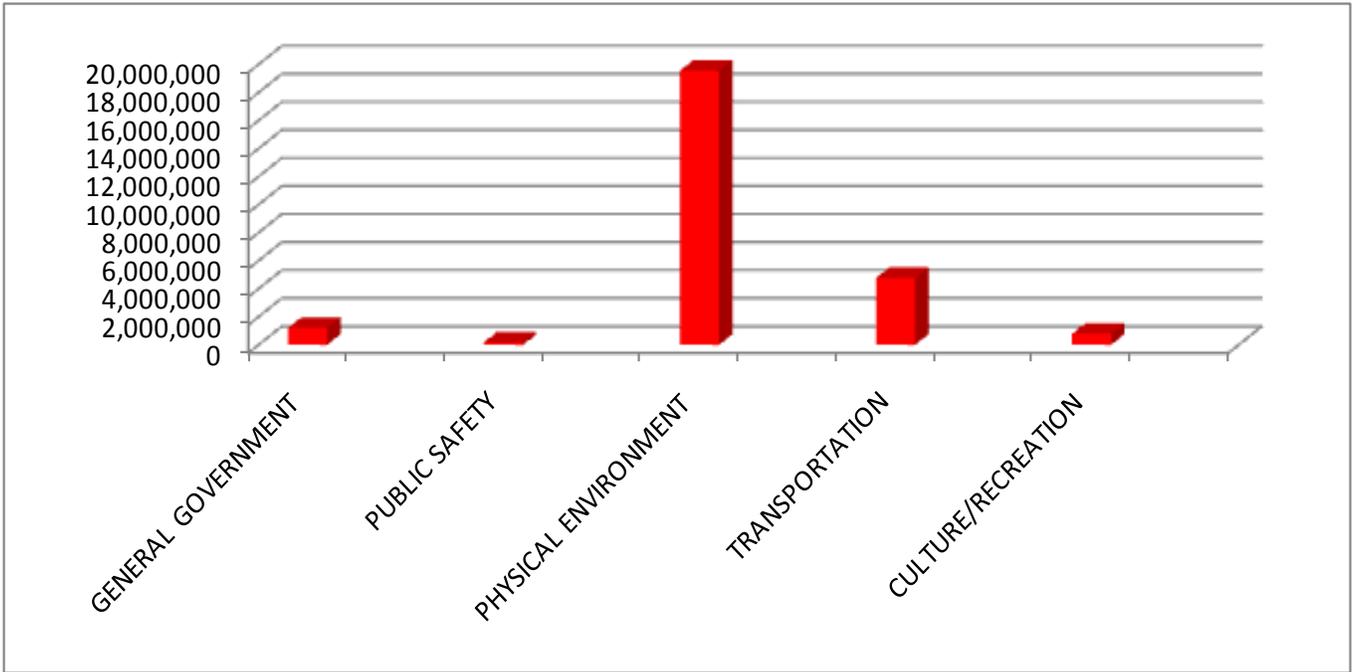


STORMWATER	3,180,757
GAS TAX	773,820
WATER & SEWER REVENUE	1,270,204
SANITATION REVENUE	2,231,289
PENNY FOR PINELLAS	7,688,425
PARKLAND REVENUE	7,326
BACKFLOW REVENUE	64,714
CRA TAXES	1,640,931
RENTS-PUBLIC FACILITIES	2,500
GRANTS	500,000
INTEREST	1,129,850
DEBT PROCEEDS	4,800,000
RESERVES	<u>3,456,432</u>
TOTAL	<u><u>\$26,746,248</u></u>

5-YEAR CAPITAL EXPENDITURES BY TYPE

	ESTIMATED 2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	TOTAL 5 YR CIP
GENERAL GOVERNMENT	276,943	840,663	265,000	40,000	40,000	40,000	1,225,663
PUBLIC SAFETY	52,083		180,000				180,000
PHYSICAL ENVIRONMENT	2,207,632	3,122,527	3,263,060	3,443,546	6,026,736	3,694,636	19,550,505
TRANSPORTATION	2,331,905	812,567	1,011,694	1,006,855	1,081,051	852,178	4,764,345
CULTURE/RECREATION	2,852,997	155,000	223,000	83,000	75,000	250,000	786,000
NON-EXPENDABLE DISBURSEMENT	-	100,736	100,736	38,263			239,735
TOTAL	\$ 7,721,560	\$ 5,031,493	\$ 5,043,490	\$ 4,611,664	\$ 7,222,787	\$ 4,836,814	\$ 26,746,248

5-YEAR TOTAL CAPITAL EXPENDITURES BY TYPE

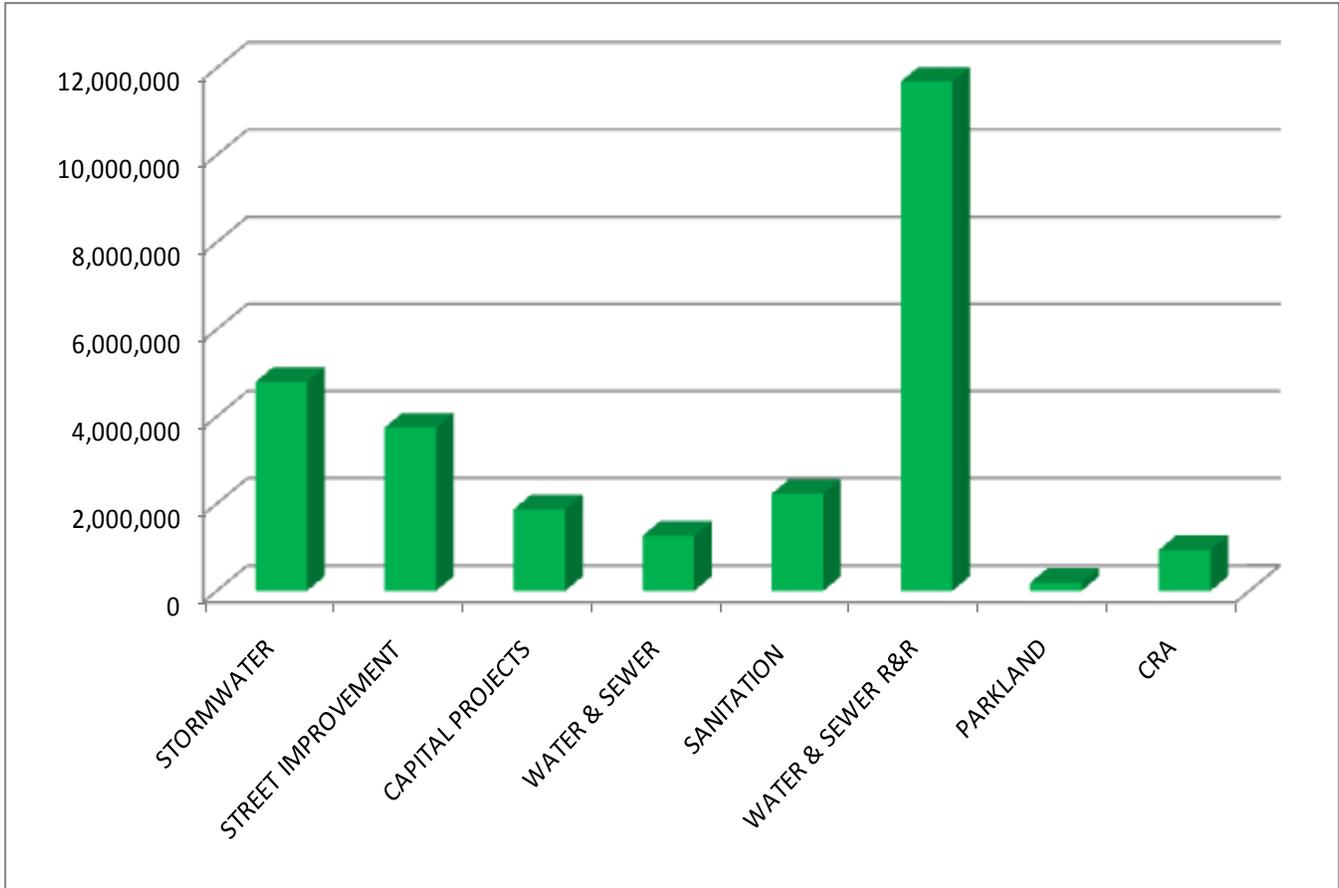


GENERAL GOVERNMENT	1,225,663
PUBLIC SAFETY	180,000
PHYSICAL ENVIRONMENT	19,550,505
TRANSPORTATION	4,764,345
CULTURE/RECREATION	786,000
NON-EXPENDABLE DISBURSEMENT	239,735
TOTAL	\$26,746,248

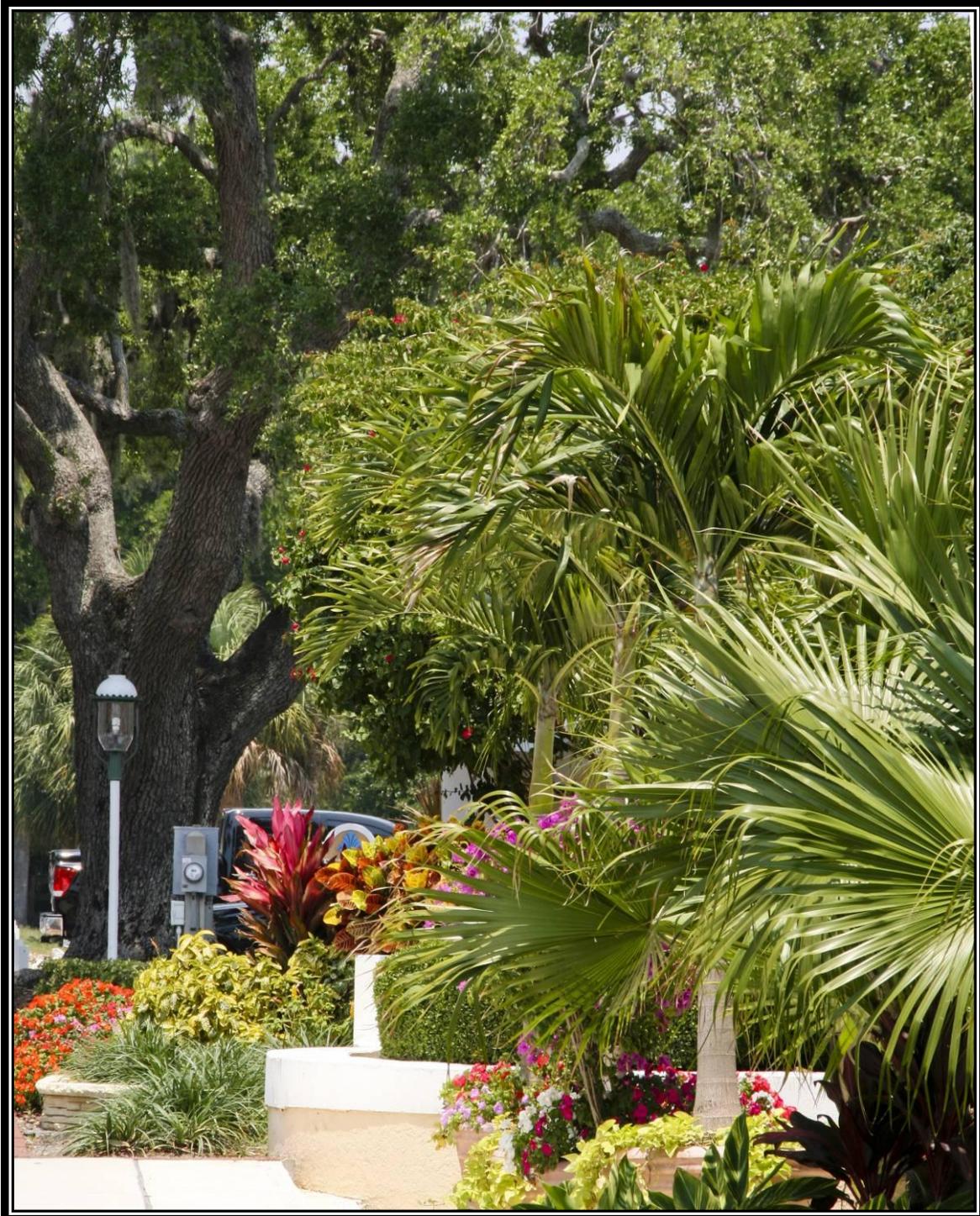
5-YEAR CAPITAL EXPENDITURES BY FUND

	Estimated						
	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	TOTAL 5 YR CIP
STORMWATER	314,310	1,229,621	1,079,621	920,000	1,160,000	410,000	4,799,242
PUBLIC SAFETY	10,009						
STREET IMPROVEMENT	859,351	667,567	768,694	769,855	771,051	772,178	3,749,345
MARINA BOAT BASIN	15,000						-
CAPITAL PROJECTS	3,838,077	285,000	601,000	320,000	385,000	285,000	1,876,000
WATER & SEWER	243,047	172,852	395,352	140,000	382,000	180,000	1,270,204
SANITATION	205,979	286,263	295,763	518,263	716,000	415,000	2,231,289
WATER & SEWER R&R	1,536,701	1,574,527	1,633,060	1,943,546	3,808,736	2,729,636	11,689,505
PARKLAND	155,000	70,000	70,000			45,000	185,000
TRANSPORTATION	373,336						
COMMUNITY REDEVELOPMENT	170,750	745,663	200,000				945,663
TOTAL	\$ 7,721,560	\$ 5,031,493	\$ 5,043,490	\$ 4,611,664	\$ 7,222,787	\$ 4,836,814	\$ 26,746,248

5-YEAR TOTAL CAPITAL EXPENDITURES BY FUND



STORMWATER	4,799,242
STREET IMPROVEMENT	3,749,345
CAPITAL PROJECTS	1,876,000
WATER & SEWER	1,270,204
SANITATION	2,231,289
WATER & SEWER R&R	11,689,505
PARKLAND	185,000
CRA	945,663
TOTAL	\$ 26,746,248



**CAPITAL IMPROVEMENT PROGRAM
FUNDING SOURCE FOR PROJECT**

FUND # 011 STORMWATER

	<u>2009/10</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2013/14</u>	<u>TOTAL 5 YR CIP</u>	
FUNDING SOURCES:							
STORM WATER REVENUE	521,000	573,100	630,410	693,451	762,796	3,180,757	
INTEREST	44,290	44,290	44,290	44,290	44,290	221,450	
GRANTS	500,000					500,000	
DEBT PROCEEDS			600,000	1,300,000	300,000	2,200,000	
TOTAL REVENUES	1,065,290	617,390	1,274,700	2,037,741	1,107,086	6,102,207	
CARRY OVER	2,439,219	1,602,620	444,468	73,759	197,075	4,757,141	
TOTAL RESOURCES	\$ 3,504,509	\$ 2,220,010	\$ 1,719,168	\$ 2,111,500	\$ 1,304,161	\$ 10,859,348	
APPROPRIATIONS:							
CAPITAL IMPROVEMENTS	PROJ #						
DRAINAGE MASTER PLAN	DR0006	125,000	125,000	125,000	125,000	625,000	
EROSION CONTROL	DR0027	1,000,000	850,000	500,000	850,000	3,200,000	
POND MAINTENANCE	DR0040	25,000	25,000	25,000	25,000	125,000	
EQUIPMENT - STORMWATER	EQSM02	79,621	79,621	270,000	160,000	849,242	
CAPITAL IMPROVEMENTS TOTAL		1,229,621	1,079,621	920,000	1,160,000	4,799,242	
STORMWATER DEPT. COSTS		672,268	695,921	725,409	754,425	3,632,625	
FUND RESERVE		1,602,620	444,468	73,759	197,075	2,427,481	
BUDGETED APPROPRIATIONS		\$ 3,504,509	\$ 2,220,010	\$ 1,719,168	\$ 2,111,500	\$ 1,304,161	\$ 10,859,348

Fund: 011 – Stormwater	Project Title: Citywide Stormwater Improvements
	Project Number: DR0006
Department: 37 - Stormwater	Funding Source: Penny for Pinellas, Other

Location: Citywide
Description: Miscellaneous minor stormwater improvements
Justification: Improve storm drainage at various locations throughout the city. Alleviate flooding, ponding and potential for damage. Projects usually consists of work such as the installation of short runs of pipe, insertions of catch-basins or the regrading of slopes, and is either pre-planned or discovered.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	125,000	011-2037-538-5330	Design/Construction
10/11	125,000	011-2037-538-5330	Design/Construction
11/12	125,000	011-2037-538-5330	Design/Construction
12/13	125,000	011-2037-538-5330	Design/Construction
13/14	125,000	011-2037-538-5330	Design/Construction
TOTAL	\$ 625,000		

IMPACT ON OPERATING BUDGET

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Fund: 011 – Stormwater	Project Title: Old Tampa Bay Water Quality & Drainage Improvements (Erosion Control) A four Project program
	Project Number: DR0027
Department: 37 - Stormwater	Funding Source: Penny for Pinellas, Grant*, Debt Proceeds, Other

Location:	Along Tampa Bay shoreline from Alligator Creek to the County Park (Philippe Park) a distance of two miles.
Description:	Design and construction of water quality facilities featuring a shallow linear swale along the bay, erosion control and sedimentation basin at Mullet Creek, BMPs along the roadways and regrading of roadside drainage.
Justification:	Will achieve a reduction of sedimentation in Tampa Bay, a 40% reduction in pollution from drainage along the Bayfront and alleviation of drainage problems on South Bayshore .

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	1,000,000	011-2037-538-5330	One-half cost of Upper Mullet Creek Project - Harbor Lake to 9 th Ave. SWFWMD - other half *
10/11	850,000	011-2037-538-5330	One-third cost of S. Bayshore Project – SWFWMD – one third FDEP – one third
11/12	500,000	011-2037-538-5330	One-fourth cost of North Bayshore Project – SWFWMD – one fourth FDEP – one half
12/13	850,000	011-2037-538-5330	One-third cost of Lower Mullet Creek Project – SWFWMD – one third FDEP – one third
13/14			
TOTAL	\$ 3,200,000		

IMPACT ON OPERATING BUDGET

New facilities will not include the use of chemicals, pumps or mechanical, power-driven equipment. Sedimentation basins will be cleaned out by pond maintenance forces every few years. Pond maintenance will be added to the 16 ponds already owned by the city.
 *FY 09/10 Project Budget is matched 50% by the city and 50% by SWFWMD grant agreement No. 09C00000042.



Fund: 011 – Stormwater	Project Title: Pond Maintenance Program
	Project Number: DR0040
Department: 37 - Stormwater	Funding Source: Stormwater Revenues

Location: Various locations throughout the city determined by staff based on need.

Description: Maintenance of city-owned retention ponds.

Justification: Ponds periodically need dredging, bank erosion repair, outlet and inlet structures repair, and top-of-bank maintenance.

This is an annual maintenance effort only at city-owned ponds.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	25,000	011-2037-538-5330	Pond Maintenance
10/11	25,000	011-2037-538-5330	Pond Maintenance
11/12	25,000	011-2037-538-5330	Pond Maintenance
12/13	25,000	011-2037-538-5330	Pond Maintenance
13/14	25,000	011-2037-538-5330	Pond Maintenance
TOTAL \$	125,000		

IMPACT ON OPERATING BUDGET



Fund: 011 – Stormwater	Project Title: Combined Stormwater Department Equipment
	Project Number: EQSM02
Department: 37 - Stormwater	Funding Source: Stormwater Revenue, Penny for Pinellas, Other

Location:	Public Works Department 1200 Railroad Avenue		
Description:	<u>FY 09/10</u>		
	1. Replace vehicle #340 with GMC Sierra 3500 (TC31003)	\$	50,000
	2. Capital Lease – Slope Mower		29,621
	<u>FY 10/11</u>		
	1. Portable 8: Dri Prime Trash Pump	\$	50,000
	2. Capital Lease – Slopemower		29,621
	<u>FY 11/12</u>		
	1. Replace Elgin Whirlwind Street Sweeper	\$	225,000
	2. Large pipe camera		45,000
		Total	\$270,000
	<u>FY 12/13</u>		
	1. Replace vehicle #264 with 15 yd tandem dump truck	\$	160,000
	<u>FY 13/14</u>		
	1. Replace vehicle #348 (GMC Sierra 3500 (TC3100)	\$	60,000
	2. Wash Rack System	\$	200,000
Justification:	See attached sheet.		

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	50,000	011-2037-538-6401	Replace vehicle
	29,621	011-2037-584-6440	Lease Slopemower
10/11	50,000	011-2037-538-6401	Purchase new equipment
	29,621	011-2037-584-6440	Lease Slopemower
11/12	270,000	011-2037-538-6401	Replace vehicle & purchase equipment
12/13	160,000	011-2037-538-6401	Replace vehicle
13/14	260,000	001-2037-538-6401	Replace vehicle & Wash Rack System
TOTAL	\$ 849,242		

IMPACT ON OPERATING BUDGET



Fund: 011 – Stormwater

**Project Title: Combined Stormwater
Department Equipment**

Project Number: EQSM02

Department: 037 - Stormwater

**Funding Source: Stormwater Revenue,
Penny for Pinellas, Other**

Justifications

FY 09/10

1. **Replace Vehicle #340 with GMC Sierra 3500 (TC31003):** Vehicle #340 is a 1979 flat bed dump truck that has been repainted and refurbished. Repairs of major components are expected to increase. Typical useful life for this type of vehicle is 8 years. By FY 09/10, this vehicle will be 30 years old.

FY 10/11

1. **Portable 8” Dri Prime Trash Pump:** This pump will be used to dewater retention ponds, well point for excavations of stormwater repairs, and to clean out the C.D.S. unit at Alligator Lake. The new unit will have a lower noise level so that it is more environmentally/neighborhood friendly.

FY 11/12

1. **Replace Elgin Whirlwind Street Sweeper:** The current street sweeper was purchased in 2004, making it 8 years old by FY 2011-12. This equipment ensures that public streets, roadways and highways are maintained in such a manner that pollutant discharges to the stormwater system are reduced. This is a requirement that the City must meet annually to ensure compliance with our NPDES (National Pollutant Discharge Elimination System) permit.
2. **Large Pipe Camera:** Current Wastewater equipment can only video pipe lines up to 10 inches and cannot maneuver over branches and debris in large storm pipes. This camera will be utilized by Stormwater personnel for videoing storm sewer pipe lines that can range from 24 inches to 200 inches.

FY 12/13

1. **Replace Vehicle #264 (15 yd tandem dump truck):** The existing dump truck was purchased new in 1983 and has been refurbished twice since that time. Parts to repair the vehicle are obsolete and hard to find. The current truck has a 5-yard capacity. Purchase of this truck will provide three times the current hauling capacity and will save time and vehicle wear.

FY 13/14

1. **Replace Vehicle #348 (2009 GMC Sierra 3500 TC3100):** Vehicle #348 is a 2002 ¾ ton dump truck used daily by the stormwater crew to transport equipment and materials to the field. Typical useful life of these types of vehicles is 8 years. By the FY13/14 Budget, this vehicle will be 12 years old.
2. **Wash Rack System**
An effective wash rack system is the best way to wash equipment and protect property value. Wash water generated from cleaning equipment typically contains a number of pollutants, and DEP requires that it be treated before it is dumped into a sanitary sewer and prohibits dumping or storing it in areas that can cause soil and groundwater contamination.

**CAPITAL IMPROVEMENT
FUNDING SOURCE FOR PROJECT**

FUND # 014 STREET IMPROVEMENT

	<u>2009/10</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2013/14</u>	<u>TOTAL 5 YR CIP</u>
FUNDING SOURCES:						
LOCAL OPTION GAS TAX	178,000	165,540	153,952	143,176	133,152	773,820
INTEREST	19,890	19,890	19,890	19,890	19,890	99,450
INTERFUND TRANSFERS IN	300,000					300,000
DEBT PROCEEDS		650,000	600,000	700,000	650,000	2,600,000
TOTAL REVENUES	497,890	835,430	773,842	863,066	803,042	3,773,270
CARRY OVER	226,576	24,029	56,580	25,015	80,056	412,256
TOTAL RESOURCES	\$ 724,466	\$ 859,459	\$ 830,422	\$ 888,081	\$ 883,098	\$ 4,185,526
APPROPRIATIONS:						
CAPITAL IMPROVEMENTS	PROJ #					
SIDEWALK IMPROVEMENTS	ST0001	35,000	35,000	35,000	35,000	175,000
RESURFACING/REPAIR WORK	ST0013	500,000	600,000	600,000	600,000	2,900,000
TRAFFIC ANALYSIS	ST0024	20,000	20,000	20,000	20,000	100,000
BRIDGE AND IMPROVMENTS	ST0031	25,000	25,000	25,000	25,000	125,000
NEW SIDEWALK	ST0032	50,000	50,000	50,000	50,000	250,000
STREET SIGN IMPROV.	ST0038	37,567	38,694	39,855	41,051	199,345
CAPITAL IMPROVEMENTS TOTAL		667,567	768,694	769,855	771,051	3,749,345
STREET IMPROVEMENT DEPT COSTS		32,870	34,185	35,552	36,974	178,035
FUND RESERVES		24,029	56,580	25,015	80,056	258,147
BUDGETED APPROPRIATIONS		\$ 724,466	\$ 859,459	\$ 830,422	\$ 888,081	\$ 883,098
		\$ 4,185,526				

Fund: 014 – Street Improvement Fund	Project Title: Sidewalk Improvements
	Project Number: ST0001
Department: 31 - Street	Funding Source: Gas Tax

Location:	Various locations throughout the city determined by staff and based on need.
Description:	Provides for the improvement of sidewalk, which has cracked or has been up-heaved by tree roots.
Justification:	Provide safe walkway for pedestrians.

PROJECT COSTS			
FY	Amount	Account Number	Description
09/10	35,000	014-2031-541-6300	Improvements other than buildings
10/11	35,000	014-2031-541-6300	Improvements other than buildings
11/12	35,000	014-2031-541-6300	Improvements other than buildings
12/13	35,000	014-2031-541-6300	Improvements other than buildings
13/14	35,000	014-2031-541-6300	Improvements other than buildings
TOTAL \$	175,000		

IMPACT ON OPERATING BUDGET	FY 2009/2010
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Fund: 014 – Street Improvement Fund	Project Title: Street Resurfacing Program
	Project Number: ST0013
Department: 31 - Street	Funding Source: Gas Tax, Penny for Pinellas, Other

Location: City-wide annual implementation of Street Resurfacing Program.

Description: There are approximately 60 miles of asphalt streets in Safety Harbor. If an asphalt street has adequate base material underlying the asphalt surface, it can be expected to last anywhere from 7 to 15 years before requiring attention. Over time the asphalt surface will oxidize, wear thin, crack, allow water to get into the base material, lose its structural integrity and deteriorate.

The most effective and oft-employed street maintenance methodology is to overlay or resurface the street with an inch depth of new asphalt. Failure to resurface before deterioration begins can result in the expensive necessity to entirely rebuild the street with new base and surface courses.

The simplest of logic dictates that if streets can be expected to serve an average of ten years before resurfacing is required, then in order to have each street resurfaced at a ten-year frequency, one-tenth of the streets in Safety Harbor should be resurfaced each year which means an annual resurfacing budget sufficient to resurface six miles of streets should be provided each year.

In the actual practice of this ten-year cycle scheme streets are chosen for resurfacing on a “most-needed” basis and each street is not resurfaced every ten years – some will be resurfaced more frequently than every ten years while some will be resurfaced less frequently; however if one-tenth of the total mileage is chosen each year there will be an average recurrence of ten years. By choosing streets on a most- needed basis instead of a ten-year scheduling basis, we take advantage of those streets which last in the fifteen year range and pick up earlier those which fall in the seven year range.

With 60 miles of streets we would need to resurface 6 miles per year. At \$100,000 per mile, which allows for utility cover adjustments and restriping, we will need \$600,000 per year to maintain a ten-year resurfacing cycle.

Justification: Extends life of street system. Prevents deterioration of pavement. Maintains safe roads.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	500,000	014-2031-541-3470	Street resurfacing
10/11	600,000	014-2031-541-3470	Street resurfacing
11/12	600,000	014-2031-541-3470	Street resurfacing
12/13	600,000	014-2031-541-3470	Street resurfacing
13/14	600,000	014-2031-541-3470	Street resurfacing
TOTAL	\$ 2,900,000		

IMPACT ON OPERATING BUDGET **FY 2009/2010**

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Fund: 014 – Street Improvement Fund

Project Title: Traffic Analysis and Implementation

Project Number: ST0024

Department: 31 - Street

Funding Source: Gas Tax, Other

Location: City-wide as determined by citizens who petition for traffic calming.

Description: City’s official traffic calming procedures produce studies which may call for the installation of some traffic calming device which must be constructed or purchased.

Justification: For traffic calming involving speeding and safety.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	20,000	014-2031-541-6300	Study and implementation
10/11	20,000	014-2031-541-6300	Study and implementation
11/12	20,000	014-2031-541-6300	Study and implementation
12/13	20,000	014-2031-541-6300	Study and implementation
13/14	20,000	014-2031-541-6300	Study and implementation
TOTAL	\$ 100,000		

IMPACT ON OPERATING BUDGET

FY 2009/2010

Operating cost will be based on traffic calming measure to be implemented and will be determined prior to implementation.



Fund: 014 – Street Improvement Fund

Project Title: Bridge Improvements

Project Number: ST0031

Department: 31 - Street

Funding Source: Gas Tax, Other

Location: Annual maintenance of various bridges and structures within Safety Harbor city limits.

Description: Scheduled improvements of all traffic-bearing bridges and pedestrian boardwalks. The amount budgeted represents an average amount needed annually. Bridges are not necessarily improved each year. Improvements come in spikes and all unspent funds should be carried over each year to provide the amount needed when the improvements are made. This is a savings account that is increasing by an annual average but is expended in larger spikes.

Justification: Ensure public safety.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	25,000	014-2031-541-6300	Improvements
10/11	25,000	014-2031-541-6300	Improvements
11/12	25,000	014-2031-541-6300	Improvements
12/13	25,000	014-2031-541-6300	Improvements
13/14	25,000	014-2031-541-6300	Improvements
TOTAL	\$ 125,000		

IMPACT ON OPERATING BUDGET

FY 2009/2010

This is an on-going repair program. No impact on operating budget is expected at this time.



Fund: 014 – Street Improvement Fund

Project Title: New Sidewalk Construction

Project Number: ST0032

Department: 31 - Street

Funding Source: Gas Tax

Location: Various locations throughout the city determined by staff and based on need.

Description: Factors which determine need are: General pedestrian use, school route use, roadway traffic volume, infilling gap of existing route and repair/replace where needed.

Justification: Provide walkway for pedestrians.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	50,000	014-2031-541-6300	Improvements other than buildings
10/11	50,000	014-2031-541-6300	Improvements other than buildings
11/12	50,000	014-2031-541-6300	Improvements other than buildings
12/13	50,000	014-2031-541-6300	Improvements other than buildings
13/14	50,000	014-2031-541-6300	Improvements other than buildings
TOTAL \$	250,000		

IMPACT ON OPERATING BUDGET

FY 2009/2010



Fund: 014 – Street Improvement	Project Title: Street Sign Improvement
	Project Number: ST0038
Department: 31 - Streets	Funding Source: Gas Tax

Location:	Various locations throughout the City determined by staff and based on need.
Description:	Factors which determine need are: Age and condition of signs, State and Federal mandates on placement of traffic control devices, traffic volumes and warrants.
Justification:	Provide safe travel ways throughout the city for the motoring public and pedestrians.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	37,567	014-2031-541-6300	Improvements
10/11	38,694	014-2031-541-6300	Improvements
11/12	39,855	014-2031-541-6300	Improvements
12/13	41,051	014-2031-541-6300	Improvements
13/14	42,178	014-2031-541-6300	Improvements
TOTAL	\$ 199,345		

IMPACT ON OPERATING BUDGET	FY 2009/2010
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**CAPITAL IMPROVEMENT PROGRAM
FUNDING SOURCE FOR PROJECT**

FUND # 032: CAPITAL PROJECTS

	<u>2009/10</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2013/14</u>	<u>TOTAL 5 YR CIP</u>	
FUNDING SOURCES:							
PENNY FOR PINELLAS	1,537,685	1,537,685	1,537,685	1,537,685	1,537,685	7,688,425	
INTEREST	90,390	90,390	90,390	90,390	90,390	451,950	
DEBT PROCEEDS						-	
TOTAL REVENUES	1,628,075	1,628,075	1,628,075	1,628,075	1,628,075	8,140,375	
CARRY OVER	1,734,720	1,857,611	1,615,695	1,604,019	1,474,553	8,286,598	
TOTAL RESOURCES	\$ 3,362,795	\$ 3,485,686	\$ 3,243,770	\$ 3,232,094	\$ 3,102,628	\$ 16,426,973	
APPROPRIATIONS:							
CAPITAL IMPROVEMENTS	PROJ #						
9TH AVE BEAUTIFICATION	CRA9TH	25,000	25,000			50,000	
CITY HALL IMPROVEMENTS	BL0004	30,000				30,000	
FIRE EQUIPMENT	PSEQ02		180,000			180,000	
NEIGHBORHOOD PROJECTS	NP0001	30,000	30,000	30,000	30,000	150,000	
BRICK STREET RESTORATION	ST0028	50,000	50,000	50,000	50,000	250,000	
PW STREET HEAVY EQUIP	EQST01	65,000	83,000	42,000	230,000	420,000	
PW FLEET IMPROVEMENTS	EQFL02		80,000	115,000		195,000	
REP RACQUETBALL COURT	PR0050	45,000				45,000	
EQUIPMENT	EQPK01	40,000	78,000	83,000	45,000	246,000	
PLAYGROUND REPLACEMENT	PR0022		75,000			75,000	
MEASE PARK PLAYGROUND REP	PR0051				75,000	75,000	
SEAWALL RAILING REPLACE	MAR005				60,000	60,000	
SKATEPARK EQUIP REPLACE	PR0033				100,000	100,000	
CAPITAL IMPROVEMENTS TOTAL		285,000	601,000	320,000	385,000	285,000	1,876,000
INTERFUND TRANSFERS		1,220,184	1,268,991	1,319,751	1,372,541	1,427,443	6,608,910
FUND RESERVE		1,857,611	1,615,695	1,604,019	1,474,553	1,390,185	7,942,063
BUDGETED APPROPRIATIONS		\$ 3,362,795	\$ 3,485,686	\$ 3,243,770	\$ 3,232,094	\$ 3,102,628	\$ 16,426,973

Fund: 032 - Capital Projects
067 - CRA

Project Title: 9th Ave Beautification

Project Number: CRA9TH

Department: 20 - General

Funding Source: Penny for Pinellas, Other

Location: 9th Avenue between 7th Street South and Marshall Street

Description: Beautification project along 9th Avenue both North and South to include landscaping, fencing and signage. Funding will be used both inside and outside the boundaries of the CRA. Funding will be allocated in both the CRA and General Fund CIP.

Justification: City Commission Beautification Project and City Commission Goal.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	25,000 50,000	032-3020-519-6300 067-6517-515-6300	Improvements other than building
10/11	25,000	032-3020-519-6300	Improvements other than building
11/12			
12/13			
13/14			
TOTAL	\$ 100,000		

IMPACT ON OPERATING BUDGET

FY 2009/2010

Establishment costs will be established into this budget. Ongoing maintenance costs will be absorbed by the Parks and Streets Department and will increase their operating budgets. The total dollar amount which has yet to be determined.

Fund: 032 – Capital Projects

Project Title: City Hall Improvements

Project Number: BL0004

Department: 20 - General- Government

Funding Source: Penny for Pinellas, Other

Location: City Hall

Description: Purchase new phone system for the lobby as existing system is over 15 years old.

Justification: The work is currently being scheduled by staff and will occur in phases as to not interrupt daily operations.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	30,000	032-3020-519-6300	Equipment for City Hall phone system.
10/11			
11/12			
12/13			
13/14			
TOTAL	\$ 30,000		

IMPACT ON OPERATING BUDGET

FY 2009/2010

Fund: 032 – Capital Projects	Project Title: Fire Department Equipment
	Project Number: PSEQ02
Department: 22 - Fire	Funding Source: Penny for Pinellas, Other

Location:	Stations 52 and 53
Description:	Two 100 KW generators
Justification:	Emergency power for EOC, fire stations and City Hall. To ensure continuity of city government during power outages, including hurricanes, fuel shortages, terrorist events and other disasters.

PROJECT COSTS			
FY	Amount	Account Number	Description
09/10			
10/11	180,000	032-3022-522-6440	Equipment replacement
11/12			
12/13			
13/14			
TOTAL	\$ 180,000		

IMPACT ON OPERATING BUDGET	FY 2009/2010
Generators: Fuel cost \$500; maintenance cost \$500: Total \$1,000	



Fund: 032 – Capital Projects

Project Title: Neighborhood Projects and Beautification Grants

Project Number: NP0001

Department: 031 - Streets

Funding Source: Penny for Pinellas, Other

Location: Citywide

Description: Neighborhood project requests submitted by Homeowners Association or neighborhood representatives and approved by City Commission

Justification: For the beautification and general betterment of our neighborhoods and to foster citizen participation in community affairs and appreciation of the cities appearance.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	30,000	032-3031-541-6300	Improvements other than buildings
10/11	30,000	032-3031-541-6300	Improvements other than buildings
11/12	30,000	032-3031-541-6300	Improvements other than buildings
12/13	30,000	032-3031-541-6300	Improvements other than buildings
13/14	30,000	032-3031-541-6300	Improvements other than buildings
TOTAL \$	150,000		

IMPACT ON OPERATING BUDGET

FY 2009/2010

This is an on-going improvement program. Impacts to operating costs will be determined based on actual improvements requested by the neighborhoods.

Fund: 032 – Capital Projects

Project Title: Citywide Brick Street Restoration

Project Number: ST0028

Department: 31 - Streets

Funding Source: Penny for Pinellas

Location: Various locations throughout city

Description: Rehabilitation of brick streets

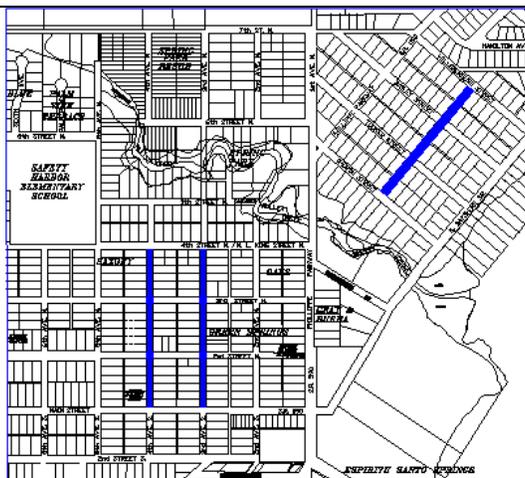
Justification: Rehabilitation of brick streets to provide transportation and to preserve community character.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	50,000	032-3031-541-6300	Design & Construction
10/11	50,000	032-3031-541-6300	Design & Construction
11/12	50,000	032-3031-541-6300	Design & Construction
12/13	50,000	032-3031-541-6300	Design & Construction
13/14	50,000	032-3031-541-6300	Design & Construction
TOTAL	\$ 250,000		

IMPACT ON OPERATING BUDGET

FY 2009/2010



<p>Fund: 032 – Capital Projects</p> <p>Department: 31 - Streets</p>	<p>Project Title: Combined Equipment for Streets Department</p> <p>Project Number: EQST01</p> <p>Funding Source: Penny for Pinellas, Other</p>
<p>Location: Public Works Department 1200 Railroad Avenue</p> <p>Description:</p> <p><u>FY 09/10</u> 1. Replace Public Works Standby Generator & Transfer Switch \$ 65,000</p> <p><u>FY 10/11</u> 1. Replace Ford tractor loader #944 \$ 83,000</p> <p><u>FY 11/12</u> 1. Replace CMT-XL 10,000 GVW Mixing Trailer \$ 42,000</p> <p><u>FY 12/13</u> 1. Equipment Storage Awning 180,000 2. Replace Vehicle 338 (one-ton dump truck) 50,000</p> <p style="text-align: right;">Total <u>\$230,000</u></p> <p>Justification: See attached sheet.</p>	

PROJECT COSTS			
FY	Amount	Account Number	Description
09/10	65,000	032-3031-541-6440	Replace equipment
10/11	83,000	032-3031-541-6401	Replace equipment
11/12	42,000	032-3031-541-6440	Replace equipment
12/13	180,000 50,000	032-3031-541-6300 032-3031-541-6401	Building improvement Replace equipment
13/14			
TOTAL \$ 420,000			

IMPACT ON OPERATING BUDGET	FY 2009/2010
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Fund: 032 – Capital Projects

Project Title: Combined Equipment for Streets Department

Project Number: EQST01

Department: 031 - Streets

Funding Source: Penny for Pinellas, Other

Justifications

FY 09/10

1. **Replace Public Works Standby Generator & Transfer Switch:** Current unit is a 1990 model. The unit automatically starts and runs during power outages so that the Public Works complex and the fuel island has power to operate during emergencies. By FY 09/10, this unit will be 20 years old.

FY 10/11

1. **Replace Ford tractor loader #944:** To replace existing 1980 loader. Current loader is showing extensive wear damage to the steering and chassis. In addition, the new loader will have the capability to assist in storm debris clean up.

FY 11/12

1. **Replace CMT-XL 10,000 GVW Mixing Trailer:** Expected life of current mixer is 5 years, which would put the FY 11/12 as the anticipated year of replacement. The concrete mixer is used at least several times a week for hauling concrete to job sites for the purpose of sidewalk, curb and driveway replacement/repairs throughout the City.

FY 12/13

1. **Equipment Storage Awning:** Keep Street Division equipment out of daily weather when they are not in use. Equipment that has been kept under cover has historically lasted longer. This equipment awning will be permanent structure meeting all current wind load requirements. This also provides staff the ability to prepare the equipment for use during severe weather conditions.
2. **Replace Vehicle 338 (2008 GMC Sierra 3500-TC31003):** Vehicle 338 is a 1987 one-ton dump truck used by field crews to transport equipment and material into the field. Typical useful life of these types of vehicles is 15 years. By the FY 12/13 Budget, this vehicle will be 26 years old.

Fund: 032 – Capital Projects

Project Title: Combined Fleet Department Equipment

Project Number: EQFL02

Department: 033 – Fleet

Funding Source: Penny for Pinellas, Other

Location: Public Works Department
1200 Railroad Avenue

Description: FY 10/11 New Service Truck \$ 80,000

FY 11/12 Parallelogram Vehicle Lifts \$115,000

Justification: See attached sheet.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10			
10/11	80,000	032-3033-541-6401	Purchase service vehicle
11/12	115,000	032-3033-541-6440	Purchase equipment
12/13			
13/14			
TOTAL	\$ 195,000		

IMPACT ON OPERATING BUDGET

FY 2009/2010

JUSTIFICATION

FY 10/11

New Service Truck: This new service truck would allow fleet maintenance to make repairs to vehicles that require roadside service. It would also be used for after-hours service calls. This vehicle would be complete with necessary tools to make repairs, which would improve response time.

FY 11/12

Parallelogram Vehicle Lifts: For lifting a wide variety of vehicles including utility vehicles in various weight capacities from sanitation truck and fire trucks to heavy off road equipment, which allows the mechanics to work safely underneath.



Fund: 032 – Capital Projects

**Project Title: Combined Fleet Department
Equipment**

Project Number: EQFL02

Department: 033 - Fleet

Funding Source:

Justifications

FY 11/12

- 1. New Service Truck:** This new service truck would allow fleet maintenance to make repairs to vehicles that require roadside service. It would also be used for after-hours service calls. This vehicle would be complete with necessary tools to make repairs, which would improve response time.
- 2. Parallelogram Vehicle Lifts:** For lifting a wide variety of vehicles including utility vehicles in various weight capacities from sanitation truck and fire trucks to heavy off road equipment, which allows the mechanics to work safely underneath.

Fund: 032 – Capital Projects

Project Title: Replace Racquetball Court Lighting at Marshall Street Park

Project Number: PR0050

Department: 058 - Parks

Funding Source: Penny for Pinellas, Other

Location: Marshall Street Park

Description: Replacement of racquetball court lighting.

Justification: Existing court lights have reached the end of useful life; rusting and deterioration at the base and throughout the poles.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	45,000	032-3058-572-6300	Improvements other than buildings
10/11			
11/12			
12/13			
13/14			
TOTAL	\$ 45,000		

IMPACT ON OPERATING BUDGET

FY 2009/2010



Fund: 032 – Capital Projects Department: 58 - Parks	Project Title: Leisure Services/Building Maintenance & Parks Department Equipment Project Number: EQPK01 Funding Source: Penny for Pinellas, Other
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Location:	Parks / Building Maintenance / Community and Rigsby Centers			
Description:	<u>FY 09/10</u>			
	1. Replace cargo van #105		Total \$40,000	
	<u>FY 10/11</u>			
	1. Replace dump truck #415 (1-ton, flat-bed dump truck)		\$48,000	
	2. Replace pickup truck #414		<u>30,000</u>	
		Total	\$78,000	
Description:	<u>FY 11/12</u>			
	1. Replace pickup truck #106		\$35,000	
	2. Replace dump truck #411 (1-ton, flat-bed dump truck)		<u>48,000</u>	
			Total	\$83,000
	<u>FY 13/14</u>			
1. Replace passenger van #448			Total \$45,000	
Justification:	See attached sheet.			

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	40,000	032-3058-572-6401	Vehicle replacement
10/11	78,000	032-3058-572-6401	Vehicle replacement
11/12	83,000	032-3058-572-6401	Vehicle replacement
12/13			
13/14	45,000		Vehicle Replacement
TOTAL	\$246,000		

IMPACT ON OPERATING BUDGET

FY 2009/2010



Fund: 032 – Capital Projects

**Project Title: Leisure Services/Building
Maintenance & Parks Department Equipment**

Project Number: EQPK01

Department: 58 - Parks

Funding Source: Penny for Pinellas, Other

Justifications

FY 09/10

1. **Replace cargo van #105:** Current vehicle is a 1991 Chevy Cargo Van and has reached the end of its useful life in FY 09/10. Repairs of major components are costly and are expected to increase.

FY 10/11

1. **Replace dump truck #415 (1-ton, flat-bed dump truck):** Current vehicle is a 1998 Ford F-350 Super Duty 1 ton flat-bed dump truck. The current vehicle will have reached the end of its useful life by FY 11/12. Repairs of major components are expected to increase and are not recommended as an efficient use of city funds.
2. **Replace pickup truck #414:** Current vehicle is a 1996 Ford F-150 pickup truck. The current vehicle will have reached the end of its useful life by FY 10/11. Repairs of major components are expected to increase and are not recommended as an efficient use of city funds.

FY 11/12

1. **Replace pickup truck #106:** Current vehicle is a 1999 Ford F-150 pickup truck. The current vehicle will have reached the end of its useful life by FY 11/12. Repairs of major components are expected to increase and are not recommended as an efficient use of city funds.
2. **Replace dump truck #411 (1-ton, flat-bed dump truck):** Current vehicle is a 1992 Ford F 350 Super Duty 1 ton flat-bed dump truck. The current vehicle will have reached the end of its useful life by FY 10/11. Repairs of major components are expected to increase and are not recommended as an efficient use of city funds.

FY 13/14

1. **Replace passenger van #448:** The vehicle is used on a weekly basis to transport program participants and assist with special events. The current vehicle will reach the end of its useful life in FY 12/13. Repairs of major components are expected to increase and are not recommended as an efficient use of city funds.

Fund: 032 – Capital Projects

Project Title: Rigsby Center Playground & Surfacing Replacement

Project Number: PR0022

Department: 58 - Parks

Funding Source: Penny for Pinellas, Other

Location: Rigsby Recreation Center

Description: Current equipment installed in FY 95/96 and will reach the end of its useful life in FY 10/11. The playground surfacing will need replacing to be compliant with the green city initiative. Equipment is utilized by program participants and local residential neighborhood.

Justification: Current equipment reached end of its useful life (10 years).

PROJECT COSTS

FY	Amount	Account Number	Description
09/10			
10/11	75,000	032-3058-572-6300	Improvements other than buildings
11/12			
12/13			
13/14			
TOTAL	\$ 75,000		

IMPACT ON OPERATING BUDGET

FY 2009/2010



Fund: 032 – Capital Projects

Project Title: Mease Park Playground

Project Number: PR0051

Department: 058 - Parks

Funding Source: Penny for Pinellas, Other

Location: Mease Area Park

Description: Replacement of existing playground equipment and swing set.

Justification: Playground equipment installed in 1997 at Mease Area Park is at the end of its useful life.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10			
10/11			
11/12			
12/13	75,000	032-3058-572-6300	Improvements other than buildings
13/14			
TOTAL	\$ 75,000		

IMPACT ON OPERATING BUDGET

FY 2009/2010



Fund: 032 – Capital Projects

Project Title: Seawall Railing Replacement

Project Number: MAR005

Department: 58 - Parks

Funding Source: Penny for Pinellas, Other

Location: Marina Park
110 Veterans Boulevard

Description: Replace existing steel powder-coated seawall hand rails with aluminum along perimeter of Marina Park.

Justification: Current railings rusting out at the base of each structure post.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10			
10/11			
11/12			
12/13			
13/14	60,000	032-3058-572-6300	Improvements other than Building
TOTAL	\$ 60,000		

IMPACT ON OPERATING BUDGET

FY 2009/2010



Fund: 032 - Capital Projects

**Project Title: Ian Tilmann Skatepark
Equipment Replacement**

Project Number: PR0033

Department: 58 - Parks

Funding Source: Penny for Pinellas, Other

Location: Ian Tilmann Skatepark within Safety Harbor City Park

Description: Currently the park hosts 10 components of skate equipment. Each component comprises of various ramping systems and stairs to challenge all level of skaters.

Justification: Current equipment useful life expectancy is 8-10 years; therefore, the equipment will reach the end of its useful life in FY 13/14.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10			
10/11			
11/12			
12/13			
13/14	100,000	032-3058-572-6300	Improvement other than buildings
TOTAL	\$ 100,000		

IMPACT ON OPERATING BUDGET



**CAPITAL IMPROVEMENT PROGRAM
FUNDING SOURCE FOR PROJECT**

FUND #041 WATER & SEWER

	<u>2009/10</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2013/14</u>	<u>TOTAL 5 YR CIP</u>
FUNDING SOURCES:						
WATER REVENUE	3,764,000	4,140,400	4,554,440	5,009,884	5,510,872	22,979,596
WATER TAP FEES	2,100	2,205	2,315	2,431	2,553	11,604
SEWER SERVICES	4,495,600	4,945,160	5,439,676	5,983,644	6,582,008	27,446,088
LATE CHARGES-UTILITIES	260,000	260,000	260,000	260,000	260,000	1,300,000
INDUSTRIAL SURCHARGE	40,000	40,000	40,000	40,000	40,000	200,000
UTILITY FIXTURES	2,800	3,080	3,388	3,727	4,099	17,094
INTEREST	108,470	108,470	108,470	108,470	108,470	542,350
MISCELLANEOUS REVENUE	30,000	30,000	30,000	30,000	30,000	150,000
INTERFUND TRANSFERS	549,216	-	-	-	-	549,216
TOTAL REVENUES	9,252,186	9,529,315	10,438,289	11,438,155	12,538,002	53,195,948
CARRY OVER	7,905,179	7,311,825	6,457,056	6,330,937	6,545,708	34,550,705
TOTAL RESOURCES	\$ 17,157,365	\$ 16,841,140	\$ 16,895,345	\$ 17,769,092	\$ 19,083,710	\$ 87,746,652
APPROPRIATIONS:						
CAPITAL IMPROVEMENTS	PROJ #					
ELECTRONIC METER READERS	UT0065	40,000	40,000	40,000	40,000	200,000
EQUIP REPLACE	EQWT01	62,852	122,852	75,000	64,000	379,704
WASTERWATER VEHICLES & EQUIP	EQSW01	70,000	225,000	25,000	278,000	683,000
RATE STUDY	UT0046		7,500			7,500
CAPITAL IMPROVEMENTS TOTAL		172,852	395,352	140,000	382,000	1,270,204
WATER & SEWER DEPT. COSTS		9,672,688	9,988,732	10,424,408	10,841,384	11,275,039
FUND RESERVE		7,311,825	6,457,056	6,330,937	6,545,708	34,274,198
BUDGETED APPROPRIATIONS		\$ 17,157,365	\$ 16,841,140	\$ 16,895,345	\$ 17,769,092	\$ 19,083,710

Fund: 041 – Water & Wastewater

Project Title: Electric Meter Equipment

Project Number: UT0065

Department: 15 – W & S Finance

Funding Source: W & S

Location: City Hall

Description: Radio frequency meter/water readers

Justification: End customer low pressure drop provides higher flow rate capacity, quiet operation of meter, meter reading access not required and potential estimated readings eliminated.

Increased reading efficiency eliminates reading hazards.

Billings and customer service software is easy to learn and use, simple transfer of data, fewer customer calls and billing cycle reduced.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	40,000	041-4015-513-6440	Replace 328 meters
10/11	40,000	041-4015-513-6440	Replace 328 meters
11/12	40,000	041-4015-513-6440	Replace 328 meters
12/13	40,000	041-4015-513-6440	Replace 328 meters
13/14	40,000	041-4015-513-6440	Replace 328 meters
TOTAL	\$ 200,000		

IMPACT ON OPERATING BUDGET

FY 2009/2010

FRUSTI & SULLIVAN

End Customer

- ✓ Low Pressure Drop provides higher flow rate capacity
- ✓ Quiet Operation of Meter
- ✓ Meter Reading Access not required
- ✓ Potential Estimated Readings eliminated

Meter Reading

- ✓ Increased reading efficiency
- ✓ Eliminates reading hazards
- ✓ Reduces turnover and makes meter reading a more coveted position

Billings/Customer Service

- ✓ Software easy to learn and use
- ✓ Simple transfer of data
- ✓ Fewer customer calls
- ✓ Billing cycle reduced



Fund: 041 – Water & Wastewater **Project Title: Water Department Vehicles and Equipment**
Department: 035 - Water **Project Number: EQWT01**
Funding Source: Water & Wastewater Revenues/Debt Proceeds

Location: Public Works Complex / 1200 Railroad Avenue

Description:

FY 09/10

- 1. Replace 4,000 lb capacity forklift 30,000
 - 2. Capital Lease – Backhoe 32,852
- Total \$62,852

FY 10/11

- 1. Replace Bobcat 231 excavator 40,000
 - 2. Replace vehicle #211 (one ton dump truck) 50,000
 - 3. Capital Lease – Backhoe 32,852
- Total \$122,852

FY 11/12

- 1. Replace wellpoint pump 50,000
 - 2. Replace vehicle #200 (3/4 ton pickup truck) 25,000
- Total \$75,000

FY 12/13

- 1. Replace vehicle #213 (3/4 ton utility truck) 32,000
 - 2. Replace vehicle #215 (3/4 ton utility truck) 32,000
- Total \$64,000

FY 13/14

- 1. Replace Roof on Building C \$55,000

Justification: See attached sheet

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	30,000	041-4035-533-6440	Equipment replacement
	32,852	041-4035-584-6440	Capital Lease - Backhoe
10/11	90,000	041-4035-533-6401 041-4035-533-6440	Equipment (6440) & Vehicle (6401) replacements
	32,852	041-4035-584-6440	Capital Lease - Backhoe
11/12	75,000	041-4035-533-6440 041-4035-533-6401	Equipment (6440) & Vehicle (6401) replacements
12/13	64,000	041-4035-533-6401	Vehicle replacements
13/14	55,000	041-4035-533-6300	Building Renovations (6300)
TOTAL	\$ 379,704		

IMPACT ON OPERATING BUDGET

FY 2009/2010



Fund: 041 – Water & Wastewater

Project Title: Water Department Vehicles and Equipment

Project Number: EQWT01

Department: 035 - Water

Funding Source: Water & Wastewater Revenues/Debt Proceeds

Justifications

FY 09/10

1. Replace 4,000 lb capacity forklift: Replacement of a 1988 model forklift that currently has 3,671 operating hours. The average useful life for this piece of equipment is 3,000 hours. The transmission has been rebuilt and the mast is beginning to be worn beyond repair. This machine is used by all Public Works divisions to move materials to different locations inside of buildings and to maneuver around within tight quarters.

FY 10/11

1. Replace vehicle #211 (one ton dump truck): Vehicle 211 is a 1991 one ton dump truck that has been repainted and refurbished. The vehicle's suspension is worn. Typical useful life for this type of vehicle is 15 years. The vehicle is used by the Water and Wastewater Division field crews to haul material to and from the job site.

2. Replace Bobcat 231 excavator: Existing machine is a 1991 model, which is used to excavate the ground for repairs to water and sewer service lines, and for the installation of underdrains. This machine has been rebuilt once and by the 10/11 Budget it will be 20 years old.

FY 11/12

1. Replace vehicle #200 (3/4 ton pickup truck): 2001 Pickup truck will have over 100,000 miles on it by the 11/12 Budget. This vehicle is used by the Water/Wastewater Foreman to run errands, perform utility locates, supervise field crews, and trailer extremely heavy necessary equipment into the field.

2. Replace wellpoint pump: Current pump is a 1991 model that frequently requires repairs. By the FY 11/12 Budget, it will be 20 years old. The pump is necessary to dewater the ground prior to excavating and repairing of Water and Sewer pipelines and is required to run continuously 24 hours a day during these repairs. The new pump will have a 70 (dBA) or lower noise level so that it is more environmentally/neighborhood friendly.

FY 12/13

1. Replace vehicle #213 (3/4 ton utility truck): This 1997 utility truck is used by the Water and Wastewater Division to perform necessary daily field repairs. The utility body provides for storage of tools and numerous materials that are required to make repairs without having to return to the shop for the needed materials. The storage bins are also lockable for safe keeping at night. This vehicle has been repainted and refurbished and by 12/13 budget will be 16 years old.

2. Replace vehicle #215 (3/4 ton utility truck): This 1997 utility truck is used by the Water and Wastewater Division to perform necessary daily field repairs. The utility body provides for storage of tools and numerous materials that are required to make repairs without having to return to the shop for the needed materials. The storage bins are also lockable for safe keeping at night. This vehicle has been repainted and refurbished and by 12/13 budget will be 16 years old.

Fy 13/14

1. Building C was constructed in 1989 and the existing roof is weathered. By the 13/14 budget it will be 25 years old.

Fund: 041 – Water & Wastewater Fund

Project Title: Rate Study

Project Number: UT0046

Department: 35 - Water

Funding Source: Water & Wastewater Revenues, Other

Location: City Hall

Description: Contract with Consultant to update Rate Study for Revenue sufficiency for the Enterprise funds.

Justification: To restore and maintain net gains and bond compliance within the Enterprise funds.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10			
10/11	7,500	041-4035-533-3490	Rate Study
	7,500	044-4532-534-3490	
	15,000	048-4036-535-3490	
11/12			
12/13			
13/14			
TOTAL	\$ 30,000		

IMPACT ON OPERATING BUDGET

FY 2009/2010



Fund: 041 – Water & Wastewater

**Project Title: Wastewater Department
Vehicles and Equipment**

Project Number: EQSW01

Department: 036 - Wastewater

**Funding Source: Water & Wastewater
Revenues/Debt Proceeds**

Location: Public Works Complex
1200 Railroad Avenue

Description:

FY 09/10

1. Replace John Deere 310B Backhoe or equivalent \$ 70,000

FY 10/11

1. Replace TV Step Van \$225,000

FY 11/12

1. Replace Vehicle #201 (3/4 Ton Pickup Truck) \$ 25,000

FY 12/13

1. Replace Vac-Con Sewer Combination Cleaner or Equivalent \$278,000

FY 13/14

1. Renovate Public Works Breakroom 50,000

2. Replace Portable Generator #631 35,000

\$ 85,000

Justification: See attached sheet.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	70,000	041-4036-535-6440	Equipment replacement
10/11	225,000	041-4036-535-6440	Vehicle replacement
11/12	25,000	041-4036-535-6401	Vehicle replacement
12/13	278,000	041-4036-535-6300	Vehicle replacement
13/14	85,000	041-4036-535-6300 041-4036-535-6401	Building renovations Equipment replacement
TOTAL	\$ 683,000		

IMPACT ON OPERATING BUDGET

FY 2009/2010



Fund: 041 – Water & Wastewater

**Project Title: Wastewater Department
Vehicles and Equipment**

Project Number: EQSW01

Department: 036 - Wastewater

**Funding Source: Water & Wastewater
Revenues/Debt Proceeds**

Justifications

FY 09/10

1. **Replace John Deere 310G Backhoe or equivalent (310C):** This machine is a 1990 model backhoe that currently has 3,086 operating hours on it. The useful life of this piece of equipment is 3,000 hours. The transmission has been rebuilt once and the hydraulic functions are beginning to fail. Its use by Water and Wastewater personnel include loading road materials into trucks and excavating holes for water and sewer mainline repairs.

FY 10/11

1. **Replace TV Step Van:** Existing van is a 1986 model with existing video equipment being upgraded in 2001. This equipment is used to televise gravity sewer main lines and service lines to determine the condition of existing pipelines, footages for point repair work, and exact locations where service lines connect into the main lines.

FY 11/12

1. **Replace Vehicle #201 (3/4 Ton Pickup Truck):** This 2003 Pickup truck will have over 90,000 miles on it by the 11/12 Budget. This vehicle is used to run the daily lift station routes, fielding complaints, and trailering generators and portable pumps into the field.

FY 12/13

1. **Replace Vac-Con Sewer Combination Cleaner or Equivalent:** This truck is used to remove sand and debris from sanitary and storm sewers by high pressure jet cleaning the pipelines and flushing the material to a manhole where the unit hydro vacuums it into a storage tank for proper disposal. The current unit is a 1992 model and will be 21 years old by the 12/13 budget.

FY 13/14

1. **Renovate Public Works Breakroom:** Existing breakroom was constructed in 1989 and has never been overhauled. By the 13/14 budget it will be 25 years old.
2. **Replace Portable Generator #631:** Existing unit is a 1978 model and replacement parts are beginning to be unavailable and during emergencies it is not dependable. The new unit will have a 70 (dba) or lower noise level so that it is more environmentally/neighborhood friendly.

**CAPITAL IMPROVEMENT PROGRAM
FUNDING SOURCE FOR PROJECT**

FUND #044 SANITATION FUND

	<u>2009/10</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2013/14</u>	<u>TOTAL 5 YR CIP</u>	
FUNDING SOURCES:							
SOLID WASTE FRANCHISE FEE	35,000	35,000	35,000	35,000	35,000	175,000	
GRANTS	13,000					13,000	
INDUSTRIAL SURCHARGE	1,100	1,100	1,100	1,100	1,100	5,500	
SANITATION/REFUSE CHARGES	2,674,000	2,807,700	2,948,085	3,095,489	3,250,264	14,775,538	
INTEREST	50,620	50,620	50,620	50,620	50,620	253,100	
RECYCLING SALES	37,700	37,700	37,700	37,700	37,700	188,500	
DEBT PROCEEDS		500,000	650,000	900,000	490,000	2,540,000	
TOTAL REVENUES	2,811,420	3,432,120	3,722,505	4,119,909	3,864,684	17,950,638	
CARRY OVERS	489,025	28,104	58,940	33,440	78,418	687,927	
TOTAL RESOURCES	\$ 3,300,445	\$ 3,460,224	\$ 3,781,445	\$ 4,153,349	\$ 3,943,102	\$ 18,638,565	
APPROPRIATIONS:							
CAPITAL IMPROVEMENTS	PROJ #						
SANITATION EQUIP	EQSN01	286,263	288,263	518,263	716,000	415,000	2,223,789
RATE STUDY	UT0046		7,500				7,500
CAPITAL IMPROVEMENTS TOTAL		286,263	295,763	518,263	716,000	415,000	2,231,289
SANITATION DEPT. COSTS		2,986,078	3,105,521	3,229,742	3,358,931	3,493,289	16,173,561
FUND RESERVE		28,104	58,940	33,440	78,418	34,813	233,715
BUDGETED APPROPRIATIONS		\$ 3,300,445	\$ 3,460,224	\$ 3,781,445	\$ 4,153,349	\$ 3,943,102	\$ 18,638,565

Fund: 044-Sanitation

**Project Title: Combined Sanitation
Department Equipment**

Project Number: EQSN01

Department: 032 - Sanitation

**Funding Source: Sanitation
Revenues/Borrowed Funds**

Location: Public Works Department / 1200 Railroad Avenue

Description:	<u>FY 09/10</u>		
	1. Replace fully automated side loader		248,000
	2. Capital Lease - Recycling Truck		<u>38,263</u>
		Total	\$286,263
	<u>FY 10/11</u>		
	1. Replace vehicle #310 (commercial front loader)		250,000
	2. Capital Lease - Recycling Truck		<u>38,263</u>
		Total	\$288,263
	<u>FY 11/12</u>		
	1. Purchase replacement for knuckleboom loader		215,000
	2. Replace dumpster transporter		115,000
	3. Equipment storage awning		150,000
	4. Capital Lease - Recycling Truck		<u>38,263</u>
		Total	\$518,263
	<u>FY 12/13</u>		
	1. Replace fully automated side loaders (2 ea)		541,000
	2. Roll-off Truck		<u>175,000</u>
		Total	\$716,000
	<u>FY 13/14</u>		
	1. Rear Loader Truck		225,000
	2. Recycling Truck		<u>190,000</u>
		Total	\$415,000

Justification: See attached sheet.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	248,000	044-4532-534-6401	Replace vehicle
	38,263	044-4532-584-6440	Capital Lease Vehicle
10/11	250,000	044-4532-534-6401	Replace vehicle
	38,263	044-4532-584-6440	Capital Lease Vehicle
11/12	480,000	044-4532-534-6401	Replace vehicles & add equipment awning
	38,263	044-4532-584-6440	Capital Lease Vehicle
12/13	716,000	044-4532-534-6401	Replace vehicles
13/14	415,000	044-4532-534-6401	Replace vehicles
TOTAL	\$ 2,223,789		

IMPACT ON OPERATING BUDGET

FY 2009/2010



Fund: 044 - Sanitation

**Project Title: Combined Sanitation
Department Equipment**

Project Number: EQSN01

Department: 032 - Sanitation

**Funding Source: Sanitation
Revenues/Borrowed Funds**

Justifications

FY 09/10

1. **Replace fully automated side loader:** This vehicle is a primary sanitation collection truck, running four days a week. By the proposed replacement date, the vehicle will be 6 years old, surpassing its life expectancy of 3 to 5 years. Upon acquiring the new vehicle, this unit will become a back-up collection vehicle.

FY 10/11

1. **Commercial loader:** The existing vehicle, truck 322, will have met the life expectancy as primary collection vehicle for commercial routes. It will become a back up unit for routine maintenance or mechanical breakdown of this new vehicle. It will also be collecting recyclables from drop off centers and local businesses.

FY 11/12

1. **Knuckleboom loader:** The existing vehicle, truck 321, is 25 years old, which has far exceed its life expectancy. The new knuckle boom loader will become the primary truck for collecting the extra heavy, bulk items and large yardwaste piles. This will allow the existing vehicle to become a back-up vehicle when the new vehicle is out for service.

2. **Replace dumpster transporter:** This vehicle is a key aspect to the additional services the sanitation division provides residents. The transporter runs five days a week, 6 to 8 hours a day aiding in dumpster deliveries, temporary containers, appliance pick up and recycling drop off sites. This vehicle cannot be offline more than a few hours, or one day maximum. This vehicle averages 330 dumps on temporary containers annually. This will replace truck 324 which is 17 years old and has met it's life expectancy. Upon acquiring this new vehicle, the existing unit will become a back up unit for routine maintenance or mechanical breakdown of the new transporter.

3. **Equipment storage awning (125' x 40'):** Keep Sanitation Division's equipment out of daily weather when not in use. Equipment that has been kept under cover has historically lasted longer. This awning will be a permanent structure meeting all current wind load requirements. This also provides staff the ability to prepare the equipment for use during severe weather conditions.

FY 12/13

1. **Replace fully automated side loaders (2 ea):** These vehicles are primary sanitation collection trucks, running four days a week. By the proposed replacement dates, these vehicles will be 6 years old, surpassing their life expectancy of 3 to 5 years. Upon acquiring these new vehicles, existing units will become back up collection vehicles.

2. **Roll-off truck:** Truck 325 is a 1997 cab and chassis which has had major repairs to both the motor and the transmission. The vehicle parts are becoming hard to locate due to age of vehicle. This truck has been modified with a roll-off assembly on the back of the truck to haul roll-off containers. These roll-off containers haul scrap metals, construction & demolition debris, yardwaste and recycling materials. The vehicle is also used for storm debris removal after severe weather.

FY 13/14

1. **Rear Loader Truck:** The typical useful life for rear end loader is 7 to 10 years, truck #320 is a 1991. This truck is a back-up collection vehicle. It has major wear to the components and is beginning to break down frequently. The packer blade, push blade and the hydraulic pumps have been rebuilt several times. The hydraulic cylinders have also been having several problems.

2. **Recycling Truck:** On October 15, 2007, the City took on curbside recycling in house, at which time one new truck was purchased. In FY 13/14 truck 304 will be 7 years old and will have met its life expectancy. Upon acquiring this new vehicle, the existing unit will become a back-up collection vehicle.

Fund: 044 – Sanitation

Project Title: Rate Study

Project Number: UT0046

Department: 032 - Sanitation

Funding Source: Water & Wastewater Revenues, Other

Location: City Hall

Description: Contract with Consultant to update Rate Study for Revenue sufficiency for the Enterprise funds.

Justification: To restore and maintain net gains and bond compliance within the Enterprise funds.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10			
10/11	7,500 7,500 15,000	041-4035-533-3490 044-4532-534-3490 048-4036-535-3490	Rate Study
11/12			
12/13			
13/14			
TOTAL	\$ 30,000		

IMPACT ON OPERATING BUDGET

FY 2009/2010

**CAPITAL IMPROVEMENT PROGRAM
FUNDING SOURCE FOR PROJECT**

Fund #48: Water Renewal & Replacement

	<u>2009/10</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2013/14</u>	<u>TOTAL 5 YR CIP</u>	
FUNDING SOURCES:							
BACKFLOW REVENUE	10,600	11,660	12,826	14,109	15,519	64,714	
INTEREST	22,600	22,600	22,600	22,600	22,600	113,000	
INTERFUND TRANSFERS IN	1,020,000	1,597,510	1,908,120	3,772,027	2,691,517	10,989,174	
TOTAL REVENUES	1,053,200	1,631,770	1,943,546	3,808,736	2,729,636	11,166,888	
CARRYOVER	1,022,617	501,290	500,000	500,000	500,000	3,023,907	
TOTAL RESOURCES	\$ 2,075,817	\$ 2,133,060	\$ 2,443,546	\$ 4,308,736	\$ 3,229,636	\$ 14,190,795	
APPROPRIATIONS:							
CAPITAL IMPROVEMENTS	PROJ #					-	
REPLACE AND RENEWAL PRG	UT0012	117,687	120,629	123,645	126,736	129,904	618,601
CITY WIDE WATER IMPROVEMENTS	UT0033	300,000	345,431	394,330	300,000	420,000	1,759,761
SANITARY SEWER IMPROVEMENTS	UT0041	345,000	605,000	399,150	295,000	310,000	1,954,150
NE TREATMENT PLANT	UT0005	751,840	547,000	1,026,421	3,087,000	1,869,732	7,281,993
MASTER LIFT STATION	UT0039	60,000					60,000
RATE STUDY	UT0046		15,000				15,000
CAPITAL IMPROVEMENTS TOTAL		1,574,527	1,633,060	1,943,546	3,808,736	2,729,636	11,689,505
WATER REN & REPLACEMENT DEPT. COSTS		-	-	-	-	-	-
FUND RESERVE *		501,290	500,000	500,000	500,000	500,000	2,501,290
BUDGETED APPROPRIATIONS		\$ 2,075,817	\$ 2,133,060	\$ 2,443,546	\$ 4,308,736	\$ 3,229,636	\$ 14,190,795

* REQUIRES MINIMUM MANDATORY \$500,000 FUND RESERVE

Fund: 048 – Water & Wastewater Renewal and Replacement	Project Title: Renewal & Replacement Program
	Project Number: UT0012
Department: 35 - Water & 36 - Wastewater	Funding Source: Water & Wastewater Revenue, Other

Location:	Citywide
Description:	Replacement of related parts, equipment and supplies needed for preventative maintenance of the wastewater collection and water distribution system. Cost estimates for out years are based on two and a half percent per annum for inflation.
Justification:	Repair and maintain the water and wastewater system infrastructure.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	117,687	Referenced Below	Renewal & Replacement
10/11	120,629	Referenced Below	Renewal & Replacement
11/12	123,645	Referenced Below	Renewal & Replacement
12/13	126,736	Referenced Below	Renewal & Replacement
13/14	129,904	Referenced Below	Renewal & Replacement
TOTAL \$	618,601		

IMPACT ON OPERATING BUDGET	FY 2009/2010
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FY 09/10	
048-4035-533-5220 Equipment parts	\$12,382
048-4035-533-5295 Special supplies W&S	\$60,000
048-4036-535-4620 Equipment repairs	\$ 9,225
048-4036-535-5220 Equipment parts	\$16,605
048-4036-535-5295 Special Supplies – W&S	\$19,475
<u>These expenses occur every year</u>	

Fund: 048 – Water & Wastewater Renewal and Replacement	Project Title: Citywide Water Improvements
	Project Number: UT0033
Department: 35 – Water	Funding Source: Debt Proceeds

Location:	Citywide		
Description:	<u>FY 09/10</u>		
	1. Replace asbestos water line on Philippe Parkway and on Morningside Drive	\$300,000	Construction
	<u>FY 10/11</u>		
	1. Extend water line at McMullen-Booth & SR 590	88,269	Construction
	2. North Bay Hills Water Main Replacement – Ph I	232,162	Construction
	3. Tangelo Grove Water Main Loop	<u>25,000</u>	Construction
	Total	\$345,431	
	<u>FY 11/12</u>		
	1. North Bay Hills Water Main Replacement – Phase II	325,265	Construction
	2. Replace 660 ft of 1” water at 9 th Ave. & 2 nd St. S.	<u>69,065</u>	Construction
	Total	\$394,330	
	<u>FY 12/13</u>		
	1. Replace 5,250 feet of galvanized water line in the South Green Springs area and 400 feet on Hillsborough Street.	\$300,000	Construction
	<u>FY 13/14</u>		
	1. Replace 1,750 lf of 12” Cast Iron Water Main From 13 th Ave. N. to 9 th Ave. N.	\$420,000	Design and Construction
Justification:	Maintenance and upgrades of water infrastructure throughout the city.		

PROJECT COSTS			
FY	Amount	Account Number	Description
09/10	300,000	048-4035-533-6300	Construction
10/11	345,431	048-4035-533-6300	Construction
11/12	394,330	048-4035-533-6300	Construction
12/13	300,000	048-4035-533-6300	Construction
13/14	420,000	048-4035-533-6300	Construction
TOTAL	\$ 1,759,761		

IMPACT ON OPERATING BUDGET	FY 2009/2010

Fund: 048 – Water and Wastewater Renewal and Replacement	Project Title: Citywide Sanitary Sewer Improvements
Department: 36 – Wastewater	Project Number: UT0041
	Funding Source: Water and Wastewater Revenues, Other

Location:	Citywide		
Description:	<u>FY 09/10</u>		
	1. Sewer Main Repairs at Mullet Creek crossing	290,000	Construction
	2. Bay Woods Lift Station	<u>55,000</u>	Construction
		Total	\$345,000
	<u>FY 10/11</u>		
	1. Replace pumps at Master Lift Station	160,000	Construction
	2. Design Sewer System for Desoto Estates	45,000	Design
	3. North Bay Hills Force Main Replacement	<u>400,000</u>	Construction
		Total	\$605,000
	<u>FY 11/12</u>		
	1. Replace 3,200 ft of sewer at Joyce & Irwin St.	339,150	Construction
	2. Cypress Trace Lift Station	<u>60,000</u>	Construction
		Total	\$399,150
	<u>FY 12/13</u>		
	1. Replace Pumps at Briar Creek Lift Station	70,000	Construction
	2. Washington-Brennan Sewer Replacement	175,000	Construction
	3. Baywoods Sewer Replacement	<u>50,000</u>	Construction
		Total	\$295,000
	<u>FY 13/14</u>		
	1. Mapleway Street Sewer Replacement	170,000	Construction
	2. Sanitary Sewer Main Relining	<u>140,000</u>	Construction
		Total	\$310,000
Justification:	Provides for the continuation of sanitary sewer service for citizen/customers connected to city collection system. Enhance public health.		

PROJECT COSTS			
FY	Amount	Account Number	Description
09/10	345,000	048-4036-535-6300	Construction of citywide sewer improvements
10/11	605,000	048-4036-535-6300	Construction of citywide sewer improvements
11/12	399,150	048-4036-535-6300	Construction of citywide sewer improvements
12/13	295,000	048-4036-535-6300	Construction of citywide sewer improvements
13/14	310,000	048-4036-535-6300	Construction of citywide sewer improvements
TOTAL	\$ 1,954,150		

IMPACT ON OPERATING BUDGET	FY 2009/2010
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Fund: 048 – Water & Wastewater Renewal & Replacement	Project Title: Northeast Regional Wastewater Treatment Plant Improvements
	Project Number: UT0005
Department: 36 – Wastewater	Funding Source: Water & Wastewater Revenues, Other, Debt Proceeds

Location:	S.R. 580 Clearwater
Description:	Future improvements to the Northeast Regional Wastewater Treatment Plant.
Justification:	This is Safety Harbor’s portion of the proposed future improvements to the Northeast Regional Wastewater Treatment Plant. Costs for budget year 2009/2010 through 2013/2014 are estimated based on information provided by the City of Clearwater.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	751,840	048-4036-535-6300	Anoxic flow split, RAS pumps
10/11	547,000	048-4036-535-6300	UV Disinfection - THM
11/12	1,026,421	048-4036-535-6300	UV Disinfection - THM
12/13	3,087,000	048-4036-535-6300	Thermal Dryer
13/14	1,869,732	048-4036-535-6300	Thermal Dryer
TOTAL	\$ 7,281,993		

IMPACT ON OPERATING BUDGET	FY 2009/2010
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Fund: 048 – Water & Wastewater Renewal & Replacement	Project Title: Replace Master Lift Station Generator
	Project Number: UT0039
Department: 36 – Wastewater	Funding Source: Water & Wastewater Revenues, Other

Location:	735 9 th Avenue North Safety Harbor, Florida 34695
Description:	Replace 225 KW standby generator and transfer switch.
Justification:	Current unit is a 1990 model. The unit automatically starts and runs during power outages so that the station can continually pump the majority of the City’s wastewater to the sewage treatment plant. By FY 09/10 this unit will be 20 years old.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	60,000	048-4036-535-6440	225 KW Generator and transfer switch
10/11			
11/12			
12/13			
13/14			
TOTAL \$	60,000		

IMPACT ON OPERATING BUDGET	FY 2009/2010
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This is a replacement project and is not expected to impact the operating budget.



Fund: 048 – Water & Wastewater Renewal and Replacement

Project Title: Rate Study

Project Number: UT0046

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Department: 36 - Wastewater

Funding Source: Water & Wastewater Revenues, Other

Location: City Hall

Description: Contract with Consultant to update Rate Study for Revenue sufficiency for the Enterprise funds.

Justification: To restore and maintain net gains and bond compliance within the Enterprise funds.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10			
10/11	7,500 7,500 15,000	041-4035-533-3490 044-4532-534-3490 048-4036-535-3490	Rate Study
11/12			
12/13			
13/14			
TOTAL	\$ 30,000		

IMPACT ON OPERATING BUDGET

FY 2009/2010

**CAPITAL IMPROVEMENT PROGRAM
FUNDING SOURCE FOR PROJECT**

FUND #063 PARKLAND DEDICATION

	<u>2009/10</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2013/14</u>	TOTAL 5 YR CIP
FUNDING SOURCES:						
PARKLAND CONTRIBUTION	1,200	1,320	1,452	1,597	1,757	7,326
INTEREST	45,190	45,190	45,190	45,190	45,190	225,950
TOTAL REVENUES	46,390	46,510	46,642	46,787	46,947	233,276
CARRY OVER	742,496	718,886	695,396	742,038	788,825	3,687,641
TOTAL RESOURCES	\$ 788,886	\$ 765,396	\$ 742,038	\$ 788,825	\$ 835,772	\$ 3,920,917
APPROPRIATIONS:						
CAPITAL IMPROVEMENTS:	PROJ #					
MARSHALL ST. BOARDWALK	PR0005				45,000	45,000
CITY PARK FENCE IMPROV.	PR0049	70,000	70,000			140,000
CAPITAL IMPROVEMENTS TOTAL		70,000	70,000	-	-	185,000
PARKLAND DEDICATION DEPT. COSTS		-	-	-	-	-
FUND RESERVE	718,886	695,396	742,038	788,825	790,772	3,735,917
BUDGETED APPROPRIATIONS	\$ 788,886	\$ 765,396	\$ 742,038	\$ 788,825	\$ 835,772	\$ 3,920,917

Fund: 063 Parkland Dedication	Project Title: Marshall Street Boardwalk Replacement
	Project Number: PR0005
Department: 58 - Parks	Funding Source: Parkland

Location:	Marshall Street Park 500 Marshall Street
Description:	Replacement of wood planking, upright supports, and handrails.
Justification:	Originally installed in 1993, the lumber & supports will reach the end of its useful life in FY 13/14.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10			
10/11			
11/12			
12/13			
13/14	45,000	063-6058-572-6300	Construction
TOTAL	\$ 45,000		

IMPACT ON OPERATING BUDGET	FY 2009/2010
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Fund: 063 – Parkland Dedication	Project Title: City Park Fence Improvements
	Project Number: PR0049
Department: 058 - Parks	Funding Source: Parkland

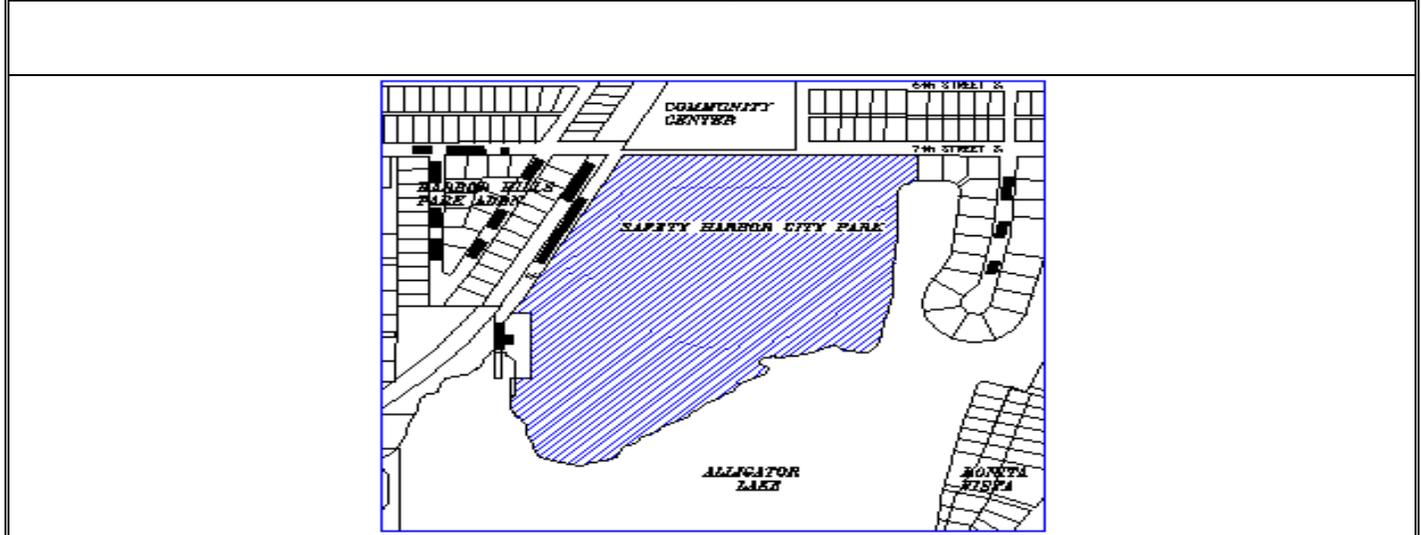
Location: Safety Harbor Parks

Description: Fence replacement of Parkland/Open Spaces located at all city parks.

Justification: Fencing at these locations is in need of replacement. The first phase of the five year replacement schedule began in FY 06/07 with Safety Harbor City Park field #3 and Daisy Douglas Park perimeter fence replacement. FY 07/08, Marina boat basin perimeter security fencing completed. FY 08/09 will include City Park's Field #1, Field #2, and Railroad Ave. along with the perimeter, tennis courts and racquetball courts at Marshall Street Park. FY 09/10 will include perimeter throughout North City Park, and Marshall Street Park southern border. FY 10/11 includes the Rigsby Center and Mease Park.

PROJECT COSTS			
FY	Amount	Account Number	Description
09/10	70,000	063-6058-572-6300	Construction
10/11	70,000	063-6058-572-6300	Construction
11/12			
12/13			
13/14			
TOTAL	\$ 140,000		

IMPACT ON OPERATING BUDGET	FY 2009/2010
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**CAPITAL IMPROVEMENT PROGRAM
FUNDING SOURCE FOR PROJECT**

FUND #067 COMMUNITY REDEVELOPMENT

	<u>2009/10</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2013/14</u>	<u>TOTAL 5 YR CIP</u>
FUNDING SOURCES:						
CRA TAXES	400,706	360,635	324,572	292,115	262,903	1,640,931
RENT-PUBLIC FACILITIES	500	500	500	500	500	2,500
INTEREST	3,610	3,610	3,610	3,610	3,610	18,050
TOTAL REVENUES	404,816	364,745	328,682	296,225	267,013	1,661,481
CARRY OVER	650,598	168,001	176,758	336,977	457,999	1,790,333
TOTAL RESOURCES	\$ 1,055,414	\$ 532,746	\$ 505,440	\$ 633,201	\$ 725,012	\$ 3,451,814
APPROPRIATIONS:						
CAPITAL IMPROVEMENTS						
CHURCH ST. PARK	225,000	200,000				425,000
9TH AVE BEAUTIFICATION	50,663					50,663
LAND ASSEMBLY	220,000					220,000
STORMWATER/DRAINAGE	250,000					250,000
CAPITAL IMPROVEMENTS TOTAL	745,663	200,000	-	-	-	945,663
COMMUNITY REDEVELOPMENT DEPT. COSTS	141,750	155,988	168,464	175,202	182,210	823,614
FUND RESERVE	168,001	176,758	336,977	457,999	542,802	1,682,537
BUDGETED APPROPRIATIONS	\$ 1,055,414	\$ 532,746	\$ 505,440	\$ 633,201	\$ 725,012	\$ 3,451,814

Fund: 067 – CRA

Project Title: Church Street Park

Project Number: PRCHST

Department: 067 - CRA

Funding Source: CRA – Ad Valorem

Location: Corner of Church Street and Philippe Parkway

Description: Construction of a passive park to include: plantings/landscaping, seating benches, lighting, walking/jogging paved pathways, parking, creek observation decks, and trail connectors.

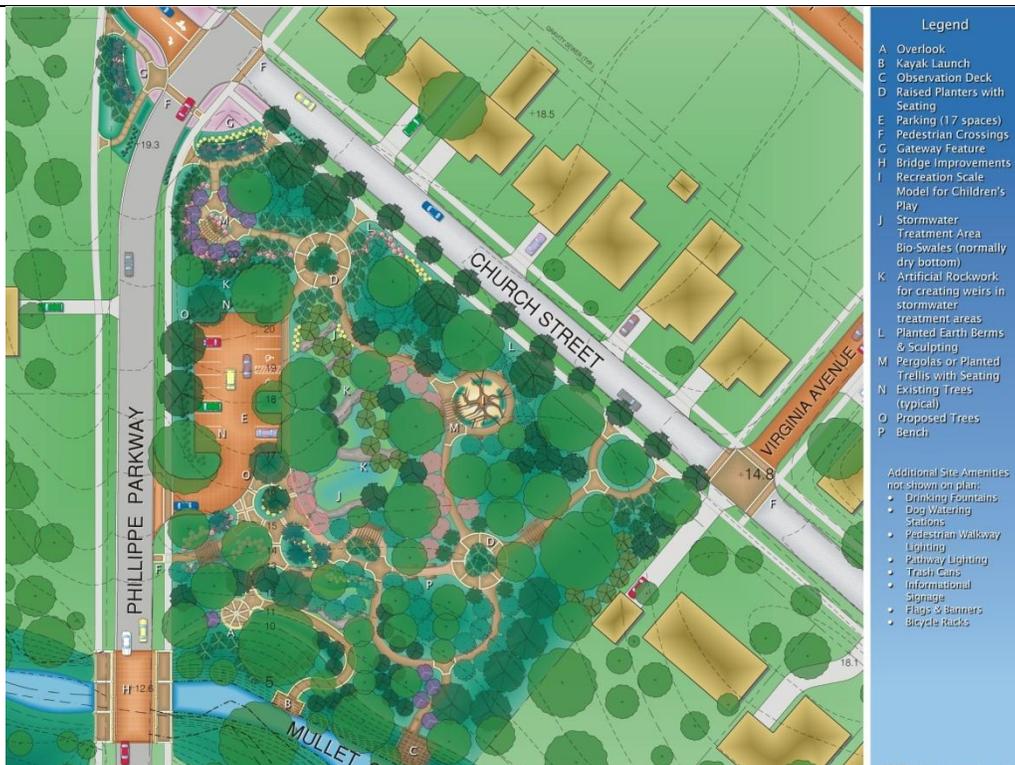
Justification: Request from adjacent residential neighborhoods.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	225,000	067-6517-515-6300	Design & Construction
10/11	200,000	067-6517-515-6300	Design & Construction
11/12			
12/13			
13/14			
TOTAL	\$ 425,000		

IMPACT ON OPERATING BUDGET

FY 2009/2010



Fund: 067 - CRA

Project Title: 9th Ave Beautification

Project Number: CRA9TH

Department: 067 – CRA

Funding Source: Penny for Pinellas, Other

Location: 9th Avenue between 7th Street South and Marshall Street

Description: Beautification project along 9th Avenue both North and South to include landscaping, fencing and signage. Funding will be used both inside and outside the boundaries of the CRA. Funding will be allocated in both the CRA and General Fund CIP.

Justification: City Commission Beautification Project and City Commission Goal.

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	25,000 50,663	032-3020-519-6300 067-6517-515-6300	Improvements other than building
10/11	25,000	032-3020-519-6300	Improvements other than building
11/12			
12/13			
13/14			
TOTAL	\$ 100,663		

IMPACT ON OPERATING BUDGET

FY 2009/2010

Establishment costs will be established into this budget. Ongoing maintenance costs will be absorbed by the Parks and Streets Department and will increase their operating budgets. The total dollar amount which has yet to be determined.

<p>Fund: 067 - CRA</p> <p>Department: 067 – CRA</p>	<p>Project Title: Land Assembly</p> <p>Project Number: CRLA01</p> <p>Funding Source: TIF</p>		
<p>Location: Community Redevelopment Area</p> <p>Description: Strategic Land Acquisition</p> <p>Justification: Downtown Master Plan Implementation</p>			
PROJECT COSTS			
FY	Amount	Account Number	Description
09/10	220,000	067-6517-515-6300	Improvements other than building
10/11			
11/12			
12/13			
13/14			
TOTAL	\$ 220,000		
IMPACT ON OPERATING BUDGET		FY 2009/2010	

Fund: 067 - CRA	Project Title: S. Bayshore Trail Widening/Drainage Improvement
	Project Number: DR0044
Department: 067 – CRA	Funding Source: TIF

Location:	S. Bayshore Blvd. (Between Veteran’s Memorial Blvd to CRA boundary line)
Description:	Elevate and widen S. Bayshore Blvd trail in conjunction with the Stormwater Drainage improvement project
Justification:	Trail Enhancement

PROJECT COSTS

FY	Amount	Account Number	Description
09/10	250,000	067-6517-515-6300	Improvements other than building
10/11			
11/12			
12/13			
13/14			
TOTAL	\$ 250,000		

IMPACT ON OPERATING BUDGET	FY 2009/2010
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